

Interim Manager's ^{Up}date

Administrative

August 15, 2016

This ^{Up}date will refer to the events since the date of the last ^{Up}date of July 18th, 2016.

DUNEDIN PUBLIC LIBRARY

- Presented 6 computer classes with an attendance of 36 people
- Notary Service at Library – 8 stamps
- 2 exams proctored
- Delivered 89 items to 22 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 277.5 hours of their time
- Adult Volunteers donated 209 hours of their time
- 365 patrons utilized the study rooms
- 297 seeds packets “checked out”
- 196 DVDs/CDs reprocessed by staff and volunteer that are back in collection
- E-books checked out – 1471
- E-audiobooks checked out - 424
- Webinars: TBLC Webinar, FLA Continuing Education Webinar, State Library update
- Staff attended the following meetings: Visit to Lowth Center at University of Tampa, Robotics program, e-book county meeting,
- SIRSI meetings: EDI and continued training of online catalog
- Monthly meeting with Pinellas County Library Directors
- Director continued working on Library Budget for FY2017
- Staff attended Budget Workshop
- Digitization Project of Dunedin Times completed by Olive Software
- Starting planning birthday party of Library building at this current location
- Library Survey available online and in print. Link available on Dunedin Utility Bill.
- Intern at Library through a program from Dunedin High School
- Held food drive for Dunedin Cares
- Collected school supplies for Dunedin Elementary School
- Outside book drop repaired & refurbished by Bill Coleman – sponsored by Library Foundation.
- Met with Eagle Scout for project at Dunedin Elementary
- Staff attended SPC/Clearwater East Library Groundbreaking
- Held essay contest judge meeting for Summer Adult Essay Contest
- 109 patrons signed up for the Adult Summer Reading Program
- 70 people attended the Summer Reading Luncheon with speaker, Dewayne Staats, announcer for the Tampa Bay Rays
- 132 kids attended the End of Summer Reading Party

STATISTICS

Door Count	29,132
Total Transactions	70,876
Adult and Youth Programs	102
Program Attendance	3272
Internet Usage (Adult & Youth)	3333
Wireless Usage	2731
AWE Early Literacy Station Users	279
Items added to Collection	622

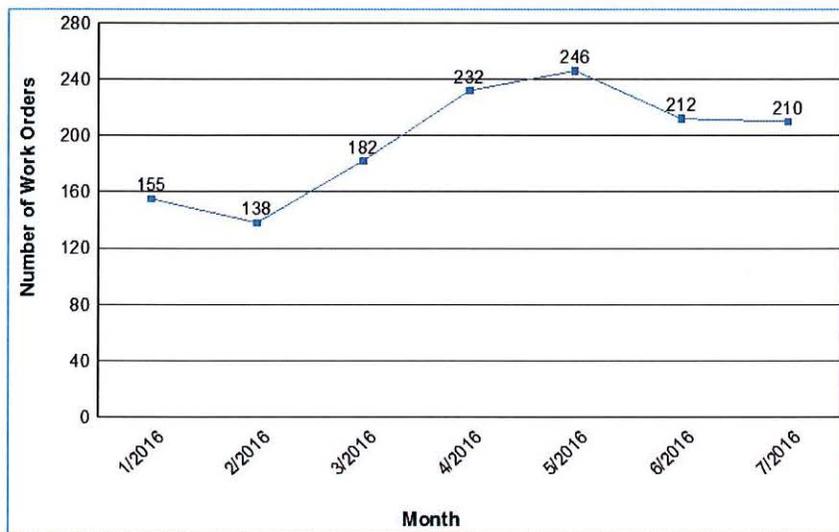
Information Technology:

IT Services Support Requests for the Month of July, 2016:

Monthly Ticket Counts	
Tickets Created	210
Resolved Tickets	207
Open Tickets	44
Malware Tickets	574

Tickets by Priority	
Critical Tickets	31
High Priority Tickets	25
Low Priority Tickets	144
Project Tickets	5

IT Services Support Requests YTD:



New IT Projects:

- Inventory of New Computer Equipment –
 - IT Services Division received almost 240 new pieces of computer equipment and accessories in July.
 - Almost 200 items will be added to the inventory database and eventually deployed to various departments and staff throughout the City.
- Assessment of Network Infrastructure for Strategic Planning –
 - Discuss and review an audit of the City's network fiber optics cabling throughout the City.
 - Discuss and review the implementation of redundant network fiber cable installations.
 - Discuss and review implementation of large scale battery backup device for the City's Data Center and Network Closets.

- Discuss and review the feasibility of a remote data backup site for the City’s network data.
- Discuss and review the replacement of all network switches throughout the City.
- Discuss and review the implementation of a dedicated electrical circuit panel for the Core network switch rack located at 737 Loudon Avenue.
- Discuss and review the implementation of a network monitoring system that includes visual display monitors, door and room sensors for data centers and network closets with alerting mechanisms.
- Q-Drive Shared Folders –
 - Create shared folders under each user’s Q-drive for access to Disaster Plans, Emergency Information, as well as other documents currently stored under the Public Folders in Outlook email.
 - Limited access shared folders can be created on many levels, such as Administration only, Department only, Division only, Section only, etc.
- Wireless Access for Jones Building Break Room –
 - Install a new wireless access point in the break/training room in the Jones building. This will give City employee’s access to the internet via their wireless devices.
- Micro Computer Installations for Training/Conference Rooms –
 - Install wall-mounted Dell Micro 3040 PCs in various training/conference rooms to be attached to the large LCD monitors in each of those rooms.
 - These PCs will have internet access and allow departments to attend webinars, online training, as well as other module training to a large audience. Each setup will include a wireless keyboard and mouse for access from anywhere in that room.
- Fire Station 61 Data Fiber Cable Issue –
 - Coordinate with Fire, Facilities and Frontier Communications on the repair and relocation of the cable for Fire Station 61 on Michigan Blvd.
 - This cable was moved by Verizon back in January the Michigan Blvd road repairs. Verizon never relocate the fiber cable. As shown in the picture to cable is taped to a post and hung from the large tree fire station. This cable and could be easily broken and the fire station could lose connectivity.
 - Frontier has scheduled a work order to fix problem, starting on August 9, 2016 to last week.



data fiber of 2016 during came back to the right, the in front of the by a passerby the cable for about a

On-Going IT Projects:

- Computer and Laptop Replacements for 2016 & 2017 –
 - This project will consist of new computer images each computer and laptop, as well as scheduling the the staff.
 - The City will be standardizing on the typical desktop “all-in-one” PCs that include a 23” wide-screen LCD monitor.
- Network Servers and Switch Replacements –
 - This project includes the installation of two new Dell servers for the city’s intranet project and to upgrade an aging server.



downloaded on installation with setup with Dell

- The network switch upgrades are to replace a core network switch at 1405 CR1 and the other core switches at 737 Louden Avenue. These core switches will provide faster access and throughput for the users.

- Recordex Interactive Touchscreen Electronic Whiteboards –
 - This project will include coordination with the Facilities install power, data, wall mounts and the actual whiteboard seven locations.
 - Those locations include the wall mounting of the whiteboard conference rooms at P&D, Public Services, MSB, Fire Admin and City Hall.
 - Two locations (Community Center and Water Division) will have their whiteboard monitors mounted onto mobile carts.



