

City Manager's ^{Up}date

September 3, 2020

This ^{Up}date will refer to the events since the date of the last ^{Up}date of August 14, 2020.

PARKS & RECREATION

Parks & Recreation Administration:

- Finalized the installation of the new playground at Amberlea Park. The playground has been extremely popular and we have received a tremendous amount of appreciation from the community.
- Continued preparation of the FY 2021 operating and capital improvement budgets. Attended the last budget workshop.
- Received the permit to install a pre-fabricated, modular boardwalk for Fern Trail in Hammock Park. Materials are to be delivered at the end of September with installation beginning early October.
- Began the design for the replacement playground equipment at Edgewater Park for the 2-5 year unit and swing sets.
- Received the second estimate on the replacement Pram Shed. Beginning to get a quote for the design work.
- Lanie Sheets took the final examination and passed the Certified Playground Safety Inspector certification with a 97% score. This is a great accomplishment as this is a very difficult exam with a high rate of failure.
- The dredge of the Marina has been completed along with the repair work and electrical pedestal replacements on Dock A. Slip renters were allowed to return starting August 18th and the boat ramp reopened on August 22nd.
- Staff is researching various state grants to provide funding for the replacement Highlander Pool.
- The US Military Veterans Advisory Committee has appointed new members and held their first meeting since last year. They discussed proposed changes to their Resolution to allow more flexibility in membership and purpose of the committee.

Marketing:

- Continued updates and maintenance of the digital Parks & Recreation Magazine on the city website as facilities and programs reopen during the month.
- Promoted various programs including: remaining and extended Summer Camps, Before & After School Programs, Golf Clinic & Lessons, Free Outdoor Exercise Classes for August, Indoor Group Exercise Classes, Backpack & School Supply Giveaway and Drive-In Movie Night. Marketing and promotion included flyers, news stories, e-notifications, city website and social media.
- Promoted Purple Heart Park and created banners for Purple Heart Recognition Day.
- Continued work and maintenance of the Marina webpage- posting digital photos, videos and weekly reports about the progress of the Marina dredge project. Also promoted reopening of Marina and boat ramp with banner, sign, and updated information on city website.

- Promotion of the new Amberlea Park playground, including digital photos, created news story, e-notification, updated playground webpage, promotion on city website and social media platforms.
- With the re-openings and extended hours of facilities and recreation centers during the month, updated numerous webpages and information for the Community Center, Fitness Center, Pool, Sprayground, MLK, Jr. Recreation Center and Stirling Skate Park.

Special Events:

- The City celebrated Purple Heart Recognition Day in Purple Heart Park on Friday, August 7th. The Commission read the proclamation and two Purple Heart Recipients from the Purple Heart Committee - Mal Clingan and Father Bob Swick accepted the Proclamation. Iain Donaldson, City of Dunedin Pipe Band concluded the ceremony by playing Amazing Grace.

Recreation:

- **Community Center:**

- We have successfully completed our 12 week summer program on August 21st.
- The Community Center is now open to the public beginning on August 24th for registration, Fitness Center, and Group Exercise classes.
- With the opening of the Fitness Center and indoor Group Exercise Classes, staff has continued to sanitize the facility. Every hour and in between classes, staff is sanitizing areas to maintain a healthy environment.
- Beginning on August 31st, Pickleball, Archery, Karate, Tiny Tots Sports, Fencing, and Prep 2 Play will be available by drop-in registration only.
- Concert Band rehearsals will be held on the Sindoon Stage with a maximum count of 20 musicians.
- Dunedin Pipe Band rehearsals will take place on the Great Lawn.
- Dunedin Showcase Theatre will begin holding rehearsals in Edinburgh Hall at the Community Center.

- **Fitness Center:**

- We expanded the hours of the Fitness Center from 6am-9:30am, 10am-2:30pm, and 3pm-8pm. Members can freely come and use the Fitness Center without a time restriction. We have a limited capacity of 25 participants.
- Group Exercise classes have moved inside and include a variety of morning and evening classes. There is a limited capacity of 15 people per class.

- **Athletics:**

- Eight athletic rentals were held in August.
- Cross Country had 12 participants.
- 14 kids attended Golf Camp.
- Held a Free Golf Clinic on Saturday August 29th with 15 people registered to participate.
- Little League resumed their Spring Season with games and practices.
- Stirling Soccer began practices for their Competitive Season
- Driving Range and Private Lessons are doing very well.

- **Martin Luther King, Jr. Recreation Center/Youth Services:**

- Staff hosted the annual Back to School Open House & Expo Drive-Through, making adjustments to follow CDC guidelines. 200 school-age children in our community benefited from the backpack and school supply giveaway.
- Summer Camp wrapped up on August 21st, with Teen, Nature and MLK Kids Camps providing youth with a fun, safe 12 week experience.

- Staff prepared for Before and Aftercare programs for the 2020-21 school year, additional safety measures related to COVID-19, program planning, organization and training. The first day of school was Monday, August 24th and enrollment is down due to lower in-school attendance.
- Staff continues working with the Juvenile Welfare Board and Pinellas County School Board for the Promise Time initiative. Promise Time is a program that extends the school day and offers children free tutoring and enrichment activities in order to boost their academic success. Dunedin and San Jose Elementary Schools will serve as Promise Time sites for the 2020-21 school year.
- The Martin Luther King, Jr. Recreation Center re-opened on Monday, August 24th. The Recreation Center and Skate Park are operating with limited and ratio-based programming. We are excited to again offer Okinawan Karate, Pickleball and Senior Basketball "Shoot-Around" to participants in our community.

- **Hale Activity Center:**

- The Cooking specialty camp was held at the Hale Center during the month of August.
- Staff has helped out at MLK & Community Center summer camp programs.
- Staff has been completing educational courses online and sending emails to senior participants about online activities and educational info for their enjoyment.
- Staff is calling all group leaders, volunteers and instructors as we prepare to open while firming up our programs.
- Staff is preparing to open in September by contacting senior participants to promote and bring awareness to programs resuming, as well as preparing the building for a safe re-opening.

- **Highlander Pool**

- As of August 24, monthly attendance for the Pool and Sprayground was 4,455.
- Installed new partitions in the women's pool restroom
- The pool had a leak detection test performed and leaks and cracks were filled with a putty mixture to stop the leak.
- Staff reached out and received quotes for a geotechnical survey of the areas around the pool.
- Pool staff assisted with annual Fire Department swim tests.

Parks:

- The installation of the new maintenance shed at Jerry Lake has been completed.
- Spread and rolled millings over trails at Stirling Park.
- Installed sod at Hammock Park, Dunedin Cemetery, and Purple Heart Park.
- Repaired split rail fencing between Stirling Park and the Dunedin Golf Club.
- Beautified Purple Heart Park and set-up for the Purple Heart Recognition Day ceremony.
- Repaired picnic tables at the Pool; built and installed new picnic tables at Amberlea Park.
- Removed dead palms along the Dunedin Causeway.
- Repaired boards on the Weaver Park pier.
- Continued with new irrigation, landscaping, and palms at Dunedin Golf Club.
- Continued preparations at Amberlea Park for new playground; installed new benches, sidewalk, and playground border after new playground was complete.
- Assisted with the removal of dead oak in Wee Garth Park and planted a replacement oak.
- Repaired seawall and put down shell at Mira Vista Park.

