

Interim City Manager's Update

Administrative

April 10, 2017

This Update will refer to the events since the date of the last Update of March 6th, 2017.

PARKS & RECREATION

Parks & Recreation Administration:

- Preparation of the 2018 Parks & Recreation Department operating budget.
- Preparations for the shade structure at the new Fit Zone at Weaver Park.
- Finalized the design for the new Hammock Park playground.
- Surveyed the newly-acquired property at Hammock Park to determine new trail routes and an establishment schedule.
- Closed out the DOT highway landscape grant for the palms along Alternate 19.
- Working to revise the Parks master plans for alternatives to replacement facilities based on the Blue Jays negotiations.
- Lanie Sheets and Chris McGuirk attended the Certified Playground Safety Inspector Course.

Marketing:

- Completed production of the next Parks & Recreation Magazine (summer edition) and preparing to print and distribute.
- Designed new slides for TV's located at each Recreation Center and Pool.
- Continued discussions and design ideas with staff regarding the new City website.
- Designed various flyers, posters and postcards for upcoming/new programs and events.
- Continued to monitor and create new parks and recreation events on the City's Facebook page.
- Continued maintenance and upkeep of Department webpages and social media marketing.

Special Events:

- House of Beer 7th Annual "Beerfest" in the Park Celebrating Tampa Bay Craft Beer Week was another huge success. Several local food and craft vendors were featured, as was over 50 Florida breweries, including a couple of new Dunedin startups. Live music, family-friendly atmosphere and wonderful food and drink brought a lot of people to our wonderful city. The new set up, including the adjacent parking lot, made for a cozy but not too crowded atmosphere.
- 11th Annual Mutt Madness started out with 172 cyclists at the morning "Ride 4 the Animals" portion of the event. The event itself was a tremendous success, as the Suncoast Animal League adopted out 77 dogs and puppies, with other groups adopting out at least 25 more. The support and partnership between the City of Dunedin and Suncoast Animal League always makes for a very successful event every year.
- Cricketer's Irish Pub St. Patrick's Day Event – Hundreds of people enjoyed food, music and St. Patrick's Day atmosphere. They also partnered with the Suncoast Animal League with a "Lucky Paws Adoption" where 11 dogs and puppies were adopted out. Through raffles, Cricketers Pub donated \$11,000 to help Suncoast Animal Shelter animals.

- Flanagan's St. Patrick's Day Celebration brought in people to Dunedin from all over, with an estimated attendance of 16,000 people on March 17 and a few thousand on March 18 to fill the streets of Dunedin with green.
- United Faiths Walk of Peace – A collaboration of churches and faiths joined together to share their love and peace for one another and the community. They shared stories and educated one another about their faith. Over four hundred walked celebrating peace in the community.
- Dunedin Brewery Spring Beer Jam estimated attendance was 300 people per night.
- Walt's Seafood Festival – A beautiful weekend to be by the water and enjoy some music, seafood from Walt's Olde Bay Café and shop at various vendors. Estimated 3,000 people attended the weekend event.
- Dunedin Scottish Arts Foundation/Pipe Band March & Ceilidh in the Park – The Pipe Band March had approximately 1,500 people line the streets of Dunedin to enjoy the sounds of the various pipe bands march along Main Street. The Ceilidh in the Park was held in John R. Lawrence Pioneer Park to kick off the weekend's Scottish events. An estimated 1,000 people attended.

Recreation:

- **Community Center:**

- Community Center had a total of 15 rentals with 730 guests—wedding reception, City and Community meetings, a memorial service, birthday party and a Dunedin Concert Band luncheon.
- AARP continued to offer free tax aide service to the public. Each day was filled with a maximum of 20 participants. The volume of phone calls and walk-ins of inquiries regarding the free service increased by 30%.
- Summer Camp registration was ongoing, with 240 children pre-registered for summer camps.
- Bunny Brunch was a huge success bringing in over 60 children. The event included brunch, an egg hunt, photos with the Easter bunny and fun games for the whole family.
- Drive-In Movie brought in 42 cars to see "Aladdin." Cars were able to drive close up to the movie screen and listen to the movie through the car radio. Families participated in trivia and everyone won a prize.
- The Homeschools of Pinellas children continued to utilize the Center every Wednesday until summer. The program has an increase of 35 additional families making their maximum capacity of 85 families attending. The use of this program continues to rent out almost every room at the Community Center to host their classes.
- The Happy Tappers put on a singing and dance benefit show entitled, "It's a Small World." This show brought in an attendance of approximately 110 people. All donations went toward the Dunedin For Youth Scholarship Fund.
- Due to the spring training season, two Hale Center programs (Mah Jong and Chair Volleyball) were held at the Community Center and brought in 30 people each day.
- Center staff continued preparations for upcoming programs/events in April—Highland Games, Films in the Park, Chorus and Band Concerts.

- **Fitness Center:**

- Fitness Center visits totaled 3,935 and group fitness visits totaled 2,961 for a total of 6,896 visits.
- Fitness Program attendance was up 907 visits or 29 visits/day for the month compared to March 2016.

- **Athletics:**

- Men's Softball had 10 teams participating.
- Five (5) teams participated in the 50 Years & Over Softball League.
- Sixty (60) athletic rentals were held in March.
- Had over 80 participants in tennis for the month of March.
- Had over 50 kids participating in North City Track. A track meet was held at Dunedin High School with over 200 runners. The next meet is April 5 at Dunedin High School

- Had 68 kids signed up for Youth Flag Football. The season ended with an end-of-the year picnic.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - March 13-17 – Spring Fling Camp conducted for 80 school-age children with various active and craft activities centered around Spring and Easter.
 - March 20 – TGFH – 40 children spent their day off from school with MLK Center staff, bouncing and having fun at Airheads.
 - Staff conducted parking for Blue Jays Spring Training games.
 - Staff continued working on future projects, including Summer Camp activity and trip planning, marketing, and FRPA Summer Games Workshop.
 - AAU basketball rentals continued for team practices, games and tournament.
 - March 30 – High School Boys Basketball League started with nine teams participating.
- **Hale Activity Center:**
 - Held 49 adult classes and programs with a total participation of 2,699.
 - Center’s St. Patty’s Party had a participation of 84 and was sponsored by Stratford Court.
 - Three meetings were held with an attendance of 25 participants.
 - Project 18 Dance had an attendance of 134.
 - Total Center attendance for the month of March was 2,942.
 - During the month of March the Hale Center closed from 11 AM-5 PM on some spring training game days. The Hale Center did reopen for night programs.
 - Recreation Staff and Before/After School Program leaders parked over 2,800 cars for 18 spring training games, bringing in over \$43,000 in gross revenue.
- **Highlander Pool:**
 - Preparations were made for the pool opening on April, including staff training and certifications.
 - Hired lifeguard and seasonal pool office staff for the summer season.
 - Preparations were made for the upcoming Every Child a Swimmer program in April.
 - Sprayground was resurfaced and spray features were painted in preparation for the season.

Parks:

- Cleared out dead wood in the woods at Scotsdale Park.
- Removed and replaced broken soccer goals at Dunedin Middle Schools’ athletic field.
- Fertilized and aerated all fields at Vanech and Fisher.
- Repaired two pitching mounds at Fisher Little League fields.
- Removed a stump between field 2 and 3 at Vanech softball fields.
- Provided logistical support for various of events, including Beerfest and Mutt Madness, bleachers to San Jose Middle School, barricades to Cricketeers, St. Patrick’s Day event downtown, Drive-In Movie in Highlander Park, Seafood Festival in Edgewater Park, Highland Games in Highlander Park, and the City’s Employee Luncheon in Weaver Park.

Marina:

- March’s ramp use and visiting boaters:
 - Daily resident ramp users – 74
 - Daily non-resident ramp users – 6
 - Annual Resident Ramp Decals -33
 - Transient (visiting) Boaters - 16
- Presently the Marina is 94% full with waiting lists for slips over 23 feet.