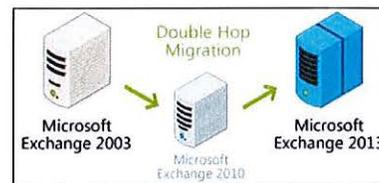
Division to monitors in monitors in the

- Windows 10 Desktop Image Replacements –
 - This project includes the installation of Windows 10 system software and all applicable City issued software onto a new computer.
 - An image of the new computer will be used to download onto all computers and laptops throughout the City.



operating applications

- Exchange Email Server upgrade project –
 - This project includes upgrading the software 2.1.3.0.4 to 2.5 with service pack 3.
 - It also includes a double-upgrade from 2003 to 2010 to 2013.
- Monthly Permit Data Transmittal to Pinellas County Office –



from version 2010 to 2013. Appraiser

- This on-going monthly project includes a transmittal of updated City permit data to the County's database.
- ViewPoint Cloud Program –
 - This project consists of a customized application for building permits and services that the public can access online.
 - Implementation will include new all-in-one computers and flatbed scanners for public use.
- ERP (Enterprise Resource Program) –
 - This project would replace the current HTE/NaviLine system and the existing HR programs.

- Physical Inventory of all IT-related Equipment –
 - This project consists of physically siting each piece of IT-equipment, applying new asset tags and recording the onto inventory control forms for entry into the City's database.
 - All network equipment and the Water and Wastewater Divisions are the last locations to be physically inventoried. All other locations have been sited.
 - Currently there are over 1,700 items that have been tagged. An estimated 250 additional items remain to be tagged with a new asset sticker.



related information inventory

- Fire Suppression System for Data Center –
 - This project includes the installation of an automated suppression system to stop a fire from growing inside the Data Center at 1405 CR1.
 - IT Services is collaborating with the Fire Inspector and Facilities on this project.

FINANCE

The Accounting Division:

- Prepared for and assisted Moore Stephens Lovelace with interim audit fieldwork.

The Budget Division:

- Prepared and presented Budget Amendment Resolution 16-10 for adoption
- Prepared and presented Resolution 16-12 Establishing a Maximum Millage Rate for FY 2017
- Certified and submitted DR-420, DR-420TIF, and DR-420MMP Forms for compliance with TRIM
- Processed 9 Budget Transfers
- Attended three Board of Finance Budget Subcommittee meetings and one Board of Finance meeting
- Held FY 2017 Proposed Budget Workshop on July 25
- Performed Survey of Local Fuel Budget Estimates
- Performed Survey of Local Health Care Costs

COPY OF PAYMENTS PROCESSED FY2016

<u>DATE</u>	<u>CHECK</u>	<u>CHECK</u>	<u>EFT</u>	<u>EFT</u>	<u>EPAY</u>	<u>EPAY</u>	
<u>PRINTED</u>	<u>COUNT</u>	<u>TOTAL</u>	<u>COUNT</u>	<u>TOTAL</u>	<u>COUNT</u>	<u>TOTAL</u>	<u>TOTAL</u>
7/7/2016	77	\$116,765	18	\$31,772	3	\$9,001	\$157,538
7/14/2016	123	\$652,397	2	\$3,772	5	\$6,712	\$662,881
7/18/2016	1	\$906	0	\$0	0	\$0	\$906
7/21/2016	81	\$295,885	8	\$104,994	4	\$12,092	\$412,971
7/28/2016	84	\$493,765	10	\$205,203	3	\$12,614	\$711,582
TOTALS	366	\$1,559,719	38	\$345,741	15	\$40,419	\$1,945,878

PURCHASING

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- Bid 16-1065 titled "Greensand Filter Media Removal & Replacement" was awarded at the July 14, 2016 City Commission meeting.
- Bid 16-1066 titled "WWTP Influent Pump Station Redundant Discharge Pipe" was awarded at the July 14, 2016 City Commission meeting.
- RFP 16-1068 titled "Parking System Management Services" was awarded at the July 28, 2016 City Commission meeting.
- RFQ 16-1069 titled "Hydrogeologic Services for the Preparation of the City's WUP Permit Renewal" was awarded at the July 28, 2016 City Commission meeting.

UNDER EVALUATION

- Bid 16-1067 is titled "Reclaimed Water Ground Storage Tank and Pump Station." Bids were accepted until 2:00 pm Tuesday, July 26, 2016. This item is scheduled for discussion at the August 25, 2016 City Commission meeting.

ACTIVE ON THE STREET

- RFP 16-1070 is titled "Retirement Plan Record Keeper and Service Provider for the City of Dunedin 457(b) Deferred Compensation and 401(a) Defined Contribution Plans." Proposals are due at 2:00 pm on Tuesday, August 2, 2016.
- Bid 16-1071 is titled "Replacement of Gate Operators and Access Control System." Bids are due at 2:00 pm, Thursday, August 11, 2016.

UNDER DEVELOPMENT

- Design/Build for Water/Wastewater Master Plan Improvements

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **New Reclaimed Water Ground Storage Tank related projects**

Construction documents for the ground storage tank and pump station were advertised for bid on May 27th. A bid opening was held on July 26th, with a recommendation for award of the project scheduled for the Commission meeting of August 25th. A “Notice to Proceed” (NTP) is expected to be issued in September, with the project expected to be completed in approximately 270 days.



- **Water Plant Greensand Filter Media Replacement**

The contract was awarded to Vogel Bros. at the Commission meeting of July 14th. An NTP is expected to be issued by the end of August.

- **Wastewater Plant Methanol Tank Replacement**

Infrastructure relocation has commenced and temporary methanol pumps have been installed.

- **Production Well Rehab Program** – Well #2 (at City Hall), Well 50, and Well 95 are in operation. Only miscellaneous upgrades on the wellfield communications system remain until project completion.

- **Wastewater Plant Headworks Redundant Discharge Pipe**

The contract was awarded to Florida Design Contractors at the Commission meeting of July 14th. An NTP is expected to be issued by the end of August.

- **County Road 1 Valve Replacement** – Multiple valves on the City’s existing 16-inch water main and associated valves located within the right-of-way of CR 1, north of Main Street have been replaced. Replacement and repair of the manhole on CR-1 at Amberlea Drive began on July 18th. Inspection of the sewer mains connected to the manhole revealed the lines entering from the south and east were significantly compromised, requiring replacement of damaged sections. Construction is expected to be substantially completed in August.

CR-1 @ Amberlea



Stormwater Section

- **Lakewood Estates Drainage Improvements Project** – Bids for this project were opened on May 3rd. This project was awarded at the June 16th Commission meeting to Keystone Excavators for \$4.6M. An NTP was issued during the month of July. While water line construction has commenced on Oakwood Drive, engineering staff is reviewing the stormwater model for potential construction impact reductions to local residents. The project duration is 18 months.

Roadway Section

- **Michigan - East of Pinehurst Road** – Final design is under review for the eastern portion of Michigan Boulevard. As a result of the success of the Michigan–West project, staff will recommend the Commission authorize the completion of the East End project via a Change Order to the contract with APS, at the Commission meeting of August 25, 2016.
- **Pavement Management Program** – A contract was awarded to Kercher Engineering, Inc. on May 19th to perform a roadway pavement inventory and assessment of all City roadways and select City owned parking lots, including the assignment of a Pavement Condition Index (PCI) number. *(The PCI # is based on a degradation curve, where a new road is assigned a value of 100, and a failing roadway is given a lower number based upon standardized assessment criteria).* An analysis will be performed on each section of roadway, and a corresponding asphalt treatment can then be programmed, as warranted. This valuable data will then be uploaded through GIS Applications to a web hosted asset management system, allowing staff to utilize predictive models for funding and quality analysis. Once the project is complete, staff will present their findings to the Commission to receive direction as to implementation based upon funding needs. The field work portion of this contract began during the month of July.
- **Monroe / Huntley Street Improvements** – Construction is nearly complete on the roadway, drainage, and pedestrian improvement aspect of this project. Phase 1 along Huntley Avenue and Washington Street is 95% complete, with work along Monroe Street at 60% complete. Upon completion, Monroe, Huntley, and Washington will have been refurbished, adding a few new parking spaces and green area.



