

Fire Station 62 Project RFQ



PHOTO BY
ZEKE DURICA

Project Title: **Fire Station 62**

Call to:
State of Florida Artists

Total Budget:
\$16,500.

Location:
2833 Belcher Road
Dunedin, FL

Deadline for Submission:
Wednesday, November 4, 2020
Received by 2:00 pm

**City of Dunedin Request for Qualifications (RFQ #2359)
Public Art Project**

Purpose: The City of Dunedin seeks proposals from artists, or teams of artists, qualified to complete an artwork project at Fire Station 62 on the campus of the new Emergency Operations Center (EOC). The City will select three artists or artist teams (the “semi-finalists”) who will present their proposals to the Project Subcommittee. The semi-finalists will be notified by 11/20/2020 by email.

Project Title: Fire Station 62 Public Art Project

Budget: \$16,500.

Deadline for Submission: Received by Wednesday, November 4, 2020, 2pm EST

Eligibility: Open to qualified artists or artist teams who reside in the State of Florida.

Funding Partner: The funding partner is the City of Dunedin and the Fire Department

The City of Dunedin’s mission is to create a Community Partnership between the City Government and its residents, Dedicated to Quality Service to effectively, efficiently and equitably enhance the Quality of Life in Dunedin. Dunedin will continue to be a livable Coastal community with a unique sense of place within the Tampa Bay metro area. Dunedin will continue to maximize our future by fostering innovative redevelopment, increasing citizen satisfaction, and preserving and enhancing our natural environment while retaining our small-town ambiance.

This project is located in Dunedin, Florida. Recognized statewide for its vibrant arts and culture scene, Dunedin maintains its small town charm with its population of approximately 37,000 residents. One of the oldest cities on the West Coast of Florida, Dunedin has a traditional main street, wooded and subtropical setting and almost four miles of picturesque waterfront.

The mission of the Fire Department is to promote fire and health safety preparedness through prevention and educational activities that will enhance the quality of life for all citizens and when needed, make a rapid response to control and eliminate the emergency situation.

Art Project Overview:

The first step of this design competition will be the review of application materials with the intent of identifying three artists or artist teams and their concept ideas most favored by the Selection Panel. Following this initial selection process will be the further refinement of these concept ideas and presentations given by three selected artists (Artists will each be given a \$500 honorarium to develop and present their proposals). The honorarium is not a part of the art budget listed above. The semi-finalists are responsible for transportation, lodging, and food costs when making the in-person presentation to the Selection Panel. Only one finalist will be offered this commission.

All applicants will be notified about the outcome of their submissions. Please do not call or e-mail for an update on the status of the submission.

Location and Function: Station 62 is located at 2833 Belcher Road and was built in 1996.





This property shares the campus with the new Emergency Operations Center. Station 62 has four personnel assigned to Engine 62 who follow the Mission Statement of the Dunedin Fire Department:

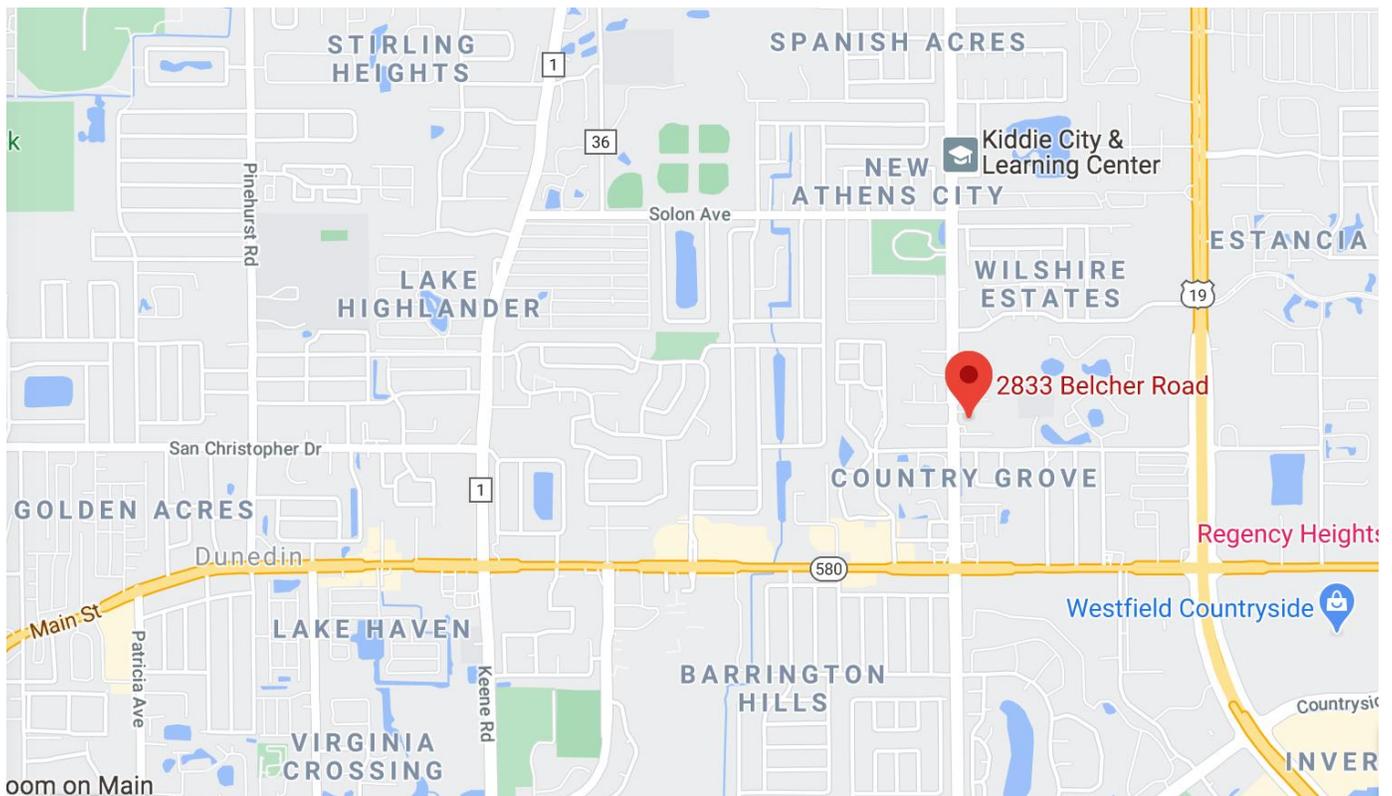
To promote fire and health safety preparedness through prevention and educational activities that will enhance the quality of life for all citizens and when needed, make a rapid response to control and eliminate the emergency situation.

The duties of the Fire Prevention Division are twofold: The prevention of fires and unintentional injuries and, to provide quality life safety education to the public.

The Fire Prevention Division consists of a Fire Marshal and two State of Florida certified Fire Inspectors.

The Fire Prevention Division mission is to perform timely commercial fire inspections ensuring Life Safety Code Compliance, conduct professional arson and explosive investigations and provide quality life safety education programs to the citizens of Dunedin.

Many in the general public do not fully realize the constant danger that fire represents to the community. With an ever-increasing population, the construction of larger and more closely spaced residential buildings, the complexities in systems and processes in commercial buildings, and the crime of arson, the Fire Prevention Division mission of ensuring the life-safety of our citizens and visitors has become a complex task combining fire science, forensic science,



code enforcement, arson and explosive investigation and community awareness education and preparation.

The primary goal of our life safety education effort is to reduce the incidence of fire and unintentional injuries by heightening the life safety awareness of our citizens. Our programs target audiences from pre-kindergarten to senior citizens teaching lifestyle changes that can help prevent fires and unintentional injuries by providing them with the information necessary to recognize hazardous conditions and take appropriate action before hazardous conditions result in a fire or injury.

The Dunedin Fire Department also provides disaster preparedness services to our Fire District. This involves planning and organizing the emergency response to any natural or man-made disaster. The Fire Department becomes one of the lead agencies during any disaster situation.

Additional Information:

Site Plans can be accessed at <https://www.dunedingov.com/about/arts-culture/calls-to-artists>

For more information about the City of Dunedin, visit: <https://www.dunedingov.com/>

For more information on the City of Dunedin's Public Art Master Plan, visit: <https://www.dunedingov.com/about/arts>

For more information about the City of Dunedin branding, visit: <https://www.dunedingov.com/city-departments/economic-development/branding>

Artist Eligibility:

- Must be a professional artist or artist team who resides in the State of Florida. Definition of professional artist- “a practitioner in the visual arts with an original, self-conceptualized body of work, generally recognized by critics and peers as a professional possessing serious intent and ability”.
- Preferred experience working with budgets of \$15,000+.
- Must have at least three years of professional experience as a working artist.
- Must be legally able to work in the United States.
- Must be at least 18 years of age.
- This is a State of Florida search to find the most appropriate artist with a preference to find a Tampa Bay Area artist or artist team, if possible.
- Dunedin City Commission, staff and their relatives and members of the Arts & Culture Advisory Committee are ineligible.
- The City of Dunedin does not discriminate on the basis of race, sex, religion, color, national origin, age, ancestry, disability, economic status, or gender identity.

