

# City Manager's <sup>Up</sup>date

October 3, 2019

This <sup>Up</sup>date will refer to the events since the date of the last <sup>Up</sup>date of September 9, 2019.

## **CRA/ECONOMIC & HOUSING DEVELOPMENT**

### **Patricia Corridor**

- The newly formed Patricia corridor has selected a name: The Patricia Corridor Business Alliance (PCBA). Staff continues its work with the newly formed (PCBA) on identifying areas of need and has been planning on beatification efforts for the corridor.

### **DEEP Project**

- **New City Hall Complex** – Staff has been working to manage the relocation efforts of staff during the transition to temporary offices. The Finance and Purchasing offices have moved to the Community Center, Human Resource and Utility Billing office have moved to the MLK. The TSB offices are schedule to move on October 18.
- **Gateway** – Staff has been meeting with the property owner and surrounding property owners to build a unified site development.

### **Affordable/Workforce Housing**

- Staff is working to develop an Affordable Housing Action Plan and is expected to provide to the City Manager in November.
- Staff has been working with Planning on updating the Housing Elements of the Comp Plan
- Staff continues to work to assemble the resources and partners for an affordable/workforce housing project. We are currently reviewing the feasibility of a potential Senior Affordable housing project.

### **Skinner Blvd Road Project**

- Staff is working to assemble an RFQ for the Design Phase on this project and look to issue the RFQ by the end of the year.

### **CRA/CRAAC/ Downtown Projects**

- Upon direction from the Community Redevelopment Agency staff is working with CRA Advisory Committee to develop a master CIP plan for the sunseting of the CRA in 2033.
- Staff continues working on enhancements for downtown including, benches, pavers, parking lot upgrades as well as renewal of parking lot leases.
- Eleven Commercial Façade Grants have been awarded to Downtown Businesses in FY 2019
- The new Artistic Bus Shelter is in place and the solar panels have been installed. Deadline for submission for the Call to Artists are due to the Arts and Cultural Committee the end of September.
- Staff presented concept drawings for the John R. Lawrence Pioneer Park to Commission at the August 22, CRA meeting. Staff has received Commission feedback and will provide additional revision to the concept plans.

### **Douglas Avenue**

- Staff is moving forward with construction of the raised crosswalks. This project is a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage. Work is scheduled to begin in the Spring of 2020.

### **Business Recruitment and Retention**

# City Manager's <sup>Up</sup>date

October 3, 2019

This <sup>Up</sup>date will refer to the events since the date of the last <sup>Up</sup>date of September 9, 2019.

## **CRA/ECONOMIC & HOUSING DEVELOPMENT**

### **Patricia Corridor**

- The newly formed Patricia corridor has selected a name: The Patricia Corridor Business Alliance (PCBA). Staff continues its work with the newly formed (PCBA) on identifying areas of need. And has been planning on beatification efforts for the corridor.

### **DEEP Project**

- **New City Hall Complex** – Staff has been working to manage the relocation efforts of staff during the transition to temporary offices. The Finance and Purchasing offices have moved to the Community Center, Human Resource and Utility Billing office have moved to the MLK. The TSB offices are schedule to move on October 18.
- **Gateway** – Staff has been meeting with the property owner and surrounding property owners to build a unified site development.

### **Affordable/Workforce Housing**

- Staff is working to develop an Affordable Housing Action Plan and is expected to provide to the City Manager in November.
- Staff has been working with Planning on updating the Housing Elements of the Comp Plan
- Staff continues to work to assemble the resources and partners for an affordable/workforce housing project. We are currently reviewing the feasibility of a potential Senior Affordable housing project.

### **Skinner Blvd Road Project**

- Staff is working to assemble an RFQ for the Design Phase on this project and look to issue the RFQ by the end of the year.

### **CRA/CRAAC/ Downtown Projects**

- Upon direction from the Community Redevelopment Agency staff is working with CRA Advisory Committee to develop a master CIP plan for the sunsetting of the CRA in 2033.
- Staff continues working on enhancements for downtown including, benches, pavers, parking lot upgrades as well as renewal of parking lot leases.
- Eleven Commercial Façade Grants have been awarded to Downtown Businesses in FY 2019
- The new Artistic Bus Shelter is in place and the solar panels have been installed. Deadline for submission for the Call to Artists are due to the Arts and Cultural Committee the end of September.
- Staff presented concept drawings for the John R. Lawrence Pioneer Park to Commission at the August 22, CRA meeting. Staff has received Commission feedback and will provide additional revision to the concept plans.

### **Douglas Avenue**

- Staff is moving forward with construction of the raised crosswalks. This project is a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage. Work is scheduled to begin in the Spring of 2020.

### **Business Recruitment and Retention**

- Staff has actively visited and researched Business Innovator and Apprenticeship programs around the County. Staff recently met with Florida Funders in an effort to connect local entrepreneurs to investment funding.

**Wayfinding**

- The new Wayfinding signs are in production and are due to be installed in November and December. Final approval is needed before moving forward with the production of the rest of the signage. The Trademark process for the orange wayfinding signage is under way.
- Staff continues to work on special event parking focusing on pickup/drop-off location for Uber/Lyft/Jolley Trolley/Tiki Rides and others.

**PLANNING & DEVELOPMENT DEPARTMENT  
Building Division**

September 2019

<b>PERMITS</b>			
Total Permits Issued			<b>407</b>
Total Permit Fees Collected			<b>\$119,484.00</b>
Total Valuation of Construction			<b>\$6,377,850.00</b>
Permits by Group:		<b>NUMBER</b>	<b>VALUATION</b>
Building Permit		218	\$5,307,993.00
Electrical Permit		39	\$459,397.00
Fence Permit		28	\$95,142.00
Gas Permit		5	\$10,746.00
Mechanical Permit		69	\$414,600.00
Plumbing Permit		42	\$79,829.00
Sign Permit		4	\$9,643.00
Tent Permit		2	\$500.00
New Construction by Building Type:		<b>NUMBER</b>	<b>VALUATION</b>
New Single Family Residences		4	\$1,003,945.00
New Two-Family Residences		0	\$0.00
New Multi-Family Residential Buildings		0	\$0.00
New Mobile Homes		0	\$0.00
New Commercial Buildings		1	\$754,588.00
New Mixed-Use Buildings (Commercial & Residential)		0	\$0.00
<b>BUILDING INSPECTIONS</b>			
Building, Electrical, Gas, Mechanical, Plumbing:			<b>NUMBER</b>
<b>TOTAL</b>			<b>1,074</b>
<b>LOCAL BUSINESS TAX RECEIPTS</b>			
		<b>NUMBER</b>	<b>TAXES</b>
New Business Tax Receipts		16	\$1,354.00
Renewed Business Tax Receipts		595	\$26,898.20

## **Code Enforcement Division**

- Code enforcement staff performed 142 inspections, responded to 5 public records requests, opened 76 new cases and closed 20 existing cases in September.
- The September 3, 2019 Code Enforcement Board Meeting was cancelled due to Hurricane Dorian.
- The Code Enforcement Board collected \$19,695.74 in unpaid fines and fees in September.

## **Planning Division**

### **September 2, 2019 City Commission Regular Meeting Actions:**

- Approved Second Reading of Ordinance 19-13 regarding Vacation Rental Registration.
- Approved Second Reading of Ordinance 19-21, Historic Preservation Ordinance Amendments.
- Approved First Reading of Ordinance 19-19, Amending Section 105-28.3.2 regarding City Policy on Green Building Certification Standards.
- Approved Resolution 19-29 amending the Certificate of Appropriateness document as required by the City's Historic Preservation Ordinance.

### **September 17, 2019 City Commission Work Session Actions:**

- Staff presented the following item to the City Commission for comments, questions and direction:
  - Comprehensive Plan Update – Transportation Element.

### **September 19, 2019 City Commission Regular Meeting Actions:**

- Approved Second Reading of Ordinance 19-19, amending Section 105-28-3.2 regarding City Policy on Green Building Certification Standards.
- Approved First Reading of Application DR LDO 19-14 regarding the Seaside Palms Twin Villas design review.

## **PARKS & RECREATION**

### **Parks & Recreation Administration:**

- Finalized documentation for the Program Plan of the Florida Communities Trust grant requirement for the Hammock Park land acquisition reimbursement.
- Conducted two weeks of the Citizen's Academy including a tour of the Parks on week 2 and the Martin Luther King, Jr. Recreation Center on week 3.
- Attended the full-day Leadership Retreat – Operation Next Level.
- Working with contractor to finalize permits for the new shade sails on the Sindoon Stage at the Dunedin Community Center and Weaver Park playgrounds.
- Selecting the lowest responsive bid for the replacement bridges at Hammock Park and preparing corresponding agenda item and budget transfer.
- Selected the replacement for Carol Karp's Senior Administrative Assistant position and necessary paperwork. Tammy Parker is scheduled to start on Wednesday, October 2, 2019.
- Continued work on the rate study for the Dunedin Marina taking into account the long-range capital improvement plan.
- Finalized preparations for the Stirling Links Golf Course workshop presentation.
- Prepared the commission agenda to award a contract for replacement playground equipment at the MLK, Jr. Recreation Center.
- Currently developing an RFP for a modular, prefabricated boardwalk system to be installed on Fern Trail in Hammock Park.
- Staff met with Iain Donaldson to discuss the logistics of the "Piper on the Pier" program.

### **Marketing:**

- Presented LiveWell Dunedin to the members of the Dunedin Council of Organizations (DCO).
- Promotion of the new Fall Magazine and programs and events with a photo slideshow on display at each Rec Center and promotions through the city website, eNews and social media.
- Printed and distributed the monthly Community Events Calendars (print and online), populated information on the city's website calendar and promoted through eNews and local newspapers. Continue to maintain online calendars with new information and revisions.
- Designed and printed various types of marketing materials for Fall/Winter events including posters, postcards, flyers, newspaper ads and banners.
- Continued maintenance of Department webpages including populating with new information, updating and reviewing content, digital photo editing, creating news stories, e-notifications, support, and troubleshooting.
- Continued to create, promote, and monitor Department new events, programs, and announcements through social media.
- Assisted with promoting golf cart access to city parks through printed rack cards, dedicated webpage, eNews and social media.
- Continued promotions and marketing outreach related to city building transitions (Dunedin on the Move) and advertising through various print and online methods including city website and social media.

