

City Manager's ^{Up}date

November 9th, 2019

This ^{Up}date will refer to the events since the date of the last ^{Up}date of October 3, 2019.

CRA/ECONOMIC & HOUSING DEVELOPMENT

Patricia Corridor

- The newly formed Patricia corridor has selected a name: The Patricia Corridor Business Alliance (PCBA). Staff continues its work with the newly formed (PCBA) on identifying areas of need and has been planning on beatification efforts for the corridor.

DEEP Project

- **New City Hall Complex** – Staff has completed the relocation of staff during the transition to temporary offices. The Finance and Purchasing offices have moved to the Community Center, Human Resource and Utility Billing office have moved to the MLK. The TSB offices have moved to the Pinehurst Road office space.
- **Gateway** – Staff has been meeting with the property owner and surrounding property owners to develop a unified site plan.

Affordable/Workforce Housing

- Staff is working to develop an Affordable Housing Action Plan and Tool Box and is expected to provide to the City Manager in November/December.
- Staff has been working with Planning on updating the Housing Elements of the Comp Plan.
- Staff continues to work to assemble the resources and partners for an affordable/workforce housing project. We are currently reviewing the feasibility of a potential Senior Affordable housing project.

Skinner Blvd Road Project

- Staff is working to assemble an RFQ for the Design Phase of Skinner and look to issue the RFQ by the end of the year.

CRA/CRAAC/ Downtown Projects

- Upon direction from the Community Redevelopment Agency staff is working with the CRA Advisory Committee to develop a master capital improvement plan to culminating with the sunset of the CRA in 2033.
- Staff continues working on enhancements for downtown including, benches, pavers, parking lot upgrades as well as renewal of parking lot leases.
- Three Commercial Façade Grants have been awarded to Downtown Businesses in FY 2020 so far.
- The Downtown Artistic Bus Shelter (Main Street at First United Methodist Church) is in place and the solar panels have been installed. Deadline for submission for the Call to Artists are due to the Arts and Cultural Committee by the end of November.
- Staff presented concept drawings for the John R. Lawrence Pioneer Park to Commission at the August 22, CRA meeting. Staff has received Commission feedback and will provide additional revision to the concept plans at the November 21, CRA Meeting. The plan was also provided to CEQ on October 29, 2019 for input.

Douglas Avenue

- Staff is moving forward with construction of the raised crosswalks. This project is a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage. Work is scheduled to begin in the Spring of 2020.

Business Recruitment and Retention

- Staff has actively visited and researched Business Innovator and Apprenticeship programs around the County. Staff recently met with Florida Funders in an effort to connect local entrepreneurs to investment funding.

Wayfinding

- The new Wayfinding signs are in production and are due to be installed in early 2020. Final approval by FDOT is needed before moving forward with the production of the rest of the signage. The Trademark process for the orange wayfinding signage is under way.
- Staff continues to work on special event parking focusing on pickup/drop-off location for Uber/Lyft/Jolley Trolley/Tiki Rides and others.

PARKS & RECREATION

Parks & Recreation Administration:

- Received reimbursement grant funds from the Florida Communities Trust grant for the Hammock Park land acquisition.
- Obtained commission approval and prepared a purchase order for replacement playground equipment at Martin Luther King, Jr. Recreation Center.
- Continued work on the rate study for the Dunedin Marina taking into account the long-range capital improvement plan.
- Conducted a public workshop with the Friends of the Hammock to obtain volunteers for a gopher tortoise study in Hammock Park.
- Conducted two weeks of the Citizen's Academy including a tour of the Parks on week 2 and the Martin Luther King, Jr. Recreation Center on week 3.
- Negotiating the contract terms for the Dunedin Fish Market lease at the Dunedin Marina in response to the Request for Proposal.
- Continued work on the scope for the Dock A renovations at the Dunedin Marina.
- Continued work on the RFP for a modular, prefabricated boardwalk system to be installed on Fern Trail in Hammock Park.
- Began development of an RFP for the replacement of the two picnic shelters at Hammock Park.
- Reviewed schematic design provided by the Lunz Group architects for the new Park Maintenance facility on Solon Avenue.
- Worked with the Lunz Group architects and our purchasing division to put the Rotary Pavilion project out to bid.

Marketing:

- Due to public's positive response, additional LiveWell Dunedin shirts were ordered to replenish our inventory for them to buy, wear and help advocate and promote the program.
- Preparing and drafting information for the next copy of the Parks & Recreation Magazine (Winter/Spring edition, January-April). Continued promotions of the current Magazine (Fall edition, Sept-Dec).
- Printed and distributed this month's Community Events Calendar, populated new information on the city's website and promoted through e-news and at city/public facilities. Continued maintenance with new information and revisions.

- Designed and printed various types of marketing materials for the fall/winter programs and special events including posters, postcards, flyers, newspaper ads and banners.
- Oversee Department webpages and maintenance includes populating with new information, updating and reviewing content, digital photo editing, creating news stories, e-notifications, support and troubleshooting.
- Continued social media advertising and promotions for fall programs, events, parks and special projects.
- Coordinate with Dunedin TV/Community Relations Department to help promote special events.
- Continued promotion and marketing outreach related to city building transitions, Dunedin on the Move operations and advertising through various print materials and online methods including city website with continued updates and announcements, social media, newspaper and utility bill statements.

Special Events:

- Once again, the Halloween Happenings was a huge success with over 2,500 guests. There were many smiling faces as kids and parents all had a very good time.
- This year saw another great turn out for the Our Lady of Lourdes Fall Festival.
- Honeymoon Island held their annual Halloween event: Halloween in the Parks
- Films in the Park for October continues to be a huge event with a per night average of 225-250 moviegoers. Newer hit movies were shown on the big screen and concessions were made available for purchase. Weather only impacted one night during this month.
- Brake the Stigma Charity Ride was held on the Dunedin Causeway to raise awareness for suicide prevention for veterans. 25 cyclists participated and raised \$500.
- Salty Souls held a coastal cleanup on the Causeway.
- Rusty Lyon celebrated their first anniversary.
- Dunedin Brewery's Oktobeerfest was yet another success!

Recreation:

- **Community Center:**
 - The Community Center had a total of 12 rentals that brought in 260 guests. Rentals included City and Community meetings, 2 Retirement Planning meetings, 2 Health Seminars, 2 Insurance Meetings, and an Educational Seminar.
 - The Dunedin Community Chorus is back each Tuesday and has started their rehearsals for their upcoming winter and spring shows.
 - The Dunedin Showcase Adult Theater performed their "Til Beth Do Us Part" play which brought in over 60 guests each show, except the Saturday night performance which brought in 100.
 - The Creative Artists Guild hosted one workshop this month. Participants who registered learn variety of activities like painting, carving, papier-mâché, and ornament making.
 - The Dunedin Concert Band performed their show titled "Lord of the Rings" symphony. The band played songs from the classic movie and book. 250 patrons came out to see the show.
 - The annual "Elks Hoop Shoot" took place at the Center's indoor basketball court. Around 15 guests participated in this traditional event.
 - Public Services hosted a "Rodeo" which took place in Highlander Park. Departments from all around the Tampa Bay area participated in fun games and activities involving their everyday equipment like tractors, dump trucks, and garbage grabbers. This event brought in 300 participants and viewers.
 - The Citizen's Academy visited us to learn everything that our Center has to offer. There are 25 patrons participating in this Academy.

- The Center is seeing more and more snowbirds return. They are coming in and asking about their membership renewals and signing up for the fitness room and exercise classes.
- Employees have been busy reorganizing storage closets and preparing for all upcoming events.
- **Fitness Center:**
 - We had a successful second annual Fitness in the Park event on Oct. 12th with about 100 people attending.
 - Fitness Center visits and group exercise attendance totaled 2,689 for the month of October.
 - Fitness/GEX class drop-in attendance: 76
- **Athletics:**
 - Our Cross Country program had 21 participants. The last Cross Country meet of the season had 85 competitors.
 - Tennis had over 63 people signed up
 - 22 athletic rentals were held in October.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - Staff hosted TGFH Day trip to Zoo Tampa @ Lowry Park for 25 children during a teacher in-service day.
 - Attended a procedural training regarding the Martin Luther King, Jr. Recreation Center as a designated Safe Place.
 - Supervisory Staff conducted a training for Before/After School Program Staff on positive behavior management.
 - Staff and Youth Advisory Committee worked together on Halloween Happening's 30 carnival games. Staff also worked parking, Haunted Hayride and the Little Goblin's Hayride.
 - Gave private basketball lessons.
 - Staff worked on event planning and organization for upcoming special events and programs including Intergenerational Week, Holiday Boat Parade, Diversity Week and Turkey Trot and Jack Frost Camps.
 - Finalizing the JWB 2019-20 budget for Promise Time at Dunedin and San Jose Elementary Schools. Staff is also entering family demographic data per updated program requirements.
- **Hale Activity Center:**
 - Hosted Boo Bingo with an attendance of 38.
 - Hosted a Friends of the Hammock Public Meeting on gopher tortoises with 65 in attendance, a public meeting on design of future city hall with 110 in attendance, and Citizen's Academy with 42 in attendance.
 - The "Witches & Warlocks" luncheon was sponsored by Palms of Largo and had an attendance of 45.
 - Hale Center staff planned and conducted the Costume Contest and Crafts at our Halloween Happenings event.
 - Held 52 adult classes & programs, with a grand total of 2,008 participants.
 - Hosted 4 meetings with an attendance of 48
 - Hosted 5 rentals with an attendance of 415
 - Total attendance for the month of October was 2,771 visitors.
- **Highlander Pool**
 - Attendance for the month of October was 130 high school athletes and 35 Fire Department swim tests.
 - Staff are planning the Haunted Hayride which will have 12 scenes and 2 scare points
 - Operation Twinkle PO's have been submitted and work/set up is being planned/scheduled
 - Holiday Parade planning is underway, and parade applications are coming in.

