

Home of Honeymoon Island



**FY 2020  
CITY OF DUNEDIN  
PROPOSED OPERATING &  
CAPITAL BUDGET**

**CITY OF DUNEDIN, FLORIDA  
FY 2020 PROPOSED OPERATING & CAPITAL BUDGET**

**July 1, 2019**

**CITY OFFICIALS**

Julie Ward Bujalski  
Mayor

Maureen “Moe” Freaney  
Vice-Mayor

Heather Gracy  
Commissioner

Deborah Kynes  
Commissioner

Jeff Gow  
Commissioner

Jennifer K. Bramley  
City Manager

Thomas Trask  
City Attorney

Denise Kirkpatrick  
City Clerk

**Prepared by:**

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Les Tyler, Finance Director



**Julie Ward Bujalski**  
**Mayor**



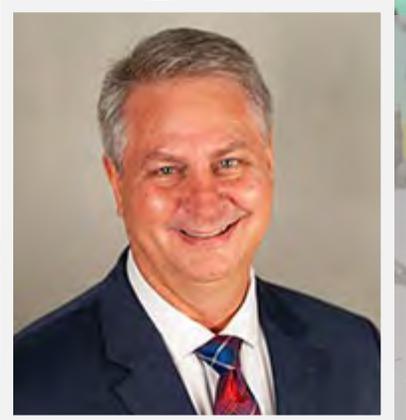
**Maureen "Moe" Freaney**  
**Vice Mayor**



**Heather Gracy**  
**Commissioner**



**Deborah Kynes**  
**Commissioner**



**Jeff Gow**  
**Commissioner**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Dunedin  
Florida**

For the Fiscal Year Beginning

**October 1, 2017**

*Christopher P. Morill*

Executive Director



**FY 2020 PROPOSED OPERATING AND CAPITAL BUDGET  
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Home of Honeymoon Island

# **EXECUTIVE SUMMARY**

## *FY 2020 PROPOSED OPERATING & CAPITAL BUDGET*

July 1, 2019

City of Dunedin  
542 Main Street  
Dunedin, FL 34698

Honorable Mayor and City Commissioners,

I am pleased to present the FY 2020 Proposed Operating and Capital Budget for the City of Dunedin. This budget has been prepared in accordance with all applicable City, State, and Federal requirements and accounting standards. Net expenditures for FY 2020 total \$140,774,300 including \$30,969,100 in the General Fund. The FY 2020 budget is aligned with the Strategic Plan and the Business Plan. Staff is proposing that the millage rate for FY 2020 remain the same at 4.1345 mills.

### **BUDGET HIGHLIGHTS**

#### **Property Taxes and Millage Rate**

On May 31, 2019, the Pinellas County Property Appraiser provided estimated municipal gross taxable values to cities under its jurisdiction. The City of Dunedin and its downtown tax increment financing district (Community Redevelopment District) exceeded growth rates seen in most other municipalities, as well as the County as a whole.

The adopted millage rate for FY 2020 remains at 4.1345 mills, the same rate as adopted in FY 2016, FY 2017, FY 2018 and FY 2019.

| <b>NAME</b>          | <b>FY 2019<br/>Total Taxable Value</b> | <b>FY 2020 Est.<br/>Total Taxable Value</b> | <b>% Change in<br/>Total Taxable Value</b> |
|----------------------|----------------------------------------|---------------------------------------------|--------------------------------------------|
| Dunedin TIF District | \$ 135,496,472                         | \$ 168,850,891                              | 24.62%                                     |
| City of Dunedin      | \$ 2,551,388,421                       | \$ 2,825,681,442                            | 10.75%                                     |
| Pinellas County      | \$ 79,376,212,411                      | \$ 85,371,884,821                           | 7.55%                                      |

#### **All Funds Revenues**

Total citywide revenues for FY 2020 are projected at \$145,588,300, a 8% decrease over FY 2019. Property Taxes are projected to increase \$1,244,900, or 12%, in all funds; and a projected increase of \$656,100, or 8%, in other taxes such as local utility and communications taxes. Charges for services increased a modest 3% over FY 2019. Intergovernmental revenues have increased 43%, due primarily to a \$9,500,000 increase in grant contributions from Pinellas County for the Blue Jays Stadium project. Revenue from Debt Proceeds has decreased 43% from FY 2019, due to the majority of debt proceeds for the Stadium reconstruction being issued in FY 2019. Debt proceeds in the amount of \$34,209,000 will be issued in FY 2020 for projects including the New City Hall, Parking Structure, Solid Waste vehicle leases and WTP Design-Build.

| <b>ALL FUNDS - REVENUE</b> |                       |                       |                 |                        |
|----------------------------|-----------------------|-----------------------|-----------------|------------------------|
| <b>REVENUE SOURCE</b>      | <b>FY 2019 BUDGET</b> | <b>FY 2020 BUDGET</b> | <b>% CHANGE</b> | <b>\$ CHANGE</b>       |
| Property Taxes             | \$ 10,683,100         | \$ 11,928,000         | 12%             | \$ 1,244,900           |
| Other Taxes                | 8,715,700             | 9,371,800             | 8%              | 656,100                |
| Licenses, Permits, Fees    | 4,977,800             | 4,502,500             | -10%            | (475,300)              |
| Intergovernmental          | 22,211,700            | 31,674,200            | 43%             | 9,462,500              |
| Charges for Services       | 45,601,700            | 46,982,400            | 3%              | 1,380,700              |
| Fines                      | 1,026,400             | 631,500               | -38%            | (394,900)              |
| Miscellaneous              | 3,115,600             | 3,310,700             | 6%              | 195,100                |
| Debt Proceeds              | 60,381,200            | 34,209,000            | -43%            | (26,172,200)           |
| Transfers In               | 867,200               | 2,978,200             | 243%            | 2,111,000              |
| <b>TOTAL REVENUE</b>       | <b>\$ 157,580,400</b> | <b>\$ 145,588,300</b> | <b>-8%</b>      | <b>\$ (11,992,100)</b> |

Revenue in enterprise funds will increase due to the following programmed rate increases for FY 2020:

- Stormwater – Increase in equivalent residential unit (ERU) rate of 3.5%;
- Solid Waste – Increase in residential & commercial rates of 2.0%; and
- Water / Wastewater – Increase in unit charge of 4.75%.

### **General Fund Revenues**

General Fund revenues are projected to increase 5% over FY 2019 revenues. Property Taxes in the General Fund are projected to increase \$945,500, a 10% increase over FY 2019. Other taxes, including utility, communications and business taxes, are also projected to increase 10% over FY 2019 tax revenue. The 352% increase in transfers in to the General Fund is due to an inter-fund loan from the Building Fund to provide seed funding for the Public Art Master plan.

| <b>GENERAL FUND - REVENUE</b> |                       |                       |                 |                     |
|-------------------------------|-----------------------|-----------------------|-----------------|---------------------|
| <b>REVENUE SOURCE</b>         | <b>FY 2019 BUDGET</b> | <b>FY 2020 BUDGET</b> | <b>% CHANGE</b> | <b>\$ CHANGE</b>    |
| Property Taxes                | \$ 9,779,700          | \$ 10,725,200         | 10%             | \$ 945,500          |
| Other Taxes                   | 4,446,500             | 4,891,800             | 10%             | 445,300             |
| Licenses, Permits, Fees       | 2,529,300             | 2,905,000             | 15%             | 375,700             |
| Intergovernmental             | 4,511,700             | 4,574,200             | 1%              | 62,500              |
| Charges for Services          | 6,326,400             | 6,330,400             | 0%              | 4,000               |
| Fines                         | 898,400               | 488,500               | -46%            | (409,900)           |
| Miscellaneous                 | 545,100               | 607,500               | 11%             | 62,400              |
| Transfers In                  | 28,400                | 128,400               | 352%            | 100,000             |
| <b>TOTAL REVENUE</b>          | <b>\$ 29,065,500</b>  | <b>\$ 30,651,000</b>  | <b>5%</b>       | <b>\$ 1,585,500</b> |

### **All Funds Expenses**

Total citywide expenditures of \$140,774,300 reflect a 5% increase in spending over FY 2019 budget levels. Wages for FY 2020 are projected to increase 3% over FY 2019, and benefits are projected to increase 6%, which includes a projected 4% increase in health benefits. Wages for

FY 2020 include a pay for performance program, with a maximum 3.5% overall annual increase in base pay for employees. The projected increase of 3% over FY 2019 is slightly lower than the maximum 3.5 percent due to vacant positions that are budgeted at the mid-range of the salary.

| <b>ALL FUNDS - EXPENSES</b>                    |                       |                       |                 |                     |
|------------------------------------------------|-----------------------|-----------------------|-----------------|---------------------|
| <b>EXPENSES</b>                                | <b>FY 2019 BUDGET</b> | <b>FY 2020 BUDGET</b> | <b>% CHANGE</b> | <b>\$ CHANGE</b>    |
| Personnel                                      |                       |                       |                 |                     |
| <i>Wages</i>                                   | \$ 20,128,700         | \$ 20,707,300         | 3%              | 578,600             |
| <i>Benefits</i>                                | 7,801,500             | 8,273,800             | 6%              | 472,300             |
| Operating                                      | 36,343,000            | 39,464,600            | 9%              | 3,121,600           |
| Capital                                        | 73,285,900            | 79,177,100            | 8%              | 5,891,200           |
| Other                                          |                       |                       |                 |                     |
| <i>Principal, Interest &amp; Debt Issuance</i> | 8,574,450             | 6,238,900             | -27%            | (2,335,550)         |
| <i>Aid to Org &amp; Economic Incentives</i>    | 570,400               | 349,000               | -39%            | (221,400)           |
| <i>Transfers</i>                               | 867,200               | 2,978,200             | 243%            | 2,111,000           |
| <b>Expense Subtotal</b>                        | <b>\$ 147,571,150</b> | <b>\$ 157,188,900</b> | <b>7%</b>       | <b>\$ 9,617,750</b> |
| Depreciation                                   | \$ 5,947,000          | \$ 5,898,900          | -1%             | \$ (48,100)         |
| Elim. Of Principal Debt Pymts.                 | (2,460,800)           | (1,844,200)           | -25%            | 616,600             |
| Elim. Of Utility Capital                       | (17,116,600)          | (20,469,300)          | 20%             | (3,352,700)         |
| <b>TOTAL EXPENSES</b>                          | <b>\$ 133,940,750</b> | <b>\$ 140,774,300</b> | <b>5%</b>       | <b>\$ 6,833,550</b> |

The 9% increase in operating costs over FY 2019 can be attributed primarily to the following items:

- Lofty Pines Septic to Sewer Conversion: \$850,000 (Water/Wastewater Fund), new in FY 2020;
- Lift Station Evaluation: \$100,000 (Water/Wastewater Fund), new in FY 2020;
- Gabion Repair & Replacement: \$600,000 increase over FY 2019 projected costs (Stormwater Fund);
- Curlew Reclaimed Tank Painting: \$350,000 (Water/Wastewater Fund), new in FY 2020;
- Waterline Upgrades: \$300,000 (Water/Wastewater Fund);
- Citywide Roof Replacements: \$140,000 (General Fund), costs increased in FY 2020 based on needed repairs and replacements;
- MSB Temporary Relocation: \$300,000 (General Fund / Water/Wastewater Fund / Building Fund), project is new in FY 2020; and
- Public Art Master Plan: \$100,000 (General Fund), additional seed funding was added in FY 2020.

The citywide 8% increase in capital expenditures over FY 2019 can be attributed primarily to the following:

- New City Hall and Parking Structure construction costs have increased \$2,800,000 over FY 2019 budget (Penny Fund, CRA Fund, Building Fund, and Utility Funds);
- EOC and Fire Training Facility construction costs have increased \$1,996,000 over FY 2019 budget (Penny Fund); and

- Marina Dredging: costs have increased \$712,500 over FY 2019 budget (Marina Fund).

Principal, Interest and Debt Issuance costs have decreased in FY 2020 compared to FY 2019 by 27% due primarily to a reduction in debt issuance costs associated with the Blue Jays debt financing and the SRF Loan for the Water Treatment Plant project in the Water/Wastewater fund that included debt issue costs in FY 2019, and not the FY 2020 budget.

**General Fund Expenditures**

Expenditures in the General Fund increased 4% over FY 2019. Wages increased \$403,200, a 4% increase over FY 2019, due in part to new positions and reclassifications of existing positions. Benefits increased 8% over targeted levels, due to a 4% increase in health benefit costs and to new and reclassified positions. The 6% increase in operating expenditures over FY 2019 can be attributed primarily to the following items:

- Citywide Roof Replacements: costs increased \$140,000 over FY 2019 due primarily to a change in the scope of the MLK Center roof replacement;
- MSB Temporary Relocation: \$225,000 was added, due to necessary relocation of staff for the construction of the New City Hall; and
- Public Art Master Plan: \$100,000 (General Fund), additional seed funding was added in FY 2020 with an interfund loan from the Building Fund;
- Affordable Workforce Housing Program: \$51,200, new in FY 2020;
- Microfilm to Digital Format Conversion of City Clerk Records: \$20,200, new in FY 2020;
- Increased IT Services internal service charges: \$95,600 cost increase over FY 2019.

Capital expenditures are projected to be 37% less than in FY 2019. The completion of HVAC replacements at the Community Center in FY 2019 is a major contributor to this decrease.

| <b>GENERAL FUND - EXPENSES</b> |                       |                       |                 |                     |
|--------------------------------|-----------------------|-----------------------|-----------------|---------------------|
| <b>EXPENSES</b>                | <b>FY 2019 BUDGET</b> | <b>FY 2020 BUDGET</b> | <b>% CHANGE</b> | <b>\$ CHANGE</b>    |
| Personnel                      |                       |                       |                 |                     |
| <i>Wages</i>                   | \$ 11,137,500         | \$ 11,540,700         | 4%              | \$ 403,200          |
| <i>Benefits</i>                | 4,150,900             | 4,473,900             | 8%              | 323,000             |
| Operating                      | \$ 12,967,900         | \$ 13,732,100         | 6%              | 764,200             |
| Capital                        | \$ 1,030,000          | \$ 651,300            | -37%            | (378,700)           |
| Other                          | \$ 566,000            | \$ 571,100            | 1%              | 5,100               |
| <b>TOTAL EXPENSES</b>          | <b>\$ 29,852,300</b>  | <b>\$ 30,969,100</b>  | <b>4%</b>       | <b>\$ 1,116,800</b> |

**Considerations During Budget Development**

**Staffing Levels**

In FY 2019 the City returned to a pay for performance program. The maximum 3.5% overall increase in base pay for employees will continue to be incorporated into the FY 2020 budget at a graduated scale.

Several minor changes in personnel, such as title changes and reclassification of positions, will occur with the adoption of the FY 2020 Budget. Two full-time positions have been added and

two part-time positions have been re-classed to full-time. 1.0 FTE Traffic Engineer, 0.7 FTE in the General Fund and 0.3 FTE in the Risk Safety Fund; and 1.0 Park Attendant III in the General Fund to assist with maintaining the Dunedin Causeway has been added. In addition, the part-time Head Lifeguard and part-time Code Enforcement Inspector position in the General Fund were reclassified to full-time.

Four position reclassifications are also included: Administrative Coordinator (A15) to Technical Coordinator (A17), Water Distribution Technician (A15) to Senior Water Distribution Technician (A16), Administrative Assistant (A13) to Senior Administrative Assistant (A14), and Public Services Supervisor (A20) to Public Works Superintendent (A24). A cost of living increase (COLA) for variable on demand (VOD) employees in Parks and Recreation has also been included in the FY 2020 budget.

During FY 2019, the position of Project Coordinator was split between the City Manager's office and Engineering, and funded equally between the General Fund and Water/Wastewater Fund. Mid-year FY 2019, the position was reclassified as Assistant to the City Manager, and is now 100% funded in the General Fund.

| <b>FY 2020 PERSONNEL CHANGES</b> |                                       |                      |             |
|----------------------------------|---------------------------------------|----------------------|-------------|
| <b>Department</b>                | <b>Personnel Change</b>               | <b>Fiscal Impact</b> | <b>Fund</b> |
| Parks & Rec                      | Park Attendant III                    | \$ 62,600            | General     |
| Engineering                      | Traffic Engineer                      | 65,800               | General     |
| Engineering                      | Traffic Engineer                      | 28,100               | Risk Safety |
| Planning & Dev                   | Code Enforcement Inspector (PT to FT) | 26,700               | General     |
| Parks & Rec                      | Head Lifeguard (PT TO FT)             | 21,200               | General     |
| Eco & Hsg Dev / CRA              | Technical Coordinator                 | 1,900                | General     |
| Eco & Hsg Dev / CRA              | Technical Coordinator                 | 1,900                | CRA         |
| Parks & Rec                      | Recreation Leaders COLA Increase      | 20,000               | General     |
| Public Works - Water             | Senior Water Distribution Technician  | 3,400                | WaterWW     |
| Public Works - Water             | Senior Administrative Assistant       | 2,600                | WaterWW     |
| Public Works - Stormwater        | Public Works Superintendant           | 9,000                | Stormwater  |
| City Manager*                    | Assistant to the City Manager         | 50,000               | General     |
| Public Works - Engineering*      | Project Coordinator (Engineering)     | (50,000)             | Water/WW    |
| HR& Risk Management              | Student Intern                        | (1,000)              | General     |

During budget development, there were several additional requests from Department Heads for FTEs to meet service needs. Despite the need to address additional staffing needs, revenues are not strong enough to support the additional recurring expense of additional new personnel. While Administration feels the requested positions below are merited, the personnel requests will not be filled in FY 2020 due to the City's commitment to maintain current services and not increase services at this time.

| <b>FY 2020 UNFUNDED PERSONNEL REQUESTS</b> |                         |                      |             |
|--------------------------------------------|-------------------------|----------------------|-------------|
| <b>Department</b>                          | <b>Personnel Change</b> | <b>Fiscal Impact</b> | <b>Fund</b> |
| Fire                                       | 1.0 FTE Lieutenant      | \$ 104,500           | General     |
| Parks & Recreation                         | 1.0 Parks Foreman       | \$ 76,900            | General     |

### **Strategic Plan**

The FY 2020 adopted budget is based upon a broad strategic planning process. The FY 2020 planning session was held in January to build upon the City's existing strategic priorities in order to prepare the City for the FY 2020 budget process. The session resulted in a reaffirmation of the five **EPIC! Goals** which expand upon the City's celebration of arts and culture support the environment and foster transparency and communication.

### **Business Plan**

While the Strategic Plan sets the direction, the Business Plan is the road map for accomplishing the City's **EPIC! Goals**. The Business Plan identifies initiatives which support the **EPIC! Goals**, delineates the funding source and establishes a timeline for accomplishing the task. The Draft Business Plan was developed by City Staff and reviewed by the City Commission on May 17, 2019. It contains 48 total business plan initiatives, 26 of which are new in FY 2020; and 82 capital improvement projects, 20 of which are new in FY 2020. These business plan initiatives and capital improvement projects have all been identified in the FY 2020 – FY 2025 Business Plan, with 23 initiatives and 67 capital projects receiving funding in the FY 2020 Operating & Capital Budget.

### **Toronto Blue Jays**

The City of Dunedin has been the Spring Training home to the Toronto Blue Jays since 1976. The existing stadium and Englebert Complex which houses training facilities, no longer meet the needs of the team. The estimated cost for reconstruction of the stadium and the Englebert Complex is \$81M. The funding for the project will come from the following four funding sources. The City secured a \$41.7M commitment from Pinellas County through the Tourist Development Tax, \$13.98M from the state of Florida (net present value of \$1.0M per year over 20 years), \$20M from the Toronto Blue Jays and \$5.7M from the City. Licensing and funding agreements have been executed. FY 2020 will be an exciting time as construction continues for the player development complex and the stadium, with a projected completion date of February 2020 for the stadium.

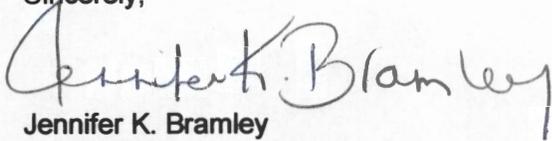
### **Infrastructure and City Facilities**

Preservation and maintenance of existing city facilities will drive major spending in the General Fund in FY 2020 with \$463,000 dedicated to HVAC replacements, exterior facility painting, and roof replacements. Funding these maintenance needs has been carefully planned and balanced with meeting fund balance levels identified in the City's Reserve Policy. Compliance with the Reserve Policy in FY 2020 and beyond will ensure the City has funding available to address existing and emergent needs as they arise.

**Additional Comments**

Overall, the FY 2020 Budget reflects an annual operating plan that moves the City towards achieving many of the priorities of the City Commission in the areas of fiscal sustainability, preservation of infrastructure, conservation, and the arts. I am committed to working with the City Commission to advance the City's initiatives which make Dunedin the most dynamic and delightful City in Pinellas County.

Sincerely,



Jennifer K. Bramley  
City Manager

## DUNEDIN: AT A GLANCE

|                               |                                |
|-------------------------------|--------------------------------|
| <b>Date of Incorporation</b>  | June 1, 1899                   |
| <b>Form of Government</b>     | Commission / City Manager      |
| <b>Property Tax Rate</b>      | 4.1345 Mills per \$1,000 value |
| <b>Local Retail Sales Tax</b> | 7.00%                          |

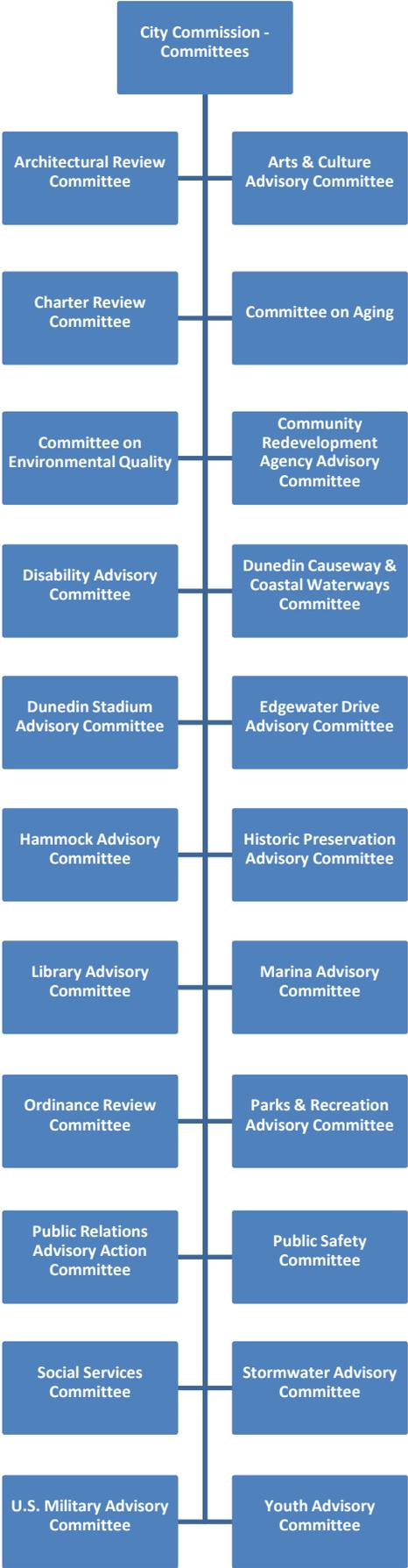
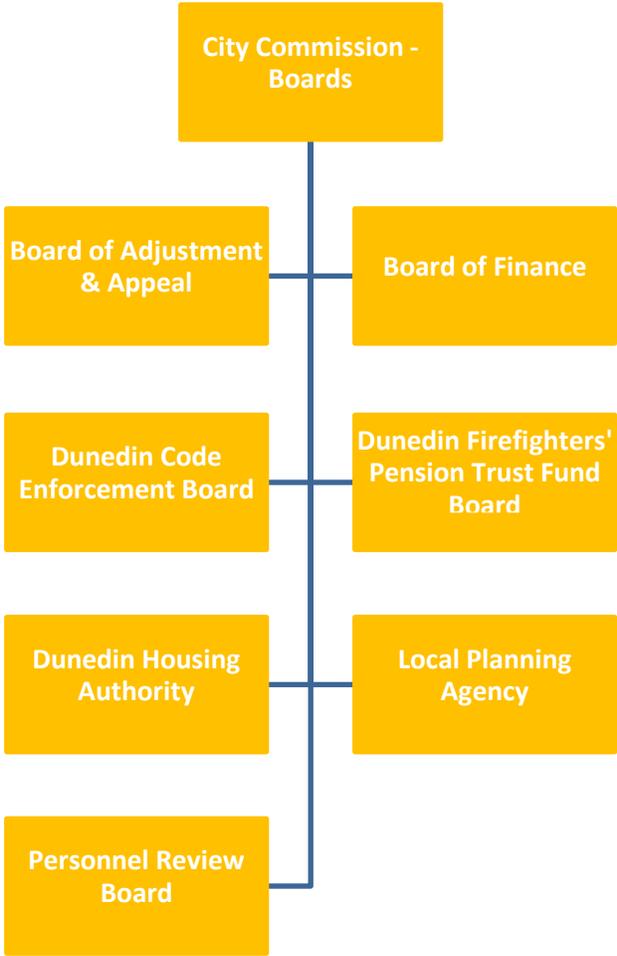
|               |                |
|---------------|----------------|
| <b>Area:</b>  | 28.2 sq. miles |
| <b>Land:</b>  | 10.4 sq. miles |
| <b>Water:</b> | 17.8 sq. miles |

|                                | <b>County</b> | <b>Dunedin</b> |
|--------------------------------|---------------|----------------|
| <b>Population</b>              | 968,109       | 36,695         |
| <b>Labor Force</b>             | 481,914       | 18,087         |
| <b>Employment</b>              | 460,833       | 17,317         |
| <b>Unemployment</b>            | 21,081        | 770            |
| <b>Unemployment Rate</b>       | 2.8%          | 3.2%           |
| <b>Education</b>               |               |                |
| High School or higher          | 28.1%         | 90.8%          |
| Bachelors or higher            | 19.2%         | 30.7%          |
| <b>Median Household Income</b> | \$49,730      | \$47,508       |
| <b>Average Household Size</b>  | 2.19          | 2.01           |
| <b>Per Capita Income</b>       | \$33,054      | \$32,955       |
| <b>Sex</b>                     |               |                |
| Female:                        | 54.0%         | 53.9%          |
| Male:                          | 46.0%         | 46.1%          |
| <b>Racial Composition</b>      |               |                |
| White Alone                    | 80.1%         | 90.4%          |
| Black Alone                    | 10.9%         | 3.4%           |
| Two or more Races              | 2.7%          | 2.3%           |
| Other                          | 6.3%          | 3.9%           |
| Hispanic Origin (any race)     | 9.8%          | 7.6%           |
| <b>Age</b>                     |               |                |
| 18 and under                   | 16.0%         | 13.0%          |
| 19-34                          | 18.6%         | 14.6%          |
| 35-44                          | 10.8%         | 9.3%           |
| 45-54                          | 13.7%         | 12.4%          |
| 55-64                          | 15.8%         | 16.9%          |
| 65 and over                    | 24.9%         | 33.7%          |



**Source: Pinellas County Economic Development, [www.pced.org/page/DemoBusiness](http://www.pced.org/page/DemoBusiness)**

# City of Dunedin Advisory Boards & Committees



## Community Profile

Located in Pinellas County, Dunedin lies on the west coast of Florida, 25 miles west of Tampa and is bordered on the north by Palm Harbor, on the south and east by Clearwater, and on the west by the Gulf of Mexico. Dunedin enjoys almost four miles of picturesque waterfront overlooking the Gulf of Mexico, St. Joseph's Sound and the barrier islands including Clearwater Beach, Caladesi Island and Honeymoon Island.



"Delightful" Dunedin has a relaxed lifestyle that has lured people for decades from around the world. It offers a unique vibrant art scene, a lively downtown, award-winning restaurants, and waterfront views. It is one of the few open waterfront communities from Sarasota to Cedar Key where buildings do not obscure the view.

Dunedin provides access to Honeymoon Island State Park and St. Joseph's Sound, which provide one-of-a-kind recreational opportunities. Dunedin is also the Spring Training home to the Toronto Blue Jays and hosts 25 festivals annually, offering a variety of dynamic leisure activities every day of the week. Dunedin is recognized as a vibrant Main Street City offering quaint retail stores, art galleries, antique shops, and restaurants. The Fred Marquis Pinellas Trail, a 38-mile recreational trail stretching from north to south Pinellas County, runs through the heart of downtown. Dunedin also has an active merchants association that works with the City to sponsor many events that bring residents and visitors to the area including Mardi Gras, Dunedin Wines the Blues, Arts and Crafts Festivals.



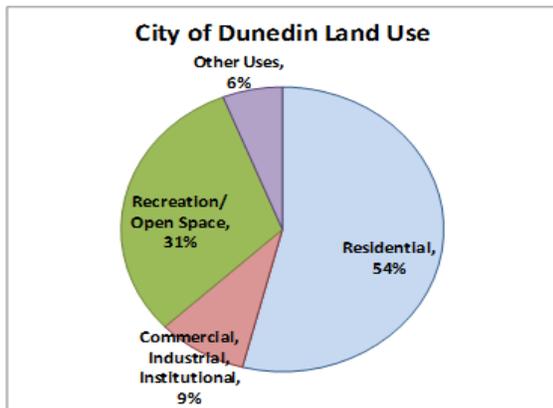
## Community Redevelopment District

Dunedin's Community Redevelopment District (CRD), established in 1988, utilizes Tax Increment Financing (TIF), in cooperation with Pinellas County, to revitalize 217 acres of the downtown corridor. The CRD offers a mixture of residential, retail office, and restaurant uses all framed in a nostalgic, quaint setting. With its brick sidewalks, varied landscaping, and decorative lighting, the downtown area is very pedestrian friendly and visitors enjoy strolling along Main Street and visiting the unique collection of shops.





The governing body of the CRD is the Community Redevelopment Agency (CRA). The goal of CRA is varied and encompasses fostering private investment, making public improvements, beautifying areas, providing downtown parking, building the tax base, and creating jobs. This is accomplished by forming partnerships with the many stakeholders found in a downtown: land owners, businesses, merchants, Chamber of Commerce, developers, and investors. Dunedin's CRD is green -friendly, encompassing six parks, a "clean" marina, and providing access to neighboring communities through the Jolley Trolley bus service.



**Local Economy**

The economy of Dunedin is primarily dependent upon tourism, services, and retirement living. The retirement population continues to influence the local economy as more than one third (34.1%) of Dunedin's residents are 65 years or older. Dunedin has many retirement homes, condominiums, and apartment complexes that accommodate retirees. The City's main land use is for residential property, with relatively small portions for commercial, industrial and institutional uses.

