

City Manager's ^{Up}date

May 8, 2020

This ^{Up}date will refer to the events since the date of the last ^{Up}date of April 9, 2020.

CRA/ECONOMIC & HOUSING DEVELOPMENT

COVID-19 Work

- Staff has been spending considerable time working on learning about the resources available to assist with businesses and sharing that information with the business community.
- Posted a Hot Line on City website
- Staff is making goodwill calls to provide information and assistance on all resources available; i.e. Small Businesses and Unemployment Insurance.
- Research and provide information on the State and Federal business assistance programs on the City web in a user friendly manner for impacted businesses. This step has been completed and is reviewed and updated as needed.
- Initiated and collaborate with Dunedin Chamber, DDMA, and Florida Business Incubator Inc., on weekly webinars providing information and guidance on applying for business assistance aid through the county, state and federal government. The webinars are recorded and can be accessed by anyone on Dunedin's web page (Dunedingov.com) under Covid19 or the Dunedin Chamber at (Dunedinfl.com).
- Retained a business counselor who is well versed on the subject matter of applying for Covid19 business assistance grants to provide weekly webinars to different business segments and non-profits.
- Working with the Florida Redevelopment Association on the possibility of amending the CRA Master Plan by Dunedin and Pinellas County to enable TIF funds to be used toward business assistance in the CRA District.
- Formed a Business Recovery Team to discuss and view ideas to assist with possible programs, strategies, marketing and community spirit building measures during the Covid19 crisis.
- Formed a subset of the Business Recovery Marketing Team to focus on marketing to reignite the Dunedin business economy and create community spirit.
- Economic Development staff will also engage Pinellas County Economic Staff to learn details of Pinellas County's upcoming business assistance launch.

Patricia Corridor

- Staff continues its work with the Patricia Corridor Business Alliance (PCBA) on identifying areas of need as well as recruiting for membership. Staff is working on a sketch to create a median entryway feature off on SR 580 onto Patricia. Possible art features are also being explored.

DEEP Project

- **Gateway** – Staff has been meeting to develop a unified site plan. Updated Appraisals have been ordered. The workshop has been re-scheduled to a July.
- **City Hall Downtown Parking** – staff has been working on a review and summary of downtown parking needs and parking needs for the new City Hall property. A workshop date is yet to be determined.

Affordable/Workforce Housing

- Staff presented a summary of the recommendations for an Action Plan to address incentivizing Affordable Housing on March 17th Commission Workshop. Staff will begin determining the process to move these incentives.
- Staff continues to work to assemble the resources and partners for an affordable/workforce housing project. We are currently reviewing the feasibility of a potential Senior Affordable housing project.

Skinner Blvd Road Project

- The Grant request to Forward Pinellas for a \$1,000,000 Complete Streets infrastructure Grant for Skinner Blvd. was approved in March. A \$500,000 Safety Grant is also in the final review by FDOT.
- Staff is reviewing the RFQ for a Complete Street Design Phase of Skinner Blvd. After review it will be submitted to Purchasing to go out for bid.

Downtown

- Staff is working with Cardno to discuss several Downtown enhancement projects: Pioneer Park enhancements, and a rendering for Downtown restrooms at Wee Garth Park or Pioneer Park and a proposal for Downtown Master Landscaping Plan.
- The Artistic Bus Stop on Main Street is underway and should be complete in June.
- A Call To Artists has been initiated for the downtown Artistic Benches project.
- Staff continues working on enhancements for downtown including, benches, lighting, pavers, parking lot upgrades as well as renewal of parking lot leases.
- Staff is working to update and refresh the brick entryway signs in several places with metal lettering. Three (3) entry sign have been completed to date.

Douglas Avenue

- Staff has been working with all the parties who represent the Art Incubator to discuss renewal of the lease located on Douglas Avenue.
- Staff is moving forward with construction of the pedestrian friendly raised crosswalks. This project is a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage. Work is scheduled to begin this Summer.

Business Recruitment and Retention

- Staff continues to work with the Downtown Dunedin Merchants Association (DDMA) and attend their monthly meetings.
- Staff continues to work closely with Pinellas County Economic Development (PCED) and attend the monthly Economic Development Partners meetings with leadership from the surrounding municipalities.
- The Florida Business Incubator Inc., prepared a quarterly progress report for City Commissioners.
- Staff continues to respond and to assist businesses find available space in the business community

Wayfinding

- Installation of the new Wayfinding signs was postponed due to the COVID19 emergency. We look to restart installation the end of May.

Special Event Parking

- Staff continues to work with the City Team on special event parking focusing on pickup/drop-off location/signage for Uber/Lyft/Jolley Trolley/Tiki Rides and others. Staff is working with Dunedin TV to help promote the Rideshare and special event parking.

A City Map

- Staff has formed a committee to review, revise and prepare a City map, to be used for local and visitors showing points of interest.

PARKS & RECREATION

Parks & Recreation Administration:

- Continued evaluation and modification of the FY20 and FY21 Department Budgets and Business Plan Initiatives in response to the COVID-19 pandemic.
- Finalized the installation of the replacement bridges at Hammock Park.
- Conducted a bid opening for the installation of a pre-fabricated, modular boardwalk for Fern Trail in Hammock Park. The project was approved at the May 5, 2020 City Commission meeting.
- The dredge of the Marina was approved by the City Commission on April 14, 2020. Additional preparations include a pre-construction meeting with the selected contractor, logistical plans, and communications with the slip renters and community.
- The Boundless Playground at the Dunedin Community Center protective surfacing was refurbished.
- The replacement playground equipment for Amberlea Park was awarded by the City Commission and the equipment has been ordered. The previous equipment had exceeded its useful life. The new play area will contain separate zones for the two age groups and has a nature theme to blend with the beautiful oak tree canopy.
- Attended a state-wide “chat” through the Florida Recreation and Park Association with directors or superintendents from over 40 municipalities to discuss current policies and challenges from COVID-19.
- The two main picnic shelters at Hammock Park are cracking and need replacement. A pre-construction meeting was held on April 27th and construction is scheduled to begin in a few weeks.
- Parks & Recreation Division Director Terry Trudell retired on April 30th after 38 years of service with the City of Dunedin.

Marketing:

- Continued communication and coordination with Parks & Rec staff and the Communications Team for information, announcements and updates and measures related to COVID-19, including maintenance and continued updates to all Department webpages and notices of closures and cancellations of facilities, programs and events.
- Updated pages of the Parks & Recreation Magazine next edition, including parks, facilities and map revisions, in addition to creating new pages for playgrounds and pavilions in order to help highlight and promote these areas and services.
- Designed posters, postcards and flyers for special events scheduled for spring and summer.
- Continued work and coordination with United Walk of Peace for the Weaver Park Peace Pole. Signage is approved and ordered; schedule for installation is to be determined.
- Coordinated with staff for public notice regarding the Dunedin Marina dredge project, as well as Summer Camp updates and new schedule, including city website, facility webpages and social media.
- Coordinated with staff and designed banners, postcard, bus stop ads and flyer for the ‘Community Celebration of High School Grads.’ Also promoted on city website, through email and on social media platforms.
- Attended numerous webinars hosted by Florida Recreation & Parks Association, LERN, Health & Safety Institute and City of Dunedin/HR.
- Continued to oversee and maintain all Department webpages. Made numerous revisions and updates to existing webpages, published news stories, e-notifications, calendar entries, digital photos, support help and troubleshooting.

Special Events:

- Organized a parade in honor of Terry Trudell's retirement with 60 vehicles participating, along with the Fire Department and Pinellas County Sheriff's Office.

Recreation:

• **Community Center:**

- Staff is answering all phone calls for the Community Center, Parks & Recreation Admin and Highlander Pool; for the month of April we averaged 15-20 calls daily Monday – Friday. Calls mainly received were about park openings, where to launch kayaks, utility bill payments, etc.
- Staff have been working at home working on webinars, FEMA/NIMS trainings and distance learning. Also researching best practices on reopening the Community Center.

• **Athletics:**

- Officially took over management of the Stirling Park Driving Range on April 1st.
- Renovated the Driving Range Clubhouse, including plumbing and painting inside and out.
- Ordered new driving range mats, a ball washer, greens mower, ball retriever, and 10,000 new golf balls.
- Staff completed multiple FEMA classes
- Hired 9 new employees for the Stirling Park Driving Range and Clubhouse.

• **Martin Luther King, Jr. Recreation Center/Youth Services:**

- Coordinators conducted interviews for summer camp staffing; including completing hiring packets and background screenings per Federal laws regarding staff working within child care.
- Staff remotely preparing and organizing Summer Camp 2020 including staffing, training and activity planning.
- All MLK/YS staff completed FEMA training courses ICS 100, 700, 200,800 and other safety/job related trainings.
- Outdoor basketball court resurfacing project completed by Precision Courts, LLC.

• **Hale Activity Center:**

- Staff has been teleworking and completing educational courses online.
- Staff has been sending emails to senior visitors touching base and providing information that may be of interest.
- Staff has also been making phone calls to Hale Center volunteers touching base and making phone calls to various group leaders keeping in touch.

• **Highlander Pool**

- Staff are obtaining quotes to replace linoleum in lobby and walkway to the restrooms.
- Staff are obtaining quotes to replace partitions in the ladies' locker room.
- Completed FEMA 100,200,700,800 as well as other training on Otis and Library eLearning databases.
- Recorded and shared 2 water safety readings on Facebook with water safety tips.
- Currently brainstorming ways to open Highlander pool with social distancing in mind.

Parks:

- Staff has been working in shifts to keep up the maintenance of City parks, which have seen increased usage.
- Began work on refurbishing field 3 at Jerry Lake; laser grading and complete re-sodding should be completed early to mid-May.
- Managed the contractors that completed the removal of all exotic invasive trees and plants along the Pinellas Trail at Stirling Links Driving Range.
- Continued to work on the i-Tree Canopy Study for the City which will give us useful calculations and percentages on our tree canopy coverage, impervious surfaces, other

vegetation, bare earth, and bodies of water. These calculations will give us a baseline that can be used in our environmental management efforts and planning.

- Sought out Arbor Day Tree Give Away alternative and through all of our social media venues I encouraged our residents to use #arbordayathome and tag the @arborday and @cityofdunedin. For every person that did so the Arbor Day Foundation would plant (1) tree per person in our national forests, up to 50,000 trees! This was on our webpage (two locations), Facebook, IG, Twitter, and discussed by myself during Good Morning Dunedin.
- Was the guest on Good Morning Dunedin to discuss Arbor Day and trees in general.
- Continuing to do a study of our Tree Bank funds to obtain an average annual intake. This will help us develop a short and long term plan for tree planting.
- Working on a tree planting program known as "Community Canopy" which will allow residents to go online and have up to (2) small shade trees sent to their house for them to plant. They will be shown an aerial image of their home, a list of trees and their attributes and benefits. It is completely managed by the Arbor Day Foundation (website, marketing, phone calls, etc.) and all City funding is matched by the Florida Forest Service.
- Attended both the Civil and Landscape meetings for the new Government Center to ensure that our Grand Live Oaks are being protected and that we are following our landscape codes, focusing on native plants, Florida Friendly Landscaping, and pollinator planting per the direction of the CEQ.