- Alicia Castricone attended the World Waterpark Association conference. She learned about process of design build and support pieces with a new facility. She also attended trade show to gather and create a vendor list for designers, architects, and contractors.
- Alicia Castricone took and passed her Certified Pool Operation certification course.
- Alicia Castricone and Stephanie Kensinger taught CPR classes to staff

Parks:

- Prepped fields for 85+ games and 80+ practices.
- Delivered all vehicles/equipment to Fleet Service for scheduled maintenance.
- Trimmed all trees throughout Fisher/Highlander and removed fallen tree from field 3.
- Removed hazardous light pole from field 7.
- Cleaned up Jerry Lake parking lot from top-dressing project.
- Re-hung scoreboard wire for field 3.
- Replaced a broken hinge from dugout gate on field 1 and re-hung the gate.
- Made repairs to the High School Baseball Team equipment shed.
- Maintained/re-hung windscreens and sponsorship banners on all 7 fields at Fisher.
- Replaced swings at Kiwanis Sprayground swing set.
- Re-did landscaping in front of Dunedin Community Center.
- Delivered bleachers to Seminole High School.
- Raised trees at Community Center and Highlander Park.
- Removed old water fountain and installed a new one at John Grant Hubbard Park.
- Install bollards on back side of Community Center for non-golf cart access, painted metal bollards for golf cart trail, and installed new golf cart rule signs.
- Repaired Marina picnic table.
- Replaced sign pole at San Jose Park.
- Replaced broken bollard at Eagle Scout Park.
- Fixed broken trash can at Lake Paloma.
- Removed dead palms at Causeway and Marina.
- In addition to the standard Parks duties for special events, staff drove tractors for the Haunted Hayride and Little Goblins Hayride at Halloween Happenings.
- Participated in the 2019 Employee Pumpkin Contest
- Staff attended the FRPA/IFAS Conference and learned how the Parks Division can work with IFAS on increasing our level of service and what resources are available through the University of Florida.
- Hosted the Parks & Recreation Advisory Committee.
- Provided logistical support for a variety of events and rentals, including Films in the Park, Stone Crab Festival, Halloween Happenings, Downtown Trick or Treating, Public Services Rodeo, Our Lady of Lourdes Fall Festival, and City meetings.
- Completed monthly safety checks of parks, playgrounds, and parking lots.

Marina:

- Marina's boat ramp users for October:
 Resident Daily Ramp Users: 18
 Daily Non-Resident Ramp Users: 25
 Annual Resident Decals: 10
 Non-Resident Decals: 1
 Transient "visiting" Boaters: 7
 Annual Parking Passes: 4
- Installation of new bumpers on the floating day docks has been completed.

- The construction of the small boat ramp on the west side of the marina has been completed. The railing is being fabricated and will be installed in the next week or so. The ramp is open and being used. We have received very positive feedback and many thanks from the Windlasses.
- The purchase requisition request has been submitted for the installation of railing along the commercial boat slips. Pyramid Aluminum will repurpose 32 six foot sections of the existing Wood Street parking lot railing.
- The pilings holding the lift for the Sheriff's boat have been replaced. There were large wormholes compromising the integrity and safety of the lift.
- The shed has been delivered and installed. The gator will be stored inside of this new shed instead of in the pram shed.

FINANCE

- Participated in the annual Citizen's Academy. For this year's session, all new and much improved presentations were delivered during the Budget, Accounting and portions of the program.
- Satisfactorily met all auditor requirements permitting them to complete their on-site preliminary fieldwork.
- Worked with I.T. and Water Departments to arrive at the best possible solution for dilemma of upgrading to P.C.I. compliant software while in the midst of switching ERP software and needing to find a new Card Processing company that is compatible with Tyler-Munis modules.
- Cash receipts have been caught up to current through the diligent work of A/R Tech Lori Wagner. Daily deposits, withdrawals and automated bank transactions are now also current.
- Preparations for 2019 Fiscal Year End are underway.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- October 1, 2019 City Commission meeting:
 - Bid 19-1142 titled "Erection of & Improvements to a City Furnished Pre-Engineered Metal Building."
- October 15, 2019 City Commission meeting:
 - RFQ #19-1133 titled "Lift Station #20 and #32 Rehabilitation,"
 - Bid #19-1134 titled Construction of an EOC/Fire Training Center."
 - Bid #19-1138 titled "Hammock Park Bridge Replacement."
 - Bid 19-1141 titled "Mill & Overlay on Various Street Locations in Dunedin, FL."

SCHEDULED FOR CITY COMMISSION DISCUSSION

N/A

UNDER EVALUATION

- RFP #19-1131 is titled "Dunedin Marina Retail Space Lease." Submittals were accepted until 2:00 pm Wednesday, July 10, 2019. The City is negotiating with the selected company.
- RFP #19-1139 is titled Loan Administration/Compliance Services for a State of Florida DEP SRF Loan." Submittals were accepted until 2:00 pm Tuesday, August 27, 2019. The evaluation process is underway.
- RFP 19-1140 is titled "City Attorney Services." Submittals are due at 2:00 pm Thursday, August 29, 2019. The evaluation process is underway.

ACTIVE ON THE STREET

- Bid #20-1143 is titled "Beltrees Street and Eagle Lane Sanitary Sewer Extension." Bids are due at 2:30 pm Tuesday, November 5, 2019.

- Bid #20-1144 is titled "Laboratory Testing Services." Bids are due at 2:00 pm Tuesday, November 26, 2019.

UNDER DEVELOPMENT

Dunedin Community Center Rotary Pavilion
Hammock Park Fern Trail Boardwalk

BUDGET

- Performed a comprehensive analysis of historical data and future expectations to build a long term model of Penny fund future revenues and expenses. Presented and explained findings to the City Commission.
- Currently carrying out a detailed review of all the new fiscal year requisitions in order to insure accuracy and to compliance with budget goals.

Hurricane Irma update:

- Reimbursements received in October 2019: \$917.
- Total reimbursements received: \$832,448.

October 2019 CRF

Early CRF Payoffs: 1 totaling \$675.76

New CRF Loans: None

CRF paid at install: None

CRF reaching full amortization: 12

PLANNING & DEVELOPMENT DEPARTMENT

Planning Division

October 1, 2019 City Commission Work Session Actions:

- Approved the Interlocal Agreement between Pinellas County and the City of Dunedin to establish the Dunedin Planning Area.

October 3, 2019 City Commission Meeting Actions:

- Second Reading of the Seaside Palms Twin Villas Design Review Application DR-LDO 19-14 was postponed until October 17, 2019.

October 15, 2019 City Commission Work Session Actions:

- Staff presented the following item to the City Commission for comments, questions and direction:
 - Add the Fenway Parking Plan to a proposed fourth amendment to the Development Agreement.

October 17, 2019 City Commission Meeting Actions:

- Second Reading of the Seaside Palms Twin Villas Design Review Application DR-LDO 19-14 was postponed until November 21, 2019.

October 9, 2019 Local Planning Agency Meeting Actions:

- Recommended approval of Ordinance 19-12 for Supplemental Height Amendments
- Recommended approval of Application AN-LUP-ZO 19-17 for vacant property located on Bass Blvd to include the following:
 1. Ordinance 19-23: Annexation
 2. Ordinance 19-24: Land Use Plan designation of Residential Urban (RU)
 3. Ordinance 19-25: Zoning designation of Multi-Family Residential (MF 7.5)

Building Division

October 2019

PERMITS		
Total Permits Issued		394
Total Permit Fees Collected		\$89,187.00
Total Valuation of Construction		\$4,643,806.00
Permits by Group:		
	NUMBER	VALUATION
Building Permit	220	\$3,652,554.00
Electrical Permit	29	\$336,824.00
Fence Permit	22	\$78,116.00
Gas Permit	2	\$4,143.00
Mechanical Permit	78	\$492,290.00
Plumbing Permit	38	\$78,379.00
Sign Permit	0	\$0.00
Tent Permit	5	\$1,500.00
New Construction by Building Type:		
	NUMBER	VALUATION
New Single Family Residences	2	\$414,100.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	0	\$0.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00

BUILDING INSPECTIONS	
Building, Electrical, Gas, Mechanical, Plumbing:	NUMBER
TOTAL	1,196

LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	TAXES
New Business Tax Receipts	19	\$2,042.50
Renewed Business Tax Receipts	832	\$36,076.80

Code Enforcement Division

Code enforcement staff performed 118 inspections, responded to 6 public records requests, opened 48 new cases and closed 39 existing cases in October.

October 1, 2019 Code Enforcement Board Meeting Actions:

- Old Business Cases Heard: 10
- New Business Cases Heard: 22
- Affidavits of Compliance Accepted: 12
- Reconsideration of Fine Requests: 3

The Code Enforcement Board collected \$44,629.27 in unpaid fines and fees in October.

Citizens Academy: Director Rice and a Code Enforcement Inspector took 20 Citizens Academy students on a tour of the City and demonstrated the daily routine of inspecting properties and meeting with residents and property owners.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

• **Water Treatment Plant – Design Build –**

- The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high quality potable water to the City of Dunedin’s residents and customers.
- In October, 2019, samples were sent to Evoqua to determine the feasibility of a plate press system. The City is awaiting scope and cost information from the consultant to install a new sludge handling system.
- The internal baffling of the on-site storage tanks is complete and the tanks have been placed back in service.
- Duke has installed the new transformers for the final power feeds to the plant.
- Construction has commenced and the contractor is installing electrical duct banks, cable trays, temporary dosing facilities, and underground piping. Delivery of additional piping, valves, and a portion of the final systems are expected in November.



• **Lift Station 8 & 15 Emergency Diesel Pumps –**

- These Emergency Diesel Pumps will automatically turn on in the event of a power outage, thus minimizing the need for wastewater staff to physically access the stations

to respond to emergency power outages. In addition, the back-up pumps are designed to handle above normal flows to the stations during inclement weather, in an effort to minimize SSO's (Sanitary Sewer Overflows).

- This project was awarded in March to Danus Utilities, Inc., in the amount of \$476,245. A Pre-Construction meeting occurred in late-April, with a "Notice to Proceed" (NTP) issued in mid-July. Currently all underground piping has been completed, electrical and instrumentation rough-ins have been installed. It is anticipated the Contractor will complete the work in November. The project is being coordinated with the assistance of the Wastewater Division and Parks Department.



Emergency Pump at Lift Station #8

- **Lift Station 20 & 32 Rebuild Project**

- The City is planning to rebuild Lift Stations #20 & #32. Both lift stations are undersized, prone to overflow during heavy rain events, and are adjacent to a waterway. The rebuild of these lift stations will be appropriately sized, have emergency backup pumping, and will reduce the potential impact on public waterways.
- The City awarded a contract for the design, bidding and construction services for the lift station rebuild to McKim & Creed on October 15. The Design Kickoff meeting is scheduled for November, 2019 with completion expected by June 2020.

- **Wastewater Treatment Plant SCADA System Upgrades –**

- This project consists of upgrades to the City's existing PLC's and 'InTouch' application in the Advanced Wastewater Treatment Facility (AWWTF) and Collections system. The work includes: materials, installation, testing, and commissioning of existing Local and Remote Telemetry Units, PLC's, network equipment, power supplies, terminal blocks, wire, wire ways, surge suppression, cellular communication modems, mounting hardware, and computers.
- Final design and completion of panel construction drawings and specification compilation was awarded to McKim & Creed. The design portion began in January and is 100% complete. The project is currently on hold for potential planning of a State Revolving Loan to fund the project.