#### **Special Events:**

- 1st Annual Stomp out the Stigma Superhero Walk, Run, Stroll held on the Dunedin Causeway had approximately 40 participants.
- Dunedin High School had two Cross Country meets. At the first meet, they had 30 teams participate with the DHS Boys Team taking 5th out of 21 scoring teams.
- Camp Gladiator hosted a Downtown Dunedin cleanup. 10 participants helped clean the Downtown corridor and Edgewater Park.
- Registrations for the Dunedin Tap Festival more than doubled this year. Although this was only the second year for this event, the festival has already attracted Florida tap dancers from other regions of the State. Dancers came in from Jacksonville, Lee High Acres, and other neighboring Counties to take advantage of the free event. Locally, its top registrations came from dancers in Dunedin, Palm Harbor, Saint Petersburg, and Tampa. This year, the Festival's Pioneer Park performances were moved from the afternoon to the evening and experienced a larger audience from spectators that came out just to enjoy the show. This year Fox News 13 featured the Festival live on Wednesday, September 11th from Patricia Ann Dance Studios. The footage aired with Public Figure Journalist Chip Brewster on the Tampa Bay 4:00 PM News Segment.
- Caring for Bahamas relief concert fundraised an estimated \$15,000. \$5,000 will be used for fuel for ships to take containers filled with donations to the Bahamas and the rest will be used to purchase much needed supplies such as building materials, generators, solar powered lighting, and containers to store water. They are looking for volunteers ages 14 and older to help at the warehouse during the hours of 9:00 AM to 7:00 PM; you can also call 1-954-496-1463 for ways to help. Warehouse address is: 802 N 12th Street, Tampa FL 33602. More information on ways to help is on the Caring for the Bahamas Facebook page. It will take James & Shawna 40 hours via their ship the 'Glory' to get to Freeport. The ship currently holds 8 containers full of donated items.



## Recreation:

### • **Community Center:**

- The Community Center had a total of 7 rentals that brought in 400 guests. This included City and Community meetings, 2 baby showers, a Birthday Party, a Free Health Seminar, a Dunedin Little League meeting, and a Whole Foods meeting for Store Manager interviews
- Our Fencing Club hosted a Fencing Tournament that brought in over 100 guests and participants. Fencers from all over Florida joined in this great event.
- Fencing began their September Beginner's program. A 10-week program offering lessons to participants ages 8 and up. Three Fencers partake in this program.
- Lifestyles Over 50 hosted a convention that brought in 100 people. A variety of vendors were present to advertise different activities and programming for people over the age of 50.
- The Toastmasters Club continues to meet every Monday evening helping patrons prepare themselves for public speaking, all at no cost. Each week sees around 15 people attend these meetings.
- Scottish Highland Dancing is a new program offered every Thursday from 6-7pm for children ages 5-12. This program is very new and we are waiting for new participants to register.
- Our Tiny Tots program and the new program, Prep 2 Play, are now being offered for children ages 3-6. Due to low enrollment, this month has been cancelled but hopes to pick back up in October.
- Our Dunedin Community Chorus has begun their 2020 season. Around 60 participants sign up to be a part of this traditional program.
- For the next two years, our Finance Department and Purchasing Department has made their home here at the Dunedin Community Center until their new building is complete.
- The Starlight Concert Series was another success. These concerts take place in Highlander Park. A new band performs every Friday in September showcasing their music skills. These concerts bring 150-250 in attendance each show.
- Employees are busy planning for the Halloween Happenings and all other special events that will be taking place in the next few months.

### • **Fitness Center:**

- Fitness Center visits and group exercise attendance totaled 2,775 for the month of September.
- Fitness/GEX class drop-in attendance: 63

- **Athletics:**
  - 22 athletic rentals were held in September.
  - Cross Country had 21 participants.
  - Over 88 people signed up for tennis.
  - Held NSA Softball Tournament on 9/28 & 29
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
  - Before/After School Program supervisory staff attended JWB training regarding GEMS data management system.
  - Staff completed Bloodborne Pathogens training per Before/After School Program licensing requirements.
  - Staff presented to Citizen's Academy members, providing insight and an "all access, back stage, VIP pass" on how employees are working daily to serve the public in the Parks and Recreation areas of Special Events, Youth Services, and the MLK Rec Center.
  - Youth Advisory meetings resumed; nine members returning, one position sent to Commission for appointment approval. Members to vote in new chair, vice chair and secretary during future meeting.
  - Staff hosted Parent's Night Out for youth ages 7-12 years. Participants enjoyed decorating cars, playing games, and eating treats before an epic drive-in movie on the big screen.
  - Staff finalized 2019-20 contract renewal and budget with JWB and Pinellas County School Board regarding Promise Time initiative at Dunedin and San Jose Elementary Schools. Promise Time is a program that extends the school day and offer children free tutoring and enrichment activities in order to boost their academic success.
  - Staff is now focusing on preparing and planning for programming/events including Holiday Camps, Halloween Happenings, Boat Parade, and Intergenerational Week.
  - Pinellas County Child Care License Board conducted licensing inspections Garrison Jones Elementary School which received 100% compliance.
- **Hale Activity Center:**
  - Held 47 adult classes & programs, with a grand total of 1,629 participants.
  - Hosted 4 meetings with an attendance of 28
  - Held the Luau Luncheon, which had 48 participants. The luncheon was sponsored by Davita Medical Group.
  - Held a public meeting on the New City Hall/Government Center with an attendance of 130.
  - Hosted 3 rentals with an attendance of 385.
  - Total attendance for the month of August was 2,242 visitors.
  - Hale Center staff honored 22 volunteers at the annual Volunteer Appreciation Breakfast.
  - Staff is planning and preparing for the Citizen's Academy, Boo Bingo, and Halloween Happenings.
- **Highlander Pool**
  - Total attendance for the month of September was 1,853.
  - Hosted 4 birthday parties, 1 after-hours rental, and 2 high school swim meets.
  - Hosted the annual Float-In Movie with 150 participants, completely selling out.
  - 4 Lifeguards completed Lifeguard training.
  - 14 sets of private lessons were completed.

**Parks:**

- Co-Hosted The Citizens' Academy at Fisher Little League.
- Obtained quotes for chain link fencing repairs for the batting cages at Fisher.
- Removed hazardous wooden light pole (with assistance from Streets Division) from field 7 at Fisher.

- Removed hazardous playground equipment from Amberlea Park playground (metal slide and 1 spring toy).
- Completed final field renovation on field 7 (cut out all edges, added clay where needed, re-built bullpen mounds, roto-tilled and leveled).
- Multiple chain link fence repairs at the Fisher Little League fields (especially fields 3 and 4).
- Used sand to top-dress low areas on all 4 fields at the Jerry Lake Soccer Complex and baseball field infields (fields 1-3 & 7) at Fisher.
- Completed trash removal and general clean ups throughout the Fisher/Highlander Complex.
- Prepped fields for 25+ games and 50+ practices.
- Removed invasive vines in John Hubbard Linear Park along Edgewater Dr.
- Trimmed Coontie palms along Palm Blvd.
- Shelled the Good Shephard parking lot
- Pressure washed the Dunedin Community Center
- Repaired the sides on the dump truck
- Prepared Elizabeth Skinner Jackson Park for basketball court resurfacing and new playground installation.
- Removed barricades and tables from Boxcar Downtown.
- Straighten and braced tree at Simon's Pub.
- Dropped and removed tree at Weaver Park.
- Mulched the Edgewater Park playgrounds.
- Provided logistical support for a variety of events and rentals, including Starlight Series, Dunedin Tap Project, Caring for the Bahamas, Float-In Movie, Homecoming Parade, and Citizens' Academy.
- Completed monthly safety checks of parks, playgrounds, and parking lots.

**Marina:**

- Marina's boat ramp users for September:
  - Resident Daily Ramp Users: 55
  - Daily Non-Resident Ramp Users: 49
  - Annual Resident Decals: 2
  - Non-Resident Decals: 0
  - Transient "visiting" Boaters: 18
  - Annual Parking Passes: 6
- The repair work on the day docks including welding of the aluminum ramp, replacing broken cleats, and removing damaged handrails is complete. Installation of new bumpers has been completed on 2 of the 3 day docks.
- The contractor has begun staging for the construction of the small boat ramp on the west side of the marina.
- Quotes are being obtained for placement of a railing along the commercial boat slips. The plan is to repurpose a portion of the existing Wood Street parking lot railing if possible.

**PUBLIC WORKS AND UTILITIES DEPARTMENT:**

**Engineering Division:**

**Utilities Section**

- **Water Treatment Plant – Design Build –**
  - The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high quality

potable water to the City of Dunedin's residents and customers. This is a Progressive Design-Build project which consists of two phases. Phase I, included pilot testing and establishment of a Guaranteed Maximum Price (GMP) for construction, is now complete. Phase II, recently awarded by the Commission, includes the detailed design, construction, commissioning and turnover to the City.