Marina:

- The Marina office continues to be closed to the general public, however, slip rental payments can still be made at the Utility Billing drop boxes. The slips and boat ramp remained open during this time, and staff continued to work a modified schedule to maintain operations.
- The Dunedin Marina Dredging Project was awarded to Gator Dredging Company at the City Commission Meeting on April 14, 2020. Several pre-construction meetings were held both by conference call and on-site.
- Communications letters regarding the dredge project were sent to all of the slip renters providing the logistical details as well as weekly updates.
- Use of the Church of the Good Shepard lot was secured for boat owners who can put their vessel on a trailer but need a location for storage.
- Staff continues to monitor the responses from the slip renters, answer phone calls and emails, coordinate with other local marinas, and provide other assistance as needed. A vessel relocation plan for the various stages of the project is being developed accordingly.

FINANCE

- Met our mandatory regulatory compliance filing by preparing and submitting our debt related information to DAC Bond..
- Took another major step in getting caught up from the software implementation by reconciling all non-investment bank accounts through April. It is now likely that we can begin closing months and become current by the end of May.
- Completed the final step of the months long Unclaimed Property process by filing and remitting all dormant accounts to the State of Florida and 11 other states.
- Completed and Submitted the "Final-Audited" Pinellas County Library Cooperative Year-End Financial Statements
- Performed a transaction analysis and recommended to Finance Director that the City close the last open account with Bank of America which will complete the migration to Wells Fargo.
- Compiled the supporting documentation for the submission to Pinellas County for reimbursement of costs totaling \$1.828 million relating to the Stadium/Spring Training Facility project.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

March 31, 2020

- RFQ #2352 titled "Alternate US 19 Crosswalk."

April 14, 2020

- Bid 20-1149 titled "City of Dunedin Marina Maintenance Dredging Project."
- RFP #20-1146 titled "Hammock Park Pre-Fabricated Modular Framed Boardwalk."

UNDER EVALUATION

- RFQ #20-1150 is titled "Construction Cost Estimating Services." Submittals were accepted until 2:30 pm Tuesday, April 21, 2020.
- RFQ #20-1151 titled "Call to Artists - Curlew Road Water Tower Project." Submittals were accepted until 2:00 pm Friday, April 17, 2020.
- RFP #20-1154 titled "City Attorney Services." Submittals were accepted until 2:00 pm Tuesday, April 21, 2020.
- RFQ #20-1152 titled "Call to Artists – Government Center Public Art Project." Submittals are due at 2:00 pm Wednesday, May 6, 2020.

ACTIVE ON THE STREET

- RFP #20-1156 titled "Disaster Recovery Consultant Services." Submittals are due at 2:00 pm Tuesday, June 2, 2020.

UNDER DEVELOPMENT

- Broker of Record Services – Risk Consultant for Property/Casualty Insurance
- Furnish and Install Security Cameras at Multiple City Facilities
- Mangrove Trim

BUDGET

- Entered all FY 2021 Business Plan Initiatives and Capital Improvement Project requests into Tyler-Munis software.
- Prepped and entered all FY 2021 Internal Service Fund allocations into software.
- Entered all FY 2021 salary & benefit updates into software.
- Prepped FY 2021 budget reports for each department.
- Reviewed FY 2021 budget submissions with each department and City Manager.
- Prepped first draft of FY 2021 General Fund Long Range Fund Projection.
- Prepped report for update on FY 2020 Business Plan Initiatives and Capital Improvement Projects.
- Attended multiple COVID-19 related teleconference meetings.
- Hurricane Irma update:
 - Reimbursements received in April 2020: \$0.
 - Total reimbursements received to date: \$1,879,039.

April 2020 CRF:

April CRF data is not available for the May Update. April's data will be reported along with the May data for the June Update.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Division

Monthly statistics for April are as follows.

COMMUNITY DEVELOPMENT DEPARTMENT

Building Division

Monthly statistics for April are as follows.

PERMITS		
Total Permits Issued		323
Total Permit Fees Collected		\$85,300.50
Total Valuation of Construction		\$4,483,410.00
Permits by Group:	NUMBER	VALUATION
Building Permit	159	\$3,555,190.00
Electrical Permit	35	\$334,819.00
Fence Permit	19	\$65,088.00
Gas Permit	3	\$6,534.00
Mechanical Permit	70	\$408,518.00
Plumbing Permit	33	\$85,286.00
Sign Permit	4	\$19,448.00
Tent Permit	0	\$0.00
New Construction by Building Type:	NUMBER	VALUATION
New Single Family Residences	2	\$934,930.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	1	\$117,073.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:	NUMBER	
TOTAL	863	
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	TAXES
New Business Tax Receipts	2	\$65.00
Renewed Business Tax Receipts	58	\$362.50

Planning Division

- The April 8, 2020 Local Planning Agency Meeting was cancelled.
- The April 15, 2020 Board of Adjustment and Appeal Meeting was cancelled.

Zoning Division

Zoning staff responded to the following requests for information in April.

- Zoning & Land Use Inquiries: 189
- Short-Term Vacation Rental / Transient Use Inquiries: 13
- Zoning Verification Letters: 0
- Address Changes: 1

Code Enforcement Division

- Code enforcement staff performed 51 inspections, responded to 6 public records requests, opened 145 new cases and closed 15 existing cases in April.
- The April 7, 2020 Code Enforcement Board Meeting was cancelled.
- The Code Enforcement Board collected no unpaid fines and fees in April.
- Three (3) code enforcement liens were released in April.

COMMUNITY RELATIONS

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- Staff Liaison for Public Relations Action Advisory Committee
- Community relations assistance with visitors to City Hall
- Social Media Archiving management.
- City website follow-up and troubleshooting



Dunedin Television continues to promote all events and services City-wide some highlights are:

- Good Morning Dunedin- A NEW 30 minute weekly LIVE television “talk show” that discusses some good news in Dunedin.
- Produced/Filmed/Posted to social media outlets and DunedinTV
- Produced video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand).
- Coverage of City Commission meetings, Collective Agenda Review
- Dunedin TV Scheduling and Bulletin Board Maintenance.
- Maintained DTV Broadcast systems/Chamber and edit suites.
- Assisted with Virtual Meeting Set-up for City Commission.
- Installed new Broadcast Pix television switcher.
- Received training on new graphics software.
- Troubleshot audio issue with Carousel Hardware at DunedinTV.



City Webmaster continues to support all departments Citywide:

- COVID page, daily updates
- Changed Community Relations and Planning and Development department’s names containers in site and updated pages.
- New HEROs
- New News Stories
- Calendar commissioner virtual meetings.
- Created 2 new pages for HR, Employee portal and the PSRW page.
- Daily troubleshooting and support

Social Media Contractor has worked to manage the City’s image on Social Media

- Social Media – Daily Posting for Facebook, Instagram, Twitter
- Social Media – Replying to Inbox
- Social Media – Replying to Comments
- Social Media – Inviting people to like city page
- Facebook Live – Weekly COVID updates

DUNEDIN PUBLIC LIBRARY

Library closed from 3/19/20 onwards due to COVID-19

- Promoted online library resources that are available free 24/7 for all library cardholders
- Returned calls on library phone line and emails to library account
- Celebrated National Library Week online
- Reached out to restaurants and compiled google doc for Chamber/Economic Development

- Reached out to over 1000 businesses and compiled information for Chamber/Economic Development
- Worked with Recreation on Dunedin High School graduation items
- Working on grants for solar, library materials and E-rate
- 285 DVDs cleaned that can be put back into the collection
- Staff worked on updated brochures and informational sheets
- Staff helped to update the Dunedin Friends of the Library FB page, submitted items for City social media outlets and updated the Library webpage
- Staff worked on programming, story time and technology ideas for when we can resume those activities
- Remote meetings - Weekly All Staff Meeting, Library Management Team, Monthly Friends of the Library, Commission meetings/work sessions, Florida Library Association, Dunedin Council of Organizations Board meeting, Library budget meeting and weekly Department Head meetings
- Webinars/Training completed by Staff – Library Staff completed almost 500 webinars through Lynda.com, Niche Academy, Florida Library Webinars, TBLC Webinars, PLAN webinars, Public Library Association Webinars, Vision Internet, Zoom, Novelist, Humana, American Library Association, FEMA

STATISTICS

Wireless Usage	911
Virtual Library Cards issued	60
Lynda.com	848 sessions, 18,868 videos viewed
Kanopy	658 sessions, 3242 videos viewed
Ebooks	3,690
e-audiobooks	1,354
Dunedin Times	47 online visitors

HUMAN RESOURCES

- **Recruitment & Selection:**
 - Total applications received: 435
 - Ongoing Positions Posted:
 - Lifeguard I positions are seasonal and open until filled.
 - Recreation positions are seasonal and open until filled.
 - Head Lifeguard positions are seasonal and open until filled.
 - Existing Vacant Positions
 - Mechanic
 - Budget/ Financial Analyst
 - Technical Support Assistant
 - Sr. IT Tech
 - Public Works & Utilities Inspector
 - New Positions Posted:
 - Code Enforcement Supervisor
 - Wastewater Plant Operator - Trainee
 - Employees hired during April:
 - John Haggerty - Solid Waste Driver/ Loader - 4/21/2020
 - Christopher Haugabook - Senior Wastewater Service Worker - 4/29/2020

- Employee Resignations / Terminations
 - Sean Higgins – Water Service Worker – 4/17/2020
 - Jeffrey Iozzi – Marina Attendent VOD – 4/20/2020
 - Timothy Calvit – Resident Engineer – 4/22/2020
- Employee Retirements
 - William Bouslog – Lead Wastewater Plant Operator - 4/30/2020
Thank you for 28 years of service!
 - Teresa Trudell – Division Director of Parks & Recreation – 4/30/2020
Thank you for 37 years of service!
- **Employee Benefits:**
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for April was \$229,352.33 which is 19.30% lower than March's totals. The average weekly claims for April were \$ 57,338.08.
 - Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

Humana Vitality Status as of 4/30/2020

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	52	17%
Gold	42	13%
Silver	50	16%
Bronze	78	26%
Blue	84	28%
Total Eligible Employees	303	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 17 - (Regular - 9, Intermittent – 8, Pending - 0). Number of new requests in April: 4
- **Other (Non-WC, Modified Duty)**
 - Number of employees currently working on a modified schedule (some restrictions) – 1
- **Records Requests: 2**
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 17
 - Employees who entered DROP during April: 0
- **Performance Management:**
 - Number of Disciplinary Actions: 0
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from Employment: 5
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 1
 - ✓ Total current open workers' compensation claims (2020): 0
 - ✓ Employees on light duty: 1
 - ✓ Employees out of work: 0
 - Property/Liability/Motor Vehicle Claims:
 - ✓ New Property/Liability Claims: 1; total open cases = 3
 - ✓ New Moving Vehicle Accidents: 0; total open cases = 0
 - Cases Closed During the Month:
 - ✓ Worker's Compensation Claims: 1

- ✓ Property/Liability Claims: 0
- ✓ Moving Vehicle Accidents: 0

- Subrogation Recovery by The City: (the process by which the City collects money from the party at fault (or their insurance company) in order to **recover** funds that have already been paid) = \$ 873.81.