- **Wastewater Lift Station #3 Force Main Replacement –**

- This project will replace the aged force main from Lift Station #3, located in Weaver Park, and make some modifications to the Lift Station wet well. The existing force main is cast iron and was originally installed in the 1960's. Failure of the aged pipeline (either by a pipe break or leak) would result in an unauthorized raw sewage discharge and present a public health hazard. The replacement force main will be HDPE and/or PVC pipe.
- The project was awarded to GA Nichols Company on July 23rd for \$281,815.60.

- A Pre-Construction meeting was held on September 5th, with a 'Notice to Proceed' (NTP) issued for October 7th. The Contractor mobilized the week of October 28th. Currently, the pilot bore under Pinellas Trail and the installation of well points for dewatering have been completed. The project is being coordinated with the assistance of the Wastewater and Parks Department. Final Completion is anticipated to occur during the first quarter of 2020.



Open-cut pipe installation



Horizontal Directional Drill (HDD)

- **Wastewater Lift Station #20 Force Main Replacement**

- This project will replace the aged force main from Lift Station #20, which is constructed from a thin-walled PVC pipe that is prone to breakage. In addition, a portion of the forcemain is located under CR-1, which will be resurfaced by the County in the near future. Thus, replacement of the forcemain is required prior to resurfacing. Parallel to the forcemain replacement, the City will install a new fiber optic line to the new Emergency Operations Center, which will use portions of the existing forcemain to reduce costs.
- The City awarded a contract for the design, bidding and construction services for the forcemain replacement and the fiber optic line installation to McKim & Creed on October 15. Design Kickoff meeting is scheduled for November, 2019 with completion expected by February 2020.

- **Wastewater Treatment Plant (WWTP) – Electrical System Upgrades**

- The City intends to replace the Motor Control Centers (MCC's), switchgears, breakers, add localized generators and related electrical equipment at its WWTP, and the electrical equipment, starters, etc., at the City's 44 Lift Stations. The electrical equipment at the WWTP and lift stations have reached the end of their useful life and maintenance has become difficult to perform, with parts a challenge to acquire. Installation of this new equipment increases safety measures for operational and maintenance staff.
- The draft of the basis of design report is expected to be completed in November; after which, detailed design will commence.
- Design is scheduled to be completed by April 2020.

- **Wastewater Treatment Plant – Aeration Basin Rehabilitation**

- The City is replacing the fine bubble diffusion system, all related piping, gaskets, valves, instruments, etc., required for the proper operation of the aeration basins at the City's WWTP. The fine bubble aeration systems at the WWTP have reached the end of useful life and require replacement. Installation of this new equipment increases reliability and operability of the system.

- The City awarded the project to WPC Industrial Contractors in the amount of \$745,943. A Pre-Construction meeting was held October 17th, with construction expected to begin in November.



Wastewater Aeration Basins

- **Wastewater – Beltrees Street & Eagle Lane Sanitary Sewer Extension**

- The City is extending sanitary sewer service on Beltrees Street, between 2nd Avenue and 3rd Avenue, and on Eagle Lane, between Birdie Lane and Curlew Road. These extensions will add customers and allow for abandonment of existing septic systems.
- The City completed design and permitting internally. The project was bid in October with a bid opening scheduled for November 2. Award is expected in November or December, with construction starting by the beginning of 2020.

Roadway Section

- **Fenway Crosswalk** – This project was completed on October 31, 2019.
- **Milling & Overlay** – The 2019 annual paving contract bid was opened on September 24th, with a low bid of \$823,217 received from Gator Grading & Paving LLC. The award was approved at the October 15th Commission meeting. Pre-Construction meeting is scheduled for early November followed by the Notice To Proceed. Work is anticipated to begin in December.
- **Crack Seal, Micro Surface and Full Depth Reclamation** – This project is complete and final payment was made in September.
- **FY20 Pavement Management Program** – Staff is in the planning stages for fiscal year 2020 brick, milling & paving, crack seal, micro surface and FDR plan and contract preparation.
 - **Brick Streets:** The section of Santa Barbara south of the intersection with San Salvador has been prioritized for brick street restoration. This segment of brick street was ranked the highest priority by the Agile Assets pavement management program. Geotechnical testing was completed in October and indicated underlying clay soils and a degraded lime rock base. The clay and degraded base is causing the pot holes and depressions. Survey to provide elevations and utility locations for gutter replacement and driveways is being done as gutters will need to be replaced to improve drainage. Plan drawings are being developed as this information is acquired.
 - **San Salvador:** San Salvador, between Patricia Ave and Bass Blvd, has been identified for milling and paving, and full development reclamation (FDR). Inspection of gutters and inlets is underway to determine the need for any replacement.
 - **Rejuvenation:** The FY20 contract for rejuvenation of streets paved in FY19 has been approved with the work to be completed in November.
 - **Milling & Paving:** FY20 Milling & Paving street selection is underway using the Agile Assets software to prioritize streets. The target release of the bid is in January.
 - **Crack Seal & Micro Paving:** FY20 street selection for crack seal and micro paving is

underway using the Agile Assets software to prioritize streets. The target release of the bid is in February.

Drainage / Interdepartmental Support

- **Dunedin Pines** – The ‘in-house’ design of this drainage / sidewalk project is complete and has been turned over to Public Services for planned construction given staff availability. Curbing, sidewalks and underdrains will be added to portions of the neighborhood.
- **Marina Sediment Removal Project** – Phases 1 and 2 (regulatory approvals) are complete. The City approved the award of consultant services with Wood Environmental for preparation of plans, bid docs and construction assistance. Wood indicates plans and bids documents will be completed by January 2020.
- **Marina Boat Ramp Replacement** – The former western concrete boat ramp to the Sound had been damaged by loss of beach and wave erosion undermining the ramp, resulting in the need for replacement. Staff submitted and received an Exemption Verification from the FDEP that allowed for removal and replacement with a ramp of similar size and location without permitting. Demolition of the existing ramp was completed by staff from the Public Services Division in mid-January. The project was awarded to Midcoast Marine LLC. Boat Ramp Construction has been completed with the exception of the railing which will be installed in the next several weeks. Contractor has demobilized from the site. The remaining element to be implemented is to install guard rails along the seawall.
- **Idlewild Ditch Project** – This project was implemented to address erosion and sediment issues affecting adjacent properties, and the City maintained ditch system. The SWFWMD (regulatory agency) permit application was approved in February. The Timm Group Building & General Contractors was awarded the construction contract (\$240,115) at the June 4th Commission meeting. Stormwater construction began on September 4th, and was completed the week of October 28th with the assistance of the Water Division, Public Services, and the Parks Department. Adjacent sidewalk replacement impacted as a result of construction will follow thereafter. Sidewalk Contractor is anticipated to replace the broken sidewalk in the next several weeks. Entry into the park in this area will be closed pending the replacement of the sidewalk.



Before Construction



After Construction

- **Hammock Park Bridge Replacement** - This project will replace two existing wooden bridges over the east / west drainage ditch (Channel A) with aluminum bridges. These wooden bridges are in need of replacement. At the October 15th Commission meeting the award to the contractor was approved. Pre-Con meeting and preparation to take place in November.
- **Brady Drive:** The City assigned DRMP, Inc., a task to provide a Preliminary Engineering Report (PER) to investigate elevating Brady Drive and conveyance alternatives where Jerry

Branch passes under the road. DRMP will provide at least three alternative designs along with cost estimates. The PER will provide a cost/benefit which will allow staff to evaluate to merit of moving forward with the project. The PER is scheduled to be final by March 2020.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (2)
Site / Infrastructure plan sets reviewed – (3)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (3331 SF).
- Removed/replaced military and event banners.
- Staff continues right-of-way tree trimming in Dunedin Isles and Harborview Villas subdivisions.
 - Trimmed and hauled tree canopies for roadway clearance Citywide
 - Trimmed hardwood trees and palms (18.4 tons hauled).
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (72) new signs, and replaced (27).



- Repaired utility cuts for the Water and Wastewater Divisions (25 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (87.8 tons hauled).
- Continued hauling road base material into Streets yard (108.0 tons)
- Assisted Facilities with moving of MSB, Engineering, Planning & Development and CRA to Pinehurst location.
- Attended the APWA rodeo event.
- Provided Special Event support – OLL Fall Festival, Walt's Stone Crab Festival, APWA 'Rodeo', Downtown Trick or Treating and Halloween Happenings.

Stormwater Section

- Continued slope ditch mowing
- Continued ROW mowing
- Continued residential street sweeping activities
- Continued catch basin repairs Citywide (6).
- Completed pipelining contractor at 986 Lexington St
- Continued are 2019 Pipelining contract list



- Cleaned catch basins during rain events.
- Continued residential street sweeping activities:
 - Hauled 39.7 ton / 42 cubic yards of street sweeping debris to the County landfill.
 - Hauled 6.7 ton / 6 cubic yards of catch basin debris to the County landfill.
- Continued ditch maintenance Citywide.
- Assisted Facilities with moving of MSB, Engineering, Planning & Development and CRA to Pinehurst location.
- Attended the APWA 'Rodeo' event.
- Continued stormwater pipe maintenance and repairs Citywide.

Stormwater Program Coordinator

- Assisted with the Stormwater Master Plan Update to the City Commission at the November 5th Work Session.
- Participated in the Stormwater Master Plan meeting with Jones Edmunds and Associates (JEA) for updates on the project and steps moving forward.
- Attended the Pinellas County Integrated Vegetative Management meeting.
- Attended the TBRPC Resilient Shorelines and Spaces Workgroup meeting.
- Attended the NOAA webinar on Improving Microplastics Research.
- Attended Staff and vendor meetings pertaining to the Pioneer Park conceptual plans.
- Reviewed two projects for DRC concerning stormwater permitting through FDEP and the SWFWMD. Provided developers with requirements for proper BMP's during construction.
- Reviewed two projects for Infrastructure Review to notify the developers of potential site contamination, permit requirements through FDEP, and/or the SWFWMD, and proper BMP's.

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters Citywide in City facilities on a monthly cycle.
- Built-out temporary Pinehurst location and relocated Engineering, Permitting, City Clerk, and Planning & Development departments.
- Completed City Department Relocations.



- Replaced ice machine in kitchen at the MLK Center.

- Setup and worked the Halloween Happenings special event.
- Repaired A/C for Fire Station #61
- Setup and worked Stone Crab Festival special event.
- Repaired plumbing in new office area for Finance at the Community Center.
- Repaired tankless water heaters at Fire Station #61.
- Began Fire Station #60 Restroom Renovations.
- Repaired generator at Fire Station #60.
- Setup and worked Art Harvest special event.
- Repaired lighting throughout the Library.
- Installed new alarm system for Pinehurst staff relocation site.
- Repaired plumbing in Dunedin Golf Club restrooms.
- Hosted the 2019 APWA Florida West Coast Branch equipment "Rodeo".