- Cleaned Marina and spruced up landscaping after heavy equipment from dredging project was removed.
- Cleaned up behind Old Fire Station.
- Disinfected and bleached the back wall of Causeway bathroom shower.
- Cleaned up multiple occurrences of graffiti on both Causeway bridges.
- Re-adjusted and straightened 8 signs on Causeway; replaced damaged or missing signs.
- Tested and adjusted Causeway irrigation system and clocks.
- Filled potholes in Jerry Lake parking lot.
- Completed monthly safety checks of parks, playgrounds, and parking lots.
- **City Arborist:**
 - Purchased, picked up, and planted a new, very large Live Oak tree and planted in Wee Garth Park to ensure future shade canopy coverage for our downtown core
 - Attended first meeting and began drafting “LAND” portion of the DREAM plan.
 - Completed a predetermined list of butterfly plants that may be utilized for the volunteers of Hammock Park’s Butterfly Garden. This list may also be added to our webpages for community usage as well.
 - Ongoing research for neighboring cities to obtain their (canopy coverage) data for comparison purposes.

Marina:

- The Dredging Project was completed in considerably less time than anticipated and slip renters were able to begin returning on August 18th.
- The repairs on Dock A have been completed and all of the dock boards have been replaced.
- All 17 of the shore power pedestals on Dock A have been replaced with new pedestals.
- Vertical boards were installed in all slips to prevent vessels from being caught under and on top of finger docks during changing tides.
- The Clearwater Ferry has resumed operations at the Dunedin Marina Pier following the Covid-19 shutdown and the Dredging Project.
- Photos of the dredging process are available on the website at: <https://www.dunedingov.com/city-departments/parks-recreation/facilities/marina/dredging-project-photos#ad-image-0>
- Videos of the dredging process are available on the website at: https://www.youtube.com/channel/UCkBEQ_UXDr0uSFZ6bEjJczA

CRA/ECONOMIC & HOUSING DEVELOPMENT

COVID-19 Work

Staff continues to offer a hot line and have been expending considerable time on Business Recovery efforts. Some of the work has been researching grant opportunities, working with the Marketing Task Force, fielding calls for assistance and weekly virtual meetings with Dunedin Chamber and DDMA.



- Grant navigators have been meeting at the Chamber with local business owners to assist with the various funding programs.
- Pinellas County has just opened a second round for business assistance grants for local businesses and staff has extended the contract with technical consultants to assist businesses.

Budget

- Staff has been working with Finance on finalizing the FY2021 CRA and Economic Development Business Plan Budget and a Long Range Financial Plan.

Patricia Corridor

- Staff is working with Elizabeth Brincklow and the Arts and Cultural Committee on Artistic Benches for the Patricia corridor.

DEEP Project

- **Gateway** – Staff is working with the developer of the Gateway for a unified project.
- **Downtown Parking** – Staff has completed a review of the Downtown Parking Studies and has provided a summary report to the City Manager and Deputy Manager.

Affordable/Workforce Housing

- Staff continues to work to assemble the resources and partners for an affordable/workforce housing project. Staff is currently reviewing the feasibility of a potential Senior Affordable rental housing project.



Skinner Blvd Road Project

- The \$500,000 Safety Grant is also in the final review by FDOT. Next step is a Lane Elimination Study with is needed for FDOT before sending out the RFQ for design of the Complete Street project.

Downtown

- Staff have purchased and installed 4 sanitizing stations in the downtown
- Staff continues to review proposed projects in the downtown district working with the Community Development Department.
- Staff has been working with individual businesses to address special needs or requests during the COVID-19 crisis.
- Staff is working on several Downtown enhancement projects: Pioneer Park enhancements, Downtown Master Landscaping design and the design for the Main Street Sidewalk Pavers project.
- The Downtown Artistic Bench designs have been completed and we expect to have them installed this month.
- Staff continues working on enhancements for downtown including, benches, lighting, pavers, parking lot upgrades as well as renewal of parking lot leases.



Douglas Avenue

- The re-design of the pedestrian friendly raised crosswalks will be presented to the Community Redevelopment Agency this month for final approval. This project is a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage.

Business Recruitment and Retention

- Staff continues to work with the Dunedin Downtown Merchants Association (DDMA) and attend their monthly meetings.
- Staff continues to work closely with Pinellas County Economic Development (PCED) and attend the monthly Economic Development Partners meetings with leadership from the surrounding municipalities.
- Staff is working on a renewal agreement with the Florida Business Incubator Inc.
- Staff continues to respond and to assist businesses to find available space in the business community

Wayfinding

- Staff is working on developing a plan for the new orange wayfinding signage on state roadways and received a trademark on the new Wayfinding signs.

City Hall Staff Relocation/Pinehurst

- Staff will bring a request to extend the Pinehurst Lease Agreement to City Commission this month. The lease is being extended due to the delay in the construction of the new City Hall.

Special Event Parking – Staff is working with local businesses to arrange for remote special event parking. The two locations we are negotiating with are Achieva Credit Union and Curtis Fundamental School. At present we are reviewing the two draft agreements between them and the City.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Division

Monthly statistics for August are as follows.

PERMITS		
Total Permits Issued		435
Total Permit Fees Collected		\$124,686.50
Total Valuation of Construction		\$7,082,596.00
Permits by Group:	NUMBER	VALUATION
Building Permit	223	\$6,039,808.00
Electrical Permit	39	\$362,630.00
Fence Permit	24	\$66,726.00
Gas Permit	6	\$33,481.00
Mechanical Permit	96	\$552,295.00
Plumbing Permit	44	\$9,190.00
Sign Permit	3	\$11,454.00
Tent Permit	0	\$0.00
New Construction by Building Type:	NUMBER	VALUATION
New Single Family Residences	8	\$2,467,012.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	0	\$0.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:	NUMBER	
TOTAL	1,009	
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	TAXES
New Business Tax Receipts	9	\$161.00
Renewed Business Tax Receipts	2	\$56.25

Code Enforcement Division

Code enforcement staff performed 154 inspections, responded to 4 public records requests, opened 46 new cases and closed 103 existing cases in August.

August 4, 2020 Code Enforcement Board Meeting Actions:

- Affidavits of Compliance Accepted: 3
- Old Business Cases Heard: 0
- New Business Cases Heard: 0
- Reconsideration of Fine Requests: 1

Other Activity:

- Adopted Resolution 2020-01 amending the Dunedin Code Enforcement Board Rules of Procedure.

- Unpaid code enforcement fines and fees collected: \$1,539.42
- Code enforcement liens released: 5

Planning Division

August 6, 2020 City Commission Regular Meeting Actions:

- Approved Second/Final Hearing of Application DR 20-03 – Design Review for the construction of a 15-unit townhome subdivision at 968 Highland Avenue.
- Approved First Reading of Ordinance 20-26 – Affordable Housing Incentives
- Approved Preliminary Approval of Development Agreement Negotiations with EcoSeascape Construction Services, Inc. for Application DR 20-05 – Dunedin Causeway Hotel at 491 Causeway Blvd.

August 12, 2020 Local Planning Agency Meeting Actions:

- Reviewed and recommended approval of Application DR 20-06 - 1405 Bayshore Blvd for Design Review approval of an 8-unit townhome subdivision.

The August 19, 2020 Board of Adjustment and Appeal Meeting was cancelled.

Zoning Division

Zoning staff responded to the following requests for information in August.

