

# CALL TO ARTISTS

**DUNEDIN**  
Home of Honeymoon Island

**PSTA**  
PINELLAS SUNCOAST  
TRANSIT AUTHORITY

Dunedin  
First United  
Methodist Church



# Give Me Shelter Too

**Project Title:**

## **Give Me Shelter Too**

Certified Theme for  
existing bus station,  
bike rack and trash recept

**Theme:**

## **Celebrating Dunedin**

421 Main Street  
Dunedin

Call to Regional  
Florida Artists

**Total Budget:**  
\$18,500.00

**Deadline for Submission:**  
Friday, Sept 27, 2019  
Received by 2:00 pm



Photo by  
Ray Bouchard

## **Call to Artists / Request for Qualifications (RFQ):**

**Project Title/Theme: “Give Me Shelter Too” Celebrating Dunedin**

**Budget: \$ 18,500.**

**Deadline for Submission: Received by 2:00 pm Friday, Sept. 27, 2019**

**Eligibility: Open to qualified regional artists that reside in the following Counties: Hernando, Hillsborough, Manatee, Pasco, Pinellas, Polk and Sarasota.**

**Funding Partners: The Funding partners are the City of Dunedin, Community Re-development Agency, the Pinellas Suncoast Transit Authority and the First United Methodist Church of Dunedin.**

The City of Dunedin’s mission is to create a Community Partnership between the City Government and its residents, Dedicated to Quality Service to effectively, efficiently and equitably enhance the Quality of Life in Dunedin. Dunedin will continue to be a livable Coastal community with a unique sense of place within the Tampa Bay metro area. Dunedin will continue to maximize our future by fostering innovative redevelopment, increasing citizen satisfaction, preserving and enhancing our natural environment while retaining our small-town ambiance.

PSTA’s (Pinellas Suncoast Transit Authority) mission is to connect people to places. PSTA’s vision is to be the people’s first choice for transportation and a driving force for social, environmental and economic vitality in the community through innovation and partnership.

The goal of First United Methodist Church of Dunedin is to lead people into their full potential in Jesus Christ. We will grow as a community of believers as we create environments where people: do life together; strive to become Christ-like followers; serve each other and the community; share the good news; and honor God with their lives.

### **Art Project Overview**

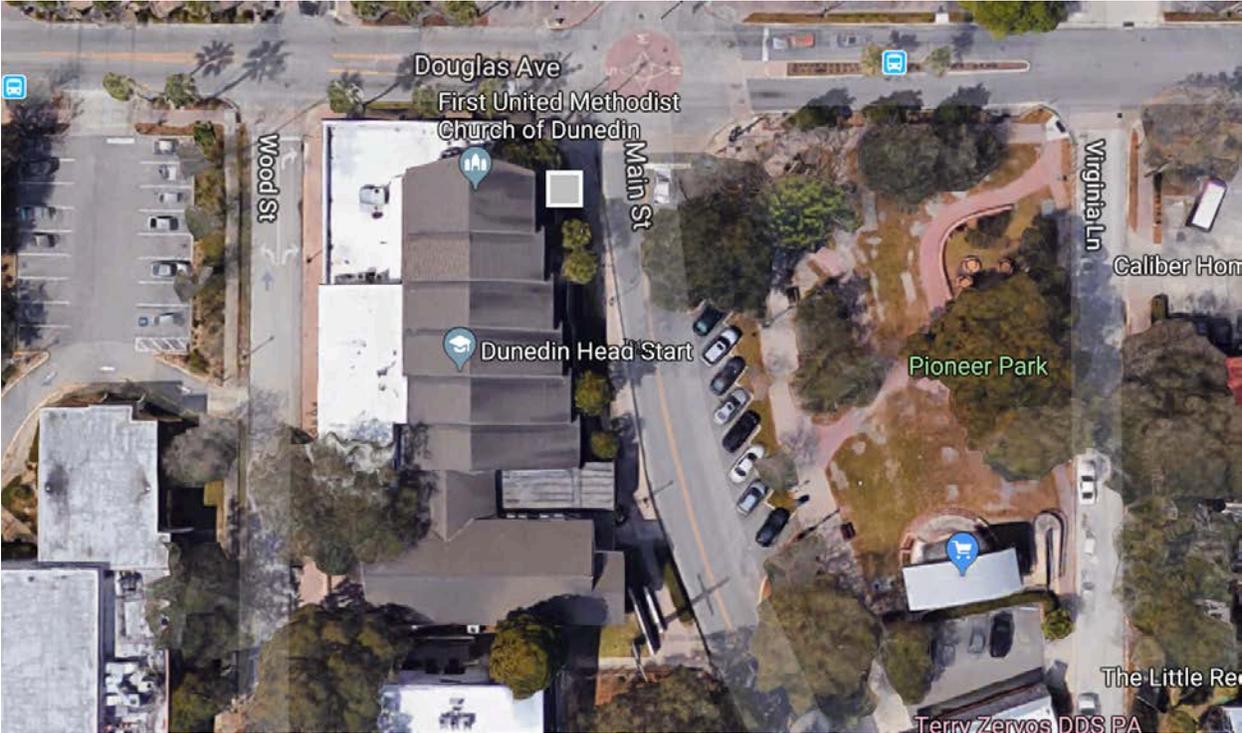
The first step of this design competition will be the review of application materials with the intent of identifying three artists and their concept ideas most favored by the Selection Panel. Following this initial selection process will be the further refinement of these concept ideas and presentations given by three selected artists (Artists will each be given a \$500 honorarium to develop and present their proposals). Only one finalist will be offered this commission.