- **Safety:**

- 957 Online safety training courses were completed by 135 employees during the month of April.

INFORMATION TECHNOLOGY SERVICES DEPARTMENT:

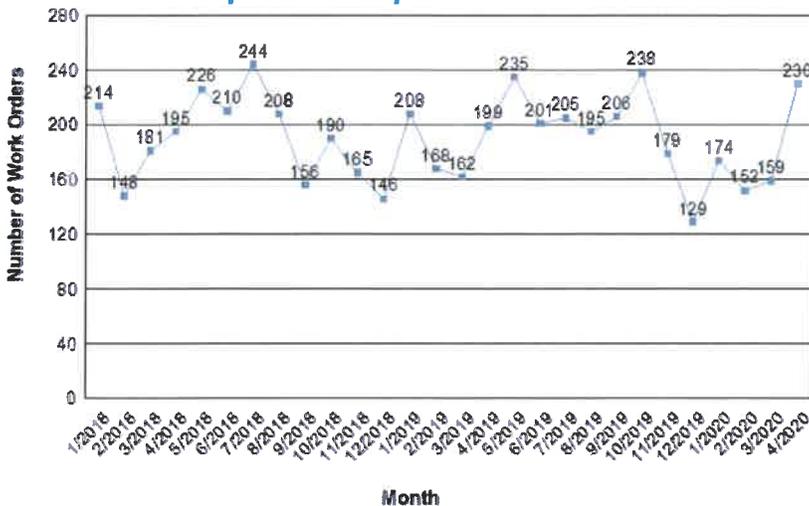
- The Information Technology Services Department (*a.k.a. "IT"*) assists all City departments (*our customers*) in responding to the needs of the citizens by enabling City employees to quickly access vital information through the use of technology and technical devices such as computers and mobile tablets. The IT Services Department is dedicated to providing the highest quality of service using the latest technology to create business partnerships, and in the development of team and individual strengths.
- During the month of April 2020, while mainly teleworking during the COVID-19 pandemic, the IT Services Department received 230 new on-line help desk support tickets from their internal customers. That is an increase of 71% more tickets than when they were working in the office during the month of March. They also resolved 222 tickets – an increase of 86% over the month of March. IT Services is averaging approximately 179 system generated help desk tickets per month and the department receives an additional 200 or more phone calls and emails each month for IT-support. The need for teleworking by employees has proven to have placed an additional burden on the IT resources, who are operating with one less staff position due to a recent vacancy.

IT Services Help Desk Requests for the Month of April 2020:

<i>Monthly Ticket Counts</i>	
Tickets Created	230
Resolved Tickets	222
Open Tickets	160
Malware Tickets	0

<i>Tickets by Priority</i>	
Critical Tickets	0
High Priority Tickets	47
Low Priority Tickets	183
Project Tickets	0

IT Services Help Desk Requests YTD for 2018-2020:



On-Going IT Projects:

- **Recruiting for IT Technician II position** – The IT Department is currently recruiting for a position primary responsible for assisting on the City’s IT Help Desk and to provide online and on premise support on all desktop computer hardware and software, mobile devices and telecom issues. The first round of the recruitment for this position expired on March 5, 2020. Applications are currently being reviewed for initial phone-call interviews. These interviews will occur in May 2020.
- **ERP (Enterprise Resource Program)** – This capital improvement project is replacing the City’s current Financial, HR, Payroll, Recruiting, Timekeeping, Permitting and Code Enforcement systems. Eventually it will also include modules to replace Utility Billing and Work Order systems. In July of 2017 the City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. The proposed time line for all phases of this thirty-six month project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	November , 2017	April, 2019
Phase 2 - ExecuTime Time & Attendance	November, 2017	August, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	June, 2020
Phase 4 - MUNIS Payroll/HR (Migrate from HTE/NavilLine)	January, 2019	July, 2020
Phase 5 - MUNIS Enterprise Resource Management (EAM)	October 1, 2020	March, 2021
Phase 6 - MUNIS Utility Billing	August 15, 2020	March, 2021
Estimated ERP Project Completion Date	March, 2021	

- **Phase 1** of the ERP solution started in November of 2017 that included all of the City’s Financials, Purchasing and Inventory processes. Although the City has been live on this phase of the project as of April 2019, the Finance and Purchasing Departments are continuing to review data and documents from the legacy system that they may wish to convert into the new Munis ERP solution before that legacy system is sunsetted.
- **Phase 2** of the ERP solution started in November of 2017 that included the ExecuTime Time & Attendance module for employees to clock in and out. Although the City has been live on this phase of the project as of August 2018, the Human Resources Department is continuing to review data and documents from the legacy system that they may wish to convert into the new Munis ERP solution before that legacy system is sunsetted.
- **Phase 3** of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This phase is currently being implemented and will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. The EnerGov module will utilize mobile devices such as iPads for remote field work. Staff can access and update the City’s live data while working in the field. The ERP Phase 3 is expected to go-live in June of 2020.
- **Phase 4** of the ERP solution includes the Human Resources, Payroll and Applicant Recruiting/Tracking modules. The official kick-off of this event was held on January 22, 2019. This module will incorporate an Employee Self-Service aspect that allows City staff to remotely access their personnel records, make changes to deductions, and update their personal information, as well as accessing and printing all pay statements and forms via the online portal. The Applicant Recruiting/Tracking module will allow candidates to apply

online for City jobs and track their progress. The HR, Payroll and Employee Self Services modules within the ERP Phase 4 are expected to go-live in mid-July of 2020. The final module for this phase is the Applicant Tracking and Recruiting. It is expected to start implementation in August and go-live by October 2020.

- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.

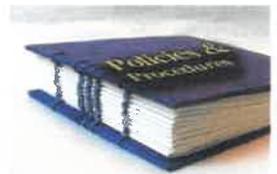


- **Intranet Website**– In collaboration with various other departments, the IT Department is working on a secure Intranet website for employees to access outside of the City's network. An intranet is a private network accessible only to City staff. Generally a wide range of information and services from the City's internal IT systems are available that would not be available to the public from the Internet. This Intranet site will allow City staff to access employment-related information from any internet browser that is traditionally only available while logged into a City computer. There are 5 essential purposes of a City Intranet:

1. *Deliver employee content*
2. *Be a key communication tool*
3. *Enable collaboration amongst City staff and departments*
4. *Support the culture of the City*
5. *Create efficiencies through supporting business activities*

- **Font/Size and Signatures in City Email Accounts** – The IT Department will be implementing a group policy where all City email accounts use the official character font of Arial and the font size of 12 in all email correspondence. In addition, all staff will be provided with instructions on how to create signature lines in their email accounts that follow a standard business practice. The IT section of this City Manager Update document is using the "Arial 12" font and size.

- **IT Policies and Procedures** – The IT Department is currently updating all of the computer usage policies and procedures to coincide with the current software versions and changes in technology. Items such as internet usage, computer file storage, email usage and USB device connectivity will be included in the updated documents. Employees will be required to sign a document that they have read and understand the policies.



- **Fiber Cabling Project for EOC Building** – The IT Department working in conjunction with the Fire Administration and Public Works Department on the installation of new fiber optics cabling from the City's current Data Center to the location of the new Emergency Operations Center (EOC) Building that will be constructed next to the Fire Station #62 on Belcher Road. This fiber cable project will include connectivity to several other City sites that include: the future Parks & Recreation Maintenance Building to be located in the Englebert Sports Complex site located off Solon Avenue, the Water Tanks on Belcher Road and connection to Fire Station #62 on Belcher Road. This cabling project will also allow for future fiber cable installations that will allow for redundant network connectivity to the existing City facilities around the Dunedin Community Center on Pinehurst Road and Fire Station #61 on Michigan Blvd. This project will also allow for a redundant network connectivity for all of the City facilities located on Virginia Street that include the Water Tanks at Jerry Lake, the Fleet and Solid Waste Buildings as well as Fire Station #60 and the Fire Admin Building.

- **Fiber Cabling Project for New City Hall Building** – The IT Department is working on various scenarios for the installation and relocation of the City's fiber optics cabling for the upcoming construction of the new Dunedin City Hall Building. This new building will be located on the existing site of the City's Municipal Services and Technical Services Buildings at 737 Loudon

the fiber cabling project will include three points of entry for the City's fiber optics cabling as opposed to the single point of entry that now exists at the old Technical Services Building.

- **IT Hardware Equipment Replacements** – The City has adopted a five-year cyclical replacement for its desktop computers, laptops and network devices. IT Services staff are currently working on the schedule for the computer equipment replacements for this fiscal year.
- **Security Camera System Upgrades** – When successfully deployed, security camera systems enhance overall campus safety and security, deter crime, and otherwise support the protection of people and property. IT Services staff are in the planning stages to upgrade the existing security camera surveillance systems located in the Dunedin Library, the Fleet Services, which will include the exterior of the Sheriff's Garage Compound, the Dunedin Solid Waste Admin Building and the Hale Senior Activity Center. New security camera systems have already been installed or upgraded at the City Clerk's Office, Planning & Development, Engineering, MLK Rec Center and the Dunedin Community Center. All camera systems will include motion-sensors, extreme high-definition video quality, night-vision, as well as alerting authorities during after-hours events.
- **Data Backup & Disaster Recovery System** – The IT Department has researched a new system for backing up computer data, storing it in a secure governmental cloud location and having the ability to recover and restore the network infrastructure and/or data from a secure encrypted site that is immune to ransomware. If approved, this project will be implemented in FY20.
- **Telecommunications Services Review** – The IT Department is currently reviewing all of the City's telecommunications invoices determine where reductions can be made to save on monthly costs for phone services. The goal is to save the City 50% in monthly telephone expenses.
- **Paymentus Credit Card Processing** – The IT staff is in the process of implementing a new credit card processing service that will work with both the legacy financial system and the new ERP Munis and EnerGov modules. The Paymentus system is the only service that integrates with both the legacy and new ERP systems. This project started in December of 2019 and is expected to go live in May of 2020.
- **IT Services during COVID-19 Pandemic** – The IT Department has implemented several new services and equipment for virtual meetings and for employees that will be teleworking during the pandemic. These services include:
 - **Telework Laptops** – The IT staff ordered, received and deployed over 50 pieces of computer equipment for teleworkers to take home for remote access.
 - **Virtual Meetings** – The IT Department has implemented GoToMeetings and GoToWebinars for virtual meetings, such as the Commission Meetings during the COVID-19 pandemic. These apps require additional headset/microphones, rehearsals and testing with Commission member and City staff.
 - **Twinning of Cell Phones** – Several departments have internal call patterns and menu selections on their main lines for the public. While these departments are teleworking, their incoming calls are "twinned" onto their City cell phones so that they can answer public calls while away from the office. This twinning basically rings the same internal call pattern on the City office phones onto the appropriate cell phones. This is not just forwarding an office phone to an external cell phone. This project requires complex programming of the City Phone System to allow an incoming call to ring for example on three external cell phones



and then after three rings if no one answers, the call will then ring on three other external cell phones, etc.