Art Budget:

The budget for the art project is \$16,500. This artwork budget will reflect all costs associated with the project, including, but not limited to, such items as: design, engineering, production, transport, installation, site preparation, travel expenses and public art insurance.

Qualifications Criteria: Qualifications submittals will be evaluated based on the following criteria:

- Original and personal approach.
- Professional credentials (as evidenced in the submitted materials).
- Artistic excellence of past work.
- Experience with public art or large scale, permanent artwork.
- Experience with site-specific artwork.
- Ability to spend time in Dunedin for research and conceptualization through to final execution.

SUBMITTAL REQUIREMENTS:

A) Artist Statement/Proposal (10 black and white copies)

A letter of interest: Outline your approach to public art, your interest in this specific project, what you will bring to the project as an artist, your experience with other projects of similar scope, sources of inspiration presented by the project, any other comments that might help differentiate you as a candidate, and your name, address, phone number, and email. Not to exceed two (2) pages.

B) Resume (10 black and white copies)

Send a current professional resume (3 pages maximum), emphasizing applicant's professional credentials, public art experience, public collections and public art commissions. Include your email address and other important contact information on your resume.

C) A Descriptive Narrative of possible aesthetic directions. Tell us about the philosophy of how you might approach this project, your thoughts on materials, what you would like the audience to learn or experience from the artwork, points of inspiration, anything you glean from initial research about Dunedin and the fit of your work within the property.

D) ID Sheet (10 color copies) Images of Past Work.

Include an image identification page that includes, for each submitted image:

1. Large (max 2" x 2") thumbnail image of the work
2. Image number
3. Title of work
4. Medium
5. Dimensions
6. Date of work
7. Price of work or commission award
8. Locations of public art commissions

The ID Sheet should be headed with the artist's name, address, phone number and email address. A brief description of a commissioned artwork's history and/or location may be included.

E) Images

NOTE: ONLY digital images submitted on USB will be accepted.

DO NOT send more than ten digital images on a disposable USB. Write the artist's name on the USB. Images should be in .JPG format with a minimum resolution of approximately 800 x 600 pixels (do not exceed resolutions beyond 1900 x 1500 pixels, not to exceed 1mb per image).

The filename of each image should consist of 1) the artist's last name, 2) the corresponding image number on the ID Sheet and 3) the artwork title (use representative words of a long title). If the image is a "detail," please indicate. Example: Jones_08_PinkHeron_detail.

Review your USB to ensure that the images on the USB are in the same order and correspond to the images listed on the ID Sheet.

USBs should be formatted for the MS Windows environment. Any masking/borders should be black, not white. Artwork with sound or motion may be submitted as short MP3s.

Submissions may be made via email (See page 9)

General Notes for Preparing Your Submission:

1. Send 10 sets (hard copy) of written material, including:
 - a) Artist Statement/Proposal
 - b) Resume
 - c) Descriptive Narrative
 - d) Image ID Sheet. Color copies are preferred.
 - e) Issues with the Proposed Agreement (See Attachment 1)
2. Collate each set in this order:
 - a) Statement
 - b) Resume
 - c) Descriptive Narrative
 - d) Image ID sheet
 - e) Issues with the Proposed Contract
3. Do not send any additional application materials (such as artist catalogs) that have not been requested.
4. Do not bind your submission material in any type of note book when you submit your application (simply use a paperclip or staple for your nine sets of your collated written application materials).
5. Do not mail your application packet in a manner that requires a signature upon delivery.
6. USBs, as well as written application materials, will not be returned.
7. If you include your email address, you will be provided with a list of all Artists/Teams that submitted a response.
8. A copy of the proposed "Contractual Services Agreement" to be executed by the awarded Artist is attached with this RFQ for your reference. Artists should indicate any issue with the Agreement as part of their response to this RFQ.

FINALIST SELECTION CRITERIA: After the three semi-finalists are selected, the overall design criteria that will help guide the selection of the artist/artist team finalist are:

- Artwork(s) that will complement the project site.
- Artist/Artist Team that incorporate and respond to the themes of one or more of the following:
 - Heritage (pioneer, Scottish, etc.)
 - Industries (oranges, boat building, etc.)

- Environmental/climate sustainability (waterfront, green, nature etc.)
- Fire/Emergency Operations
- Designs requiring minimal maintenance (please describe any maintenance needs of proposed artwork).
- Designs that ensure a high level of joy, vibrancy or contemplation.
- One-of-a-kind original designs (not reproduced).