Large employers include Mease Dunedin Hospital, Mease Manor, Inc. (a retirement facility), the City of Dunedin, the Pinellas County School System (education), and Coca-Cola North America (a beverage manufacturer). The service industry (banking, retail, personal services, etc.) continues to grow to meet the demands of the area's population.



Dunedin and the Tampa Bay metropolitan area will continue to remain attractive to retirees and families relocating to Florida. The FY 2020 Budget includes a 4.1345 millage rate, unchanged since FY 2016. Dunedin continues to offer relatively affordable housing, low taxes, and access to natural amenities and man-made attractions.

**Economic Outlook**

The overall outlook for the City continues to be cautiously optimistic and in concert with national trending. Over the past twelve months, the City economy along with national economy has continued to recover from the Great Recession. The civilian unemployment rate, which peaked near 10% in 2010, has decreased dramatically since the 2008-2009 recession. According to the U.S. Department of Labor, the national unemployment rate in May of 2019 was 3.6%, down 0.3% from May 2018. This is the lowest rate since March 2007, before the Great Recession. In contrast, the City of Dunedin's unemployment rate is estimated to 2.9% for April 2019, according to the Bureau of Labor and Statistics (BLS). While this is a promising sign of continued recovery, another important economic indicator, wage growth, has seen an average hourly earnings increase of 0.2% in the Tampa metro area, an increase of 7.8% since 2009. This, combined with CPI growth of 2.2% over the last 12 months, indicates strengthening through 2019, but is expected to level out and become flat in 2020.

From a local perspective, employment indicators illustrate progress within the Tampa-St. Petersburg-Clearwater Metropolitan Statistical Area (Tampa MSA) reporting 3.3% unemployment for April 2019, and Pinellas County at 2.8%. While the nation has experienced a significant wage growth since 2018, the State of Florida’s growth is 3.3%, and Pinellas County slightly lower than the state at 2.5%. This steady wage growth is expected to continue in 2020, and combined with a relatively low Cost of Living Index (COLI), continued efforts to increase affordable housing within the City, and the County’s efforts to promote the creation of jobs in Pinellas County, should result in an economically stable forecast for 2020.

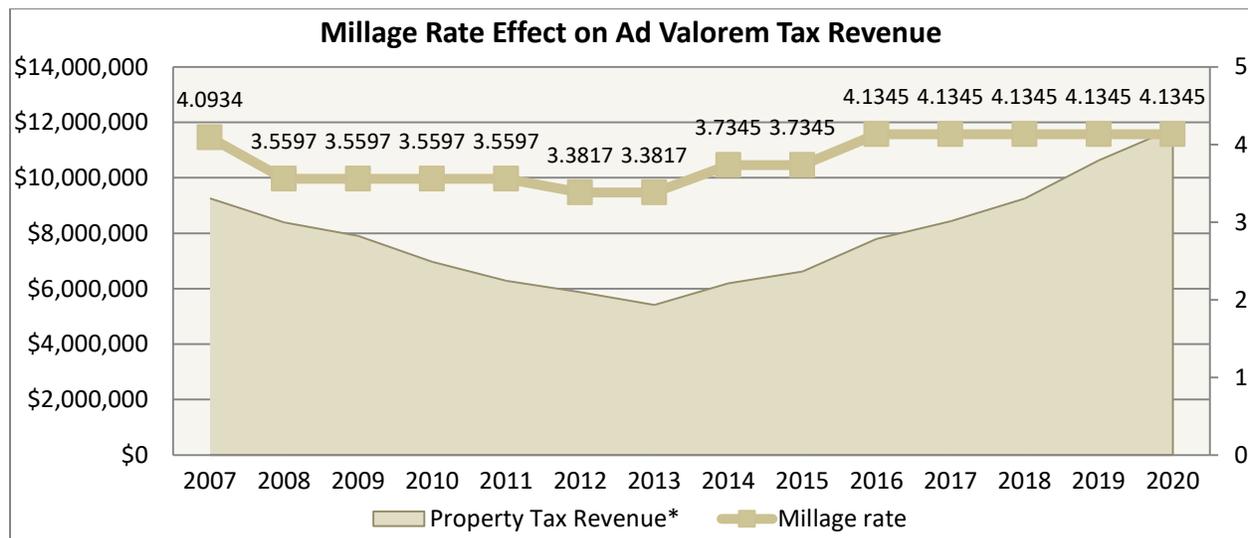
**Ad Valorem Revenues and Property Values**

Within Pinellas County, the most significant factor that has hindered recovery has been property values. In 2007, the countywide taxable value was just over \$80 billion. Despite the significant loss in value since the recession, the countywide total taxable value has grown 43% since 2014, with the most significant gains over the past three years.

| Tax Year              | Pinellas County Total Taxable Value | % Change | City of Dunedin Total Taxable Value | % Change |
|-----------------------|-------------------------------------|----------|-------------------------------------|----------|
| 2014 Final Tax Roll   | \$ 59,650,849,843                   | 6.34%    | \$ 1,876,446,039                    | 6.65%    |
| 2015 Final Tax Roll   | \$ 63,599,221,882                   | 6.62%    | \$ 1,991,882,705                    | 6.15%    |
| 2016 Final Tax Roll   | \$ 68,171,078,378                   | 7.19%    | \$ 2,147,371,249                    | 7.81%    |
| 2017 Final Tax Roll   | \$ 73,503,171,055                   | 7.82%    | \$ 2,344,822,531                    | 9.20%    |
| 2018 Final Tax Roll   | \$ 79,376,212,411                   | 7.99%    | \$ 2,551,388,421                    | 8.81%    |
| 2019 Prelim. Tax Roll | \$ 85,371,884,821                   | 7.55%    | \$ 2,825,681,442                    | 10.75%   |

Source: Pinellas County Property Appraiser’s Office

There are two critical factors that impact the amount of ad valorem tax revenue collected by the City: property value and the tax (millage) rate. The chart on the following page provides a summary of the City’s millage rate and property tax revenue over the past 10 years. Even though millage rates stayed relatively flat, property values decreased significantly during the Great Recession (2010-2013) with ad valorem tax revenue following suit.



FY 2020 will mark the sixth consecutive year of growth in the City's gross taxable value. During FY 2020, the City anticipates gross taxable value to increase by 10.75%, from \$2.551B to \$2.826B. This will generate an additional \$1.2M in ad valorem revenues across all funds over FY 2020 budget levels.

**Citywide Development**

Development activity is continuing throughout the City, with several major residential projects coming onto the tax rolls and boosting ad valorem revenues. The value of new construction remains relatively steady as redevelopment and new construction projects begin, but the City anticipates this to slowly begin tapering off in the next several years.

| Fiscal Year       | Permits Issued | Construction Value |
|-------------------|----------------|--------------------|
| FY 2016           | 6,983          | \$174,880,139      |
| FY 2017           | 4,811          | \$107,719,588      |
| FY 2018           | 4,900          | \$125,000,000      |
| FY 2019 Est.      | 5,200          | \$150,000,000      |
| FY 2020 Projected | 5,000          | \$100,000,000      |

Source: City of Dunedin, Planning & Development Department



**Dunedin is proud of its many “firsts”-**

- Dunedin was the first home of the prestigious Professional Golfers Association (PGA).
- Dunedin became the first Purple Heart City in Florida.
- Dunedin Golf Club is listed on the State and National Registry of Historic Places.
- Dunedin is the first City in the State of Florida to attain “platinum status” as a Certified Green City through the Florida Green Building Coalition Local Government Designation program.



*The amphibious tractor, the Alligator, assembled in Dunedin and used in World War II, played a decisive role in the Pacific phase of the war.*



*The first radio signals from Pinellas County were sent from Dunedin.*



*Frozen orange juice concentrate originated in Dunedin.*



*The oldest continuous garden club on Florida’s west coast is the Dunedin Garden Club.*



*The Pram sailboat racer originated in Dunedin.*

## History

Dunedin reflects the rich American and Scottish heritage of its founding fathers. This charming town has the distinction of being the oldest town south of Cedar Key. Early in its history, thanks to a dock built to accommodate schooners and sloops and the ingenuity of pioneers from as near as Georgia and as far as Scotland, Dunedin became one of Florida's chief seaport and trading centers. At one time, Dunedin had the largest fleet of sailing vessels in Florida. Early settlers were primarily cotton and citrus growers, and it is hard to envision that most of what is now downtown was once a big cotton field.

The first land deed was recorded in 1852 by Richard L. Garrison, only seven years after Florida became a state. Although it was George L. Jones who put up a sign over his General Store in 1870 that read "Jonesboro," a petition in 1882 by two Scottish merchants, J. O. Douglas and James Somerville officially named the Post Office, then the town itself, Dunedin. The town became incorporated in 1899.

The historic Orange Belt Railroad Depot on Main Street is home to the Dunedin Historical Society and Museum as well as the Orange Belt Quilt Club. The Society works hard to collect area artifacts and preserve buildings that are pertinent to Dunedin's past. Through their efforts, the Douglas home and Andrews Memorial Chapel have been put on the National Register of Historic Sites.

Dunedin's quality of life is linked to an appreciation of its diverse and colorful past, and to the country that helped shape its future, Scotland. In 2014, Dunedin celebrated the 50th anniversary of its sister City relationship with Stirling, Scotland.



## **Business Planning and Capital Improvements Plan Development**

The City of Dunedin's Five **EPIC! Goals** were established by City Commission at their 2018 Strategic Planning Sessions, and were confirmed at the 2019 Strategic Planning Session on January 29, 2019. These Five **EPIC! Goals** provide the framework that is used to organize and align the City's 2020 programs and projects contained within the 2020 Business Plan and Capital Improvements Plan. The initiatives included in the 2020 Business Plan are seen by City leadership as being critical to advancing the long-term strategic goals. All initiatives listed in the Plan will be started, but not necessarily completed, in 2020.

The Business Plan is an important part of the City's annual planning cycle, designed to ensure that both city funds and the efforts of staff and City Commission are allocated effectively and efficiently to the top public priorities. The initiatives included within the Business Plan are the drivers for the 2020 Operating and Capital Budget for the City.

In order to keep the Business Plan relevant and meaningful, the programs and projects contained within the Business Plan will be reported upon quarterly. As business plan development evolves over the coming years, it will be an important piece of the City's performance management program and a record of the City's commitment to continuous improvement.

## The City of Dunedin's Five EPIC! Goals

### EPIC! Goal #1

***Create a vibrant, cultural experience that touches the lives of our community and visitors.***

Objectives:

- a. Preserve and promote Dunedin's history & cultural heritage.
- b. Foster and support a variety of events and activities across the city geographically.
- c. Create opportunities for lifelong learning.
- d. Strengthen performing and visual arts.

### EPIC! Goal #2

***Create a visual sense of place throughout Dunedin.***

Objectives:

- a. Complete streets -you can go wherever you want to go in Dunedin on the multi-modes of transportation, i.e. bike routes, bus path, golf cart routes.
- b. Create vibrant neighborhoods throughout the City including south side street names / New reclaimed water.
- c. Identify and enhance commercial corridors according to the theme of the area / Entry way demarcation.
- d. Support and encourage enhancements that promote the Pinellas Trail in Dunedin as a premier recreational asset.

### EPIC! Goal #3

***Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.***

Objectives:

- a. Encourage and support implementation of Quality of Life efforts by Pinellas County, and others, along the Dunedin Causeway.
- b. Identify and expand opportunities and programs for responsible public access to the waterfront including facilities for motorized and non-motorized boating activities.
- c. Expand nature education and appreciation through various displays, tours and outreach programs.
- d. Leverage Stormwater Master Plan Update recommendations to implement projects which affect and protect the Coastal Community.

### EPIC! Goal #4

***Be the statewide model for environmental sustainability stewardship.***

Objectives:

- a. Become the model steward for our city's physical and environmental stability.
- b. Support and enhance a clean, healthy environment.
- c. Establish environmental sustainability as an essential and mutually supportive element of livability, affordability and equity.
- d. Preserve, promote and enhance our natural environment.

## EPIC! Goal #5

***Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.***

Objectives:

- a. Offer opportunities for community engagement, volunteerism and public-private partnerships.
- b. Make Dunedin a place where people of any generation, cultural and socio-economic background feel welcome.
- c. Seek and maintain public safety by the Fire Department responding to 90% of their emergency fire and EMS calls within 7.5 minutes and for the Pinellas County Sheriff's Office to ensure all Dunedin residents live in safe neighborhoods and reduce crime by promoting partnerships between citizens and law enforcement.
- d. Foster an appreciation for public service and customer service throughout the organization and with its citizens & employees by maintaining or enhancing a 91 %satisfaction rating per the customer survey.
- e. Continue to develop open, two-way communication between the government and citizenry.
- f. Develop and implement workforce initiatives that establish the City as an Employer of Choice.
- g. Create an atmosphere of civility within the community through communications, transparency and mutual respect.

### **Reporting on Goals and Initiatives**

Current fiscal year goals (initiatives and CIP) are included in an Appendix at the end of the document, and are identified by **EPIC! Goal** and by Department. Reporting on previous year goals (initiatives & CIP) is also included as an Appendix and identified by Strategic Priority as well as by Department. The FY 2020 and FY 2019 reports can be found:

- Appendix A: FY 2020 Initiatives and CIP (page 303); and
- Appendix B: FY 2019 Progress on Initiatives (page 309).

### **Strategic Planning Engagement 2018**



# The City of Dunedin's Five **EPIC! GOALS**

1

**Create a vibrant, cultural experience that touches the lives of our community and visitors.**

2

**Create a visual sense of place throughout Dunedin.**

3

**Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.**

4

**Be the statewide model for environmental sustainability stewardship.**

5

**Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**



Home of Honeymoon Island

# **BUDGET GUIDE & FINANCIAL POLICIES**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

## BUDGET PROCESS

### PHASE 1: CAPITAL BUDGET

Identifying and budgeting for capital outlay is the cornerstone of the annual budget cycle. The City of Dunedin's first phase of the budget process begins with Department Directors submitting projects for consideration in the City's Capital Improvement Plan (CIP). The City of Dunedin established a six (6) year CIP in accordance with the "Local Government Comprehensive Planning and Land Development Act" enacted by the Florida Legislature in 1985. Evolving into the comprehensive plan's Capital Improvements Element (CIE), the CIE incorporates both the revenue projections for the next six years as well as planned operating and capital expenditures.

The leadership team, comprised of the City Manager, Deputy City Manager, and Department Directors, reach a consensus on the CIP based on fund availability, project timing, and alignment with City of Dunedin Five EPIC! Goals, and initiatives set forth in the Business Plan and Capital Improvements Plan. This draft Business Plan includes the Capital Improvements Plan and is published in May and presented to City Commission for discussion and refinement. Based on the Commission's direction, the first year of the CIP comprises the City's capital budget for the upcoming fiscal year.

### PHASE 2: ANNUAL OPERATING BUDGET

#### **Budget Kickoff**

Finance staff coordinate a budget kick-off meeting and training to provide direction to departments on development of their budgets to ensure alignment with City Commission priorities and funding availability for the upcoming fiscal year.

#### **Departmental Budget Preparation**

City departments develop their expense budget requests for the upcoming fiscal year.

#### **Budget Review and Adoption**

After all department budget requests are received, Department Directors meet with City Administration and Finance staff regarding line item expenditures. Any proposed changes to personnel, facilities, or information technology from departments are submitted with written narratives accompanying the departmental financial request. These are individually reviewed with City management and incorporated into the budget on a case-by-case basis. City Administration directs any changes to the departmental request budgets and inclusion of any personnel, facilities, or information technology requests. Capital Improvement Projects and Initiatives as set forth in the Business Plan are also incorporated into each Department's budget during this process.

Assigned fund balances shall reflect the intended use of resources as set forth in the annual budget (and any amendments thereto). Assigned fund balances may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project or reserves for which it was assigned.

The Proposed Budget is delivered to the City Commission and Board of Finance on or before July 1. Three budget workshops are held with the City Commission to review the proposed budget prior to a vote on the maximum millage rate.

Each fund within the Budget Summary section of the Adopted Budget compares the ending available fund balance, or ending available net position for enterprise and internal service funds, against the target established by the City's Fund Balance and Reserve Policy.

The budget is monitored on a monthly basis to track variances between budgeted and actual year-to-date amounts. Significant variances are flagged, investigated, and corrected if needed. In addition, the budget office monitors Commission agendas for items that may have a fiscal impact. Budget amendment resolutions are taken to the Commission for approval on a quarterly basis.

For budgetary purposes, encumbrances outstanding at year-end are re-appropriated in the subsequent year's budget. These encumbrances are brought to the Commission for approval as part of the budget adjustment process through a budget amendment resolution.

# FY 2020 BUDGET TIMELINE

|           |                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------|---------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JANUARY   | 1/29/2019<br>1/31/2019                                              | <ul style="list-style-type: none"> <li>• <b>City Commission Strategic Planning Session</b></li> <li>• <b>Budget Kickoff Meeting</b></li> </ul>                                                                                                                                                                                                                                                                                                          |
| FEBRUARY  | 2/1 - 2/19<br>2/1 - 2/19<br>2/25 - 3/4<br>2/25 - 3/8                | <ul style="list-style-type: none"> <li>• Departments update and create new CIP &amp; Initiative request sheets</li> <li>• Departments prepare Personnel, Facilities, &amp; IT Request Forms</li> <li>• Departments enter their FY 2020 budgets in Naviline</li> <li>• Departments prepare FY 2020 revenue estimates</li> </ul>                                                                                                                          |
| MARCH     | 3/14, 3/15<br>3/25 - 3/29                                           | <ul style="list-style-type: none"> <li>• Finance and City Manager's Office review dept. submittals in LRFP</li> <li>• Departmental budget meetings with City Manager's Office</li> </ul>                                                                                                                                                                                                                                                                |
| APRIL     | 4/1 - 4/5<br>4/1 - 4/5<br>4/8 - 4/9<br>4/10 - 4/11<br>4/29/2019     | <ul style="list-style-type: none"> <li>• City Manager's Office prioritizes CIP &amp; Bus. Plan Initiatives citywide</li> <li>• Finance enters final CIP and Bus. Plan Initiatives into LRFP</li> <li>• Finance finalizes FY 2020 Draft Business Plan &amp; CIP</li> <li>• Dept. final review of FY 2020 Draft Business Plan &amp; CIP</li> <li>• <b>FY 2020 Draft Business Plan &amp; CIP Published</b></li> </ul>                                      |
| MAY       | 4/29 - 5/17<br>4/29 - 5/17<br>5/15/2019<br>5/17/2019<br>5/20 - 5/31 | <ul style="list-style-type: none"> <li>• Board of Finance review/discussion of Draft Business Plan &amp; CIP</li> <li>• Depts. report on perf. measures &amp; FY19 goals for Proposed Budget</li> <li>• Board of Finance report of recommendations to City Administration</li> <li>• <b>City Commission Workshop (9:00a-5p) FY 2020 Draft Business Plan &amp; CIP</b></li> <li>• Departments finalize narrative sections for Proposed Budget</li> </ul> |
| JUNE      | 5/27 - 6/7<br>6/12 - 6/14                                           | <ul style="list-style-type: none"> <li>• Draft Proposed Budget</li> <li>• Depts. final review of Draft Proposed Budget</li> </ul>                                                                                                                                                                                                                                                                                                                       |
| JULY      | 7/8/2019<br>7/16/2019<br>7/23/2019<br>7/23/2019                     | <ul style="list-style-type: none"> <li>• <b>FY 2020 Proposed Budget Published</b></li> <li>• <b>City Commission Workshop (9a-2p): Proposed Budget Workshop</b></li> <li>• <b>City Commission Workshop (9a) Est. Maximum Millage Rate for FY 2020</b></li> <li>• <b>City Commission Workshop (1p - 5p): Proposed Budget Workshop</b></li> </ul>                                                                                                          |
| AUGUST    | 8/1 - 8/31                                                          | <ul style="list-style-type: none"> <li>• Finalize Tentative Budget</li> </ul>                                                                                                                                                                                                                                                                                                                                                                           |
| SEPTEMBER | 9/9/2019<br>9/19/2019                                               | <ul style="list-style-type: none"> <li>• <b>Commission Special Meeting (5:30p): PH- Tentative Millage Rate &amp; Tentative Budget</b></li> <li>• <b>Commission Meeting (6p): PH- Final Millage Rate &amp; Final Budget</b></li> </ul>                                                                                                                                                                                                                   |

*Last updated May 1, 2019*

## BUDGET POLICIES

### **Balanced Budget**

Identifying and budgeting for capital outlay is the cornerstone of the annual budget cycle. The City of Dunedin's first phase of the budget process begins with Department Directors submitting projects for consideration in the City's Capital Improvement Plan (CIP). The City of Dunedin established a six (6) year CIP in accordance with the "Local Government Comprehensive Planning and Land Development Act" enacted by the Florida Legislature in 1985. Evolving into the comprehensive plan's Capital Improvements Element (CIE), the CIE incorporates both the revenue projections for the next six years as well as planned operating and capital expenditures.

### **Budgetary Level of Control**

The budgetary data included herein represents the FY 2020 Proposed Operating and Capital Budget. The legal level of control of the appropriated budget is by fund and activity.

### **Budget Adjustments**

Regular monitoring tracks variances of the annual budget against actual expenses. In accordance with Florida Statute 166.241(4), the City of Dunedin conducts adjustments to the fiscal year's budget through budget transfers and budget amendments.

Budget transfers are originated by Department Directors to adjust appropriations by line item within a fund and a department, with no change in a fund's total revenue or expense appropriation. Budget transfers are used to assist with budgetary controls by preventing budget deficits and ensuring administrative actions produce the desired outcomes.

Budget amendments are resolutions adopted by City Commission to adjust the fiscal year's budget. They increase or decrease total appropriations within a fund or a CIP project's budget. Budget amendment resolutions are taken to the City Commission for approval on a quarterly basis. For budgetary purposes, encumbrances outstanding at year-end are re-appropriated in the subsequent year's budget through a Budget Adjustment.

### **Basis of Accounting**

The basis of accounting refers to the standard used to determine the point in time when assets, liabilities, revenues, and expenses should be measured and recorded in the accounts of an organization.

The City of Dunedin uses a modified accrual method of accounting for all governmental funds, including special revenue and trust funds. Under the modified accrual method, revenues are recognized when they become measurable and available as net current assets. Expenditures are recognized when the related fund liability is incurred, with the exception of principal and interest on long-term debt, which is recognized when it is due.

The City's proprietary funds and non-expendable trust and pension funds are accounted for using the accrual basis of accounting. Both revenues and expenditures are recognized when they are incurred.

### **Basis of Budgeting**

The City budgets governmental funds (General Fund and Special Revenue Funds) using the modified accrual basis of accounting. Under this method, revenues are recognized in the period they become measurable and available to finance expenditures. Expenditures are recorded when they are incurred. Exceptions to the modified accrual basis of accounting for governmental funds include:

- Principal and interest on long-term debt, which is recorded when due;
- Encumbrances, which are treated as expenditures in the year they are encumbered; and
- Grants, which are considered to be revenue when awarded.

The City budgets for proprietary funds (enterprise funds and internal service funds) following the accrual basis of accounting.

### **Revenue Estimates**

Revenues are estimated each year by reviewing historical trends, estimates from the State of Florida, regression analysis, and other forecasting methods. The growth assumptions used in long-range fund projections are unique for each fund and updated as needed three times each year with the publication of the Capital Improvements Plan, Proposed Budget, and Adopted Budget.

## **Expenditure / Expense Appropriations by Category**

### **Personnel**

Within each department’s budget pages, personnel expenses are segmented into “wages,” which include: salaries, overtime, and special pay to the employee; and “benefits,” which include: insurances, taxes, and retirement contributions, that are not paid directly to the employee.

Initial personnel cost estimates are first calculated by Human Resources based on the previous year’s staffing levels. Incremental adjustments are made throughout the budgeting process as staffing levels are finalized and personnel-associated cost estimates are refined. The FY 2020 Proposed Budget includes:

- Pay-for-performance merit increase of 3.5% max. for eligible non-represented employees / 3.5% max. for eligible IAFF (Fire Union) employees;
- Increase in budgeted Worker’s Compensation claims of \$ 36,900 based on current actuarial report plus a modest contingency; and
- Increase of 4% in the Health Benefits Fund, which includes a 2.6% increase for medical claims.

### **Operating**

This category includes expenses for programs that are not classified as personnel or capital such as professional and contractual services, operating supplies, utilities, communication services, training, travel and per diem, as well as internal service fees for fleet services (fuel, maintenance and replacement), facilities maintenance (includes custodial services), property insurance, and information technology services. Major non-recurring operating costs (\$25,000 or more) are identified during the CIP process.

Annual operating budgets are first developed by departments. Subsequent adjustments are made by both departments and City Administration, with input by the City Commission. Operating budgets in future years, contained within long range fund projections, assume an annual increase unique to each fund.

### **Capital**

The City defines capital expenses as those with an individual cost of \$1,000 or more and an estimated useful life of more than one year. Budgeted capital expenses are based on estimated costs of each item. Major capital outlay is identified during the CIP process.

The FY 2020 Adopted Budget reflects a clear philosophy in budgeting for capital outlay. In the past, monies were transferred into various capital funds for spending. This approach unintentionally resulted in a reduced level of transparency in how capital projects were funded. It also obscured the total cost for departments to provide services because capital costs were not contained within department budgets. Beginning in FY 2016, capital improvements and outlay were budgeted by the department that will ultimately own the asset being constructed or improved.

**Other**

Other expenses include principal and interest payments on debt, aid to organizations, and transfers to other funds. These costs are programmed into the budget by the Finance Department based on the debt schedule, City Commission direction, and fund availability.

## FUND TYPES

The City of Dunedin annual budget includes the following fund types:

### **Governmental Funds**

Governmental Funds are used to account for the City's general governmental activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The government considers all revenues available if they are collected within 60 days after year-end.

Expenditures are recorded when the related fund liability is incurred, except unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims, and judgments which are recognized when the obligations are expected to be liquidated with expendable, available financial resources.

Property taxes, franchise fees, utility taxes, half-cent sales taxes and communications taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual, and are recognized as revenues. All other revenue items are considered to be measurable and available only when cash is received.

Governmental Funds include the following fund types:

- The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- **Special Revenue Funds** account for revenue sources that are legally restricted to expenditure for specific purposes (not including expendable trusts of major capital projects).

### **Proprietary Funds**

Proprietary Funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds include:

- **Enterprise Funds**, which are used to account for those operations that are financed and operated in a manner similar to private business or where the Commission has decided that the determination of revenues earned, costs incurred, and/or net income is necessary for management
- **Internal Service Funds**, which are used to finance and account for the operations of City departments that provide services to other City departments. These funds ensure that certain activities are managed in a businesslike manner and promote efficient use of services. This is done by making departments pay the full costs associated with providing the services; and allocate the costs of administrative services across all fund types.

## FUND STRUCTURE

The accounts of the City are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

### FY 2020 CITY OF DUNEDIN FUNDS

| GENERAL<br>FUND | SPECIAL<br>REVENUE<br>FUNDS                     | PROPRIETARY<br>FUNDS                            | FIDUCIARY<br>FUNDS*                  |
|-----------------|-------------------------------------------------|-------------------------------------------------|--------------------------------------|
|                 | Stadium Fund                                    | Stormwater Fund                                 | Firefighter's<br>Retirement Fund     |
|                 | Penny Fund                                      | Solid Waste Fund                                | Defined<br>Contribution<br>Plan Fund |
|                 | County Gas Tax Fund                             | Marina Fund                                     |                                      |
|                 | Community<br>Redevelopment<br>Agency (CRA) Fund | Water/Wastewater<br>Fund                        |                                      |
|                 | Building Fund                                   | Parking Fund                                    |                                      |
|                 | Impact Fee Fund                                 | Fleet Internal Service<br>Fund                  |                                      |
|                 |                                                 | Facilities Maintenance<br>Internal Service Fund |                                      |
|                 |                                                 | I.T. Services Internal<br>Service Fund          |                                      |
|                 |                                                 | Health Benefits<br>Internal Service Fund        |                                      |
|                 |                                                 | Risk Safety Internal<br>Service Fund            |                                      |

\* *Fiduciary Funds are not budgeted.*

**FUNDING SOURCE BY DEPARTMENT**

|                                      | General | Stadium | Impact Fee | Building | County Gas Tax | Penny | CRA | Solid Waste | Water/WW | Marina | Stormwater | Parking | Fleet | Facilities Maint. | IT Services | Health Benefits | Risk Safety |
|--------------------------------------|---------|---------|------------|----------|----------------|-------|-----|-------------|----------|--------|------------|---------|-------|-------------------|-------------|-----------------|-------------|
| City Attorney                        | X       |         |            |          |                |       |     |             |          |        |            |         |       |                   |             |                 |             |
| City Clerk                           | X       |         |            |          |                |       |     |             |          |        |            |         |       |                   |             |                 |             |
| City Commission                      | X       |         |            |          |                |       |     |             |          |        |            |         |       |                   |             |                 |             |
| City Manager                         | X       |         |            |          | X              |       |     |             |          |        |            |         |       |                   |             |                 |             |
| Community Relations                  | X       |         |            |          |                |       |     |             |          |        |            |         |       |                   |             |                 |             |
| Economic & Housing<br>Development    | X       |         |            |          | X              | X     |     |             |          |        |            |         |       |                   |             |                 |             |
| Finance                              | X       |         |            |          |                |       |     |             |          |        |            |         |       |                   |             |                 |             |
| Fire                                 | X       | X       |            |          | X              |       |     |             |          |        |            |         |       |                   |             |                 |             |
| Human Resources & Risk<br>Management | X       |         |            |          |                |       |     |             |          |        |            |         |       |                   | X           | X               |             |
| I.T. Services                        |         |         |            |          |                |       |     |             |          |        |            |         |       | X                 |             |                 |             |
| Law Enforcement                      | X       | X       |            |          |                |       |     |             |          |        |            |         |       |                   |             |                 |             |
| Library                              | X       |         |            |          |                |       |     |             |          |        |            |         |       |                   |             |                 |             |
| Parks & Recreation                   | X       | X       | X          |          | X              |       |     | X           |          |        |            |         |       |                   |             |                 |             |
| Planning & Development               | X       |         |            | X        | X              |       |     |             |          | X      |            |         |       |                   |             |                 |             |
| Public Works                         | X       |         | X          | X        | X              |       | X   | X           |          | X      |            | X       | X     |                   |             |                 |             |

## FUND BALANCE AND RESERVES

Fund Balance is the difference between fund assets and fund liabilities in a governmental or trust fund. The City's Fund Balance and Reserve Policy (Resolution 15-05) outlines the necessary criteria to demonstrate compliance with GASB 54 as well as set forth the policy for fund balance classification and financial statement reporting purposes; however, it does not speak specifically to levels and uses of reserves. For clarification, the definitions below are to provide a context for the City's policy.