- **Network Switch Replacement** – The IT Network Team had to replace the main network switch in the 1415 Pinehurst Road building that houses the City Clerk, Engineering, Economic Development and Community Development departments. The new network switch allows for faster and more reliable traffic control for the staff that are teleworking.
- **Hale Center Electrical Surge** – The IT staff had to replace network equipment, several phones, desktop computers and UPS devices at the Hale Senior Center after an electrical surge during a storm caused damage to the equipment.
- **Dropbox for Business** – The IT staff are researching the Dropbox file hosting service operated by the American company Dropbox, Inc., headquartered in San Francisco, California. This program offers cloud storage, file synchronization, personal cloud, and client software. Dropbox will be helpful to share large documents such as construction plans for the new Emergency Operations Center and the New City Hall buildings, as well as other large and secure file sharing.
- **New City Hall Design** – IT Services involved in the design of the technology needs for the new Dunedin City Hall. IT staff have been researching technology for CCTV, SCS, AV, CATV, door card access, security cameras, fiber optics cabling, training room AV and equipment needs, data center and network closet needs, UPS/battery backup requirements, data cabling requirements and color coding, wiring raceways, wireless technologies, data center AC requirements and public Kiosks.
- **HOAX and SPAM emails** – IT Services continues to thwart off hoax and spam emails threats. Internal training to employees to recognize these fake emails has led to zero threat attacks. Although hoax and spam emails will probably never go away, the City will continue to train staff and implement services to protect the integrity of the network and email systems, as well as protecting public access to information.



Future IT Projects:

- **ERP Project Phases 5 and 6** – The City Commission has approved the purchase of the additional Tyler Technologies' ERP modules for work orders, assets and utility billing. The IT Services Department is working on the pre-planning stages for those two additional phases to start in spring of 2020. The ERP Phase 5 includes the *Enterprise Asset Management (EAM)* system and the ERP Phase 6 includes the *Utility Billing* module. The implementation and training of each ERP Phase requires the cooperation and collaboration of staff from every City department. These two phases are expected to take approximately less than one year to complete.
- **MS Office 2019** – The City has purchased the Microsoft Office 2019 software licenses to replace the aging version 2010 that will no longer be supported after October 12, 2020. MS Office is used for the City's word processing, email, spreadsheets, and presentation materials. The IT Department will be searching for a vendor to provide hands-on training to employees on using the new version 2019.
- **Cyber Security Training** – The IT Department will be developing a curriculum to provide required hands-on training for all City employees to help them understand the issues with ransomware, cyberattacks, hacking and other computer-related threats. This training will provide instruction on how to recognize threats, how to handle them and how to avoid exposure to protect the City's information technology assets. To help prepare for the training sessions, the City IT staff have been attending bi-weekly cyber security training seminars



being held by the Florida Local Government Information Systems Association (FLGISA). The City network team has also been attending an onsite cyber security training symposiums held locally and via webinars.

- **Fiber Cable Audit** – The City's has over 12 miles of its privately-owned fiber optics cabling that was installed at various stages over the past 20 years. The IT Department will be seeking vendor support to perform a physical inspection of the City's entire fiber infrastructure to help determine the condition and location of the fiber cabling for future projects.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **Water Treatment Plant – Design Build –**

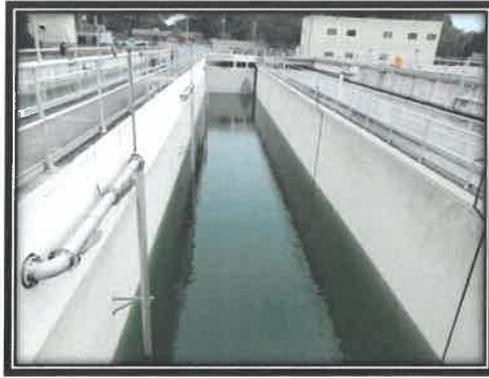
- The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high-quality potable water to the City of Dunedin's residents and customers.
- In April 2020, construction continued on the water treatment plant.
- Installation of new Reverse Osmosis skids 1 – 3 completed. Testing and startup scheduled for May and June.
- Final interconnecting piping for the new Reverse Osmosis systems is underway.
- Final installation and hydro-testing of the new 50,000 gal sludge tank completed and is ready for final interconnecting piping.
- Interconnecting piping and wiring ongoing for new chemical dosing systems.
- Final wiring, piping and anchoring of new sodium hypochlorite dosing system ongoing.
- Installation of the new plant control system is ongoing;
- Face and interconnecting piping for new Granular Activated Carbon system ongoing.
- Exterior and interior coatings of building wall surfaces continued.



- **SR-580 Water Main Tie-Ins**

- The City is replacing an existing 24" water main that was installed in 1984. The main is oversized, difficult to get to, and has no interconnections. Due to these factors, the City will replace the existing piping with an appropriately sized main and establish interconnections to other mains in the area to improve hydraulics and water quality.

- The City received the 60% submittal, which is under review. Completion of design will be initiated following 60% design meeting in May.
- **Lift Station #20 & #32 Rebuild Project –**
 - Both lift stations are undersized, prone to overflow during heavy rain events, and located adjacent to a waterway. The rebuild of these lift stations will be appropriately sized, provide emergency backup pumping, and reduce impacts on public waterways.
 - The 60% design submittal was received by the City for review. Final design will commence upon review and completion of the 60% design meeting.
- **Wastewater Treatment Plant SCADA System Upgrades –**
 - This project consists of upgrades to the City's existing PLC's and 'InTouch' application in the Advanced Wastewater Treatment Facility (AWWTF) and Collections system. The work includes: materials, installation, testing, and commissioning of existing Local and Remote Telemetry Units, PLC's, network equipment, power supplies, terminal blocks, wire, wire ways, surge suppression, cellular communication modems, mounting hardware, and computers.
 - Final design and completion of panel construction drawings and specification compilation was awarded to McKim & Creed. The design portion began in January and is 100% complete. The project is currently on hold for potential planning of a State Revolving Loan to fund the project.
- **Wastewater Lift Station #20 Force Main Replacement**
 - This project will replace the aged force main from Lift Station #20, which is constructed from a thin-walled PVC pipe that is prone to breakage. In addition, a portion of the forcemain is located under CR-1, which will be resurfaced by the County in the near future. Thus, replacement of the forcemain is required prior to resurfacing. Parallel to the forcemain replacement, the City will install a new Fiber Optic line to the new Emergency Operations Center, which will reuse portions of the existing forcemain as a conduit for the new Fiber Optic line in order to reduce overall costs.
 - The 60% design submittal was received by the City for review. Final design will commence upon review and completion of the 60% design meeting.
- **Wastewater Treatment Plant (WWTP) – Electrical System Upgrades**
 - The City intends to replace the Motor Control Centers (MCC's), switchgears, breakers, add localized generators and related electrical equipment at its WWTP, and the electrical equipment, starters, etc., at our 44 Lift Stations. The electrical equipment at the WWTP and lift stations have reached the end of their useful life and maintenance has become difficult to perform, with parts a challenge to acquire. Installation of this new equipment increases safety measures for operational and maintenance staff.
 - The City met with the consultant on the 60% design of the lift stations. Final design is underway.
 - The City received the 60% design for the wastewater treatment plant. Upon review, and following the 60% design meeting, final design will be underway.
- **Wastewater Treatment Plant – Aeration Basin Rehabilitation**
 - The City is replacing the fine bubble diffusion system, all related piping, gaskets, valves, instruments, etc., required for the proper operation of the aeration basins at the City's WWTP. The fine bubble aeration systems have reached the end of useful life and require replacement. Installation of this new equipment increases reliability and operability of the system.
 - Final testing of Basin #3 was completed; the basin was filled and placed into standby.
 - Basin #4 was drained & demolition has commenced on existing air distribution system.



- **Wastewater – Beltrees Street & Eagle Lane Sanitary Sewer Extension**

- The City is extending sanitary sewer service on Beltrees Street, between 2nd Avenue and 3rd Avenue, and on Eagle Lane, between Birdie Lane and Curlew Road. These extensions will add customers and allow for abandonment of existing septic systems.
- All work and restoration is complete on Beltrees and Eagle Lane. Final thermoplastic pavement markings on Beltrees will be installed following the required cure time of the newly installed asphalt.



- **Wastewater – Friendly Lane Water & Sewer Extension**

- The City is extending potable water and sanitary sewer service on Friendly Lane north of SR-580. These extensions will add customers and allow for the abandonment of existing septic systems and private wells.
- The contractor completed the potable and sanitary work to extend the services out of the FDOT right of way.
- City forces completed the extension of the potable water and FDEP clearance is underway.
- City forces are preparing to complete the extension of the sanitary services.



Roadway Section

- **Milling & Overlay** – The 2019 annual paving contract was awarded to Gator Grading & Paving LLC, (Gator Paving) on October 15th, for \$823,217. That work is expected to be completed by the second week of May, with only striping and curb on Frances Street remaining.



Typical Milling Operation

- **FY20 Pavement Management Program** – Staff is in the design stage for the Fiscal Year 2020 brick, crack seal, micro surface, and FDR plan pavement program.
 - **Milling & Paving:** In order expedite the FY20 Milling & Overlay contract work before summer, and in recognition of the challenges of initiating work during the COVID-19 pandemic, a Change Order to the FY19 Milling & Overlay contract with Gator Paving was processed. That Change Order, in the amount of \$599,817.75, was approved by the Commission during their May 5th Work Session meeting. Work will begin on May 11th at the Library, while that facility is not yet open to the public due to COVID-19 closures. Work on other City streets will follow once paving at the Library is complete.
 - **Brick Streets:** A section of Santa Barbara, south of the intersection with San Salvador, has been prioritized for brick street restoration. Geotechnical testing was completed in October and January and indicated underlying clay soils and a degraded lime rock base. The clay and degraded base is causing pot holes and depressions. Survey to provide elevations and utility locations to assess the extent of gutter replacement and driveway impacts is complete. Staff has met with the City of Tarpon Springs for information on their recent brick street restoration experience and costs. A road design consultant has provided an alternative to full removal of unsuitable soils. The alternative is to remove portions of unsuitable soils and install a geotextile membrane and backfill with clean material. Plan drawings and cost estimates are expected in May. It is anticipated that segmented repairs of this roadway will occur over several budget year cycles due to the estimated costs of repairs.
 - **San Salvador:** San Salvador, between Patricia Ave and Bass Blvd, has been identified for milling and paving, and full depth reclamation (FDR). Inspection of gutters and inlets is complete. Public Services has requested replacement of cross pipes as part of the street restoration and will be included in the design, which is underway. Surveying is currently underway. Geotechnical testing has concluded and identified several areas of poor underlying soils, similar to Santa Barbara. Plan development will begin in June. A similar approach as that proposed for Santa Barbara for stabilizing poor underlying soil areas is being considered.
 - **St. Catherine Dr.:** Portions of St. Catherine Drive are failing due to subsidence and cracking. Measures to repair the street were previously made, however, the street failure continues. Geotechnical testing has revealed significant clays and peat underlying portions of the street. Staff is exploring options for full or partial removal of unsuitable soils, or an alternative method of partial removal with membrane stabilization. Additional geotechnical testing has been completed. Design will be done with San Salvador, as these roads intersect.
 - **Rejuvenation:** The FY20 contract for rejuvenation of streets paved in FY19 was

completed in November 2019. The bid for FY21 is anticipated in August 2020.