Miscellaneous

- **Solid Waste Storage Building Replacement** – Construction activities have commenced on the Solid Waste Division covered storage area, to provide secure storage and shelter for their equipment and materials, such as new cart inventory. The new building will have a structural capacity capable of withstanding severe wind storm conditions of up to 146 mph. Stamper Construction Company was awarded the design build turnkey contract by the Commission on May 19th. During the month of August, the structure should begin arriving for installation, with completion expected by October 2016.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (4)
Site / Infrastructure plan sets reviewed – (5)
Reviews performed within the recommended time frame – (3)

Public Services Division:

Streets Section

- Continued repair of concrete sidewalks (700 SF).
- Continued pothole and asphalt repairs (7 tons installed).
- Began construction on the Fire Station #61 – September 11 Memorial



- Staff continues right-of-way tree trimming Citywide. Trimmed and hauled tree canopies for roadway clearance Citywide, and Brae Moor subdivisions (25 tons).
- Continued Traffic Sign & Post maintenance Citywide, as needed. Manufactured (18) new signs, (62) signs replaced.
- Repaired utility cuts for Water and Wastewater (7 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (37 tons hauled).
- Supported Special Events: Eric Landon 5K Run.

Stormwater Section

- Arm ditch mowing (approximately 24,600 LF).
- ROW mowing (28,635 LF)
- Continued residential street sweeping activities.
- Ditch maintenance Citywide.
- Catch basin repairs Citywide.
- Stormwater pipe maintenance Citywide.
- Conducted permit required sampling of street sweeping and stormwater sediment materials.
- Cleaned CDS units.

- Continued storm drain cleaning activities with Vac-Truck in Area II.
- St. Andrews Links - installed 300 LF of ADS storm pipe and restored the affected area.



Stormwater Program Coordinator

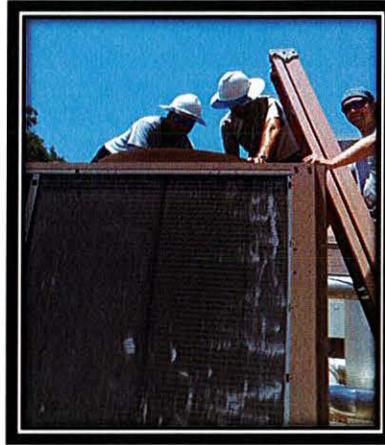
- Mangrove trimming was performed along Cedar Creek, Curlew Creek, Weaver Park, Youth Guild Park, and John Grant Hubbard Park.
- Attended the first Budget Workshop held in July for FY17.
- Attended the SWFWMD Cooperative Funding Initiative Webinar.
- Aided the Engineering Department with inspections of four SWFWMD pond recertification sites, located at: the Hale Senior Center, Weathersfield Ground Storage Tanks, Fleet Maintenance, and Fire Station #62.
- Participated in staff and citizen led initiative for development of a CRS Program for Public Information.
- Served as staff liaison to the Committee on Environmental Quality at their monthly meeting on July 26th.
- Reviewed five projects for Infrastructure Review for potential site contamination, permit requirements through FDEP, and/or the SWFWMD, and proper BMPs.
- Attended one pre-construction meetings hosted by Engineering for the Lakewood Estates Drainage Project. The developers were reminded of the need for proper BMP's during construction.
- Looking forward:
 - Provide assistance during the August 9th FY17 Budget Workshop.
 - Attend the Pinellas County Quarterly Municipal MS4 meeting.
 - Attend the Tampa Bay Regional Planning Council Stormwater Education meeting.

Facilities Section

- Performed preventative maintenance on generators Citywide.
- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Repaired the final 5 reheat coil units for humidity control on first floor of 737 Loudon Ave facility.
- Continued addressing Code / Safety Inspections Citywide.
- Pressure washed and painted Causeway restroom facility.



- Inspected and made necessary repairs to all fire sprinkler suppression systems Citywide.
- Continued HVAC filter replacements (400 +/-) Citywide throughout 31 buildings, on a monthly cycle.
- Repaired generator for New York Avenue Lift Station # 10.
- Performed final indoor air quality testing at 737 Loudon facility.
- Painted repaired structural steel column at Art Center facility.
- Repaired system 2 main power supply board and cooling tower controls for Chiller Unit #1 fans at Community Center.



- Replaced a 10 kVa transformer for field lighting at Stadium complex.
- Repaired field lighting contactors at Vanech recreation complex.
- Began construction with Streets Section on Fire Station #61 September 11 memorial project.



- Replaced ice machine at Vanech recreation complex and Water facility.
- Repaired pole lighting at Jerry Lake reclaim facility.
- Responded to maintenance requests Citywide as needed.

Solid Waste & Recycling Division:

- Represented Dunedin at the Pinellas County Technical Management Committee (TMC) and Pinellas Partners in Recycling (PPR) subcommittee.
- The Sustainability Coordinator will be partnering with the Cities of Oldsmar and St. Petersburg for a Drive Electric Event on Saturday Sept 17th. Patrons will have to opportunity to speak with fellow EV owners on what their experiences owning an EV. Event details will be forthcoming. Those interested in participating, contact Christina Perez at CPerez@DunedinFL.Net or call (727) 298-3215, ext. #1324.

- The City’s Solid Waste & Recycling Division will be partnering again with the Achieva Credit Union to host a 3rd Shredtoberfest. The event will be held on Saturday October 1st, from 8-12pm. Patrons can bring-up to 5 banker boxes of paper, however, in lieu of exceeding that limit; patrons may donate to the Achieva Foundation that provides funding to our local schools.
- Representatives from the Committee on Environmental Quality (CEQ), the Parks Department, and the Sustainability Coordinator traveled around the downtown corridor to pinpoint locations for additional recycling containers. The group identified 3 areas where additional recycling containers will be installed: City Hall, in front of Kelly’s/The Blur, and within the marina breezeway.
- The Sustainability Coordinator is assisting CEQ with a Solar Panel presentation they will be hosting on Tuesday August 16th and Saturday October 8th, at the Dunedin Library. Both presentations will be given by CEQ member Alan Brand to discuss what solar power is, how it works, and how to get it.

Join the City of Dunedin’s Committee on Environmental Quality
for a presentation on:

**Solar Power: What it is,
How it works, and How to get it**

- How a rooftop solar power system works
- The financial and environmental benefits
- Why NOW is the best time to “go solar”
 - How to get the process started
- Upcoming Amendment 4 on the August 30th ballot

Location: Dunedin Public Library
223 Douglas Ave
Date: TUE, August 16th
Time: 6:30- 7:30pm
For further information please contact Christina Perez,
Sustainability Coordinator at 727-298-3215 ext. 1324

DUNEDIN
Home of tomorrow is now

- The Sustainability Coordinator did a presentation at the City’s Nature Center summer camps this past month teaching campers about the importance of recycling, preserving Dunedin’s natural resources, as well as the importance of picking up litter and helping keep our waterways clean.
- The Sustainability Coordinator attended a workshop hosted by the Pinellas County Extension Office at Weedon Island, titled “Florida Microplastic Awareness Project”. The workshop raised awareness about Microplastics in Florida waters, the types of volunteer opportunities available, how to collect and analyze water samples, and what we can do to help spread the word about microplastics. Contact Christina Perez to learn more about the Florida Microplastic Awareness Project.
- On July 25th staff attended and presented at the Solid Waste Association of North America (SWANA) Florida Chapter conference in Wesley Chapel. Dunedin’s Solid Waste Director partnered with the City of Clearwater to discuss the successes and the lessons learned with once-a-week collections (1-1-1).