- Non-spendable fund balance shall include items that are not expected to be converted to cash such as:
  - (a) Inventory and prepaid items;
  - (b) Items not currently in cash from such long-term amount of loans and notes receivable as well as property acquired for resale; or
  - (c) Items legally or contractually required to be maintained intact such as the corpus (or principal) of a permanent fund.
- Restricted fund balance shall be the amounts that can be spent only for specific purposes stipulated by:
  - (a) External resource providers such as creditors (through bond or debt covenants, grantors, contributors, or laws and regulations of other governments); or
  - (b) Imposed by law through constitutional provisions or enabling legislation.
- Committed fund balance shall be the amounts committed by City Commission action for the following:
  - (a) Major maintenance and repair projects;
  - (b) Meeting future obligations resulting from a natural disaster;
  - (c) Reserve amounts as established for each fund through reserve setting process as established herein; or
  - (d) Amounts set aside for specific projects.
- Assigned fund balance shall be the amounts assigned by the City Commission for the following:
  - (a) Intended for a specific purpose that is more narrow than the general purposes of government;
  - (b) Unspent, previously appropriated balances for ongoing capital improvement projects as approved annually through the budget; or
  - (c) Appropriations of a portion of existing unassigned fund balance to eliminate projected deficits in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues.

Assigned fund balances shall reflect the intended use of resources as set forth in the annual budget (and any amendments thereto). Assigned fund balances may or may not be appropriated for expenditure in the subsequent year depending on the timing of the project or reserves for which it was assigned.

- Unassigned fund balance shall represent the fund balance above the policy level in the appropriate funds. Unassigned fund balance may be spent for any lawful purpose, in accordance to the specific criteria outlined within this policy.

**RESOLUTION 15-05**

**A RESOLUTION OF THE CITY OF DUNEDIN, FLORIDA ESTABLISHING A FUND BALANCE AND RESERVE POLICY FOR THE CITY OF DUNEDIN, PROVIDING SEVERABILITY; PROVIDING FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City desires to establish a new Fund Balance and Reserve Policy, and

**WHEREAS**, such a policy has been prepared and a copy thereof is attached hereto;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED:**

**SECTION 1.** The City Commission hereby adopts the “City of Dunedin, Florida Fund Balance and Reserve Policy”, attached hereto as Exhibit A, and hereby directs the City Manager to implement said Policy.

**SECTION 2.** If any section, subsection, clause or provision of this resolution is held invalid, the remainder shall not be affected by such validity.

**SECTION 3.** All resolutions or parts of the resolutions in conflict herewith shall be and hereby are repealed.

**SECTION 4.** This resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, THIS 22nd day of January, 2015.**

  
Julie Ward-Bujalski  
Mayor

ATTEST:

  
Denise M. Kirkpatrick  
City Clerk

## Resolution 15-05

### Exhibit A



## City of Dunedin, Florida FINANCE DEPARTMENT

### FUND BALANCE and RESERVE POLICY

---

#### I. PURPOSE

This policy is designed to establish a Fund Balance and Reserve Policy for all funds of the City of Dunedin, Florida.

#### II. BACKGROUND

The City has previously implemented the Governmental Accounting Standards Board (GASB) Statement No. 54 "*Fund Balance Reporting and Governmental Fund Type Definitions*" effective for periods beginning after June 15, 2010. The current "Fund Balance and Reserve Policy Working Draft" was adopted on March 15, 2012, by Resolution 12-09. The following Resolutions related to Fund Balances were adopted previously: 2011-29, and 01-18.

#### III. POLICY GOALS AND OBJECTIVES

Goals of the policy are: to set levels of fund balance and reserves in order to mitigate the risk of future revenue shortfalls and unexpected expenditures associated with economic cycles, natural disasters and similar events, to allow for savings for future capital replacement or other items, and to comply with all GASB pronouncements, statements or other mandatory guidance.

#### IV. MINIMUM FUND BALANCE AND RESERVES

##### A. Minimum Unassigned General Fund Balance

The General Fund shall maintain, as an Operating Reserve, an amount equal to at least 15 percent of total budgeted operating expenditures of the fund as originally adopted each year.

##### B. Minimum Solid Waste Fund Reserves

The Solid Waste fund shall maintain, as an Operating Reserve, an amount equal to 15 percent of total budgeted operating expenses of the fund as originally adopted each year.

**C. Minimum Water/Wastewater Fund Reserves**

The Water/Wastewater fund shall maintain, as an Operating Reserve, an amount equal to 25 percent of total budgeted operating expenses of the fund as originally adopted each year. Additionally, the Water/Wastewater fund shall maintain an initial Capital Reserve of \$1,000,000. (These amounts are put in as placeholders. A rate study will be performed and recommendations from that study will be reviewed.)

**D. Minimum Marina Fund Reserves**

The Marina fund shall maintain, as an Operating Reserve, an amount equal to 25 percent of the total budgeted operating expenses of the fund as originally adopted each year. Additionally, the cumulative remaining balance, if any, of Part B Capital Revenues shall be reserved as a Capital Reserve.

**E. Minimum Stormwater Fund Reserves**

The Stormwater fund shall maintain, as an Operating Reserve, an amount equal to 25 percent of the total budgeted operating expenses of the fund as originally adopted each year. Additionally, the Stormwater fund shall maintain a Capital Reserve of \$500,000.

**F. Minimum Fund Balance for Special Revenue Funds**

Special revenue funds of the City, which include: Stadium Fund, Impact Fee Funds, Penny Fund, County Gas Tax Fund and the CRA (Community Redevelopment Agency) all have revenue sources that are restricted for specific uses. For funds that have operating revenues and expenditures, the fund shall maintain additional fund balance equal to a minimum operating reserve of 15 percent of total budgeted operating expenses of the fund as originally adopted each year.

**G. Minimum Unrestricted Net Position – Risk-Safety Fund**

The Risk-Safety Fund shall maintain, as a self-insurance and operating reserve, between \$3.5 and \$4.5 million, inclusive of a minimum operating reserve of 15 percent of total budgeted operating expenses of the fund as originally adopted each year.

**H. Minimum Unrestricted Net Position – Health & Benefits Fund**

The Health & Benefits Fund shall maintain an operating reserve of 15 percent of total budgeted operating expenses of the fund as originally adopted each year. Additionally, the actuarially determined claims liability will be reserved. In years without an actuarial report, 60 days, or one-sixth of claims for the prior year shall be reserved.

**I. Minimum Fund Balance or Reserves – Other Funds of the City**

Minimum fund balances or reserve balances may be set from time to time, to accommodate circumstances, by amendment to this resolution.

**V. REPORTING**

Fund Balance and Reserves (Working Capital in Proprietary funds), shall be reported annually in the CAFR (Comprehensive Annual Financial Report), and as part of the Adopted Financial Plan/Budget. Adjustments to Fund Balance or Reserves, shall be included in Budget Amendments during the year.

**VI. COMPLIANCE**

For each individual fund that fails to meet target fund balance or reserve levels, the City Manager shall propose as part of the annual budget process or at such time as deemed appropriate, a financial plan to return the fund to the target reserve levels.

**VII. POLICY ADOPTION AND AMENDMENTS**

The policy shall be reviewed from time to time and amended as needed. The Finance Director and the City Manager shall recommend any material changes to the City Commission for approval.

## DEBT POLICY

On September 20, 2018, the City Commission adopted Resolution 18-24, revising the City of Dunedin's Debt Management Policy. The revised policy in its entirety can be found in Appendix C of this document.

The Purpose of the City of Dunedin ("City") debt policy is to establish guidelines to address long-term capital improvement projects and establish parameters governing the issuance, management, continuing evaluation and reporting on all debt obligations issued by the City. The City is committed to strong financial management practices, including maintaining the financial viability of the City and the full and timely repayment of all borrowings.

An important goal of the debt policy is to maximize the City's credit ratings when issued by nationally recognized statistical-rating organizations. By maintaining the highest practicable credit rating, the City can issue its debt at lower interest rates.

Debt service should be evaluated annually to ensure a healthy debt structure. Indicators should include, but not be limited to, the following:

- Net direct debt at a level not to exceed five percent (5%) of the assessed valuation of taxable property within the City unless otherwise directed by the City Commission.
- The City's overall outstanding ratio of annual governmental fund debt service as a percent of total annual governmental fund revenues shall not exceed twenty percent (20%).

The City's revised debt policy can be found in Appendix C at the end of this document.

## COMPARISON OF FY 2019 OUTSTANDING DEBT TO DEBT POLICY

The City's overall outstanding ratio of total annual government debt service exclusive of enterprise funds, internal service funds, and special assessment debt service, to total annual government revenue **shall not exceed 20%**;

|                                                     |    |               |
|-----------------------------------------------------|----|---------------|
| Total Annual Debt Service 2019 - Governmental Funds | \$ | 1,643,547     |
| Total Annual Revenue 2019 - Governmental Funds      | \$ | 34,522,668    |
| Ratio                                               |    | <b>4.8% *</b> |

\*Does do not include Spring Training, Series 2018 & 2018A's first principal payments on 10/01/2019.

Including those payments would change the ratio to the following:

**9.0%**

The City's maximum ratio of outstanding capital debt to the property tax base **shall not exceed 5%**;

|                                                     |    |               |
|-----------------------------------------------------|----|---------------|
| Capital Debt Outstanding 2019 - Governmental Funds* | \$ | 59,538,469    |
| City of Dunedin Property Tax Base 2019              | \$ | 2,551,388,421 |
| Ratio                                               |    | <b>2.3%</b>   |

| Purpose                                                           | Issue Date | Type       | Lender          | Issue Amount     | Balance @ 9/30/2019  | Coupon Range    | Maturity/ Call Date |
|-------------------------------------------------------------------|------------|------------|-----------------|------------------|----------------------|-----------------|---------------------|
| <b>Enterprise Funds Debt</b>                                      |            |            |                 |                  |                      |                 |                     |
| Stormwater Capital                                                | 06/08/12   | Bond       | SunTrust        | \$ 5,876,000     | \$ 4,507,000         | 3.695%          | 10/1/2032           |
| Stormwater Capital                                                | 06/08/12   | Bond       | Bank of NY*     | 1,361,114        | 916,660              | 3.000% - 5.000% | 10/1/2027           |
| Water/Wastewater Capital                                          | 06/08/12   | Bond       | Bank of NY*     | 16,538,886       | 11,138,339           | 3.000% - 5.000% | 10/1/2027           |
| Stormwater Capital                                                | 12/18/14   | Bond       | Bank of NY      | 6,120,000        | 5,625,000            | 2.000% - 4.000% | 10/1/2044           |
| Solid Waste Cap. Lease 2016                                       | 12/29/15   | Cap. Lease | Bank of America | 694,142          | 284,326              | 1.610%          | 12/29/2020          |
| Solid Waste Cap. Lease 2019                                       | 2019       | Cap. Lease | Bank of America | 200,000          | 200,000              | 2.260%          | 6/27/2024           |
|                                                                   |            |            |                 | <b>Subtotal:</b> | <b>\$ 22,471,326</b> |                 |                     |
| * Bond Insurance through Assured Guaranty Corp, policy#214829-N/R |            |            |                 |                  |                      |                 |                     |
| <b>Governmental Funds Debt</b>                                    |            |            |                 |                  |                      |                 |                     |
| Fire Station                                                      | 11/22/13   | Note       | SunTrust        | \$ 1,280,000     | \$ 909,000           | 3.492%          | 10/1/2028           |
| Spring Training (Series 2012)                                     | 11/09/12   | Note       | PNC Bank        | 3,280,000        | 649,103              | 1.513%          | 4/1/2021            |
| Community Center                                                  | 01/23/15   | Bond       | TD Bank N.A.    | 6,505,000        | 4,390,000            | 1.960%          | 10/1/2025           |
| Spring Training (Series 2018)                                     | 12/13/18   | Bond       | Bank of NY      | 12,310,000       | 12,310,000           | 5.000%          | 10/1/2038           |
| Spring Training (Series 2018A)                                    | 12/13/18   | Bond       | Bank of NY      | 20,225,000       | 20,225,000           | 2.990% - 4.750% | 10/1/2043           |
|                                                                   |            |            |                 | <b>Subtotal:</b> | <b>\$ 5,948,103</b>  |                 |                     |
| <b>Internal Service Funds Debt</b>                                |            |            |                 |                  |                      |                 |                     |
| Fleet Capital Lease - 2016                                        | 12/29/15   | Cap. Lease | Bank of America | \$ 624,420       | \$ 255,767           | 1.610%          | 12/29/2020          |
|                                                                   |            |            |                 | <b>Subtotal:</b> | <b>\$ 255,767</b>    |                 |                     |
| <b>Grand Total City Wide Debt:</b>                                |            |            |                 |                  | <b>\$ 28,675,196</b> |                 |                     |

**DEBT PRINCIPAL OUTSTANDING BY FUND & PURPOSE**

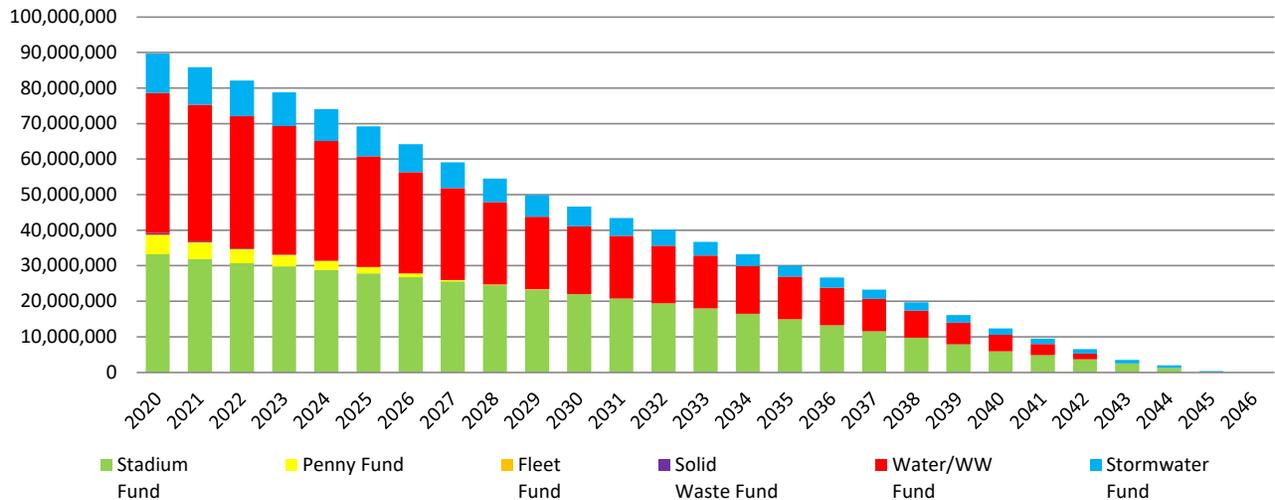
as of 09/30/2019

| <i>Purpose</i> | Stadium      | Community Center | Fire Station | Vehicles   | Vehicles         | Water/WW Capital | Stormwater Capital |              |
|----------------|--------------|------------------|--------------|------------|------------------|------------------|--------------------|--------------|
| <i>Fund</i>    | Stadium Fund | Penny Fund       | Penny Fund   | Fleet Fund | Solid Waste Fund | Water/WW Fund    | Stormwater Fund    | <b>TOTAL</b> |

**Fiscal Year**

|      |               |              |            |            |            |               |               |                      |
|------|---------------|--------------|------------|------------|------------|---------------|---------------|----------------------|
| 2020 | \$ 33,184,103 | \$ 4,390,000 | \$ 909,000 | \$ 255,767 | \$ 484,326 | \$ 39,409,076 | \$ 11,048,660 | \$ <b>89,680,933</b> |
| 2021 | 31,860,953    | 3,805,000    | 829,000    | 128,905    | 305,040    | 38,360,382    | 10,559,355    | <b>90,482,634</b>    |
| 2022 | 30,720,000    | 3,205,000    | 747,000    | -          | 122,632    | 37,270,109    | 10,058,628    | <b>86,075,368</b>    |
| 2023 | 29,785,000    | 2,590,000    | 663,000    | -          | 82,651     | 36,138,258    | 9,541,479     | <b>82,053,388</b>    |
| 2024 | 28,810,000    | 1,965,000    | 576,000    | -          | 41,780     | 33,680,360    | 9,006,528     | <b>76,620,668</b>    |
| 2025 | 27,800,000    | 1,325,000    | 487,000    | -          | -          | 31,149,188    | 8,452,635     | <b>71,025,823</b>    |
| 2026 | 26,745,000    | 670,000      | 395,000    | -          | -          | 28,539,986    | 7,879,419     | <b>65,294,405</b>    |
| 2027 | 25,645,000    | -            | 300,000    | -          | -          | 25,880,335    | 7,294,161     | <b>59,419,496</b>    |
| 2028 | 24,500,000    | -            | 203,000    | -          | -          | 23,165,475    | 6,686,481     | <b>54,757,957</b>    |
| 2029 | 23,305,000    | -            | 103,000    | -          | -          | 20,390,647    | 6,060,000     | <b>49,961,647</b>    |
| 2030 | 22,055,000    | -            | -          | -          | -          | 19,029,425    | 5,536,000     | <b>46,620,425</b>    |
| 2031 | 20,755,000    | -            | -          | -          | -          | 17,654,145    | 4,996,000     | <b>43,405,145</b>    |
| 2032 | 19,390,000    | -            | -          | -          | -          | 16,264,664    | 4,435,000     | <b>40,089,664</b>    |
| 2033 | 17,965,000    | -            | -          | -          | -          | 14,860,834    | 3,858,000     | <b>36,683,834</b>    |
| 2034 | 16,470,000    | -            | -          | -          | -          | 13,442,507    | 3,260,000     | <b>33,172,507</b>    |
| 2035 | 14,910,000    | -            | -          | -          | -          | 12,009,534    | 3,040,000     | <b>29,959,534</b>    |
| 2036 | 13,275,000    | -            | -          | -          | -          | 10,561,764    | 2,810,000     | <b>26,646,764</b>    |
| 2037 | 11,560,000    | -            | -          | -          | -          | 9,099,043     | 2,575,000     | <b>23,234,043</b>    |
| 2038 | 9,765,000     | -            | -          | -          | -          | 7,621,217     | 2,330,000     | <b>19,716,217</b>    |
| 2039 | 7,880,000     | -            | -          | -          | -          | 6,128,131     | 2,075,000     | <b>16,083,131</b>    |
| 2040 | 5,905,000     | -            | -          | -          | -          | 4,619,626     | 1,810,000     | <b>12,334,626</b>    |
| 2041 | 4,830,000     | -            | -          | -          | -          | 3,095,543     | 1,535,000     | <b>9,460,543</b>     |
| 2042 | 3,705,000     | -            | -          | -          | -          | 1,555,722     | 1,250,000     | <b>6,510,722</b>     |
| 2043 | 2,525,000     | -            | -          | -          | -          | -             | 955,000       | <b>3,480,000</b>     |
| 2044 | 1,290,000     | -            | -          | -          | -          | -             | 650,000       | <b>1,940,000</b>     |
| 2045 | -             | -            | -          | -          | -          | -             | 330,000       | <b>330,000</b>       |
| 2046 | -             | -            | -          | -          | -          | -             | -             | <b>-</b>             |

**Debt Principal Outstanding by Fund as of 09/30/2019**



**FUTURE DEBT SERVICE BY FUND**

as of 09/30/2019

| <b>Fund</b>          | <b>Stadium Fund</b> | <b>Penny Fund</b> | <b>Fleet Fund</b> | <b>Solid Waste Fund</b> | <b>Water/WW Fund</b> | <b>Stormwater Fund</b> | <b>TOTAL</b>     |
|----------------------|---------------------|-------------------|-------------------|-------------------------|----------------------|------------------------|------------------|
| Fiscal Year          |                     |                   |                   |                         |                      |                        |                  |
| 2020                 | 2,799,133           | 775,655           | 130,980           | 188,316                 | 1,455,110            | 886,898                | <b>6,236,091</b> |
| 2021                 | 2,576,856           | 778,213           | 130,980           | 188,316                 | 1,453,909            | 880,734                | <b>6,009,008</b> |
| 2022                 | 2,332,650           | 780,408           | -                 | 42,710                  | 1,451,045            | 879,063                | <b>5,485,875</b> |
| 2023                 | 2,333,695           | 778,271           | -                 | 42,710                  | 3,012,905            | 877,678                | <b>7,045,259</b> |
| 2024                 | 2,327,855           | 779,801           | -                 | 42,710                  | 3,012,558            | 876,752                | <b>7,039,676</b> |
| 2025                 | 2,284,726           | 763,950           | -                 | 41,780                  | 2,948,711            | 857,716                | <b>6,896,883</b> |
| 2026                 | 2,328,919           | 783,700           | -                 | -                       | 3,023,224            | 869,577                | <b>7,005,420</b> |
| 2027                 | 2,325,410           | 105,782           | -                 | -                       | 3,020,559            | 870,778                | <b>6,322,529</b> |
| 2028                 | 2,324,057           | 105,342           | -                 | -                       | 3,019,358            | 867,486                | <b>6,316,243</b> |
| 2029                 | 2,324,712           | 104,798           | -                 | -                       | 1,567,750            | 743,834                | <b>4,741,094</b> |
| 2030                 | 2,317,324           | -                 | -                 | -                       | 1,567,750            | 739,621                | <b>4,624,695</b> |
| 2031                 | 2,321,794           | -                 | -                 | -                       | 1,567,750            | 739,701                | <b>4,629,245</b> |
| 2032                 | 2,317,843           | -                 | -                 | -                       | 1,567,750            | 734,075                | <b>4,619,668</b> |
| 2033                 | 2,320,130           | -                 | -                 | -                       | 1,567,750            | 732,743                | <b>4,620,623</b> |
| 2034                 | 2,313,467           | -                 | -                 | -                       | 1,567,750            | 338,975                | <b>4,220,192</b> |
| 2035                 | 2,312,075           | -                 | -                 | -                       | 1,567,750            | 339,975                | <b>4,219,800</b> |
| 2036                 | 2,310,950           | -                 | -                 | -                       | 1,567,750            | 335,969                | <b>4,214,669</b> |
| 2037                 | 2,305,945           | -                 | -                 | -                       | 1,567,750            | 336,969                | <b>4,210,664</b> |
| 2038                 | 2,306,818           | -                 | -                 | -                       | 1,567,750            | 337,594                | <b>4,212,162</b> |
| 2039                 | 2,303,325           | -                 | -                 | -                       | 1,567,750            | 337,844                | <b>4,208,919</b> |
| 2040                 | 1,329,956           | -                 | -                 | -                       | 1,567,750            | 337,719                | <b>3,235,425</b> |
| 2041                 | 1,327,706           | -                 | -                 | -                       | 1,567,750            | 337,219                | <b>3,232,675</b> |
| 2042                 | 1,327,963           | -                 | -                 | -                       | 1,567,750            | 336,344                | <b>3,232,057</b> |
| 2043                 | 1,325,606           | -                 | -                 | -                       | -                    | 335,094                | <b>1,660,700</b> |
| 2044                 | 1,320,638           | -                 | -                 | -                       | -                    | 338,375                | <b>1,659,013</b> |
| 2045                 | -                   | -                 | -                 | -                       | -                    | 336,188                | <b>336,188</b>   |
| 2046                 | -                   | -                 | -                 | -                       | -                    | -                      | <b>-</b>         |
| <b>\$ 53,719,549</b> | <b>\$ 5,755,920</b> | <b>\$ 261,960</b> | <b>\$ 546,543</b> | <b>\$ 44,345,884</b>    | <b>\$ 15,604,918</b> | <b>\$ 120,234,774</b>  |                  |

Below is a list of anticipated future debt issues that are included in the Budget Summary - Long Range Financial Plan worksheets but are not included this section's debt schedules:

| <b>Fund</b> | <b>Amount</b> | <b>Estimated Interest Rate</b> | <b>Term / Years</b> | <b>Purpose</b>                 |
|-------------|---------------|--------------------------------|---------------------|--------------------------------|
| Penny       | \$ 17,500,000 | 4.00%                          | 9                   | New City Hall                  |
| CRA         | \$ 2,500,000  | 4.00%                          | 9                   | Parking Structure              |
| Water/WW    | \$ 2,475,000  | 4.00%                          | 9                   | New City Hall                  |
| Solid Waste | \$ 489,000    | 5.50%                          | 6                   | Vehicles                       |
| Water/WW    | \$ 5,800,000  | 2.50%                          | 20                  | WWTP Electrical System Upgrade |
| Penny       | \$ 6,400,000  | 5.75%                          | 8                   | Aquatics Center                |
| CRA         | \$ 2,700,000  | 5.50%                          | 13                  | Skinner Blvd.                  |

| FUTURE DEBT SERVICE BY FUND |                        |                      |                      |                            |                         |                           |                       |
|-----------------------------|------------------------|----------------------|----------------------|----------------------------|-------------------------|---------------------------|-----------------------|
| as of 09/30/2019            |                        |                      |                      |                            |                         |                           |                       |
| Fund                        | 111<br>Stadium<br>Fund | 134<br>Penny<br>Fund | 550<br>Fleet<br>Fund | 440<br>Solid Waste<br>Fund | 441<br>Water/WW<br>Fund | 443<br>Stormwater<br>Fund | TOTAL                 |
| <b>Fiscal Year</b>          |                        |                      |                      |                            |                         |                           |                       |
| 2020 Principal              | 1,323,150              | 665,000              | 126,862              | 179,286                    | 1,048,695               | 489,305                   | 6,236,091             |
| Interest                    | 1,475,983              | 110,655              | 4,118                | 9,030                      | 406,415                 | 397,593                   |                       |
| 2021 Principal              | 1,140,953              | 682,000              | 128,905              | 182,408                    | 1,090,273               | 500,727                   | 6,009,008             |
| Interest                    | 1,435,903              | 96,213               | 2,075                | 5,907                      | 363,636                 | 380,007                   |                       |
| 2022 Principal              | 935,000                | 699,000              | -                    | 39,981                     | 1,131,851               | 517,149                   | 5,485,875             |
| Interest                    | 1,397,650              | 81,408               | -                    | 2,730                      | 319,194                 | 361,914                   |                       |
| 2023 Principal              | 975,000                | 712,000              | -                    | 40,871                     | 2,457,898               | 534,951                   | 7,045,259             |
| Interest                    | 1,358,695              | 66,271               | -                    | 1,840                      | 555,007                 | 342,727                   |                       |
| 2024 Principal              | 1,010,000              | 729,000              | -                    | 41,780                     | 2,531,172               | 553,893                   | 7,039,676             |
| Interest                    | 1,317,855              | 50,801               | -                    | 930                        | 481,386                 | 322,858                   |                       |
| 2025 Principal              | 1,010,000              | 729,000              | -                    | 41,780                     | 2,531,172               | 553,893                   | 6,896,883             |
| Interest                    | 1,274,726              | 34,950               | -                    | -                          | 417,539                 | 303,823                   |                       |
| 2026 Principal              | 1,100,000              | 765,000              | -                    | -                          | 2,659,651               | 585,258                   | 7,005,420             |
| Interest                    | 1,228,919              | 18,700               | -                    | -                          | 363,573                 | 284,319                   |                       |
| 2027 Principal              | 1,145,000              | 97,000               | -                    | -                          | 2,714,859               | 607,680                   | 6,322,529             |
| Interest                    | 1,180,410              | 8,782                | -                    | -                          | 305,700                 | 263,098                   |                       |
| 2028 Principal              | 1,195,000              | 100,000              | -                    | -                          | 2,774,828               | 626,481                   | 6,316,243             |
| Interest                    | 1,129,057              | 5,342                | -                    | -                          | 244,530                 | 241,004                   |                       |
| 2029 Principal              | 1,250,000              | 103,000              | -                    | -                          | 1,361,223               | 524,000                   | 4,741,094             |
| Interest                    | 1,074,712              | 1,798                | -                    | -                          | 206,528                 | 219,834                   |                       |
| 2030 Principal              | 1,300,000              | -                    | -                    | -                          | 1,375,279               | 540,000                   | 4,624,695             |
| Interest                    | 1,017,324              | -                    | -                    | -                          | 192,471                 | 199,621                   |                       |
| 2031 Principal              | 1,365,000              | -                    | -                    | -                          | 1,389,481               | 561,000                   | 4,629,245             |
| Interest                    | 956,794                | -                    | -                    | -                          | 178,269                 | 178,701                   |                       |
| 2032 Principal              | 1,425,000              | -                    | -                    | -                          | 1,403,830               | 577,000                   | 4,619,668             |
| Interest                    | 892,843                | -                    | -                    | -                          | 163,920                 | 157,075                   |                       |
| 2033 Principal              | 1,495,000              | -                    | -                    | -                          | 1,418,327               | 598,000                   | 4,620,623             |
| Interest                    | 825,130                | -                    | -                    | -                          | 149,424                 | 134,743                   |                       |
| 2034 Principal              | 1,560,000              | -                    | -                    | -                          | 1,432,973               | 220,000                   | 4,220,192             |
| Interest                    | 753,467                | -                    | -                    | -                          | 134,777                 | 118,975                   |                       |
| 2035 Principal              | 1,635,000              | -                    | -                    | -                          | 1,447,771               | 230,000                   | 4,219,800             |
| Interest                    | 677,075                | -                    | -                    | -                          | 119,980                 | 109,975                   |                       |
| 2036 Principal              | 1,715,000              | -                    | -                    | -                          | 1,462,721               | 235,000                   | 4,214,669             |
| Interest                    | 595,950                | -                    | -                    | -                          | 105,029                 | 100,969                   |                       |
| 2037 Principal              | 1,795,000              | -                    | -                    | -                          | 1,477,826               | 245,000                   | 4,210,664             |
| Interest                    | 510,945                | -                    | -                    | -                          | 89,925                  | 91,969                    |                       |
| 2038 Principal              | 1,885,000              | -                    | -                    | -                          | 1,493,087               | 255,000                   | 4,212,162             |
| Interest                    | 421,818                | -                    | -                    | -                          | 74,664                  | 82,594                    |                       |
| 2039 Principal              | 1,975,000              | -                    | -                    | -                          | 1,508,505               | 265,000                   | 4,208,919             |
| Interest                    | 328,325                | -                    | -                    | -                          | 59,245                  | 72,844                    |                       |
| 2040 Principal              | 1,075,000              | -                    | -                    | -                          | 1,524,083               | 275,000                   | 3,235,425             |
| Interest                    | 254,956                | -                    | -                    | -                          | 43,668                  | 62,719                    |                       |
| 2041 Principal              | 1,125,000              | -                    | -                    | -                          | 1,539,821               | 285,000                   | 3,232,675             |
| Interest                    | 202,706                | -                    | -                    | -                          | 27,929                  | 52,219                    |                       |
| 2042 Principal              | 1,180,000              | -                    | -                    | -                          | 1,555,722               | 295,000                   | 3,232,057             |
| Interest                    | 147,963                | -                    | -                    | -                          | 12,028                  | 41,344                    |                       |
| 2043 Principal              | 1,235,000              | -                    | -                    | -                          | -                       | 305,000                   | 1,660,700             |
| Interest                    | 90,606                 | -                    | -                    | -                          | -                       | 30,094                    |                       |
| 2044 Principal              | 1,290,000              | -                    | -                    | -                          | -                       | 320,000                   | 1,659,013             |
| Interest                    | 30,638                 | -                    | -                    | -                          | -                       | 18,375                    |                       |
| 2045 Principal              | -                      | -                    | -                    | -                          | -                       | 330,000                   | 336,188               |
| Interest                    | -                      | -                    | -                    | -                          | -                       | 6,188                     |                       |
| <b>TOTAL</b>                | <b>\$ 53,719,549</b>   | <b>\$ 5,755,920</b>  | <b>\$ 261,960</b>    | <b>\$ 546,543</b>          | <b>\$ 44,345,884</b>    | <b>\$ 15,604,918</b>      | <b>\$ 120,234,774</b> |