- o **Crack Seal & Micro Paving:** FY20 street selection for crack seal and micro paving is underway utilizing our Agile Assets software to prioritize streets. The target release of the bid is in August.

Drainage / Interdepartmental Support

- **Marina Sediment Removal Project** – Wood Environmental was previously contracted by the City to prepare plans, bid docs, and provide construction administration assistance. Bids were released in January, with a Bid Opening held on February 27, 2020. The low, qualified bidder Waterfront Property Services, LLC, (d.b.a Gator Dredging) was awarded a contract by the Commission at its April 14, 2020 meeting. The agreement has been signed and a “Notice to Proceed” (NTP) has been issued with a dredging start date of June 1, 2020.



- **Hammock Park Bridge Replacement** - This project replaced two former wooden bridges over the east / west drainage ditch (Channel A) with aluminum bridges; and is now complete.



Cedar Creek Bridge



Harvard Rd. Bridge

- **Brady Drive:** The City assigned DRMP, Inc., (one of the City’s GEC firms) a task to provide a Preliminary Engineering Report (PER) to investigate elevating Brady Drive and conveyance alternatives where Jerry Branch passes under the road. DRMP has completed the PER including a preliminary design and cost estimate to improve the level of service (LOS) for Brady Dr. Staff is accessing the findings & will select a LOS & proceed to design / permitting.
- **Community Center Parking Lot:** The Parks Department has requested the Engineering Division to investigate expanding the number of parking spaces at the Community Center, and address paving of the existing gravel parking areas. A scope of work is being developed with one of the City’s GEC firms to provide options, design, and permitting services.
- **Golf Cart Barn**
 - o Construction has commenced on the Cart Barn building, with project completion anticipated in June.
 - o Erection of the building shell is complete, and internal layout has commenced.



Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (0; DRC meetings have been cancelled due to COVID-19)
Site / Infrastructure plan sets reviewed – (3)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (260 SF).
- Removed / replaced military and event banners.
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured COVID-19 signs (45).
- Staff completed (17) FEMA NIMS certification classes
- Staff completed (186) safety training courses



- Assisted Solid Waste Division with yard waste collections.
- Closed / Opened Dunedin beach access

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters Citywide in City facilities on a monthly cycle.
- Replaced slide valve for Chiller #1 at the Community Center.



- Repaired wall damage throughout Public Services Administration building.
- Cleaned out gutters at the Hale Center, Public Services, and City Hall.
- Checked electric at the Hale Center following a power surge.
- Repaired leak in ice machine drain at City Hall.
- Repaired plumbing leak in restroom at Fire Station 60.
- Repaired Commission Chamber lighting at City Hall.



- Secured hanging speaker above stage at Pioneer Park.



- Cleared main drain blockage at Golf Club.
- Repaired bay door at Fire Station 60.
- Replaced U.S. flags Citywide.
- Repaired South A/C rooftop unit at the Water Plant.
- Repaired electrical for Edgewater Park irrigation system.



- Repaired Harbormaster building A/C unit.
- Continue HVAC apprenticeship and internship programs with Pinellas Technical College.
- Responded to maintenance requests Citywide, as needed.

Stormwater Section

- Continued residential street sweeping activities.
- Cleaned catch basins during rain events.
- Continued residential street sweeping activities:
 - Hauled 21.4 tons / 50 cubic yards of street sweeping debris to the County landfill.
- Started Dunedin Pines stormwater curb and sidewalk project.
- Staff completed (24) FEMA NIMS certification classes
- Staff completed (213) safety training courses

Environmental Manager

- The Interlocal Agreement with Pinellas County for the Curlew Creek Nutrient Source Tracking Study was approved at the Commission Work Session on April 14th. Kick-off for the project will take place in May.
- The next RFP for Mangrove Trimming is out to bid. The contract targets six areas throughout the City to trim mangroves according to permit and state required conditions.
- The Stormwater Master Plan Update draft should be received by staff within the first two weeks of May, followed by City feedback to be incorporated by JEA in the final report.
- Participated in the FDEP rulemaking hearing on the State 404 Program.
- Participated in the Florida Stormwater Association Level 2 recertification class.

- Participated in staff discussions with JEA in considering the ROI of including a stormwater component with the Pioneer Park design.
- Reviewed and edited the Coastal Management Element of the Comprehensive Plan for incorporation of comments received from City of Dunedin Committee members.
- Coordinated with Pinellas County and City staff on a drainage easement for access to an offline pond for Curlew Creek.
- Continued working on the Stormwater Enforcement Ordinance creation, incorporating language for stormwater development to update Ordinance to meet current standards.
- Began drafting a Resolution for the adoption of the Pinellas County LMS Plan.
- San Mateo / Douglas Ave Pond restoration project planning is moving forward:
 - JEA has submitted their calculations of the amount of material to be removed from the pond based on survey results.
 - City staff made a permit submittal to Pinellas County to perform the work in-house.
- Performed aquatic spray treatment inspections of all 22 locations throughout the City; some sites were flagged for need of repeat treatment.
- Reviewed one project for Infrastructure Review to notify the developer of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP's.

Solid Waste & Recycling Division:

- Commercial & Multi-Family recycling:
 - Staff continues to assist multi-family and commercial customers who are contracted for recycling collections with Private Haulers to resolve service concerns, and assist in program implementation.
 - Staff is also forwarding service inquiries from nearby unincorporated residents to Pinellas County Solid Waste: <http://www.pinellascounty.org/solidwaste/garbage-collection.htm>
- The Division is messaging customers to anticipate possible delays in service due the COVID-19 pandemic; however, every effort is being made to maintain service on normal days. **To date, no delays have been reported.
- Currently resuming business services as they come partially back online in response to the Governor's implementation of Phase 1 of Safe, Smart, Step-by-Step plan.
- Continuing to maintaining daily contact with our recycling vendors, temporary labor agency, County landfill, and contract hauler (Waste Pro) as the situation is fluid.
- Staff is maintaining "regular operations" throughout the COVID-19 pandemic.
- Staff has implemented CDC guidelines for slowing the spread and flattening the curve by implementing the following routines:
 - All drivers are disinfecting and wiping down the interior of the trucks, the radios, and keys before and after their daily routes.
 - Using a shuttle van to get temps to and from the routes to create social distancing in the vehicles. Thank you to the Parks & Recreation Department for the van.
 - Additional picnic tables have been placed outside the building rear door to allow for social distancing at break and lunch times. Thank you again to Parks & Recreation for the tables.
 - First thing in the morning, and throughout the day, workspaces, tables, chairs, light-switches, faucets, doors, vending machines, & other surfaces are disinfected / wiped down.

Sustainability Program Coordinator:

- Staff discussed Earth Day 2020 on the Good Morning Dunedin TV series. [Watch it here!](#)
- The City's Sustainability Speaker Series is being revamped! Virtual presentations are being scheduled! Theresa Badurek of Pinellas County UF/IFAS Extension gave an educational presentation on *Landscaping for Wildlife*. Next up will be a presentation on *Reduce, Reuse, and Recycle* on May 14th. For a detailed calendar and more information visit www.DunedinGov.Com/GreenScene or call 727-298-3215 x1324



- Dunedin's Resilient Environmental Action Master Plan (DREAM) is intended to be a detailed plan providing a guideline for sustainable initiatives and goals. The plan will bring cohesiveness to the various sustainable initiatives, and offer a roadmap to assist the City in reaching its environmental goals. This initiative will incorporate discussions and plans for the City's 'Ready for 100' commitment. Keep an eye on the City's [Environmental Calendar](#) to view details about the next public meeting. *Meetings are currently postponed until further notice.*
- The Green Scene Virtual Book Club / Discussion Course is here! To learn more and sign up, visit the [Dunedin Green Scene page](#).



- Know of a business, community member, student, or friend who goes above and beyond for the environment? Nominate them for the Environmental Advocate Award! For more information and how to submit, visit the [Green Business](#) page on the City's website.
- The Committee on Environmental Quality (CEQ) and City have partnered to create the 1st Annual Dunedin Green Scene School Challenge. All Dunedin public students are eligible to participate in the challenge of reducing waste in their community. For more information visit [Dunedin Green Scene](#).
- Have an idea to protect and save the Gulf Coast of Florida? All Pinellas County students are encouraged to share their ideas with Blue-Green Connections, a local non-profit that works to educate and responsibly protect the land and water. The [Florida Gulf Coast waters have recently been declared a "Hope Spot"](#) and the City of Dunedin is the "Home City!" *Hope for the Future* applications are now available! Visit the [Sustainable Schools](#) page on the City's website.



- Outreach events: (*Refer to the Environmental Calendar*).
 - Reduce, Reuse, Recycle – Virtual Webinar
 - Thursday, May 14th from 12:00 PM – 12:45 PM. Lunch & learn! Join the City's Sustainability Coordinator to learn about the state of recycling and how to be a better environmentalist! Webinar link: <https://us04web.zoom.us/j/79832839849>

Wastewater Division:

Plant Summary

● **Wastewater Treatment flows:**

- Influent Average Daily Flow: 3.953 Million Gallons
- Influent Monthly Total Flow: 118.604 Million Gallons
- Reclaimed Water Average Daily Flow: 3.560 Million Gallons
- Reclaimed Water Monthly Total Flow: 106.794 Million Gallons
- Final Effluent Average Daily Flow: .527 Million Gallons
- Final Effluent Monthly Total Flow: 15.809 Million Gallons

● **Maintenance and Repairs:**

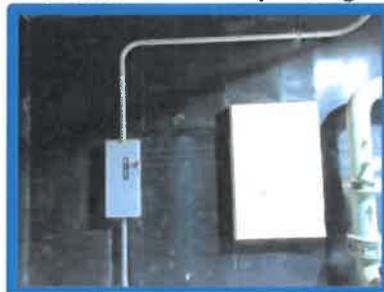
- Plant operators are conducting annual painting of all above ground piping at the Wastewater Treatment Plant (WTP).
- Contractor – WPC (Water Processing Contractors) is rehabbing Aeration Tank #4. WPC has started demolition of all old piping, diffusers, and stainless steel anchor supports.
- Contractor – Custom Acoustics completed sound proofing the walls in Facility #8 (Blower Room) and maintenance staff installed sound boxes over blower intakes.
- Maintenance completed annual plant equipment P/M (preventative maintenance) consisting of oil changes, greasing, filter replacements, and belt changes throughout the WWTP.
- Contractor – Hales Air Conditioning is on site replacing a 5-ton AC unit at Facility #4 (Headworks Building).
- Contractor – C&T Construction is onsite replacing damaged sidewalks at the WWTP.