- In July, 2019, a small screw press pilot was operated to determine feasibility for sludge handling for the pretreatment system. The City is awaiting scope and cost information from the consultant to install a new sludge drying system.
- Construction has commenced and substantial completion is scheduled for Dec. 2020.
- **Lift Station 8 & 15 Emergency Diesel Pumps –**
  - These Emergency Diesel Pumps will automatically turn on in the event of a power outage, thus minimizing the need for wastewater staff to physically access the stations to respond to emergency power outages. In addition, the back-up pumps are designed to handle above normal flows to the stations during inclement weather, in an effort to minimize SSO's (Sanitary Sewer Overflows).
  - This project was awarded in March to Danus Utilities, Inc., in the amount of \$476,245. A Pre-Construction meeting occurred in late-April, with a "Notice to Proceed" (NTP) issued in mid-July. Shop Drawings/Submittals have been reviewed and approved, and the contractor has mobilized and commenced work.
- **Lift Station 20 & 32 Rebuild Project**
  - The City is planning to rebuild Lift Stations #20 & #32. Both lift stations are undersized, prone to overflow during heavy rain events, and are adjacent to a waterway. The rebuild of these lift stations will be appropriately sized, have emergency backup pumping, and will reduce the potential impact on public waterways.
  - The City advertised a RFQ for the design, bidding and construction services for the lift station rebuild. McKim & Creed was subsequently selected, and the design contract will be brought before the Commission for award in October.
- **Wastewater Treatment Plant SCADA System Upgrades –**
  - This project consists of upgrades to the City's existing PLC's and 'InTouch' application in the Advanced Wastewater Treatment Facility (AWWTF) and Collections system. The work includes: materials, installation, testing, and commissioning of existing Local and Remote Telemetry Units, PLC's, network equipment, power supplies, terminal blocks, wire, wire ways, surge suppression, cellular communication modems, mounting hardware, and computers.
  - Final design and completion of panel construction drawings and specification compilation was awarded to McKim & Creed. The design portion began in January and is 100% complete. The project is currently on hold for potential planning of a State Revolving Loan to fund the project.
- **Wastewater Lift Station #3 Force Main Replacement –**
  - This project will replace the aged force main from Lift Station #3, and make some modifications to the Lift Station wet well. The existing force main is cast iron and was originally installed in the 1960's. Failure of the aged pipeline (either by a pipe break or leak) would result in an unauthorized raw sewage discharge and present a public health hazard. The replacement force main will be HDPE and/or PVC pipe.
  - The project was awarded to GA Nichols Company on July 23<sup>rd</sup> for \$281,815.60.
  - A Pre-Construction meeting was held on September 5<sup>th</sup>, with a 'Notice to Proceed' (NTP) issued for October 7<sup>th</sup>.

- **Wastewater Lift Station #20 Force Main Replacement**
  - This project will replace the aged force main from Lift Station #20, which is constructed from a thin-walled PVC pipe that is prone to breakage. In addition, a portion of the forcemain is located under CR-1, which will be resurfaced by the County in the near future. Thus, replacement of the forcemain is required prior to resurfacing.
  - The project design, bidding and construction services will be brought before the Commission for award to McKim & Creed in October.
- **Wastewater Treatment Plant (WWTP) – Electrical System Upgrades**
  - The City intends to replace the Motor Control Centers (MCC's), switchgears, breakers, add localized generators and related electrical equipment at its WWTP, and the electrical equipment, starters, etc., at the City's 44 Lift Stations. The electrical equipment at the WWTP and lift stations have reached the end of their useful life and maintenance has become difficult to perform, with parts a challenge to acquire. Installation of this new equipment increases safety measures for operational and maintenance staff.
  - The draft of the basis of design report is expected to be completed in October; after which, detailed design will commence.
  - Design is scheduled to be completed by April 2020.
- **Wastewater Treatment Plant – Aeration Basin Rehabilitation**
  - The City is replacing the fine bubble diffusion system, all related piping, gaskets, valves, instruments, etc., required for the proper operation of the aeration basins at the City's WWTP. The fine bubble aeration systems at the WWTP have reached the end of useful life and require replacement. Installation of this new equipment increases reliability and operability of the system.
  - The City awarded the project to WPC Industrial Contractors in the amount of \$745,943. A Pre-Construction meeting will be held in October, with construction expected by the end of 2019.
- **Wastewater – Beltrees Street & Eagle Lane Sanitary Sewer Extension**
  - The City is extending sanitary sewer service on Beltrees Street, between 2<sup>nd</sup> Avenue and 3<sup>rd</sup> Avenue, and on Eagle Lane, between Birdie Lane and Curlew Road. These extensions will add customers and allow for abandonment of existing septic systems.
  - The City completed design and permitting internally. The project will be bid in October. Award is expected in November, with construction starting by the beginning of 2020.

#### **Roadway Section**

- **Fenway Crosswalk** – This Edgewater Drive crossing has been approved by the FDOT. Staff subsequently requested and received quotes from 3 contractors. A Purchase Order for the work was issued in September.
- **Milling & Overlay** – The 2019 annual paving contract bid was opened on September 24<sup>th</sup>, with a low bid of \$823,217 received from Gator Grading & Paving LLC. An award recommendation is scheduled for the October 15, 2019 Commission meeting. Once approved, the bid requirements will be finalized and a Notice to Proceed issued, with work anticipated to begin in January of 2020.
- **Crack Seal, Micro Surface and Full Depth Reclamation** – This project is complete and final payment was made in September.
- **Preparation of FY20 Pavement Management Program** – Staff is in the planning stages for fiscal year 2020 brick, milling, paving, crack seal, micro surface and FDR contracts. A section of Santa Barbara has been prioritized for brick street restoration; staff issued a work order in September for geotechnical testing of the underlying base/soils. Results will be used for design and estimating costs. Other asphalt streets and roads segments will be identified using

the City's Agile Asset software.

### **Drainage / Interdepartmental Support**

- **Dunedin Pines** – The 'in-house' design of this drainage / sidewalk project is complete and has been turned over to Public Services for planned construction this Fall. Curbing, sidewalks and underdrains will be added to portions of the neighborhood.
- **Marina Sediment Removal Project** – Phases 1 and 2 (regulatory approvals) are complete. The City received an FDEP Exemption Verification to dredge the channel and marina basin to the previously approved (2003) bottom elevations. The ACOE has approved their permit; a condition of the FDEP exemption is that sediment material must be hauled to a landfill, as it exceeded residential threshold limits for disposal. Staff has received a scope and fee from Wood, Inc. (consultant for Phases 1 & 2) to provide construction plans, bid document development and construction phase services. Approval of the award is scheduled for the October 15, 2019 Commission meeting.
- **Marina Boat Ramp Replacement** – The former western concrete boat ramp to the Sound had been damaged by loss of beach and wave erosion undermining the ramp, resulting in the need for replacement. Staff submitted and received an Exemption Verification from the FDEP that allowed for removal and replacement with a ramp of similar size and location without permitting. Demolition of the existing ramp was completed by staff from the Public Services Division in mid-January. The project was awarded to Midcoast Marine LLC. Construction is scheduled to begin the first week of October.
- **Idlewild Ditch Project** – This project will address erosion and sediment issues affecting adjacent properties, and the City maintained ditch system. The SWFWMD (regulatory agency) permit application was approved in February. The Timm Group Building & General Contractors was awarded the construction contract (\$240,115) at the June 4<sup>th</sup> Commission meeting. Stormwater construction began on September 4<sup>th</sup>, and is expected to be completed by mid-October. Adjacent sidewalk replacement impacted as a result of construction will follow thereafter. Entry into the park in this area will be closed during construction.
- **Hammock Park Bridge Replacement** - This project will replace two existing wooden bridges over the east / west drainage ditch (Channel A) with aluminum bridges. These wooden bridges are in need of replacement. Bids were received on August 27, 2019 and recommendation of award is scheduled for the October 15, 2019 Commission meeting.

### **Development**

- **Site Infrastructure / Development Review Participation:**  
Projects discussed / researched as part of DRC meetings – (1)  
Site / Infrastructure plan sets reviewed – (2)

### **Public Services Division:**

#### **Streets Section**

- Continued new installations and repair of concrete sidewalks (590 SF).
- Regraded shell roadways on Victoria Drive / Winding Creek
- Removed/replaced military and event banners.
- Staff continues right-of-way tree trimming in Lakewood Estates subdivisions.
  - Trimmed and hauled tree canopies for roadway clearance Citywide
  - Trimmed hardwood trees and palms (22.7 tons hauled).
- Continued Traffic Sign & Post maintenance Citywide:
  - Manufactured (97) new signs, and replaced (17).
- Fabricated and installed (70) Golf Cart signs for new City Ordinance.



- Repaired utility cuts for the Water and Wastewater Divisions (12 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (113.2 tons hauled).
- Screen dirt and hauled 28.7 tons of excess dirt spoils to landfill
- Assisted Facilities with moving of staff to the MLK and Elliot rooms
- Prepared for Public Services Citizens Academy presentations
- Provided Special Event support – Sunset Music Series

### **Stormwater Section**

- Continued slope ditch mowing
- Continued ROW mowing
- Continued residential street sweeping activities
- Continued catch basin repairs Citywide (5).
- Assisted pipelining contractor at 986 Lexington Street



- Cleaned catch basins during rain events
- Continued residential street sweeping activities:
  - Hauled 19.1 tons / 24 cubic yards of street sweeping debris to the County landfill.
  - Hauled 6.2 tons / 9 cubic yards of catch basin debris to the County landfill.
  - Hauled 4.7 tons / 9 cubic yards of CDS debris to County landfill.
- Continued ditch maintenance Citywide.
- Prepared for Public Services Citizens Academy presentations
- Assisted Facilities with moving of staff to the MLK and Elliot rooms
- Continued stormwater pipe maintenance and repairs Citywide.

### **Stormwater Program Coordinator**

- Coordinated data collection required for the upcoming MS4 Annual Report with all City Departments. Began receiving data to fulfill requirements of the MS4 Annual Report.
- Participated in the Dunedin Citizens Academy (CA) Public Services presentation. Stormwater education pertaining to water quality and debris sampling was presented to the CA students.
- Collected/organized all required data for the CRS audit pertaining to Stormwater Maintenance.
- Addressed comments received on draft Stormwater Subelement of the Comprehensive Plan.
- Attended the Local Mitigation Strategy Working Group meeting.

- Attended the quarterly SAC October meeting and presented on the upcoming Stormwater Master Plan Work Session, the Pioneer Park Conceptual Plan, and the 2019 SAC education initiatives.
- Attended Staff and vendor meetings pertaining to the Pioneer Park Conceptual Plans.

**Facilities Section**

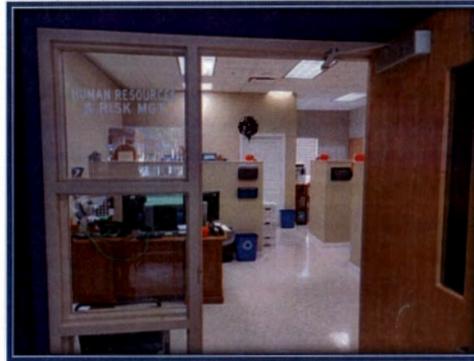
- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters Citywide in City facilities on a monthly cycle.
- Built-out the Community Center Elliott Room and relocated the Finance Department.