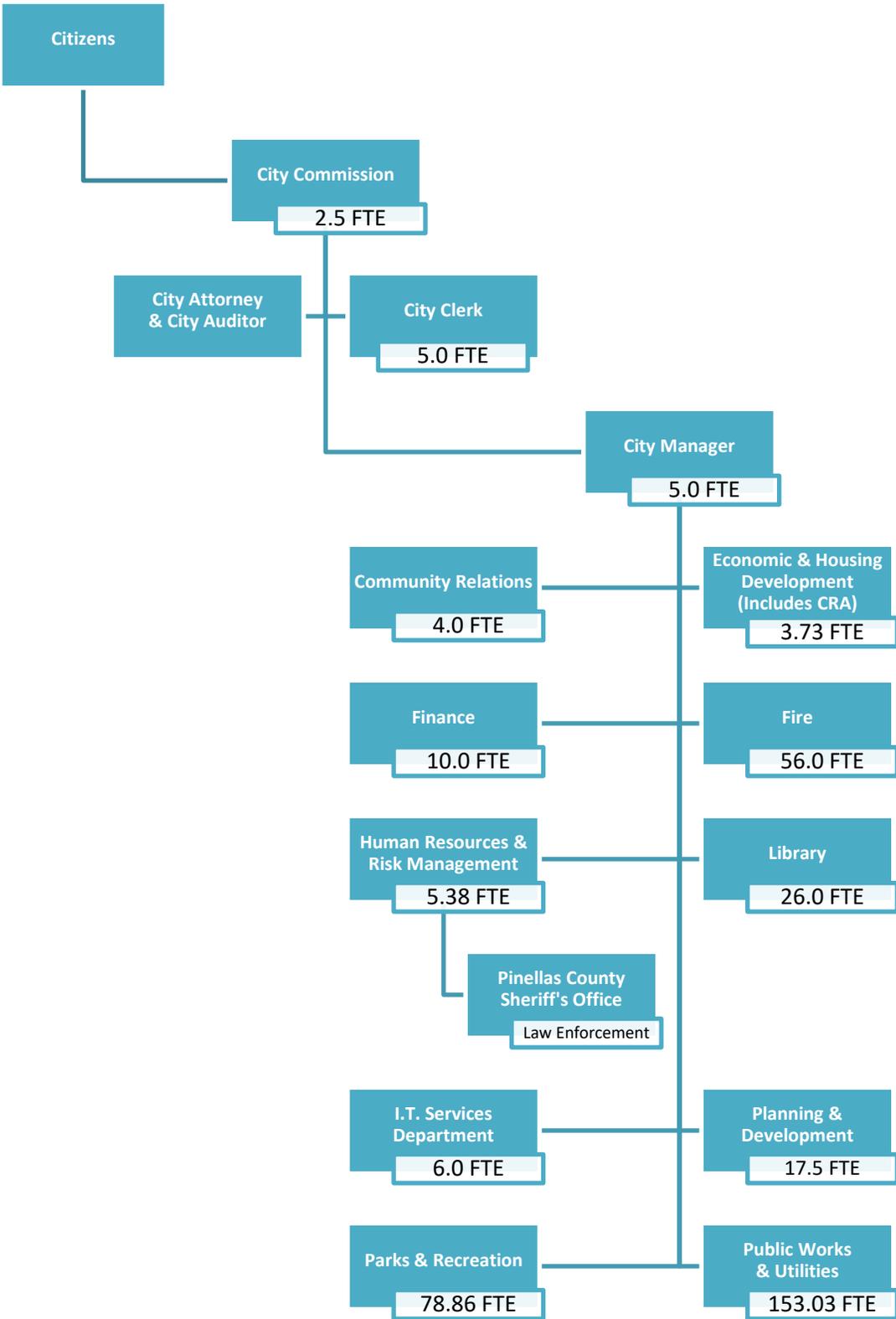


Home of Honeymoon Island

# **BUDGET SUMMARY**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

# City of Dunedin Organizational Chart 373.00 FTE



## FULL-TIME EQUIVALENT (FTE) POSITIONS BY DEPARTMENT

|                                                | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | ESTIMATED<br>FY 2019 | PROPOSED<br>FY 2020 | FTE<br>CHG  |
|------------------------------------------------|-------------------|-------------------|----------------------|---------------------|-------------|
| City Commission                                | 2.50              | 2.50              | 2.50                 | 2.50                | -           |
| <b>CITY COMMISSION DEPARTMENT TOTAL</b>        | <b>2.50</b>       | <b>2.50</b>       | <b>2.50</b>          | <b>2.50</b>         | <b>-</b>    |
| City Attorney                                  | -                 | -                 | -                    | -                   | -           |
| <b>CITY ATTORNEY DEPARTMENT TOTAL</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>             | <b>-</b>            | <b>-</b>    |
| City Clerk                                     | 5.00              | 5.00              | 5.00                 | 5.00                | -           |
| <b>CITY CLERK DEPARTMENT TOTAL</b>             | <b>5.00</b>       | <b>5.00</b>       | <b>5.00</b>          | <b>5.00</b>         | <b>-</b>    |
| City Manager                                   | 4.50              | 4.50              | 4.50                 | 5.00                | 0.50        |
| <b>CITY MANAGER DEPARTMENT TOTAL</b>           | <b>4.50</b>       | <b>4.50</b>       | <b>4.50</b>          | <b>5.00</b>         | <b>0.50</b> |
| Community Relations                            | 3.00              | 4.00              | 4.00                 | 4.00                | -           |
| <b>COMMUNITY RELATIONS DEPARTMENT TOTAL</b>    | <b>3.00</b>       | <b>4.00</b>       | <b>4.00</b>          | <b>4.00</b>         | <b>-</b>    |
| Economic Housing & Development                 | 1.14              | 1.64              | 1.64                 | 1.64                | -           |
| CRA                                            | 2.09              | 2.09              | 2.09                 | 2.09                | -           |
| <b>ECO. &amp; HSG. DEVELOPMENT DEPT. TOTAL</b> | <b>3.23</b>       | <b>3.73</b>       | <b>3.73</b>          | <b>3.73</b>         | <b>-</b>    |
| Finance/Accounting                             | 9.50              | 10.00             | 10.00                | 10.00               | -           |
| Purchasing                                     | -                 | -                 | -                    | -                   | -           |
| <b>FINANCE DEPARTMENT TOTAL</b>                | <b>9.50</b>       | <b>10.00</b>      | <b>10.00</b>         | <b>10.00</b>        | <b>-</b>    |
| Fire Admin                                     | 10.25             | 10.00             | 10.00                | 10.00               | -           |
| Fire Ops                                       | 35.00             | 36.00             | 36.00                | 36.00               | -           |
| EMS                                            | 9.75              | 10.00             | 10.00                | 10.00               | -           |
| <b>FIRE DEPARTMENT TOTAL</b>                   | <b>55.00</b>      | <b>56.00</b>      | <b>56.00</b>         | <b>56.00</b>        | <b>-</b>    |
| Human Resources                                | 2.08              | 2.24              | 2.24                 | 2.08                | (0.16)      |
| Risk Management                                | 2.00              | 1.75              | 1.75                 | 2.05                | 0.30        |
| Health/Benefits                                | 1.00              | 1.25              | 1.25                 | 1.25                | -           |
| <b>HR &amp; RISK MGMT DEPARTMENT TOTAL</b>     | <b>5.08</b>       | <b>5.24</b>       | <b>5.24</b>          | <b>5.38</b>         | <b>0.14</b> |
| Law Enforcement                                | -                 | -                 | -                    | -                   | -           |
| <b>LAW ENFORCEMENT DEPARTMENT TOTAL</b>        | <b>-</b>          | <b>-</b>          | <b>-</b>             | <b>-</b>            | <b>-</b>    |
| I.T. Services                                  | 6.00              | 6.00              | 6.00                 | 6.00                | -           |
| <b>I.T SERVICES DEPARTMENT TOTAL</b>           | <b>6.00</b>       | <b>6.00</b>       | <b>6.00</b>          | <b>6.00</b>         | <b>-</b>    |
| Library                                        | 25.28             | 26.00             | 26.00                | 26.00               | -           |
| <b>LIBRARY DEPARTMENT TOTAL</b>                | <b>25.28</b>      | <b>26.00</b>      | <b>26.00</b>         | <b>26.00</b>        | <b>-</b>    |
| Parks & Rec Admin                              | 5.85              | 5.85              | 5.85                 | 5.85                | -           |
| Parks Maintenance                              | 28.20             | 28.20             | 30.80                | 31.80               | 1.00        |
| Recreation                                     | 39.04             | 37.82             | 37.82                | 38.66               | 0.84        |
| Golf                                           | -                 | -                 | -                    | -                   | -           |
| Marina                                         | 2.55              | 2.55              | 2.55                 | 2.55                | -           |
| Stadium                                        | -                 | -                 | -                    | -                   | -           |
| <b>PARKS &amp; RECREATION DEPT. TOTAL</b>      | <b>75.64</b>      | <b>74.42</b>      | <b>77.02</b>         | <b>78.86</b>        | <b>1.84</b> |
| Planning & Development                         | 6.42              | 6.71              | 6.71                 | 6.98                | 0.27        |
| Building Services                              | 8.70              | 9.41              | 10.41                | 10.52               | 0.11        |
| Parking                                        | -                 | 0.11              | 0.11                 | -                   | (0.11)      |
| <b>PLANNING &amp; DEVELOPMT. DEPT. TOTAL</b>   | <b>15.12</b>      | <b>16.23</b>      | <b>17.23</b>         | <b>17.50</b>        | <b>0.27</b> |

## FULL-TIME EQUIVALENT (FTE) POSITIONS BY DEPARTMENT

|                                        | ACTUAL<br>FY 2017            | ACTUAL<br>FY 2018           | ESTIMATED<br>FY 2019        | PROPOSED<br>FY 2020         | FTE<br>CHG         |
|----------------------------------------|------------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|
| Public Works Admin. & Engineering      | 14.08                        | 14.08                       | 14.08                       | 13.58                       | (0.50)             |
| Utility Billing                        | 6.84                         | 6.34                        | 6.34                        | 6.34                        | -                  |
| Water- Administration                  | 3.33                         | 3.33                        | 3.33                        | 3.33                        | -                  |
| Water- Production                      | 12.00                        | 12.00                       | 12.00                       | 12.00                       | -                  |
| Water- Distribution & Reclaimed        | 15.00                        | 15.75                       | 15.75                       | 15.75                       | -                  |
| Wastewater- Administration             | 1.33                         | 1.33                        | 1.33                        | 1.33                        | -                  |
| Wastewater- Treatment                  | 18.00                        | 18.00                       | 18.00                       | 18.00                       | -                  |
| Wastewater- Collection                 | 16.00                        | 16.00                       | 16.00                       | 16.00                       | -                  |
| Stormwater                             | 13.66                        | 13.66                       | 14.66                       | 14.66                       | -                  |
| Solid Waste - Administration           | 6.00                         | 6.00                        | 6.00                        | 6.00                        | -                  |
| Solid Waste - Residential              | 10.00                        | 10.00                       | 10.00                       | 10.00                       | -                  |
| Solid Waste - Commercial               | 5.00                         | 5.00                        | 5.00                        | 5.00                        | -                  |
| Fleet                                  | 9.00                         | 9.00                        | 9.00                        | 9.00                        | -                  |
| Streets                                | 8.66                         | 8.66                        | 9.66                        | 10.36                       | 0.70               |
| Facilities Maintenance                 | 10.68                        | 10.68                       | 11.68                       | 11.68                       | -                  |
| <b>PUBLIC WORKS DEPARTMENT TOTAL</b>   | <b>149.58</b>                | <b>149.83</b>               | <b>152.83</b>               | <b>153.03</b>               | <b>0.20</b>        |
|                                        | <b>ESTIMATED<br/>FY 2017</b> | <b>PROPOSED<br/>FY 2018</b> | <b>PROPOSED<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHG</b> |
| <b>CITYWIDE REGULAR FTE</b>            | <b>359.43</b>                | <b>349.54</b>               | <b>354.93</b>               | <b>362.97</b>               | <b>8.04</b>        |
| <b>CITYWIDE VARIABLE/ON-DEMAND FTE</b> | <b>14.68</b>                 | <b>13.91</b>                | <b>15.12</b>                | <b>10.03</b>                | <b>(5.09)</b>      |
| <b>TOTAL CITYWIDE FTE</b>              | <b>374.11</b>                | <b>363.45</b>               | <b>370.05</b>               | <b>373.00</b>               | <b>2.95</b>        |

**PERSONNEL CHANGES BY DEPARTMENT FY 2019 ESTIMATED TO FY 2020 PROPOSED BUDGET**

| CHANGE                                  | ESTIMATED<br>FY 2019<br>(FTE) | PROPOSED<br>FY 2020<br>(FTE) | NET IMPACT<br>(FTE) | FISCAL<br>IMPACT  | FUND         |
|-----------------------------------------|-------------------------------|------------------------------|---------------------|-------------------|--------------|
| Park Attendant III                      | 0.00                          | 1.00                         | 1.00                | \$ 62,600         | General      |
| Traffic Engineer                        | 0.00                          | 0.70                         | 0.70                | \$ 65,800         | General      |
| Traffic Engineer                        | 0.00                          | 0.30                         | 0.30                | \$ 28,100         | Risk Safety  |
| Head Lifeguard (PT to FT)               | 0.16                          | 1.00                         | 0.84                | \$ 21,200         | General      |
| Code Enforcement Inspector (PT to FT)   | 0.73                          | 1.00                         | 0.27                | \$ 26,700         | General      |
| Technical Coordinator                   | 0.50                          | 0.50                         | 0.00                | \$ 1,900          | General      |
| Technical Coordinator                   | 0.50                          | 0.50                         | 0.00                | \$ 1,900          | CRA          |
| Recreation Leaders COLA Increase        | 10.00                         | 10.00                        | 0.00                | \$ 20,000         | General      |
| Senior Water Distribution Technician    | 1.00                          | 1.00                         | 0.00                | \$ 3,400          | WaterWW      |
| Senior Administrative Assistant         | 1.00                          | 1.00                         | 0.00                | \$ 2,600          | WaterWW      |
| Public Works Superintendent             | 1.00                          | 1.00                         | 0.00                | \$ 9,000          | Stormwater   |
| Assistant to the City Manager           | 0.50                          | 1.00                         | 0.50                | \$ 50,000         | General      |
| Project Coordinator (Engineering)       | 0.50                          | 0.00                         | -0.50               | \$ (50,000)       | Water/WW     |
| Student Intern (HR & Risk Management)   | 0.24                          | 0.08                         | -0.16               | \$ (1,000)        | General Fund |
|                                         |                               |                              |                     |                   |              |
|                                         |                               |                              |                     |                   |              |
|                                         |                               |                              |                     |                   |              |
|                                         |                               |                              |                     |                   |              |
| <b>Citywide FTE &amp; Fiscal Impact</b> |                               |                              | <b>2.95</b>         | <b>\$ 242,200</b> |              |

**FULL-TIME EQUIVALENT (FTE) POSITIONS BY FUND**

| FUND                        | ESTIMATED<br>FY 2019 | PROPOSED<br>FY 2020 | FTEs<br>CHANGE | FISCAL<br>IMPACT  |           |
|-----------------------------|----------------------|---------------------|----------------|-------------------|-----------|
| Building Fund               | 10.41                | 10.52               | 0.11           | \$ 0              |           |
| CRA Fund                    | 2.09                 | 2.09                | -              | \$ 1,900          |           |
| Facilities Maintenance Fund | 11.68                | 11.68               | -              | \$ -              |           |
| Fleet Fund                  | 9.00                 | 9.00                | -              | \$ -              |           |
| General Fund                | 208.83               | 211.87              | 3.04           | \$ 247,200        | See Notes |
| Health Benefits Fund        | 1.25                 | 1.25                | -              | \$ -              |           |
| IT Services Fund            | -                    | -                   | -              | \$ -              |           |
| Marina Fund                 | 2.55                 | 2.55                | -              | \$ -              |           |
| Parking Fund                | -                    | -                   | -              | \$ -              |           |
| Risk Safety Fund            | 1.75                 | 2.05                | 0.30           | \$ 28,100         |           |
| Solid Waste Fund            | 21.00                | 21.00               | -              | \$ -              |           |
| Stormwater Fund             | 14.66                | 14.66               | -              | \$ 9,000          |           |
| Water/Wastewater Fund       | 86.83                | 86.33               | (0.50)         | \$ (44,000)       | See Notes |
| <b>Grand Total</b>          | <b>370.05</b>        | <b>373.00</b>       | <b>2.95</b>    | <b>\$ 242,200</b> |           |

**Notes:** The increase in the General Fund of 0.5 FTE and decrease in Water/Wastewater Fund of 0.5 FTE occurred in FY 2019. The Project Coordinator position in the City Manager's Department was split 50% with Engineering. This position was changed to Assistant to the City Manager and is funded at 1.0 FTE in the General Fund. The Project Coordinator position at 0.5 FTE has been removed from Engineering.



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## ALL FUNDS BUDGET SUMMARY

|                                     | FY 2017              | FY 2018              | FY 2019               | FY 2020               | %         | \$                  |
|-------------------------------------|----------------------|----------------------|-----------------------|-----------------------|-----------|---------------------|
|                                     | Actual               | Actual               | Budget                | Proposed Budget       | Change    | Change              |
| EXECUTIVE SALARIES                  | \$ 1,248,542         | \$ 1,410,155         | \$ 1,413,900          | \$ 1,442,400          | 2%        | \$ 28,500           |
| REG SALARIES AND WAGES              | 15,679,320           | 15,972,773           | 17,488,800            | 17,958,200            | 3%        | 469,400             |
| OTHER SALARIES & WAGES              | 311,905              | 316,202              | 340,600               | 389,200               | 14%       | 48,600              |
| OVERTIME                            | 884,114              | 750,836              | 529,000               | 555,400               | 5%        | 26,400              |
| SPECIAL PAY                         | 306,917              | 359,916              | 356,400               | 362,100               | 2%        | 5,700               |
| <b>TOTAL WAGES</b>                  | <b>\$ 18,430,798</b> | <b>\$ 18,809,882</b> | <b>\$ 20,128,700</b>  | <b>\$ 20,707,300</b>  | <b>3%</b> | <b>\$ 578,600</b>   |
| FICA TAXES                          | \$ 1,343,259         | \$ 1,371,107         | \$ 1,413,900          | \$ 1,478,500          | 5%        | \$ 64,600           |
| RETIREMENT CONTRIBUTIONS            | 1,762,114            | 1,825,022            | 1,816,900             | 1,954,000             | 8%        | 137,100             |
| LIFE & HEALTH INSURANCE             | 3,222,127            | 3,416,249            | 4,034,600             | 4,235,900             | 5%        | 201,300             |
| WORKERS' COMPENSATION               | 338,600              | 426,400              | 482,800               | 551,700               | 14%       | 68,900              |
| UNEMPLOYMENT COMP                   | 1,650                | 3,929                | 24,800                | 25,000                | 1%        | 200                 |
| TUITION REIMBURSEMENT               | 7,156                | 11,646               | 28,500                | 28,700                | 1%        | 200                 |
| <b>TOTAL BENEFITS</b>               | <b>\$ 6,674,906</b>  | <b>\$ 7,054,353</b>  | <b>\$ 7,801,500</b>   | <b>\$ 8,273,800</b>   | <b>6%</b> | <b>\$ 472,300</b>   |
| <b>PERSONNEL BUDGET SUBTOTAL</b>    | <b>\$ 25,105,704</b> | <b>\$ 25,864,235</b> | <b>\$ 27,930,200</b>  | <b>\$ 28,981,100</b>  | <b>4%</b> | <b>\$ 1,050,900</b> |
| PROFESSIONAL SERVICES               | \$ 1,843,607         | \$ 2,304,869         | \$ 2,404,200          | \$ 2,673,600          | 11%       | \$ 269,400          |
| ACCOUNTING & AUDITING               | 55,500               | 56,500               | 65,000                | 65,000                | 0%        | -                   |
| OTHER CONTRACT SERVICES             | 9,915,588            | 12,002,750           | 11,415,700            | 11,616,100            | 2%        | 200,400             |
| ALLOCATED COSTS                     | 2,145,900            | 2,397,500            | 2,407,400             | 2,491,800             | 4%        | 84,400              |
| TRAVEL & PER DIEM                   | 48,876               | 60,311               | 158,700               | 168,400               | 6%        | 9,700               |
| COMMUNICATION SERVICE               | 167,584              | 201,795              | 214,500               | 211,900               | -1%       | (2,600)             |
| FREIGHT & POSTAGE SERVICE           | 97,103               | 88,854               | 116,300               | 113,400               | -2%       | (2,900)             |
| UTILITY SERVICES                    | 2,490,593            | 2,637,348            | 2,491,800             | 2,703,800             | 9%        | 212,000             |
| RENTALS & LEASES                    | 3,114,758            | 3,465,501            | 3,604,300             | 3,782,500             | 5%        | 178,200             |
| INSURANCE                           | 6,026,510            | 6,006,975            | 6,275,100             | 6,504,600             | 4%        | 229,500             |
| REPAIR & MAINTENANCE SRVC           | 3,433,372            | 3,681,522            | 4,882,000             | 5,985,200             | 23%       | 1,103,200           |
| PRINTING & BINDING                  | 51,786               | 44,850               | 70,200                | 72,300                | 3%        | 2,100               |
| PROMOTIONAL ACTIVITIES              | 85,301               | 139,577              | 136,100               | 129,500               | -5%       | (6,600)             |
| OTHER CURRENT CHARGES               | 164,668              | 201,065              | (508,700)             | 356,600               | -170%     | 865,300             |
| OFFICE SUPPLIES                     | 50,455               | 67,267               | 84,400                | 83,500                | -1%       | (900)               |
| OPERATING SUPPLIES                  | 1,803,459            | 2,001,653            | 2,293,900             | 2,253,900             | -2%       | (40,000)            |
| ROAD MATERIALS & SUPPLIES           | 35,729               | 9,963                | 30,000                | 30,000                | 0%        | -                   |
| BOOKS, PUBS, SUBSCRIPTION           | 43,292               | 46,060               | 70,500                | 70,700                | 0%        | 200                 |
| TRAINING                            | 74,914               | 69,965               | 131,600               | 151,800               | 15%       | 20,200              |
| DEPRECIATION                        | 6,371,205            | 6,685,685            | 5,947,000             | 5,898,900             | -1%       | (48,100)            |
| <b>OPERATING BUDGET SUBTOTAL</b>    | <b>\$ 38,020,200</b> | <b>\$ 42,170,010</b> | <b>\$ 42,290,000</b>  | <b>\$ 45,363,500</b>  | <b>7%</b> | <b>\$ 3,073,500</b> |
| LAND                                | \$ -                 | \$ -                 | \$ -                  | \$ -                  | N/A       | \$ -                |
| BUILDINGS                           | 417,510              | 1,190,700            | 53,970,900            | 55,020,500            | 2%        | 1,049,600           |
| IMPRVMTS OTHER THAN BLDG            | 9,265,240            | 4,390,486            | 18,185,000            | 21,227,500            | 17%       | 3,042,500           |
| MACHINERY AND EQUIPMENT             | 2,313,821            | 3,242,466            | 921,700               | 2,720,300             | 195%      | 1,798,600           |
| BOOKS,PUBS & LIBRARY MATL           | 201,134              | 209,799              | 208,300               | 208,800               | 0%        | 500                 |
| LESS BUDGETED CAPITAL (ENT FUNDS)   | (10,688,873)         | (6,573,258)          | (17,116,600)          | (20,469,300)          | 20%       | (3,352,700)         |
| <b>CAPITAL BUDGET SUBTOTAL</b>      | <b>\$ 1,508,832</b>  | <b>\$ 2,460,193</b>  | <b>\$ 56,169,300</b>  | <b>\$ 58,707,800</b>  | <b>5%</b> | <b>\$ 2,538,500</b> |
| PRINCIPAL                           | \$ 2,659,407         | \$ 2,723,460         | \$ 4,405,200          | \$ 3,832,400          | -13%      | \$ (572,800)        |
| INTEREST                            | 982,064              | 1,048,939            | 3,240,800             | 2,406,500             | -26%      | (834,300)           |
| OTHER DEBT SERVICE COSTS            | 68,930               | 1,000                | 928,450               | -                     | -100%     | (928,450)           |
| AIDS TO PRIVATE ORGANIZAT           | 169,894              | 185,474              | 206,500               | 186,500               | -10%      | (20,000)            |
| ECONOMIC INCENTIVES                 | 41,733               | 63,284               | 363,900               | 162,500               | -55%      | (201,400)           |
| TRANSFERS OUT                       | 5,157,008            | 6,063,579            | 867,200               | 2,978,200             | 243%      | 2,111,000           |
| LESS BUDGETED PRINCIP DEBT PYMTS (E | (1,646,357)          | (1,687,468)          | (2,460,800)           | (1,844,200)           | -25%      | 616,600             |
| <b>OTHER EXPENSES SUBTOTAL</b>      | <b>\$ 7,432,679</b>  | <b>\$ 8,398,268</b>  | <b>\$ 7,551,250</b>   | <b>\$ 7,721,900</b>   | <b>2%</b> | <b>\$ 170,650</b>   |
| <b>TOTAL BUDGET</b>                 | <b>\$ 72,067,415</b> | <b>\$ 78,892,706</b> | <b>\$ 133,940,750</b> | <b>\$ 140,774,300</b> | <b>5%</b> | <b>\$ 6,833,550</b> |

## FY 2020 PROPOSED BUDGET SUMMARY

### ALL FUNDS

FY 2020 Millage Rate of 4.1345

| REVENUES                     | ACTUAL               |                       | BUDGET                |      | PROPOSED   |                       |
|------------------------------|----------------------|-----------------------|-----------------------|------|------------|-----------------------|
|                              | 2018                 | 2019                  | 2020                  | 2020 | % change   | \$ change             |
| Property Taxes               | \$ 9,801,125         | \$ 10,683,100         | \$ 11,928,000         |      | 12%        | \$ 1,244,900          |
| Other Taxes                  | 8,914,546            | 8,715,700             | 9,371,800             |      | 8%         | 656,100               |
| Licenses, Permits, Fees      | 6,521,116            | 4,977,800             | 4,502,500             |      | -10%       | (475,300)             |
| Intergovernmental            | 7,491,427            | 22,211,700            | 31,674,200            |      | 43%        | 9,462,500             |
| Charges for Services         | 43,366,185           | 45,601,700            | 46,982,400            |      | 3%         | 1,380,700             |
| Fines                        | 1,537,244            | 1,026,400             | 631,500               |      | -38%       | (394,900)             |
| Miscellaneous                | 2,530,867            | 3,115,600             | 3,310,700             |      | 6%         | 195,100               |
| Debt Proceeds                | -                    | 60,381,200            | 34,209,000            |      | -43%       | (26,172,200)          |
| Transfers In                 | 6,063,579            | 867,200               | 2,978,200             |      | 243%       | 2,111,000             |
| <b>Revenue Subtotal</b>      | <b>86,226,090</b>    | <b>157,580,400</b>    | <b>145,588,300</b>    |      | <b>-8%</b> | <b>(11,992,100)</b>   |
| Elimination of Debt Proceeds | -                    | (14,000,000)          | (9,209,000)           |      | -34%       | 4,791,000             |
| <b>TOTAL REVENUES</b>        | <b>\$ 86,226,090</b> | <b>\$ 143,580,400</b> | <b>\$ 136,379,300</b> |      | <b>-5%</b> | <b>\$ (7,201,100)</b> |

| EXPENSES                               | ACTUAL               |                       | BUDGET                |      | PROPOSED  |                     |
|----------------------------------------|----------------------|-----------------------|-----------------------|------|-----------|---------------------|
|                                        | 2018                 | 2019                  | 2020                  | 2020 | % change  | \$ change           |
| Personnel                              | \$ 25,864,227        | \$ 27,930,200         | \$ 28,981,100         |      | 4%        | \$ 1,050,900        |
| Operating                              | 35,484,316           | 34,412,900            | 35,817,800            |      | 4%        | 1,404,900           |
| CIP Operating                          | -                    | 1,930,100             | 3,646,800             |      | 89%       | 1,716,700           |
| Capital                                | 9,033,454            | 933,200               | 1,925,300             |      | 106%      | 992,100             |
| CIP Capital                            | -                    | 72,352,700            | 77,251,800            |      | 7%        | 4,899,100           |
| Other                                  | 248,759              | 570,400               | 349,000               |      | -39%      | (221,400)           |
| Debt Service                           | 3,773,399            | 9,164,943             | 6,238,900             |      | -32%      | (2,926,043)         |
| Transfers Out                          | 6,063,579            | 867,200               | 2,978,200             |      | 243%      | 2,111,000           |
| <b>Expense Subtotal</b>                | <b>80,467,733</b>    | <b>148,161,643</b>    | <b>157,188,900</b>    |      | <b>6%</b> | <b>9,027,257</b>    |
| Depreciation                           | 6,685,684            | 5,947,000             | 5,898,900             |      | -1%       | (48,100)            |
| Elimination of Principal Debt Payments | (1,687,468)          | (3,051,293)           | (1,844,200)           |      | -40%      | 1,207,093           |
| Elimination of Utility Capital         | (6,573,259)          | (17,116,600)          | (20,469,300)          |      | 20%       | (3,352,700)         |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 78,892,690</b> | <b>\$ 133,940,750</b> | <b>\$ 140,774,300</b> |      | <b>5%</b> | <b>\$ 6,833,550</b> |