DUNEDIN PUBLIC LIBRARY

- Presented 6 tech classes with an attendance of 60 people
- Notary Service at Library – 40 stamps
- Delivered 113 items to 24 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 179.25 hours of their time
- Adult Volunteers donated 254 hours of their time
- 464 patrons utilized the study rooms
- 228 seeds packets “checked out”
- E-books checked out – 1362
- E-audiobooks checked out – 524
- 4 Exams proctored
- 352 DVDs/CDs cleaned and put back in collection
- Webinars: Library Youth Program, Continuing Education, Copy Cataloging, Go 365
- Staff attended the following meetings: Commission Meetings, Library Advisory, Friends of the Library, Cataloging SIG, Youth Services SIG meeting, Adult Services Special Interest Group, Dunedin Youth Volunteers, TBLC Innovators, TBLC Book Crafts, Learning Raspberry Pi
- Monthly meeting with Pinellas County Library Directors
- Visited local school for Dr. Seuss Day
- Attended San Jose Elementary Multicultural Fair
- Youth Librarians judged the applicants for the Mayor’s Top Apple School Awards.
- Attended Curtis Fundamental Elementary & Garrison Jones Student Advisory Committee
- Attended City Budget Kick-Off Meeting
- Hosted Business Incubator Meetings on Thursday mornings
- Hosted Dunedin Community Garden workshop
- Installation of renovation of Friends area
- Attended Dunedin Council of Organizations meeting and Board meeting
- Held Step it Up Weekly Walking Program
- Parks & Recreation utilized bay of parking for Toronto Blue Jays Spring Training Games
- Guardian ad Litem presentation at Library Staff Meeting
- Installed Healthy Vending machine for public and staff
- Staff recognized for milestones at City Employee Recognition
- New Meeting Room partition wall installed – purchased by the Library Foundation

STATISTICS

Door Count	34,070
Total Transactions	101,828
Adult and Youth Programs	141
Program Attendance	3390
Internet Usage (Adult & Youth)	3968
Wireless Usage	3269
AWE Early Literacy Station Users	91
Ipad stations	110
Items Added to Collection	1065

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **New Reclaimed Water Ground Storage Tank related projects –**

- Construction of a new 2 million gallon ground storage tank and associated equipment is underway at the Wastewater Treatment Plant to increase the reclaimed water storage capacity. The City will also receive water from the adjacent Coca Cola facility on MLK, Jr. Avenue to augment the reclaimed water system. This is a SWFWMD cooperatively funded project (CFI grant award = \$1,082,910).
- Fabrication of the tank is complete. Tank walls, dome, and pre-stressed shell have been erected; finish textured, and is curing. Underground piping has been installed and connected to tank and infrastructure. Tank painting will commence once concrete curing period is complete. Pump pad installation will commence in April.



- **Water Plant Greensand Filter Media Replacement –**

- The City is replacing exhausted media in the green sand filters at the Water Treatment Plant to ensure reliability of the treatment process and potable water supply.
- Reconditioning of Filter #1 is complete.
- Loading of media in Filter #1 and #5 is underway. Support gravel, initial sand layer, and internal piping have been installed.
- Filters #1 and #5 will be disinfected and brought on line in April. Filters #2 and #4 will be next to undergo reconditioning.



- **Wastewater Plant Methanol Tank Replacement –**

- Replacement of the methanol storage tank at the Wastewater Treatment Plant with a new tank meeting current code requirements is underway.

- The new Convault methanol tank and dosing pumps have been installed and piped to the system. Handrail and stairs have been installed. Once complete, the system shall be tested and placed into service.



- **Wastewater Plant Headworks Redundant Discharge Pipe –**
 - The City is adding a redundant pipe connecting the headworks of the plant, which receives all the wastewater for the City, to the treatment process. This project will ensure the plant will be able to continue to treat wastewater in the event of a primary headworks pipe failure.
 - The project has reached substantial completion. Additional pipe supports are being added to ensure long term operation of the system. The drop pipe into the system is being fabricated and will be installed upon completion.
- **Heather Ridge Road New Water Main Installation –**
 - The City is installing a new 8” PVC water main along Heather Ridge Road, between SR 580 and Evans Road. This new line will add additional fire protection, increase service ability, and increase water quality and safety in the area.
 - The design and installation of this new water main system was performed by City staff.



Stormwater Section

- **Lakewood Estates Drainage Improvements Project –** Construction of this project is currently underway (approx. 50% complete), consisting of the installation of large stormwater culverts within road right-of-way, reinstalled curbing and roadway asphalt. Storm sewer installation along Oakwood Drive is essentially complete, and repaving of that roadway segment is anticipated to occur within the next 30 days. Construction continues along Parkwood and Lakewood Drives. A Change Order to replenish Contingency Pay Item funding consumed thus far is scheduled to come before the Commission on 4/18. This SWFWMD cooperatively funded project (CFI grant award = \$968,000) will address historic flooding issues in this neighborhood, and is anticipated to be completed by March 2018.



Site Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – 7
Site / Infrastructure plan sets reviewed – 1

Solid Waste & Recycling Division:

- Represented Dunedin at the Pinellas County Technical Management Committee (TMC) and Pinellas Partners in Recycling (PPR) subcommittee.
- Serve as staff liaison for the Committee on Environmental Quality (CEQ.)
- Outreach in April geared toward the proper time frame to place residential debris curbside and when to remove carts after service per City ordinance. This month, Staff utilized the “Notes” section of the utility bill (see below) as well as a Dunedin Beacon ad for outreach. Upcoming in May, staff will be utilizing the Utility Billing insert to continue messaging.

Utility Billing Note

In order to preserve the health, safety and beauty of Dunedin please remember to remove your Solid Waste containers from public view promptly. Containers may be placed next to the curb in front of the residence where the debris was generated beginning at 6 p.m. on the day before collection. Containers must be removed by 7:00 am the day following collections. Please keep in mind the City's street Sweeper cannot clean the streets and gutters if there are containers or yard waste in the way.

Beacon Advertisement



**Attention
Dunedin
Solid Waste
& Recycling
CURBSIDE
Customers!**

**Spring is here and Summer
is right around the corner!
Note the Service day changes
for these Summer Holidays!**

SUMMER HOLIDAY SCHEDULE	MONDAY	TUESDAY	WEDNESDAY	THURSDAY & FRIDAY
Memorial Day-May 29th	NO SERVICE	Monday Customers	Tuesday Customers	Regular Collections
Independence Day-July 4th	Regular Collections	NO SERVICE	Tuesday Customers	Regular Collections
Labor Day-September 8th	NO SERVICE	Monday Customers	Tuesday Customers	Regular Collections

Friendly Reminder: In order to preserve the health, safety and beauty of our Dunedin community please remember to remove your Solid Waste & Recycling containers from the curb promptly. Containers may be placed curbside at 6pm on the day before collection and must be removed by 7am the day following collections. Please keep in mind the City's Street Sweeper cannot clean the streets and gutters if there are containers or yard waste in the way.

HELP KEEP DUNEDIN DELIGHTFUL!



DUNEDIN
Home of Honeymoon Island
Solid Waste & Recycling
727-298-3215

Sustainability Program Coordinator

- Working with the Planning & Development Department on developing and presenting various projects to the Commission for the USF Community Sustainability Partnership Program. Such projects include: sea level rise, greenhouse gas audit, multi-modal transportation, etc. The data from these projects will be utilized when it comes time for the City to overhaul the Comprehensive Plan.
- Working with the Pinellas County Extension Office to offer City staff training regarding climate change. The purpose of this training is to educate City staff on climate change and how their jobs are interrelated. Staff is looking to host the training series during the summer.
- Looking at expanding our green efforts by incorporating a “green event” portion to the Special Event Guide. Staff will continue to work with Jorie Peterson, Special Event’s Coordinator, to ensure all events will boost the City’s environment.
- Assisted with creating Goals and Objectives for the Environmental Sustainability element for the Commissions current Strategic Plan.
- Working with other staff to establish a partnership with the Sierra Club towards creating a 100% Dunedin. Similar to 100% St. Petersburg, Dunedin will consider the commitment and ramifications of 100% renewable energy resources (solar, wind, etc.). The Sierra Club will present at the April 18th Commission Workshop to explain to the Commission and gauge their interest in this program.
- Worked with the Pinellas County Extension Office, and hosted an environmental film series on Wednesday March 8th, from 6-9 at the Community Center.

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (2000 SF).



- Continued pothole and asphalt repairs (15.94 tons installed).
- Staff continues right-of-way tree trimming Citywide. Trimmed and hauled tree canopies for roadway clearance Citywide (47.09 tons).
- Continued Traffic Sign & Post maintenance Citywide. Manufactured (99) new signs, and replaced (71).
- Repaired utility cuts for the Water and Wastewater Divisions (13 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (177 tons hauled).
- Special event support – HOB Beerfest, Mutt Madness, St Patrick’s Day Celebration, Walt’s Seafood Fest, and Highland Games Pipe Band march.

Stormwater Section

- Continued Arm Ditch mowing
- Continued ROW mowing
- Continued residential street sweeping activities.
 - Hauled 33.72 ton / 72 cubic yards of sweeping debris to the County landfill.