There is no stated stylistic preference other than to enhance and integrate with the exterior architecture of the fire station building or grounds; a full spectrum of high-quality durable materials (to withstand the Florida climate) and concerns related to a minimum five year materials warranty, a listing of materials to be used and an attached craftsmanship warranty along with manufacturers warranties are expected. Artwork(s) must be structurally stable and comply with current Florida Building Code.

For more information, contact: Chuck Ankney, Purchasing Agent, cankney@dunedinfl.net (727) 298-3077.

The Selection Panel reserves the right to reject any or all applications, proposals or finalists, and terminate or re-advertise this project without prior notice.

OWNERSHIP OF MATERIALS

All submitted documents, including sketches, plans, specifications, reports, and all other materials, including models, submitted as part of the conceptual design proposal will become the property of the City of Dunedin upon payment of the honorarium to the artist. Exceptions include material samples, tapes or other materials presented to illustrate the proposal, but which are not integral parts of the proposal.

SUBMIT APPLICATIONS TO:

Responses to this Request for Qualifications shall be submitted in a sealed envelope, clearly identified as:

RFQ #2359
“CALL TO ARTISTS – FIRE STATION #62 PUBLIC ART PROJECT”
2:00 PM (EST) WEDNESDAY, NOVEMBER 4, 2020
DO NOT OPEN IN MAILROOM

Responses shall be mailed or delivered to: **City of Dunedin**
Dunedin Community Center – Elliot Room
Attn. Purchasing Section
1920 Pinehurst Road
Dunedin, FL 34698

In addition, the City will accept submittals via email for this work as follows:

- Submittals may be emailed to Chuck Ankney, Purchasing Agent at cankney@dunedinfl.net by the noted time and date.
- Emailed submittals shall have the following subject line:

“Submittal for RFQ #2359 Call to Artists – Fire Station #62 Public Art Project.”
- Emailed submittals shall have two attachments containing the response. One shall be for all items except the ten (10) images. The second attachment shall contain the ten images. No hard copy submittals are required if the response is emailed.

TIMELINE:

Request for Qualifications (RFQ) Issued by October 2, 2020

Applications Due: November 4, 2020, 2pm EST

Subcommittee meets to select 3 Semi-Finalists on Thursday, Nov. 19, 2020, 3 pm - 5pm

Conceptual design proposals presented by 3 Semi-Finalists on Thursday, January 7, 2021, 2pm - 5 pm

Artist and Project Design Recommended by Subcommittee week of January 4, 2021

Arts & Culture Advisory Committee reviews Subc. recommendation January 22, 2021

City Commission Considers Arts & Culture Advisory Committee Recommendation – project finalist selected February 2021

Contracts and notice to proceed issued February 2021

Artwork design development, fabrication and installation Spring 2021

Dedication event Spring, 2021

****This schedule may be subject to change due to permitting processes, fabrication periods, and installation requirements. Final schedule will be refined with artist or artist team, agencies, and consultants.**

MISCELLANEOUS ITEMS

The selected Artist will be required to submit the following information at the conclusion of the installation of the artwork.

- 1) A detailed list of materials used in the fabrication of the artwork.
- 2) A detailed description of the artwork installation process.
- 3) A description of the ongoing maintenance requirements of the artwork. This should include frequency of maintenance and products used.
- 4) A list of any subcontractors/suppliers with contact information that were used to help in the fabrication of the artwork, if any.

Attachment I: Contractual Services Agreement (SAMPLE AGREEMENT)

CONTRACTUAL SERVICES AGREEMENT

THIS AGREEMENT made the _____ day of _____, 2021, by and between the CITY OF DUNEDIN, FLORIDA, a municipal corporation in the State of Florida, hereinafter called the City, and _____, hereinafter called the Artist.

WITNESSETH:

WHEREAS, the City has previously determined that it has a need for services required for the design and fabrication of Artwork to be installed at Fire Station #62 located at 2833 Belcher Road Dunedin, FL; and

WHEREAS, The City, after soliciting qualifications statements for such services pursuant to City of Dunedin Request for Qualifications 2359 (hereinafter Request for Qualifications or RFQ), the City hereby awards this contract to the Artist; and

WHEREAS, Artist has represented that he/she is able to satisfactorily provide the services according to the terms and conditions of the Request for Qualifications, which are incorporated herein by reference, and the terms and conditions contained herein; and

NOW THEREFORE, in consideration of the above and mutual covenants contained herein, the parties agree as follows:

SCOPE OF SERVICES

1.1. GENERAL. The Artist shall perform or provide all services and furnish all supplies, materials, labor and equipment necessary for the design, execution, fabrication, and installation of the Artwork, the design of which is depicted by a maquette and/or drawing or other appropriate representation, providing details as set forth in Section 1.3 below.