- Zoning & Land Use Inquiries: 277
- Short-Term Vacation Rental / Transient Use Inquiries: 17
- Zoning Verification Letters: 1
- Address Changes: 4

DUNEDIN PUBLIC LIBRARY

- Library continues with limited hours – Monday – Friday – 10am-noon, 1-3pm, 4-6pm. Library closes twice a day for cleaning and disinfecting
- Continue COVID19 social distancing, cleaning & safety procedures, temperature
- Curbside pick-up continues Monday – Friday – 1-4pm.
- Responded to 22 prison reference letters
- Hosted Supervisor of Elections Ballot Drop Off Location
- Passed out over 1000 masks from Pinellas County
- Provided homebound delivery to 17 patrons with 100 items
- 535 items added to the library collection
- 177 seed packets checked out
- 208 DVDs/CDs cleaned and put back into collection
- 48 books obtained for Dunedin patrons through Interlibrary Loan
- Hosted Contemporary Books Discussion Group on Zoom – 12
- Hosted Virtual Author Talk, Virtual Mediation and Children’s Writers Group
- Hosted Page Turner Adventures – online summer reading program for youth
- Staff attended virtual open enrollment
- Passed out 132 Summer Reading Bags to kids
- Virtual Youth Volunteer Meeting – 23
- Staff attended Tampa Bay Library Consortium VIP Virtual Conference
- Hosted Blood Drive
- Webinars: Staff attended over 100 webinars including but limited to the following: REALM study updates, Mysteries of MARC, COVID-19, ILL Materials Accessible, RDA & MARC,

Collection Development, Crisis Proof Your Library, WorldShare ILL, Empathetic Approach to Customer Service Training.

- Staff attended the following virtual meetings: Commission Meetings, Budget Workshop, Work Sessions, Weekly City Department Head, Weekly Library Management Team, Florida Library Association, Public Library Directors, Friends of the Library, Library Advisory Committee, Webpage & Library Materials Budget.

Statistics

- Computer Usage – 927 patrons
- Total Transactions – 61,589
- Door Count – 6404 visitors
- Curbside Pick – Up – 135
- Wireless Users - 2116

Library Patrons Online Usage

- E-books checked out – 3363
- E-audiobooks checked out – 1542
- Kanopy – streaming videos/courses usage – 513 plays
- Hoopla – ebooks, eaudiobooks and streaming – 596 downloads
- Lynda.com – 155 sessions with 1056 videos viewed
- Dunedin Times online – 96 sessions

FINANCE

- Began the process of adopting the new state-mandated capitalization requirements including initiating a process to capture the new category: Attractive Items.
- Development of the master Munis template has reached 95% completion.
- MSL, the City's external audit firm, performed interim fieldwork related to the FY2020 audit. Due to COVID-19, MSL on-site testing was limited to one day.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

August 4, 2020

- RFP #20-1156 titled "Disaster Recovery Consultant Services."
- RFQ #20-1158 titled "Engineering Services for Sanitary Lift Station Evaluations."
- Bid #20-1162 titled "SR 595 and Wilson Street Pedestrian Crosswalk RRFB Project."

SCHEDULED FOR CITY COMMISSION DISCUSSION

- RFQ #20-1151 titled "Call to Artists - Curlew Road Water Tower Project." Scheduled for discussion at the September 15 meeting.
- Bid #20-1160 titled "SR 580 Water Main Tie-ins Project." Scheduled for discussion at the September 15 meeting.
- RFP #20-1161 titled "Broker of Record for Property/Casualty Insurance Program." Scheduled for discussion at the September 15 meeting.
- Bid #20-1164 titled "Sodium Aluminate." Scheduled for discussion at the September 15 meeting.

UNDER EVALUATION

- RFQ #20-1152 titled "Call to Artists – Government Center Public Art Project." The Selection Panel has selected three semi-finalists for further consideration.
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- RFP #20-1154 titled “City Attorney Services.” The City is negotiating a final contract with Bryant Miller Olive.
- RFQ #20-1159 titled “Engineering Design Services for the Brady Drive Box Culvert Replacement.” City staff is negotiating with the highest ranked firm.
- RFP #20-1163 is titled “Furnish & Install Security Camera Systems.” The City has short listed three firms and will accept best and final offers from those firms.
- Bid #20-1165 is titled “Palm Tree Trimming Services.” Bids were accepted until 2:00 pm Tuesday, September 1, 2020. Award of this bid will not require City Commission approval.

ACTIVE ON THE STREET

- RFQ 20-1166 is titled Pre-Qualification Questionnaire for the Construction of a New City Hall/Government Center.” Submittals are due at 2:00 pm September 29, 2020.

UNDER DEVELOPMENT

Miscellaneous Structural Engineering and Surveying Services

BUDGET

- Completed the FY2021 Tentative Operating and Capital Budget document.
- Hosted the FY2021 Budget Workshop #4 on August 11, 2020, covering the following topics:
 - General Fund Update
 - FY2021 Civic Partners and Aid to Social/Cultural Non-Profit Organization
 - Follow-up of July 21, 2020, Workshop #3
 - Board of Finance Report
 - Final FY2021 Benefits Package and Premiums
- Updated FY2021 budget based on FY2021, August 11, 2020 Budget Workshop.
- Prepared the FY2021 Summary Budget Advertisement to be published within 15 days of the September 3rd Tentative Budget hearing.
- Hurricane Irma update:
 - No reimbursements were received in August 2020.
 - Total reimbursements received: \$1,942,645.

August 2020 CRF

- 2 payoffs \$1,298.51
- 2 paid at install \$3,054.30
- 2 new loans \$3,657.94

HUMAN RESOURCES & RISK MANAGEMENT

- **Recruitment & Selection:**
 - Total applications received: 660
 - Ongoing Positions Posted:
 - Lifeguard I positions are seasonal and open until filled.
 - Recreation positions are seasonal and open until filled.
 - Head Lifeguard positions are seasonal and open until filled.
 - Existing Vacant Positions
 - ITS Technician
 - Budget/ Financial Analyst
 - Sr. Public Works Designer
 - Transportation & Traffic Engineer
 - Wastewater Service Worker
 - Public Services Maintenance Worker I

- Lead Craftworker – (Electrical)
 - Lead Craftworker – (Plumbing)
 - Recreation Leader III (On Hold)
 - Recreation Leader II (On Hold)
 - New Positions Posted
 - Senior Administrative Assistant
 - Park Maintenance Worker III
 - Administrative Coordinator
 - Employee Promotions / Reclassification
 - Caleb Collins – Parks Maintenance Worker III – 8/12/2020 – Promotion
 - Khiem Le – Parks Maintenance Worker I – 8/12/2020 – Promotion
 - New Hires
 - Shawn Meldrum – Public Service Maintenance Worker I - 8/26/2020
 - Stephen Bridges – Water Service Worker – 8/26/2020
 - Employment Separations (Regular Full and/or Part Time)
 - Number of Employees: 1
 - Thank you Ron Brunette for your 33 years of dedication and service!
- **Employee Benefits:**
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for August was \$333,163.53 which is 60.60% higher than July's totals. The average weekly claims for August were \$ 66,632.71.
 - Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

Humana Vitality Status as of 8/30/2020

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	95	31%
Gold	28	9%
Silver	35	12%
Bronze	68	23%
Blue	76	25%
Total Eligible Employees	302	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 13 - (Regular - 2, Intermittent – 11, Pending - 0). Number of new requests in August: 0
- **Other (Non-WC, Modified Duty)**
 - Number of employees currently working on a modified schedule (some restrictions) – 2
- **Records Requests: 2**
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 17
 - Employees who entered DROP during August: 0
- **Performance Management:**
 - Number of Disciplinary Actions: 0

- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 1
 - ✓ Total current open workers' compensation claims (FY2020): 6
 - ✓ Employees on light duty: 2
 - ✓ Employees out of work: 1
 - Property/Liability/Motor Vehicle Claims:
 - ✓ New Property/Liability Claims: 2; total open cases = 10
 - ✓ New Moving Vehicle Accidents: 1; total open cases =3
 - Cases Closed During the Month:
 - ✓ Worker's Compensation Claims: 0
 - ✓ Property/Liability Claims: 0
 - ✓ Moving Vehicle Accidents: 0
 - Subrogation Recovery by The City: (the process by which the City collects money from the party at fault (or their insurance company) in order to **recover** funds that have already been paid) = \$ 2200.
- **Safety:**
 - 105 Online safety training courses were completed by 80 employees during the month of August.
- **Meetings/ Training Facilitated by HR:**
 - Open Enrollment Zoom Sessions – 8/19, 8/20, 8/21

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **Water Treatment Plant – Design Build –**
 - The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high-quality potable water to the City of Dunedin's residents and customers.
 - In August 2020, construction continued on the water treatment plant.
 - The roofing contractor continued replacement of the roof on the process building in preparation for installing the solar system.
 - Electrical and controls work continued on the pretreatment system.
 - Existing Reverse Osmosis (RO) skids 1 – 3 were demolished to enable installation of the remaining RO skid, and system flushing / cleaning.