This project is located in Dunedin, Florida. Recognized statewide for its vibrant arts and culture scene, Dunedin maintains its small town charm with its population of approximately 37,000 residents. One of the oldest cities on the West Coast of Florida, Dunedin

has a traditional main street, wooded and subtropical setting and almost four miles of picturesque waterfront.

**Background: Bus Shelter Enhancement**

The project is part of an existing PSTA bus shelter # 5211, located at 421 Main Street. The shelter is both in the City right-of-way and on First United Methodist Church of Dunedin property. As a landmark reference, the shelter is directly across the street from Pioneer Park. Please see location photos (2 each) below.





An additional concrete pad is provided to artists. This pad provides a base for the anticipated artist-designed bike rack and trash receptacle as enhancements to the unified design of the existing bus shelter. A solar charging station and solar lighting is provided to the existing shelter. Both the concrete pad and the solar items are already at the site.

Proposed work should be structurally sound; proposed work may require review and approval by a registered FL engineer (at artist expense) if safety concerns are associated with the proposed work.

**Background: Bus Shelter Art Project**

Overall design criteria that will help guide the selection of artist finalist are:

- Artwork that will complement the project site.
- Design solutions that incorporate some functional bus shelter enhancement, such as a bike rack, trash receptacle and/or other proposed improvements.
- Artists responding to the “Give Me Shelter Too” Celebrating Dunedin theme.

- Designs requiring minimal maintenance (please describe any maintenance needs of proposed artwork).
- Designs that ensure a high level of safety and mitigate risks where possible to avoid vandalism, and be designed in accordance to ADA guidelines
- A one-of-a-kind original design (not reproduced).

There is no stated stylistic preference; a full spectrum of high quality durable materials (to withstand the Florida climate) is anticipated to be of interest to the Selection Panel. Additional items that will help guide finalists in developing their proposals will be concerns related to graffiti coating and a minimum five years' materials and an attached craftsmanship warranty. Further project information and guidance will be given to artist finalists.

The commissioned work of art will become part of the City's permanent public art collection. Artists are encouraged to submit qualifications, digital images, and a brief statement (no more than two pages) describing an initial concept idea for this project. It is hoped that a full range of art media (suitable for Florida climate) and styles will be represented.

#### **ARTIST ELIGIBILITY**

- This design competition is open to artists who reside in the following Counties: Hernando, Hillsborough, Manatee, Pasco, Pinellas, Polk, and Sarasota.
- It is preferred that applying artists have successfully completed other public commissions of a similar scale/budget.
- It is also preferred that applying artists have an established track record of producing outdoor artworks that can withstand Florida's climate.

#### **ART BUDGET**

The project budget is \$18,500. This artwork budget will reflect all costs associated with the project, including but not limited to such items as: design, engineering, production, transport, installation, site preparation, travel expenses and public art insurance.

#### **TIME-LINE:**

- |  |                                |
|--|--------------------------------|
| • Deadline for submission:                   | 2:00 pm Friday, Sept. 27, 2019 |
| • General review of applicants:              | Oct. 16, 2019                  |
| • Finalist presentations:                    | Nov. 20, 2019                  |
| • Artist under contract:                     | Jan. 1 , 2020                  |
| • Anticipated project completion/dedication: | March/April, 2020              |

#### **APPLICATION REQUIREMENTS:**

##### **A) Artist Statement/Proposal**

Please send a brief Letter of Interest (two pages maximum) which describes you and your initial project idea/concept.

## **B) Resume**

Send a current professional resume (2 pages maximum), emphasizing applicant's public art experience, public collections and public art commissions demonstrating the qualifications or background to perform this scope of work for a public art commission. Include your email address and other important contact information on your resume.

## **C) ID Sheet**

Include an image identification page that includes, for each submitted image:

- 1) thumbnail image of the work
- 2) image number
- 3) title of work
- 4) medium
- 5) dimensions
- 6) date of work
- 7) price of work or commission award
- 8) location of public art commissions

The ID Sheet should be headed with the artist's name, address, phone number and email address. A brief description of a commissioned artwork's history and/or location may be included.