1.2 ARTIST AS INDEPENDENT CONTRACTOR. The Artist is an independent contractor pursuant to Florida law and assumes full

responsibility for completion of the services.

1.3 PROCEDURE. (Description of the artwork to be entered in this area).

Materials - (List/description of materials to be used shall be entered).

Installation - Artist will install the entire project on a scheduled date. (Enter description of method of installation).

The Artist shall complete the installation of the artwork within _____ () days of the execution of this contract.

The design and materials of construction of the Artwork shall be as depicted in Exhibit B attached to this Agreement.

1.4 PURCHASE PRICE. The total amount to be paid by the City to the Artist is \$ _____. Payment terms are as follows:

(To be entered)

GENERAL CONDITIONS

2.1 PERMITS. If applicable, the City shall be responsible to apply for and obtain all applicable approvals and/or permits from the local government authorities prior to installation of the Artwork at the site. The Artist shall be responsible for all certifications or other professional services (i.e. engineering certifications) required to obtain local government approval. Upon receipt of all necessary permits and/or approvals, the Artist shall commence site preparation, as required, fabrication, construction, and installation of the Artwork.

2.2 WARRANTY OF ORIGINAL WORK AND OF TITLE. The Artist warrants

that the Artwork covered by this Contract shall be the result of the artistic efforts of the artist and that, unless otherwise stipulated, the Artwork shall be unique and an edition of one. The Artist warrants the Artwork against defects in materials and workmanship for a period of five-years after final acceptance by the City. The Artist shall deliver the Artwork free and clear of any liens, claims or other encumbrances of any type and shall furnish an affidavit to this effect.

2.3 REPRODUCTION OF ARTWORK. All title to the Artwork and intellectual property rights in the Artwork shall belong to the City. The Artist shall not make any type of reproduction of the finished work except by written permission of the City. However, the Artist shall have the right to include photographs or other representation of the Artwork in the Artist's portfolio, catalogues or other similar publication, provided there is prominent reference to the fact that the Artwork is installed at City of Dunedin Fire Station #62 located at 2833 Belcher Road Dunedin, FL. The City shall not make any type of reproductions of the finished work except by written permission of the Artist. However, the City shall have the right to include photographs or other representation of the Artwork in the City's portfolio, catalogues or other similar publications, provided that there is prominent reference of the fact that the work was created by the Artist.

All rights of the Artist provided by federal statute as to removal, destruction, or any other modification or reinstallation of the Artwork, are specifically waived by the Artist.

2.4 HOLD HARMLESS.

The Artist shall hold the City, its employees, agents and elected officials harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting therefrom arising out of performance of this contract including the acts of the subcontractors, unless

such claims are a result of the City's own negligence.

2.5 DELIVERY. The Artist shall deliver the complete Artwork to the site and will be responsible for its installation.

2.6 NOTICE. All notices required under the terms of this Contract shall be sent to the following:

TO ARTIST: _____

TO CITY: City of Dunedin
Attn. Doug Hutchens
542 Main Street
Dunedin, Fl. 34698

2.7 DOCUMENTS COMPRISING CONTRACT. The Contract to CREATE AND INSTALL ARTWORK shall include this Agreement, as well as the following documents, which are incorporated herein by reference.

- a. City of Dunedin's Request for Qualification (#2359) and all of its addenda and attachments issued on October 2, 2020 (Exhibit A);
- b. Artist's Proposal and all associated documents (Exhibit B).

If there is a conflict between the terms of this Agreement and the above-referenced documents, then the conflict shall be resolved as follows: the terms of this Agreement shall prevail over the other documents, and the terms of the remaining documents shall be given preference in their above-listed order.

2.8 ENTIRETY OF AGREEMENT. This writing embodies the entire agreement and understanding between the parties hereto, and there

are no other agreements and understandings, oral or written, with reference to the subject matter therefore that are not merged herein and superseded hereby. No alteration, change, or modification of the terms of the Contract shall be valid unless made in writing and signed by both parties hereto. This Contract, regardless of where executed, shall be governed by, and construed according to the laws of the State of Florida.

IN WITNESS WHEREOF the parties hereto have executed the Contract in three counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original Contract.

EXECUTED THIS _____ day of _____, 2021

CITY OF DUNEDIN, FLORIDA

ARTIST

ATTEST: _____
City Clerk

Artist Company Name

By: _____
City Manager

By: _____
Signature

By: _____
Mayor

Artist Name & Title (Printed)

APPROVED AS TO CORRECTNESS
AND FORM

(Corporate Seal)

By: _____
City Attorney