- Repaired shower faucets in Wellness Center workout facility.
- Performed Citywide fire extinguisher inspections.
- Performed Citywide exit / emergency lighting inspections.
- Repaired parking lot bollard lighting at the Community Center.
- Performed Citywide exhaust hood cleaning.
- Continue HVAC apprenticeship and internship programs with Pinellas Technical College.
- Responded to maintenance requests Citywide, as needed.
- Completed Asbestos Survey at MSB & Technical Services Building.
- Demolition date of MSB & Technical Services buildings are being finalized.

Solid Waste & Recycling Division:

- Commercial & Multi-Family recycling:
 - Staff continues to assist multi-family and commercial customers who are contracted with Private Haulers to resolve service concerns, and assist in program implementation.
 - Staff assisted Keller-Angelillis Design & Manufacturing who implemented a new recycling program.
 - Staff continues to assist unincorporated residents with private market vendor information.
- The Dunedin Solid Waste collected 30 lbs. of old cell phones and rechargeable batteries to be responsibly recycled in the Call 2 Recycle Program. Residents are encouraged to bring small electronics and rechargeable batteries to the [Dunedin Solid Waste](#) Office (8-4pm M-F) at 1070 Virginia St for correct disposal.
- In preparation for America Recycles Day, November 15th, staff provided recycling presentations to the aftercare programs of San Jose Elementary, Dunedin Elementary, and Garrison Jones Elementary.

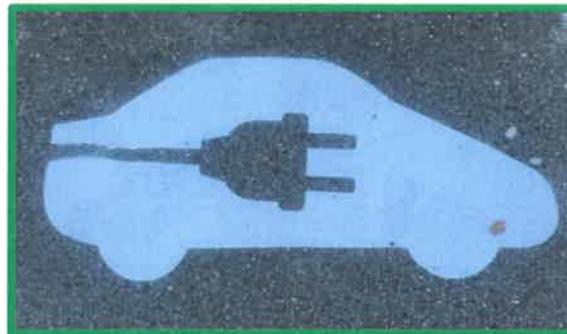




- Staff presented “Reduce, Reuse, Recycle” on October 5th at the Dunedin Public Library which provided residents and community members with answers to their recycling questions and an update on the recycling industry.
- Future Outreach Events:
 - Great American Teach-In – November 13th – Dunedin Solid Waste will teach students about safety around garbage and recycling trucks, as well as provide recycling outreach.
 - America Recycles Day: November 15th, 2019. Stop by the Dunedin Public Library to learn more about reducing, reusing, and recycling!
 - Dunedin Fine Arts Center – Family Fun Nights – Friday, December 13th, from 6:00 PM – 8:00 PM. Join the City for a night of creativity and upcycling!

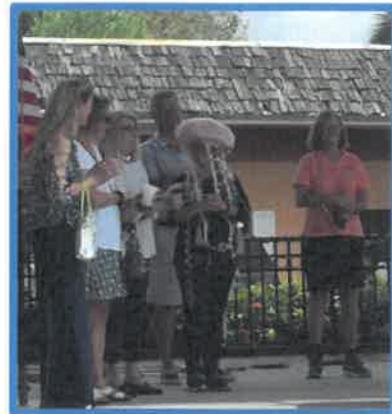
Sustainability Program Coordinator:

- The Committee on Environmental Quality (CEQ) and City have partnered together to create the 1st Annual Dunedin Green Scene School Challenge. All Dunedin public students are eligible to participate in the challenge of reducing waste in their community. For more information visit [Dunedin Green Scene](#) or contact Natalie Henley at nhenley@dunedinfl.net or 727-298-3215 x1324.
- Installation of new electric vehicle (EV) charging stations via the Duke Energy Park & Plug Program has commenced. Staff continues to coordinate with Duke Energy and NovaCHARGE on various installation sites and details. The Dunedin Public Library recently received a new replacement charging station.



- Dunedin's Resilient Environmental Action Master Plan (DREAM) will be an overarching plan to be used as a guideline for sustainable initiatives and goals. The plan will bring cohesiveness to the various sustainable initiatives, and be used as a roadmap to help the City reach its environmental goals. Initial discussions regarding (DREAM) will begin on Tuesday November 12th. For meeting details, [click here](#). This initiative will incorporate discussions and plans for the City's 'Ready for 100' commitment.
- The City is excited to announce that Dunedin residents have worked with Mission Blue to designate the Florida Gulf Coast as the newest [Hope Spot](#)! This means more education,

research, and protection will come to these natural resources. The new designation was celebrated with a formal Gala at the Fenway Hotel on Friday on October 25th. Celebration and activities continued the following day in downtown Dunedin. Activities included Hope Spot Science Talks, a City Ceremony with Dr. Sylvia Earle, Mad Science, Think-and-Drink, with Prizes! Check out [Dunedin TV's](#) highlight on this special event!



- Outreach events:
Residential Rooftop Solar Power presentation on Saturday, November 23rd, at 10:00am at the Dunedin Public Library. For more information, [click here](#).

Wastewater Division:
Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.555 Million Gallons
 - Influent Monthly Total Flow: 141.191 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.600 Million Gallons
 - Reclaimed Water Monthly Total Flow: 111.605 Million Gallons
 - Final Effluent Average Daily Flow: 1.011 Million Gallons
 - Final Effluent Monthly Total Flow: 31.332 Million Gallons
- **Maintenance and Repairs:**
 - Plant operators are conducting annual painting of all above ground piping at the Wastewater Treatment Plant (WTP).
 - Maintenance mechanics are converting all overhead lighting in Facility #8 (filter building) to LED.
 - Contractor – Suez in North America is on site performing tank cleaning and inspection of the Curlew Road elevated reclaimed storage tank. Suez will provide pricing for the rehab and repainting of the storage tank.

- **Compliance:**

- September 2019 Discharge Monitoring report submitted to FDEP via EZDMR; [No Issues].
- The annual Discharge Monitoring Report-Quality Assurance (DMRQA) Study (#39) through EPA has been completed with outside contracted laboratories (Advanced Environmental Laboratories [AEL] and Marinco). This is an EPA requirement/study to evaluate the analytical ability of the contracted laboratories that we use to perform our environmental analyses, per our NPDES permit. Submitted report to EPA. [No Issues].
- Submitted the annual plant excellence award to the FDEP (Florida Department of Environmental Protection).
- Submitted National Study of Nutrient Removal and Secondary Technologies to EPA.

Collections Summary

- **Scheduled repairs:**

- Lateral repair, open cut at 1637 Santa Anna Drive.
- New M/H (manhole) installed at 653 Athens Street.
- Hand dig/Liner prep (2) UV (ultra violet) point repairs demo on lateral at 1540 San Charles Drive by Perma Liner.
- Responded to citizen blockage calls (21) & (311) daily utility field locates of sewer/fiber optic lines.



Lateral repair, open cut at 1637 Santa Anna Drive



New Manhole Installation at 653 Athens Street

- **Vac / Cleaner Truck:**

- Cleaned with Vac from M/H #148 to M/H #154 in Wastewater Plant.
- Cleaned Grid SE 34 and NW 35 rear easements.
- Continued working on ROOTX (root control) list.
- Cleaned 200 LF on Mangrum Drive for the Stormwater Division.
- Cleaned wet wells at LS (lift stations) #'s 15, 36, 31, 22, 27, 11.
- Total cleaned: 15,771 linear feet (LF) and applied ROOTX in 997 LF of sewer mains.



Vac Truck Cleaning Mains

- **TV Truck:**
 - Continued to follow up on TV inspections of mainline root control list and working on generating follow up ROOTX work orders.
 - Continue camera inspections in LS #32 area for ground water (Inflow and Infiltration (I&I)).
 - Camera inspected and located the 21" and 36" reclaimed outfall lines and piping around LS #3 for ongoing rehab project.
 - Cleaned drying bed.
 - Repaired 3 M/H's.
 - Assisted Stormwater with cleaning and TV-ing activities.
 - Total televised: 16,426 LF with 60 set ups, and installed 1 sectional liner repair.
- **Lift Stations:**
 - LS #30 – replaced pump #1 and pump #2 with new pumps.
 - LS #23 – replaced pump #1 and pump #2 with new pumps.
 - LS #5 – replaced transducer.
 - Continued checking telemetry on computer and printed reports daily.
 - Continued preventative maintenance:
 - Exercised valves; Cleaned out check valves and wet wells; Grounds keeping, checked high floats in stations, etc.



Lift Station #30 Pump Replacement

Water Division:

Water Production

• **Production Numbers:**

- | | |
|---|-------------------------|
| ○ Average Daily Potable Water Production: | 3.70 Million Gallons |
| ○ Monthly Potable Water Production: | 114.36 Million Gallons |
| ○ Annual YTD Potable Water Production: | 1132.66 Million Gallons |

- Annual YTD Rainfall: 58.14 Inches
- Monthly Rainfall Total: 6.01 Inches
- **Maintenance:**
 - Operators continued normal PM program on plant equipment.
 - Operators have installed a temporary sludge holding tank to reduce arsenic levels in Wastewater sludge.
- **Noteworthy Events:**
 - The plant operator's temporary sludge hauling fix has greatly reduced the Wastewater Treatment Plant (WWTP) Arsenic issue.
 - OCI / Wharton-Smith construction activities continue at the Water Treatment Plant.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 96% complete, with approximately 8,062 backflows tested for the calendar year. The large meter program is 100% complete, with 98 large meters tested for the calendar year. This year, the Hydrant Program has installed 1 new hydrant, repaired 28, replaced 4, painted 260, and flow tested 257. During this time period, the Valve Program exercised 149 valves. For the year; the Valve Program has installed 3 new, replaced 1, repaired 5, and exercised 1,287 potable and reclaimed distribution valves.

Wellfield

- Check valves for Well's #6, #31, and #86 have been received.
- City Staff is preparing a service authorization for Ardurra (*formerly King Engineering*) for design services to renovate Well #1 with a new pump/motor, piping, and electrical features.
- The City is requesting quotes for a new pump for Well #11. The new pump and motor will be installed during the first week of November.
- Modification and protection of Well #54 at the Dunedin Stadium has been completed.