Aeration Tank #4 Rehab



Replacing Damaged Sidewalks



Facility #8 Soundproofing Walls

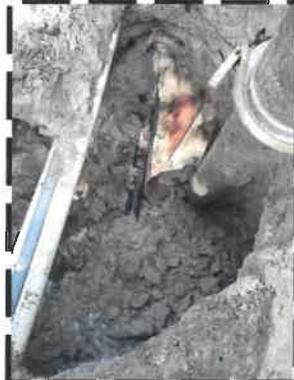
● **Compliance:**

- Wastewater received our new FDEP WWTP permit, issued on April 29, 2020, and expiring on April 28, 2025.
- March 2020 Discharge Monitoring Report submitted to FDEP via EZDMR; [No Issues].

Collections Summary

• **Scheduled repairs:**

- Clean outs: (1) – 2337 Sweetbrier Court.
- Lateral and main line repairs: (3) – 2337 Sweetbrier Court, 296 Aristotle Street, and 779 Lakeside Drive.
- Manhole ring and cover installed (1) – M/H #1.
- Picote system lateral cleaning (1) – 850 Michigan Boulevard.
- Lateral liners installed: (2) – 1829 Cherrywood Lane and 1413 Rosewood Avenue.
- Lift station pressure wash and painting (6) – LS #4, #5, #7, #9, #15, and #27.
- Responded to citizen blockage calls (13), and continued with PM inspections.
- Sunshine 811 locate tickets (277).
- Continue to perform routine maintenance Citywide.



Lateral Repair and Clean Out Install – 2337 Sweetbrier Court



Maintenance Painting Lift Station #27

• **Vac / Cleaner Truck:**

- Cleaned Grids: (21) – NW 27 New York Avenue M/H #89, 85 / 96, 89, NE 34 Virginia Street M/H #49, 45, 44, 43, 42, 41, 40, SE 23 Main Street M/H #46, 47, NE 34 Douglas Avenue M/H #7, 8, 9, 10, 11, 12, 13, NE 35 Virginia Street M/H #145, 1, 50, SW 34 Grove Circle South / Lime Circle South M/H #20, 21, 22, 23, SW 34 Grove Circle South M/H #17, 18, 19, SW 34 Citrus Avenue / Edgewater Drive M/H #53, 52, SE 34 Douglas Avenue M/H #7, 6, 5, 4, SE 34 Beltrees Street M/H #83, 84, NE 34 Beltrees Street M/H #114, 113, 85, 86, 15, 61, NW 26 Lady Marion Lane/Little John Lane M/H #63, 62, 61, 60, 59, NW 34 President Street M/H #27, 28, SE 27 Douglas Ave, M/H #9, 2, 3, 4, 61, 60, 59, NE 36 Indian Circle M/H #77, 78, NE 36 Timber Lane M/H #27, 28, NE 34 Holly Court M/H #125, 126, NE 23 Pinehurst Road M/H #17, 160 / 16, 15, NW 25 Summit Way / Lazy Lake Road M/H #26, 18, SW 34 Valencia Drive M/H #36, 37, 27, NE 27 Lakeside Drive / Bass Boulevard M/H #7, 6, 5.
- Followed-up by applying Root X (root killer) in TV'd mains found to have root blockages.
- Cleaned Wet Wells at LS (Lift Stations) #'s 15, 17, 23, 32, 18, 9, 7, 16, and 22.

- Total cleaned: 11,966 linear feet (LF) and applied ROOTX in 5,415 LF of sewer mains.
- Continued to perform routine maintenance Citywide.
- **TV Truck:**
 - Worked with Vac Truck Crew to provide extensive cleaning in the Downtown grids.
 - Manhole #1: installed a new ring and cover – NE 15 Causeway Boulevard at LS #16.
 - TV/Clean main line on Bayshore Boulevard from LS #3 to Wilson Street to check condition after repaired water line.
 - Total televised: 2,812 LF with 12 set ups.
 - Continue to perform routine maintenance Citywide.



Cleaning Main Line on Bayshore Boulevard

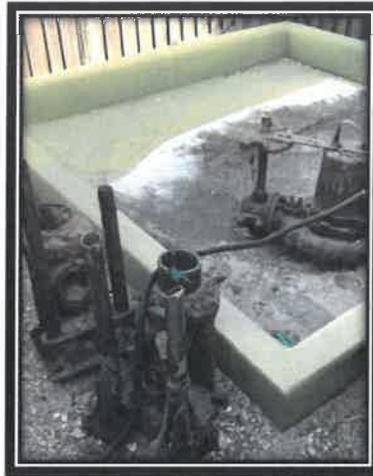
- **Lift Stations:**
 - Cleaned Wet Wells at LS's #15, 17, 23, 32, 18, 9, 7, 16, and 22.
 - Pulled and diagnosed pumps 1 & 2 at LS's #27.
 - Installed new pump power cord at LS #17.
 - Contractor – TLC installed (3) 8" soft close swing check valves on April 3rd and LS mechanics installed ARV (Air Release Valves) on each check valve.
 - LS mechanics made repairs on emergency Godwin Pump at LS #15.
 - Received factory training on new Barns grinder pumps.
 - Contractor – TLC started rehab on LS #22 on April 27th (Causeway Boulevard) and completed rehab on May 1st.
 - Continued checking telemetry on computer and printed reports daily.
 - Continued preventative maintenance Citywide:



Swing Checks Installed by C & T Contracting



Repair Lift Station #17



Rehab of Lift Station #22

Water Division:

Water Production

• **Production Numbers:**

- Average Daily Potable Water Production: 3.68 Million Gallons
- Monthly Potable Water Production: 110.37 Million Gallons
- Annual YTD Potable Water Production: 453.10 Million Gallons
- Annual YTD Rainfall: 7.93 Inches
- Monthly Rainfall Total: 4.48 Inches

• **Maintenance:**

Operators continued normal preventative maintenance program on Plant equipment.

• **Noteworthy Events:**

- Overland Contracting, Inc (OCI) / Wharton-Smith continued construction activities at the Water Treatment Plant.
- Plant operators are following CDC guidelines for prevention of the COVID-19 Virus.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 43% complete, with approximately 3,610 backflows tested for the calendar year. The large meter program is 100% complete, with 77 large meters tested for the calendar year. This year, the Hydrant Program has installed 0 new hydrants, repaired 10, replaced 2, painted 183, and flow tested 37. During this time period, the Valve Program exercised 351 valves. For the year; the Valve Program has installed 1 new, replaced 4, repaired 3, and exercised 351 potable and 0 reclaimed distribution valves.

Wellfield

- Ardurra (*formerly King Engineering*) is currently developing the engineering drawings for the design and refurbishment of Well #1; including a new pump/motor, piping, & electrical features.
- The City is accepting bids for modification work to raise the well elevation at Well #86.
- A new pump has been received for Well #84. We anticipate the new pump and motor will be installed in order to return Well #84 back into operation in May 2020.
- Well house #10 was painted.
- New flowmeters received and installed on Wells #29 & #88; two wells are back in operation.
- Contractor – Westcoast Roofers have made repairs to the well house roof at Well #10.
- 2019 Annual Wellfield report was submitted to SWFWMD on April 1, 2020.
- 2019 Annual Reclaimed Water Suppliers Report submitted to SWFWMD before April 1, 2020.

Development Project Update 5-7-20

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	under const	% comp
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdiv	✓	✓	✓	Yes	100%
Arcadia	265 Causeway Blvd	16 4-story condos	on hold - infrastructure expired	✓	✓	Yes	5%
Beyond the Wall B&B	520 Skinner Blvd	adding 3 add units	✓	✓	✓	No	0%
Courtyard on Main - <i>amended</i>	Main/Douglas/Monroe	18 condos; retail; parking garage	infra. cond. app.; 1 permit approved	✓	✓	Yes	5%
Dunedin Causeway Hotel	491 Causeway	51-room hotel	TBD	TBD	TBD		
Dunedin Cove	93 Lexington Ave	20 single-family homes	✓	✓	✓	Yes	99%
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	new developer & contractor	✓	✓	Yes	25%
Grant St B&B	418 Grant St	22-unit vacation rentals	✓	will be submitting soon	✓	No	0%
Highland Crossing THs	968 Highland Ave	15 2-story townhomes	3/11/20	5/7/20	5/21/20		
Mira Vista	1413 Bayshore Blvd	7 townhomes replacing bldg	infrastructure under review; demo comp.	✓	✓	Yes	85%
Mira Vista - PH II	1405 Bayshore Blvd	8 townhomes replacing apts	TBD	TBD	TBD		
Oak Bend Townhomes	801 Main St	32 townhomes	✓	✓	✓	Yes	5%
Sea Palms - <i>amended</i>	2624 Paula Dr N	9 townhomes	✓	✓	✓	Yes	70%

Current Projects - Staff Review Only			Comments	under const	% comp
630-643 Athens St	630-643 Athens St	4 single-family homes with shared drive		Yes	60%
1523 Bayshore Blvd	1523 Bayshore Blvd	add 4 tiny homes for vacation rentals - TP	infrastructure under review	No	3%
Beach Brewery	2058 Bayshore Blvd	Nano-brewery in existing bldg	permit under review	Yes	5%
Blue Jays player complex & training facility		rennovations, etc		Yes	90%
Carriage House	1040 Broadway	convert to event venue	new permit under review	No	80%
EOC	Belcher	EOC and future training		Yes	10%
526 Frances St	526 Frances St	demo existing home; build 4 THs	permit approved	No	0%
Government Center	737 Louden Ave	holding meetings w/committees & public	Bldg demo'ed	No	1%
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex		Yes	90%
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	permit app'd; not issued	No	0%
1385 Lady Marion Ln	1385 Lady Marion Ln	Warehouse/shop	permit under review; infrastructure cond. approval	No	0%
Retail strip center	1440 Main St	demo bldg, replace w/retail bldg (pizza & urgent care)	permit issued	Yes	7%
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	Site work begun	No	15%
Spalding Warehouse	1375 Spalding Rd	Warehouse on vacant land	infrastructure cond. approval	No	0%
TüKrö Coffee	472 Wood St	previous tatoo parlor to be converted to coffee shop	permit issued	No	0%
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.	100%

Potential Future Projects - City Commission Review			Comments
1040/1046 Bass Blvd	1040/1046 Bass Blvd	10 condos	
Douglas & Lyndhurst	Douglas & Lyndhurst	4 Airbnb units over 4 commercial units	
521 Howell St	521 Howell St	5 condos	
424 James St	424 James St	3 townhomes: rezone to PRD, design review	

Potential Future Projects - Staff Review Only			Comments
929 Broadway	929 Broadway	current HOB - condos; 4-story mixed use residential over commercial	
Causeway at Woodette	Causeway at Woodette	4 townhomes	
Ceiliah	990 Broadway	indoor market (see Armature Works)	
The Foundry	351 Albert St	6 short-term (container) rental units	
Funtastic Creamery	2602 Bayshore Blvd	ice cream kiosk in Causeway Plaza, west of Sandbar Grill	
971 Howard	971 Howard	4 residential units	
Meranova	458 Virginia Lane	construct outdoor dining and HC restroom	
504 Skinner Blvd	504 Skinner Blvd	demo Hair Factor, build commercial with 3 Airbnb units above	

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: May 4, 2020
Re: Monthly Report for April 2020

Fire Prevention Division:

As the COVID-19 situation evolved and changed, fire prevention had to adapt. Fire prevention personnel have taken on some additional support roles such as being the liaison from the operations division to the fleet division and coordinating all preventative maintenance and repairs. Fire prevention also has continually been in contact throughout the month with the assisted living facilities, nursing homes and group homes to keep them updated on new COVID-19 operating procedures.