- Continued catch basin repairs Citywide.
- Continued ditch maintenance Citywide.



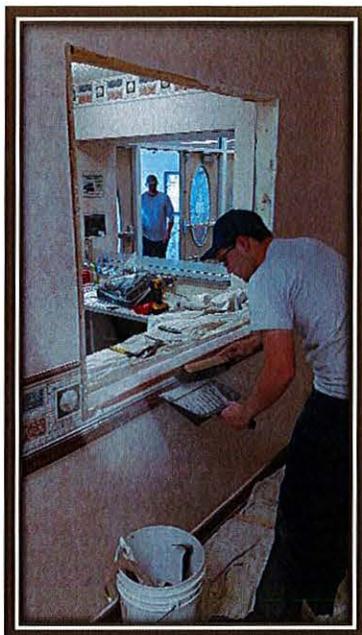
- Continued stormwater pipe maintenance and repairs Citywide.

Stormwater Program Coordinator

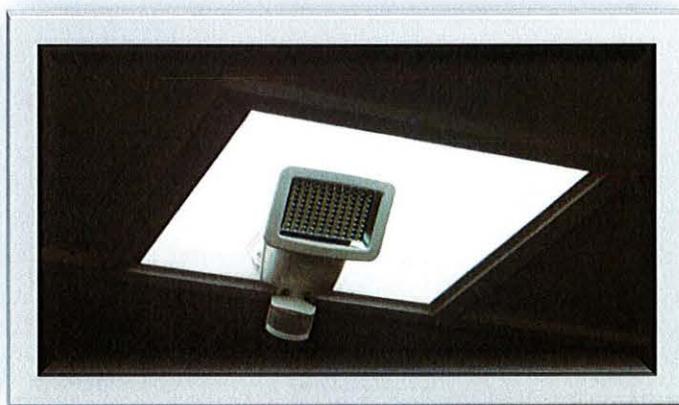
- Attended the Peril of Flood webinar hosted by Tampa Bay Regional Planning Council.
- Attended the quarterly Stormwater Advisory Committee meeting. An update on the Lakewood Estates Project was given to the Committee by Section Engineer, Marcello Tavernari.
- Received the first data deliverable from Jones Edmonds & Associates for the Curlew Creek Watershed Management Plan.
- Began working with the Engineering Division to provide Pinellas County with Dunedin infrastructure data for the Countywide Vulnerability Assessment data collection initiative.
- Began preparation of the FY2018 Stormwater operating budget.
- Reviewed three projects in the DRC platform concerning stormwater permitting through FDEP and the SWFWMD; and provided developers with information concerning proper BMP's during construction.
- Reviewed one project for Infrastructure Review to inform the developer of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP's.
- Looking forward:
 - Citywide Spring mangrove trimming will begin at the end of April.
 - Stormwater Master Plan bid will close on April 18th.
 - Presenting at the Island Earth Day event held at Honeymoon Island on April 23rd.
 - Plan to attend the Tampa Bay Regional Planning Council quarterly Stormwater Management Public Education and Training Committee meeting.
 - Plan to attend the Tampa Bay Regional Planning Council Peril of Flood Workshop.
 - Plan to attend the Pinellas County Stormwater Manual Workshop.

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide
- Continued addressing Code / Safety Inspections Citywide
- Replaced approximately 400 HVAC filters, on a monthly cycle, Citywide throughout 31 buildings.
- Remodeled Reception Area to add new window / counter at the Hale Center



- Completed Citywide emergency generator preventative maintenance
- Pressure washed administration building at Wastewater Treatment facility
- Replaced exterior lights at Fire Station 60
- Added electrical outlets in dugouts at the Stadium
- Installed new solar-powered motion lights at the Causeway Restroom building



- Responded to maintenance requests Citywide, as needed
- Performed MOT setup and breakdown for the Highland Games, and Seafood Fest events
- Added 5 new CAT-5 connections at the MLK Center
- Repaired underground potable water leak at the Stadium
- Completed bi-annual exhaust hood cleaning / maintenance Citywide
- Completed Citywide fire sprinkler systems inspections
- Repaired lighting throughout the Library building
- Installed new L.E.D. high bay lighting in Sheriff fleet vehicle repair bays
- Painted Skinner Jackson Restroom building.



Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.012 Million Gallons
 - Influent Monthly Total Flow: 124.383 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.279 Million Gallons
 - Reclaimed Water Monthly Total Flow: 101.647 Million Gallons
- **Maintenance and Repairs:**
 - North Clarifier, Facility #7 is off line for rehabilitation. American Construction Services, Inc. (ACS) completed sandblasting all metal coated areas in order to apply 2 coats of coal tar epoxy.
 - ACS installed new Convault methanol tank, and is in the process of installing new methanol pumps and stainless steel piping on the new tank, which is part of the Methanol Tank capital replacement project.
 - Maintenance staff performing yearly Preventative Maintenance; oil changes, belts, and filters replacements on all Wastewater Treatment Plant equipment.
 - Maintenance staff cleaned both the East/West Chlorine Contact Chambers.
 - Florida Design Contractors, Inc., is onsite installing the underground piping for the new 2 million gallon Reclaimed Water Storage Tank.
- **Compliance:**
 - The February 2017 Monthly Discharge Monitoring report was sent to the Department of Environmental Protection (DEP) utilizing the new EZDMR format; [No Issues].

Collections Summary

- **Scheduled repairs:**
 - Install lateral liners (7) – Stoney Brook Ln., Summit Way, Forest Dr., Pine Ridge Dr., Hillwood Dr., Greenwood Dr., and Rutland Ln.
 - R/W clean out installs (10) – Overlea Dr., Seaspray Ln., and Feather Run. – (investigating I&I)
 - Lateral repairs (7) on Douglas Ave., Indigo Dr., Orange Ave., Broadway, Heather Ridge, Amberglen Dr., and Overlea Dr.
 - Manhole ring and cover replacements (7)
 - Investigated depression calls on Roxburg Ln., Victoria Dr., Greenwood, Crosley Dr.
 - Mini Scout follow up / inspections performed on (19) laterals
 - Continued to respond to citizen blockage calls (43); and daily utility field locates of sewer / fiber optics.

- **Vac / Cleaner Truck:**
 - Monthly clean-out of backwash basin at Water Plant, and Stormwater wash pit at Public Services.
 - Update Trouble Spot list – 1901 SR 580
 - Clean out LS #20 wet well (Solon Ave.)
 - Clean: 10,331 LF of main lines
- **TV Truck:**
 - Inspected manhole and mains following emergency repairs at Beltrees / Patricia Ave.
 - Lateral repair at 1596 Michigan Blvd. – house coming off septic.
 - Installed main line sectional liner repair on Michigan Blvd. (Fire Station #61)
 - Cleaned out drying bed at Greenbriar and hauled material to the landfill.
 - Investigated depression over stormwater line at Milwaukee / Bay St.
 - Worked with Fleet to get the new Harben Unit set up.
 - Televised a couple of large storm pipes in Pinehurst Villas.
 - Televised: 2,670 LF, with 14 set ups.
- **Lift Stations:**
 - Installed new exhaust fan at LS #2 (Edgewater Dr.)
 - LS #22 and #16, rewired panel to show wet well levels during power outage, also changed out expansion module.
 - LS #10 – pulled pump, found “piece of wood” and rags in the impeller.
 - Repaired jumping jack compactor.
 - Emergency generator set up at lift stations during unexpected power outage (6 stations down – 3/2).
 - Installed new GFI on large Honda generator and performed test run at LS #27
 - LS #8 pulled 20 hp pump – ordered 3 new volutes.
 - LS #32 – rebuilt one 10 hp pump – new upper / lower bearings, shear plate, and impeller.



- Responded to SCADA alarms, with after-hour call outs.
- Continued preventative maintenance:
 - Exercising valves
 - Clean out check valves
 - Cleaned wet wells
 - Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**

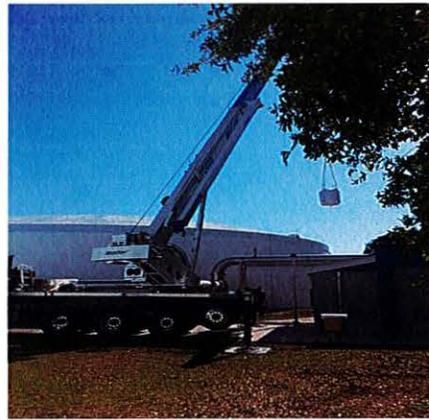
- Average Daily Potable Water Production: 3.88 Million Gallons
- Monthly Potable Water Production: 120.20 Million Gallons
- Annual YTD Potable Water Production: 339.20 Million Gallons
- Annual YTD Rainfall: 3.68 Inches
- Monthly Rainfall Total: 0.86 Inches

- **Noteworthy Events:**

- Recipient of the 2016 Florida Department of Environmental Protection, Plant Excellence Award, at the 2017 Focus on Change meeting.