COMMUNITY RELATIONS

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:



- City of Dunedin Facebook page grew to 24,025 followers in Oct. 2019.
- Managed Social and Digital Media (Facebook, Twitter, Instagram, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 1,131 subscribers • 260,092 views
- Grew Instagram followers to 2,856 and following 59 local accounts to booster community partnerships
- Your City @ Work October 2019 edition newsletter.
- Halloween events promotion.
- Coordination of photography for City website and citywide requests.
- Staff Liaison for Public Relations Action Advisory Committee, Visit Dunedin
- Community relations assistance with visitors to City Hall
- Social Media Archiving management.
- City website follow-up and troubleshooting
- Assisted media outlets
- Participated and assisted with Citizens' Academy
- Recorded audio for minutes at Hale Center New City Hall Meeting

Dunedin Television continues to promote all events and services City-wide some highlights are:

- October Spotlight on Dunedin: APWA Rodeo, Dunedin is on the Move, Art Harvest Promo, Halloween Happenings Promo, Downtown Trick or Treating
- Produced all video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand).
- Coverage of City Commission meetings, Collective Agenda Reviews, Workshops and LPA meetings.
- Dunedin TV Scheduling and Bulletin Board Maintenance.
- Maintained DTV Broadcast systems/Chamber and edit suites.
- Participated and assisted with Citizens



City Webmaster continues to support all departments Citywide:

- Assisted web editors with City website.
- Created 12 pages for "Did you Know" & "You Spoke we Listened"
- New widget platform via Vision.
- Hero homepage images updated.
- Fixed Agenda Page on DunedinGov.com
- Fixed Feedback function on website
- Lots of Social Media Posts to Instagram, Facebook, Twitter
- Designed new "Hot Topic" page
- Designed a New City Hall page
- Output Traffic Survey
- Maintained "Dunedin Green Scene" pages
- Maintained "Hope Spot" page
- Promoted FGBC Platinum Designation on website
- All address for "Dunedin is on the Move" has been updated on City Website and Google Search
- Web training with Human Resources
- New home page widget design and approval
- Hero home page images updated
- Created new images and graphics for web homepage.
- Website overview and analysis.
- Digital photo editing.
- E-notification distribution and management.
- Constant Contact email distribution list maintenance
- Created Halloween Events page

LIBRARY

- 619 people visiting the Branch Library at the Community Center
- Notary Service at Library –15 stamps
- Delivered 118 items to 17 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 326.25 hours of their time
- Adult Volunteers donated 180 hours of their time

- 444 patrons utilized the study rooms
- 230 seeds packets “checked out”
- E-books checked out – 2496
- E-audiobooks checked out – 1172
- Interlibrary loan books obtained for Dunedin Patrons – 46 books
- Proctored 6 exam
- 145 DVDs/CDs cleaned and put back into circulation
- Webinars: Kindness & Gratitude, More Ways to Make Your Space Functional, Diverse Books, SIRSI webinars, Homeless Training, Census 2020, ILL, genealogy records, Be your best, First Search/World Cat, and Florida Library Association Committee webinars.
- Staff attended the following meetings: Commission Meeting, Weekly City Department Head Meeting, weekly Library Management Team meetings, Adult Special Interest Group, Cataloging Special Interest Group, and Friends of the Library
- Partnership with Dunedin Fine Art Center on their library collection
- Hosted All Staff Meeting with 211 as special guest
- Staff Attended Pinellas Public Library Cooperative Countywide Training Day
- Staff attended Curtis Fundamental and Garrison Jones Elementary SAC meetings
- Director attended Executive PASS Partnership Meeting
- Represented on the City of Dunedin Safety Action Committee
- Hosted Citizens Academy
- Will be joining Clearwater Library with prison reference question letter program
- Worked on statistics for State Library report
- Attended open house at the Pinellas County Law Library
- Worked with AVI/SPL on Meeting Room Sound System Upgrade
- Participated in citywide Halloween pumpkin contest
- Participated in Halloween Happenings and Honeymoon Island Halloween
- Staff delivered donations to Dunedin Cares
- Completed Library Annual Plan of Service for state report

STATISTICS

Door Count	28,342
Total Transactions	85,231
Average Circulation Per Hour	147.32
Adult and Youth Programs	97
Program Attendance	3653
Internet Usage (Adult & Youth)	2705
Wireless Usage	2879

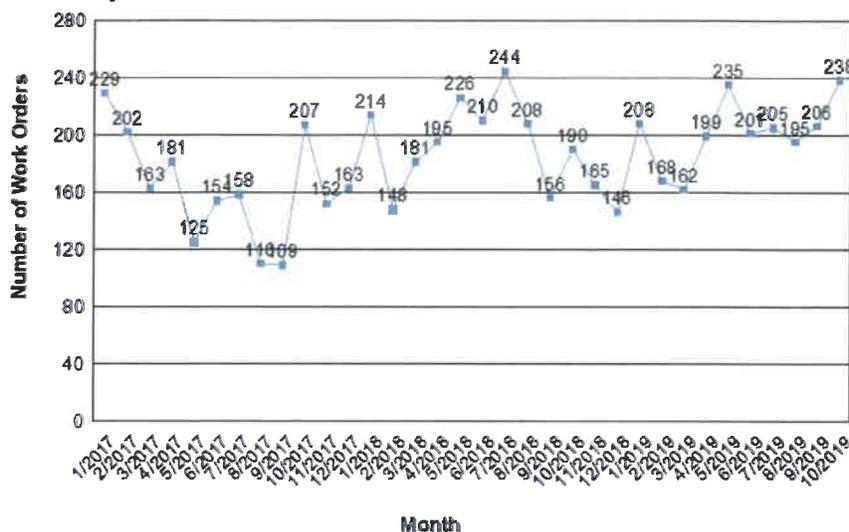
INFORMATION TECHNOLOGY DEPARTMENT:

IT Services Help Desk Requests for the Month of October, 2019:

<i>Monthly Ticket Counts</i>	
Tickets Created	238
Resolved Tickets	251
Open Tickets	130
Malware Tickets	0

<i>Tickets by Priority</i>	
Critical Tickets	4
High Priority Tickets	18
Low Priority Tickets	215
Project Tickets	1

IT Services Help Desk Requests YTD for 2017-2019:



- During the month of October 2019, IT Services received 238 new on-line help desk support tickets. IT Services is averaging approximately 192 system generated help desk ticket per month and the department receives over 200 support-related phone calls and emails each month. The IT Department has serviced 1,964 on-line help desks requests in 2019.

On-Going IT Projects:

- **ERP (Enterprise Resource Program)** – This capital improvement project is replacing the City's current financial, HR and time-keeping systems. In July of 2017 the City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. The proposed time line for all phases of this thirty-three month project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	November, 2017	April, 2019
Phase 2 - ExecuTime Time & Attendance	November, 2017	August, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	February, 2020
Phase 4 - MUNIS Payroll/HR (Migrate from HTE/Naviline)	January, 2019	April, 2020
Phase 5 - MUNIS Work orders, Fleet & Facilities Management	March 1, 2020	December, 2020
Phase 6 - MUNIS Utility Billing	May 1, 2020	January 1, 2021
Estimated ERP Project Completion Date	January, 2021	

- **Phase 1** of the ERP solution started in November of 2017. This phase is the Financials system. The City's Finance Department has completed the installation and conversion of this phase of the project. As of April 16, 2019 the City went live on the new financial system. In August, the Train Database for the ERP was upgraded to version 2018.1. The Purchasing Section invited staff from each department to test the new version upgrade to compare to the Production Database that is using version 2017. After initial testing is completed, the City will schedule the other two ERP databases of Production and Test to be upgraded as well. In mid-October, the members of the Finance Department will partake in "Year End Training" on the new ERP. This training is necessary so that the Finance staff will know how to process the fiscal year end tasks to prepare the new ERP for the Fiscal Year 2020 budget.
- **Phase 2** of the ERP solution started in November of 2017 and went live in August 2018. This phase is the ExecuTime Time & Attendance module. Staff from various

departments were involved in the test pilot group and simultaneously worked on both the new and old time keeping systems. New touch-screen time clocks with magnetic card readers were tested and will be installed in November. The new mag-cards will allow the employee to “swipe” their card for clocking-in and out during the day. Should the City implement a mag-card reader system for door access throughout their facilities, the same employee mag-card can be used on the building doors. This will provide a means of security for the employee and the City to gain access into a building. The City’s IT Department is currently planning for a version upgrade to ExecuTime in the next couple of months.

- **Phase 3** of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This system will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. Data and process analysis are currently being implemented for this project to build the infrastructure. Phase 3 is planned for an 18 month implementation and is expected to go-live in late February of 2020.
- **Phase 4** of the ERP solution includes the Human Resources, Payroll and Applicant Recruiting/Tracking modules. The official kick-off of this event was held on January 22, 2019. This module will incorporate an Employee Self-Service aspect that allows City staff to remotely access their personnel records, make changes to deductions, and update their personal information, as well as accessing and printing all pay statements and forms via the online portal. The Applicant Recruiting/Tracking module will allow candidates to apply online for City jobs and track their progress. The go live date for Phase 4 is scheduled for April of 2020.
- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.
- **Intranet Website**– In collaboration with various other departments, the IT Department is working on a secure Intranet website for employees to access outside of the City’s network. An intranet is a private network accessible only to City staff. Generally a wide range of information and services from the City’s internal IT systems are available that would not be available to the public from the Internet. This Intranet site will allow City staff to access employment-related information from any internet browser that is traditionally only available while logged into a City computer. There are 5 essential purposes of a City Intranet:
 1. *Deliver employee content*
 2. *Be a key communication tool*
 3. *Enable collaboration amongst City staff and departments*
 4. *Support the culture of the City*
 5. *Create efficiencies through supporting business activities*
- **Font/Size and Signatures in City Email Accounts** – The IT Department will be implementing a group policy where all City email accounts use the official character font of Arial and the font size of 12 in all email correspondence. In addition, all staff will be provided with instructions on how to create signature lines in their email accounts that follow a standard business practice.
- **IT Policies and Procedures** – The IT Department is currently updating all of the computer usage policies and procedures to coincide with the current software versions and changes in technology. Items such as internet usage, computer file storage, email usage and USB device connectivity will be included in the updated documents. Employees will be required to sign a document that they have read and understand the policies.