Fire inspections at construction projects and fire inspections to open new businesses continue to occur when fire inspectors are able to utilize social distancing.

Projects completed:

- No major projects completed

Current projects:

- Dunedin Commons Apt. – 375 Patricia – Commercial Units
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Blue Jays Player Development Center – Solon Ave – New Construction
- Crown & Bull – Outdoor Renovation – 319 Main St.
- Dunedin EOC – New Construction – Belcher Rd
- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd
- City Municipal Building – New Construction – 737 Loudon Ave.
- Pheifer Warehouse – New Construction - 1385 Lady Marion Ln
- Vacation Villas – New Constuction – 1523 Bayshore Blvd
- Spalding Warehouse – New Construction – 1375 Spalding
- Pizza Restaurant – Renovation – Broadway

- Hotel – New Construction – 491 Causeway Blvd
- Townhomes – New Construction – 1405 Bayshore Blvd
- The Blur – Interior Renovation – 325 Main St

Fire Prevention Staff Activities:

Inspections – 29	Fire Investigations – 2
Re-inspections - 1	Event Inspections – 0
Fire extinguisher training – 0	Fire Safety presentations – 0
Plans Reviewed – 11	Station Tours – 0
Construction Inspections – 4	Pub. Ed Contacts (Total) – 0
Final Inspections/BTR - 3	Hurricane Awareness presentation - 0
Meetings / Consultations – 1	Home Safety Checks/Smoke Alarm Install - 1
Referrals / Complaints - 1	

Training and Safety Division:

- Monthly station inspection forms completed in Check It
- Attended Pinellas County Training Chiefs meeting via Zoom
- Updated Target Solutions Bulletin board
- Updated Target Solutions with ever changing EMS updates and Protocols
- Completed monthly EMS on Target Solutions
- Research and implementation of misting and fogging of stations and apparatus weekly.
- UV-C decon of all equipment twice a week
- Ordered decon and disinfection supplies
- Assisted with purchase of PPE for crews
- FIT Testing of all members for 3m Half Face piece masks
- Obtained donation of washing machine for T60 temporary housing
- Continued research, reports and studies on COVID 19 PPE, disinfection and sanitizing
- Developing CPR renewal on Target Solutions
- Continued training through Target Solutions
- Provided assistance with training trailer to Pinellas County Sunstar Ambulance provider for UV-C Disinfection of stretchers. Assisted by Chief Zipeto.
- Created Dunedin Firestrong website to assist firefighters when in crisis or needing assistance in multiple outlets.
- Assisted with completing write-ups in Check it
- Had repairs made to Fireboat 60
- Responded to calls with crews for assistance when available

- Daily and weekly meetings for department operations via Zoom for both department and county functions.
- Working on building props for May firefighter training
- Completed training reports for all shifts for the month of April 2020

Completed Training Hours for April 2020

A Shift completed 710 Hours

B Shift completed 542 Hours

C Shift completed 460 Hours

Department total of 1712 hours (April 2020)

Operations:

- Construction of the EOC/Fire Training Center continues. The walls were erected the last week of April.
- The new fire apparatus to replace Engine 60 is still in the process and the new expected delivery will be in December.
- The Fire Department is working with Pinellas County EMS regarding the COVID-19 virus response.
 - The Department operated in City COVID-19 Pandemic Condition “Red” starting on April 2, 2020.
 - The Department responded to 121 Respiratory Isolation Calls during the month.
 - All crews have been trained and are operating in personal protective equipment (PPE) as required.

<u>Type of Incident</u>	<u>Month of Apr</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	426	2084	<u>EMS</u>		
Rescue Incident Response	20	162	<u>Station 60's Area</u>		
Fire Alarm	25	134	E60	123	4:43
Fire Incident Response	21	75	E62	11	7:07
Structure Fire Response	14	65	E61	9	7:01
Special	2	24	E51 (CFD)	3	7:14
Cardiac Arrest Response	9	36	E50 (CFD)	2	7:36
Water Rescue Response	9	36	<u>Station 61's Area</u>		
Major Incident Response	0	18	E61	62	5:44
Support incident (Fire)	0	8	E66 (PHFD)	6	6:02
Unconfirmed Structure Fire	3	9	E60	5	6:04
Fire Incident Response Special	7	27	E68 (PHFD)	1	7:50
Air Transport Incident	0	2	<u>Station 62's Area</u>		
Trauma Alert	5	26	E62	74	5:13
Support Incident (DC)	3	6	E60	6	6:21
Medical Incident Special	1	5	E65 (PHFD)	5	5:36
Support Incident (Medical)	4	17	E50 (CFD)	2	7:20
HazMat Invest	0	0	E66 (PHFD)	1	7:58
Moveup - Coverage	0	4	E61	1	7:32
Special Event	0	0	<u>FIRE</u>		
Hospital Landing Zone	0	4	<u>Station 60's Area</u>		
MVC Possible Extrication	1	5	U60	10	6:22
Brush Fire Incident Response	0	0	E60	5	5:42
Extrication	0	0	T60	1	6:45
Rescue Incident Special	0	0	E61	1	6:02
Rescue (Technical/Confined)	0	0	<u>Station 61's Area</u>		
Support Incident (Truck)	0	0	E61	7	6:04
Rescue (High Angle/Below)	0	0	<u>Station 62's Area</u>		
Auto Crash	0	0	E62	3	5:22
Pandemic Site Visit	15	15	T53 (SHFD)	1	9:27
Extrication (Vehicle)	0	0			
Code H	0	0			
Totals	565	2762			

30 (6.4%) of the 472 calls within the DFD District were handled by units other than DFD.

PINELLAS COUNTY SHERIFF'S OFFICE
 BOB GUALTIERI, SHERIFF

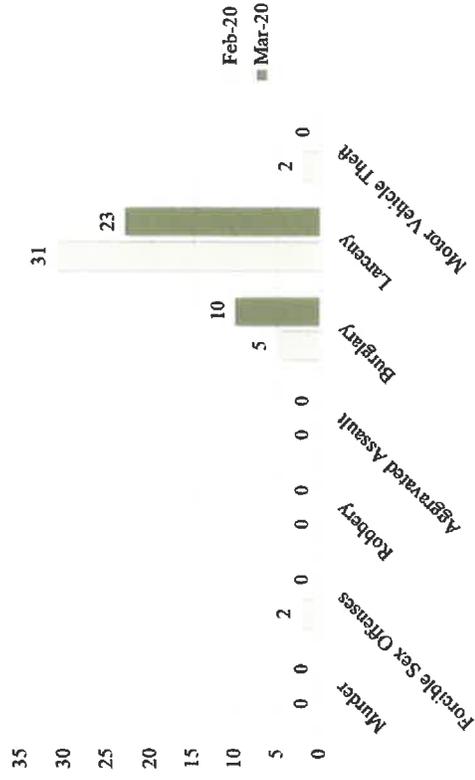


STRATEGIC PLANNING BUREAU
 DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

March 2020

UCR Part I Crime Category	February 2020	March 2020	March 2019 YTD	March 2020 YTD
Murder	0	0	0	0
Forcible Sex Offenses	2	0	0	2
Robbery	0	0	2	2
Aggravated Assault	0	0	6	4
Burglary	5	10	15	22
Larceny	31	23	97	78
Motor Vehicle Theft	2	0	8	3
GRAND TOTAL	40	33	128	111



Arrests

March 2020

There were a total of **43** people arrested in the City of Dunedin during the month of March resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	9
Battery On Health Service Personnel	1
Burglary-Residential	2
Dealing In Stolen Property	1
Petit Theft-Shoplifting	1
Possession Of Controlled Substance	2
Possession With Intent To Sell/Distribute A Controlled Substance	1
Violation Of Probation-Juvenile	1
Misdemeanor	20
Battery	1
Battery-Domestic Related	5
Disorderly Conduct/Breach Peace	1
Disorderly Intoxication	3
Loitering/Prowling	1
Petit Theft-Shoplifting	2
Possession Of Controlled Substance	1
Possession Of Drug Paraphernalia	2
Resist/Obstruct LEO Without Violence	4
Warrant	10
Failure To Appear	1
Warrant Arrest	9
Traffic Felony	2
Fleeing/Attempt To Elude LEO	1
Habitual Traffic Offender	1
Traffic Misdemeanor	12
Driver's License Suspended/Revoked	4
Driving Under The Influence	7
No Valid Driver's License	1
Grand Total	53

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of 2,824 events in the City of Dunedin during the month of March resulting in 4,670 units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of March.
 *CAD data is filtered by problem type.