- Participated in the 2019 Citizen's Academy



- Built-out the MLK classrooms and relocated the HR Department and Utility Billing Section



- Setup Public Services EOC for Hurricane Dorian
- Setup and worked the Starlight Concert series concerts
- Setup and worked the Benefit for Bahamas concert event
- Repaired damaged rail for Magna Grip system at Fire Station 60
- Continue HVAC apprenticeship and internship programs with Pinellas Technical College
- Responded to maintenance requests Citywide, as needed.

**Solid Waste & Recycling Division:**

- Commercial & Multi-Family recycling:
  - Staff continues to assist multi-family and commercial customers who are contracted with Private Haulers to resolve service concerns, and assist in program implementation.
  - Staff continues to assist unincorporated residents with private market vendor information.
- Staff presented to the Citizen's Academy to educate Dunedin residents about the internal operations and programs within the division. Attendees were able to watch a demonstration of how a claw truck and rear loader service truck operates.



- Staff participated in the 2019 Safe Walk to School Day at the Dunedin Public Library with Dunedin Elementary. A garbage truck was displayed, and students were allowed to hop up in the cab. Staff distributed Safety Activity books, and flashing buttons for students to wear while walking to or from school.



- Future Outreach Events
  - Reduce, Reuse, Recycle – Saturday, October 5<sup>th</sup>, 2019 at the Dunedin Public Library from 11:00 AM – 12:00 PM. Event information can be found at: <https://www.dunedingov.com/Home/Components/Calendar/Event/32846/144>

**Sustainability Program Coordinator:**

- Staff attended Dunedin's Principals meeting to inform school administrators and personnel about sustainable programs available for schools and student participation. The Committee on Environmental Quality (CEQ) and City partnered to create the 1<sup>st</sup> Annual Dunedin Green Scene School Challenge. All Dunedin public students are eligible to participate in the challenge of reducing waste in their community. For more information, contact Natalie Henley at [nhenley@dunedinfl.net](mailto:nhenley@dunedinfl.net) or 727-298-3215 x1324. Future information will be made available under the Dunedin Green Scene Page: <https://www.dunedingov.com/city-departments/public-works-utilities/solid-waste-recycling/green-scene>
- Installation of new electric vehicle (EV) charging stations via the Duke Energy Park & Plug Program has commenced. Staff continues to coordinate with Duke Energy and NovaCHARGE on various installation sites and details. EV Charging Stations have been installed and designated in the parking lot adjacent to City Hall.
- The planning process for the City's 'Ready for 100' Renewable Energy commitment has begun. Staff is currently working on a timeline that will incorporate several listening sessions, planning meetings, and various workshops in the months to come. Staff is coordinating with neighboring cities and the County to collaborate on implementation strategies for reaching the City's 'Ready for 100' goals.
- The City is excited to announce that Dunedin residents have worked with Mission Blue to designate the Florida Gulf Coast as the newest Hope Spot! This means more education, research, and protection will come to these natural resources. This was formally announced during the October 3<sup>rd</sup>, 2019 Commission meeting. The new designation will be celebrated with a formal Gala at the Fenway Hotel on Friday, October 25<sup>th</sup>; for event tickets visit: <https://bluegreenconn.org/>. Celebration and activities will continue the following day, October 26<sup>th</sup>, in downtown Dunedin. Downtown activities include Hope Spot Science Talks, a City Ceremony, Mad Science, Think and Drink, and Prizes! For more information, visit: <https://www.dunedingov.com/Home/Components/Calendar/Event/32844/922?curm=10&cury=2019>
- On September 24<sup>th</sup>, staff coordinated with the Committee on Environmental Quality (CEQ) to hold a presentation on Florida's Changing Climate at the Dunedin Community Center. Guest speaker, Susan Glickman – Florida Director of Southern Alliance for Clean Energy, presented on climate change challenges, sea level rise projects, and solutions to the climate crisis.





- The month of September was designated as *Drive Electric Dunedin* and the week of September 14<sup>th</sup> – 22<sup>nd</sup> was designated as *National Drive Electric Week!* To celebrate this, the Cities of Dunedin and Oldsmar co-hosted the event: *Drive Electric Tampa Bay* on Saturday, September 21<sup>st</sup> in Oldsmar. Residents from the area and visitors from around the state came to celebrate and partake in the electric car exhibit, green market, sustainable vendor booths, and electric vehicle test drives.



- Outreach events:
  - Reduce, Reuse, Recycle – Saturday, October 5<sup>th</sup>, 2019 at the Dunedin Public Library from 11:00 AM – 12:00 PM. Event information can be found at: <https://www.dunedingov.com/Home/Components/Calendar/Event/32846/144>

## **Wastewater Division:**

### **Plant Summary**

- **Wastewater Treatment flows:**

○ Influent Average Daily Flow:	4.809 Million Gallons
○ Influent Monthly Total Flow:	144.277 Million Gallons
○ Reclaimed Water Average Daily Flow:	3.541 Million Gallons
○ Reclaimed Water Monthly Total Flow:	106.219 Million Gallons
○ Final Effluent Average Daily Flow:	1.294 Million Gallons
○ Final Effluent Monthly Total Flow:	38.834 Million Gallons
- **Maintenance and Repairs:**
  - Contractor – C & T Contracting Services was onsite and replaced 5 – Inline 12” check valves for the new blowers in Facility #13 (blower room). Contractor also removed damaged concrete and reformed and poured two cubic yards of concrete around sludge pit #2, Facility #12.
  - Contractor – Insource Solutions was onsite making repairs to existing the Wonderware SCADA (Supervisory Control and Data Acquisition) monitoring system.
  - Contractor – Warner Tree Service was on site trimming trees around the main Administration Building, and Facility #2.
  - Maintenance replaced broken guide wheels on Parkson RDT (rotary drum thickener) 100 Biosolids thickener, Facility #12.

- Maintenance replaced a five horsepower Anaerobic #2 tank mixer at Facility #5.
- Maintenance replaced drive motor tubing's and occlusion ring on the Wallace & Tiernan chlorine analyzer #2, Facility #16.
- **Compliance:**
  - August 2019 Discharge Monitoring report submitted to FDEP via EZDMR; [No Issues].
  - The annual Discharge Monitoring Report-Quality Assurance (DMRQA) Study (#39) through EPA is underway with outside contracted laboratories (Advanced Environmental Laboratories [AEL] and Marinco). This is an EPA requirement/study to evaluate the analytical ability of the contracted laboratories that we use to perform our environmental analyses, per our NPDES permit. Submitted report to EPA. [No Issues].
  - Submitted FDEP (Florida Department of Environmental Protection) Wastewater Plant permit renewal to the Department of Environmental Protection in September 2019.

### **Collections Summary**

- **Scheduled repairs:**
  - Extended lateral 31 LF at M/H (manhole) #44.
  - Lateral repair performed at 2230 Demaret Drive.
  - Responded to citizen blockage calls (34) & daily utility field locates of sewer/fiber optics.



- **Vac / Cleaner Truck:**
  - Cleaned with Vac Truck in Grid #s SE34, SE25, NW35, and NW26.
  - Continued cleaning trouble spot list – M/H #73, 68, and 71.
  - Followed up by applying ROOTX (root killer) in sewer mains that were televised and found to have roots blocking flows.
  - Cleaned wet well at LS (lift station) #34.
  - Total cleaned: 3,949 lineal feet (LF) and applied ROOTX in 1,908 LF of sewer mains.
- **TV Truck:**
  - Continued to follow up on TV inspections of mainline root control list and working on generating follow up ROOTX work orders.
  - Installed a new 150 LF cable on both mini scouts.
  - Searched for Infiltration/Inflow (I&I) in the areas of LS's #31 and 32.
  - Repaired 4 M/H's.
  - Assisted Stormwater and televised 278 LF of storm line in addition to water probing.
  - Total televised: 9,761 LF with 33 set ups and installed 4 sectional liner repairs.



• **Lift Stations:**

- LS #21 – replaced pump #1 and pump # 2 with new pumps.
- LS #27 – replaced pump # 2 with a new pump.
- LS #35 – replaced battery connections in RTU (remote terminal unit).
- Continued checking telemetry on computer and printed reports daily.
- Continued preventative maintenance:
  - Exercised valves; Cleaned out check valves and wet wells; Grounds keeping, checked high floats in stations, etc.



(Old Pump)



(New Pumps)

**Water Division:**

**Water Production**

• **Production Numbers:**

- |   |                         |
|---|-------------------------|
| ○ Average Daily Potable Water Production: | 3.74 Million Gallons    |
| ○ Monthly Potable Water Production:       | 112.18 Million Gallons  |
| ○ Annual YTD Potable Water Production:    | 1018.30 Million Gallons |
| ○ Annual YTD Rainfall:                    | 52.13 Inches            |
| ○ Monthly Rainfall Total:                 | 1.63 Inches             |

• **Maintenance:**

- Operators continued normal PM program on plant equipment.
- Operators have installed a temporary sludge holding tank to reduce arsenic levels in Wastewater sludge.

• **Noteworthy Events:**

- The plant operator's temporary sludge hauling fix has greatly reduced the Wastewater Treatment Plant (WWTP) Arsenic issue.
- OCI / Wharton-Smith construction activities continue at the Water Treatment Plant.

- Water Division participated in the Citizen's Academy.
- Ryan Kelly completed FDEP (Florida Department of Environmental Protection) licensing as a Drinking Water Plant Operator.

### **Water Distribution**

- **Maintenance and Repair** – The annual backflow testing program is 88% complete, with approximately 7,411 backflows tested for the calendar year. The large meter program is 100% complete, with 98 large meters tested for the calendar year. This year, the Hydrant Program has installed 1 new hydrant, repaired 25, replaced 4, painted 226, and flow tested 238. During this time period, the Valve Program exercised 128 valves. For the year; the Valve Program has installed 3 new, replaced 1, repaired 5, and exercised 1,138 potable and reclaimed distribution valves.

### **Wellfield**

- Check valves for Well's #6, #31, and #86 have been received.
- City Staff is preparing a service authorization for Ardurra (*formerly King Engineering*) for design services to renovate Well #1 with a new pump/motor, piping, and electrical features.
- The City is requesting quotes for a new pump for Well #11.
- Arry's Roofing has completed the installation of the new roof for Wellhouse #28.