Wastewater Division:

- **Plant Summary Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.330 Million Gallons
 - Influent Monthly Total Flow: 134.237 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.161 Million Gallons
 - Reclaimed Water Monthly Total Flow: 97.993 Million Gallons
- **Maintenance and Repairs:**
 - South clarifier is offline for P/M pressure washing, sand blasting and painting, in-house. Ovivo USA, LLC, an outside vendor, is upgrading and installing new aluminum catwalks, stainless steel baffles/weirs, and new stainless steel seals.
 - Utility Service Company Inc., an outside vendor is onsite making repairs to the Curlew elevated reclaim storage tank. The company is replacing corroded steel and installing a new double aviation light on the top of tank.

- Outside contractor, Ring Power, performed load bank testing on the Wastewater 2000 KW emergency generator; [No Issues].
- Maintenance installed a new Supervisory Control And Data Acquisition (SCADA) process screen in Fac#2; breakroom.
- Maintenance installed a new Rosemount mag flow meter for sludge loading station at the Fac#13; blower building.
- Maintenance is installing Variable Frequency Drives (VFD's) at the Curlew reclaim pump station and are close to completion.
- **Compliance:**
 - June 2016 Monthly Discharge Monitoring report sent to the Florida Department of Environmental Protection (FDEP); [No Issues].
 - "Discharge Monitoring Report-Quality Assurance" (DMRQA) Study #36 is underway through EPA for outside contracted Laboratories (Advanced Environmental Laboratories (AEL) and Marinco). This is an EPA requirement / study that evaluates the analytical ability of the labs that we use to perform our environmental analyses, per our NPDES permit.

Collections Summary

- Scheduled repairs:
 - Lining demo with Permaliner at Edgewater / Lyndhurst, reinstate laterals with Picote cutter.



- Install lateral liners (5) – Sarazen Dr., Braemoor Dr., New York Ave., Vine Ave., and Dinnerbell Ln. E.
- R/W clean-outs installed (10) – Dinnerbell Ln. E. (9) and Sarazen Dr.
- Lateral repairs (replacement) on Skinner Blvd., and Sarazen Dr.
- Line 6" main on Vine Ave. (Cured In Place Pipe).
- Unscheduled repairs / blockages:
 - Continued to respond to citizen blockage calls (17); and daily utility field locates of sewer / fiber optics.
- TV Truck:
 - Worked with the Water Division to televise the old 12" watermain on SR 580.
 - Monthly clean out of the backwash basin at the Water Plant.
 - Cleaned 3,378 LF of sewer main lines.
 - Root Control 2,225 LF of main lines.
 - Televise inspection of 616' of main lines (CR # 1 / Amberlea construction).
 - Clean out odor control (activated charcoal) LS # 10.
 - Clean out LS # 3 wet well (Weaver Park).

- Lift Station:
 - Finalize and have inspected LS#27 meter can/post replacement (coordinate with DUKE Energy).



- Working with AFC to get LS #10 on site emergency generator repaired.
- LS #3 repairs due to lightning strike / power surge.
- Pulled pumps at LS #17, LS #30, LS #26, LS #38, LS #3, and LS #30 to de-rag. (De-rag = the removal of rags and “flushable wipes” from Lift Station pump impellers.)
- Responded to SCADA alarms, with after-hour call outs.
- Continued preventative maintenance:
 - Exercising valves,
 - Clean out check valves,
 - Cleaned wet wells,
 - Pulled/de-ragged pumps,
 - Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**
 - Average Daily Potable Water Production: 3.79 Million Gallons
 - Monthly Potable Water Production: 117.59 Million Gallons
 - Annual YTD Potable Water Production: 807.39 Million Gallons
 - Annual YTD Rainfall: 32.48 Inches
 - Monthly Rainfall Total: 10.78 Inches
- **Noteworthy Events:**
 - The 2015 Consumer Confidence Report (CCR) or Annual Water Quality Report is now available on the City website.
 - 1,650,000 gallons of membrane permeate water was supplied to the Tampa Bay Water Desalination Plant for their membranes while they were conducting repairs and upgrades.
- **Maintenance:**
 - Operators continue normal PM program on plant equipment.
 - Outside contractor, Rocha Controls is finalizing the installation of new telemetry controls at all of the production wells.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 51% complete, with approximately 5,881 backflows tested for the calendar year. The large meter program is 100% complete, with 72 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 1 new hydrant, repaired 9, replaced 1, and flow tested 275. During this time period, the Valve Program exercised 155 valves. For the year, the Valve Program has installed 1 new, replaced 2, repaired 0, and exercised 2,538 potable and reclaimed distribution valves.

Wellfield

- Construction by Southeast Drilling Services is nearing completion. Well 2 (City Hall), Well #50 and Well #95 are now in operation.
- Remote telemetry equipment has been installed and is in operation at all of the 25 well sites. Only miscellaneous upgrades on the wellfield communications system remain until the project is completed.
- Leggette, Brashears & Graham, Inc. was awarded the contract to provide professional services to renew the City's Water Use Permit (WUP) at the July 28th Commission meeting.
- Limit switches have been ordered for all 29 well sites.
- Acoma Roofing has been selected to install a new roof at Well #11.

COMMUNICATIONS

Communications Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- Facebook/Twitter Updates (Facebook has grown over 13,741 followers)



- Managed Social and Digital Media (Facebook, Twitter, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 489 subscribers • 105,365 views
- Park Mobile App research
- Pinellas County PIO Countywide meeting: Penny for Pinellas Public Information Kickoff Meeting GIS Follow-up
- Dunedin TV control room/chamber upgrade management, training and implementation of new equipment
- Where Guestbook Ad development
- Promotional material for DTV/DunedinGov.com/Social media outreach.
- Continue to work with Aqua Marketing on Public Relations Campaign
- Planning/scheduling of DTV productions
- Assist visitors to City Hall
- Budget preparation and planning
- Research of Vision Live new web platform
- Developed Where Guest Room book ad
- Downtown Parking team meetings

- SeeClickFix response coordination.
- Working with CodeRed on new promotional material and outreach
- Social Media/Citizen Engagement tools research
- Coordination of photography for City website and citywide requests
- Staff Liaison for Public Relations Action Advisory Committee
- Visit Dunedin City Liaison
- Coordinated web updates
- Assisted media outlets
- Digital Library maintenance

Dunedin Television continues to promote all events and services City-wide some highlights are:

- July Spotlight on Dunedin: Orange Festival, Economic Development/CRA update, Purple Heart Park Promo and DFAC New Exhibits
- “A Look Inside the Dunedin Public Library” in Post-Production.
- New DTV segment “Your City at Work” in Post-Production.
- DTV upgrade and training on new Graphics/Switcher.
- Produced all content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commission, Collective Agenda Review, Workshops and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems and edit suites
- Fulfilled DVD requests



City Webmaster continues to support all departments Citywide.

- Continues to assist all city departments with City website.
- Regular site updates
- Intranet development
- Website overview and analysis
- Training for web editors
- Search function assistance/Google analytics
- Homepage edit and design of Spotlight and Slides
- Flipbook uploads and management
- Digital photo editing
- E-notification distribution and management
- Assisted staff on web updates.



CRA/ECONOMIC & HOUSING DEVELOPMENT DEPARTMENT

- Aqua Marketing & Communication was successful in promoting the following pitches:
Destination Weddings: Dunedin is a great place to say “I do”.
Florida on a Tankful: Featuring Honeymoon Island as a dog friendly beach.



- Downtown events in July included 2nd Friday Night on the Town and the Dunedin Orange Festival.
- The Broadway Arch, “Defending Freedom”, is complete and has received positive attention. The second phase will include enhancements to have “Defending Freedom” on both sides of the arch.
- Broadway enhancements encompassing planters, palm trees and lighting in in process.
- Huntley Avenue/Monroe Street/Washington Street improvements featuring streetscape on Monroe Street with the addition of 11 parallel parking spaces is ongoing.
- Staff continues to work on the upcoming program TAFFIE (Technical Arts Facility for Innovation and Entrepreneurship), to promote Dunedin as entrepreneurial friendly.
- An artistic crosswalk of a fish was presented to the CRA for an area by the Marina and staff is working on implementing the design.