March 2020

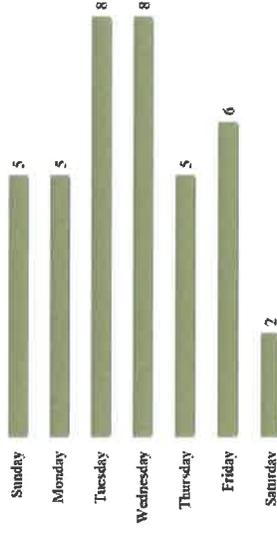
DEPUTY ACTIVITY	TOTAL
Traffic Stop	913
Directed Patrol	197
Contact	117
House Check	109
Assist Citizen	103
Information/Other	97
Suspicious Person	91
Special Detail	83
Vehicle Abandoned/Illegally Parked	77
Suspicious Vehicle	64
Traffic Violation	53
Alarm	49
Accident	48
Supplement	47
Building Check Business	39
Noise	39
Transport Prisoner	37
Lost/Found/Abandoned Property	37
Trespass	36
Surveillance	34
Fraud/Forgery-Not In Progress	31
Operation Medicine Cabinet	28
Assist Motorist	26
Animal Call	24
Warrant Service/Attempt	22

Crash & Citation Analysis

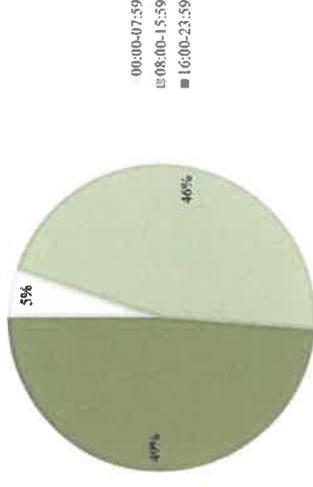
There were a total of 39 crashes in the City of Dunedin during March 2020. *Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
62 Causeway Blvd	4
Curlw Rd/Alt 19	2
Main St/Pinehurst Rd	2
1260 Belcher Rd	1
Edgewater Drive/Locklie St	1
145 Valencia Drive	1
1362 Overlea Drive	1
1630 Brook Drive	1
Douglas Ave/Union St	1
1785 Main St	1

Crashes by Day of the Week



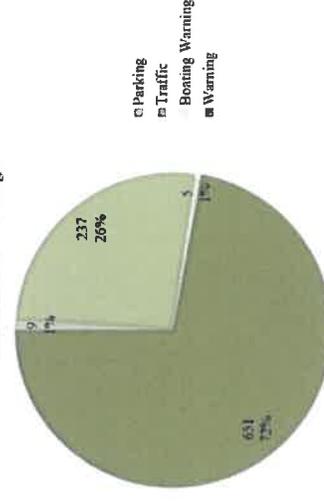
Crashes by Time of Day



There were a total of 902 citations and warnings issued in the City of Dunedin during March 2020.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Skinner Blvd & Broadway	24
Curlw Rd & Bayshore Blvd	23
Main St & Keene Rd	13
62 Causeway Blvd	12
Bayshore Blvd & Baywood Drive N	8
Keene Rd & Virginia St	7
Palm Blvd & Bayshore Blvd	7
Curlw Rd & Belcher Rd	7
Main St & Belcher Rd	7
Causeway Blvd & Bayshore Blvd	5

Citations and Warnings



PINELLAS COUNTY SHERIFF'S OFFICE
 BOB GUALTIERI, SHERIFF



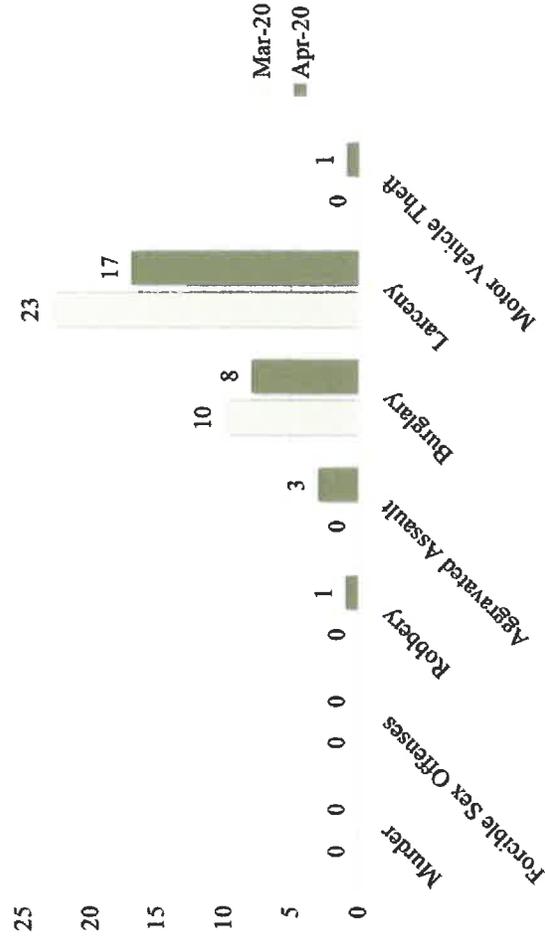
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

April 2020

UCR Part I Crime Category	March 2020	April 2020	April 2019 YTD	April 2020 YTD
Murder	0	0	0	0
Forcible Sex Offenses	0	0	4	2
Robbery	0	1	2	3
Aggravated Assault	0	3	9	7
Burglary	10	8	22	30
Larceny	23	17	132	95
Motor Vehicle Theft	0	1	10	4
GRAND TOTAL	33	30	179	141



Arrests

April 2020

There were a total of 27 people arrested in the City of Dunedin during the month of April resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	11
Aggravated Assault	1
Battery	1
Battery-Domestic Related	1
Burglary-Commercial	1
Burglary-Conveyance	1
Domestic Battery By Strangulation	1
Grand Theft-Auto	1
Petit Theft-Shoplifting	1
Possession Of Controlled Substance	1
Tamper With Evidence	1
Trafficking In Drugs	1
Misdemeanor	11
Animal Cruelty	1
Battery	1
Battery-Domestic Related	5
Disorderly Intoxication	1
Resist/Obstruct LEO Without Violence	2
Violation Of Probation/Community Control-Adult	1
Warrant	2
Warrant Arrest	2
Traffic Felony	1
Driver's License Permanently Revoked	1
Traffic Misdemeanor	10
Driver's License Suspended/Revoked	1
Driving Under The Influence	8
Refusal Submit To Test-Intoxicated	1
Grand Total	35

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of 1,945 events in the City of Dunedin during the month of April resulting in 3,701 units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of April.
**CAD data is filtered by problem type.*

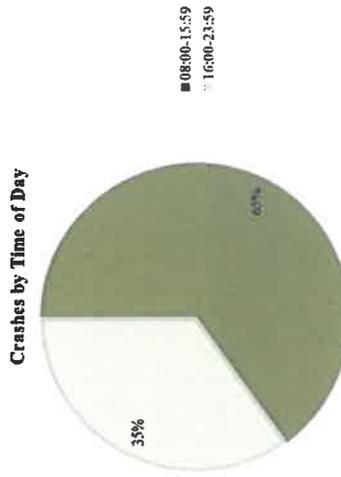
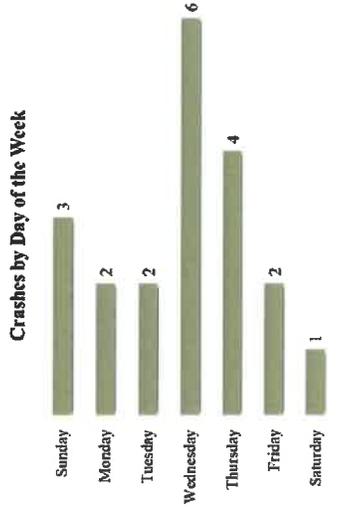
April 2020

DEPUTY ACTIVITY	TOTAL
Directed Patrol	332
Traffic Stop	236
House Check	114
Assist Citizen	87
Contact	82
Suspicious Person	79
Information/Other	61
Surveillance	58
Suspicious Vehicle	58
Alarm	55
Vehicle Abandoned/Illegally Parked	51
Supplement	44
Noise	42
Building Check Business	35
Domestic-In Progress	32
Trespass	32
Special Detail	31
Lost/Found/Abandoned Property	28
Civil Matter	24
Traffic Violation	23
Fraud/Forgery-Not In Progress	23
Assist Other Agency	22
Accident	21
Transport Prisoner	20
Assist Motorist	18

Crash & Citation Analysis

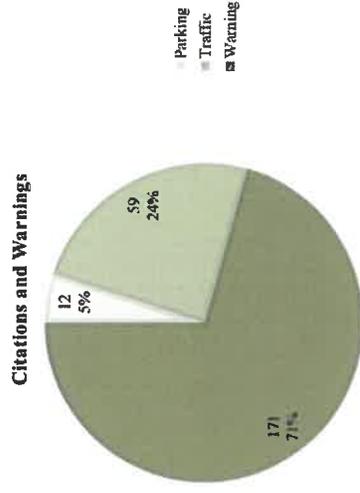
There were a total of 20 crashes in the City of Dunedin during April 2020. *Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Pinellas Trail/Skinner Blvd	3
Palm Blvd/Alt 19	2
Baywood Drive N/Baywood Drive E	1
Lake Haven Rd/Main St	1
Curlw Rd/CR 1	1
2436 Bayshore Blvd	1
197 Woodette Drive	1
423 S Paula Drive	1
Beltrees St/N Keene Rd	1
466 Patricia Ave	1



There were a total of 242 citations and warnings issued in the City of Dunedin during April 2020.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
62 Causeway Blvd	15
Curlw Rd & Bayshore Blvd	3
Evans Rd & Cumberland Circle	3
Main St & County Road 1	3
1650 Main St	2
Main St & Achieva Way	2
County Road 1 & San Christopher Drive	2
Pinehurst Rd & Michigan Blvd	2
902 Curlw Rd	1
1551 Dinnerbell Ln E	1



Notes of Encouragement To City Staff

From: Doug & Gwen Campbell [<mailto:d>]
Sent: Thursday, April 16, 2020 8:54 AM
To: Giebel, Lael
Subject: [EXTERNAL EMAIL] Covid-19

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Lael,

Gwen and I hope you are safe and well. We're impressed seeing the city people out and working thru this. Don't work too hard. We look forward to whatever the new normal will be. Be safe.

Doug Campbell
The Campbell Team
Keller Williams Realty
727-741-4189

From: Ehlers, Scott [<mailto:Scott.Ehlers@MyClearwater.com>]
Sent: Thursday, April 30, 2020 8:28 AM
To: Pittman, Chad; Stefancic, Josh; Parks, Jeff
Subject: [EXTERNAL EMAIL] Morton Plant Appreciation

This message has originated from an **External Source**. Please use proper judgment and caution when opening attachments, clicking links, or responding to this email.

Chiefs,

Just wanted to send a big 'Thank You' to your personnel for participating in the Morton Plant Appreciation last night. It was great to see all of their support which was noticed by all. Thanks again.

Scott Ehlers, CFO, EFO

Fire Chief

City of Clearwater Fire & Rescue

Office Phone (727)562-4334 ext.3173



To: Fire Chief Station 60
1046 Virginia St
Dunedin, FL. 34698

4/11/20

From: Dave Hanley
2049 Fair Oak Dr.
Clearwater, FL. 33763

On 4/6/20 (approximately 11 AM), a 911 call was made on my behalf because of a heart attack. Your EMT's responded due to the station on Belcher being out on a call.

I would like to commend your station and the EMT staff for saving my life. The response time was unbelievable and the entire crew was polite, professional and extremely efficient.

I sleep better knowing they are minutes away should it ever happen again.

Please express my sincerest thanks for their effort.

Sincerely,

Dave Hanley

A handwritten signature in cursive script that reads "Dave Hanley". The signature is written in black ink and is positioned below the typed name "Dave Hanley".

EGOC

LT STAGGS

FF/P CLAUS

FF/P DESHONG