## FY 2020 PROPOSED BUDGET SUMMARY

FY 2020 Millage Rate of 4.1345

| FUND                                | BEGINNING<br>FUND BALANCE | REVENUE               | EXPENDITURES          | END FUND BALANCE          | ENDING AVAILABLE<br>FUND BALANCE |
|-------------------------------------|---------------------------|-----------------------|-----------------------|---------------------------|----------------------------------|
| <b>GENERAL FUND</b>                 | \$ 5,620,665              | \$ 30,651,000         | \$ 30,969,000         | \$ 5,302,665              | \$ 4,455,853                     |
| <b>SPECIAL REVENUE FUNDS</b>        |                           |                       |                       |                           |                                  |
| Stadium Fund                        | 16,154,759                | 29,206,800            | 45,196,400            | 165,159                   | 14,659                           |
| Impact Fee Fund                     | (2,753)                   | 459,800               | 270,000               | 187,047                   | 187,047                          |
| Building Fund                       | 2,129,976                 | 995,100               | 2,039,300             | 1,085,776                 | 1,085,776                        |
| CRA Fund                            | 105,510                   | 3,750,800             | 2,279,600             | 1,576,710                 | 1,576,710                        |
| County Gas Tax Fund                 | 230,248                   | 489,000               | 496,500               | 222,748                   | 222,748                          |
| Penny Fund                          | 3,751,630                 | 28,212,000            | 14,928,300            | 17,035,330                | 17,035,330                       |
| FUND                                | BEGINNING<br>NET POSITION | REVENUE               | EXPENSES              | END TOTAL<br>NET POSITION | END AVAILABLE NET<br>POSITION    |
| <b>ENTERPRISE FUNDS</b>             |                           |                       |                       |                           |                                  |
| Solid Waste Fund                    | 1,755,770                 | 5,903,300             | 5,911,300             | 1,747,770                 | 1,006,293                        |
| Water/Wastewater Fund               | 35,853,879                | 18,450,000            | 19,395,500            | 34,908,379                | 8,141,170                        |
| Marina Fund                         | 2,750,060                 | 948,300               | 482,800               | 3,215,560                 | 2,944                            |
| Stormwater Fund                     | 13,147,138                | 4,060,500             | 6,168,500             | 11,039,138                | 2,790,825                        |
| Parking Fund                        | 2,282,380                 | 6,000                 | 299,800               | 1,988,580                 | 21,637                           |
| <b>INTERNAL SERVICES FUNDS</b>      |                           |                       |                       |                           |                                  |
| Fleet Services Fund                 | 8,883,270                 | 3,342,800             | 2,657,700             | 9,568,370                 | 2,239,597                        |
| Facilities Maintenance Fund         | 1,459,389                 | 1,585,600             | 1,858,600             | 1,186,389                 | 788,325                          |
| Risk Safety Self-Insurance Fund     | 3,688,672                 | 1,768,300             | 1,745,400             | 3,711,572                 | 4,257,997                        |
| Health Benefits Self-Insurance Fund | 402,559                   | 5,020,600             | 5,020,600             | 402,559                   | 593,342                          |
| Information Technology Fund         | 1,468,897                 | 1,529,400             | 1,055,000             | 1,943,297                 | 344,498                          |
| <b>TOTAL OF ALL FUNDS</b>           | \$ 99,682,048             | \$ 136,379,300        | \$ 140,774,300        | \$ 95,287,048             | \$ 44,764,750                    |
| <i>Less Interfund Transfers</i>     | -                         | (2,978,200)           | (2,978,200)           | -                         | -                                |
| <b>NET GRAND TOTAL</b>              | <b>\$ 99,682,048</b>      | <b>\$ 133,401,100</b> | <b>\$ 137,796,100</b> | <b>\$ 95,287,048</b>      | <b>\$ 44,764,750</b>             |

### SCHEDULE OF TRANSFERS

| TRANSFER FROM - TO               | PURPOSE                                 | AMOUNT              |
|----------------------------------|-----------------------------------------|---------------------|
| General Fund - Stadium Fund      | Operational support                     | \$ 250,000          |
| General Fund - Building Fund     | Repayment of Interfund Loan             | \$ 35,100           |
| Building Fund - General Fund     | Interfund Loan - Public Art Master Plan | 100,000             |
| Building - Penny Fund            | City Hall Project                       | 864,000             |
| CRA Fund - General Fund          | Special event support                   | 28,400              |
| CRA Fund - Impact Fee Fund (LDO) | Economic development incentives         | 101,000             |
| Solid Waste - Fleet Fund         | ISF Allocation for FY2012 Vehicles      | 131,700             |
| Solid Waste - I.T. Services      | ERP System                              | 23,700              |
| Water/Wastewater - Penny Fund    | City Hall Project                       | 808,000             |
| Water/Wastewater - I.T. Services | ERP System                              | 145,200             |
| Stormwater - Marina              | Interfund Loan                          | 475,000             |
| Stormwater - I.T. Services       | ERP System                              | 16,100              |
| <b>TOTAL INTERFUND TRANSFERS</b> |                                         | <b>\$ 2,978,200</b> |

### SCHEDULE OF GRANTS

| GRANTOR                             | DEPARTMENT         | FUND    | AMOUNT               |
|-------------------------------------|--------------------|---------|----------------------|
| Pinellas County Bd. of County Comm. | Parks & Recreation | Stadium | \$ 25,600,000        |
| State of Florida                    | Parks & Recreation | Stadium | 1,500,000            |
| Juvenile Welfare Board              | Parks & Recreation | General | 45,000               |
| Pinellas County Bd. of County Comm. | Fire               | General | 10,000               |
| <b>TOTAL GRANTS</b>                 |                    |         | <b>\$ 27,155,000</b> |

## GENERAL FUND

|                                       | ACTUAL<br>2017       | ACTUAL<br>2018       | BUDGET<br>2019       | ESTIMATED<br>2019    | BUDGET<br>2020       |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| BEGINNING FUND BALANCE                | \$ 8,244,930         | \$ 6,329,862         | \$ 5,566,191         | \$ 6,141,405         | \$ 5,620,665         |
| <b>REVENUES</b>                       |                      |                      |                      |                      |                      |
| Property Taxes                        | 8,350,670            | 9,029,356            | 9,779,700            | 9,780,000            | 10,725,200           |
| Other Taxes                           | 4,364,859            | 4,472,787            | 4,446,500            | 4,646,200            | 4,891,800            |
| Licenses, Permits, Fees               | 2,865,790            | 2,782,810            | 2,529,300            | 2,948,000            | 2,905,000            |
| Intergovernmental                     | 4,254,337            | 4,439,200            | 4,511,700            | 4,498,561            | 4,574,200            |
| Charges for Services                  | 5,754,192            | 6,039,564            | 6,326,400            | 6,326,400            | 6,330,400            |
| Fines                                 | 870,548              | 1,374,966            | 898,400              | 498,400              | 488,500              |
| Miscellaneous                         | 761,622              | 790,632              | 545,100              | 545,100              | 607,500              |
| Transfers In                          | 22,400               | 28,400               | 28,400               | 28,400               | 128,400              |
| <b>TOTAL REVENUES</b>                 | <b>\$ 27,244,419</b> | <b>\$ 28,957,714</b> | <b>\$ 29,065,500</b> | <b>\$ 29,271,061</b> | <b>\$ 30,651,000</b> |
| <b>EXPENDITURES</b>                   |                      |                      |                      |                      |                      |
| Personnel                             | 13,854,625           | 14,406,923           | 15,288,400           | 15,178,200           | 16,014,500           |
| Operating                             | 11,772,158           | 13,686,463           | 11,956,900           | 12,147,000           | 12,763,300           |
| Non-Recurring Operating               | -                    | -                    | 1,011,000            | 831,000              | 968,800              |
| Capital                               | 193,908              | 759,099              | 441,400              | 481,000              | 446,300              |
| CIP Capital                           | -                    | -                    | 588,600              | 588,600              | 205,000              |
| Other                                 | 178,085              | 193,687              | 416,000              | 416,000              | 286,000              |
| Debt Service                          | -                    | -                    | -                    | -                    | -                    |
| Transfers Out                         | 3,160,711            | 100,000              | 150,000              | 150,000              | 285,100              |
| <b>TOTAL EXPENDITURES</b>             | <b>\$ 29,159,487</b> | <b>\$ 29,146,172</b> | <b>\$ 29,852,300</b> | <b>\$ 29,791,800</b> | <b>\$ 30,969,000</b> |
| <b>ENDING FUND BALANCE</b>            | <b>\$ 6,329,862</b>  | <b>\$ 6,141,405</b>  | <b>\$ 4,779,391</b>  | <b>\$ 5,620,665</b>  | <b>\$ 5,302,665</b>  |
| <b>ENDING UNASSIGNED FUND BALANCE</b> | <b>\$ 4,664,004</b>  | <b>\$ 5,214,593</b>  | <b>\$ 4,278,391</b>  | <b>\$ 4,693,853</b>  | <b>\$ 4,455,853</b>  |
| FB as % of Operating Budget           | 18.2%                | 18.6%                | 15.1%                | 16.6%                | 15.0%                |
| (TARGET: 15%)                         |                      |                      |                      |                      |                      |

## GENERAL FUND

| PROJECTION<br>2021   | PROJECTION<br>2022   | PROJECTION<br>2023   | PROJECTION<br>2024   | PROJECTION<br>2025   |
|----------------------|----------------------|----------------------|----------------------|----------------------|
| \$ 5,302,665         | \$ 4,580,498         | \$ 5,113,490         | \$ 5,355,754         | \$ 5,754,134         |
| 11,293,700           | 11,947,100           | 12,639,300           | 13,250,800           | 13,892,700           |
| 4,940,700            | 5,540,700            | 5,651,500            | 5,764,500            | 5,879,800            |
| 2,934,100            | 2,934,100            | 2,934,100            | 2,934,100            | 2,934,100            |
| 4,665,700            | 4,759,000            | 4,854,200            | 4,951,300            | 5,050,300            |
| 6,469,700            | 6,612,000            | 6,757,500            | 6,906,200            | 7,058,100            |
| 413,500              | 363,500              | 313,500              | 263,500              | 263,500              |
| 707,500              | 607,500              | 607,500              | 607,500              | 607,500              |
| 22,400               | 22,400               | 22,400               | -                    | -                    |
| <b>\$ 31,447,300</b> | <b>\$ 32,786,300</b> | <b>\$ 33,780,000</b> | <b>\$ 34,677,900</b> | <b>\$ 35,686,000</b> |
| 16,629,500           | 17,269,200           | 17,934,800           | 18,627,300           | 19,348,000           |
| 13,088,667           | 13,422,708           | 13,759,536           | 14,099,220           | 14,441,721           |
| 1,169,900            | 485,000              | 697,500              | 437,500              | 427,500              |
| 450,800              | 455,300              | 459,900              | 464,500              | 469,100              |
| 259,500              | 50,000               | 150,000              | 115,000              | 65,000               |
| 286,000              | 286,000              | 286,000              | 286,000              | 286,000              |
| -                    | -                    | -                    | -                    | -                    |
| 285,100              | 285,100              | 250,000              | 250,000              | 250,000              |
| <b>\$ 32,169,467</b> | <b>\$ 32,253,308</b> | <b>\$ 33,537,736</b> | <b>\$ 34,279,520</b> | <b>\$ 35,287,321</b> |
| <b>\$ 4,580,498</b>  | <b>\$ 5,113,490</b>  | <b>\$ 5,355,754</b>  | <b>\$ 5,754,134</b>  | <b>\$ 6,152,813</b>  |
| <b>\$ 3,733,686</b>  | <b>\$ 4,266,678</b>  | <b>\$ 4,508,942</b>  | <b>\$ 4,907,322</b>  | <b>\$ 5,306,001</b>  |
| 12.1%                | 13.7%                | 13.9%                | 14.8%                | 15.5%                |

## GENERAL FUND

| Notes and Assumptions:                                                       | CIP and Non-Recurring Operating               | BUDGET              | ESTIMATED           | BUDGET              |
|------------------------------------------------------------------------------|-----------------------------------------------|---------------------|---------------------|---------------------|
|                                                                              |                                               | 2019                | 2019                | 2020                |
| <u>Property - Taxable Values</u>                                             | Emergency Operating Center (EOC)              | 193,600             | 193,600             | -                   |
| FY21: +6% & \$10M new constr.                                                | Park Pavilion Replacements                    | 130,000             | 130,000             | -                   |
| FY22: +6% & \$8M new constr.                                                 | Rotary Pavilion Renovation                    | 65,000              | 65,000              | 50,000              |
| FY23: +6% & \$35M new constr.                                                | Weaver Park Shade Structure                   | 80,000              | 80,000              | -                   |
| FY24: +5% & \$5M new constr.                                                 | Lorraine Leland (Restricted Funds)            | 50,000              | 50,000              | -                   |
| FY25: +5% & \$5M new constr.                                                 | Marina Sailboat Launch Improvements           | 35,000              | 35,000              | -                   |
| <u>Other Tax Revenue:</u>                                                    | Patricia Corridor Enhancements                | 35,000              | 35,000              | 50,000              |
| FY21: +1%                                                                    | SCBA Airpack Replacements                     | -                   | -                   | -                   |
| FY22: Proposed revenue enhancement - \$600k                                  | Lightning Detection System Replacement        | -                   | -                   | -                   |
| FY23-25: +2%                                                                 | Parks Vehicle - Pick-up Truck                 | -                   | -                   | 30,000              |
| <u>Intergovernmental Revenue +2%</u>                                         | Security Camera System                        | -                   | -                   | 45,000              |
| <u>Charges for Service +2.2%</u>                                             | Traffic Engineer Vehicle                      | -                   | -                   | 21,000              |
| <u>Salaries +3.5%</u>                                                        | Code Enforcement Vehicle                      | -                   | -                   | 9,000               |
| <u>Benefits +6%</u>                                                          | <b>CIP Subtotal</b>                           | <b>588,600</b>      | <b>588,600</b>      | <b>205,000</b>      |
| <u>Operating +2%</u>                                                         | Citywide HVAC Replacements                    | 570,000             | 570,000             | 136,000             |
| <u>Capital +1%</u>                                                           | Citywide Roof Replacements                    | 162,000             | 12,000              | 302,000             |
| <u>Transfers in:</u>                                                         | Citywide Parking Lot Resurfacing              | 20,000              | -                   | -                   |
| FY20 from CRA for Parks & Rec - \$28,400                                     | Fire Station #60 Restroom Renovation          | 65,000              | 65,000              | -                   |
| FY20 interfund loan from Bldg - \$100k                                       | Comm Ctr. Fitness Ctr Renovation              | 46,000              | 46,000              | -                   |
| FY21-FY23 from CRA for Parks & Rec - \$22,400                                | Sindoon Stage Awning Replacement              | 35,000              | -                   | 50,000              |
| <u>Transfers out:</u>                                                        | Citywide Exterior Painting                    | 28,000              | 53,000              | 25,000              |
| FY20-FY25 to Stadium Fund for operations - \$250,000 per yr                  | Court Resurfacing                             | 25,000              | 25,000              | -                   |
| FY20-FY23 to Building Fund for repayment of interfund loan - \$35,100 per yr | Land Development Code Enhancements            | 25,000              | 25,000              | -                   |
|                                                                              | Housing Needs Assessment                      | 25,000              | 25,000              | -                   |
|                                                                              | Weybridge Woods Bridge Removal                | -                   | -                   | -                   |
|                                                                              | SR 580 Mast Arm Repainting                    | -                   | -                   | -                   |
|                                                                              | Purple Heart Park                             | 10,000              | 10,000              | -                   |
|                                                                              | Electrical Grid Assessment                    | -                   | -                   | -                   |
|                                                                              | Marina Master Plan                            | -                   | -                   | -                   |
|                                                                              | Microfilm to Digital Format Conversion        | -                   | -                   | 20,300              |
|                                                                              | <b>Non-Recurring Operating Subtotal</b>       | <b>1,011,000</b>    | <b>831,000</b>      | <b>533,300</b>      |
|                                                                              | AARP Transportation Initiative                | -                   | -                   | -                   |
|                                                                              | Affordable/Workforce Housing                  | -                   | -                   | 51,200              |
|                                                                              | MSB and TSB Relocation                        | -                   | -                   | 225,000             |
|                                                                              | Parking Garage Lease                          | -                   | -                   | -                   |
|                                                                              | Public Art Master Plan                        | -                   | -                   | 125,000             |
|                                                                              | Stirling Links Conversion Start-up Costs      | -                   | -                   | 34,300              |
|                                                                              | Repair & Maintenance TBD                      | -                   | -                   | -                   |
|                                                                              | <b>Other Non-Recurring Operating Subtotal</b> | <b>-</b>            | <b>-</b>            | <b>435,500</b>      |
|                                                                              | <b>Total Non-Recurring Operating</b>          | <b>1,011,000</b>    | <b>831,000</b>      | <b>968,800</b>      |
|                                                                              | <b>Total CIP/Non-Recurring Operating</b>      | <b>\$ 1,599,600</b> | <b>\$ 1,419,600</b> | <b>\$ 1,173,800</b> |

\*An estimated \$1m in reimbursement is expected from FEMA between FY20-FY21. This estimate is not included in the above forecast.

## GENERAL FUND

| PROJECTION<br>2021  | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|---------------------|--------------------|--------------------|--------------------|--------------------|
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | 65,000             | 65,000             | 65,000             |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| 50,000              | 50,000             | 50,000             | 50,000             | -                  |
| 209,500             | -                  | -                  | -                  | -                  |
| -                   | -                  | 35,000             | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| <b>259,500</b>      | <b>50,000</b>      | <b>150,000</b>     | <b>115,000</b>     | <b>65,000</b>      |
| 124,000             | 20,000             | 35,000             | 25,000             | 25,000             |
| 500,000             | 210,000            | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | 15,000             | 120,000            | -                  | -                  |
| 25,000              | 25,000             | 30,000             | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | 10,000             | -                  |
| -                   | -                  | 110,000            | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| 100,000             | -                  | -                  | -                  | -                  |
| 100,000             | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| <b>849,000</b>      | <b>270,000</b>     | <b>295,000</b>     | <b>35,000</b>      | <b>25,000</b>      |
| 15,000              | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| 225,000             | 112,500            | -                  | -                  | -                  |
| 80,900              | 102,500            | 102,500            | 102,500            | 102,500            |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| -                   | -                  | 300,000            | 300,000            | 300,000            |
| <b>320,900</b>      | <b>215,000</b>     | <b>402,500</b>     | <b>402,500</b>     | <b>402,500</b>     |
| <b>1,169,900</b>    | <b>485,000</b>     | <b>697,500</b>     | <b>437,500</b>     | <b>427,500</b>     |
| <b>\$ 1,429,400</b> | <b>\$ 535,000</b>  | <b>\$ 847,500</b>  | <b>\$ 552,500</b>  | <b>\$ 492,500</b>  |

## STADIUM FUND

|                                                                                          | ACTUAL<br>2017      | ACTUAL<br>2018      | BUDGET<br>2019       | ESTIMATED<br>2019    | BUDGET<br>2020       |
|------------------------------------------------------------------------------------------|---------------------|---------------------|----------------------|----------------------|----------------------|
| BEGINNING FUND BALANCE                                                                   | \$ 93,411           | \$ 241,716          | \$ 6,418,806         | \$ 5,857,457         | \$ 16,154,759        |
| <b>REVENUES</b>                                                                          |                     |                     |                      |                      |                      |
| Property Taxes                                                                           | -                   | -                   | -                    | -                    | -                    |
| Other Taxes                                                                              | -                   | -                   | -                    | -                    | -                    |
| Licenses, Permits, Fees                                                                  | -                   | -                   | -                    | -                    | -                    |
| Intergovernmental                                                                        | 500,004             | 1,002,936           | 17,600,000           | 17,600,000           | 27,100,000           |
| Charges for Services                                                                     | 376,677             | 339,368             | 335,000              | 335,000              | 180,000              |
| Fines                                                                                    | -                   | -                   | -                    | -                    | -                    |
| Miscellaneous                                                                            | 44,364              | 50,626              | 1,438,600            | 1,668,000            | 1,676,800            |
| Debt Proceeds                                                                            | -                   | -                   | 33,681,200           | 33,894,000           | -                    |
| Transfers In                                                                             | 167,000             | 5,763,000           | 150,000              | 150,000              | 250,000              |
| <b>TOTAL REVENUES</b>                                                                    | <b>\$ 1,088,044</b> | <b>\$ 7,155,929</b> | <b>\$ 53,204,800</b> | <b>\$ 53,647,000</b> | <b>\$ 29,206,800</b> |
| <b>EXPENDITURES</b>                                                                      |                     |                     |                      |                      |                      |
| Personnel                                                                                | 20,055              | 25,996              | 30,700               | 30,700               | 1,500                |
| Operating                                                                                | 504,536             | 281,262             | 235,400              | 300,148              | 495,800              |
| Non-Recurring Operating                                                                  | -                   | -                   | -                    | -                    | -                    |
| Capital                                                                                  | -                   | 817,782             | -                    | -                    | -                    |
| CIP Capital                                                                              | -                   | -                   | 39,431,900           | 39,431,900           | 41,899,900           |
| Other                                                                                    | -                   | -                   | -                    | -                    | -                    |
| Debt Service                                                                             | 415,149             | 415,149             | 3,586,950            | 3,586,950            | 2,799,200            |
| Transfers Out                                                                            | -                   | -                   | -                    | -                    | -                    |
| <b>TOTAL EXPENDITURES</b>                                                                | <b>\$ 939,739</b>   | <b>\$ 1,540,189</b> | <b>\$ 43,284,950</b> | <b>\$ 43,349,698</b> | <b>\$ 45,196,400</b> |
| <b>ENDING FUND BALANCE</b>                                                               | <b>\$ 241,716</b>   | <b>\$ 5,857,457</b> | <b>\$ 16,338,656</b> | <b>\$ 16,154,759</b> | <b>\$ 165,159</b>    |
| <b>ENDING AVAILABLE FUND BALANCE</b>                                                     | <b>\$ 241,216</b>   | <b>\$ 5,856,957</b> | <b>\$ 16,338,156</b> | <b>\$ 16,154,259</b> | <b>\$ 14,659</b>     |
| FB as % of Operating Budget                                                              | 46.0%               | 1906.2%             | 6139.9%              | 4882.7%              | 2.9%                 |
| (TARGET: 15%)                                                                            |                     |                     |                      |                      |                      |
| <i>Capital Reserve: \$150,000 in FY 2020. \$300,000 additional each year thereafter:</i> |                     |                     |                      |                      | <b>150,000</b>       |

| Notes:                             | CIP and Non-Recurring Operating          | BUDGET<br>2019       | ESTIMATED<br>2019    | BUDGET<br>2020       |
|------------------------------------|------------------------------------------|----------------------|----------------------|----------------------|
| Transfers in:                      | Stadium & Englebert Reconstruction       | 39,431,900           | 39,431,900           | 41,899,900           |
| FY20-FY25 from General Fund        | <b>CIP Subtotal</b>                      | <b>39,431,900</b>    | <b>39,431,900</b>    | <b>41,899,900</b>    |
| for operations \$250,000 per year. |                                          | -                    | -                    | -                    |
|                                    | <b>Non-Recurring Operating Subtotal</b>  | -                    | -                    | -                    |
|                                    | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 39,431,900</b> | <b>\$ 39,431,900</b> | <b>\$ 41,899,900</b> |

## STADIUM FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 165,159          | \$ 755,359          | \$ 1,573,259        | \$ 2,081,459        | \$ 2,369,659        |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 1,500,000           | 1,500,000           | 1,208,300           | 1,000,000           | 1,000,000           |
| 330,000             | 330,000             | 330,000             | 330,000             | 330,000             |
| -                   | -                   | -                   | -                   | -                   |
| 1,638,600           | 1,638,600           | 1,638,600           | 1,638,600           | 1,638,600           |
| -                   | -                   | -                   | -                   | -                   |
| 250,000             | 250,000             | 250,000             | 250,000             | 250,000             |
| <b>\$ 3,718,600</b> | <b>\$ 3,718,600</b> | <b>\$ 3,426,900</b> | <b>\$ 3,218,600</b> | <b>\$ 3,218,600</b> |
| 1,500               | 1,500               | 1,500               | 1,500               | 1,500               |
| 550,000             | 566,500             | 583,500             | 601,000             | 619,000             |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 2,576,900           | 2,332,700           | 2,333,700           | 2,327,900           | 2,329,800           |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 3,128,400</b> | <b>\$ 2,900,700</b> | <b>\$ 2,918,700</b> | <b>\$ 2,930,400</b> | <b>\$ 2,950,300</b> |
| <b>\$ 755,359</b>   | <b>\$ 1,573,259</b> | <b>\$ 2,081,459</b> | <b>\$ 2,369,659</b> | <b>\$ 2,637,959</b> |
| <b>\$ 305,359</b>   | <b>\$ 823,259</b>   | <b>\$ 1,031,459</b> | <b>\$ 1,019,659</b> | <b>\$ 987,959</b>   |
| 55.4%               | 144.9%              | 176.3%              | 169.2%              | 159.2%              |
| <b>450,000</b>      | <b>750,000</b>      | <b>1,050,000</b>    | <b>1,350,000</b>    | <b>1,650,000</b>    |
| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ -</b>         |



## IMPACT FEE FUND

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| \$ 187,047         | \$ 576,497         | \$ 728,897         | \$ 785,647         | \$ 842,697         |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 341,350            | 80,900             | 17,250             | 17,250             | 17,250             |
| -                  | 26,000             | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 10,000             | 10,000             | 10,000             | 10,000             | 10,000             |
| -                  | -                  | -                  | -                  | -                  |
| 38,100             | 35,500             | 29,500             | 29,800             | 27,000             |
| <b>\$ 389,450</b>  | <b>\$ 152,400</b>  | <b>\$ 56,750</b>   | <b>\$ 57,050</b>   | <b>\$ 54,250</b>   |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>\$ -</b>        |
| <b>\$ 576,497</b>  | <b>\$ 728,897</b>  | <b>\$ 785,647</b>  | <b>\$ 842,697</b>  | <b>\$ 896,947</b>  |
| <b>\$ 576,497</b>  | <b>\$ 728,897</b>  | <b>\$ 785,647</b>  | <b>\$ 842,697</b>  | <b>\$ 896,947</b>  |
| N/A                | N/A                | N/A                | N/A                | N/A                |
| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>\$ -</b>        |

## BUILDING FUND

|                                      | ACTUAL<br>2017      | ACTUAL<br>2018      | BUDGET<br>2019      | ESTIMATED<br>2019   | BUDGET<br>2020      |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| BEGINNING FUND BALANCE               | \$ -                | \$ 1,214,391        | \$ 1,552,191        | \$ 1,951,258        | \$ 2,129,976        |
| <b>REVENUES</b>                      |                     |                     |                     |                     |                     |
| Property Taxes                       | -                   | -                   | -                   | -                   | -                   |
| Other Taxes                          | -                   | -                   | -                   | -                   | -                   |
| Licenses, Permits, Fees              | 1,909,202           | 1,810,886           | 1,600,000           | 1,500,000           | 950,000             |
| Intergovernmental                    | -                   | -                   | -                   | -                   | -                   |
| Charges for Services                 | -                   | -                   | -                   | -                   | -                   |
| Fines                                | -                   | -                   | -                   | -                   | -                   |
| Miscellaneous                        | 14,049              | 23,626              | -                   | 24,000              | 10,000              |
| Debt Proceeds                        | -                   | -                   | -                   | -                   | -                   |
| Transfers In                         | 244,311             | -                   | -                   | -                   | 35,100              |
| <b>TOTAL REVENUES</b>                | <b>\$ 2,167,562</b> | <b>\$ 1,834,512</b> | <b>\$ 1,600,000</b> | <b>\$ 1,524,000</b> | <b>\$ 995,100</b>   |
| <b>EXPENDITURES</b>                  |                     |                     |                     |                     |                     |
| Personnel                            | 665,272             | 696,687             | 818,300             | 818,300             | 776,500             |
| Operating                            | 218,825             | 287,527             | 269,900             | 248,300             | 298,800             |
| Non-Recurring Operating              | -                   | -                   | 65,100              | 65,100              | -                   |
| Capital                              | 69,074              | 113,432             | 2,000               | 23,600              | -                   |
| CIP Capital                          | -                   | -                   | -                   | 189,982             | -                   |
| Other                                | -                   | -                   | -                   | -                   | -                   |
| Debt Service                         | -                   | -                   | -                   | -                   | -                   |
| Transfers Out                        | -                   | -                   | -                   | -                   | 964,000             |
| <b>TOTAL EXPENDITURES</b>            | <b>\$ 953,171</b>   | <b>\$ 1,097,646</b> | <b>\$ 1,155,300</b> | <b>\$ 1,345,282</b> | <b>\$ 2,039,300</b> |
| <b>ENDING FUND BALANCE</b>           | <b>\$ 1,214,391</b> | <b>\$ 1,951,258</b> | <b>\$ 1,996,891</b> | <b>\$ 2,129,976</b> | <b>\$ 1,085,776</b> |
| <b>ENDING AVAILABLE FUND BALANCE</b> | <b>\$ 1,214,391</b> | <b>\$ 1,951,258</b> | <b>\$ 1,996,891</b> | <b>\$ 2,129,976</b> | <b>\$ 1,085,776</b> |
| FB as % of Operating Budget          | 137.4%              | 198.3%              | 173.1%              | 188.2%              | 101.0%              |
| (TARGET: 15%)                        |                     |                     |                     |                     |                     |

| <b>Notes:</b>                                           | <b>BUDGET<br/>2019</b>                   | <b>ESTIMATED<br/>2019</b> | <b>BUDGET<br/>2020</b> |
|---------------------------------------------------------|------------------------------------------|---------------------------|------------------------|
| Assumptions:                                            |                                          |                           |                        |
| Salaries +3.5%                                          | <b>CIP and Non-Recurring Operating</b>   |                           |                        |
| Operating +1%                                           | ERP Replacement                          | 189,982                   | -                      |
| Benefits +6%                                            | <b>CIP Subtotal</b>                      | <b>189,982</b>            | -                      |
| <u>Transfer in:</u>                                     | Citywide Scanning                        | 65,100                    | -                      |
| FY20-FY23 repayment of General Fund                     | <b>Subtotal Non-Recurring Operating</b>  | <b>65,100</b>             | -                      |
| interfund loan - \$35,100 per year                      | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 65,100</b>          | <b>\$ 255,082</b>      |
| <u>Transfer out:</u>                                    |                                          |                           |                        |
| FY20 to Penny Fund for share of New City Hall \$864,000 |                                          |                           |                        |
| FY20 interfund loan to General Fund - \$100,000         |                                          |                           |                        |