- **Relocation of Staff** – The IT Department is working on the pre-planning of moving and installation of data and telco communications for the staff located in the Municipal Services and Technical Services Buildings. Those staff will be relocated to other office space for the demolition of those buildings. This project includes coordinating the move, disconnection and new installations of data and telecom lines with six separate vendors within six different locations. Each telco vendor has a specific role for this project. IT staff are also purchasing new network equipment for those various locations and moving existing equipment from an existing facility into the new location for the staff being relocated. IT staff also have to coordinate each office move with each department that is moving and with the City's Facility staff that are involved in the build-outs of temporary office space for the staff. The planning, scheduling, coordination and physical work to be performed by the IT staff for this project will be by far one of the most vital and complex projects ever undertaken by the City. Without the IT staff overseeing the communications aspect for the entire relocation project, the City would not be able to move forward with the construction of the new City of Dunedin Government Center in a timely manner. The relocation of staff, the demolition of the existing buildings and the construction of the new facility all rely on the IT Department handling these tasks in a few short months' time.
- **New PRI Telephone Circuits** – The IT Department is working on the installation of new PRI telephone circuits to be located in the current Data Center in the Public Services Building. Those telco circuits will replace the existing circuits located in the Technical Services Building that will be demolished in October. Once those telco circuits are installed, the existing 192 phone lines at the Technical Services Building will have to be ported over to the new circuits and tested to make sure they continue to work properly. Once the lines are proved to be functioning properly, the IT Department will coordinate the disconnection of the old telco circuits. This must all be accomplished before the old buildings are demolished in preparation of the new Government Center Building that is being planned.
- **Fiber Cabling Project for Relocation of Staff** – The IT Department is working on various scenarios for the installation and relocation of the City's fiber optics cabling for the upcoming demolition of the Municipal Services and Technical Services Buildings. Once the staff are relocated from those buildings, the IT Department will coordinate the "cutting" of the existing fiber cabling in those buildings and having them "spliced and "fused" at the point of entry at the street. This fiber cabling is the main data line that provides the City with internet and phone lines. The splicing and fusing of the fiber cabling will allow the City to continue its operations for network access, internet and phone support internally to the City staff and for to the public. Once the new Government Center Building is constructed, the IT Department will coordinate the task of connecting this fiber cabling into the new building.
- **Fiber Cabling Project for EOC Building** – The IT Department working in conjunction with the Fire Administration and Public Works Department on the installation of new fiber optics cabling from the City's current Data Center to the location of the new Emergency Operations Center (EOC) Building that will be constructed next to the Fire Station #62 on Belcher Road. This fiber cable project will include connectivity to several other City sites that include: the future Parks & Recreation Maintenance Building to be located in the Englebert Sports Complex site located off Solon Avenue, the Water Tanks on Belcher Road and connection to Fire Station #62 on Belcher Road. This cabling project will also allow for future fiber cable installations that will allow for redundant network connectivity to the existing City facilities around the Dunedin Community Center on Pinehurst



Road and Fire Station #61 on Michigan Blvd. This project will also allow for a redundant network connectivity for all of the City facilities located on Virginia Street that include the Water Tanks at Jerry Lake, the Fleet and Solid Waste Buildings as well as Fire Station #60 and the Fire Admin Building.

- **Fiber Cabling Project for New Government Center Building** – The IT Department is working on various scenarios for the installation and relocation of the City's fiber optics cabling for the upcoming construction of the new City of Dunedin Government Center Building. This new building to be located on the existing site of the City's Municipal Services and Technical Services Buildings will house a secondary Data Center for redundancy purposes. The new building will allow for three points of entry for the City's fiber optics cabling as opposed to the single point of entry that now exists in the Technical Services Building.

Completed IT Projects:

- **IT Hardware Equipment Replacements** – The City has adopted a five year cyclical replacement for its desktop computers, laptops and network devices. The IT Services staff have completed a deployment of one hundred twenty (150) desktop computers, laptops, tablets and network switches in FY19.

Future IT Projects:

- **ERP Project Phases 5 and 6** – The IT Department is working on the pre-planning stages for the upcoming additional phases to its ERP project solution in 2020. The ERP Phase 5 includes the *Enterprise Asset Management* system and the ERP Phase 6 includes the *Utility Billing* module. Both phase of the ERP project are slated for an implementation start date in spring of 2020. The implementation and training of each ERP Phase requires the cooperation and collaboration of staff from every City department.

MS Office 2019 – The City has purchased the Microsoft Office 2019 software licenses to replace the aging version 2010 that will no longer be supported after October 12, 2020. MS Office is used for the City's word processing, email, spreadsheets, and presentation materials. The IT Department will be searching for a vendor to provide hands-on training to employees on using the new version 2019.

- **Cyber Security Training** – The IT Department will be developing a curriculum to provide required hands-on training for all City employees to help them understand the issues with ransomware, cyberattacks, hacking and other computer-related threats. This training will provide instruction on how to recognize threats, how to handle them and how to avoid exposure to protect the City's information technology assets. To help prepare for the training sessions, City IT staff have been attending bi-weekly cyber security training seminars being held by the Florida Local Government Information Systems Association (FLGISA). The City network team will be attending an onsite cyber security training symposium in Plant City in October of 2019. This conference being led by Tyler Technologies, the City's ERP vendor.
- **Fiber Cable Audit** – The City's has over 12 miles of its privately-owned fiber optics cabling that was installed at various stages over the past 20 years. The IT Department will be seeking vendor support to perform a physical inspection of the City's entire fiber infrastructure to help determine the condition and location of the fiber cabling for future projects.

HUMAN RESOURCES

Recruitment & Selection:

- Total applications received: 206
- Ongoing Positions Posted:
 - Lifeguard I & II positions are seasonal and open until filled.
 - Recreation positions are seasonal and open until filled.

- Re-Posted Positions
 - Accountant/Financial Analyst, Open Until Filled
 - Code Enforcement Inspector, Open Until Filled
 - Solid Waste Driver/Loader, Open Until Filled
 - Transportation & Traffic Engineer, Open Until Filled
- New Positions Posted:
 - Wastewater Service Worker
 - Engineering Project Manager
 - Recreation Leader II
- Positions in the Selection Phase:
 - Parks Maintenance Worker I
 - Firefighter/Paramedic
- Employees hired during October:
 - Tammy Parker - Sr. Administrative Assistant 10/2/19
 - Brittany Peterson - Firefighter/EMT 10/2/19
 - David Cunningham- Firefighter/Paramedic 10/2/19
 - Leah Collins- Library Aide 10/10/19
 - Tyler Higginbotham-Public Services Maintenance Worker I 10/14/19
 - Brenda Fontane-Planning & Development Tech 10/28/19
 - Kari Morrel-Senior Librarian 10/31/19
- Employee Promotions during October:
 - Josh Iorio-Fire Lieutenant 10/1/19
 - Devyn Campell- Recreation Leader III 10/2/19
 - Ron Weber- Parks Maintenance Worker II 10/9/19
 - Mike Marchione- Parks Maintenance Worker III 10/9/19
 - Dan Connell- Parks Maintenance Worker III 10/9/19
- **Employee Benefits:**
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for October was \$181,836.65, which is 21% lower than September's totals. The average weekly claims for October were \$ 36,367.73.
 - Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

Humana Vitality Status as of 10/31/19

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	0	0%
Gold	0	0%
Silver	33	11%
Bronze	137	46%
Blue	129	43%
Total Eligible Employees	299	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 18 - (Regular - 2, Intermittent – 16, Pending - 0). Number of new requests in October: 4
- **Other (Non-WC, Modified Duty)**
 - Number of employees currently working on a modified schedule (some restrictions) – 2

- **Records Requests:** Number of Records Requests processed: 1
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 19
 - Employees who entered DROP during October: 1
- **Performance Management:**
 - Number of Disciplinary Actions: 3
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from Employment: 5
 - William Holenstein (Wastewater) retired from the City on 10/10/19 with 17 years of City service.
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 1
 - ✓ Total current open workers' compensation claims (2019): 2
 - ✓ Employees on light duty: 1
 - ✓ Employees out of work: 0
 - Property/Liability/Motor Vehicle Claims: 8
 - ✓ New Property/Liability Claims: 4; total open cases = 6
 - ✓ New Moving Vehicle Accidents: 1; total open cases = 2
 - Cases Closed During the Month:
 - ✓ Worker's Compensation Claims: 1
 - ✓ Property/Liability Claims: 0
 - ✓ Moving Vehicle Accidents: 1
 - Subrogation Recovery by The City: (the process by which the City collects money from the party at fault (or their insurance company) in order to **recover** funds that have already been paid) = \$ 0.00.
- **Safety:**
 - 115 employees completed 212 online safety training courses during the month of October; \$425 was paid in October for safety bonuses (period 4/01/19 – 9/30/19).

Development Project Update 11-7-19

Current Projects - City Commission Review				LPA	CC 1st	CC 2nd	under const	% comp
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdiv	✓	✓	✓	Yes	80%	
Arcadia	265 Causeway Blvd	16 4-story condos	on hold - infrastructure expired			Yes	5%	
Beyond the Wall B&B	520 Skinner Blvd	adding 3 add units	✓	✓	✓	No		
Courtyard on Main-amende	Main/Douglas/Monroe	18 condos; retail;parking gar	infrastructure conditional approval			No	0%	
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts);	✓	✓	✓	Yes	100%	
Dunedin Cove	93 Lexington Ave	20 single-family homes	✓	✓	✓	Yes	80%	
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	new developer & contractor			Yes	20%	
Grant St B&B	418 Grant St	22-unit vacation rentals	✓	owner selling dev. rights		No	0%	
Oak Bend Townhomes	801 Main St	32 townhomes	infrastructure under review; current asbestos remed.			No	0%	
Pura Vida (now Mira Vista)	1413 Bayshore Blvd	7 townhomes replacing bung	✓	✓	✓	Yes	50%	
Sea Palms -amended	2624 Paula Dr N	9 townhomes	ARC on 11/5/19	5/8/19	9/19/19 11/21/19	Yes	40%	

Current Projects - Staff Review Only				Comments	under const	% comp
630-643 Athens St	630-643 Athens St	4 single-family homes with shared drive	1 permit in review - 3 permits issued		Yes	5%
1523 Bayshore Blvd	1523 Bayshore Blvd	add 4 tiny homes for vacation rentals - TP	infrastructure under review			0%
2058 Bayshore Blvd	2058 Bayshore Blvd	Nano-brewery in existing bldg; Cond. Use Permit from BAA	8/21/19		Yes	5%
Blue Jays player complex & training facility		rennovations, etc	infrastructure approved		Yes	35%
Carriage House	1040 Broadway	convert to event venue	new permit under review		No	0%
EOC	Belcher	EOC and future training	infrastructure & permit cond. approved		No	0%
526 Frances St	526 Frances St	demo existing home; build 4 THs	permit under review		No	0%
Government Center	737 Louden Ave	holding meetings w/committees & public			No	0%
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex			Yes	90%
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	permit app'd; not issued		No	0%
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages			Yes	100%
1385 Lady Marion Ln	1385 Lady Marion Ln	Warehouse/shop	infrastructure under review			
Retail strip center	1440 Main St	demo bldg, replace w/retail bldg (pizza & urgent care)	permit issued		Yes	5%
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	permit approved		No	0%
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open			Comp.	100%

Potential Future Projects - City Commission Review			Comments
Highland Avenue THs	968 Highland Ave	15 2-story townhomes	
521 Howell St	521 Howell St	5 condos	
424 James St	424 James St	3 townhomes: rezone to PRD, design review	
Union Street Townhomes	1180 Union St	36 (market price) townhome development	

Potential Future Projects - Staff Review Only			Comments
929 Broadway	929 Broadway	current HOB - condos; 4-story mixed use residential over commercial	
Caffetino	472 Wood St	previous tattoo parlor to be converted to coffee shop	
The Foundry	351 Albert St	6 short-term (container) rental units	
Funtastic Creamery	2602 Bayshore Blvd	ice cream kiosk in Causeway Plaza, west of Sandbar Grill	
971 Howard	971 Howard	4 residential units	
Meranova	458 Virginia Lane	construct outdoor dining and HC restroom	

PINELLAS COUNTY SHERIFF'S OFFICE
BOB GUALTIERI, SHERIFF



STRATEGIC PLANNING BUREAU

DUNEDIN FISCAL YEAR ANALYSIS

October 1, 2018-September 30, 2019

UCR Part I Crimes

*Totals on report may differ from monthly totals due to late report submissions.

