The regular meeting of the HPAC was called to order at 4:06 p.m. on Thursday, May 9th, 2019. Officers present: Vinnie Luisi (CHAIR) Ralph Shenefelt (VICE CHAIR), Penny Riddle (SEC). Members present: Bernard Fensterwald, Linda Boosingher, Alternate members present: Deborah Scott. City Staff present: Planning & Development Director Greg Rice & City Commissioner Deborah Kynes.

I. APPROVAL OF MINUTES:
   a. The minutes of the April 11, 2019 HPAC meeting were approved with a change to the date that was listed for the State Historic Committee hearings in May.

II. REPORTS:
   a. Officers:
      II.a.i. CHAIR: Vinnie Luisi stated that he will be in Tallahassee May 23-24 for State Historic Meetings.
      II.a.ii. VICE CHAIR: Ralph Shenefelt showed additions he made to Historic Preservation page on City website including a Historic Plaque Application which has a link to the Historic Preservation Ordinance. The application is a “form fillable” PDF.
      II.a.iii. SECRETARY: Penny Riddle asked for some guidance on getting documents added to the HPAC Google drive location.

   b. Members: None

   c. City Staff: Wayne Clark demonstrated some enhancements he has been working on for the Historic Homes Inventory page(s) on the City website. Additional layers/tiers can be set up to feature categories we might want to designate.

Greg Rice stated that the Architectural Review Commission is at our service if we need them to review any COA issues in the future.

   d. Guest Speakers: None

III. UNFINISHED BUSINESS:
   a. Phase 1: Historic Landmark Ordinance
      III.a.i. Draft Certificate of Appropriateness (COA).
         III.a.i.1. The COA was unanimously approved at the May 2, 2019 City Commission meeting. Greg Rice thanked all for their support in getting this final piece of the Historic Landmark Ordinance approved.
         III.a.ii.1. A picture sample of the final plaque was passed out.
      III.a.iii. Plaque for the Scottish American Society has been ordered as well as another for example purposes. Plaques should be in by the next HPAC meeting.
      III.a.iv. Certified Local Government. Greg Rice is going to submit the application. At the next HPAC meeting, Greg will report on the CLG training he attended.

   b. Phase 2: National Register of Historic District(s)
      III.b.i. Fenway on the Bay Nomination – The City will be getting a new USF Intern to continue this project.

   c. Historic Preservation Marketing Plan Any further website updates with respect to a Marketing Plan for Historic Landmark designation are on hold.

   d. Historical Preservation and Zoning – Consultant Kimley-Horn is working on how to potentially re-zone the CRA area. They will likely conduct a survey and neighborhood meetings.

   e. HPAC had previously reviewed a draft of a survey to gain input on how residents & businesses view historic preservation. Results from the recent Citizens Survey conducted by the City showed heavy...
IV. NEW BUSINESS:

a. HPAC committee member LisBeth Graham sent a letter of resignation. HPAC secretary will e-mail City Clerk, Denise Kirpatrick, to get the applications on file for HPAC so that the committee can consider/recommend a new alternate member and move alternate member up to regular member at the next meeting.

b. After 17 years on Arts & Cultural Advisory Committee, V. Luisi is no longer a member, so we need new liason from HPAC to A & C

c. Based on Wayne Clark’s demo of new capabilities for the Historic Homes Inventory, members were asked to give thought and bring suggestions to next meeting for possible new categories/tiers we might use.

V. PUBLIC COMMENTS: None

VI. NEXT REGULAR MEETING: 06/13/2019 4:00 PM 737 Louden Avenue, 2nd Floor, Planning Conference Room

I. ADJOURNED: The meeting adjourned at 5:35 p.m.

By: Penny Riddle, SEC.