## BUILDING FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 1,085,776        | \$ 970,476          | \$ 869,837          | \$ 709,608          | \$ 580,708          |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 950,000             | 900,000             | 900,000             | 900,000             | 900,000             |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 10,100              | 10,200              | 10,300              | 10,400              | 10,400              |
| -                   | -                   | -                   | -                   | -                   |
| 35,100              | 35,100              | -                   | -                   | -                   |
| <b>\$ 995,200</b>   | <b>\$ 945,300</b>   | <b>\$ 910,300</b>   | <b>\$ 910,400</b>   | <b>\$ 910,400</b>   |
| 806,700             | 747,100             | 776,700             | 742,600             | 707,700             |
| 301,800             | 296,839             | 291,828             | 294,700             | 297,600             |
| -                   | -                   | -                   | -                   | -                   |
| 2,000               | 2,000               | 2,000               | 2,000               | 2,000               |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,110,500</b> | <b>\$ 1,045,939</b> | <b>\$ 1,070,528</b> | <b>\$ 1,039,300</b> | <b>\$ 1,007,300</b> |
| <b>\$ 970,476</b>   | <b>\$ 869,837</b>   | <b>\$ 709,608</b>   | <b>\$ 580,708</b>   | <b>\$ 483,808</b>   |
| <b>\$ 970,476</b>   | <b>\$ 869,837</b>   | <b>\$ 709,608</b>   | <b>\$ 580,708</b>   | <b>\$ 483,808</b>   |
| 87.5%               | 83.3%               | 66.4%               | 56.0%               | 48.1%               |

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>\$ -</b>        |

## COUNTY GAS TAX FUND

|                                      | ACTUAL<br>2017      | ACTUAL<br>2018    | BUDGET<br>2019    | ESTIMATED<br>2019   | BUDGET<br>2020    |
|--------------------------------------|---------------------|-------------------|-------------------|---------------------|-------------------|
| BEGINNING FUND BALANCE               | \$ 969,740          | \$ 1,208,366      | \$ 246,689        | \$ 890,348          | \$ 230,248        |
| <b>REVENUES</b>                      |                     |                   |                   |                     |                   |
| Property Taxes                       | -                   | -                 | -                 | -                   | -                 |
| Other Taxes                          | 521,030             | 504,983           | 479,200           | 479,200             | 480,000           |
| Licenses, Permits, Fees              | -                   | -                 | -                 | -                   | -                 |
| Intergovernmental                    | -                   | -                 | -                 | -                   | -                 |
| Charges for Services                 | -                   | -                 | -                 | -                   | -                 |
| Fines                                | -                   | -                 | -                 | -                   | -                 |
| Miscellaneous                        | 7,930               | 12,605            | 2,500             | 9,000               | 9,000             |
| Debt Proceeds                        | -                   | -                 | -                 | -                   | -                 |
| Transfers In                         | -                   | -                 | -                 | -                   | -                 |
| <b>TOTAL REVENUES</b>                | <b>\$ 528,960</b>   | <b>\$ 517,588</b> | <b>\$ 481,700</b> | <b>\$ 488,200</b>   | <b>\$ 489,000</b> |
| <b>EXPENDITURES</b>                  |                     |                   |                   |                     |                   |
| Personnel                            | -                   | -                 | -                 | -                   | -                 |
| Operating                            | 124,915             | 545,160           | 192,800           | 205,600             | 186,500           |
| Non-Recurring Operating              | -                   | -                 | -                 | -                   | -                 |
| Capital                              | 165,419             | 290,446           | -                 | -                   | -                 |
| CIP Capital                          | -                   | -                 | 310,000           | 942,700             | 310,000           |
| Other                                | -                   | -                 | -                 | -                   | -                 |
| Debt Service                         | -                   | -                 | -                 | -                   | -                 |
| Transfers Out                        | -                   | -                 | -                 | -                   | -                 |
| <b>TOTAL EXPENDITURES</b>            | <b>\$ 290,334</b>   | <b>\$ 835,607</b> | <b>\$ 502,800</b> | <b>\$ 1,148,300</b> | <b>\$ 496,500</b> |
| <b>ENDING FUND BALANCE</b>           | <b>\$ 1,208,366</b> | <b>\$ 890,348</b> | <b>\$ 225,589</b> | <b>\$ 230,248</b>   | <b>\$ 222,748</b> |
| <b>ENDING AVAILABLE FUND BALANCE</b> | <b>\$ 1,208,366</b> | <b>\$ 890,348</b> | <b>\$ 225,589</b> | <b>\$ 230,248</b>   | <b>\$ 222,748</b> |
| FB as % of Operating Budget          | 967.4%              | 163.3%            | 117.0%            | 112.0%              | 119.4%            |
| (TARGET: 15%)                        |                     |                   |                   |                     |                   |

| Notes:                    | CIP and Non-Recurring Operating          | BUDGET<br>2019    | ESTIMATED<br>2019 | BUDGET<br>2020    |
|---------------------------|------------------------------------------|-------------------|-------------------|-------------------|
| Assumptions:              | Annual Street Resurfacing                | -                 | 476,700           | -                 |
| County Gas Tax Revenue 0% | Pavement Management Program              | 310,000           | 466,000           | 310,000           |
| Operating +3%             | <b>Subtotal CIP</b>                      | <b>310,000</b>    | <b>942,700</b>    | <b>310,000</b>    |
| Capital as programmed     |                                          | -                 | -                 | -                 |
|                           | <b>Subtotal Non-Recurring Operating</b>  | <b>-</b>          | <b>-</b>          | <b>-</b>          |
|                           | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 310,000</b> | <b>\$ 942,700</b> | <b>\$ 310,000</b> |

## COUNTY GAS TAX FUND

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| \$ 222,748         | \$ 209,748         | \$ 191,048         | \$ 186,548         | \$ 196,048         |
| -                  | -                  | -                  | -                  | -                  |
| 480,000            | 480,000            | 480,000            | 480,000            | 480,000            |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 9,100              | 9,200              | 9,300              | 9,400              | 9,500              |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>\$ 489,100</b>  | <b>\$ 489,200</b>  | <b>\$ 489,300</b>  | <b>\$ 489,400</b>  | <b>\$ 489,500</b>  |
| -                  | -                  | -                  | -                  | -                  |
| 192,100            | 197,900            | 203,800            | 209,900            | 216,200            |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 310,000            | 310,000            | 290,000            | 270,000            | 250,000            |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>\$ 502,100</b>  | <b>\$ 507,900</b>  | <b>\$ 493,800</b>  | <b>\$ 479,900</b>  | <b>\$ 466,200</b>  |
| <b>\$ 209,748</b>  | <b>\$ 191,048</b>  | <b>\$ 186,548</b>  | <b>\$ 196,048</b>  | <b>\$ 219,348</b>  |
| <b>\$ 209,748</b>  | <b>\$ 191,048</b>  | <b>\$ 186,548</b>  | <b>\$ 196,048</b>  | <b>\$ 219,348</b>  |
| 109.2%             | 96.5%              | 91.5%              | 93.4%              | 101.5%             |

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| -                  | -                  | -                  | -                  | -                  |
| 310,000            | 310,000            | 290,000            | 270,000            | 250,000            |
| <b>310,000</b>     | <b>310,000</b>     | <b>290,000</b>     | <b>270,000</b>     | <b>250,000</b>     |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>\$ 310,000</b>  | <b>\$ 310,000</b>  | <b>\$ 290,000</b>  | <b>\$ 270,000</b>  | <b>\$ 250,000</b>  |



## PENNY FUND

| PROJECTION<br>2021   | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|----------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 17,035,330        | \$ 3,235,830        | \$ 2,934,730        | \$ 2,249,130        | \$ 799,130          |
| -                    | -                   | -                   | -                   | -                   |
| 4,120,000            | 4,243,600           | 4,370,900           | 4,502,000           | 4,637,100           |
| -                    | -                   | -                   | -                   | -                   |
| -                    | 447,400             | -                   | -                   | -                   |
| -                    | -                   | -                   | -                   | -                   |
| -                    | -                   | -                   | -                   | -                   |
| 50,000               | 50,500              | 270,000             | 20,000              | 20,000              |
| 6,400,000            | -                   | -                   | -                   | -                   |
| -                    | -                   | -                   | -                   | -                   |
| <b>\$ 10,570,000</b> | <b>\$ 4,741,500</b> | <b>\$ 4,640,900</b> | <b>\$ 4,522,000</b> | <b>\$ 4,657,100</b> |
| -                    | -                   | -                   | -                   | -                   |
| -                    | -                   | -                   | -                   | -                   |
| -                    | -                   | -                   | -                   | -                   |
| -                    | -                   | -                   | -                   | -                   |
| 21,240,000           | 870,000             | 1,156,000           | 1,800,000           | 730,000             |
| -                    | -                   | -                   | -                   | -                   |
| 3,129,500            | 4,172,600           | 4,170,500           | 4,172,000           | 4,174,100           |
| -                    | -                   | -                   | -                   | -                   |
| <b>\$ 24,369,500</b> | <b>\$ 5,042,600</b> | <b>\$ 5,326,500</b> | <b>\$ 5,972,000</b> | <b>\$ 4,904,100</b> |
| <b>\$ 3,235,830</b>  | <b>\$ 2,934,730</b> | <b>\$ 2,249,130</b> | <b>\$ 799,130</b>   | <b>\$ 552,130</b>   |
| <b>\$ 3,235,830</b>  | <b>\$ 2,934,730</b> | <b>\$ 2,249,130</b> | <b>\$ 799,130</b>   | <b>\$ 552,130</b>   |

N/A                      N/A                      N/A                      N/A                      N/A

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| -                  | -                  | -                  | -                  | -                  |
| 75,000             | 80,000             | 300,000            | 90,000             | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 690,000            | 690,000            | 690,000            | 710,000            | 730,000            |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 10,800,000         | -                  | -                  | -                  | -                  |
| 6,400,000          | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | 1,000,000          | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 2,700,000          | -                  | -                  | -                  | -                  |
| 100,000            | 100,000            | 100,000            | -                  | -                  |
| 200,000            | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| 125,000            | -                  | -                  | -                  | -                  |
| 150,000            | -                  | -                  | -                  | -                  |
| -                  | -                  | 66,000             | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>21,240,000</b>  | <b>870,000</b>     | <b>1,156,000</b>   | <b>1,800,000</b>   | <b>730,000</b>     |



## CRA FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 1,576,710        | \$ 88,159           | \$ 203,719          | \$ 549,671          | \$ 999,144          |
| 1,294,149           | 1,390,960           | 1,631,052           | 1,728,573           | 1,830,970           |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 48,500              | 49,000              | 49,500              | 50,000              | 50,500              |
| -                   | -                   | -                   | 2,700,000           | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,342,649</b> | <b>\$ 1,439,960</b> | <b>\$ 1,680,552</b> | <b>\$ 4,478,573</b> | <b>\$ 1,881,470</b> |
| 245,900             | 253,700             | 261,700             | 270,000             | 278,500             |
| 399,800             | 407,800             | 416,000             | 424,300             | 432,800             |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 1,720,000           | 200,000             | 200,000             | 2,900,000           | 200,000             |
| 63,000              | 63,000              | 63,000              | 63,000              | 63,000              |
| 342,000             | 342,000             | 342,000             | 342,000             | 644,100             |
| 60,500              | 57,900              | 51,900              | 29,800              | 27,000              |
| <b>\$ 2,831,200</b> | <b>\$ 1,324,400</b> | <b>\$ 1,334,600</b> | <b>\$ 4,029,100</b> | <b>\$ 1,645,400</b> |
| <b>\$ 88,159</b>    | <b>\$ 203,719</b>   | <b>\$ 549,671</b>   | <b>\$ 999,144</b>   | <b>\$ 1,235,214</b> |
| <b>\$ 88,159</b>    | <b>\$ 203,719</b>   | <b>\$ 549,671</b>   | <b>\$ 999,144</b>   | <b>\$ 1,235,214</b> |
| 13.7%               | 30.8%               | 81.1%               | 143.9%              | 173.7%              |

| PROJECTION<br>2021  | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024  | PROJECTION<br>2025 |
|---------------------|--------------------|--------------------|---------------------|--------------------|
| -                   | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | 2,700,000           | -                  |
| -                   | -                  | -                  | -                   | -                  |
| 1,500,000           | -                  | -                  | -                   | -                  |
| 200,000             | 200,000            | 200,000            | 200,000             | 200,000            |
| -                   | -                  | -                  | -                   | -                  |
| 20,000              | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | -                   | -                  |
| <b>1,720,000</b>    | <b>200,000</b>     | <b>200,000</b>     | <b>2,900,000</b>    | <b>200,000</b>     |
| -                   | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | -                   | -                  |
| -                   | -                  | -                  | -                   | -                  |
| <b>\$ 1,720,000</b> | <b>\$ 200,000</b>  | <b>\$ 200,000</b>  | <b>\$ 2,900,000</b> | <b>\$ 200,000</b>  |

## SOLID WASTE UTILITY FUND

\* Restated 2017 Beg. Balance / GASB 75 Implementation

|                                        | ACTUAL*             | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                        | 2017                | 2018                | 2019                | 2019                | 2020                |
| BEGINNING FUND BALANCE                 | \$ 1,381,240        | \$ 1,646,191        | \$ 1,306,336        | \$ 1,555,747        | \$ 1,755,770        |
| <b>REVENUES</b>                        |                     |                     |                     |                     |                     |
| Licenses, Permits, Fees                | 20,042              | 27,787              | 13,000              | 13,000              | 13,000              |
| Intergovernmental                      | 32,765              | -                   | -                   | -                   | -                   |
| Charges for Services                   | 5,141,545           | 5,344,133           | 5,761,600           | 5,800,000           | 5,876,300           |
| Fines                                  | -                   | -                   | -                   | -                   | -                   |
| Miscellaneous                          | 31,880              | 164,920             | 7,800               | 16,000              | 14,000              |
| Debt Proceeds                          | -                   | -                   | -                   | 191,600             | 489,000             |
| Transfers In                           | -                   | -                   | -                   | -                   | -                   |
| <b>Revenue Subtotal</b>                | <b>\$ 5,226,231</b> | <b>\$ 5,536,839</b> | <b>\$ 5,782,400</b> | <b>\$ 6,020,600</b> | <b>\$ 6,392,300</b> |
| Elimination of Debt Proceeds           | -                   | -                   | -                   | (191,600)           | (489,000)           |
| <b>TOTAL REVENUES</b>                  | <b>\$ 5,226,231</b> | <b>\$ 5,536,839</b> | <b>\$ 5,782,400</b> | <b>\$ 5,829,000</b> | <b>\$ 5,903,300</b> |
| <b>EXPENSES</b>                        |                     |                     |                     |                     |                     |
| Personnel                              | 1,373,907           | 1,390,867           | 1,496,300           | 1,496,300           | 1,527,700           |
| Operating                              | 3,151,763           | 3,737,669           | 3,701,200           | 3,701,200           | 3,880,400           |
| Non-Recurring Operating                | -                   | -                   | -                   | -                   | 7,000               |
| Capital                                | 1,155,566           | 320,183             | 15,000              | 65,900              | 15,000              |
| CIP Capital                            | -                   | -                   | -                   | 191,584             | 489,000             |
| Other                                  | -                   | -                   | -                   | -                   | -                   |
| Debt Service                           | 143,982             | 143,956             | 145,693             | 145,693             | 188,400             |
| Transfers Out                          | 148,542             | 131,700             | 131,700             | 131,700             | 155,400             |
| <b>Expense Subtotal</b>                | <b>\$ 5,973,760</b> | <b>\$ 5,724,375</b> | <b>\$ 5,489,893</b> | <b>\$ 5,732,377</b> | <b>\$ 6,262,900</b> |
| Depreciation                           | 277,515             | 359,685             | 292,900             | 292,900             | 331,700             |
| Elimination of Principal Debt Payments | (134,430)           | (136,594)           | (138,793)           | (138,800)           | (179,300)           |
| Elimination of Utility Capital         | (1,155,566)         | (320,183)           | (15,000)            | (257,500)           | (504,000)           |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 4,961,280</b> | <b>\$ 5,627,283</b> | <b>\$ 5,629,000</b> | <b>\$ 5,628,977</b> | <b>\$ 5,911,300</b> |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 1,646,191</b> | <b>\$ 1,555,747</b> | <b>\$ 1,459,736</b> | <b>\$ 1,755,770</b> | <b>\$ 1,747,770</b> |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 776,205</b>   | <b>\$ 588,670</b>   | <b>\$ 863,991</b>   | <b>\$ 876,893</b>   | <b>\$ 1,006,293</b> |
| FB as % of Operating Budget            | 17.2%               | 11.5%               | 16.6%               | 16.9%               | 18.6%               |

(TARGET: 15%)

| Notes:                                                                                                        | CIP and Non-Recurring Capital            | BUDGET      | ESTIMATED         | BUDGET            |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|-------------------|-------------------|
|                                                                                                               |                                          | 2019        | 2019              | 2020              |
| Charges for Services +2%                                                                                      | Fleet Replacements                       | -           | 191,584           | 489,000           |
| Capital Leases issued for vehicle purchases through FY20. Vehicle purchases will be made with cash FY21-FY25. | <b>CIP Subtotal</b>                      | -           | <b>191,584</b>    | <b>489,000</b>    |
| Salaries +3.5%                                                                                                | Citywide Exterior Facility Painting      | -           | -                 | 7,000             |
| Benefits +6%                                                                                                  | Citywide Roof Replacements               | -           | -                 | -                 |
| Operating +2%                                                                                                 | Citywide HVAC Replacements               | -           | -                 | -                 |
|                                                                                                               | <b>Non-Recurring Operating Subtotal</b>  | -           | -                 | <b>7,000</b>      |
|                                                                                                               | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ -</b> | <b>\$ 191,584</b> | <b>\$ 496,000</b> |

Transfers out:

FY20 to Fleet for repayment of interfund loan - \$131,700  
 FY20 to I.T. Services for cost of ERP software - \$23,700

## SOLID WASTE UTILITY FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024    | PROJECTION<br>2025    |
|---------------------|---------------------|---------------------|-----------------------|-----------------------|
| \$ 1,747,770        | \$ 1,775,356        | \$ 1,728,568        | \$ 1,611,492          | \$ 1,481,162          |
| 13,000              | 13,000              | 13,000              | 13,000                | 13,000                |
| -                   | -                   | -                   | -                     | -                     |
| 5,993,286           | 6,112,612           | 6,234,324           | 6,358,470             | 6,485,100             |
| -                   | -                   | -                   | -                     | -                     |
| 14,000              | 14,000              | 14,000              | 14,000                | 14,000                |
| -                   | -                   | -                   | -                     | -                     |
| -                   | -                   | -                   | -                     | -                     |
| <b>\$ 6,020,286</b> | <b>\$ 6,139,612</b> | <b>\$ 6,261,324</b> | <b>\$ 6,385,470</b>   | <b>\$ 6,512,100</b>   |
| -                   | -                   | -                   | -                     | -                     |
| <b>\$ 6,020,286</b> | <b>\$ 6,139,612</b> | <b>\$ 6,261,324</b> | <b>\$ 6,385,470</b>   | <b>\$ 6,512,100</b>   |
| 1,588,600           | 1,652,000           | 1,718,100           | 1,787,000             | 1,858,900             |
| 4,009,015           | 4,143,263           | 4,226,128           | 4,310,651             | 4,396,864             |
| 30,000              | -                   | 30,000              | -                     | -                     |
| 15,000              | 15,000              | 15,000              | 15,000                | 15,000                |
| 318,200             | 641,800             | 908,100             | 951,100               | 272,356               |
| -                   | -                   | -                   | -                     | -                     |
| 288,200             | 142,600             | 142,600             | 142,600               | 99,900                |
| -                   | -                   | -                   | -                     | -                     |
| <b>\$ 6,249,015</b> | <b>\$ 6,594,663</b> | <b>\$ 7,039,928</b> | <b>\$ 7,206,351</b>   | <b>\$ 6,643,020</b>   |
| 331,700             | 364,900             | 383,100             | 402,300               | 422,400               |
| (254,800)           | (116,400)           | (121,500)           | (126,800)             | (89,700)              |
| (333,200)           | (656,800)           | (923,100)           | (966,100)             | (287,356)             |
| <b>\$ 5,992,700</b> | <b>\$ 6,186,400</b> | <b>\$ 6,378,400</b> | <b>\$ 6,515,800</b>   | <b>\$ 6,688,400</b>   |
| <b>\$ 1,775,356</b> | <b>\$ 1,728,568</b> | <b>\$ 1,611,492</b> | <b>\$ 1,481,162</b>   | <b>\$ 1,304,862</b>   |
| <b>\$ 777,563</b>   | <b>\$ 322,512</b>   | <b>\$ (456,093)</b> | <b>\$ (1,276,973)</b> | <b>\$ (1,407,893)</b> |
| 13.8%               | 5.6%                | -7.6%               | -20.9%                | -22.5%                |

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| 318,200            | 641,800            | 908,100            | 951,100            | 272,356            |
| <b>318,200</b>     | <b>641,800</b>     | <b>908,100</b>     | <b>951,100</b>     | <b>272,356</b>     |
| -                  | -                  | -                  | -                  | -                  |
| 30,000             | -                  | -                  | -                  | -                  |
| -                  | -                  | 30,000             | -                  | -                  |
| <b>30,000</b>      | <b>-</b>           | <b>30,000</b>      | <b>-</b>           | <b>-</b>           |
| <b>\$ 348,200</b>  | <b>\$ 641,800</b>  | <b>\$ 938,100</b>  | <b>\$ 951,100</b>  | <b>\$ 272,356</b>  |

## WATER/WASTEWATER UTILITY FUND

\* Restated 2017 Beg. Balance / GASB 75  
Implementation

|                                        | ACTUAL*              |                      | ACTUAL               | BUDGET               | ESTIMATED            | BUDGET |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------|
|                                        | 2017                 | 2018                 | 2019                 | 2019                 | 2019                 | 2020   |
| <b>BEGINNING FUND BALANCE</b>          | \$ 33,265,146        | \$ 32,893,330        | \$ 32,921,730        | \$ 35,681,379        | \$ 35,853,879        |        |
| <b>REVENUES</b>                        |                      |                      |                      |                      |                      |        |
| Licenses, Permits, Fees                | 340,407              | 1,596,437            | 446,000              | 446,000              | 280,000              |        |
| Intergovernmental                      | 36,942               | 1,073,863            | -                    | -                    | -                    |        |
| Charges for Services                   | 15,776,131           | 16,493,218           | 17,079,000           | 17,079,000           | 17,711,700           |        |
| Fines                                  | 151,870              | 138,428              | 125,000              | 125,000              | 140,000              |        |
| Miscellaneous                          | 477,049              | 422,051              | 388,800              | 388,800              | 318,300              |        |
| Debt Proceeds                          | -                    | -                    | -                    | 15,614,631           | 8,720,000            |        |
| Transfers In                           | -                    | -                    | -                    | -                    | -                    |        |
| <b>Revenue Subtotal</b>                | <b>\$ 16,782,399</b> | <b>\$ 19,723,997</b> | <b>\$ 18,038,800</b> | <b>\$ 33,653,431</b> | <b>\$ 27,170,000</b> |        |
| Elimination of Debt Proceeds           | -                    | -                    | -                    | (15,614,631)         | (8,720,000)          |        |
| <b>TOTAL REVENUES</b>                  | <b>\$ 16,782,399</b> | <b>\$ 19,723,997</b> | <b>\$ 18,038,800</b> | <b>\$ 18,038,800</b> | <b>\$ 18,450,000</b> |        |
| <b>EXPENSES</b>                        |                      |                      |                      |                      |                      |        |
| Personnel                              | 6,042,824            | 6,086,247            | 6,612,700            | 6,612,700            | 6,825,700            |        |
| Operating                              | 6,935,869            | 6,674,614            | 7,384,900            | 7,427,700            | 6,765,000            |        |
| Non-Recurring Operating                | -                    | -                    | 10,000               | 10,000               | 1,326,000            |        |
| Capital                                | 4,967,565            | 3,915,492            | 418,800              | 524,100              | 1,366,000            |        |
| CIP Capital                            | -                    | -                    | 15,131,000           | 19,566,691           | 13,970,000           |        |
| Other                                  | 62,765               | -                    | -                    | -                    | -                    |        |
| Debt Service                           | 1,451,151            | 1,438,378            | 3,376,600            | 1,454,900            | 1,457,600            |        |
| Transfers Out                          | -                    | -                    | -                    | -                    | 953,200              |        |
| <b>Expense Subtotal</b>                | <b>\$ 19,460,174</b> | <b>\$ 18,114,731</b> | <b>\$ 32,934,000</b> | <b>\$ 35,596,091</b> | <b>\$ 32,663,500</b> |        |
| Depreciation                           | 3,604,045            | 3,706,867            | 3,368,200            | 3,368,200            | 3,116,700            |        |
| Elimination of Principal Debt Payments | (942,439)            | (970,158)            | (2,314,400)          | (1,007,200)          | (1,048,700)          |        |
| Elimination of Utility Capital         | (4,967,565)          | (3,915,492)          | (15,549,800)         | (20,090,791)         | (15,336,000)         |        |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 17,154,215</b> | <b>\$ 16,935,948</b> | <b>\$ 18,438,000</b> | <b>\$ 17,866,300</b> | <b>\$ 19,395,500</b> |        |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 32,893,330</b> | <b>\$ 35,681,379</b> | <b>\$ 32,522,530</b> | <b>\$ 35,853,879</b> | <b>\$ 34,908,379</b> |        |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 13,968,064</b> | <b>\$ 15,577,330</b> | <b>\$ 12,302,674</b> | <b>\$ 13,634,670</b> | <b>\$ 8,141,170</b>  |        |
| FB as % of Operating Budget            | 99.9%                | 114.2%               | 80.7%                | 89.9%                | 47.9%                |        |

(TARGET: 25%)

\*\$1M capital reserve accounted for each year

## WATER/WASTEWATER UTILITY FUND

| PROJECTION<br>2021   | PROJECTION<br>2022   | PROJECTION<br>2023   | PROJECTION<br>2024   | PROJECTION<br>2025   |
|----------------------|----------------------|----------------------|----------------------|----------------------|
| \$ 34,908,379        | \$ 36,696,379        | \$ 38,956,679        | \$ 41,583,779        | \$ 44,618,979        |
| 280,000              | 280,000              | 280,000              | -                    | -                    |
| -                    | -                    | -                    | -                    | -                    |
| 18,553,000           | 19,434,300           | 20,357,400           | 21,324,400           | 22,337,300           |
| 140,000              | 140,000              | 140,000              | 140,000              | 140,000              |
| 318,300              | 318,300              | 318,300              | 318,300              | 318,300              |
| 9,765,369            | -                    | -                    | -                    | -                    |
| -                    | -                    | -                    | -                    | -                    |
| <b>\$ 29,056,669</b> | <b>\$ 20,172,600</b> | <b>\$ 21,095,700</b> | <b>\$ 21,782,700</b> | <b>\$ 22,795,600</b> |
| (9,765,369)          | -                    | -                    | -                    | -                    |
| <b>\$ 19,291,300</b> | <b>\$ 20,172,600</b> | <b>\$ 21,095,700</b> | <b>\$ 21,782,700</b> | <b>\$ 22,795,600</b> |
| 7,091,200            | 7,367,700            | 7,655,500            | 7,955,200            | 8,267,300            |
| 6,832,700            | 6,871,131            | 6,909,946            | 6,979,000            | 7,048,800            |
| -                    | -                    | -                    | -                    | -                    |
| 600,000              | 600,000              | 600,000              | 600,000              | 600,000              |
| 3,126,000            | 600,000              | 1,150,000            | 150,000              | -                    |
| -                    | -                    | -                    | -                    | -                    |
| 1,786,800            | 2,163,500            | 3,762,000            | 3,761,700            | 3,775,900            |
| -                    | -                    | -                    | -                    | -                    |
| <b>\$ 19,436,700</b> | <b>\$ 17,602,331</b> | <b>\$ 20,077,446</b> | <b>\$ 19,445,900</b> | <b>\$ 19,692,000</b> |
| 3,116,700            | 3,116,700            | 3,116,700            | 3,116,700            | 3,116,700            |
| (1,324,100)          | (1,606,700)          | (2,975,500)          | (3,065,100)          | (3,160,000)          |
| (3,726,000)          | (1,200,000)          | (1,750,000)          | (750,000)            | (600,000)            |
| <b>\$ 17,503,300</b> | <b>\$ 17,912,300</b> | <b>\$ 18,468,600</b> | <b>\$ 18,747,500</b> | <b>\$ 19,048,700</b> |
| <b>\$ 36,696,379</b> | <b>\$ 38,956,679</b> | <b>\$ 41,583,779</b> | <b>\$ 44,618,979</b> | <b>\$ 48,365,879</b> |
| <b>\$ 17,761,139</b> | <b>\$ 20,331,408</b> | <b>\$ 21,349,661</b> | <b>\$ 23,686,461</b> | <b>\$ 26,790,061</b> |
| 120.4%               | 135.8%               | 139.7%               | 151.9%               | 168.4%               |

## WATER/WASTEWATER UTILITY FUND

| Notes:                                               | BUDGET<br>2019       | ESTIMATED<br>2019    | BUDGET<br>2020       |
|------------------------------------------------------|----------------------|----------------------|----------------------|
| Charges for Service +4.8%                            | 25,000               | 25,000               | -                    |
| Salaries +3.5%                                       | 13,986,000           | 18,921,691           | 5,220,000            |
| Benefits +6%                                         | 70,000               | 70,000               | -                    |
| Operating +1%                                        | 50,000               | 50,000               | -                    |
| <u>Transfers out:</u>                                | 50,000               | 50,000               | 600,000              |
| FY20 to Penny for City Hall - \$808,000              | 50,000               | 50,000               | -                    |
| FY20 to I.T. Services for<br>ERP System - \$145,200. | 100,000              | 100,000              | 200,000              |
|                                                      | 500,000              | -                    | 6,500,000            |
|                                                      | 100,000              | 100,000              | 100,000              |
|                                                      | -                    | -                    | -                    |
|                                                      | -                    | -                    | 400,000              |
|                                                      | -                    | -                    | 150,000              |
|                                                      | -                    | -                    | 150,000              |
|                                                      | 150,000              | 150,000              | -                    |
|                                                      | 50,000               | 50,000               | 50,000               |
|                                                      | -                    | -                    | 500,000              |
|                                                      | -                    | -                    | 100,000              |
| <b>CIP Subtotal</b>                                  | <b>15,131,000</b>    | <b>19,566,691</b>    | <b>13,970,000</b>    |
| Citywide HVAC Replacements                           | 10,000               | 10,000               | 26,000               |
| Curlew Reclaimed Tank Painting                       | -                    | -                    | 350,000              |
| Lift Station Evaluation                              | -                    | -                    | 100,000              |
| Lofty Pine Estates Septic to Sewer Projec            | -                    | -                    | 850,000              |
| <b>Non-Recurring Operating Subtotal</b>              | <b>10,000</b>        | <b>10,000</b>        | <b>1,326,000</b>     |
| <b>Total CIP/Non-Recurring Operating</b>             | <b>\$ 15,141,000</b> | <b>\$ 19,576,691</b> | <b>\$ 15,296,000</b> |



## PARKING FUND

|                                        | ACTUAL<br>2017      | ACTUAL<br>2018      | BUDGET<br>2019    | ESTIMATED<br>2019   | BUDGET<br>2020      |
|----------------------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|
| BEGINNING FUND BALANCE                 | \$ -                | \$ 3,031,334        | \$ 898,234        | \$ 2,602,419        | \$ 2,282,380        |
| <b>REVENUES</b>                        |                     |                     |                   |                     |                     |
| Intergovernmental                      | -                   | -                   | -                 | -                   | -                   |
| Charges for Services                   | 703,152             | 150,175             | -                 | -                   | -                   |
| Fines                                  | 90,422              | 18,335              | -                 | -                   | -                   |
| Miscellaneous                          | 31,447              | 12,327              | -                 | 31,000              | 6,000               |
| Debt Proceeds                          | -                   | -                   | -                 | -                   | -                   |
| Transfers In                           | 2,798,400           | 49,000              | -                 | -                   | -                   |
| <b>Revenue Subtotal</b>                | <b>\$ 3,623,421</b> | <b>\$ 229,837</b>   | <b>\$ -</b>       | <b>\$ 31,000</b>    | <b>\$ 6,000</b>     |
| Elimination of Debt Proceeds           | -                   | -                   | -                 | -                   | -                   |
| <b>TOTAL REVENUES</b>                  | <b>\$ 3,623,421</b> | <b>\$ 229,837</b>   | <b>\$ -</b>       | <b>\$ 31,000</b>    | <b>\$ 6,000</b>     |
| <b>EXPENSES</b>                        |                     |                     |                   |                     |                     |
| Personnel                              | 4,296               | 4,736               | -                 | 3,400               | -                   |
| Operating                              | 587,761             | 653,877             | 292,500           | 292,500             | 293,100             |
| Non-Recurring Operating                | -                   | -                   | 55,000            | 55,000              | 5,000               |
| Capital                                | 5,253               | 8,332               | -                 | 46,600              | -                   |
| CIP Capital                            | -                   | -                   | -                 | -                   | -                   |
| Other                                  | -                   | -                   | -                 | -                   | -                   |
| Debt Service                           | -                   | -                   | -                 | -                   | -                   |
| Transfers Out                          | -                   | -                   | -                 | -                   | -                   |
| <b>Expense Subtotal</b>                | <b>\$ 597,310</b>   | <b>\$ 666,945</b>   | <b>\$ 347,500</b> | <b>\$ 397,500</b>   | <b>\$ 298,100</b>   |
| Depreciation                           | 29                  | 139                 | -                 | 139                 | 1,700               |
| Elimination of Principal Debt Payments | -                   | -                   | -                 | -                   | -                   |
| Elimination of Capital                 | (5,253)             | (8,332)             | -                 | (46,600)            | -                   |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 592,087</b>   | <b>\$ 658,752</b>   | <b>\$ 347,500</b> | <b>\$ 351,039</b>   | <b>\$ 299,800</b>   |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 3,031,334</b> | <b>\$ 2,602,419</b> | <b>\$ 550,734</b> | <b>\$ 2,282,380</b> | <b>\$ 1,988,580</b> |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 3,026,203</b> | <b>\$ 680,237</b>   | <b>\$ 550,734</b> | <b>\$ 313,737</b>   | <b>\$ 21,637</b>    |
| FB as % of Operating Budget            | 511.1%              | 103.3%              | 158.5%            | 89.4%               | 7.3%                |

**Notes:**

In FY 2017, the City implemented a one-year pilot parking program which was suspended in Dec. 2018. BP Settlement funds are supplementing the DT Parking Garage Lease. In FY18, \$1,974,674 was used for a lease buy down. In FY18, 19 and 20, these funds will pay the \$115,000 lease payment and the \$101,500 annual maintenance.