UCR PART I CRIME CATEGORY	TOTAL
Murder	0
Forcible Sex Offenses	10
Robbery	5
Aggravated Assault	33
Burglary	61
Larceny	396
Motor Vehicle Theft	29

October 1, 2018-September 30, 2019

ARREST TYPE AND DESCRIPTION	TOTAL
City Ordinance	1
Open Container Ordinance	1
County Ordinance	3
Open Container Ordinance	3
Felony	285
Abuse/Neglect Of Aged/Disabled	1
Aggravated Assault	6
Aggravated Battery	6
Aggravated Assault-Domestic Related	3
Aggravated Battery-Domestic Related	2
Assault On LEO	1
Attempted Felony Murder	1
Battery On Detention Employee/Body Fluid	1
Battery	1
Battery-Domestic Related	12
Battery-65 Or Older	10
Battery On Health Service Personnel	1
Battery On LEO	5
Battery On School Personnel	4
Burglary-Battery (W/In)	1
Burglary-Commercial	2
Burglary-Conveyance	9
Burglary-Residential	9
Burglary-Residential (Curtilage)	2
Burglary-Structure	2
Burglary-Structure (Curtilage)	1
Carry Concealed Firearm	1
Child Abuse	5
Child Pornography	2
Controlled Substance Possession/Sell/Manufacture/Deliver	1
Criminal Mischief	1
Criminal Use Personal ID	3
Cruelty To Animals	1
Dealing In Stolen Property	6
Domestic Battery By Strangulation	4
False Imprisonment	2

ARREST TYPE AND DESCRIPTION	TOTAL
False Report Of Bomb, Explosive, Or Weapon Of Mass Destruction	1
False Verification Of Ownership	2
Felony Battery-Prior Convictions	3
Felony Theft-Prior Convictions	3
Fraudulent Use Of Credit Card	3
Grand Theft-Auto	10
Grand Theft-Firearm	1
Grand Theft-Other	9
Grand Theft-Shoplifting	1
Grand Theft \$100/\$300 Home	1
Lewd & Lascivious Conduct	1
Murder	3
Petit Theft-Other Larceny	1
Petit Theft-Shoplifting	1
Possession Certain Drugs Without A Prescription Unlawful	2
Possession Controlled Substance	70
Possession Of Burglary Tools	3
Possession Of Firearm/Ammo By Felon	1
Possession With Intent To Sell/Distribute Controlled Substance	3
Resist LEO With Violence	3
Robbery By Sudden Snatching	1
Robbery-Armed	1
Sale Of Controlled Substance	6
Sexual Battery-Rape	1
Sexual Offender Registration	1
Stalking-Aggravated (Weapon)	1
Tamper With Evidence	3
Tamper/Harass Witness-Victim	9
Theft By Employee-Lodging/Restaurant	1
Transmission Of Material Harmful To A Minor	1
Utter Forged/Counterfeit Bill Checks, Drafts, Or Notes	4
Violation Of Post Commitment Probation	2
Violation Of Probation-Juvenile	7
Violation Of Probation/Community Control-Adult	11
Violation Of Probation With/Without Warrants	1
Violation Of Home Detention	1
Violation Of Home Detention With Electronic Monitor	5
Written Threats-Kill/Injure	1
Misdemeanor	417
Abandoned And Derelict Vessels	2
Assault-Domestic Related	5

ARREST TYPE AND DESCRIPTION	TOTAL
Assault-65 Or Older	1
Battery	25
Battery-Domestic Related	95
Carrying Concealed Weapon	1
Contractor License Violation	40
Contribute To Delinquency Of Minor	1
Criminal Mischief	7
Dating Violence Domestic	1
Defrauding An Innkeeper	1
Disorderly Conduct In Establishment	5
Disorderly Conduct/Breach Peace	9
Disorderly Intoxication	20
Disrupt School/Educational Instructor	4
Disturb School Function	1
Exposure Of Sex Organs-Adult	1
Failure To Appear	1
Failure To Obey Police/Fire Officer	1
False Name Or ID By Person Arrested	2
False Report Committed Of Crime	1
Injunction/Court Order Violation	1
Juvenile VOP/Conditional Release	1
Loitering/Prowling	18
Obstruction-Disguised Person	2
Petit Theft-Other Larceny	4
Petit Theft-Shoplifting	9
Possession Of Certain Drugs Without Prescription Unlawful	2
Possession Of Controlled Substance	31
Possession Of Drug Paraphernalia	27
Resist/Obstruct LEO Without Violence	42
Shelter Unmarried Minor/Aid Runaway	1
Spouse Battery	4
Threat To Law Enforcement Officer	1
Trespass After Warning	23
Trespass In Structure/Conveyance	2
Trespass On School Grounds	5
Unlawful Use Of License	2
Violation Of Domestic Pretrial Release	2
Violation Of Injunction Protect Domestic	4
Violation Of Injunction For Protection Against Stalking Or Cyberstalking	1
Violation Of Probation-Juvenile	1
Violation Of Pretrial Release	2

Prepared by: Casey Taylor
Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

ARREST TYPE AND DESCRIPTION	TOTAL
Violation Of Probation/Community Control-Adult	5
Violation Of Saltwater Fisheries	2
Voyeurism	1
Warrant	114
Failure To Appear	22
Violation Of Probation/Community Control-Adult	14
Warrant Arrest	78
Traffic Felony	26
Driver's License Suspended/Revoked	16
Driving Under The Influence	2
Felony Habitual Traffic Offender	3
Fleeing/Attempt To Elude LEO	2
Leave Scene (With Damage)	1
Leave Scene (With Death/Injury)	2
Traffic Misdemeanor	233
Attach Tag Not Assigned	4
Driver's License Suspended/Revoked	60
Driving Under The Influence	108
DUI-Damage To Person/Property	9
Expired License More Than 6 Months	2
Failure To Register Vehicle	1
Habitual Traffic Offender	1
Leave Scene (With Damage)	12
Leave Scene With Unattended Vehicle/Property/Damage	2
No Valid Driver's License	22
No/Expired Tag	1
Operating Unregistered Vehicle	2
Reckless Driving	4
Refusal Submit To Test-Intoxicated	5
Grand Total	1,079

*Murders took place in Palm Harbor but arrest of suspects was at the NDS in Dunedin.

Deputy Activity

There were a total of **40,204** events in the City of Dunedin during October 1, 2018-September 30, 2019 resulting in **64,588** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin. *CAD data is filtered by problem type.

DEPUTY ACTIVITY	TOTAL
Traffic Stop	12,644
House Check	2,944
Directed Patrol	2,604
Assist Citizen	1,974
Special Detail	1,832
Information/Other	1,397
Suspicious Person	1,190
Contact	791
Alarm	784
Suspicious Vehicle	775
Supplement	699
Traffic Violation	696
Vehicle Abandoned/Illegally Parked	682
Transport Prisoner	653
Accident	638
Building Check Business	550
Fraud/Forgery-Not In Progress	492
Domestic-In Progress	383
Surveillance	380
Lost/Found/Abandoned Property	380
Operation Medicine Cabinet	379
Noise	365
Trespass	356
Assist Motorist	321
Warrant Service / Attempt	308

Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

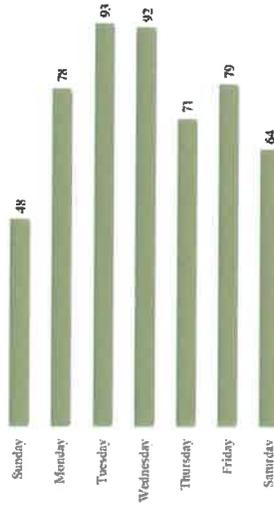
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo-7)

Crash & Citation Analysis

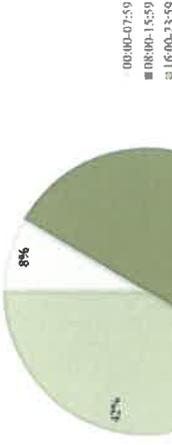
There were a total of 525 crashes in the City of Dunedin during October 1, 2018-September 30, 2019. *Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Belcher Rd/Main St	29
Main St/Keene Rd	28
Alt 19/Curlw Rd	18
62 Causeway Blvd	14
Main St/Overcash Drive	12
Curlw Rd/CR 1	8
Patricia Ave/Main St	8
Alt 19/Palm Blvd	7
Main St/Lake Haven Rd	7
Curlw Rd/Fisher Rd	4

Crashes by Day of the Week



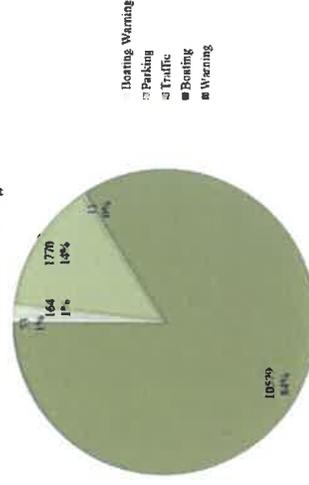
Crashes by Time of Day



There were a total of 12,577 citations and warnings issued in the City of Dunedin from October 1, 2018-September 30, 2019.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Main St & Belcher Rd	83
Main St & Keene Rd	77
62 Causeway Blvd	52
Bayshore Blvd & Curlw Rd	46
Skinner Blvd & Pinellas Trail	45
Main St & Patricia Ave	34
Main St & Overcash Drive	33
Patricia Ave & Union St	32
Michigan Blvd & Macarthur Ct	23
Skinner Blvd & Douglas Ave	23

Citations and Warnings



PINELLAS COUNTY SHERIFF'S OFFICE
 BOB GUALTIERI, SHERIFF



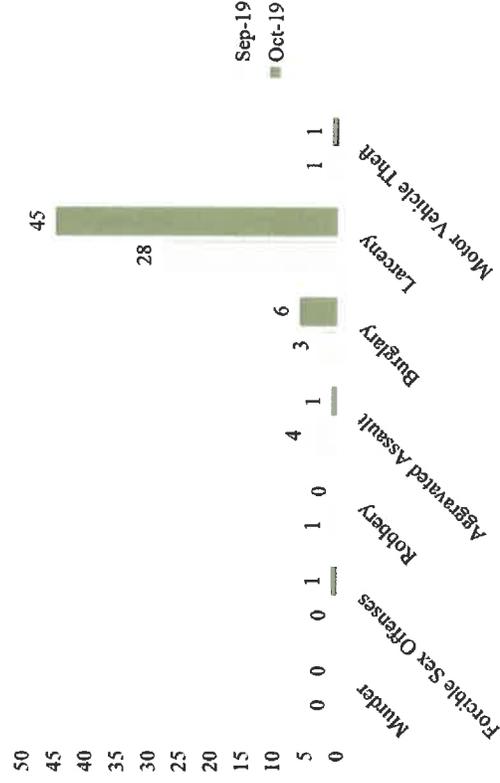
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

