

Library Advisory Committee Minutes
Zoom Online Meeting
August 24, 2020

PRESENT: Layle Kremske, Margaret DeLargy, Sean Cavanaugh, Jennifer Haber and Phyllis Gorshe

UNABLE TO ATTEND: Janice DiCandilo (called), Donna Moore (does not use online items) and Patricia Long.

Layle called the meeting to order at 6:01pm.

MINUTES FROM PREVIOUS MEETING: Motion for approval of the February minutes was by Peg DeLargy seconded by Sean Cavanaugh. Unanimous approval.

COMMITTEE MEMBERS – open positions: 1 full position (Pat Menduni put in her resignation 7/15/20) and 1 alternate position. Committee went through applications and selected:

1. Stephanie Joines for full position
2. Anne Shepherd for alternate position.

Peg made motion and Sean seconded. All in favor. Phyllis will forward information to Clerk's office.

FRIENDS OF THE LIBRARY: Layle gave update as the Friends are currently not in the library due to COVID19. The book store is closed until further notice. They are doing online sales with Thrift Books. The pop-up sale in September is cancelled. Hopefully, able to do Annual Book Sale in February 2021. Friends board members have been storing donations in their garages and getting donations from Book Swap. Still a lot of inventory in the storage area of the Library and the storage unit on 580 is full. They came up with tentative plan to reopen – just waiting on go ahead.

DIRECTOR'S REPORT:

- Modified Hours – 10am-noon, 1-3pm, 4-6pm. We close twice a day for 1 hour for cleaning. Staff is doing all the cleaning during the day. Wiping down surfaces, etc.
- Quarantine procedures – all library materials are quarantined for 72 hours. Set up in our meeting room.
- Branch Library – closed until further notice. Community Center just reopened with limited programs after summer camps. Focus will be on adding weekend hours as we can and then branch library as the branch can only fit 2 people and it is a small space.
- Online Stats – usage is up. People are loving utilizing Overdrive for ebooks and eaudiobooks, Kanopy and Hoopla.
- Paint Colors – the library is slated to get painted this fiscal year. Looking at a gray color that would go with blue trim on windows, etc. We have four colors that are painted on the back wall of the building. Phyllis will be sending out the colors for the Committee to make their choices. One is even called "Dorian Gray."
- Budget/Capitol Projects – finishing out our projects for this fiscal year. Library parking lot was just repaved and striped, getting bids for painting and getting bid for security camera upgrade. No capital improvement projects for 2021. The roof is slated for 2022. Library budget is remaining status quo. Had to find a few reductions, but library materials budget and staffing is the same. No merit increases this year for staff.

- Ballot Drop off location – we are a Ballot Drop off location for the Supervisor of Elections. Held August 8 -17th and we will host again before the November election.
- Programming – we are doing online programming at this time on zoom for teens and adults. The Youth page has videos of storytimes and activities.
- Advocacy – Phyllis encouraged advisory members to spread the word on all the great things offered by the Library. She will engage the committee as we get closer to legislative session. Explained about State Aid to Public Libraries.

Peg had questions on online resources and how we are funding print vs. online. Phyllis explained that the usage of online items has gone up so we are moving more funds to online resources. We still are very print heavy, but some media such as CDs are not as popular. DVDs are still really popular. Phyllis also talked about ordering during COVID closure and that some warehouses were closed so we weren't spending funds on materials. For FY 2021, we have added funds to our online resources. Peg also commented on the promotion of resources on the facebook page.

Peg made motion to adjourn meeting at 6:45pm, Sean seconded.
Next Meeting – September 28, 2020 at 6pm via zoom

Minutes submitted by PLG