## **D) Images**

NOTE: ONLY digital images submitted on a USB will be accepted.

DO NOT send more than ten digital images on a disposable USB. Write the artist's name on the USB. Images should be in .JPG format with a minimum resolution of approximately 800 x 600 pixels (do not exceed resolutions beyond 1900 x 1500 pixels, not to exceed 1mb per image). At least two images should represent the artist's proposed artwork for this competition. Images representing the proposed artwork may be CAD drawings or sketches for the preliminary concept. It is up to the Artist to determine how they can best portray their initial concept.

The filename of each image should consist of 1) the artist's last name, 2) the corresponding image number on the ID Sheet and 3) the artwork title (use representative words of a long title). If the image is a "detail," please indicate. Example: Jones\_08\_PinkHeron\_detail

Review your USB to ensure that the images are in the same order and correspond to the images listed on the ID Sheet.

The USB shall be formatted for the MS Windows environment. Any masking/borders should be black, not white. Artwork with sound or motion may be submitted as short MP3s.

**General Notes for Preparing Your Submission:**

1. Send 9 sets (hard copy) of written material containing and collated as follows:
  - a) Artist Statement/Proposal
  - b) Resume
  - c) Image ID Sheet. Black and white copies are preferred.
2. Do not send any additional application materials (such as artist catalogs) that have not been requested.
3. Do not bind your submission material in any type of note book when you submit your application (simply use a paperclip or staple for your nine sets of your collated written application materials).
4. Do **not** mail your application packet in a manner that requires a signature upon delivery.
5. USBs as well as written application materials will not be returned.
6. If you include your email address, you will be notified promptly that your application was received within approximately two days of its arrival.
7. A copy of the proposed “Contractual Services Agreement” (Exhibit I) to be executed by the awarded Artist is attached with this RFQ for your reference. Artists should indicate any issue with the Agreement as part of their response to this RFQ.

**SUBMITTAL INFORMATION:**

**Responses to this RFQ shall be submitted in a sealed envelope. The following shall be marked on the outside of the envelope:**

**“Give Me Shelter Too Art Project RFQ# 2351”**

**Responses shall be submitted to:**

**City Of Dunedin  
Attn. Chuck Ankney, Purchasing Agent  
Dunedin Community Center Elliot Room  
1920 Pinehurst Ave.  
Dunedin, FL 34698**

## **SELECTION PROCESS**

The Selection Panel will review requested material and select three artist finalists. Artists are to submit no more than two concept ideas per artist. The three selected artists will each be offered a \$500.00 (five hundred dollars) honorarium for the preparation and presentation to the Selection Panel of a site specific artwork proposal. The honorarium is not a part of the budget listed above. The three selected artists are responsible for transportation, lodging, and food costs when making the in-person presentation to the Selection Panel.

All applicants will be notified about the outcome of their submissions. Please do not call or e-mail for an update on the status of the submission.

For more information, contact: Chuck Ankney, Purchasing Agent,  
cankney@dunedinfl.net (727) 298-3077.

The Selection Panel reserves the right to reject any or all applications, proposals or finalists, and terminate or re-advertise this project without prior notice.

## **MISCELLANEOUS ITEMS**

The selected Artist will be required to submit the following information at the conclusion of the installation of the artwork.

- 1) A detailed list of materials used in the fabrication of the artwork.
- 2) A detailed description of the artwork installation process.
- 3) A description of the ongoing maintenance requirements of the artwork. This should include frequency of maintenance and products used.
- 4) A list of any subcontractors/suppliers with contact information that were used to help in the fabrication of the artwork, if any.

## CONTRACTUAL SERVICES AGREEMENT

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the CITY OF DUNEDIN, FLORIDA, a municipal corporation in the State of Florida, hereinafter called the City, and \_\_\_\_\_, hereinafter called the Artist.

WITNESSETH:

WHEREAS, the City has previously determined that it has a need for services required for the design and fabrication of Artwork to be installed at the bus shelter located at 421 Main Street Dunedin, FL; and

WHEREAS, The City, after soliciting qualifications statements for such services pursuant to City of Dunedin Request for Qualifications 2351 (hereinafter Request for Qualifications or RFQ), the City hereby awards this contract to the Artist; and

WHEREAS, Artist has represented that he/she is able to satisfactorily provide the services according to the terms and conditions of the Request for Qualifications, which are incorporated herein by reference, and the terms and conditions contained herein; and

NOW THEREFORE, in consideration of the above and mutual covenants contained herein, the parties agree as follows:

### SCOPE OF SERVICES

1.1. GENERAL. The Artist shall perform or provide all services and furnish all supplies, materials, labor and equipment necessary for the design, execution, fabrication, and installation of the Artwork, the design of which is depicted by a maquette and/or drawing or other appropriate representation, providing details as set forth in Section 1.3 below.