- **Maintenance:**

- Operators continue normal Preventative Maintenance (PM) program on plant equipment.
- Vogel Contractors, Inc., continues work on the Green Sand Filter media replacement project.



Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 20% complete, with approximately 1,490 backflows tested for the calendar year. The large meter program is 97% complete, with 65 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 4 new hydrants, repaired 2, replaced 1, and flowed 208. During this time period, the Valve Program exercised 328 valves. For the year, the Valve Program has installed 6 new, replaced 0, repaired 0, and exercised 1,074 potable and reclaimed distribution valves.

Wellfield

- The renewal of the City's Water Use Permit (WUP) application was submitted to the Southwest Florida Water Management District (SWFWMD) February 13, 2017. The City received a Request for Additional Information from SWFWMD on March 1, 2017. City Staff and SWFWMD met to discuss additional information needed to finalize the City's WUP renewal.
- New pumps, motors, and equipment have been ordered for Wells #12, #13 and #29. Once equipment is received, Southeast Drilling Services, Inc., will return to these well sites to replace the pumps.
- Preparation of City's Annual Well Field Report and Annual Reclaimed Suppliers Report has been completed and will be submitted to SWFWMD on schedule.

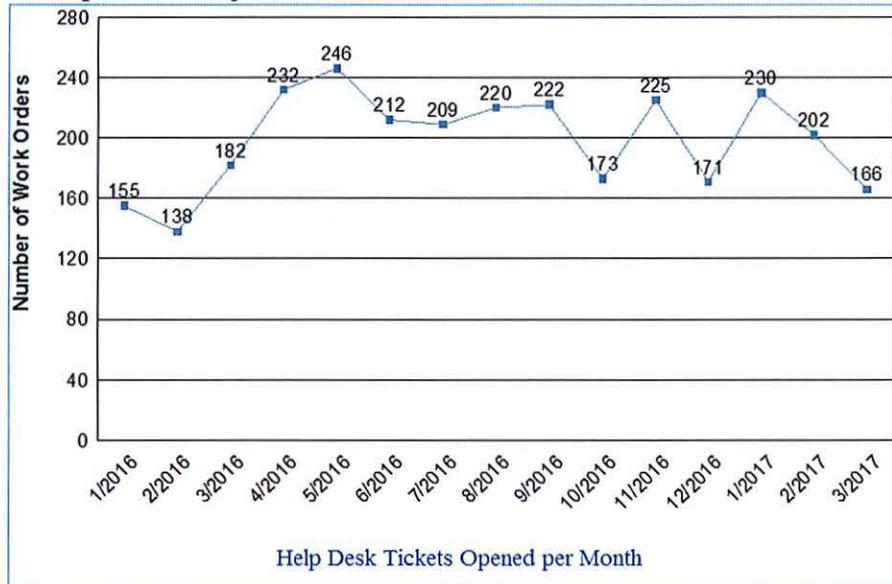
INFORMATION TECHNOLOGY:

IT Services Help Desk Requests for the Month of March 2017:

Monthly Ticket Counts	
Tickets Created	166
Resolved Tickets	171
Open Tickets	38
Malware Tickets	12

Tickets by Priority	
Critical Tickets	12
High Priority Tickets	30
Low Priority Tickets	124
Project Tickets	0

IT Services Help Desk Requests YTD for 2016-2017:



- During the month of March 2017, the IT Services Division received and processed 171 help desk tickets.
- IT Services averaged 199.5 help desk tickets per month in 2016. The total tickets in February 2017 are just a 1% increase compared to the monthly average in 2016. The increase in tickets is due in part to continued education to the staff to enter a work order for IT related services.

New IT Projects:

- **IEMC Training** – Along with all other City departments, IT Services will partake in the Integrated Emergency Management Course (IEMC) in early April to review and test the City’s preparedness of emergency operations.
- **EOC IT Equipment Review/Testing** – The computers in the Emergency Operations Center Room located at the MLK Center were recently replaced and will need to be tested along with the printer and fax for use in an emergency situation. All phone lines will require testing as well. The installation of cable TV and equipment will need to be purchased for RADAR viewing of severe weather.
- **New Network Switch for MLK Center** – the current network switch at the MLK Center that supports the City’s current EOC will need to be replaced to accommodate the additional computers and wireless access.
- **Library Computers Anti-Virus Updates** – The Public use-internet PCs in the Library must undergo an intensive update of their anti-virus program and system restore process on an annual basis. This annual update will ensure the Public PCs are safe and can restore back to the previous image after each user. These PCs use the Faronics “Deep Freeze” program for this purpose.
- **Auditing of City Phone Lines** – IT Services is auditing all City phone lines to determine their purpose and costs. The City currently has over 380 various phone lines in its inventory.

- **Computer Replacement Schedules** – IT Services is working with each City department and the Budget Office to review the computer equipment replacements scheduled for FY18.

On-Going IT Projects:

- **Purchasing of Computer-related Equipment** – IT Services is reminding all departments that the City’s new policy on purchasing of any software or hardware that related to technology, will need to be approved in advance by the IT Services Division. IT Services will research the product and provide pricing to the requesting department and make recommendations on products. This new policy is direct correlation to the City’s Asset Inventory Control Program, whereas all computer-related equipment will be tagged and entered into the inventory database.
- **ERP (Enterprise Resource Program)** – This capital improvement project would replace the current HTE/NaviLine system and the existing HR payroll and time-keeping programs. Here is the current project timeline of events:
 - August 2016 – Submitted revised modules templates to each department for their review.
 - September 2016 –ERP Steering Committee (*Michael Nagy, Theresa Smalling and Joe Ciurro*) reviewed the module templates and the RFP documentation.
 - October 2016 – ERP to be advertised.
 - November 2016 – Vendor proposals being reviewed.
 - January/February 2017 – Vendor Demos presented to City staff
 - February 2017 – Departments met to discuss top two candidates
 - March 2017 – City decided on negotiating with Tyler for their MUNIS, EnerGov and ExecuTime systems for the new ERP.
 - April 2017 – City to meet again with Tyler in early April and negotiate contract.
 - May 2017 – Proposed timeline to obtain Commission approval and purchase server hardware/software licenses.
 - June 2017 – Proposed start of Tyler implementation.
- **ESRI SEGLA** – IT Services is assisting the Engineering Department with an implementation of a geographic information system (GIS) called ESRI that will allow the City to visualize, question, analyze, and interpret data to understand relationships, patterns, and trends throughout the City. IT Services is investigating the cost of new network servers to house the data being collected by the ESRI program.
- **Internet Redesign** – IT Services is part of the steering committee to choose a new internet design and layout. The City is working with Vision Internet on the redesign. The Committee is currently reviewing design concepts.
- **Intranet** – The City contracted with Vision Internet for its Internet website. Included in the new package is an Intranet template that will allow the City to create its own “internal” website for City employees to access important information. IT Services is currently reviewing and testing this “internal” website version.
- **NovoPro for Recordex** – Each of the Recordex whiteboards will include a small device called a *NovoPro*, that allows Apple and Android devices, such as iPhones, iPads and Smartphones, to attach via Bluetooth to the Recordex for training purposes. This device is smaller than most TV remote controls. It allows your mobile device screen to be mimicked on the Recordex screen. Up to 64 mobile devices can be attached to the Recordex via the NovoPro device. Once the final Recordex whiteboard is installed, IT Services will start scheduling the connection and training on the use of these NovoPro devices.
- **Micro Computer Installations for Training/Conference Rooms** – In collaboration with the Facilities Department, the City will install wall-mounted Dell Micro 3040 PCs in various training/conference rooms to be attached to the large LCD monitors in each of those rooms. These PCs will have internet



access and allow departments to attend webinars, online training, as well as other module based training to a large audience. Each setup will include a wireless keyboard and mouse for access from anywhere in that room. The locations include:

- Library Conference Room (Smartboard connection) – *installation completed*
- Parks Mtc/Jones Building Break Room
- Solid Waste Conference Room
- Solid Waste Break Room
- Engineering Conference Room
- **Permit Data Transmittal to Pinellas County Appraiser Office** – This on-going monthly project includes a transmittal of updated City permit data to the County’s database.
- **Software Licensing Compliancy** – IT Services is currently reviewing all software applications installed on City-owned computers, laptops, tablets, iPads and other mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with federal law.
- **Strategic Planning: Assessment of Network Infrastructure** –
 - Review and document an audit of the City’s network fiber optics cabling.
 - Review and document the implementation of redundant network fiber cabling.
 - Review and document implementation of large scale battery backup device for the City’s Data Center and Network Closets.
 - Review and document the feasibility of a remote data backup site.
 - Review and document the replacement of all network switches.
 - Review and document the implementation of a dedicated electrical circuit panel for the Core network switch rack located at 737 Louden Avenue.
 - Review and document the implementation of a network monitoring system that includes visual display monitors, door and room sensors for data centers and network closets with alerting mechanisms.

