

SIGN PERMIT APPLICATION

Applicant/Contact Info: [Name / Phone / Fax / Email]		Date Received		Permit Application #	
Contractor (Company Name)				Phone	
Company Address			City		State Zip
License Holder		Dunedin Reg. No.	State License No.		PCCLB License No.
Property Owner's Name				Phone	
Property Owner's Address			City		State Zip
Job Address			Tax Parcel No.		

Existing Sign Information [attach additional sheets if necessary]

	EXISTING SIGN TYPE (i.e., freestanding, monument, wall mounted, directional, etc.)	Sign Height (feet)	Single-face (SF) or Double-face (DF)	Sign Area (sq. ft.)	To Be Removed?	
					Yes	No
1					<input type="checkbox"/>	<input type="checkbox"/>
2					<input type="checkbox"/>	<input type="checkbox"/>
3					<input type="checkbox"/>	<input type="checkbox"/>
4					<input type="checkbox"/>	<input type="checkbox"/>

Proposed Sign Information [attach additional sheets if necessary]

	PROPOSED SIGN TYPE (i.e., freestanding, monument, wall mounted, directional, etc.)	Sign Height (feet)	Single-face (SF) or Double-face (DF)	Sign Area (sq. ft.)	Electric/ Illuminated?	
					Yes	No
1					<input type="checkbox"/>	<input type="checkbox"/>
2					<input type="checkbox"/>	<input type="checkbox"/>
3					<input type="checkbox"/>	<input type="checkbox"/>
4					<input type="checkbox"/>	<input type="checkbox"/>

SUBMITTAL REQUIREMENTS

Submit the following:

1. Two (2) copies of drawings of the sign(s), showing the dimensions and the content, including detailed description of hardware being used and support member details.
2. Two (2) copies of a plot plan or survey showing the sign(s) location with the applicable property and/or building set-back information.
3. If an electrical sign, all electrical information (i.e. size of circuit, size of wire, location of disconnect).
4. Free standing signs require signed and sealed engineering drawings verifying the wind load design and capacity.
5. If the sign is attached to the building, drawings shall include a detailed description of the attachment, including type of hardware being used that complies with the wind load capacity.
6. Letter of authorization from the property owner allowing the sign(s) installation.

IN CONSIDERATION OF GRANTING THIS REQUESTED PERMIT, I/WE DO HEREBY AGREE THAT I/WE WILL IN ALL RESPECTS CONSTRUCT THE WORK IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS SUBMITTED AND WITH THE INFORMATION CONTAINED IN THIS APPLICATION AS FILED, AND IN COMPLIANCE WITH ALL APPLICABLE LAWS AND ORDINANCES OF THE CITY OF DUNEDIN.

Signature of Contractor/Agent _____ Printed Name _____ Date _____

**Value of Work: \$ _____

**Construction valuation shall include total value of work, including materials and labor, for which the permit is being sought.

(FOR OFFICE USE ONLY)

STAFF REVIEWS	APPROVALS		COMMENTS / REMARKS:	PERMIT FEES	
	INITIALS	DATE			
Zoning			_____	Sign Permit	\$ _____
Building			_____	Plan Review	\$ _____
Other _____			_____	State Surcharges	\$ _____