Downtown Parking Update

- SP Plus Corporation was awarded the contract to manage and enforce the upcoming downtown parking plan.
- Pay station demonstration sites are in place at City Hall, the Hale Center, the Community Center, the Library, and the Building Department.
- Discussions have been ongoing with Parkmobile to offer their phone application system for parking in downtown Dunedin.
- Approval was granted for a public/private initiative to create 23 angled parking spaces on Douglas Avenue in front of the upcoming Artisan Apartment Home project.
- Improvements to 500 Wood Street (former First Baptist) were approved to formalize the parking area and create additional parking spaces, golf cart spaces and (2) motorcycle spaces.
- The Downtown Parking web page is continually being updated.
- Artistic parking signs for wayfinding are being installed downtown.

PLANNING AND DEVELOPMENT DEPARTMENT

- During the month of July, 339 total permits were issued, valuation \$7,863,544; 14 new single family residences, valuation \$2,452,831; 4 new multi-family residences, valuation \$1,054,282; 26 additions and alterations, valuation \$3,023,233; 295 miscellaneous permits, valuation \$1,333,198.
- Inspections made during the month are as follows: 946 inspections (building, electrical, plumbing, mechanical, gas, and roofing). A total of 97 Business Tax Receipts were issued during July for an amount of \$3,828.55.
- The July Code Enforcement Board heard 6 Old Business cases, 30 New Business cases, and accepted 6 Affidavits of Compliance. Five Fine Reconsideration Requests were heard. The Code Enforcement Department collected \$50.00 of unpaid fines and fees in July, raising the yearly total to \$210,99.62
- City Commission approved the annexation of 4 Birdie Lane into the City of Dunedin and approved the first Public Hearing for the design review and development of townhomes at 2624 North Paula Drive (Eco Village Honeymoon).
- The Local Planning Agency made a recommendation for the design review and development of Gramercy Court Phase II, an expansion of the Gramercy Court project to include 19 additional townhomes, located on Howard Avenue south of Skinner Boulevard.

PARKS & RECREATION

Parks & Recreation Administration:

- Completed final revisions and attended annual budget workshops.
- Continued preparations for the installation of outdoor fitness equipment at Weaver Park.
- Prepared and presented video to City Commission in celebration of National Park & Recreation Month.
- Continued work in the development of a Department Employee Orientation Program.
- Began work on the FCT grant application and applied for Pinellas County BP Funding for Hammock Park acquisition.
- Completed installation of palm tree beautification project along Alt 19 funded by a FDOT grant.
- Met with Pinellas County Parks regarding Pinellas Trail signs and regulations through the downtown area.

Marketing:

- Completed draft copy of the new Parks & Recreation Magazine (Fall edition). Finalizing revisions and preparing to print.
- Compiled September-December event schedule and created a draft copy of the next Dunedin Community Events Calendar.
- Collected and tallied over 460 surveys from summer camp parents rating their overall experience and letting us know what other types of programs they would like to see offered. (Responses: 75% Excellent, 20% Good, 92% would recommend us to a friend.)
- Designed various print materials for programs and upcoming events, including posters, flyers and postcards.
- Continued upkeep and maintenance of Department webpages and posts to social media

Special Events:

- Hometown USA – Dunedin Blue Jays beat the Tampa Yankees, and we filled the stands for our fantastic 20-minute fireworks show and concert finale.
- Kiwanis Virginia Street Dermatology Midnight Run – Another successful race with 1,525 participants, plus an additional 2,500 spectators.
- Orange Festival had a very successful event with the most attendance of 2,500+.
- Dunedin Brewery held their 20 years of brewing anniversary party.
- A wedding was held at Weaver Park with approximately 80 guests.

Recreation:

• **Community Center**

- The Community Center had a total of 14 rentals that brought in over 900 guests.
- Summer Camp continued this month, averaging nearly 185 kids per week in camps ranging from Dance, Theater, Lego, Pre-K Camp and a regular day camp. The camp also partnered with the Dunedin Historical Society to bring some archeological and pirate history to the campers.
- Little League started their registration and team meetings this month for the upcoming season.

• **Fitness/Wellness**

- Fitness Center visits totaled 3,146 and group fitness visits totaled 1,333 for a total of 4,479 visits.
- Total Fitness attendance (Fitness Center and Group Exercise) was up an average of 5 visits/day for the month compared to July 2015. July 2015 had a total visit count of 4,329 visits. This is an increase of 150 visits for the month.

• **Athletics**

- Men's Softball had twelve (12) teams participating.
- Six (6) teams participated in the 50 Years & Over Softball League.
- Forty (40) athletic rentals were held in July.

- Held NSA World Series at Vanech Softball Complex from July 13-16.
- During the month of July, Multi Sports Camp had a total of 25 participants, Tennis Camp had 33 participants and Baseball Camp had 53 participants.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - Summer Camp programming continued with Teen Camp, Hammock Day Camp, Skate, Basketball and Gymnastics Camps providing youth with fun, safe summer time experience.
 - Building rentals, including cooking camp, basketball camp, AAU practices and private parties continued as a revenue source.
 - Staff working on launching new season of boys' high school basketball leagues to start in August.
 - Staff preparing for Before and After School Programs for 2016-17 school year, including program planning, organization, interviewing and hiring of new staff.
 - Staff in renewal process for 2016-17 school year contract with JWB and Pinellas County School Board to continue Promise Time initiative at Dunedin Elementary School.
 - Staff working with Pinellas County School Board to provide snack service for upcoming school year.
 - July 28th-For the first time ever, Youth Advisory members were honored at a Commission meeting for five years of volunteer service. Desmond Blair and Summer Davis both received recognition for their hard work and dedication to the Dunedin Community.
 - July 29th- Family and friends supported the Teen Group at Family Night, the summer camp annual performance showcasing groups' musical/dance performance.
- **Hale Activity Center:**
 - Held forty-six (46) adult classes and programs this month with a total participation of 2,007.
 - The monthly luncheon was sponsored by Grand Villa of Dunedin and had an attendance of 35.
 - The Center hosted six outside group meetings with an attendance of 50.
 - Hosted three rentals with an attendance of 296.
 - The Ice Cream Social had an attendance of 75.
 - Total center attendance for the month of July was 2,463.
- **Highlander Pool:**
 - Current monthly pool attendance for July was 3,636.
 - Sailing Camp I was totally filled this summer.
 - Sailing Camp II had a total of 8 campers.
 - Christmas in July event brought in 248 participants.

Parks:

- Performed athletic field renovations including replaced of sod on Little League fields, re-seeding Little League and soccer fields, and top dressing all athletic fields.
- Continued site preparations for new planters on Broadway.
- Graded and laid new sod at John R. Lawrence Pioneer Park.
- Performed landscape maintenance at the Library and Hale Senior Activity Center.
- Assembled 12 new memorial benches for the Dunedin Causeway.
- Provided logistical support for a variety of events including Hometown USA, Orange Festival, Eric Landon 5K and Commission Meetings.