In FY 2021 and forward, all parking costs are moved to the General and CRA fund.

|                                          | BUDGET<br>2019   | ESTIMATED<br>2019 | BUDGET<br>2020  |
|------------------------------------------|------------------|-------------------|-----------------|
| <b>CIP and Non-Recurring Capital</b>     |                  |                   |                 |
|                                          | -                | -                 | -               |
| <b>CIP Subtotal</b>                      | -                | -                 | -               |
| Downtown Wayfinding Signage              | 55,000           | 55,000            | 5,000           |
| <b>Non-Recurring Operating Subtotal</b>  | <b>55,000</b>    | <b>55,000</b>     | <b>5,000</b>    |
| <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 55,000</b> | <b>\$ 55,000</b>  | <b>\$ 5,000</b> |

## PARKING FUND

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| \$ 1,988,580       | \$ 1,966,980       | \$ 1,966,980       | \$ 1,966,980       | \$ 1,966,980       |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ -               | \$ -               | \$ -               | \$ -               | \$ -               |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ 21,637          | \$ -               | \$ -               | \$ -               | \$ -               |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ 21,637          | \$ -               | \$ -               | \$ -               | \$ -               |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ 21,600          | \$ -               | \$ -               | \$ -               | \$ -               |
| \$ 1,966,980       | \$ 1,966,980       | \$ 1,966,980       | \$ 1,966,980       | \$ 1,966,980       |
| \$ 0               | \$ 0               | \$ 0               | \$ 0               | \$ 0               |
| 0.0%               | N/A                | N/A                | N/A                | N/A                |
| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ -               | \$ -               | \$ -               | \$ -               | \$ -               |

## STORMWATER UTILITY FUND

\* Restated 2017 Beg. Balance / GASB 75 Implementation

|                                        | ACTUAL*              | ACTUAL               | BUDGET               | ESTIMATED            | BUDGET               |
|----------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
|                                        | 2017                 | 2018                 | 2019                 | 2019                 | 2020                 |
| BEGINNING FUND BALANCE                 | \$ 13,243,368        | \$ 13,242,781        | \$ 11,699,181        | \$ 13,939,438        | \$ 13,147,138        |
| <b>REVENUES</b>                        |                      |                      |                      |                      |                      |
| Intergovernmental                      | 1,525                | 975,429              | -                    | -                    | -                    |
| Charges for Services                   | 3,523,835            | 3,708,649            | 3,850,000            | 3,820,000            | 4,000,000            |
| Fines                                  | 26                   | 1,500                | -                    | -                    | -                    |
| Miscellaneous                          | 70,125               | 63,713               | 30,500               | 60,000               | 60,500               |
| Debt Proceeds                          | -                    | -                    | -                    | -                    | -                    |
| Transfers In                           | -                    | -                    | -                    | -                    | -                    |
| <b>Revenue Subtotal</b>                | <b>\$ 3,595,510</b>  | <b>\$ 4,749,291</b>  | <b>\$ 3,880,500</b>  | <b>\$ 3,880,000</b>  | <b>\$ 4,060,500</b>  |
| Elimination of Debt Proceeds           | -                    | -                    | -                    | -                    | -                    |
| <b>TOTAL REVENUES</b>                  | <b>\$ 3,595,510</b>  | <b>\$ 4,749,291</b>  | <b>\$ 3,880,500</b>  | <b>\$ 3,880,000</b>  | <b>\$ 4,060,500</b>  |
| <b>EXPENSES</b>                        |                      |                      |                      |                      |                      |
| Personnel                              | 805,000              | 839,718              | 945,100              | 945,100              | 985,100              |
| Operating                              | 1,120,126            | 1,252,273            | 1,216,400            | 1,216,400            | 1,577,300            |
| Non-Recurring Operating                | -                    | -                    | 570,000              | 570,000              | 1,170,000            |
| Capital                                | 3,909,515            | 283,855              | 43,000               | 102,600              | 43,000               |
| CIP Capital                            | -                    | -                    | 180,000              | 180,000              | 940,000              |
| Other                                  | 5,165                | -                    | -                    | -                    | -                    |
| Debt Service                           | 734,233              | 872,511              | 887,400              | 887,400              | 887,000              |
| Transfers Out                          | -                    | -                    | -                    | -                    | 491,100              |
| <b>Expense Subtotal</b>                | <b>\$ 6,574,039</b>  | <b>\$ 3,248,357</b>  | <b>\$ 3,841,900</b>  | <b>\$ 3,901,500</b>  | <b>\$ 6,093,500</b>  |
| Depreciation                           | 1,380,134            | 1,545,973            | 1,526,600            | 1,526,600            | 1,547,300            |
| Elimination of Principal Debt Payments | (448,561)            | (457,842)            | (473,200)            | (473,200)            | (489,300)            |
| Elimination of Utility Capital         | (3,909,515)          | (283,855)            | (223,000)            | (282,600)            | (983,000)            |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 3,596,098</b>  | <b>\$ 4,052,634</b>  | <b>\$ 4,672,300</b>  | <b>\$ 4,672,300</b>  | <b>\$ 6,168,500</b>  |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 13,242,781</b> | <b>\$ 13,939,438</b> | <b>\$ 10,907,381</b> | <b>\$ 13,147,138</b> | <b>\$ 11,039,138</b> |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 3,344,391</b>  | <b>\$ 4,845,325</b>  | <b>\$ 1,796,259</b>  | <b>\$ 4,823,825</b>  | <b>\$ 2,790,825</b>  |
| FB as % of Operating Budget            | 147.8%               | 207.7%               | 47.5%                | 158.3%               | 61.4%                |

(TARGET: 25%)

\*\$500,000 capital reserve accounted for each year

| Notes:                                                               | CIP and Non-Recurring Capital            | BUDGET            | ESTIMATED         | BUDGET              |
|----------------------------------------------------------------------|------------------------------------------|-------------------|-------------------|---------------------|
|                                                                      |                                          | 2019              | 2019              | 2020                |
| Charges for Services FY21-25 +3.5%                                   | Patricia Beltrees Treatment              | 75,000            | 75,000            | 75,000              |
| Salaries +3.5%                                                       | Cedarwood/Lyndhurst CMP Replacement      | 25,000            | 25,000            | 375,000             |
| Benefits +6%                                                         | Brady Box Culvert                        | 80,000            | 80,000            | 240,000             |
| Operating +2%                                                        | Armour Dr. & Mangrum Dr. Water Main      | -                 | -                 | 250,000             |
| <b>Transfer in:</b>                                                  | <b>CIP Subtotal</b>                      | <b>180,000</b>    | <b>180,000</b>    | <b>940,000</b>      |
| FY21-FY23 repayment of interfund loan with Marina - \$166,400 per yr | Stormwater Pipe Lining                   | 425,000           | 425,000           | 425,000             |
| <b>Transfer out:</b>                                                 | Gabion Repair & Replacement Program      | 100,000           | 100,000           | 700,000             |
| FY20 interfund loan with Marina - \$475,000                          | Comprehensive Watershed Mgmt. Plan       | -                 | -                 | -                   |
| FY20 transfer to I.T. for ERP System - \$16,100                      | Underdrain Repair & Replacement          | 45,000            | 45,000            | 45,000              |
|                                                                      | <b>Non-Recurring Operating Subtotal</b>  | <b>570,000</b>    | <b>570,000</b>    | <b>1,170,000</b>    |
|                                                                      | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 750,000</b> | <b>\$ 750,000</b> | <b>\$ 2,110,000</b> |

## STORMWATER UTILITY FUND

| PROJECTION<br>2021   | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|----------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 11,039,138        | \$ 10,380,138       | \$ 9,810,638        | \$ 8,854,538        | \$ 8,628,638        |
| -                    | -                   | -                   | -                   | -                   |
| 4,140,000            | 4,284,900           | 4,434,900           | 4,590,100           | 4,750,800           |
| -                    | -                   | -                   | -                   | -                   |
| 60,500               | 60,500              | 60,500              | 60,500              | 60,500              |
| -                    | -                   | -                   | -                   | -                   |
| 166,400              | 166,400             | 166,400             | -                   | -                   |
| <b>\$ 4,366,900</b>  | <b>\$ 4,511,800</b> | <b>\$ 4,661,800</b> | <b>\$ 4,650,600</b> | <b>\$ 4,811,300</b> |
| -                    | -                   | -                   | -                   | -                   |
| <b>\$ 4,366,900</b>  | <b>\$ 4,511,800</b> | <b>\$ 4,661,800</b> | <b>\$ 4,650,600</b> | <b>\$ 4,811,300</b> |
| 1,024,700            | 1,066,000           | 1,109,100           | 1,154,000           | 1,200,900           |
| 1,608,800            | 1,641,000           | 1,673,800           | 1,707,300           | 1,741,400           |
| 465,000              | 465,000             | 945,000             | 145,000             | 145,000             |
| 43,000               | 43,000              | 43,000              | 43,000              | 43,000              |
| 1,830,000            | -                   | -                   | -                   | -                   |
| -                    | -                   | -                   | -                   | -                   |
| 880,800              | 879,100             | 877,700             | 876,800             | 877,100             |
| -                    | -                   | -                   | -                   | -                   |
| <b>\$ 5,852,300</b>  | <b>\$ 4,094,100</b> | <b>\$ 4,648,600</b> | <b>\$ 3,926,100</b> | <b>\$ 4,007,400</b> |
| 1,547,300            | 1,547,300           | 1,547,300           | 1,547,300           | 1,547,300           |
| (500,700)            | (517,100)           | (535,000)           | (553,900)           | (573,200)           |
| (1,873,000)          | (43,000)            | (43,000)            | (43,000)            | (43,000)            |
| <b>\$ 5,025,900</b>  | <b>\$ 5,081,300</b> | <b>\$ 5,617,900</b> | <b>\$ 4,876,500</b> | <b>\$ 4,938,500</b> |
| <b>\$ 10,380,138</b> | <b>\$ 9,810,638</b> | <b>\$ 8,854,538</b> | <b>\$ 8,628,638</b> | <b>\$ 8,501,438</b> |
| <b>\$ 1,305,425</b>  | <b>\$ 1,723,125</b> | <b>\$ 1,736,325</b> | <b>\$ 2,460,825</b> | <b>\$ 3,264,725</b> |
| 26.0%                | 38.6%               | 33.2%               | 65.2%               | 89.6%               |

| PROJECTION<br>2021  | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|---------------------|--------------------|--------------------|--------------------|--------------------|
| 150,000             | -                  | -                  | -                  | -                  |
| 1,680,000           | -                  | -                  | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| <b>1,830,000</b>    | -                  | -                  | -                  | -                  |
| 420,000             | 420,000            | 400,000            | 100,000            | 100,000            |
| -                   | -                  | 500,000            | -                  | -                  |
| -                   | -                  | -                  | -                  | -                  |
| 45,000              | 45,000             | 45,000             | 45,000             | 45,000             |
| <b>465,000</b>      | <b>465,000</b>     | <b>945,000</b>     | <b>145,000</b>     | <b>145,000</b>     |
| <b>\$ 2,295,000</b> | <b>\$ 465,000</b>  | <b>\$ 945,000</b>  | <b>\$ 145,000</b>  | <b>\$ 145,000</b>  |

## MARINA FUND

\* Restated 2017 Beg. Balance / GASB 75 Implementation

|                                        | ACTUAL*             | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                        | 2017                | 2018                | 2019                | 2019                | 2020                |
| BEGINNING FUND BALANCE                 | \$ 2,352,736        | \$ 2,506,800        | \$ 2,504,600        | \$ 2,656,260        | \$ 2,750,060        |
| <b>REVENUES</b>                        |                     |                     |                     |                     |                     |
| Intergovernmental                      | -                   | -                   | -                   | -                   | -                   |
| Charges for Services                   | 24,329              | 23,194              | 26,300              | 26,300              | 22,000              |
| Fines                                  | 3,825               | 4,016               | 3,000               | 3,000               | 3,000               |
| Miscellaneous                          | 513,006             | 542,348             | 501,700             | 501,700             | 448,300             |
| Debt Proceeds                          | -                   | -                   | -                   | -                   | -                   |
| Transfers In                           | -                   | -                   | -                   | -                   | 475,000             |
| <b>Revenue Subtotal</b>                | <b>\$ 541,160</b>   | <b>\$ 569,557</b>   | <b>\$ 531,000</b>   | <b>\$ 531,000</b>   | <b>\$ 948,300</b>   |
| Elimination of Debt Proceeds           | -                   | -                   | -                   | -                   | -                   |
| <b>TOTAL REVENUES</b>                  | <b>\$ 541,160</b>   | <b>\$ 569,557</b>   | <b>\$ 531,000</b>   | <b>\$ 531,000</b>   | <b>\$ 948,300</b>   |
| <b>EXPENSES</b>                        |                     |                     |                     |                     |                     |
| Personnel                              | 194,554             | 200,699             | 212,300             | 212,300             | 218,200             |
| Operating                              | 123,976             | 150,883             | 156,400             | 156,400             | 196,700             |
| Non-Recurring Operating                | -                   | -                   | -                   | -                   | -                   |
| Capital                                | 3,503               | 34,263              | -                   | -                   | -                   |
| CIP Capital                            | -                   | -                   | 787,500             | 100,000             | 1,850,000           |
| Other                                  | -                   | -                   | -                   | -                   | -                   |
| Debt Service                           | -                   | -                   | -                   | -                   | -                   |
| Transfers Out                          | -                   | -                   | -                   | -                   | -                   |
| <b>Expense Subtotal</b>                | <b>\$ 322,033</b>   | <b>\$ 385,846</b>   | <b>\$ 1,156,200</b> | <b>\$ 468,700</b>   | <b>\$ 2,264,900</b> |
| Depreciation                           | 68,566              | 68,515              | 68,500              | 68,500              | 67,900              |
| Elimination of Principal Debt Payments | -                   | -                   | -                   | -                   | -                   |
| Elimination of Utility Capital         | (3,503)             | (34,263)            | (787,500)           | (100,000)           | (1,850,000)         |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 387,096</b>   | <b>\$ 420,097</b>   | <b>\$ 437,200</b>   | <b>\$ 437,200</b>   | <b>\$ 482,800</b>   |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 2,506,800</b> | <b>\$ 2,656,260</b> | <b>\$ 2,598,400</b> | <b>\$ 2,750,060</b> | <b>\$ 3,215,560</b> |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 1,073,533</b> | <b>\$ 1,257,244</b> | <b>\$ 129,402</b>   | <b>\$ 1,319,544</b> | <b>\$ 2,944</b>     |
| FB as % of Operating Budget            | 337.0%              | 357.6%              | 35.1%               | 357.9%              | 0.7%                |

(TARGET: 25%)

Plus remaining Part B capital revenue for capital reserve

| <b>Notes:</b>                                                            | <b>CIP and Non-Recurring Capital</b>     | <b>BUDGET</b>     | <b>ESTIMATED</b>  | <b>BUDGET</b>       |
|--------------------------------------------------------------------------|------------------------------------------|-------------------|-------------------|---------------------|
|                                                                          |                                          | <b>2019</b>       | <b>2019</b>       | <b>2020</b>         |
| Salaries +3%                                                             | Marina Dredging                          | 787,500           | 100,000           | 1,500,000           |
| Benefits +6%                                                             | Harbormaster Bldg. Replacement           | -                 | -                 | -                   |
| Capital as programmed in CIP                                             | Marina Dock A Repair & Replacement       | -                 | -                 | 350,000             |
| <u>Transfer in:</u>                                                      | <b>CIP Subtotal</b>                      | <b>787,500</b>    | <b>100,000</b>    | <b>1,850,000</b>    |
| FY20 interfund loan with Stormwater - \$475,000                          | Citywide Parking Lots                    | -                 | -                 | -                   |
| <u>Transfers out:</u>                                                    | <b>Non-Recurring Operating Subtotal</b>  | <b>-</b>          | <b>-</b>          | <b>-</b>            |
| FY21-FY23 repayment of interfund loan from Stormwater - \$166,400 per yr | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 787,500</b> | <b>\$ 100,000</b> | <b>\$ 1,850,000</b> |

## MARINA FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 3,215,560        | \$ 3,120,560        | \$ 3,044,760        | \$ 2,920,530        | \$ 3,004,027        |
| -                   | -                   | -                   | -                   | -                   |
| 22,000              | 22,000              | 22,000              | 22,000              | 22,000              |
| 3,000               | 3,000               | 3,000               | 3,000               | 3,000               |
| 540,000             | 567,000             | 572,670             | 578,397             | 584,181             |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 565,000</b>   | <b>\$ 592,000</b>   | <b>\$ 597,670</b>   | <b>\$ 603,397</b>   | <b>\$ 609,181</b>   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 565,000</b>   | <b>\$ 592,000</b>   | <b>\$ 597,670</b>   | <b>\$ 603,397</b>   | <b>\$ 609,181</b>   |
| 225,700             | 233,500             | 241,600             | 250,000             | 258,700             |
| 200,000             | 200,000             | 202,000             | 202,000             | 204,020             |
| -                   | -                   | 44,000              | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | 400,000             |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 166,400             | 166,400             | 166,400             | -                   | -                   |
| <b>\$ 592,100</b>   | <b>\$ 599,900</b>   | <b>\$ 654,000</b>   | <b>\$ 452,000</b>   | <b>\$ 862,720</b>   |
| 67,900              | 67,900              | 67,900              | 67,900              | 67,900              |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | (400,000)           |
| <b>\$ 660,000</b>   | <b>\$ 667,800</b>   | <b>\$ 721,900</b>   | <b>\$ 519,900</b>   | <b>\$ 530,620</b>   |
| <b>\$ 3,120,560</b> | <b>\$ 3,044,760</b> | <b>\$ 2,920,530</b> | <b>\$ 3,004,027</b> | <b>\$ 3,082,588</b> |
| <b>\$ (24,156)</b>  | <b>\$ (32,056)</b>  | <b>\$ (88,386)</b>  | <b>\$ 63,011</b>    | <b>\$ (190,528)</b> |
| -5.7%               | -7.4%               | -18.1%              | 13.9%               | -41.2%              |

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | 400,000            |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | <b>400,000</b>     |
| -                  | -                  | 44,000             | -                  | -                  |
| -                  | -                  | <b>44,000</b>      | -                  | -                  |
| <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ 44,000</b>   | <b>\$ -</b>        | <b>\$ 400,000</b>  |

## FLEET FUND

\* Restated 2017 Beg. Balance / GASB 75 Implementation

|                                        | ACTUAL*             | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                        | 2017                | 2018                | 2019                | 2019                | 2020                |
| BEGINNING FUND BALANCE                 | \$ 7,424,906        | \$ 7,790,481        | \$ 7,841,082        | \$ 8,241,770        | \$ 8,883,270        |
| <b>REVENUES</b>                        |                     |                     |                     |                     |                     |
| Intergovernmental                      | -                   | -                   | -                   | -                   | -                   |
| Charges for Services                   | 2,690,322           | 2,802,234           | 2,993,800           | 3,116,200           | 3,186,100           |
| Fines                                  | -                   | -                   | -                   | -                   | -                   |
| Miscellaneous                          | 102,729             | 171,443             | 60,000              | 50,000              | 25,000              |
| Debt Proceeds                          | -                   | -                   | -                   | -                   | -                   |
| Transfers In                           | 148,542             | 131,700             | 131,700             | 131,700             | 131,700             |
| <b>Revenue Subtotal</b>                | <b>\$ 2,941,593</b> | <b>\$ 3,105,377</b> | <b>\$ 3,185,500</b> | <b>\$ 3,297,900</b> | <b>\$ 3,342,800</b> |
| Elimination of Debt Proceeds           | -                   | -                   | -                   | -                   | -                   |
| <b>TOTAL REVENUES</b>                  | <b>\$ 2,941,593</b> | <b>\$ 3,105,377</b> | <b>\$ 3,185,500</b> | <b>\$ 3,297,900</b> | <b>\$ 3,342,800</b> |
| <b>EXPENSES</b>                        |                     |                     |                     |                     |                     |
| Personnel                              | 605,877             | 652,409             | 655,500             | 655,500             | 675,500             |
| Operating                              | 978,786             | 1,067,159           | 1,197,300           | 1,194,700           | 1,215,200           |
| Non-Recurring Operating                | -                   | -                   | -                   | -                   | 30,000              |
| Capital                                | 530,054             | 1,586,426           | -                   | 13,000              | 30,000              |
| CIP Capital                            | -                   | -                   | 274,300             | 3,085,300           | 1,170,500           |
| Other                                  | -                   | -                   | -                   | -                   | -                   |
| Debt Service                           | 129,520             | 129,496             | 131,100             | 131,100             | 131,000             |
| Transfers Out                          | -                   | -                   | -                   | -                   | -                   |
| <b>Expense Subtotal</b>                | <b>\$ 2,244,237</b> | <b>\$ 3,435,490</b> | <b>\$ 2,258,200</b> | <b>\$ 5,079,600</b> | <b>\$ 3,252,200</b> |
| Depreciation                           | 982,761             | 927,899             | 640,100             | 800,000             | 732,900             |
| Elimination of Principal Debt Payments | (120,927)           | (122,874)           | (124,900)           | (124,900)           | (126,900)           |
| Elimination of Utility Capital         | (530,054)           | (1,586,426)         | (274,300)           | (3,098,300)         | (1,200,500)         |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 2,576,017</b> | <b>\$ 2,654,089</b> | <b>\$ 2,499,100</b> | <b>\$ 2,656,400</b> | <b>\$ 2,657,700</b> |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 7,790,481</b> | <b>\$ 8,241,770</b> | <b>\$ 8,527,482</b> | <b>\$ 8,883,270</b> | <b>\$ 9,568,370</b> |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 4,260,810</b> | <b>\$ 3,930,697</b> | <b>\$ 2,815,754</b> | <b>\$ 2,148,997</b> | <b>\$ 2,239,597</b> |
| FB as % of Operating Budget            | 268.9%              | 228.6%              | 152.0%              | 116.1%              | 116.6%              |

| <b>Notes:</b>                                                     | <b>CIP &amp; Non-Recurring Operating</b> | <b>BUDGET</b>     | <b>ESTIMATED</b>    | <b>BUDGET</b>       |
|-------------------------------------------------------------------|------------------------------------------|-------------------|---------------------|---------------------|
| <u>Assumptions:</u>                                               |                                          | <b>2019</b>       | <b>2019</b>         | <b>2020</b>         |
| Charges for Service +1%                                           | Fleet Replacements                       | 274,300           | 3,085,300           | 1,135,500           |
| Salaries 3.5%                                                     | Security Cameras                         | -                 | -                   | 35,000              |
| Benefits 6%                                                       | <b>CIP Subtotal</b>                      | <b>274,300</b>    | <b>3,085,300</b>    | <b>1,170,500</b>    |
| Operating 2%                                                      | Citywide HVAC Replacements               | -                 | -                   | 10,000              |
| Capital as programmed in CIP                                      | Citywide Exterior Facility Painting      | -                 | -                   | 20,000              |
| <u>Transfers in:</u>                                              | <b>Non-Recurring Operating Subtotal</b>  | <b>-</b>          | <b>-</b>            | <b>30,000</b>       |
| FY20 from Solid Waste for repayment of interfund loan - \$131,700 | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 274,300</b> | <b>\$ 3,085,300</b> | <b>\$ 1,200,500</b> |

## FLEET FUND

| PROJECTION<br>2021  | PROJECTION<br>2022   | PROJECTION<br>2023   | PROJECTION<br>2024   | PROJECTION<br>2025   |
|---------------------|----------------------|----------------------|----------------------|----------------------|
| \$ 9,568,370        | \$ 9,867,870         | \$ 10,149,370        | \$ 10,409,470        | \$ 10,646,670        |
| -                   | -                    | -                    | -                    | -                    |
| 3,218,000           | 3,250,200            | 3,282,700            | 3,315,500            | 3,348,700            |
| -                   | -                    | -                    | -                    | -                    |
| 25,000              | 25,000               | 25,000               | 25,000               | 25,000               |
| -                   | -                    | -                    | -                    | -                    |
| -                   | -                    | -                    | -                    | -                    |
| <b>\$ 3,243,000</b> | <b>\$ 3,275,200</b>  | <b>\$ 3,307,700</b>  | <b>\$ 3,340,500</b>  | <b>\$ 3,373,700</b>  |
| -                   | -                    | -                    | -                    | -                    |
| <b>\$ 3,243,000</b> | <b>\$ 3,275,200</b>  | <b>\$ 3,307,700</b>  | <b>\$ 3,340,500</b>  | <b>\$ 3,373,700</b>  |
| 701,900             | 729,400              | 758,000              | 787,900              | 819,000              |
| 1,239,500           | 1,264,300            | 1,289,600            | 1,315,400            | 1,341,700            |
| -                   | -                    | -                    | -                    | -                    |
| -                   | -                    | -                    | -                    | -                    |
| 280,800             | 226,800              | 605,700              | 1,180,600            | 953,919              |
| -                   | -                    | -                    | -                    | -                    |
| 131,000             | -                    | -                    | -                    | -                    |
| -                   | -                    | -                    | -                    | -                    |
| <b>\$ 2,353,200</b> | <b>\$ 2,220,500</b>  | <b>\$ 2,653,300</b>  | <b>\$ 3,283,900</b>  | <b>\$ 3,114,619</b>  |
| 1,000,000           | 1,000,000            | 1,000,000            | 1,000,000            | 1,000,000            |
| (128,900)           | -                    | -                    | -                    | -                    |
| (280,800)           | (226,800)            | (605,700)            | (1,180,600)          | (953,919)            |
| <b>\$ 2,943,500</b> | <b>\$ 2,993,700</b>  | <b>\$ 3,047,600</b>  | <b>\$ 3,103,300</b>  | <b>\$ 3,160,700</b>  |
| <b>\$ 9,867,870</b> | <b>\$ 10,149,370</b> | <b>\$ 10,409,470</b> | <b>\$ 10,646,670</b> | <b>\$ 10,859,670</b> |
| <b>\$ 3,129,397</b> | <b>\$ 4,184,097</b>  | <b>\$ 4,838,497</b>  | <b>\$ 4,895,097</b>  | <b>\$ 5,154,178</b>  |
| 161.2%              | 209.9%               | 236.3%               | 232.7%               | 238.5%               |