Replacing Roof



Construction of New Control Cabinet



Demolishing of Old RO Water Filters

- **SR-580 Water Main Tie-Ins**
 - The City is replacing an existing 24" water main that was installed in 1984. The main is oversized, difficult to get to, and has no interconnections. Due to these factors, the City will replace the existing piping with an appropriately sized main and establish interconnections to other mains in the area to improve hydraulics and water quality.
 - Bids have been received and a recommendation for award will be brought before the Commission on September 15.
- **Lift Station #20 & #32 Rebuild Project –**
 - Both lift stations are undersized, prone to overflow during heavy rain events, and located adjacent to a waterway. The rebuild of these lift stations will be appropriately sized, provide emergency backup pumping, and reduce impacts on public waterways.
 - 100% design is currently underway.
- **Wastewater Treatment Plant SCADA System Upgrades –**
 - This project consists of upgrades to the City's existing PLC's and 'InTouch' application in the Advanced Wastewater Treatment Facility (AWWTF) and Collections system. The work includes: materials, installation, testing, and commissioning of existing Local and Remote Telemetry Units, PLC's, network equipment, power supplies, terminal blocks, wire, wire ways, surge suppression, cellular communication modems, mounting hardware, and computers.
 - Final design and completion of panel construction drawings and specification compilation was awarded to McKim & Creed. The design portion began in January and is 100% complete. The project is currently on hold for potential receipt of an FDEP State Revolving Loan to fund construction.
- **Wastewater Lift Station #20 Force Main Replacement**
 - This project will replace the aged force main from Lift Station #20, which is constructed from a thin-walled PVC pipe that is prone to breakage. A portion of the forcemain is located outside of the CR-1 roadway surface, which is currently being resurfaced by Pinellas County. Parallel to the forcemain replacement, the City will install a Fiber Optic line to the new Emergency Operations Center, which will reutilize portions of the existing forcemain as a conduit for the new Fiber line in order to reduce overall costs.
 - The 90% submittal was received and review by City staff is underway.
- **Wastewater Treatment Plant (WWTP) – Electrical System Upgrades**
 - The City intends to replace the Motor Control Centers (MCC's), switchgears, breakers, localized generators and related electrical equipment at its WWTP, and the electrical

equipment, starters, etc., at our 44 Lift Stations. The electrical equipment at the WWTP and lift stations has reached the end of their useful life and maintenance has become difficult to perform, with parts a challenge to acquire. Installation of this new equipment increases safety measures for operational and maintenance staff.

- Final design is underway.

- **Wastewater Treatment Plant – Aeration Basin Rehabilitation**

- The City is replacing the fine bubble diffusion system, all related piping, gaskets, valves, instruments, etc., required for the proper operation of the aeration basins at the WWTP. This system has reached the end of useful life and requires replacement. Installation of this new equipment increases reliability and operability of the aeration system.
- Basin #1 was drained; the quantity of sludge was greater than anticipated, and the sludge removal Change Order was brought to the Commission and approved on August 4th. Sludge removal will commence in September.
- Painting of the walkways continues.
- Coating of the internal surface of the 16" air header will be resurfaced and reinstalled in September.



Renovated Headworks Walkway



Sand Residue from Blasting



Interior Pipe Coating

- **Wastewater Collection System – Garrison Road Sewer Main Extension**

- The City has extended its sanitary sewer service up Garrison Road to add customers and allow for the removal of septic systems. This installation is expected to improve the water quality of local natural nearby waterways.
- All design, permitting and installation of the sewer mains were completed by City staff.
- Repaving has been accomplished; restoration is expected to be complete in September.

Roadway Section

- **FY20 Pavement Management Program** – The FY20 pavement program is nearing completion. The following outlines the project status.
 - **FY20 Milling & Paving:** In order expedite the FY20 Milling & Overlay contract work by summer, and in recognition of the challenges of initiating work during the COVID-19 pandemic, a Change Order to the FY19 Milling & Overlay contract with Gator Paving, in the amount of \$599,817.75, was approved by the Commission during the May 5th Work Session. Work began on May 11th at the Library and all work was completed in July. There remain two minor change orders to be completed; both involve standing water on small sections of streets that will require lowering of the flow line across the respective streets. All work will be completed in September.
 - **Brick Streets:** A section of Santa Barbara, south of the intersection with San Salvador, has been prioritized for brick street restoration. Geotechnical testing was completed in

October and January and indicated underlying clay soils and a degraded lime rock base. The clay and degraded base are causing pot holes and depressions. Survey to provide elevations and utility locations to assess the extent of gutter replacement and driveway impacts is complete. Staff has met with the City of Tarpon Springs for information on their recent brick street restoration experience and costs. A road design consultant has provided an alternative to full removal of unsuitable soils which would be to remove portions of unsuitable soils and install a geotextile membrane and backfill with clean material. This alternative has a very high cost per unit area as compared to other pavement rehabilitation options and the decision has been made to make repairs to just the failed portions of the street by removal, stabilization and resetting of bricks using in-house staff and temp labor.

- **San Salvador:** San Salvador, between Patricia Ave and Bass Blvd, has been identified for milling and paving, and full depth reclamation (FDR), including replacement of the gutters and stormwater pipes. Public Services has requested replacement of stormwater cross pipes as part of the street restoration, which will be included in the design currently underway. Surveying is complete. Geotechnical testing has identified several areas of poor underlying soils, similar to Santa Barbara. Plan development is expected to be completed in September, with bidding scheduled for October. As FDR cannot be done in wet conditions, construction is anticipated in late 2020 or early 2021.
- **St. Catherine Dr.:** Portions of St. Catherine Drive are failing due to subsidence and cracking associated with poor underlying soils, similar to San Salvador. Measures to repair the street were previously made, however portions of the street continue to fail. Geotechnical testing has revealed significant clays and peat underlying the failing area of the street. The design will incorporate removal of underlying soils where significant peat exists, with the entire project area stabilized by FDR. Design is being completed concurrently with San Salvador, as these roads intersect. St. Catherine and San Salvador will be combined under one bid.
- **Rejuvenation:** The FY20 contract for the rejuvenation of streets paved in FY19 was completed in November 2019. Staff is developing the next multiyear bid document with anticipated release in September.

Drainage / Interdepartmental Support

- **Marina Sediment Removal Project** – The Dunedin Municipal Marina Dredging project performed by Gator Dredging is complete. The project came in under budget and approximately 2-1/2 months ahead of schedule. In addition, Parks & Recreation staff took the opportunity of a closed Marina to constructed improvements to Dock “A” in advance of the reopening. The Marina reopened for business on August 21st.