Delayed Projects:

- **Fire Suppression System for Data Center** – Due to funding needs, this project is delayed until FY18. If approved by the City Commission, the project will include the installation of an automated suppression system to stop a fire from growing inside the Data Center at 1405 CR1. IT Services would be collaborating with the City’s Fire Inspector and Facilities Section on this project.
- **Security Cameras** – Due to funding needs, this project is delayed until FY18. If approved by the City Commission, the project will include the installation of security cameras in various City locations. This project will be coordinated with Facilities and the various departments affected by the cameras.



Completed IT Projects:

- **Fiber Cable Damage** – On February 28, 2017, the City experienced a data and voice outage for the Dunedin City Hall, the Dunedin Public Library and the Hale Senior Center. The cause of the outage was due to an underground fiber optics cable that was severed by a contractor of the Clearwater Gas Company performing underground pipe boring. IT Services swiftly acted on the situation and contacted repair companies to replace the damaged fiber cables and reconnect the City data and voice services. The fiber cable repairs were completed on March 2, 2017.
- **Hale Center Public Training PC Replacements** – The Public use-internet computers in the Hale Senior Activity Center were replaced with new Dell All-in-One PCs with Windows 10 Professional. They replaced the 5 year old Windows 7 tower PCs. These PCs are used for public training classes.
- **EOC/Training Room PC Replacements** – The computers in the Emergency Operations Center Room located at the MLK Center were replaced with new Dell All-in-One PCs with Windows 10 Professional.



They replaced the 5 year old Windows 7 tower PCs. These PCs are used for the benefit of City staff training and as the Command Center during emergency operations.

- **Windows 10 Desktop Image Replacements** – This project includes the installation of Windows 10 Professional version operating system software and all applicable City issued software applications onto a new computer. An image of the new computer will be used to download onto all computers and laptops throughout the City.

FINANCE

The Accounting Division:

- Completed FY 2016 Comprehensive Annual Financial Report. The City’s auditors, Moore Stephen Lovelace, commented that the City’s CAFR was “very easy to read”. The City’s in-house developed CAFR Prep Software is a major contributing factor to the City receiving this praise.
- To cover for a staff vacancy, accounting staff took on maintenance of Reclaimed Water Capital Recovery Fee transactions. Staff authored a 22-page step-by-step procedural document to assist any backup of this process in the future.
- Completed and filed the state’s Annual Highway & Roads Statistical Report.
- Completed and submitted the required Pinellas Library Co-op financial reports.

The Budget Division:

- Presented BA 17-07 for Commission adoption 3/14/17.
- Held FY18 Budget Kickoff meeting and staff training 3/14/17.
- Attended Board of Finance Meeting and Budget Subcommittee Meeting on 3/15/17.
- Processed 1 budget amendment and 3 budget transfers.
- Revised job description for Budget Analyst. This will be included in the job posting to fill the related vacancy in the month of April.
- Audited IT Services Fund for updated computer replacement cycle.
-

COPY OF PAYMENTS PROCESSED FY2017

DATE PRINTED	CHECK COUNT	CHECK TOTAL	EFT COUNT	EFT TOTAL	EPAY COUNT	EPAY TOTAL	TOTAL
3/2/2017	85	\$ 549,289	18	\$416,265	4	\$14,065	\$ 979,619
3/9/2017	132	\$ 587,928	3	\$ 8,207	3	\$ 4,836	\$ 600,971
3/16/2017	120	\$ 488,037	19	\$ 49,111	3	\$ 2,022	\$ 539,171
3/23/2017	56	\$ 225,234	1	\$ 2,975	4	\$14,870	\$ 243,080
3/30/2017	105	\$ 146,031	7	\$184,377	2	\$ 2,075	\$ 332,483
TOTALS	498	\$1,996,519	48	\$660,937	16	\$37,868	\$2,695,324

Assessment Search Requests for the Month of March, 2017			
Routing Request	Charge	Requests	Collected
Expedited	\$ 35	58	\$ 2,030
Standard	\$ 25	46	\$ 1,150
Update (30 days)	\$ -	5	\$ -
Totals		109	\$ 3,180

PURCHASING

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- N/A

UNDER EVALUATION

- RFQ 17-1073 is titled “Progressive Design/Build for the City of Dunedin Water Treatment Plant Refurbishment.” Submittals were accepted until 2:00 pm Tuesday, December 13, 2016. The City received seven (7) responses. The Evaluation Committee has selected a design/build firm and negotiations have begun.
- RFP 17-1075 is titled “Integrated Enterprise Resource Planning Solution.” Proposals were accepted until 2:00 pm November 15, 2016. The City received five (5) proposals. The Evaluation Committee has selected a system and negotiations have begun.
- RFP 17-1076 is titled “Community Visioning Exercise.” Submittals were accepted until 2:00 pm Tuesday, February 7, 2017. The Evaluation Committee has made a selection. The item will be agendaized for City Commission discussion.

ACTIVE ON THE STREET

- RFQ 17-1077 is titled “Consultant Services for the Marina Sediment Removal Project.” Submittals are due at 2:00 pm Tuesday, April 4, 2017.
- RFQ 17-1078 is titled “Stormwater Master Plan Update.” Submittals are due at 2:00 pm Tuesday, April 18, 2017.
- Bid 17-1079 is titled “Replacement of HVAC Units.” Bids are due at 2:00 pm Tuesday, April 18, 2017.
- RFP 17-1080 is titled “Public Art Master Plan.” Proposals are due at 2:00 pm Tuesday, April 25, 2017.

UNDER DEVELOPMENT

- RFP 17-1081 is titled “Recyclables Collection, Processing and Marketing Services.”

HUMAN RESOURCES

• **Recruitment & Selection:**

- Positions posted during the month of March: None; Lifeguard (I & II) and Recreation Leader - Variable/On Demand positions – remain open until filled.
- The Senior Public Works Designer position is in the selection phase.
- Promotions during the month of March:
 - ✓ Greg Fusco, Park Maintenance Worker III, March 28th.
- Employees hired during March:
 - ✓ Michael Schaefer, Firefighter/EMT, March 1;
 - ✓ David Antunes, Solid Waste Driver/Loader, March 1;
 - ✓ Glenn Steltz, Parks Maintenance Worker I (PT), March 3;
 - ✓ Timothy Calvit, Project Engineer, March 15;
 - ✓ Michael Rowe, Jr., HR/Risk Manager, March 22.

• **Employee Benefits:**

- Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for March was \$184,507.15, which was almost 24% less than February’s total. The Average weekly claims for March was \$46,126.79.
- Humana Vitality Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level (Points level reset to 10% of 2015-16 total on October 1):

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	59	19%
Gold	34	11%
Silver	46	15%
Bronze	48	15%
Blue	128	41%
Total Eligible Employees	315	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 18- (Regular - 5, Intermittent - 13).
 - Number of new requests in March: 2.
- **Other (Non-WC, Modified Duty)**
 - One employee is currently working on a modified schedule (some restrictions).
- **Records Requests:** Number of Records Requests processed: 6.
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 11.
 - Employees who entered DROP during March: 2.
- **Performance Management:**
 - Number of Coaching/Counseling or Other Disciplinary Actions: 2.
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from employment: 3
 - Solid Waste Driver/Loader George Shade retired on February 28th after 27 years of City service.
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 2
 - ✓ Total current open workers' compensation claims: 4; 2 employees are on light duty;
 - ✓ Employees out of work: 1.
 - Property/Liability Claims:
 - ✓ New Property/Liability Claims: 0; total open cases = 11
 - ✓ New Moving Vehicle Accidents: 0; total open cases = 4.
- **Other:**
 - ✓ The HR/Risk Management team coordinated the City's annual Employee Recognition Picnic on March 30th. Fifty-six employees were recognized for their years of service to the City, ranging from five years to 45 years.
 - ✓ The HR/Risk Management team coordinated Enhancement Seminars with Empower Retirement on March 22 and 23 for all employee participants to be updated on the changes to the City's defined contribution and deferred compensation retirement plans.
 - ✓ HR/Risk Director and HR/Risk Management Specialist hosted the bi-monthly Employee Safety Action Committee Meeting on March 9.
 - ✓ HR/Risk Director, Manager and HR/Risk Management Specialist attended the Florida League of City's Safe Cities, Safe Communities Workshop on March 3