### **LIBRARY**

- 543 people visiting the Branch Library at the Community Center
- Notary Service at Library –15 stamps
- Delivered 96 items to 16 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 198.25 hours of their time
- Adult Volunteers donated 179.25hours of their time
- 364 patrons utilized the study rooms
- 141 seeds packets "checked out"
- E-books checked out – 2304
- E-audiobooks checked out – 1125
- Interlibrary loan books obtained for Dunedin Patrons – 49 books
- Proctored 2 exams
- 25 DVDs/CDs cleaned and put back into circulation
- Webinars: Neuroscience of the story, patron data & privacy, mobile apps for homework, harnessing the power of kindness, becoming a dementia friendly library, weeding 101, Lynda.com, management skills, TBLC delivery, Public Speaking, More Efficient Workspace,
- Staff attended the following meetings: Commission Meeting, Weekly City Department Head Meeting, weekly Library Management Team meetings, Friends of the Library meeting, Pinellas county Schools ESOL, Youth Services special interest group, School Advisory Committees at Garrison Jones and Curtis Fundamental, Leadership retreat,
- Partnership with Dunedin Fine Art Center on their library collection
- Set up new online service Niche Academy
- Met with Newsbank rep on services
- Staff delivered donations to Dunedin Cares
- Online resources Kanopy and Hoopla had record usage for the month
- Hosted Friends of the Library Pop Up Sale
- Worked with Friends of the Library on 2020 calendar
- Staff Meeting with guest from Voter Registration

- Area created with old Blue Jay Stadium seats and artist partnership with Tampa Bay Library Consortium
- Held interviews for Library Aide and Senior Librarian positions

**STATISTICS**

Door Count	24,448
Total Transactions	84,299
Average Circulation Per Hour	153.72
Adult and Youth Programs	136
Program Attendance	2595
Internet Usage (Adult & Youth)	2591
Wireless Usage	1553

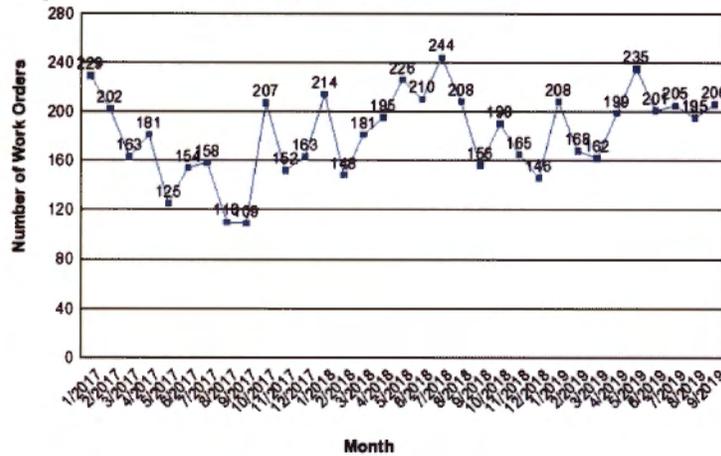
**INFORMATION TECHNOLOGY DEPARTMENT:**

***IT Services Help Desk Requests for the Month of September, 2019:***

<i>Monthly Ticket Counts</i>	
Tickets Created	206
Resolved Tickets	182
Open Tickets	143
Malware Tickets	0

<i>Tickets by Priority</i>	
Critical Tickets	4
High Priority Tickets	19
Low Priority Tickets	183
Project Tickets	0

***IT Services Help Desk Requests YTD for 2017-2019:***



- During the month of September 2019, IT Services received 206 new on-line help desk support tickets. IT Services is averaging approximately 192 system generated help desk ticket per month and the department receives over 200 support-related phone calls and emails each month.

***On-Going IT Projects:***

- **ERP (Enterprise Resource Program)** – This capital improvement project is replacing the City’s current financial, HR and time-keeping systems. In July of 2017 the City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashing and a citizen self-service portal. The proposed time line for all phases of this thirty-three month project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	November , 2017	April, 2019
Phase 2 - ExecuTime Time & Attendance	November, 2017	August, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	May, 2018	December, 2019
Phase 4 - MUNIS Payroll/HR (Migrate from HTE/NavLine)	January, 2019	January, 2020
Phase 5 - MUNIS Work orders, Fleet & Facilities Management	January, 2020	December, 2020
Phase 6 - MUNIS Utility Billing	January, 2020	December, 2020
Estimated ERP Project Completion Date	January, 2021	

**Phase 1** of the ERP solution started in November of 2017. This phase is the Financials system. The City's Finance Department has completed the installation and conversion of this phase of the project. As of April 16, 2019 the City went live on the new financial system. In August, the Train Database for the ERP was upgraded to version 2018.1. The Purchasing Section invited staff from each department to test the new version upgrade to compare to the Production Database that is using version 2017. After initial testing is completed, the City will schedule the other two ERP databases of Production and Test to be upgraded as well. In mid-September, the members of the Finance Department will partake in "Year End Training" on the new ERP. This training is necessary so that the Finance staff will know how to process the fiscal year end tasks to prepare the new ERP for the Fiscal Year 2020 budget.

**Phase 2** of the ERP solution started in November of 2017 and went live in August 2018. This phase is the ExecuTime Time & Attendance module. Staff from various departments were involved in the test pilot group and simultaneously worked on both the new and old time keeping systems. New touch-screen time clocks with magnetic card readers were tested and will be installed in November. The new mag-cards will allow the employee to "swipe" their card for clocking-in and out during the day. Should the City implement a mag-card reader system for door access throughout their facilities, the same employee mag-card can be used on the building doors. This will provide a means of security for the employee and the City to gain access into a building. The City's IT Department is currently planning for a version upgrade to ExecuTime in the next couple of months.

**Phase 3** of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This system will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. Data and process analysis are currently being implemented for this project to build the infrastructure. Phase 3 is planned for an 18 month implementation and is expected to go-live in mid-December of 2019.

**Phase 4** of the ERP solution includes the Human Resources, Payroll and Applicant Recruiting/Tracking modules. The official kick-off of this event was held on January 22, 2019. This module will incorporate an Employee Self-Service aspect that allows City staff to remotely access their personnel records, make changes to deductions, and update their personal information, as well as accessing and printing all pay statements and forms via the online portal. The Applicant Recruiting/Tracking module will allow candidates to apply online for City jobs and track their progress. The go live date for Phase 4 is scheduled for early January of 2020.

- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.

- **IT Hardware Equipment Replacements** – The City has adopted a five year cyclical replacement for its desktop computers, laptops and network devices. The IT Services staff have been deploying the one hundred twenty (150) desktop computers, laptops, tablets and network switches that are all scheduled for replacement in 2019.
- **Intranet Website**– In collaboration with various other departments, the IT Department is working on a secure Intranet website for employees to access outside of the City's network. An intranet is a private network accessible only to City staff. Generally a wide range of information and services from the City's internal IT systems are available that would not be available to the public from the Internet. This Intranet site will allow City staff to access employment-related information from any internet browser that is traditionally only available while logged into a City computer. There are 5 essential purposes of a City Intranet:
  1. *Deliver employee content*
  2. *Be a key communication tool*
  3. *Enable collaboration amongst City staff and departments*
  4. *Support the culture of the City*
  5. *Create efficiencies through supporting business activities*
- **Font/Size and Signatures in City Email Accounts** – The IT Department will be implementing a group policy where all City email accounts use the official character font of Arial and the font size of 12 in all email correspondence. In addition, all staff will be provided with instructions on how to create signature lines in their email accounts that follow a standard business practice.
- **IT Policies and Procedures** – The IT Department is currently updating all of the computer usage policies and procedures to coincide with the current software versions and changes in technology. Items such as internet usage, computer file storage, email usage and USB device connectivity will be included in the updated documents. Employees will be required to sign a document that they have read and understand the policies.
- **Relocation of Staff** – The IT Department is working on the pre-planning of moving and installation of data and telco communications for the staff located in the Municipal Services and Technical Services Buildings. Those staff will be relocated to other office space for the demolition of those buildings. This project includes coordinating the move, disconnection and new installations of data and telecom lines with six separate vendors within six different locations. Each telco vendor has a specific role for this project. IT staff are also purchasing new network equipment for those various locations and moving existing equipment from an existing facility into the new location for the staff being relocated. IT staff also have to coordinate each office move with each department that is moving and with the City's Facility staff that are involved in the build-outs of temporary office space for the staff. The planning, scheduling, coordination and physical work to be performed by the IT staff for this project will be by far one of the most vital and complex projects ever undertaken by the City. Without the IT staff overseeing the communications aspect for the entire relocation project, the City would not be able to move forward with the construction of the new City of Dunedin Government Center in a timely manner. The relocation of staff, the demolition of the existing buildings and the construction of the new facility all rely on the IT Department handling these tasks in a few short months' time.
- **New PRI Telephone Circuits** – The IT Department is working on the installation of new PRI telephone circuits to be located in the current Data Center in the Public Services Building. Those telco circuits will replace the existing circuits located in the Technical Services Building that will be demolished in October. Once those telco circuits are installed, the existing 192 phone lines at the Technical Services Building will have to be ported over to the new circuits and tested to make sure they continue to work properly. Once the lines are proved to be functioning properly, the IT Department will coordinate the disconnection of the old telco

circuits. This must all be accomplished before the old buildings are demolished in preparation of the new Government Center Building that is being planned.