- **Brady Drive:** The City assigned DRMP, Inc., (*one of our General Engineering Consultants [GEC] firms*) a task to provide a Preliminary Engineering Report (PER) to investigate elevating Brady Drive and conveyance alternatives where Jerry Branch passes under the road. DRMP has completed the PER including a preliminary design and cost estimate to improve the level of service (LOS) for Brady Dr. Staff reviewed the findings and selected a 10 year LOS for design. As the design and permitting is expected to exceed \$50k, a 'Request for Proposals' (RFP) was advertised and DRMP has been selected to provide design and permitting services. Staff is currently negotiating fees with the agreement expected to be brought before the Commission in September or October.
- **Community Center Parking Lot:** The Parks Department has requested the Engineering Division investigate expanding the number of parking spaces at the Community Center, and address paving of the existing gravel and turf block parking areas. Kimbley-Horn, Inc., was selected from the City's GEC list of approved consultants to provide design and permitting services. The scope of work and fee has been approved as a Delegated Authority item by the City Manager, with consulting services expected to begin in September.
- **Cedarwood and Lyndhurst Culvert Replacement and Ditch Stabilization:** Included in the FY 20 budget was the Cedarwood and Lyndhurst Culvert Replacement, and the Patricia Beltrees Stormwater Treatment CIPs. These projects have been combined; staff is preparing a Request For Qualifications (RFQ) to our approved GEC list, which is expected to be released in September. Selection of a consultant will require Commission approval, which is expected in early FY 21. As part of the project, the City and County are working to transfer existing drainage easements associated with Upper Spring Branch (*the ditch associated with this project is the main conveyance through this watershed*). These easements were issued to the County at a time when the associated properties were within the unincorporated area, but have since been annexed into the City. As part of the easement transfer, the County provided survey for the project area. The easement transfer agreement is scheduled to come before the Commission on September 15th for consideration of approval.
- **Cart Barn & Pro Shop:** Construction continues, with a Temporary CO issued in late August, allowing for the Clubs golf carts to be moved into the new building. Construction on the Pro Shop area is proceeding as City staff coordinates with the contractor to complete the project and address final punch-list items before close-out and complete building occupancy.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (0)
Site / Infrastructure plan sets reviewed – (4)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (2,765 SF).
- Removed/replaced Military and Special Event banners.
- Staff continues right-of-way tree trimming in Amberlea and Pipers Glen subdivision.
 - Trimmed and hauled tree canopies for roadway clearance Citywide
 - Trimmed hardwood trees and palms (14.9 tons hauled).
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (17) new signs, and replaced (45).
- Repaired utility cuts for the Water and Wastewater Divisions (19 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (65.1 tons hauled).

- Continued hauling road base material to the Streets Yard (97.4 tons)
- Hauled out (67.4 tons) of spoil dirt after screening.
- Completed drainage and grading for the Dunedin Cart Barn project.



- Completed the first phase of the Dunedin Pines stormwater curb and sidewalk project.
- Completed annual traffic counts throughout the City.
- Completed school zone flasher set ups.

Stormwater Section

- Continued Slope Ditch mowing
- Continued ROW mowing
- Continued residential street sweeping activities
- Continued catch basin repairs Citywide (1)
- Cleaned catch basins during rain events
- Continued residential street sweeping and stormwater pipe cleaning activities:
 - Hauled 6.1 tons / 12 cubic yards of CDS debris to County landfill
- Continued Ditch Maintenance Citywide
- Completed working on the Dunedin Cart Barn project Site Work
- Completed the first phase of the Dunedin Pines stormwater curb and sidewalk project
- Continued stormwater pipe maintenance and repairs Citywide.

Facilities Section

- Continued addressing Code / Safety Inspections Citywide.
- Completed Citywide exhaust hood maintenance.
- Disconnected power to DGC Temporary Cart Tent.
- Relocated Golf Carts to the new DGC Cart Storage Facility & Pro-Shop building.
- Assemble low voltage electrical for fire sprinkler system at DGC Cart Facility.
- Responded to multiple HVAC outages due to high temps and varying power surges.
- Assembling scope of work based on findings for remediation at the Hale Activity Center.
- Completed Final Bid Documents for Replacement of the Community Center Chiller System and MLK HVAC System.
- Continued exit / emergency lighting inspection & repair Citywide.
- Continued fire sprinkler system inspections Citywide.
- Responded to maintenance requests Citywide, as needed.

Environmental Manager

- The first reading of the Stormwater Enforcement Ordinance took place on July 16th.

- Staff received direction from the City Commission, adjusted the Violation Matrix, and the second reading will take place on September 3rd.
- Provided additional requested material for the 5-year CRS audit on pond inspection documentation.
- Participated in the DREAM Plan writing meeting for the Water section.
 - Discussed organizational aspects and soft draft objectives for stormwater section.
- Attended the FDEP rulemaking presentation on upcoming stormwater rule development.
- Reviewed three (3) projects for Infrastructure Review to notify the developer of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP's.

Solid Waste & Recycling Division:

- Commercial & Multi-Family recycling:
 - Staff continues to assist multi-family and commercial customers who are contracted for recycling collections with Private Haulers to resolve service concerns, and assist in program implementation.
 - Staff is also forwarding service inquiries from nearby unincorporated residents to Pinellas County Solid Waste: <http://www.pinellascounty.org/solidwaste/garbage-collection.htm>
- The City's Recycling Guide has been updated! [Click here to learn more.](#)



- Staff is working to re-sticker recycling carts with the new Recycling Guide and a sticker that reminds residents to not place plastic bags and other plastic films in their blue bins. Residents are encouraged to place their recycling carts out each week so crew members can sticker as many recycling carts in each neighborhood as possible. For more information, call Dunedin Solid Waste at 727-298-3215.
- A new Recycling Contamination campaign will be on social media soon! Stay up to date with the [City's Facebook page](#).



- Residents can safely and properly dispose of their electronics and chemicals through the Pinellas County [Household Electronics and Chemical Collection](#) program.
 - The drop off is located at 2855 109th Ave N, St. Petersburg, FL; hours of operation are Monday – Saturday, 7:00 AM – 5:00 PM.

- [Mobile Collection Schedule:](#)
 - Saturday, September 12th, 2020, from 9:00 AM – 2:00 PM at the St. Petersburg College Allstate Center (3200 34th St South, St. Petersburg, FL)
 - Saturday, September 28th, 2020, from 9:00 AM – 2:00 PM at the North County Satellite Site (29582 US Hwy 19 N, Clearwater, FL)



- COVID-19 Precautions:
 - Maintaining daily contact with our recycling vendors, temporary labor agency, County landfill, and contract hauler (Waste Pro) as the situation is fluid.
 - Staff is maintaining “regular operations” throughout the COVID-19 pandemic.
 - Staff has implemented CDC guidelines for slowing the spread and flattening the curve by implementing the following routines:
 - All drivers are disinfecting and wiping down the interior of the trucks, the radios, and keys before and after their daily routes.
 - Using a shuttle van to get temps to and from the routes to create social distancing in the vehicles. Thank you to the Parks & Recreation Department for use of the van.
 - Additional picnic tables have been placed outside the building rear door to allow for social distancing at break and lunch times. Thank you again to Parks & Recreation for use of these tables.
 - Each morning, and throughout the day, workspaces, tables, chairs, light-switches, faucets, doors, vending machines, & other surfaces are disinfected / wiped down.