COMMUNICATIONS

Communications Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- Facebook/Twitter Updates (Facebook has grown over 16,363 followers)
- Managed Social and Digital Media (Facebook, Twitter, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 595 subscribers • 135,485 views
- New City website internal UX team meetings and site wireframe development.
- Budget planning & development.
- Mardi Gras Parade post production.
- Penny for Pinellas promotion/outreach.
- Highland Games event promotion.
- Highland Games Ad placement in event magazine.
- ParkDunedin.com ad in Parks & Recreation Magazine.
- Parking 2.0 video update, web, social media outreach.
- Traffic court A/V assistance.
- Employee Picnic photos.
- Social Media Archiving implementation.
- Research new tools and developments in Citizen Engagement.
- Assist visitors to City Hall
- SeeClickFix response coordination
- CodeRed system maintenance
- Social Media/Citizen Engagement tools research
- Coordination of photography for City website and citywide requests
- Staff Liaison for Public Relations Action Advisory Committee
- Visit Dunedin City Liaison
- Coordinated web updates
- Assisted media outlets



Dunedin Television continues to promote all events and services City-wide some highlights are:

- March: Spotlight on Dunedin: Spring Training, Dinner in the Park promo, Highland Games promo, Parking 2.0 Update, History Comes Alive and Fenway project update.
- Mardi Gras Parade



- Produced all video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commission, Collective Agenda Review, Workshops and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems/Chamber and edit suites
- Fulfilled DVD requests

City Webmaster continues to support all departments Citywide:

- Continues to assist all city departments with City website.
- UX wireframe development for new website.
- Planning & Meeting for new website
- Online training sessions with Vision
- Regular site updates
- Website overview and analysis
- Training for web editors
- Homepage edit and design of Spotlight and Slides
- Flipbook uploads and management
- Digital photo editing
- E-notification distribution and management



CRA/ECONOMIC & HOUSING DEVELOPMENT DEPARTMENT

- Downtown events in **March** included the Dunedin Downtown Market, the HOB Beerfest, the Dunedin Pipe Band performance, Sunset Stroll on Victoria Drive, the Creative Artists Guild, St. Patrick's Day Celebration, the Seafood Festival, Pipe Band March & Ceilidh in the Park.
- The CRA Advisory Committee met in March where the following items were covered:
 - The CRA Annual Report (FY2015-2016) – unanimously approved by the Committee
 - Donna Vislocky, President of the Suncoast Stone Sculptors Guild, gave a presentation on the Guild's project to donate a fine art sculpture to the City of Dunedin.
 - New architectural drawings of the proposed Downtown Trail Pavilion were presented by City.
 - A brief update on the Downtown Parking Plan 2.0 was given.
- The Community Redevelopment Agency met in March to accept and approve their CRA Annual Report (FY2015-2015).



Downtown Parking Update (March 2017)

- The Downtown Parking Plan Version 2.0 was approved in February and is proving to be a successful adjustment to the overall Parking Plan.
- Staff will be presenting the second Quarterly Update for the Parking Management Plan on April 20, 2017.
- Commission gave direction to move forward with improving the unimproved lots at 715 Edgewater Drive and 362 Scotland Street.
- Updates to parkdunedin.com are being made on a continuous basis as we receive feedback from the public and City officials.

- The Communications Department is leading efforts to inform the public of new changes to the Downtown Parking Plan.
- The Downtown Parking map is on the web at parkdunedin.com.

PLANNING AND DEVELOPMENT DEPARTMENT

- City Commission approved the following in **March**:
 - Ordinances 16-26, 16-27, and 16-28, regarding a request for Annexation, Land Use Plan designation to Commercial General (CG) and Zoning designation to Form-Based Medium (FX-M) for the property located at 2801 U.S. Alternate 19.
 - New Amendment of Declaration of Restrictions for 1040 Broadway.

Code Enforcement

- The **March** Code Enforcement Board heard 7 Old Business and 20 New Business cases, and accepted 2 Affidavits of Compliance. The board heard fine reconsiderations for 3 cases, and the City Attorney requested authority to foreclose on two properties.
- The Code Enforcement Board collected \$99,478.92 of unpaid fines and fees in March.

**MANAGER'S UPDATE
PLANNING & DEVELOPMENT DEPARTMENT - BUILDING DIVISION**

MONTH: FEBRUARY 2017

PERMITS		
Total Permits Issued		431
Total Permit Fees Collected		\$101,827.68
Total Valuation of Construction		\$5,602,765.00
Permits by Group:	NUMBER	VALUATION
Building Permit	227	\$4,619,309.00
Electrical Permit	49	\$342,971.00
Fence Permit	29	\$11,836.00
Gas Permit	4	\$7,197.00
Mechanical Permit	66	\$363,158.00
Plumbing Permit	52	\$96,181.00
Sign Permit	2	\$1,600.00
Tent Permit	2	\$1,100.00
New Construction by Building Type:	NUMBER	VALUATION
New Single Family Residences	6	\$1,256,489.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residences	0	\$0.00
New Mobile Homes	0	\$0.00
New Commercial Buildings	1	\$265,000.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
New Accessory Buildings	4	\$19,073.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:		NUMBER
TOTAL		1,051
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	FEES
Business Taxes	155	\$1,970.20



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27 9:00 AM Committee on Aging @ Hale Center 6:00 PM Library Advisory Committee @ Dunedin Library	28 7:30 AM Environmental Quality @ Jerry Branch Berry Ranch 3251 Garrison Road	29	30	31 8:00 AM Arts & Culture Advisory @ Planning Conference Room 11:00 AM Disability Advisory @ Planning Conf. Room	1
2	3 3:45 PM Dunedin Housing Authority @ 28050 US Hwy 19 N 6:00 PM Dunedin Library Youth volunteers meeting @ Dunedin Library	4 9:00 AM Work Session @ City Hall 2:00 PM Code Enforcement Board @ City Hall 4:00 PM Historic Preservation Advisory Committee @ Planning Conference Room 5:00 PM Dunedin Parking Appeals Hearing @ City Hall 6:30 PM Stormwater Advisory Committee @ Water Plant	5 6:30 PM Charter Review Committee @ Water Plant	6 6:00 PM Commission Meeting @ City Hall	7	8
9	10 1:00 PM City Commission Workshop @ City Hall 6:30 PM Hammock Advisory Committee @ Community Center	11 8:00 AM Causeway & Coastal Waterway Advisory Committee @ Community Center 3:30 PM Stadium Advisory Committee @ Dunedin Stadium 4:00 PM Historic Preservation Advisory Committee Sub-Committee @ Planning Conference Room	12 8:30 AM Development Review Committee @ Planning Conf. Room 6:30 PM Local-Planning-Agency @ City Hall - CANCELLED	13 7:30 AM Public Relations Advisory Action Committee @ City Hall	14 All City facilities and the Dunedin Library will be closed in recognition of Good Friday.	15
16 All City facilities and the Dunedin Library will be closed in recognition of Easter Sunday.	17 5:15 PM Marina Advisory Committee @ Harbormaster's Office	18 9:00 AM Work Session @ City Hall 5:30 PM Social Service Committee @ MLK, Jr. Center	19 3:00 PM Board of Finance Budget Sub-Committee @ Water Plant 4:00 PM Board of Finance @ Water Plant 4:00 PM Parks & Rec Advisory @ Community Center	20 10:00 AM Public Safety Committee @ Fire Admin. 6:00 PM Commission Meeting @ City Hall 6:30 PM Youth Advisory Committee @ MLK	21	22
23	24 9:00 AM Committee on Aging @ Hale Center 6:00 PM Library Advisory Committee @ Dunedin Library	25 7:30 AM Environmental Quality @ Water Plant	26 8:30 AM Development Review Committee @ Planning Conf. Room 9:00 AM Providarama Presented by the City of Dunedin Social Services Committee @ Community Center 3:00 PM Board of Adjustment and Appeal @ City Hall 6:00 PM Friends of Library @ Dunedin Library	27	28 8:00 AM Arts & Culture Advisory @ Planning Conference Room 11:00 AM Disability Advisory @ Planning Conf. Room	29
30	1	2 9:00 AM Work Session @ City Hall 2:00 PM Code Enforcement Board @ City Hall 5:00 PM Dunedin Parking Appeals Hearing @ City Hall	3	4 6:00 PM City Commission @ City Hall	5	6

No meeting for CRA Advisory or Fire Pension. or Dunedin Housing Authority.