- **Fiber Cabling Project for Relocation of Staff** – The IT Department is working on various scenarios for the installation and relocation of the City's fiber optics cabling for the upcoming demolition of the Municipal Services and Technical Services Buildings. Once the staff are relocated from those buildings, the IT Department will coordinate the "cutting" of the existing fiber cabling in those buildings and having them "spliced and "fused" at the point of entry at the street. This fiber cabling is the main data line that provides the City with internet and phone lines. The splicing and fusing of the fiber cabling will allow the City to continue its operations for network access, internet and phone support internally to the City staff and for to the public. Once the new Government Center Building is constructed, the IT Department will coordinate the task of connecting this fiber cabling into the new building.
- **Fiber Cabling Project for EOC Building** – The IT Department working in conjunction with the Fire Administration and Public Works Department on the installation of new fiber optics cabling from the City's current Data Center to the location of the new Emergency Operations Center (EOC) Building that will be constructed next to the Fire Station #62 on Belcher Road. This fiber cable project will include connectivity to several other City sites that include: the future Parks & Recreation Maintenance Building to be located in the Englebert Sports Complex site located off Solon Avenue, the Water Tanks on Belcher Road and connection to Fire Station #62 on Belcher Road. This cabling project will also allow for future fiber cable installations that will allow for redundant network connectivity to the existing City facilities around the Dunedin Community Center on Pinehurst Road and Fire Station #61 on Michigan Blvd. This project will also allow for a redundant network connectivity for all of the City facilities located on Virginia Street that include the Water Tanks at Jerry Lake, the Fleet and Solid Waste Buildings as well as Fire Station #60 and the Fire Admin Building.
- **Fiber Cabling Project for New Government Center Building** – The IT Department is working on various scenarios for the installation and relocation of the City's fiber optics cabling for the upcoming construction of the new City of Dunedin Government Center Building. This new building to be located on the existing site of the City's Municipal Services and Technical Services Buildings will house a secondary Data Center for redundancy purposes. The new building will allow for three points of entry for the City's fiber optics cabling as opposed to the single point of entry that now exists in the Technical Services Building.



**Completed IT Projects:**

- **Telephone System Upgrade** – During early May, the IT Services Department implemented an upgrade to the City's current telephone system. This project included an upgrade to the existing phone servers and services only, while retaining the telephone desk sets to save costs.
- **Fiber Cabling Project for Water Treatment Plant Upgrade** – The IT Department in conjunction with the Public Works Department has installed new fiber optics cabling along the service road next to the Water Treatment Plant. This new fiber cabling was bored four feet underground and is currently the main fiber line that feeds from the City's Data Center to the rest of the City

### **Future IT Projects:**

- **ERP Project Phases 5 and 6** – The IT Department is working on the pre-planning stages for the upcoming additional phases to its ERP project solution in 2020. The ERP Phases 5 includes the Global Works Orders, Fleet and Facilities Management modules and the ERP Phase 6 which includes the Utility Billing module, are both slated for an implementation start date of January of 2020. Both Phases 5 and 6 are anticipated to be completed by December of 2020. The implementation and training of each ERP Phase requires the cooperation and collaboration of staff from every City department.
- **MS Office 2019** – The City has purchased the Microsoft Office 2019 software licenses to replace the aging version 2010 that will no longer be supported after October 12, 2020. MS Office is used for the City's word processing, email, spreadsheets, and presentation materials. The IT Department will be searching for a vendor to provide hands-on training to employees on using the new version 2019.
- **Cyber Security Training** – The IT Department will be developing a curriculum to provide required hands-on training for all City employees to help them understand the issues with ransomware, cyberattacks, hacking and other computer-related threats. This training will provide instruction on how to recognize threats, how to handle them and how to avoid exposure to protect the City's information technology assets. To help prepare for the training sessions, City IT staff have been attending bi-weekly cyber security training seminars being held by the Florida Local Government Information Systems Association (FLGISA). The City network team will be attending an onsite cyber security training symposium in Plant City in September of 2019. This conference being led by Tyler Technologies, the City's ERP vendor.
- **Fiber Cable Audit** – The City's has over 12 miles of its privately-owned fiber optics cabling that was installed at various stages over the past 20 years. The IT Department will be seeking vendor support to perform a physical inspection of the City's entire fiber infrastructure to help determine the condition and location of the fiber cabling for future projects.



### **FINANCE**

- Neared completion of Charge Code setup in anticipation of EnerGov module of the Tyler ERP
- Successfully completed relocation of offices to the Community Center
- Interviewed for the open Staff Accountant Position
- Created a working upload template for Munis J/E's
- Staff participated in Munis End of Fiscal Year training sessions (3 days). While having on-site access to a Munis Staff person, Finance was able to resolve two major issues. The first being how to merge or correct G/L account that have already had transactions posted. The second being the sudden onset of the inability to upload Utility Billing refund requests from the old H-T-E system into Munis
- Held preliminary planning session for End of Fiscal year tasks
- Completed the auditor's "client demand list" of all transactions for the 13 control tests as required so they can begin their fieldwork
- Initiated the process of selecting a new credit card processor that is compatible with Munis. Current processor (Click2Gov) is owned by the provider of our old software (H-T-E) and not surprisingly, does not support Munis integrations

### **CURRENT BID & RFP STATUS LIST**

#### **ACTIVE ON THE STREET**

N/A

### **RECENTLY AWARDED**

- RFQ #19-1124 is titled "Engineering Design Services for SR-580 Pipeline Rerouting and County Interconnection. This work was awarded at the September 17, 2019 City Commission meeting.
- RFP #19-1132 is titled "Auditing Services." The City Commission awarded this contract at their September 17, 2019 meeting.

### **SCHEDULED FOR CITY COMMISSION DISCUSSION**

- RFQ #19-1133 is titled "Lift Station #20 and #32 Rehabilitation." Submittals were accepted until 2:00 pm Wednesday, June 26, 2019. The item is scheduled for discussion at the October 15, 2019 City Commission meeting.
- Bid #19-1134 is titled Construction of an EOC/Fire Training Center." The item is scheduled for discussion at the October 15, 2019 City Commission meeting.
- Bid #19-1138 is titled "Hammock Park Bridge Replacement." The item is scheduled for discussion at the October 15, 2019 City Commission meeting.

### **UNDER EVALUATION**

- RFP #19-1131 is titled "Dunedin Marina Retail Space Lease." Submittals were accepted until 2:00 pm Wednesday, July 10, 2019. The City is negotiating with the selected company.
- RFP #19-1139 is titled Loan Administration/Compliance Services for a State of Florida DEP SRF Loan." Submittals were accepted until 2:00 pm Tuesday, August 27, 2019. The evaluation process is underway.
- RFP 19-1140 is titled "City Attorney Services." Submittals are due at 2:00 pm Thursday, August 29, 2019. The evaluation process is underway.
- Bid 19-1141 is titled "Mill & Overlay on Various Street Locations in Dunedin, FL." Bids were accepted until 2:00 pm Tuesday, September 24, 2019.

### **UNDER DEVELOPMENT**

City of Dunedin Beltrees Street and Eagle Lane Sanitary Sewer Expansion.

Hammock Park Fern Trail Boardwalk

### **BUDGET**

- Attended on-site Munis training for New Fiscal Year budget.
- Was able to successfully export from H-T-E the 2020 budget that was input by all departments and then create a Munis import template for the 2020 budget. Using advance Excel features was able to convert the H-T-E output format into the Munis import format, including having Excel automatically convert the old account numbers into the new Munis account numbers. Successfully imported the 2020 budget into Munis which saved scores of hours of re-keying the figures in Munis.
- Set up the Project Budget system in Munis. Began working on an efficient method of getting the Project budget amounts installed in Munis.
- Held public hearings to adopt the FY 2020 Operating and Capital Budget.
- Filled out and certified state forms for TRIM compliance.
- Hurricane Irma update:
  - Reimbursements received in September 2019: \$651,686.
  - Total reimbursements received to date: \$831,531.

#### **Sept 2019 CRF**

Early CRF Payoffs: 2 totaling \$1,350.72

New CRF Loans: 1 totaling \$1,828.97

CRF paid at install: None

CRF reaching full amortization: 55

**HUMAN RESOURCES**

• **Recruitment & Selection:**

- Total applications received: 125
- Ongoing Positions Posted:
  - Lifeguard I & II positions are seasonal and open until filled.
  - Recreation positions are seasonal and open until filled.
- Re-Posted Positions
  - Accountant/Financial Analyst, Open Until Filled
- New Positions Posted:
  - Firefighter/Paramedic
  - Solid Waste Driver/Loader
  - Technical Coordinator (Internal)
  - Transportation Traffic Engineer
- Positions in the Selection Phase:
  - Accountant/Financial Analyst
  - Code Enforcement Inspector
  - Library Aide
  - Parks Maintenance Worker I (3 Openings)
  - Parks Maintenance Worker II
  - Parks Maintenance Worker III
  - Public Service Maintenance Worker I (2 Openings)
  - Recreation Leader III
  - Senior Librarian
- Employees hired during September:
  - Joshua Gibson- Parks Maintenance Worker I 9/9/19
  - Alexandra Simpkins- HR Specialist 9/16/19
  - Stephen Hoy- Wastewater Service Worker 9/18/19
  - Jason Judd- Wastewater Plant Operator 9/23/19
- Employee Promotions during August:
  - Caitlin Hastings-Technical Coordinator 9/30/19

• **Employee Benefits:**

- Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for September was \$ 181,838.65, which was 21% less than August’s totals. The average weekly claims for September were \$36,367.73.
- Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

Humana Vitality Status as of 9/30/19

	<b>Employee Count</b>	<b>Participation Level %</b>
<b>Platinum</b>	91	31%
<b>Gold</b>	31	11%
<b>Silver</b>	43	15%
<b>Bronze</b>	68	23%
<b>Blue</b>	57	20%
<b>Total Eligible Employees</b>	291	100%

• **Family Medical Leave Act (FMLA):**

- Number of Employees with approved/pending FMLA: 15 - (Regular - 3, Intermittent – 12, Pending - 0). Number of new requests in August: 0

• **Other (Non-WC, Modified Duty)**

- Number of employees currently working on a modified schedule (some restrictions) – 0
- **Records Requests:** Number of Records Requests processed: 1
- **DROP (Deferred Retirement Option Program):**
  - Number of Employees in DROP: 19
  - Employees who entered DROP during September: 1
- **Performance Management:**
  - Number of Disciplinary Actions: 0
- **Employment Separations (Regular Full- and/or Part-Time):**
  - Number of Separations from Employment: 5 (including retirements)
  - **Retirements**
    - Public Works/Utilities Inspector Mark Torrance, September 3<sup>rd</sup> - 21 years
    - Technical Coordinator Christine Gummow, September 27<sup>th</sup> – 10 years
    - Fire Lt. Dino Daminato, September 30<sup>th</sup> - 30 years
    - Senior Librarian Kirtley Luney, September 30<sup>th</sup> - 8 years of service.
- **Risk Management:**
  - Workers' Compensation:
    - ✓ Number of new workers' compensation claims: 1
    - ✓ Total current open workers' compensation claims (2019): 2
    - ✓ Employees on light duty: 1
    - ✓ Employees out of work: 0
  - Property/Liability/Motor Vehicle Claims: 0
    - ✓ New Property/Liability Claims: 0; total open cases = 0
    - ✓ New Moving Vehicle Accidents: 0; total open cases = 0
  - Cases Closed During the Month:
    - ✓ Worker's Compensation Claims: 2
    - ✓ Property/Liability Claims: 2
    - ✓ Moving Vehicle Accidents: 0
  - Subrogation Recovery by The City: (the process by which the City collects money from the party at fault (or their insurance company) in order to **recover** funds that have already been paid) = \$1430.00.
- **Safety:**
  - 115 employees completed 212 online safety training courses in September.