1.2 ARTIST AS INDEPENDENT CONTRACTOR. The Artist is an independent contractor pursuant to Florida law and assumes full

responsibility for completion of the services.

1.3 PROCEDURE. (Description of the artwork to be entered in this area).

Materials - (List/description of materials to be used shall be entered).

Installation - Artist will install the entire project on a scheduled date. (Enter description of method of installation).

The Artist shall complete the installation of the artwork within one hundred and twenty (120) days of the execution of this contract.

The design and materials of construction of the Artwork shall be as depicted in Exhibit B attached to this Agreement.

1.4 PURCHASE PRICE. The total amount to be paid by the City to the Artist is \$\_\_\_\_\_. Payment terms are as follows:

(To be entered)

#### **GENERAL CONDITIONS**

2.1 PERMITS. If applicable, the City shall be responsible to apply for and obtain all applicable approvals and/or permits from the local government authorities prior to installation of the Artwork at the site. The Artist shall be responsible for all certifications or other professional services (i.e. engineering certifications) required to obtain local government approval. Upon receipt of all necessary permits and/or approvals, the Artist shall commence site preparation, as required, fabrication, construction, and installation of the Artwork.

2.2 WARRANTY OF ORIGINAL WORK AND OF TITLE. The Artist warrants that the Artwork covered by this Contract shall be the result of the artistic efforts of the artist and that, unless otherwise stipulated, the Artwork shall be unique and an edition of one. The Artist warrants the Artwork against defects in materials and workmanship for a period of five-years after final acceptance by the City. The Artist shall deliver the Artwork free and clear of any liens, claims or other encumbrances of any type and shall furnish an affidavit to this effect.

2.3 REPRODUCTION OF ARTWORK. All title to the Artwork and intellectual property rights in the Artwork shall belong to the City. The Artist shall not make any type of reproduction of the finished work except by written permission of the City. However, the Artist shall have the right to include photographs or other representation of the Artwork in the Artist's portfolio, catalogues or other similar publication, provided there is prominent reference to the fact that the Artwork is installed at the bus shelter located at 421 Main Street Dunedin, FL. The City shall not make any type of reproductions of the finished work except by written permission of the Artist. However, the City shall have the right to include photographs or other representation of the Artwork in the city's portfolio, catalogues or other similar publications, provided that there is prominent reference of the fact that the work was created by the Artist. All rights of the Artist provided by federal statute as to removal, destruction, or any other modification or reinstallation of the Artwork, are specifically waived by the Artist.

2.4 HOLD HARMLESS.

The Artist shall hold the City, its employees, agents and elected officials harmless against all claims for bodily injury, sickness, disease, death or personal injury or damage to property or loss of use resulting therefrom arising out of performance of this contract including the acts of the subcontractors, unless

such claims are a result of the City's own negligence.

2.5 DELIVERY. The Artist shall deliver the complete Artwork to the site and will be responsible for its installation.

2.6 NOTICE. All notices required under the terms of this Contract shall be sent to the following:

TO ARTIST: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO CITY: City of Dunedin  
Attn. Doug Hutchens  
542 Main Street  
Dunedin, Fl. 34698

2.7 DOCUMENTS COMPRISING CONTRACT. The Contract to CREATE AND INSTALL ARTWORK shall include this Agreement, as well as the following documents, which are incorporated herein by reference.

- a. City of Dunedin's Request for Qualification (#2351) and all of its addenda and attachments issued on August 23, 2019 (Exhibit A);
- b. Artist's Proposal and all associated documents (Exhibit B).

If there is a conflict between the terms of this Agreement and the above-referenced documents, then the conflict shall be resolved as follows: the terms of this Agreement shall prevail over the other documents, and the terms of the remaining documents shall be given preference in their above-listed order.

2.8 ENTIRETY OF AGREEMENT. This writing embodies the entire agreement and understanding between the parties hereto, and there

are no other agreements and understandings, oral or written, with reference to the subject matter therefore that are not merged herein and superseded hereby. No alteration, change, or modification of the terms of the Contract shall be valid unless made in writing and signed by both parties hereto. This Contract, regardless of where executed, shall be governed by, and construed according to the laws of the State of Florida.

IN WITNESS WHEREOF the parties hereto have executed the Contract in three counterparts, each of which shall, without proof or accounting for the other counterparts, be deemed an original Contract.

EXECUTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2019

CITY OF DUNEDIN, FLORIDA

CONTRACTOR

ATTEST: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Contractor Company Name

By: \_\_\_\_\_  
City Manager

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Contractor Name & Title

APPROVED AS TO CORRECTNESS  
AND FORM

(Corporate Seal)

By: \_\_\_\_\_  
City Attorney