October 2019

UCR Part I Crime Category	September 2019	October 2019	October 2018 YTD	October 2019 YTD
Murder	0	0	1	0
Forcible Sex Offenses	0	1	13	6
Robbery	1	0	4	4
Aggravated Assault	4	1	31	23
Burglary	3	6	67	45
Larceny	28	45	475	320
Motor Vehicle Theft	1	1	30	21
GRAND TOTAL	37	54	621	419



Arrests

October 2019

There were a total of 71 people arrested in the City of Dunedin during the month of October resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	17
Battery Health Service Personnel	1
Battery On School Personnel	1
Burglary-Residential	1
Dealing In Stolen Property	1
Grand Theft-Other	2
Petit Theft-Other Larceny	1
Possession Of Controlled Substance	4
Tamper/Harass Witness-Victim	1
Tampering With Electronic Monitoring Device-Adult	1
Trafficking In Drugs	2
Violation Of Probation-Juvenile	2
Misdemeanor	37
Assault-Domestic Related	1
Battery	2
Battery-Domestic Related	9
Carrying Concealed Weapon	1
Criminal Mischief	2
Defrauding An Innkeeper	1
Disorderly Intoxication	2
False Information To LEO During Investigation	1
False Name Or ID By Person Arrested	1
False Report-Law Enforcement Agency	1
Misuse 911 Or E911 System	1
Petit Theft-Pocket Picking	1
Petit Theft-Shoplifting	4
Resist/Obstruct LEO Without Violence	2
Trespass After Warning	5
Violation Of Injunction Protect Domestic	2
Violation Of Pretrial Release	1
Warrant	7
Failure To Appear	2
Trespass Warning	1
Warrant Arrest	4
Traffic Felony	7
Driver's License Suspended/Revoked	6

Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

Habitual Traffic Offender	1
Traffic Misdemeanor	25
Driver's License Suspended/Revoked	11
Driving Under The Influence	11
No Valid Driver's License	3
Grand Total	93

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of 3,783 events in the City of Dunedin during the month of October resulting in 6,213 units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of October. *CAD data is filtered by problem type.

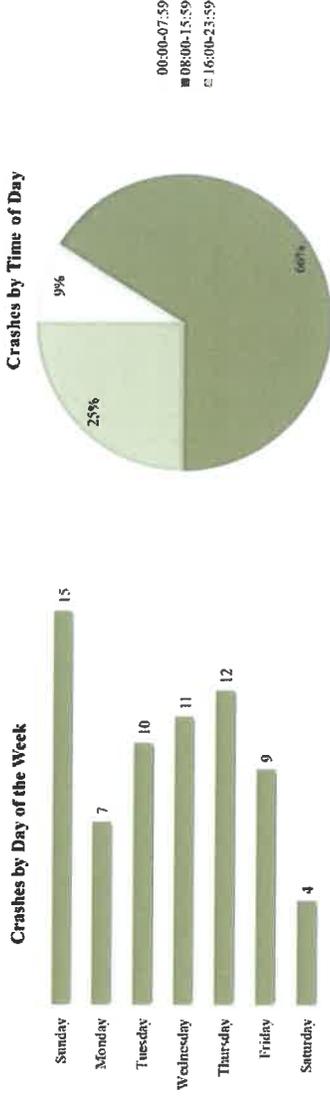
October 2019

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1431
House Check	267
Directed Patrol	152
Special Detail	147
Information/Other	129
Suspicious Person	121
Assist Citizen	118
Contact	102
Accident	79
Building Check Business	77
Traffic Violation	72
Surveillance	67
Suspicious Vehicle	64
Alarm	63
Supplement	61
Transport Prisoner	60
Assist Motorist	36
Vehicle Abandoned/Illegally Parked	35
Domestic-In Progress	33
Trespass	32
Ordinance Violation	29
Operation Medicine Cabinet	29
Theft - Not In Progress	28
Noise	28
Lost/Found/Abandoned Property	26

Crash & Citation Analysis

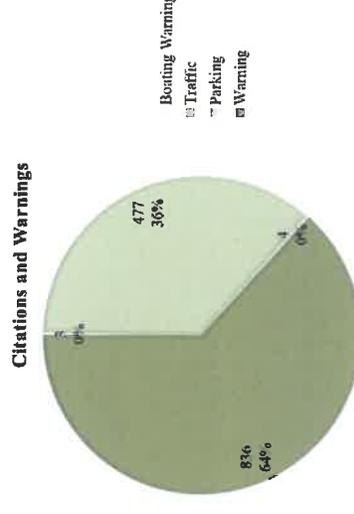
There were a total of 68 crashes in the City of Dunedin during October 2019. *Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Belcher Rd/Main St	4
Alt 19/Curlw Rd	3
Keene Rd/Main St	3
Alt 19/Cedar St	2
62 Causeway Blvd	2
CR 1/Curlw Rd	2
1491 Main St	2
Spanish Vistas Drive/Belcher Rd	1
Main St/Colony Drive	1
1478 Main St	1



There were a total of 1,320 citations and warnings issued in the City of Dunedin during October 2019.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
County Road 1 & Main St	27
Union St & Patricia Ave	14
Lake Haven Rd & Main St	14
Patricia Ave & Lexington Drive	14
Main St & Patricia Ave	11
Belcher Rd & Main St	11
Lake Haven Rd & Virginia St	10
Main St & Achieva Way	8
Main St & Pinehurst Rd	7
Main St & Heather Ridge Blvd	7





Fire Department Administration
MEMORANDUM

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: November 4, 2019
Re: Monthly Report for October 2019

Fire Prevention Division:

Dunedin Fire Prevention and the firefighters presented public education programs throughout the entire month of October. Programs were put on at local educational facilities, the public library, and the regional Fire and Life Safety Expo which was held at Countryside Mall. Fire Prevention personnel also coordinated the fire department participation for the annual Walk to School event.

Fire Prevention assisted in timely life safety inspections to facilitate the move of city departments to new facilities.

The underground fire lines at the 373 Douglas Ave site for the Blue Jays has been installed and passed inspection.

Projects completed:

- No Projects Completed

Current projects:

- Dunedin Commons Apt. – 375 Patricia – Commercial Units
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Dunedin Stadium – Douglas – Renovation
- Blue Jays Player Development Center – Solon Ave – New Construction
- Kellys Chic-A-Boom – Outdoor Renovation – 319 Main St.
- Dunedin EOC – New Construction
- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd
- City Municipal Building – New Construction – 737 Loudon Ave.
- Pheifer Warehouse – New Construction - 1385 Lady Marion Ln

Fire Prevention Staff Activities:

Inspections – 47	Fire Investigations – 1
Re-inspections - 1	Event Inspections – 27
Fire extinguisher training – 0	Fire Safety presentations – 025
Plans Reviewed – 18	Station Tours – 3
Construction Inspections – 10	Pub. Ed Contacts (Total) – Est. 3000+
Final Inspections/BTR - 5	Hurricane Awareness presentation - 0
Meetings / Consultations – 16	Home Safety Checks/Smoke Alarm Install - 0
Referrals / Complaints - 3	

Training and Safety Division:

- October monthly facility inspections received in Check It
- Attended walk to school event and various Public Educations
- Attended NCT group meeting to plan NCT drills
- Attended Pinellas County Training Chief meeting
- Updated Target Solutions Bulletin board
- Completed monthly CME and Updates
- Orientation Training for 2 New Hires
- Worked on Preplans with Brown/ Ulloa
- Updating all current pre-plans(continual process)
- New Hire Qualification Programs on Target Solutions
- Conducted Fire Department Safety meeting
- Interview and Survey with Leadership Coach Jim Rowan
- Scheduled webinars for crews to attend Leadership/Development seminar
- Conducted Annual Swim test for department
- Attended seminar on UAS and Drone services
- Completed SCBA fit test for new hires
- Attended Health and Safety Collaborative meeting on Firefighter mental health
- Completed training reports for all shifts for the month of October 2019.
- Completed scanning of all training records to digital file
- Coordinated information gathering for Firefighter SB 426 for city and department.
(Cancer Presumption Bill)
- Won Best Display for City Halloween Event

Training Hours

A Shift completed 445 Hours
B Shift completed 567 Hours
C Shift completed 445 Hours
Department total of 1457 hours

Operations:

<u>Type of Incident</u>	<u>Month of Oct</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	564	5288	<u>EMS</u>		
Rescue Incident Response	64	499	<u>Station 60's Area</u>		
Fire Alarm	31	392	E60	151	4:40
Fire Incident Response	12	128	E62	19	5:32
Structure Fire Response	6	159	E61	11	6:48
Special	3	59	E51 (CFD)	4	5:13
Cardiac Arrest Response	10	67	E50 (CFD)	1	8:01
Water Rescue Response	2	87	SR60	1	0:10
Major Incident Response	2	45	<u>Station 61's Area</u>		
Support incident (Fire)	7	27	E61	80	5:22
Unconfirmed Structure Fire	4	48	E66 (PHFD)	5	6:06
Fire Incident Response Special	8	76	E60	5	4:14
Air Transport Incident	2	10	E62	3	5:55
Trauma Alert	11	63	E65 (PHFD)	1	2:57
Support Incident (DC)	3	34	<u>Station 62's Area</u>		
Medical Incident Special	0	8	E62	97	5:04
Support Incident (Medical)	3	41	E60	7	7:54
HazMat Invest	0	1	E50 (CFD)	5	6:06
Moveup - Coverage	0	12	E65 (PHFD)	5	6:57
Special Event	0	1	<u>FIRE</u>		
Hospital Landing Zone	1	2	<u>Station 60's Area</u>		
MVC Possible Extrication	4	9	T60	7	6:07
Brush Fire Incident Response	0	1	E60	4	4:09
Extrication	0	4	<u>Station 61's Area</u>		
Rescue Incident Special	0	4	E61	6	6:47
Rescue (Technical/Confined)	0	1	T60	1	9:02
Support Incident (Truck)	0	1	E66 (PHFD)	1	6:02
Rescue (High Angle/Below)	0	1	<u>Station 62's Area</u>		
Auto Crash	0	1	E62	3	5:02
Extrication (Vehicle)	0	1	U60	1	9:38
Code H	0	1			
Totals	737	7071			

32 (18.53%) of the 593 calls within the DFD District were handled by units other than DFD.