## **COMMUNITY RELATIONS**

*No report submitted*

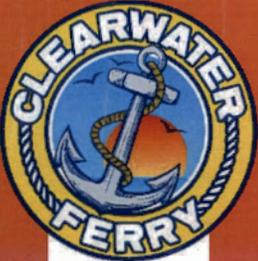
**Development Project Update 10-3-19**

<b>Current Projects - City Commission Review</b>			<b>LPA</b>	<b>CC 1st</b>	<b>CC 2nd</b>	<b>under const</b>	<b>% comp</b>
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdin	√	√	√	Yes	75%
Arcadia	265 Causeway Blvd	16 4-story condos	on hold - infrastructure expired			Yes	5%
Beyond the Wall B&B	520 Skinner Blvd	adding 3 add units	√	√	√	No	
Courtyard on Main- <i>amende</i>	Main/Douglas/Monroe	18 condos; retail; parking gar	infrastructure conditional approval			No	0%
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts);	√	√	√	Yes	98%
Dunedin Cove	93 Lexington Ave	20 single-family homes	√	√	√	Yes	75%
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	new developer & contractor			Yes	20%
Grant St B&B	418 Grant St	22-unit vacation rentals	√	owner selling dev. rights		No	0%
Oak Bend Townhomes	801 Main St	32 townhomes	infrastructure under review; current asbestos remed.			No	0%
Pura Vida (now Mira Vista)	1413 Bayshore Blvd	7 townhomes replacing bung	√	√	√	Yes	40%
Sea Palms - <i>amended</i>	2624 Paula Dr N	9 townhomes	5/8/19	9/5/19	9/19/19	Yes	20%

<b>Current Projects - Staff Review Only</b>			<b>Comments</b>	<b>under const</b>	<b>% comp</b>
630-643 Athens St	630-643 Athens St	4 single-family homes with shared drive	permit under review	Yes	5%
2058 Bayshore Blvd	2058 Bayshore Blvd	Nano-brewery in existing bldg; Cond. Use Permit from BAA 8/21/19		Yes	5%
Blue Jays player complex & training facility		rennovations, etc	infrastructure approved	Yes	25%
Carriage House	1040 Broadway	convert to event venue	new permit under review	No	0%
Discovery Academy	1380 Pinehurst	demo front building, replace with portable		Yes	100%
EOC	Belcher	EOC and future training	infrastructure & permit under review	No	0%
Faith United Church	1650 Pinehurst	1100 sf addition		Yes	100%
Government Center	737 Loudon Ave	holding meetings w/committees & public		No	0%
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex		Yes	90%
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	permit app'd; not issued	No	0%
James St. Cottages	603 Scotland	SF property to 4 (Glencairm-style) cottages		Yes	100%
1385 Lady Marion Ln	1385 Lady Marion Ln	Warehouse/shop	infrastructure under review		
Retail strip center	1440 Main St	demo bldg, replace w/retail bldg (pizza & urgent care)	infrastructure & permit app'd 3/11; not issued	No	0%
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	permit under review	No	0%
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.	100%

<b>Potential Future Projects - City Commission Review</b>			<b>Comments</b>
Highland Avenue THs	968 Highland Ave	15 2-story townhomes	
521 Howell St	521 Howell St	5 condos	
424 James St	424 James St	3 townhomes: rezone to PRD, design review	
Union Street Townhomes	1180 Union St	36 (market price) townhome development	

<b>Potential Future Projects - Staff Review Only</b>			<b>Comments</b>
Baywood Shores Clubhouse		demo clubhouse and convert land to park (sell parking lot)	
1523 Bayshore Blvd	1523 Bayshore Blvd	add 4 tiny homes for vacation rentals (Tourist Facility zone district)	
929 Broadway	929 Broadway	current HOB - condos; 4-story mixed use residential over commercial	
The Foundry	351 Albert St	6 short-term (container) rental units	
526 Frances St	526 Frances St	demo existing home and build a triplex	
Funtastic Creamery	2602 Bayshore Blvd	ice cream kiosk in Causeway Plaza, west of Sandbar Grill	
971 Howard	971 Howard	4 residential units	
Meranova	458 Virginia Lane	construct outdoor dining and HC restroom	
Soggy Bottom Brewery	662 Main St	expand outdoor dining, create additional parking (BAA for cond. use)	

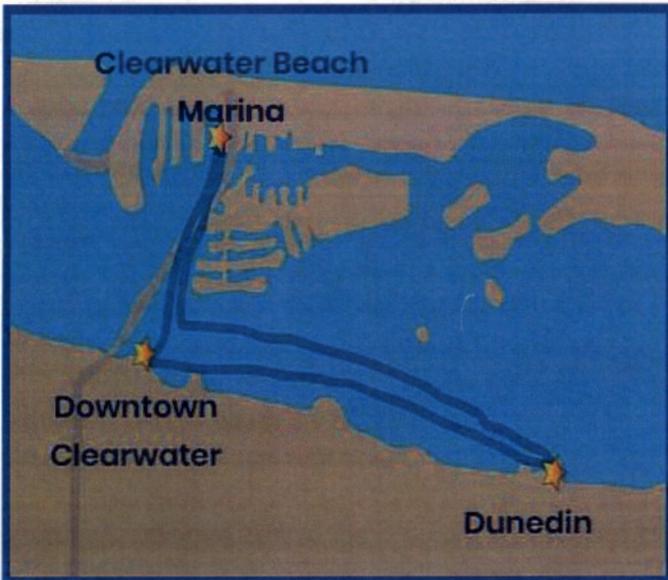


CONNECTING YOU TO THE  
BEST DESTINATIONS  
IN PINELLAS COUNTY  
SINCE 2015

# Monthly Ridership Report

Prepared by Clearwater Ferry Services for the City of Dunedin.

For any questions or to request a copy of this report, please email [Camille@ClearwaterFerry.com](mailto:Camille@ClearwaterFerry.com)



Approved by the City of Dunedin Commission to start on July 6<sup>th</sup>, 2018, Clearwater Ferry services Dunedin every Friday, Saturday and Sunday on its Blue Line. Trips depart from the Dunedin Marina at the below times and go to Clearwater Beach Marina, then to Downtown Clearwater, then back to Dunedin.

BEACH MARINA	DOWNTOWN	DUNEDIN
11:00 AM	11:15 AM	11:50 AM
12:25 PM	12:40 PM	1:15 PM
1:50 PM	2:05 PM	2:40 PM
3:15 PM	3:30 PM	4:05 PM
4:40 PM	4:55 PM	5:30 PM
6:05 PM	6:20 PM	6:55 PM
7:30 PM	7:45 PM	8:20 PM
8:55 PM	9:10 PM	9:45 PM

## AUGUST 2019

- Number of Days of Operation of Blue Line with service to Dunedin: **12 days**
- Total Ridership on Blue Line with service to Dunedin: **695 passengers**
- Average daily Ridership on Blue Line with service to Dunedin: **58 guests**
- Passengers originating in Dunedin = 48.2% // Passengers originating in Clearwater = 51.8%

## PILOT PROGRAM TO DATE (7/6/18-present)

167 Days

14,449  
Passengers

87 Guests  
Daily Average

## Connect with us

[www.ClearwaterFerry.com](http://www.ClearwaterFerry.com)

or Download our FREE Clearwater Ferry App  
Available on the App Store & Google Play

Clearwater Ferry on  
@ClearwaterFerry on  
@ClearwaterFerry on



**To:** Jennifer Bramley, City Manager  
**Thru:** Doug Hutchens, Deputy City Manager  
**From:** Jeffrey Parks, Fire Chief  
**Date:** October 1, 2019  
**Re:** Monthly Report for September 2019

**Fire Prevention Division:**

Dunedin Fire Prevention reached out to schools, daycare facilities and community groups to schedule public education events for fire prevention month. Nearly every day in October, firefighters and fire prevention crews are going to be putting on quality presentations to highlight the National Fire Protection Agency's nationwide theme to plan and practice your escape.

**Projects completed:**

- Clearsky – Renovation/Addition – 680 Main St.

**Current projects:**

- Dunedin Commons Apt. – 375 Patricia – Commercial Units
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Dunedin Stadium – Douglas – Renovation
- Blue Jays Player Development Center – Solon Ave – New Construction
- Kellys Chic-A-Boom – Outdoor Renovation – 319 Main St.
- Dunedin EOC – New Construction
- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd
- City Municipal Building – New Construction – 737 Loudon Ave.
- Pfeifer Warehouse – New Construction - 1385 Lady Marion Ln

Fire Prevention Staff Activities:

Inspections – 82	Fire Investigations – 2
Re-inspections - 1	Event Inspections – 2
Fire extinguisher training – 0	Fire Safety presentations – 0
Plans Reviewed – 22	Station Tours – 1
Construction Inspections – 29	Pub. Ed Contacts (Total) – 30
Final Inspections/BTR - 12	Hurricane Awareness presentation - 0
Meetings / Consultations – 25	Home Safety Checks/Smoke Alarm Install - 2
Referrals / Complaints - 0	

**Training and Safety Division:**

- September monthly facility inspections reviewed and scanned into files.
- Quarterly pre-plans assigned for 3rd and 4th quarter (Updates)
- Attended NCT group meeting to plan NCT drills
- Attended Pinellas County Training Chief meeting
- Updated Target Solutions Bulletin board
- Completed monthly CME
- Conducted BLS Renewal CPR Class
- Conducted Swim Test for 2 New Hires
- Updating all current pre-plans( continual process)
- Continued Updating Qualification Programs on Target Solutions for Acting District Chief and Truck Driver
- Attended class on Cause and Origin
- Attended meeting for Clearwater power boat races at Coast Guard Sector Sand Key.
- Prepped Boat and Crew for Power Boat races
- Completed send out of TSI Porta Count Calibration for fit testing
- Conducted Inventory of County provided equipment.
- Completed training reports for all shifts for the month of September 2019.
- Continued process of scanning and digitizing all training records and certifications and at 95% complete.