Marina:

- July's ramp use and visiting boaters:
 - Daily resident ramp users – 150 – up 9% from last month
 - Non- resident ramp users – 23 – same as last month
 - Annual ramp decals – 7 – same as last month
 - Transient visitors – 34 – up 20% from last month

HUMAN RESOURCES

- Recruitment & Selection:
 - Positions posted during the month of July: Wastewater Plant Operator/Trainee
 - Craftworker III (HVAC) has been placed on hold.
 - Solid Waste/Driver Loader, Park Maintenance Worker I, Firefighter/Paramedic, Librarian, Public Services Maintenance Worker I, Technical Support Assistant (Fleet Services), District Chief, Fire Lieutenant, Water Distribution Technician, and Public Services Maintenance Worker III are in the selection phase.
 - Recreation Leader & Lifeguard I & II remain open until filled; these are Variable/On Demand positions.
 - Michael Blanton was appointed to the position of Public Works Utilities Inspector on June 22, 2016.
 - Promotions during the month of July:
 - Joseph McLemore was promoted to Park Maintenance Worker III, on July 13, 2016.
 - Sean Stebor was promoted to Park Maintenance Worker III, on July 13, 2016.
 - Brett Breeden was promoted to Park Maintenance Worker II, on July 20, 2016
 - Adam Newsome was promoted to Park Maintenance Worker II, on July 20, 2016.
 - Employees hired during July:
 - ✓ Annamarie Vanlier, Senior Library Assistant, July 15, 2016.
- Employee Benefits:
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for July was \$213,046.62, which represents a decrease of almost 12% increase from the June claims total. The average weekly claims for July were \$42,609.32.
 - Director and Payroll/Benefits Coordinator met with the Finance Staff and the Gehring Group to discuss the annual renewals for the City's employee insurance benefits plans on July 15, 2016.
 - Director and Payroll/Benefits Coordinator continue to have bi-weekly phone conferences with Cigna Onsite and the City of Clearwater to discuss pertinent issues at the Health Center.
 - Humana Vitality Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	53	17%
Gold	24	8%
Silver	61	20%
Bronze	71	31%
Blue	96	31%
Total Eligible Employees	305	100%

- DROP (Deferred Retirement Option Program):
 - Number of Employees in DROP: 10.
 - Employees who entered DROP during the month: 0.
- Performance Management:
 - Number of Coaching/Counseling or Other Disciplinary Actions: 2.
- Employment Separations (Regular Full- and/or Part-Time):
 - Number of Separations from employment: 4.
 - Surveyor Don Jones retired on July 29, 2016 after 35 years of service to the City.

- Risk Management:
 - Director, Manager, & Specialist met with representatives from The City's Third-Party Administrator for Liability & Workers' Compensation claims, the City's Broker of Record, and Workers' Compensation Attorney for the quarterly file review on July 14, 2016.
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 4.
 - ✓ Total current open workers' compensation claims: 2; one employee is on light duty.
 - ✓ Total loss of time in July = 4 days.
 - Property/Liability Claims:
 - ✓ New Property/Liability Claims: 0; total open cases = 11.
 - ✓ New Moving Vehicle Accidents: 2; total open cases = 9.
- Family Medical Leave Act (FMLA):
 - Number of Employees with approved/pending FMLA: 12 - (Regular - 5, Intermittent - 7).
 - Number of new requests in July: 4.
- Other (Non-WC, Modified Duty)
 - Two employees are currently working on a modified schedule (some restrictions).
- Records Requests: Number of Records Requests processed: 2.
- Other:
 - Director & HR/Risk Management Specialist met with the Personnel Review Board to discuss the 2016-17 Pay Plan and other personnel issues on July 22, 2016.
 - HR Director, Payroll & Benefits Coordinator are in process of making revisions to the Employee Service System Rules (ESSR). Input was requested from supervisors last year.
 - Director & HR/Risk Management Specialist participated in the Sgt. Erick Landon 5K benefitting Stop Soldier Suicide held at the John Lawrence Park on July 30, 2016. Also present were staff from Planning & Development and the Water Division.

The Sgt. Erick Landon 5k benefitting *Stop Soldier Suicide* held at the John Lawrence Park on July 30, 2016.



Government Calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2 10:30 AM Social Services Committee Special Meeting @ MLK 2:00 PM Code Enforcement Board @ City Hall	3 CANCELLED 3:00 PM Board of Finance Budget Sub-Committee @ Water Plant 4:00 PM Board of Finance @ Water Plant	4	5	6
7	8 6:30 PM Hammock Advisory Committee @ Community Center	9 CANCELLED 8:00 AM Causeway Committee @ Community Center 8:00 AM City Commission Budget Workshop @ City Hall POSTPONED TO AUG. 16 3:30 PM Stadium Advisory Committee @ Dunedin Stadium	10 8:30 AM Development Review Committee @ Planning Conf. Room 2:00 PM Fire Pension Board Special Meeting @ Community Center 6:30 PM Local Planning Agency @ City Hall	11 CANCELLED 7:30 AM Public Relations Advisory Action Committee @ City Hall	12	13
14	15 5:15 PM Marina Advisory Committee @ Harbormaster's Office	16 10:00 AM Agenda Review Session @ City Hall 3:30 PM Stadium Advisory Committee @ Dunedin Stadium 5:30 PM Social Service Committee @ MLK, Jr. Center	17 10:00 AM Dunedin Housing Authority @ City Hall 2:30 PM Fire Pension Board @ City Hall CANCELLED 4:00 PM Parks & Rec Committee @ Community Center	18 10:00 AM Public Safety Comm. @ Fire Admin. 6:30 PM Commission Meeting @ City Hall	19	20
21	22 9:00 AM Committee on Aging @ Hale Center 6:00 PM Library Advisory Committee @ Dunedin Library CANCELLED 6:00 PM Commission Workshop re: Blue Jays @ City Hall	23 10:00 AM Agenda Review Session @ City Hall CANCELLED 6:30 PM Community Presentation re: Blue Jays @ Hale Center	24 8:30 AM Development Review Committee @ Planning Conf. Room 6:00 PM Friends of the Library @ Library	25 6:30 PM Commission Meeting @ City Hall	26 8:00 AM Arts & Culture Advisory Committee @ Planning Conf. Room	27
28	29	30	31	1	2	3

No meeting for Disability, Environmental Quality, CRA Advisory, Stormwater, Edgewater or Youth.

Development Project Update 8-15-16

Current Projects - City Commission Review				LPA	CC 1st	CC 2nd	Appvd	under const.
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivision		√	√	√	√	No
Arcadia	265 Causeway Blvd	16 4-story condos		√ <i>infrastructure under review</i>			√	No
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking garage		√ <i>infrastructure under review</i>			√	No
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing complex)		√	√	√	√	No
Douglas Place	523 Douglas Ave	8 townhome unit development		√ <i>infrastructure approved</i>			√	Yes
Dunedin B&B	520/530 Skinner Blvd	11-room B&B, plus owner's unit		√ <i>infrastructure approved</i>			√	Yes
Dunedin Causeway Hotel	2621/2641 Michael Pl	90-room hotel with restaurant		√	√	√	√	No
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D.A.		√ <i>infras. under review</i>		√ <i>TH app'd</i>	√	Yes
Eco Village - Honeymoon	2624 Paula Dr N	12 Townhomes with docks	06/08/16	07/28/16	08/18/16			
Gateway	Gateway Tract	mixed-use; amended Dev. Agrmt		√ <i>default letter sent</i>		√	√	No
Gramercy Court	Highland/Howard	48 Townhomes		√ <i>infrastructure approved</i>			√	Yes
Gramercy Ct Ph II	Howard Ave	18 Townhomes - phase II	07/13/16	08/18/16	09/22/16			
Highland Ridge TH	949 Highland	13 Townhomes		√ <i>infrastructure under review</i>			√	No
Leuken's Liquors - amended	1410 Main St	2-story liquor store-revised; annex.	07/13/16	10/06/16	10/20/16			
M&D Lofts	Main/Douglas	18 TH/retail w/underground parkir	09/14/16	10/20/16	11/03/16			
Pura Vida	1413 Bayshore Blvd	7 Townhomes replacing bungalows	TBD	TBD	TBD			