Development Project Update 4-10-17

under

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	Appvd	const.
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivision	√	<i>infrastructure approved</i>	√	√	No
Arcadia	265 Causeway Blvd	16 4-story condos	√	<i>infrastructure under review</i>	√	√	No
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking garage	√	<i>infrastructure approved</i>	√	√	Yes
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing complex)	√	<i>infrastructure under review</i>	√	√	No
Douglas Place	523 Douglas Ave	8 townhome unit development	√	<i>infrastructure approved</i>	√	√	Yes
Dunedin B&B	520/530 Skinner Blvd	11-room B&B, plus owner's unit	√	<i>infrastructure approved</i>	√	√	Yes
Dunedin Causeway Hotel	2621/2641 Michael Pl	90-room hotel with restaurant	√	<i>in discussions iwth hotels</i>	√	√	No
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D.A.	√	<i>infrastructure approved</i>	√	√	Yes
Eco Village - Honeymoon	2624 Paula Dr N	12 Townhomes with docks	√	√	√	√	No
Gramercy Court	Highland/Howard	48 Townhomes	√	<i>infrastructure approved</i>	√	√	Yes
Gramercy Ct Ph II	Howard Ave	18 Townhomes - phase II	√	√	√	√	No
Highland Ridge TH	949 Highland	13 Townhomes	√	<i>infrastructure under review</i>	√	√	No
Leuken's Liquors - <i>amended</i>	1410 Main St	1-story liquor store- <i>revised; annex.</i>	√	<i>infrastructure approved</i>	√	√	No
Pura Vida	1413 Bayshore Blvd	7 Townhomes replacing bungalows	#####	#####	#####		

*under
const.*

Current Projects - Staff Only Review Only			Comments	
Amera Court	418 Grant St	4 SF homes		No
Caledonia Brewery	587 Main Street	convert Dunedin Printing into craft brewery - ROW use agrmt app'd		Yes
Carriage House	1040 Broadway	convert to event venue		
510 Frances St	510 Frances St	4 Townhomes	<i>permit under review</i>	No
Hackett Causeway Café	901 Curlew	convert to café - easement agreement at 6/16 Commission		Yes
911 Highland Ave	911 Highland Ave	renovate home, convert to gift shop (stone house behind city hall)		Yes
Historical Museum	Historical Museum	expansion towards the trail		
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages	<i>infrastructure under review</i>	No
Jensen's Seafood	907 Douglas	converting adjacent home to retail shop for seafood business		Yes
Marker One Marina	343 Causeway Blvd	complete Phase II		
Mike's Auto Repair	715 Main St	add 4 auto bays in rear, and façade impv'ts		Yes
1001 New York Ave	1001 New York Ave	4 townhomes		Yes
1046 Oak St	1046 Oak St	4 single-family 2-story homes		Yes
7-11 Store	2198 Main/Belcher	convert existing Shell gas to 7-11, renovating bldg		No
Retail strip center	1440 Main St	demo existing bldg, replace w/4-unit retail bldg	<i>infrastructure approved</i>	No
Soggy Bottom Brewery	662 Main St	converting Richard's to craft brewery		Yes

Potential Future Projects - City Commission Review			Comments
1341 Bayshore Blvd	1341 Bayshore Blvd	15 Townhomes	
Carnation Drive - behind Family Dollar		50 - 70 affordable apartments	
1540 Pasadena	1540 Pasadena	12-18 Townhomes	
1501 San Christopher Dr	1501 San Christopher	12 villas	
Stirling Glen Townhomes	1680 Union St	33 Townhome development or affordable apts/TH mix	

Potential Future Projects - Staff Only Review Only			Comments
536 Bay St	536 Bay St	2 SF homes	
501 Frances St	510 Frances St	4 Townhomes	
971 Howard Ave	971 Howard Ave	4 Townhomes, abutting Gramercy Court	
1480 Main St	1480 Main St	demo auto repair/replace with fast food	
1041 Martin Luther King	1041 MLK	3 Townhomes	
1650 Pinehurst	Faith United Church	1100 sf addition	
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	
227 Scotland St	227 Scotland St	4 or 5 townhomes	
324 Scotland	324 Scotland	convert photography studio to pub/café	



DUNEDIN
Home of Honeymoon Island

Fire Department Administration
MEMORANDUM

To: Douglas Hutchens, Interim City Manager
From: Jeffrey Parks, Fire Chief *J*
Date: April 5, 2017
Re: Monthly Report for March 2017

Fire Prevention Division:

Fire Inspectors worked with the contractors at the new Dunedin Commons site to provide daily inspections of the underground fire lines that were being installed. The daily inspections allowed contractors to move at an expedited pace with the proper oversight by fire inspectors. In total 18 inspections were conducted of the underground fire lines.

The fire prevention division assisted the City of Oldsmar and the Pinellas County Sheriff's Office with the fire investigation of a large industrial warehouse. This opportunity was a chance for the Dunedin fire investigators to utilize their skills and provide much needed assistance at the fire scene. The cooperative assistance provided by the City of Dunedin is invaluable as many local jurisdictions do not have the ability to conduct an investigation of that scale.

New construction projects completed:

- Caledonia Brewery – 587 Main St
- Soggy Bottom Brewing Co. – 660 Main St.

Current projects:

- Fenway, 453 Edgewater - remodel
- Bob's Barracuda Bait Shoppe, 240 Causeway-interior remodel
- Lokey Nissan, 27758 US 19-new sales and showroom building
- Mana Mana Restaurant, 470 Main St, Single family conversion to restaurant
- House of Beer/Marley's Monster Grill, 324 B Monroe St - interior remodel
- Lukens Liquor – 1410 Main St
- Dunedin Commons Apt. – 375 Patricia
- Arcadia Luxury Condo – 265 Causeway Blvd
- Rally Gas Station – 2198 Main St.
- Dunedin Bed & Breakfast – 520 Skinner Blvd - New Project
- Gramercy Court Townhomes – Highland Ave
- Townhomes at Highland Ridge – Highland Ave.
- Dunedin Plumbing – 483 Patricia Ave – Interior Renovation/Expansion
- Dunedin Commons Townhomes – 1060 Scotsdale
- Scotsdale Townhomes – 1060 Scotsdale St. – Site Plan & Pool House

- Artisan Lofts – 638 Douglas Ave
- James St. Cottages – 603 Douglas Ave
- Jensen Brothers Seafood expansion – 907 Douglas Ave
- Chesapeake Apartments – 2307 Cumberland Cir.
- Whiskey Cartel – 1600 Main St.
- Corporate Square Office Building – 28050 US 19 N. (Demo of 4th Floor & Remodel)
- Domino’s Pizza – New Building 1410 Pinehurst
- The Inn Lounge – Interior Renovations – 300 Causeway Blvd
- 7-Eleven – Renovation - 2198 Main St.
- Edgewater Arms – Site & Infrastructure Improvements – 632 / 634 Edgewater
- LA Fitness – 1681 Man St. – New Build Out

Fire Prevention Staff Activities:

Inspections – 89	Fire Investigations – 6
Re-inspections - 6	Event Inspections - 8
Fire extinguisher training – 0	Fire Safety presentations – 1
Plans Reviewed – 24	Public Education Contacts – 200
Partial Inspections (New Construction) - 18	Station Tours – 0
Final Inspections - 5	Hurricane Awareness presentation – 0
Meetings - 34	Smoke Alarm Installations – 0
Phone Consultations - 77	Home Safety Checks – 0

Training and Safety Division:

- Attended Safety Committee Meeting.
- Continued annual SCBA mask fit testing.
- Attended two courses on Critical Incident Stress Management in Ocala.
- Attended Emergency Management WebEOC training session.
- Administered final boat operator testing – Lt. Vielhauer.
- Scheduled annual pension updates meetings with Pat Kroeger.
- Attended North County Training instructor prep session.
- Continued prep and planning for April NCT drill.