Sustainability Program Coordinator:

- What is your green dream for the City? The City has kicked off the writing team and is in the process of creating DREAM: Dunedin's Resilient Environmental Action Master Plan. The plan will bring cohesiveness to the various sustainable initiatives and offer a roadmap to assist the City in reaching its environmental goals. This initiative will incorporate discussions and plans for the City's 'Ready for 100' commitment and the [Hope Spot](#) project. Voice your ideas by visiting the [DREAM page](#).
- Dunedin competed in the National Mayor's Challenge for Water Conservation! The Wyland Foundation will announce the winning cities on September 21st, 2020. Thank you to all of those who took the [pledge](#) and work every day to conserve precious water resources. Check out the [City's webpage](#) for information, the [City's Facebook](#) for updates, and a [message from the Mayor](#).



- The Committee on Environmental Quality (CEQ) advisory group has started meeting virtually. The next meeting time is scheduled for:
 - September 29th, 2020 from 8:00 AM – 9:00 AM. Click here for [virtual meeting information and the agenda](#).
- Calling all youth in the Tampa Bay area! Now that school has started, kids can get outside and take some pictures along our coast or stay inside and write a poem. Whatever inspires them to think about our waters and how they can protect them, do it! The [Florida Gulf Coast waters have recently been declared a "Hope Spot"](#) and the City of Dunedin is the "Home City!" They can join the challenge and submit their work by August 30th and be qualified to win one of fifteen (15) \$100 awards. Please visit the [Hope For the Future Challenge page](#) for more information.



Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.250 Million Gallons
 - Influent Monthly Total Flow: 131.745 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.449 Million Gallons
 - Reclaimed Water Monthly Total Flow: 106.924 Million Gallons
 - Final Effluent Average Daily Flow: 0.784 Million Gallons
 - Final Effluent Monthly Total Flow: 24.317 Million Gallons
- **Compliance:**
 - July 2020 Discharge Monitoring Report submitted to FDEP via EZDMR; [No Issues].
 - The annual Discharge Monitoring Report-Quality Assurance (DMRQA) Study (#40) through EPA is underway with outside contracted laboratories (Advanced Environmental Laboratories [AEL] and Marinco). This is an EPA requirement/study to evaluate the analytical ability of the contracted laboratories that we use to perform our environmental analyses, per our National Pollutant Discharge Elimination System (NPDES) permit.
- **Maintenance and Repairs:**
 - Plant operators are conducting annual painting of all above ground piping at the Wastewater Treatment Plant (WTP).
 - Contractor – WPC (Water Processing Contractors) is rehabilitating Aeration Tank #1. WPC has dewatered Aeration Tank #1 and will be removing the settled solids to allow removal of all aeration diffusers. Contractor is also installing new coatings on aeration tank walkways.
 - Maintenance re-installed a 15hp RAS pump (#2), which was rehabbed by Barney's Pumps with a new impeller, bearings, seals, and a mechanical seal.
 - Contractor – Ringpower Services is on-site; performed quarterly inspection of the WWTP emergency generator, and replaced radiator belts. {No Issues}
 - Maintenance installed a new 10hp Flygt submersible pump at the WWTP Facility #15, internal pump station.



Aeration Tank #1 de-watered for rehab



Aeration Tank new deck coating

Collections Summary

- **Scheduled repairs:**

- Installation of NEW gravity sewer line on Michigan Boulevard & Garrison Road has been completed (Septic to Sewer).
- Lateral Replacement: (2) – 211 Broadway and 151 Orangewood Drive.
- Tap Installed: (1) – 21 Birdie Lane on force main, septic tank abandoned.
- Tap Locate: (4) – 2271 Manor Court, 2095 Pinehurst Road, 324 Archimedes Street, and 3155 Garrison Road.
- Clean Out Install: (7) – 2075 Pinehurst Drive, 2287 Manor Court, 2277 Manor Court, 2083 Manor Court, 1373 Sandalwood Drive, 1389 Sandalwood Drive, and 1381 Sandalwood Drive.
- Lowered clean out at 1756 Douglas Avenue.
- Lateral and Main Line Repairs: (0).
- Lateral Liners Installed: (0).
- Responded to citizen blockage calls (17).
- Continued with PM inspections and lift station and pump training.
- Sunshine 811 locate tickets: (383).



Friendly Lane



Clean out install at 1373 Sandalwood Lane

- **Vac / Cleaner Truck:**

- Cleaned Grids: – NW 26 M/H #39<35, SE 25 M/H #6<12, SE 23 M/H #5<4<46, NW 23 M/H #38<34, NE 14 M/H #29<private, NE 27 M/H #27, 26, NE 26 M/H #108<128<107, NW 23 M/H #11<10, #13<12<10, #7<8<9<10, NE 14 M/H #71<70<69, #81<82.
- Cleaned Wet Wells at Lift Stations (LS) #s 10, 15, 34, 31, 3, 1, 2, 4, and 5.
- Total Cleaned: 12,567 linear feet (LF) and applied ROOTX in 0 LF of sewer mains.
- Continued to perform routine maintenance and lift station and pump training.



Cleaning and Training LS #3



Cleaning and Training LS #5

- **TV Truck:**

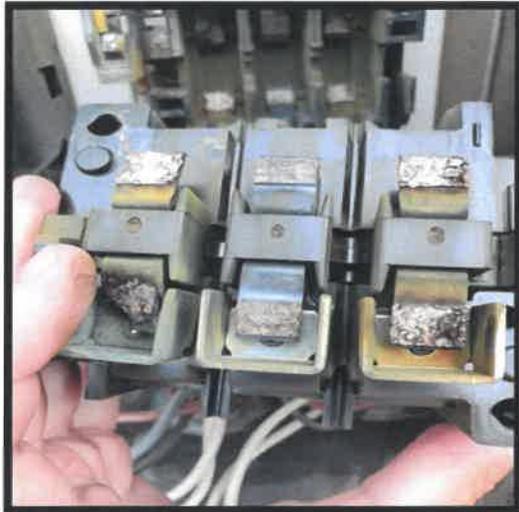
- SW 13 Crystal Circle – City crew plugged downstream M/H #42 for contractor to make repair on 8” DIP gravity main on bridge..
- Installed Sectional Liner: (1) – NW 34 M/H #2 Main Street and Douglas Avenue.
- Manhole Repair: (1) – SW 23 M/H #1 grouted and sealed 2 leaks inside.
- Televised new main on Garrison Road.
- Cleaned Lift Stations #1, 2, 3, 4, and 5.
- Total televised: 2,810 LF, with 17 set ups.
- Continue to perform routine maintenance.



Liner Install Main Street & Douglas Avenue

- **Lift Stations:**

- Cleaned Wet Wells at LS #1, 2, 3, 4, and 5.
- Replaced contacts on pump #2, installed new transducer and 4-20 splitter at LS #22.
- Trimmed the trees at LS's #16 and 19.
- Rebuilt antenna at LS #39.
- Pulled pump #2 because of high amps at LS #28,
- Pulled pump #2 because of high amps at LS #24 and de-ragged.
- Instructed LS generator and pump training / refresher confined space entry.
- Continued checking telemetry on computer and printed reports daily.
- Continued preventative maintenance.



Lift Station #22



Installing Transducer Lift Station #1

Water Division:

Water Production

- **Production Numbers:**

- Average Daily Potable Water Production: 3.62 Million Gallons
- Monthly Potable Water Production: 112.12 Million Gallons
- Annual YTD Potable Water Production: 912.65 Million Gallons
- Annual YTD Rainfall: 27.53 Inches
- Monthly Rainfall Total: 5.86 Inches

- **Maintenance:**

- Operators continued normal preventative maintenance program on Plant equipment.