Current Projects - Staff Only Review Only			Comments	under const.
BlackHägen Design	333 Scotland	2-story office building for up to 18 staff		Yes
Cueni Brewery	945 Huntley	convert former Tabor cleaners to micro brewery		Yes
Escape Root Juicery	769 Main St	organic juicery		Yes
Hackett Causeway Café	901 Curlew	convert to café - easement agreement at 6/16 Commission		Yes
Caledonia Brewery	587 Main Street	convert Dunedin Printing into craft brewery - ROW use agrmt app'd		Yes
Dunkin Donuts	1461 Main St	internal renovations	<i>permit ready for pick-up</i>	No
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages	<i>infrastructure under review</i>	No
Jensen's Seafood	907 Douglas	converting adjacent home to retail shop for seafood business		No
Mike's Auto Repair	715 Main St	add 4 auto bays in rear, and façade impv'ts	<i>infrastructure under review</i>	No
1001 New York Ave	1001 New York Ave	4 townhomes		Yes
1046 Oak St	1046 Oak St	4 single-family 2-story homes; 1 home in permitting		Yes
Rally's	2198 Main/580	convert existing Shell gas to Rally's, new buildings/pumps	<i>permit ready for pick-up</i>	No
Retail strip center	1440 Main St	demo existing bldg, replace w/4-unit retail bldg	<i>infrastructure approved</i>	No
Sail Honeymoon	61 Causeway	removing existing structures, replacing with larger structure w/deck		Yes
Salty Dawg	941 Huntley	cover seating area, improve landscaping, etc.		Yes
Wells Fargo	2494 Bayshore Blvd	demo existing WF, construct new bldg on S. portion		Yes

Potential Future Projects - City Commission Review			Comments
1341 Bayshore Blvd	1341 Bayshore Blvd	15 Townhomes	
Carnation Drive - behind Family Dollar		50 - 70 affordable apartments	
1540 Pasadena	1540 Pasadena	12-18 Townhomes	
Stirling Glen Townhomes	1680 Union St	33 Townhome development or affordable apts/TH mix	

Potential Future Projects - Staff Only Review Only			Comments
971 Howard Ave	971 Howard Ave	4 Townhomes, abutting Gramercy Court	
1480 Main St	1480 Main St	demo auto repair/replace with fast food	
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	
324 Scotland	324 Scotland	convert photography studio to pub/café	
Soggy Bottom Brewery	662 Main St	converting Richard's to craft brewery	
1095 Virginia St	1095 Virginia St	annex, subdivide into 3 parcels, construct & hook-up to city utilities	

Fire Department Administration
MEMORANDUM

To: Douglas Hutchens, Interim City Manager
From: Jeffrey Parks, Fire Chief 
Date: August 3, 2016
Re: Monthly Report for July 2016

Fire Prevention Division:

Deputy Fire Marshal Michael Handoga and Fire Inspector Corey Lyons were awarded a scholarship to attend a conference that was put on by the National Association of Fire Investigators. This annual conference was held in Tampa which provided 30 hours of fire investigation training. The speakers were leaders in the industry and were brought in from throughout the United States and Canada. The scholarship represented a savings to the city of \$1500.00.

The fire prevention division has begun a project to scan and digitize all of the fire inspection files that the department has. This project is expected to take several months to complete.

Deputy Fire Marshal Handoga attended the July 13, 2016 meeting of the Downtown Merchants Association to introduce himself and give updates to the merchants on the recent changes in the fire prevention division.

New construction projects completed:

- Sun Country Cleaners – 1785 Main St. #101
- Mease Dunedin - Kitchen/Cafeteria remodel
- Academie Da Vinci – 1060 Keene Rd – Sprinkler/Alarm System
- Academie Da Vinci – 1064 Keene Rd – Interior Remodel
- Customer Sales Solutions - 537 Douglas Ave – Office Remodel

New projects in progress:

- Victoria Place, 200 Main St-new construction
- Fenway, 453 Edgewater-interior remodel
- Mease Manor Memory Care, 603 Virginia St- new construction
- Florida Auto Exchange-Clubhouse- new office addition
- Bob's Barracuda Bait Shoppe, 240 Causeway-interior remodel
- Interior remodel- 501 Causeway (30-60 day completion expectation)
- Mease Dunedin- ER remodel and 3rd floor intake area
- 2340 Main St- façade renovation
- 7-11, 801 CR 1- interior remodel (Not Started)
- Lokey Nissan, 27758 US 19-new sales and showroom building
- Mana Mana Restaurant, 470 Main St, Single family conversion to restaurant

- House of Beer/Marley's Monster Grill, 324 B Monroe St - interior remodel
- Bay Neds Pharmacy, 2640 Bayshore Blvd - interior remodel
- 520 Skinner – Bed and Breakfast
- Lukens Liquor – 1410 Main St
- Blackhagen Laboratory – 333 Scotland
- Dunedin Commons Apt. – 375 Patricia
- Arcadia Luxury Condo – 265 Causeway Blvd
- Spine Pain and Orthopedic Injury Center – 28050 US 19N #100 – Room Remodel
- Rally Gas Station – 2198 Main St.
- Dunedin Bed & Breakfast – 520 Skinner Blvd - New Project
- Gramercy Court Townhomes – Highland Ave
- Townhomes at Highland Ridge – Highand Ave.
- Cueni Brewing Company – 945 Huntley Ave.
- Boxing Gym – 1511 Main St. – Interior Renovation – New Tenant
- Dunedin Plumbing – 483 Patricia Ave – Interior Renovation/Expansion
- Dunedin Commons Townhomes – 1060 Scotsdale
- Salty Dog – 941 Huntly Ave.
- Take 5 Oil Change – 1650 Main St. – Exterior Remodel
- Caledonia Brewery – 587 Main St
- Coca Cola – 427 San Christopher Ave – Store front/lobby Remodel
- Scotsdale Townhomes – 1060 Scotsdale St. – Site Plan & Pool House
- State Farm Insurance – 1164 Belcher Rd. – Interior Remodel
- Wells Fargo – 2494 Bayshore Blvd – New Building

Fire Prevention Staff Activities

Inspections – 44	Hurricane Awareness presentation - 0
Re-inspections - 32	Fire extinguisher training - 0
Plans Reviewed - 36	Fire Safety presentations - 0
Final Inspections - 5	Station Tours - 2
Meetings - 23	Public Education Contacts – 11
Phone Consultations - 59	Smoke Alarm Installations – 0
Fire Investigations – 1	Smoke Alarm checks – 0
Event Inspections - 3	

Training and Safety Division:

Conducted bi-annual Emergency Vehicle Operator refresher as a North County Training Drill x 10.
 -Conducted annual swim testing and standard operating procedure compliance at Honeymoon Island as a North County Training Drill x 12.
 -Participated in Fire Department District Chief interviews.
 -Chaired the Fire Department Safety Committee meeting
 -Prepared for August training drills
 -Completed training logs and reports.
 Total Training Hours: 139

Operations:

<u>Type of Incident</u>	<u>Month of Jul</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	472	3683	<u>EMS</u>		
Rescue Incident Response	54	407	<u>Station 60's Area</u>		
Fire Alarm	41	276	E60	157	4:26
Fire Incident Response	37	139	E62	12	5:01
Structure Fire Response	23	144	E61	9	6:48
Special	7	50	E51 (CFD)	3	7:36
Water Rescue Response	14	65	E50 (CFD)	1	6:33
Major Incident Response	8	23	T60	1	0:24
Support incident (Fire)	5	26	SR60	1	0:08
Unconfirmed Structure Fire	8	25	<u>Station 61's Area</u>		
Fire Incident Response Special	8	49	E61	63	5:25
Air Transport Incident	3	18	E60	8	7:22
Trauma Alert	2	27	E66 (PHFD)	6	5:24
Support Incident (DC)	3	14	E62	3	5:04
Medical Incident Special	0	10	<u>Station 62's Area</u>		
Support Incident (Medical)	4	19	E62	84	4:54
Wires Down	0	0	E60	8	5:33
HazMat Invest	0	2	E50 (CFD)	7	5:01
Moveup - Coverage	2	18	E61	6	6:42
Hospital Landing Zone	1	2	E65 (PHFD)	6	5:30
Rescue Incident Special	0	2	<u>FIRE</u>		
Special Event	0	0	<u>Station 60's Area</u>		
MVC Possible Extrication	1	16	T60	14	5:57
Medical	0	1	E60	7	5:45
Brush Fire Incident Response	1	3	E61	2	7:15
Mass Casualty 5-10 Patients	0	0	E51 (CFD)	1	7:02
Non-Emergency Evacuation	0	0	<u>Station 61's Area</u>		
Rescue (High Angle/Below)	0	0	E61	8	5:20
Technical Rescue	0	0	T60	6	7:01
Water Extrication Upgrade	0	0	E60	2	6:46
Public Assist Call Dispatch	1	1	E66 (PHFD)	1	6:15
Hazardous Materials	0	0	<u>Station 62's Area</u>		
Extrication	<u>0</u>	<u>8</u>	E62	9	5:01
Totals	695	5028	T60	3	7:40
			E60	1	8:07
			E50 (CFD)	1	5:43
			E61	1	5:22

27 of the above calls were handled by units other than DFD.



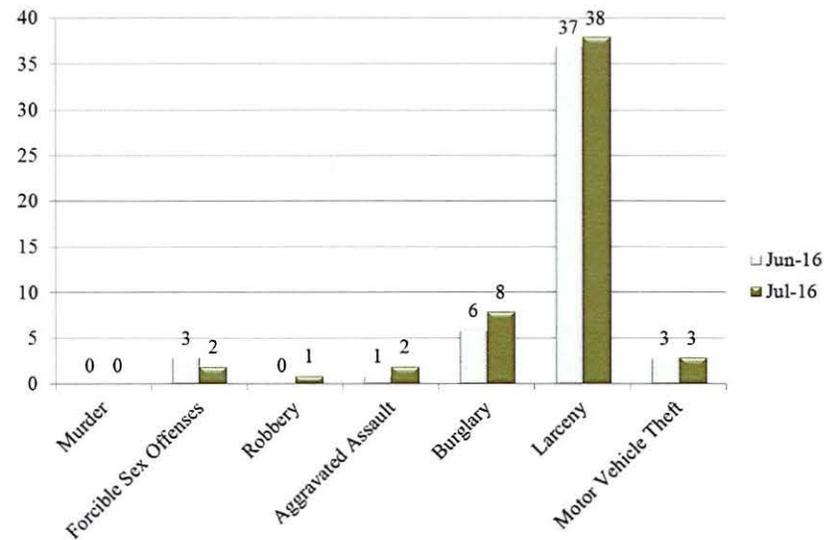
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

July 2016

UCR Part I Crime Category	June 2016	July 2016	July 2015 YTD	July 2016 YTD
Murder	0	0	0	0
Forcible Sex Offenses	3	2	6	13
Robbery	0	1	9	4
Aggravated Assault	1	2	27	19
Burglary	6	8	77	49
Larceny	37	38	340	301
Motor Vehicle Theft	3	3	17	23
GRAND TOTAL	50	54	476	409



Arrests

July 2016

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	28
Aggravated Battery	1
Battery - Domestic Related	2
Burg-Residential	3
False Imprisonment	1
False Verification Of Ownership	2
Grand Theft - Auto	4
Grand Theft - Other	2
Habitual Traffic Offender	1
Lewd/Lascivious - Under 12	1
Possession Of Controlled Substance	4
Resist/Obstruct LEO W/O Violence	2
Robbery-Home Invasion	4
Threat Against Public Servant	1
Misdemeanor	52
Battery - Domestic Related	5
Disorderly Intoxication	6
Driver's License Suspended/Revoked	3
Driving Under The Influence	8
Fail To Appear	1
Misuse 911 Or E911 System	1
No Valid Driver's License	1
Petit Theft - Other Larceny	1
Petit Theft - Shoplifting	4
Possession Of Controlled Substance	11
Possession Of Drug Paraphernalia	1
Resist/Obstruct LEO W/O Violence	3
Spouse Battery	1
Stalking	1
Theft By Employee-Lodging/Restaurant	1
Trespass After Warning	2
Viol Injunction Protect Domestic	2
Warrant	12
Fail To Appear	3

Prepared by: Casey Wilcox

Data Source: ACISS FCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD Crime Analysis Views, Crime Analysis Incident History (Disp: 7)

Page 7
8/11/2016

ARREST TYPE AND DESCRIPTION	TOTAL
Violation Of Probation/Community Control-Adult	2
Warrant Arrest	7
Grand Total	92

Deputy Activity

There were a total of **4,147** events in the City of Dunedin during the month of July resulting in **6,729** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of July.
**CAD data is filtered by problem type.*

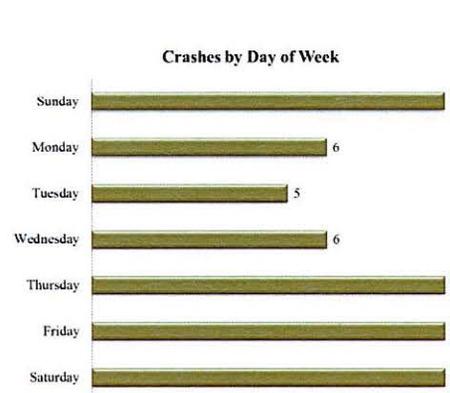
July 2016

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1034
House Check	628
Directed Patrol	413
Area Check	247
Assist Citizen	148
Suspicious Person	134
Building Check Business	105
Alarm	95
Special Detail	93
Information / Other	91
Suspicious Vehicle	84
Supplement	62
Accident	62
Contact	49
Transport Prisoner	48
Vehicle Abandoned / Illegally Park	44
Operation Medicine Cabinet	44
911 Hang-up Or Open Line	40
Assist Motorist	38
Noise	36
Trespass	32
Warrant Service / Attempt	32
Theft - Not In Progress	29
Fraud/Forgery - Not In Progress	28
Traffic Violation	27

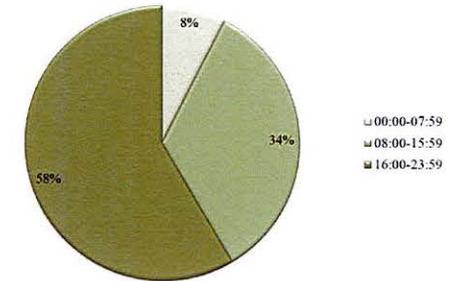
Crash & Citation Analysis

There were a total of **53** crashes in the City of Dunedin during July 2016.*Crash data is filtered by disposition type and can include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Curlew Rd / Belcher Rd	5
Main St / Belcher Rd	3
Michigan Blvd / Cr 1	2
Skinner Blvd / Pinellas Trail	2
1491 Main St	2
Main St / Enterprise Rd	2
62 Causeway Blvd	2
Belcher Rd / Lone Pine Ave	2
2332 Main St	1
Main St / Virginia St	1



Crashes by Time of Day



There were a total of **872** citations and warnings issued in the City of Dunedin during July 2016.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Keene Rd & Main St	6
Bayshore Blvd & Curlew Rd	5
62 Causeway Blvd	5
Belcher Rd & Curlew Rd	5
Enterprise Rd & Main St	4
Bass Blvd & San Christopher Dr	4
Pinellas County Trail & Skinner Blvd	4
Main St & Virginia St	3
San Christopher Drive & Patricia Ave	3
Creek Park Dr & Main St	3