Total Training Hours: 1,299
 Fire Related – 1213
 EMS - 86

Operations:

<u>Type of Incident</u>	<u>Month of Mar</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	558	1641	<u>EMS</u>		
Rescue Incident Response	63	204	<u>Station 60's Area</u>		
Fire Alarm	39	113	E60	172	4:30
Fire Incident Response	25	51	E61	17	6:17
Structure Fire Response	21	52	E62	12	4:34
Special	20	37	SR60	11	0:42
Water Rescue Response	1	8	SR61	8	0:19
Major Incident Response	6	13	E51 (CFD)	3	8:09
Support incident (Fire)	2	8	R48 (CFD)	1	9:04
Unconfirmed Structure Fire	3	8	E16 (GFD)	1	6:34
Fire Incident Response Special	6	21	E50 (CFD)	1	8:10
Air Transport Incident	2	10	<u>Station 61's Area</u>		
Trauma Alert	3	13	E61	54	5:40
Support Incident (DC)	2	4	E66 (PHFD)	7	6:22
Medical Incident Special	1	4	E60	5	5:39
Support Incident (Medical)	3	10	E62	2	6:46
HazMat Invest	0	0	<u>Station 62's Area</u>		
Moveup - Coverage	1	1	E62	103	4:44
Hospital Landing Zone	0	1	E50 (CFD)	11	5:55
Rescue Incident Special	0	1	E60	7	6:19
MVC Possible Extrication	2	6	E65 (PHFD)	3	5:55
Medical	0	0	S65 (PHFD)	2	6:42
Brush Fire Incident Response	1	1	T67 (PHFD)	1	1:21
Public Assist Call Dispatch	0	0	R48 (CFD)	1	6:36
Storm Structure Damage - No Inj	0	0	<u>FIRE</u>		
Fire Alarm - Storm Mode	0	0	<u>Station 60's Area</u>		
Transformer/Pole Fire	0	0	T60	13	5:37
Tree Fire	0	0	E60	5	4:44
Extrication (Vehicle)	0	0	E62	1	8:38
Code H	0	1	E61	1	4:07
Training Drill	0	0	E51 (CFD)	1	8:36
Cardiac Arrest Response	3	8	<u>Station 61's Area</u>		
Extrication	0	0	E61	6	5:06
Totals	762	2216	E66 (PHFD)	1	6:19
			<u>Station 62's Area</u>		
			E62	9	4:39
			E60	1	6:46
			T60	1	7:42

33 of the above calls were handled by units other than DFD.

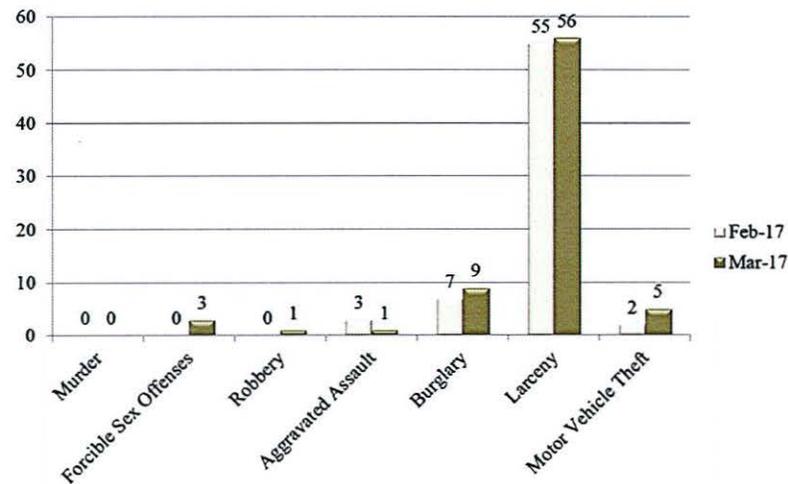


STRATEGIC PLANNING BUREAU
DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

March 2017

UCR Part I Crime Category	February 2017	March 2017	March 2016 YTD	March 2017 YTD
Murder	0	0	0	0
Forcible Sex Offenses	0	3	3	3
Robbery	0	1	1	4
Aggravated Assault	3	1	6	7
Burglary	7	9	21	27
Larceny	55	56	116	163
Motor Vehicle Theft	2	5	15	9
GRAND TOTAL	67	75	162	213



Arrests

March 2017

There were a total of 68 people arrested in the City of Dunedin during the month of March resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	32
Burglary-Conveyance	4
Burglary-Residential	5
Carrying Concealed Weapon	1
Domestic Battery By Strangulation	1
False Name Or ID By Person Arrested	1
Forgery	3
Fraudulent Use Of Credit Card	3
Grand Theft - From Building	1
Grand Theft - Other	1
Petit Theft - Shoplifting	1
Possession Of Controlled Substance	4
Possession With Intent To Sell/Distribute A Controlled Substance	3
Principal In First Degree	1
Sell/Manufacture/Deliver/Possession Of Controlled Substance With Intent To Sell/Manufacture/Deliver	1
Violation Of Probation – Juvenile	1
Violation Of Probation	1
Misdemeanor	34
Assault - Domestic Related	1
Battery	3
Battery - Domestic Related	5
Carry Concealed Firearm	1
Dating Violence Domestic	1
Disorderly Conduct/Breach Peace	6
Disorderly Intoxication	2
Domestic Battery By Strangulation	1
Petit Theft - Other Larceny	1
Possession Of Controlled Substance	2
Resist LEO With Violence	1
Resist/Obstruct LEO Without Violence	6
Trespass After Warning	3
Violation Of Domestic Pretrial Release	1
Warrant	9

Prepared by: Casey Wilcox

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

ARREST TYPE AND DESCRIPTION	TOTAL
Failure To Appear	3
Violation Of Probation/Community Control-Adult	2
Warrant Arrest	4
Traffic Felony	4
Driver's License Permanently Revoked	1
Driver's License Suspended/Revoked	1
Driving Under The Influence	1
Fleeing/Attempt To Elude LEO	1
Traffic Misdemeanor	20
Driver's License Suspended/Revoked	6
Driving Under The Influence	10
DUI-Damage To Person/Property	1
No Valid Driver's License	3
Grand Total	99

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of **3,450** events in the City of Dunedin during the month of March resulting in **5,477** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of March.
**CAD data is filtered by problem type.*

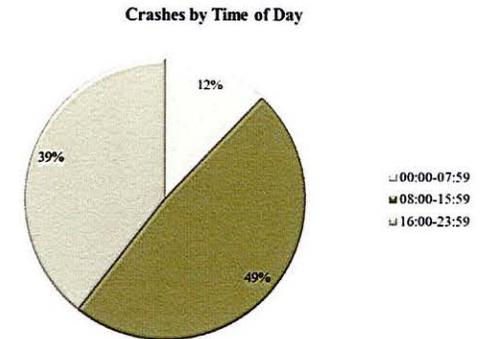
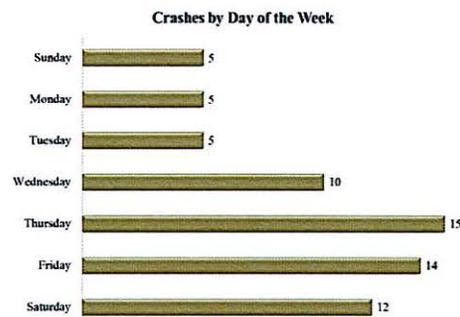
March 2017

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1001
Information / Other	199
Assist Citizen	165
Special Detail	157
Suspicious Person	147
House Check	125
Suspicious Vehicle	112
Building Check Business	107
Vehicle Abandoned / Illegally Parked	95
Supplement	85
Accident	77
Alarm	71
Traffic Violation	60
Lost/Found/Abandoned Property	58
Transport Prisoner	57
Operation Medicine Cabinet	48
Directed Patrol	46
Noise	45
Contact	41
Theft - Not In Progress	40
Assist Motorist	37
Domestic - In Progress	37
Ordinance Violation	36
911 Hang-up Or Open Line	34
Traffic Control	33

Crash & Citation Analysis

There were a total of 66 crashes in the City of Dunedin during March 2017.*Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Main St / Keene Rd	8
Keene Rd / Virginia St	3
Main St / Virginia St	3
Belcher Rd / Main St	3
62 Causeway Blvd	2
CR 1 / Curlew Rd	2
Alt 19 / Orange St	2
Douglas Ave / Richmond St	1
Beltrees St / Patricia Ave	1
Main St / Pinehurst Rd	1



There were a total of 1,038 citations and warnings issued in the City of Dunedin during March 2017.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Keene Rd & Main St	12
Main St & Patricia Ave	9
Main St & Pinehurst Rd	5
Keene Rd & Virginia St	4
Belcher Rd & Ranchette Lane	4
Main St & Belcher Rd	4
1031 Concord Drive E	3
62 Causeway Blvd	3
2194 Main St	3
Belcher Rd & Sourwood Blvd	3