- **Noteworthy Events:**

- Overland Contracting, Inc. (OCI) / Wharton-Smith continued construction activities at the Water Treatment Plant.
- Plant operators are following CDC guidelines for prevention of the spread of COVID-19 Virus.
- New Reverse Osmosis (RO) Trains 1, 2, and 3 are online and producing drinking water.



New RO Skids!

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 83% complete, with approximately 7,026 backflows tested for the calendar year. The large meter program is 100% complete, with 100 large meters tested for the calendar year. This year, the Hydrant Program has installed 0 new hydrants, repaired 24, replaced 6, painted 336, and flow tested 148. During this time period, the Valve Program exercised 59 valves. For the year; the Valve Program has installed 1 new, replaced 4, repaired 5, and exercised 640 potable and 12 reclaimed distribution valves.

Wellfield

- Ardurra (*formerly King Engineering*) has developed the engineering drawings for the design and renovation of Well #1; with a new pump/motor, piping, & electrical features. The work at Well #1 will be included with modification work to raise the well elevation at Well #86, and cleaning activities at Wells #11, #84, and #89, into a single well project to go out for bid.
- The new flow meter has been received and replaced for Well #14.
- Well #15 was out of operation for an extended period of time due to construction issues with the Water Plant. Well #15 is now back in operation.

Notes of Encouragement To City Staff

From: Lisis Buettell
Sent: Monday, August 24, 2020 4:44 PM
To: Fuller, Lucy
Subject: Re: 757 Main Street

Thank you Lucy for such a quick response and for your help!!

Kindly,
Lisis Buettell
REALTOR®, GRI



Smith & Associates Real Estate
Tampa | St. Petersburg | Clearwater | Beaches | London



From: Kevin Gordon
Sent: Thursday, August 27, 2020 12:27 PM
To: Jewel, Jennifer
Subject: [EXTERNAL EMAIL] Re: 906 San Salvador

Thank you! I really have appreciated all your help and correspondence through this process, thank you again for all your support.
Kevin Gordon



From: Christina Garcia
Sent: Wednesday, August 26, 2020 10:43 AM
To: Jewel, Jennifer; LePage, Alycia
Subject: [EXTERNAL EMAIL] Re: 20-1976 change order

You guys rock, thank you!!!



From: Steve Olson
Sent: Friday, August 28, 2020 12:07 PM
To: Bramley, Jennifer
Subject: [EXTERNAL EMAIL] Second Annual Paint Dunedin Purple for Alzheimer's

Jennifer, I just wanted to thank you and the Commissioners for recognizing this event through the proclamation.

While we nearly canceled this event due to Covid 19 I am happy to report that this event was a major success. We had more businesses participate, had more people wearing purple and raised as much money as we did in 2019.

I would also like to thank Trevor Davis for all his help and guidance. And a special thank you to Mark Walters for getting the Paint Dunedin Purple banner up over Main Street on short notice.

Again, thank you all so much for your support of this event and for the amazing service you provide the City of Dunedin.

Steve

Steve Olson, RHU, REBC
Principal
Steve Olson Insurance Services, LLC



From: Rodriguez, Eric
Sent: Saturday, August 29, 2020 11:36 AM
To: Handoga, Michael
Cc: Iorio, Joshua; Griggs, Jason; DeShong, Bradley
Subject: Citizen Compliment

Chief,
Today E60B responded to 1415 Main street Call #0126500 for an elderly fall. The gentleman did not sustain any injuries and only desired a lift assist. E60B took a refusal and left. The patient contacted Dispatch to ask them to relay the following information. AS per the patient, E60B crew was extremely polite and pleasant. They helped him put his groceries away and made sure that he was safe and well before they left. He was so impressed with their professionalism and demeanor that he wanted to make sure they were recognized.

Eric Rodriguez
Shift Manager B Shift



From: pat mason
Sent: Tuesday, September 1, 2020 9:07 AM
To: DiPasqua, Joseph; May, Joe
Subject: [EXTERNAL EMAIL] permit #203538

Dear Mr. DiPasqua,

My name is Carl Kanny, I am a homeowner in the Weybridge Woods development and recently the company I contracted with to install solar panels applied for the requisite permit. The purpose of this email is to compliment the way your department has handled that request. I emailed Mr. Joseph May and his response was quick, polite and professional...what a pleasure. The permit hasn't been approved yet but Joe's conduct needs to be recognized.

Thanks and keep up the good work,
Carl



From: Ellen Hale
Sent: Wednesday, September 2, 2020 4:49 PM
To: Jewel, Jennifer
Subject: [EXTERNAL EMAIL] Re: Dunedin Business List

Thank you very much, Jennifer, and so speedy ! Ellen

Bon Appetit Group is your one stop shop for all of your event wishes, to make any event a memorable experience!



Nancy Ellen Hale
CONCIERGE
[EHale@BONAPPETITRESTAURANT.COM](mailto:EHale@BonAppetitRestaurant.com)
(727) 446-2200 x 111 | BONAPPETITGROUP.COM

Development Project Update 9-1-20

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	under const	% comp
Beyond the Wall B&B	520 Skinner Blvd	adding 3 add units	√	√	√	No	0%
Courtyard on Main- <i>amended</i>	Main/Douglas/Monroe	18 condos; retail; parking gar	√	√	√	Yes	5%
Dunedin Causeway Hotel	491 Causeway	51-room hotel	TBD	TBD	TBD		
Gateway Project	Main/Skinner/Milw.	mixed-use	TBD	TBD	TBD		
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	√	√	√	Yes	25%
Grant St B&B	418 Grant St	22-unit vacation rentals	√	√	√	No	0%
Highland Crossing THs	968 Highland Ave	15 2-story townhomes	√	√	√	No	No
Mira Vista	1413 Bayshore Blvd	7 townhomes replacing bldg	√	√	√	Yes	90%
Mira Vista - PH II	1405 Bayshore Blvd	8 townhomes replacing apts	8/12/20	9/3/20	9/17/20		
Oak Bend Townhomes	801 Main St	32 townhomes	√	√	√	Yes	5%
Sea Palms - <i>amended</i>	2624 Paula Dr N	9 townhomes	√	√	√	Yes	75%

Current Projects - Staff Review Only			Comments	under const	% comp
1523 Bayshore Blvd	1523 Bayshore Blvd	add 4 tiny homes for vacation rentals	TF	No	3%
Beach Brewery	2058 Bayshore Blvd	Nano-brewery in existing bldg		Yes	5%
Blue Jays player complex & training facility		rennovations, etc		Yes	95%
Carriage House	1040 Broadway	convert to event venue		No	80%
Causeway at Woodette	Causeway at Woodette	4 townhomes		No	0%
Ceiliah	990 Broadway	indoor market (see Armature Works)		No	5%
719 Douglas	719 Douglas	4 sf homes (vacation rentals)		No	0%
EOC	Belcher	EOC and future training		Yes	65%
526 Frances St	526 Frances St	demo existing home; build 4 THs		Yes	70%
Government Center	737 Louden Ave	holding meetings w/committees & public		No	1%
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex		Yes	90%
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental		No	0%
1385 Lady Marion Ln	1385 Lady Marion Ln	Warehouse/shop		Yes	75%
Retail strip center	1440 Main St	demo bldg, replace w/retail bldg (pizza & urgent care)		Yes	15%
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built		Yes	15%
Spalding Warehouse	1375 Spalding Rd	Warehouse on vacant land		No	0%
TüKrö Coffee	472 Wood St	previous tatoo parlor to be converted to coffee shop		No	0%
Whiskey Cartel	1600 Main St	change order submitted May 2020		No	95%

