

Date: \_\_\_\_\_  
Permit No: \_\_\_\_\_  
Job Address: \_\_\_\_\_

**PERMIT HOLDER INFORMATION**

Contractor: \_\_\_\_\_  
License Holder: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

Please check one of the following and provide justifiable cause for the request below.

- I am requesting a six (6) month extension to the above-referenced permit.
- I am requesting a four (4) month extension to the above-referenced permit.
- I am requesting a \_\_\_\_\_ month extension to the above-referenced permit.

Justifiable cause for permit extension request: (Please explain)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that if this permit extension request is granted all required inspections must be requested, completed and approved, including any final inspections prior to permit expiration.

\_\_\_\_\_  
Contractor/Agent Signature Printed Name

**FOR OFFICE USE**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_ Fee: \_\_\_\_\_