A Shift completed 371Hours

B Shift completed 402 Hours

C Shift completed 430 Hours

Department total of 1203 hours

**Operations:**

<u>Type of Incident</u>	<u>Month of Sep</u>	<u>Year to Date</u>	<u>Emer Resp by Uni</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	502	4724	<b>EMS</b>		
Rescue Incident Response	36	435	<u>Station 60's Area</u>		
Fire Alarm	28	361	E60	135	4:19
Fire Incident Response	11	116	E61	13	7:02
Structure Fire Response	12	153	E62	8	4:17
Special	4	56	E50 (CFD)	2	8:12
Cardiac Arrest Response	9	57	E68 (PHFD)	1	6:08
Water Rescue Response	9	85	E51 (CFD)	1	6:51
Major Incident Response	6	43	<u>Station 61's Area</u>		
Support incident (Fire)	3	20	E61	67	5:21
Unconfirmed Structure Fire	8	44	E66 (PHFD)	5	6:49
Fire Incident Response Special	8	68	E60	2	6:50
Air Transport Incident	0	8	E56 (ELFD)	1	9:48
Trauma Alert	4	52	E52 (SHFD)	1	4:15
Support Incident (DC)	1	31	<u>Station 62's Area</u>		
Medical Incident Special	2	8	E62	95	4:47
Support Incident (Medical)	3	38	E65 (PHFD)	5	6:00
HazMat Invest	0	1	E50 (CFD)	4	5:17
Moveup - Coverage	1	12	E60	3	6:44
Special Event	0	1	R48 (CFD)	1	6:01
Hospital Landing Zone	0	1	E61	1	8:26
MVC Possible Extrication	1	5	E6 (SPFD)	1	5:34
Brush Fire Incident Response	0	1	S65 (PHFD)	1	4:52
Extrication	0	4	DU600	1	1:19
Rescue Incident Special	0	4	<b>FIRE</b>		
Rescue (Technical/Confined)	0	1	<u>Station 60's Area</u>		
Support Incident (Truck)	0	1	T60	14	5:30
Rescue (High Angle/Below)	0	1	E60	5	5:00
Auto Crash	0	1	E62	2	6:30
Extrication (Vehicle)	0	1	U60	1	5:45
Code H	0	1	<u>Station 61's Area</u>		
Totals	648	6334	E61	5	5:58
			<u>Station 62's Area</u>		
			E62	4	5:10
			E61	2	7:39
			E50 (CFD)	1	1:10

35 (14.97%) of the 524 calls within the DFD District were handled by units other than DFD.



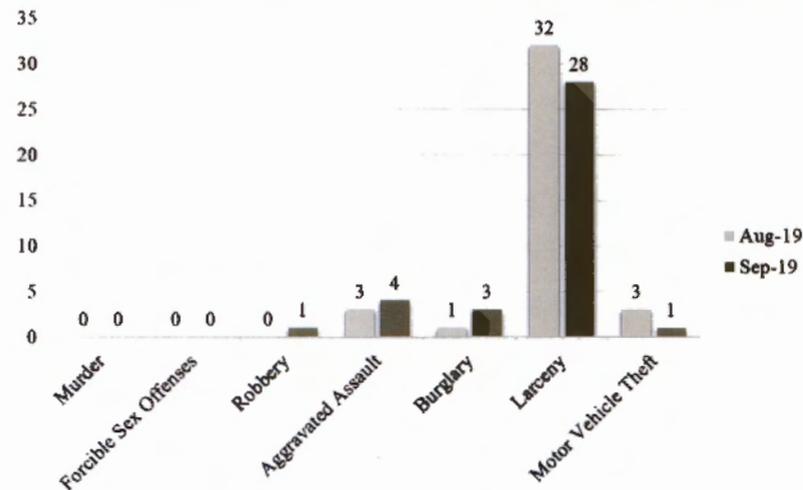
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

September 2019

UCR Part I Crime Category	August 2019	September 2019	September 2018 YTD	September 2019 YTD
Murder	0	0	1	0
Forcible Sex Offenses	0	0	13	5
Robbery	0	1	4	4
Aggravated Assault	3	4	26	22
Burglary	1	3	60	39
Larceny	32	28	440	275
Motor Vehicle Theft	3	1	26	20
<b>GRAND TOTAL</b>	<b>39</b>	<b>37</b>	<b>570</b>	<b>365</b>



Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report  
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

## Arrests

### September 2019

There were a total of **68** people arrested in the City of Dunedin during the month of September resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
<b>Felony</b>	<b>24</b>
Aggravated Assault	1
Aggravated Assault-Domestic Related	1
Battery-65 Or Older	2
Battery On LEO	1
Burglary-Commercial	1
Burglary-Conveyance	1
Criminal Use Personal ID	1
Felony Theft-Prior Convictions	1
Grand Theft-Auto	1
Grand Theft-Other	2
Possession Of Controlled Substance	8
Transmission Of Material Harmful To A Minor	1
Utter Forged/Counterfeit Bill Checks, Drafts, Or Notes	1
Violation Of Probation-Juvenile	2
<b>Misdemeanor</b>	<b>29</b>
Battery	1
Battery-Domestic Related	7
Contribute To Delinquency Of Minor	1
Disorderly Conduct/Breach Peace	1
Loitering/Prowling	1
Obstruction-Disguised Person	1
Petit Theft-Other Larceny	3
Possession Of Controlled Substance	1
Possession Of Drug Paraphernalia	3
Resist/Obstruct LEO Without Violence	2
Spouse Battery	1
Trespass After Warning	2
Trespass On School Grounds	2
Violation Of Domestic Pretrial Release	1
Violation Of Saltwater Fisheries	2
<b>Other</b>	<b>12</b>
Failure To Appear	2
Violation Of Probation/Community Control-Adult	1
Warrant Arrest	9
<b>Traffic Felony</b>	<b>3</b>

Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

- 2 -

10/9/2019

Driver's License Suspended/Revoked	2
Felony Habitual Traffic Offender	1
<b>Traffic Misdemeanor</b>	<b>27</b>
Attach Tag Not Assigned	1
Driver's License Suspended/Revoked	4
Driving Under The Influence	10
DUI-Damage To Person/Property	1
Expired License More Than 6 Months	1
Leave Scene (With Damage)	2
No Valid Driver's License	6
Operating Unregistered Vehicle	1
Reckless Driving	1
<b>Grand Total</b>	<b>95</b>

\*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

## Deputy Activity

There were a total of **3,384** events in the City of Dunedin during the month of September resulting in **5,631** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of September.

*\*CAD data is filtered by problem type.*

### September 2019

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1,141
House Check	292
Directed Patrol	175
Assist Citizen	140
Special Detail	135
Information/Other	122
Suspicious Person	103
Contact	75
Suspicious Vehicle	71
Traffic Violation	70
Surveillance	66
Transport Prisoner	65
Alarm	64
Building Check Business	57
Vehicle Abandoned/Illegally Parked	48
Accident	48
Supplement	46
Lost/Found/Abandoned Property	42
Warrant Service/Attempt	34
Assist Motorist	32
Ordinance Violation	30
Operation Medicine Cabinet	30
Fraud/Forgery-Not In Progress	30
Trespass	25
Domestic-In Progress	22

Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

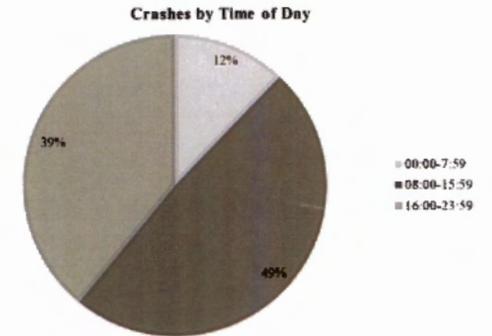
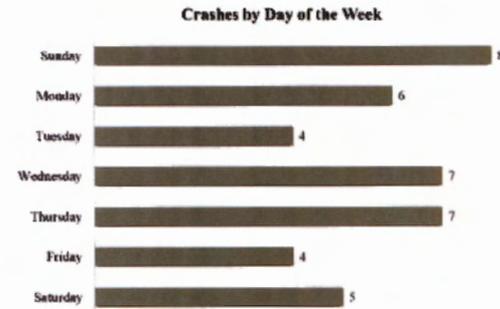
- 4 -

10/9/2019

## Crash & Citation Analysis

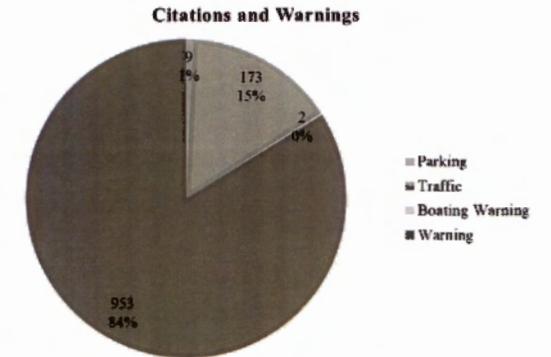
There were a total of **41** crashes in the City of Dunedin during September 2019. \*Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Main St/Keene Rd	5
Main St/Belcher Rd	3
Wilson St/Alt 19	1
150 Marina Plaza	1
Curlew Rd/CR 1	1
1761 Main St	1
Nicholas Drive/Alt 19	1
2307 Cumberland Circle	1
Causeway Blvd/Gateshead Drive	1
2602 Bayshore Blvd	1



There were a total of **1,137** citations and warnings issued in the City of Dunedin during September 2019.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Main St & Belcher Rd	9
Main St & Overcash Drive	8
Main St & Keene Rd	7
62 Causeway Blvd	7
Patricia Ave & Union St	4
874 Emerson Drive	4
Union St & New York Ave	4
Curlew Rd & Bayshore Blvd	4
Main St & Patricia Ave	3
668 Union St	3



Prepared by: Casey Taylor

Data Source: ACISS; UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report  
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)