Potential Future Projects - City Commission Review			Comments
1040/1046 Bass Blvd	1040/1046 Bass Blvd	10 condos	
Bayshore Townhomes	1540 Pasadena Dr	17 townhomes	
Douglas & Lyndhurst	Douglas & Lyndhurst	4 Airbnb units over 4 commercial units	
Highland/Grant THs	911 Highland	6 townhomes (demo existing home)	
521 Howell St	521 Howell St	5 condos	
324 Scotland	324 Scotland	4 residential units over commercial (2-story)	

Potential Future Projects - Staff Review Only			Comments
929 Broadway	929 Broadway	current HOB - condos; 4-story mixed use residential over commercial	
Funtastic Creamery	2602 Bayshore Blvd	ice cream kiosk in Causeway Plaza, west of Sandbar Grill	
504 Skinner Blvd	504 Skinner Blvd	demo Hair Factor, build commercial with 3 Airbnb units above	

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: September 1, 2020
Re: Monthly Report for August 2020

Fire Prevention Division:

Fire Prevention worked with contractors and City staff to ensure the safe occupancy by the end of August for the Dunedin cart barn located at the Dunedin Country Club.

Fire inspections have begun to resume at businesses that are open to the public. Fire Prevention personnel will utilize face coverings and social distancing at those locations. If an inspection cannot be completed utilizing those safety factors, the fire inspection will be delayed until the current situation becomes better.

Deputy Fire Chief / Fire Marshal Michael Handoga completed the required 256 hours of coursework and been certified by the State of Florida as a Fire Code Administrator.

Projects completed:

- Dunedin Golf Cart Barn – 1050 Palm Blvd – Golf Cart Storage

Current projects:

- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Blue Jays Player Development Center – Solon Ave – New Construction
- Crown & Bull – Outdoor Renovation – 319 Main St.
- Dunedin EOC – New Construction – Belcher Rd
- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd
- City Municipal Building – New Construction – 737 Loudon Ave.
- Pfeifer Warehouse – New Construction - 1385 Lady Marion Ln
- Vacation Villas – New Constuction – 1523 Bayshore Blvd
- Spalding Warehouse – New Construction – 1375 Spalding
- Pizza Restaurant – Renovation – Broadway

- Hotel – New Construction – 491 Causeway Blvd
- Townhomes – New Construction – 1405 Bayshore Blvd
- The Blur – Interior Renovation – 325 Main St
- Image Studios 360 – Interior Buildout – 2101 Multrees Crossing
- Gateway Project – New Mixed Use - Main St

Fire Prevention Staff Activities:

Inspections – 104	Fire Investigations – 2
Re-inspections - 3	Event Inspections – 0
Fire extinguisher training – 0	Fire Safety presentations – 0
Plans Reviewed – 26	Station Tours – 0
Construction Inspections – 14	Pub. Ed Contacts (Total) – 0
Final Inspections/BTR - 8	Hurricane Awareness presentation - 0
Meetings / Consultations – 16	Home Safety Checks/Smoke Alarm Install - 0
Referrals / Complaints - 6	

Training and Safety Division:

- Monthly station inspection forms completed in Check It
- Attended Pinellas County Training Chiefs meeting via Zoom
- Updated Target Solutions Bulletin board
- Updated Target Solutions with ever changing EMS updates and Protocols
- Completed monthly EMS on Target Solutions.
- Repairs to FB60 Lift and Hydraulic lines
- Monthly maintenance to FB60
- 100 hour service to FB60
- FB60 Full detail and fiberglass repairs made
- Fire pump repaired by (Doc of the Bay – Tarpon Springs)
- Provided assistance with training trailer to Pinellas County Sunstar Ambulance provider for UV-C Disinfection of stretchers. Assisted by Chief Zipeto, Inspectors Castillo and Milner
- Maintenance of Dunedin Firestrong
- Received 4 New Bullard Thermal Imagers through grant award from Firehouse Subs Public Safety Foundation
- Annual Swim test of firefighters

- Fire Department Safety meeting conducted via zoom
- FIT testing on N95 masks for PHTLS class
- Attended Safety Action Committee meeting
- Responded to calls with crews for assistance when available
- Daily and weekly meetings for department operations via Zoom for both department and county functions.
- Repairs and follow ups to items in Check it
- Repairs to SCBA mask for RIT bag
- NTN website reports and information for new hire candidates
- Workshops for crews on leadership with James Rowan
- Completed training reports for all shifts for the month of August 2020

Completed Training Hours for August 2020

A Shift completed 469 Hours

B Shift completed 632 Hours

C Shift completed 411 Hours

Department total of 1512 hours (August 2020)

Operations:

- Construction of the EOC/Fire Training Center continues. The roof has been sealed in and drywall is being installed on the interior. The project is still on schedule for a completion in late October, 2020.
- The new fire apparatus to replace Engine 60 is still in the process and the new expected delivery will be in December.
- The Fire Department is working with Pinellas County EMS regarding the COVID-19 virus response.
 - On May 6th, the City returned to Condition Yellow. A Local State of Emergency remains in effect.
 - Truck 60's crew and apparatus were relocated to old FS61 to separate the engine and truck crews from station 60.
- The department currently has four members off on extended medical leave.

<u>Type of Incident</u>	<u>Month of Aug</u>	<u>Year to Date</u>	<u>Emer Resp by Uni</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	537	4102	<u>EMS</u>		
Rescue Incident Response	32	310	Station 60's Area		
Fire Alarm	35	277	E60	157	4:45
Structure Fire Response	12	118	E62	16	5:35
Fire Incident Response	10	112	E61	15	6:56
Cardiac Arrest Response	8	76	E51 (CFD)	5	8:14
Water Rescue Response	15	79	E48 (CFD)	1	8:05
Major Incident Response	5	45	E50 (CFD)	1	9:46
Trauma Alert	5	44	Station 61's Area		
Fire Incident Response Special	3	39	E61	86	5:49
Special	0	35	E66 (PHFD)	7	6:10
Support Incident (Medical)	4	36	E60	4	7:16
Unconfirmed Structure Fire	3	24	E62	1	8:09
Pandemic Site Visit	0	18	Station 62's Area		
Support Incident (DC)	6	20	E62	92	5:51
Support incident (Fire)	4	17	E50 (CFD)	8	5:32
MVC Possible Extrication	1	13	E65 (PHFD)	2	6:08
Hospital Landing Zone	0	8	E60	1	4:29
Moveup - Coverage	1	8	E61	1	5:48
Medical Incident Special	0	7	<u>FIRE</u>		
Air Transport Incident	1	7	Station 60's Area		
Extrication	0	2	E60	5	5:13
Tech Rescue	1	1	T60*	2	8:14
Mass Casualty 5 to 10 Patients	0	1	E62	1	6:00
Brush Fire Incident Response	1	2	Station 61's Area		
Non-Emergency Evacuation	0	1	E61	3	7:15
HazMat Invest	0	1	T60*	1	4:19
Code H	0	0	Station 62's Area		
Rescue (Technical/Confined)	0	0	E62	3	4:17
Support Incident (Truck)	1	1	E50 (CFD)	1	5:09
Rescue (High Angle/Below)	0	0	E61	1	9:09
Extrication (Vehicle)	0	0			
Special Event	0	0			
Auto Crash	0	0			
Rescue Incident Special	0	0			
Total	685	5404			

*T60 stationed at Old FS 61

32 (5.80%) of the 550 calls within the DFD District were handled by units other than DFD.