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024  | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|---------------------|--------------------|
| 280,800            | 226,800            | 605,700            | 1,180,600           | 953,919            |
| -                  | -                  | -                  | -                   | -                  |
| <b>280,800</b>     | <b>226,800</b>     | <b>605,700</b>     | <b>1,180,600</b>    | <b>953,919</b>     |
| -                  | -                  | -                  | -                   | -                  |
| -                  | -                  | -                  | -                   | -                  |
| <b>\$ 280,800</b>  | <b>\$ 226,800</b>  | <b>\$ 605,700</b>  | <b>\$ 1,180,600</b> | <b>\$ 953,919</b>  |

## FACILITIES MAINTENANCE FUND

\* Restated 2017 Beg. Balance / GASB 75  
Implementation

|                                        | ACTUAL*             | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                        | 2017                | 2018                | 2019                | 2019                | 2020                |
| BEGINNING FUND BALANCE                 | \$ 1,438,081        | \$ 1,509,091        | \$ 1,152,091        | \$ 1,644,089        | \$ 1,459,389        |
| <b>REVENUES</b>                        |                     |                     |                     |                     |                     |
| Intergovernmental                      | -                   | -                   | -                   | -                   | -                   |
| Charges for Services                   | 1,404,400           | 1,543,200           | 1,511,900           | 1,623,300           | 1,575,600           |
| Fines                                  | -                   | -                   | -                   | -                   | -                   |
| Miscellaneous                          | 41,522              | 45,313              | 29,500              | 47,000              | 10,000              |
| Debt Proceeds                          | -                   | -                   | -                   | -                   | -                   |
| Transfers In                           | -                   | -                   | -                   | -                   | -                   |
| <b>Revenue Subtotal</b>                | <b>\$ 1,445,922</b> | <b>\$ 1,588,513</b> | <b>\$ 1,541,400</b> | <b>\$ 1,670,300</b> | <b>\$ 1,585,600</b> |
| Elimination of Debt Proceeds           | -                   | -                   | -                   | -                   | -                   |
| <b>TOTAL REVENUES</b>                  | <b>\$ 1,445,922</b> | <b>\$ 1,588,513</b> | <b>\$ 1,541,400</b> | <b>\$ 1,670,300</b> | <b>\$ 1,585,600</b> |
| <b>EXPENSES</b>                        |                     |                     |                     |                     |                     |
| Personnel                              | 635,456             | 633,217             | 795,900             | 795,900             | 803,500             |
| Operating                              | 708,663             | 788,675             | 987,500             | 1,029,000           | 1,019,900           |
| Non-Recurring Operating                | -                   | -                   | -                   | -                   | -                   |
| Capital                                | 11,803              | 10,401              | 8,000               | 66,800              | 25,000              |
| CIP Capital                            | -                   | -                   | -                   | -                   | -                   |
| Other                                  | -                   | -                   | -                   | -                   | -                   |
| Debt Service                           | -                   | -                   | -                   | -                   | -                   |
| Transfers Out                          | -                   | -                   | -                   | -                   | -                   |
| <b>Expense Subtotal</b>                | <b>\$ 1,355,923</b> | <b>\$ 1,432,293</b> | <b>\$ 1,791,400</b> | <b>\$ 1,891,700</b> | <b>\$ 1,848,400</b> |
| Depreciation                           | 30,793              | 31,623              | 30,100              | 30,100              | 35,200              |
| Elimination of Principal Debt Payments | -                   | -                   | -                   | -                   | -                   |
| Elimination of Utility Capital         | (11,803)            | (10,401)            | (8,000)             | (66,800)            | (25,000)            |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 1,374,912</b> | <b>\$ 1,453,515</b> | <b>\$ 1,813,500</b> | <b>\$ 1,855,000</b> | <b>\$ 1,858,600</b> |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 1,509,091</b> | <b>\$ 1,644,089</b> | <b>\$ 879,991</b>   | <b>\$ 1,459,389</b> | <b>\$ 1,186,389</b> |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 1,116,305</b> | <b>\$ 1,272,525</b> | <b>\$ 464,591</b>   | <b>\$ 1,051,125</b> | <b>\$ 788,325</b>   |
| FB as % of Operating Budget            | 83.1%               | 89.5%               | 26.1%               | 57.6%               | 43.2%               |

| Notes:                        | CIP & Non-Recurring Capital              | BUDGET      | ESTIMATED   | BUDGET      |
|-------------------------------|------------------------------------------|-------------|-------------|-------------|
|                               |                                          | 2019        | 2019        | 2020        |
| Assumptions:                  |                                          | -           | -           | -           |
| Salaries +3.5%                | <b>CIP Subtotal</b>                      | -           | -           | -           |
| Benefits +6%                  | Citywide HVAC Replacements               | -           | -           | -           |
| Operating: 1.5%               | <b>Non-Recurring Operating Subtotal</b>  | -           | -           | -           |
| Capital: As programmed in CIP | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

## FACILITIES MAINTENANCE FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 1,186,389        | \$ 1,171,189        | \$ 1,155,989        | \$ 1,140,789        | \$ 1,125,589        |
| -                   | -                   | -                   | -                   | -                   |
| 1,869,800           | 1,957,700           | 1,967,100           | 2,018,100           | 2,070,800           |
| -                   | -                   | -                   | -                   | -                   |
| 20,000              | 20,000              | 20,000              | 20,000              | 20,000              |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,889,800</b> | <b>\$ 1,977,700</b> | <b>\$ 1,987,100</b> | <b>\$ 2,038,100</b> | <b>\$ 2,090,800</b> |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,889,800</b> | <b>\$ 1,977,700</b> | <b>\$ 1,987,100</b> | <b>\$ 2,038,100</b> | <b>\$ 2,090,800</b> |
| 834,600             | 867,000             | 900,600             | 935,600             | 972,100             |
| 1,035,200           | 1,050,700           | 1,066,500           | 1,082,500           | 1,098,700           |
| -                   | 40,000              | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,869,800</b> | <b>\$ 1,957,700</b> | <b>\$ 1,967,100</b> | <b>\$ 2,018,100</b> | <b>\$ 2,070,800</b> |
| 35,200              | 35,200              | 35,200              | 35,200              | 35,200              |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,905,000</b> | <b>\$ 1,992,900</b> | <b>\$ 2,002,300</b> | <b>\$ 2,053,300</b> | <b>\$ 2,106,000</b> |
| <b>\$ 1,171,189</b> | <b>\$ 1,155,989</b> | <b>\$ 1,140,789</b> | <b>\$ 1,125,589</b> | <b>\$ 1,110,389</b> |
| <b>\$ 808,325</b>   | <b>\$ 828,325</b>   | <b>\$ 848,325</b>   | <b>\$ 868,325</b>   | <b>\$ 888,325</b>   |
| 43.2%               | 42.3%               | 43.1%               | 43.0%               | 42.9%               |

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | 40,000             | -                  | -                  | -                  |
| -                  | 40,000             | -                  | -                  | -                  |
| <b>\$ -</b>        | <b>\$ 40,000</b>   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ -</b>        |

## RISK SAFETY FUND

\* Restated 2017 Beg. Balance / GASB 75 Implementation

|                                         | ACTUAL*   |                  | ACTUAL    |                  | BUDGET    |                  | ESTIMATED |                  | BUDGET    |                  |
|-----------------------------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|-----------|------------------|
|                                         | 2017      |                  | 2018      |                  | 2019      |                  | 2019      |                  | 2020      |                  |
| BEGINNING FUND BALANCE                  | \$        | 3,610,462        | \$        | 3,521,754        | \$        | 3,584,454        | \$        | 3,701,172        | \$        | 3,688,672        |
| <b>REVENUES</b>                         |           |                  |           |                  |           |                  |           |                  |           |                  |
| Intergovernmental                       |           | -                |           | -                |           | -                |           | -                |           | -                |
| Charges for Services                    |           | 1,761,100        |           | 1,551,800        |           | 1,615,400        |           | 1,627,300        |           | 1,743,300        |
| Fines                                   |           | -                |           | -                |           | -                |           | -                |           | -                |
| Miscellaneous                           |           | 130,524          |           | 73,731           |           | 60,000           |           | 80,000           |           | 25,000           |
| Debt Proceeds                           |           | -                |           | -                |           | -                |           | -                |           | -                |
| Transfers In                            |           | -                |           | -                |           | -                |           | -                |           | -                |
| <b>Revenue Subtotal</b>                 | <b>\$</b> | <b>1,891,624</b> | <b>\$</b> | <b>1,625,531</b> | <b>\$</b> | <b>1,675,400</b> | <b>\$</b> | <b>1,707,300</b> | <b>\$</b> | <b>1,768,300</b> |
| Elimination of Debt Proceeds            |           | -                |           | -                |           | -                |           | -                |           | -                |
| <b>TOTAL REVENUES</b>                   | <b>\$</b> | <b>1,891,624</b> | <b>\$</b> | <b>1,625,531</b> | <b>\$</b> | <b>1,675,400</b> | <b>\$</b> | <b>1,707,300</b> | <b>\$</b> | <b>1,768,300</b> |
| <b>EXPENSES</b>                         |           |                  |           |                  |           |                  |           |                  |           |                  |
| Personnel                               |           | 120,385          |           | 125,027          |           | 192,200          |           | 192,200          |           | 231,600          |
| Operating                               |           | 1,609,947        |           | 1,321,087        |           | 1,495,600        |           | 1,527,600        |           | 1,513,800        |
| Non-Recurring Operating                 |           | -                |           | -                |           | -                |           | -                |           | -                |
| Capital                                 |           | -                |           | -                |           | -                |           | -                |           | -                |
| CIP Capital                             |           | -                |           | -                |           | -                |           | -                |           | 9,000            |
| Other                                   |           | -                |           | -                |           | -                |           | -                |           | -                |
| Debt Service                            |           | -                |           | -                |           | -                |           | -                |           | -                |
| Transfers Out                           |           | 250,000          |           | -                |           | -                |           | -                |           | -                |
| <b>Expense Subtotal</b>                 | <b>\$</b> | <b>1,980,332</b> | <b>\$</b> | <b>1,446,114</b> | <b>\$</b> | <b>1,687,800</b> | <b>\$</b> | <b>1,719,800</b> | <b>\$</b> | <b>1,754,400</b> |
| Depreciation                            |           | -                |           | -                |           | -                |           | -                |           | -                |
| Elimination of Principal Debt Payments  |           | -                |           | -                |           | -                |           | -                |           | -                |
| Elimination of Utility Capital          |           | -                |           | -                |           | -                |           | -                |           | (9,000)          |
| <b>TOTAL EXPENSES</b>                   | <b>\$</b> | <b>1,980,332</b> | <b>\$</b> | <b>1,446,114</b> | <b>\$</b> | <b>1,687,800</b> | <b>\$</b> | <b>1,719,800</b> | <b>\$</b> | <b>1,745,400</b> |
| <b>ENDING TOTAL NET POSITION</b>        | <b>\$</b> | <b>3,521,754</b> | <b>\$</b> | <b>3,701,172</b> | <b>\$</b> | <b>3,572,054</b> | <b>\$</b> | <b>3,688,672</b> | <b>\$</b> | <b>3,711,572</b> |
| <b>ENDING AVAILABLE NET POSITION</b>    | <b>\$</b> | <b>4,077,179</b> | <b>\$</b> | <b>4,256,597</b> | <b>\$</b> | <b>3,572,054</b> | <b>\$</b> | <b>4,244,097</b> | <b>\$</b> | <b>4,257,997</b> |
| *Target is \$3.5M = over/(under) target |           | 577,179          |           | 756,597          |           | 72,054           |           | 744,097          |           | 757,997          |

| Notes:         | CIP & Non-Recurring Capital              |  | BUDGET    |          | ESTIMATED |          | BUDGET    |              |
|----------------|------------------------------------------|--|-----------|----------|-----------|----------|-----------|--------------|
|                |                                          |  | 2019      |          | 2019      |          | 2020      |              |
| Salaries +3.5% | Traffic Engineer Vehicle                 |  |           | -        |           | -        |           | 9,000        |
| Benefits +6%   |                                          |  |           | -        |           | -        |           | -            |
| Operating +4%  | <b>Total CIP/Non-Recurring Operating</b> |  | <b>\$</b> | <b>-</b> | <b>\$</b> | <b>-</b> | <b>\$</b> | <b>9,000</b> |

## RISK SAFETY FUND

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| \$ 3,711,572       | \$ 3,711,572       | \$ 3,711,572       | \$ 3,711,572       | \$ 3,711,572       |
| -                  | -                  | -                  | -                  | -                  |
| 1,734,700          | 1,806,800          | 1,881,800          | 1,959,700          | 2,040,700          |
| -                  | -                  | -                  | -                  | -                  |
| 80,000             | 80,000             | 80,000             | 80,000             | 80,000             |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ 1,814,700       | \$ 1,886,800       | \$ 1,961,800       | \$ 2,039,700       | \$ 2,120,700       |
| -                  | -                  | -                  | -                  | -                  |
| \$ 1,814,700       | \$ 1,886,800       | \$ 1,961,800       | \$ 2,039,700       | \$ 2,120,700       |
| 240,300            | 249,400            | 258,900            | 268,700            | 278,900            |
| 1,574,400          | 1,637,400          | 1,702,900          | 1,771,000          | 1,841,800          |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ 1,814,700       | \$ 1,886,800       | \$ 1,961,800       | \$ 2,039,700       | \$ 2,120,700       |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ 1,814,700       | \$ 1,886,800       | \$ 1,961,800       | \$ 2,039,700       | \$ 2,120,700       |
| \$ 3,711,572       | \$ 3,711,572       | \$ 3,711,572       | \$ 3,711,572       | \$ 3,711,572       |
| \$ 4,257,997       | \$ 4,257,997       | \$ 4,257,997       | \$ 4,257,997       | \$ 4,257,997       |
| 757,997            | 757,997            | 757,997            | 757,997            | 757,997            |
| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| \$ -               | \$ -               | \$ -               | \$ -               | \$ -               |

## HEALTH BENEFITS FUND

\* Restated 2017 Beg. Balance / GASB 75 Implementation

|                                                | ACTUAL*             | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                                | 2017                | 2018                | 2019                | 2019                | 2020                |
| BEGINNING FUND BALANCE                         | \$ 97,161           | \$ 508,997          | \$ 566,797          | \$ 209,459          | \$ 402,559          |
| <b>REVENUES</b>                                |                     |                     |                     |                     |                     |
| Intergovernmental                              | -                   | -                   | -                   | -                   | -                   |
| Charges for Services                           | 4,064,574           | 4,303,251           | 4,842,400           | 4,842,400           | 5,017,600           |
| Fines                                          | -                   | -                   | -                   | -                   | -                   |
| Miscellaneous                                  | 11,717              | 5,960               | 1,000               | 1,000               | 3,000               |
| Debt Proceeds                                  | -                   | -                   | -                   | -                   | -                   |
| Transfers In                                   | 250,000             | -                   | -                   | -                   | -                   |
| <b>Revenue Subtotal</b>                        | <b>\$ 4,326,291</b> | <b>\$ 4,309,211</b> | <b>\$ 4,843,400</b> | <b>\$ 4,843,400</b> | <b>\$ 5,020,600</b> |
| Elimination of Debt Proceeds                   | -                   | -                   | -                   | -                   | -                   |
| <b>TOTAL REVENUES</b>                          | <b>\$ 4,326,291</b> | <b>\$ 4,309,211</b> | <b>\$ 4,843,400</b> | <b>\$ 4,843,400</b> | <b>\$ 5,020,600</b> |
| <b>EXPENSES</b>                                |                     |                     |                     |                     |                     |
| Personnel                                      | 95,787              | 101,280             | 114,100             | 114,100             | 126,800             |
| Operating                                      | 3,818,669           | 4,507,468           | 4,721,200           | 4,536,200           | 4,893,800           |
| Non-Recurring Operating                        | -                   | -                   | -                   | -                   | -                   |
| Capital                                        | -                   | -                   | -                   | -                   | -                   |
| CIP Capital                                    | -                   | -                   | -                   | -                   | -                   |
| Other                                          | -                   | -                   | -                   | -                   | -                   |
| Debt Service                                   | -                   | -                   | -                   | -                   | -                   |
| Transfers Out                                  | -                   | -                   | -                   | -                   | -                   |
| <b>Expense Subtotal</b>                        | <b>\$ 3,914,456</b> | <b>\$ 4,608,748</b> | <b>\$ 4,835,300</b> | <b>\$ 4,650,300</b> | <b>\$ 5,020,600</b> |
| Depreciation                                   | -                   | -                   | -                   | -                   | -                   |
| Elimination of Principal Debt Payments         | -                   | -                   | -                   | -                   | -                   |
| Elimination of Utility Capital                 | -                   | -                   | -                   | -                   | -                   |
| <b>TOTAL EXPENSES</b>                          | <b>\$ 3,914,456</b> | <b>\$ 4,608,748</b> | <b>\$ 4,835,300</b> | <b>\$ 4,650,300</b> | <b>\$ 5,020,600</b> |
| <b>ENDING TOTAL NET POSITION</b>               | <b>\$ 508,997</b>   | <b>\$ 209,459</b>   | <b>\$ 574,897</b>   | <b>\$ 402,559</b>   | <b>\$ 402,559</b>   |
| <b>ENDING AVAILABLE NET POSITION</b>           | <b>\$ 699,779</b>   | <b>\$ 400,242</b>   | <b>\$ 574,897</b>   | <b>\$ 593,342</b>   | <b>\$ 593,342</b>   |
| 60-day Reserve Requirement for FY19: \$570,000 |                     |                     | 4,897               | 23,342              | 2,342               |
| 60-day Reserve Requirement for FY20: \$591,900 |                     |                     |                     |                     |                     |

| Notes:                  | CIP & Non-Recurring Capital              | BUDGET      | ESTIMATED   | BUDGET      |
|-------------------------|------------------------------------------|-------------|-------------|-------------|
|                         |                                          | 2019        | 2019        | 2018        |
| Assumptions:            |                                          | -           | -           | -           |
| Salaries +3%            |                                          | -           | -           | -           |
| Benefits +6%            |                                          | -           | -           | -           |
| FY21 Operating +6%      |                                          | -           | -           | -           |
| FY22-FY25 Operating +7% |                                          | -           | -           | -           |
|                         | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> |

## HEALTH BENEFITS FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 402,559          | \$ 405,559          | \$ 408,559          | \$ 411,559          | \$ 414,559          |
| -                   | -                   | -                   | -                   | -                   |
| 5,318,400           | 5,685,800           | 6,078,800           | 6,499,100           | 6,948,700           |
| -                   | -                   | -                   | -                   | -                   |
| 3,000               | 3,000               | 3,000               | 3,000               | 3,000               |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 5,321,400</b> | <b>\$ 5,688,800</b> | <b>\$ 6,081,800</b> | <b>\$ 6,502,100</b> | <b>\$ 6,951,700</b> |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 5,321,400</b> | <b>\$ 5,688,800</b> | <b>\$ 6,081,800</b> | <b>\$ 6,502,100</b> | <b>\$ 6,951,700</b> |
| 131,000             | 135,300             | 139,800             | 144,400             | 149,200             |
| 5,187,400           | 5,550,500           | 5,939,000           | 6,354,700           | 6,799,500           |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 5,318,400</b> | <b>\$ 5,685,800</b> | <b>\$ 6,078,800</b> | <b>\$ 6,499,100</b> | <b>\$ 6,948,700</b> |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 5,318,400</b> | <b>\$ 5,685,800</b> | <b>\$ 6,078,800</b> | <b>\$ 6,499,100</b> | <b>\$ 6,948,700</b> |
| <b>\$ 405,559</b>   | <b>\$ 408,559</b>   | <b>\$ 411,559</b>   | <b>\$ 414,559</b>   | <b>\$ 417,559</b>   |
| <b>\$ 596,342</b>   | <b>\$ 599,342</b>   | <b>\$ 602,342</b>   | <b>\$ 605,342</b>   | <b>\$ 608,342</b>   |
| 5,342               | 8,342               | 11,342              | 14,342              | 17,342              |
| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ -</b>         |

## I.T. SERVICES FUND

\* Restated 2017 Beg. Balance / GASB 75 Implementation

|                                        | ACTUAL*             | ACTUAL              | BUDGET              | ESTIMATED           | BUDGET              |
|----------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                        | 2017                | 2018                | 2019                | 2019                | 2020                |
| BEGINNING FUND BALANCE                 | \$ 324,895          | \$ 903,308          | \$ 1,106,783        | \$ 1,185,697        | \$ 1,468,897        |
| <b>REVENUES</b>                        |                     |                     |                     |                     |                     |
| Intergovernmental                      | -                   | -                   | -                   | -                   | -                   |
| Charges for Services                   | 917,900             | 1,067,400           | 1,259,900           | 1,259,900           | 1,339,400           |
| Fines                                  | -                   | -                   | -                   | -                   | -                   |
| Miscellaneous                          | 5,109               | 9,173               | -                   | 8,000               | 5,000               |
| Debt Proceeds                          | -                   | -                   | -                   | -                   | -                   |
| Transfers In                           | 428,281             | 11,275              | 150,000             | 150,000             | 185,000             |
| <b>Revenue Subtotal</b>                | <b>\$ 1,351,290</b> | <b>\$ 1,087,848</b> | <b>\$ 1,409,900</b> | <b>\$ 1,417,900</b> | <b>\$ 1,529,400</b> |
| Elimination of Debt Proceeds           | -                   | -                   | -                   | -                   | -                   |
| <b>TOTAL REVENUES</b>                  | <b>\$ 1,351,290</b> | <b>\$ 1,087,848</b> | <b>\$ 1,409,900</b> | <b>\$ 1,417,900</b> | <b>\$ 1,529,400</b> |
| <b>EXPENSES</b>                        |                     |                     |                     |                     |                     |
| Personnel                              | 478,243             | 477,748             | 537,800             | 537,800             | 556,100             |
| Operating                              | 267,271             | 282,729             | 387,300             | 387,300             | 433,400             |
| Non-Recurring Operating                | -                   | -                   | 189,000             | 189,000             | -                   |
| Capital                                | 143,442             | 414,307             | -                   | 8,600               | -                   |
| CIP Capital                            | -                   | -                   | 259,000             | 616,200             | 561,800             |
| Other                                  | -                   | -                   | -                   | -                   | -                   |
| Debt Service                           | -                   | -                   | -                   | -                   | -                   |
| Transfers Out                          | -                   | -                   | -                   | -                   | -                   |
| <b>Expense Subtotal</b>                | <b>\$ 888,956</b>   | <b>\$ 1,174,784</b> | <b>\$ 1,373,100</b> | <b>\$ 1,738,900</b> | <b>\$ 1,551,300</b> |
| Depreciation                           | 27,363              | 44,983              | 20,600              | 20,600              | 65,500              |
| Elimination of Principal Debt Payments | -                   | -                   | -                   | -                   | -                   |
| Elimination of Utility Capital         | (143,442)           | (414,307)           | (259,000)           | (624,800)           | (561,800)           |
| <b>TOTAL EXPENSES</b>                  | <b>\$ 772,876</b>   | <b>\$ 805,460</b>   | <b>\$ 1,134,700</b> | <b>\$ 1,134,700</b> | <b>\$ 1,055,000</b> |
| <b>ENDING TOTAL NET POSITION</b>       | <b>\$ 903,308</b>   | <b>\$ 1,185,697</b> | <b>\$ 1,381,983</b> | <b>\$ 1,468,897</b> | <b>\$ 1,943,297</b> |
| <b>ENDING AVAILABLE NET POSITION</b>   | <b>\$ 774,333</b>   | <b>\$ 687,398</b>   | <b>\$ 281,122</b>   | <b>\$ 366,398</b>   | <b>\$ 344,498</b>   |
| FB as % of Operating Budget            | 103.9%              | 90.4%               | 25.2%               | 32.9%               | 34.8%               |

| <b>Notes:</b>                                        | <b>CIP &amp; Non-Recurring Capital</b>   | <b>BUDGET</b>     | <b>ESTIMATED</b>  | <b>BUDGET</b>     |
|------------------------------------------------------|------------------------------------------|-------------------|-------------------|-------------------|
|                                                      |                                          | <b>2019</b>       | <b>2019</b>       | <b>2020</b>       |
| Assumptions:                                         | Computer Replacements                    | 121,500           | 121,500           | 123,800           |
| Salaries +3.5% - FY20 includes out-of-class pay      | ERP Implementation                       | 87,500            | 444,700           | 185,000           |
| Benefits +6%                                         | Network Infrastructure Upgrades          | 50,000            | 50,000            | 85,000            |
| Operating +2% - FY22 remove Naviline support \$106k. | ERP Equipment                            | -                 | -                 | 18,000            |
| Capital as programmed                                | Data Backup & Recovery System            | -                 | -                 | 120,000           |
| <b>Transfers in:</b>                                 | IT Vehicle                               | -                 | -                 | 30,000            |
| FY20 for ERP System from:                            | <b>CIP Subtotal</b>                      | <b>259,000</b>    | <b>616,200</b>    | <b>561,800</b>    |
| Solid Waste - \$23,700                               | Fiber Cable Audit and Survey             | -                 | -                 | -                 |
| Water/WW - \$145,200                                 | MS Office 2019                           | 100,000           | 100,000           | -                 |
| Stormwater - \$16,100                                | Phone System Upgrade                     | 89,000            | 89,000            | -                 |
|                                                      | <b>Non-Recurring Operating Subtotal</b>  | <b>189,000</b>    | <b>189,000</b>    | <b>-</b>          |
|                                                      | <b>Total CIP/Non-Recurring Operating</b> | <b>\$ 448,000</b> | <b>\$ 805,200</b> | <b>\$ 561,800</b> |

## I.T. SERVICES FUND

| PROJECTION<br>2021  | PROJECTION<br>2022  | PROJECTION<br>2023  | PROJECTION<br>2024  | PROJECTION<br>2025  |
|---------------------|---------------------|---------------------|---------------------|---------------------|
| \$ 1,943,297        | \$ 2,038,797        | \$ 2,134,297        | \$ 2,249,797        | \$ 2,365,297        |
| -                   | -                   | -                   | -                   | -                   |
| 1,180,300           | 1,035,050           | 1,084,300           | 1,114,700           | 1,146,200           |
| -                   | -                   | -                   | -                   | -                   |
| 5,000               | 5,000               | 5,000               | 5,000               | 5,000               |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,185,300</b> | <b>\$ 1,040,050</b> | <b>\$ 1,089,300</b> | <b>\$ 1,119,700</b> | <b>\$ 1,151,200</b> |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,185,300</b> | <b>\$ 1,040,050</b> | <b>\$ 1,089,300</b> | <b>\$ 1,119,700</b> | <b>\$ 1,151,200</b> |
| 562,700             | 584,600             | 607,400             | 631,200             | 655,900             |
| 442,100             | 324,950             | 331,400             | 338,000             | 344,800             |
| 50,000              | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| 125,500             | 125,500             | 145,500             | 145,500             | 145,500             |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| -                   | -                   | -                   | -                   | -                   |
| <b>\$ 1,180,300</b> | <b>\$ 1,035,050</b> | <b>\$ 1,084,300</b> | <b>\$ 1,114,700</b> | <b>\$ 1,146,200</b> |
| 35,000              | 35,000              | 35,000              | 35,000              | 35,000              |
| -                   | -                   | -                   | -                   | -                   |
| (125,500)           | (125,500)           | (145,500)           | (145,500)           | (145,500)           |
| <b>\$ 1,089,800</b> | <b>\$ 944,550</b>   | <b>\$ 973,800</b>   | <b>\$ 1,004,200</b> | <b>\$ 1,035,700</b> |
| <b>\$ 2,038,797</b> | <b>\$ 2,134,297</b> | <b>\$ 2,249,797</b> | <b>\$ 2,365,297</b> | <b>\$ 2,480,797</b> |
| <b>\$ 349,498</b>   | <b>\$ 354,498</b>   | <b>\$ 359,498</b>   | <b>\$ 364,498</b>   | <b>\$ 369,498</b>   |

33.1%                      39.0%                      38.3%                      37.6%                      36.9%

| PROJECTION<br>2021 | PROJECTION<br>2022 | PROJECTION<br>2023 | PROJECTION<br>2024 | PROJECTION<br>2025 |
|--------------------|--------------------|--------------------|--------------------|--------------------|
| 125,500            | 125,500            | 145,500            | 145,500            | 145,500            |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>125,500</b>     | <b>125,500</b>     | <b>145,500</b>     | <b>145,500</b>     | <b>145,500</b>     |
| 50,000             | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| -                  | -                  | -                  | -                  | -                  |
| <b>50,000</b>      | <b>-</b>           | <b>-</b>           | <b>-</b>           | <b>-</b>           |
| <b>\$ 175,500</b>  | <b>\$ 125,500</b>  | <b>\$ 145,500</b>  | <b>\$ 145,500</b>  | <b>\$ 145,500</b>  |



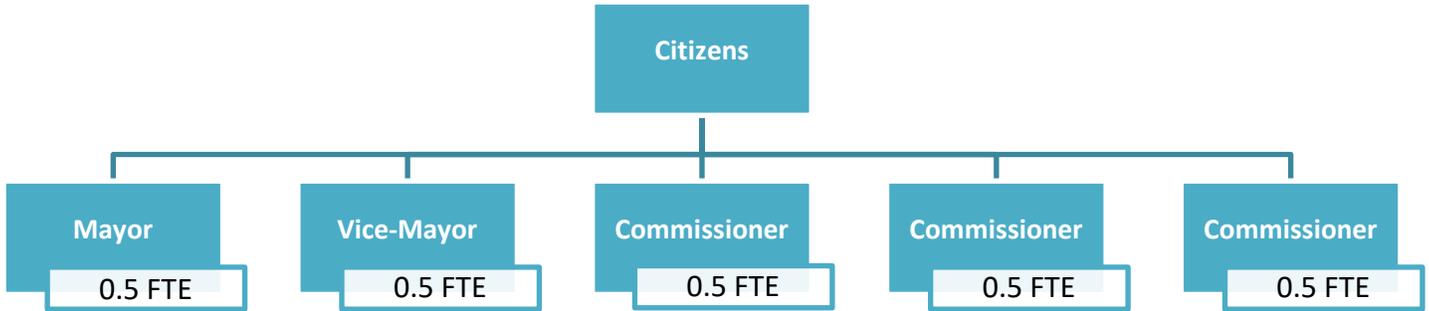
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# **CITY COMMISSION**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
City Commission  
2.5 FTE**







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# **CITY ATTORNEY**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*



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**Champion Mission Statement**

To provide for legal services as described in the City Charter.

**Current Services Summary**

The City Attorney Department provides for services by the City Attorney as well as other outside counsel for pensions, labor negotiations, etc. This department advises the City in all legal matters and performs other duties as prescribed by General Law or by the City Commission.

**Budget Highlights, Service Changes and Proposed Efficiencies**

The City is in the process of going out to RFP for legal services. The budget for legal expenses has increased for FY 2020 due to prior year's actual expenses. All legal invoices are reviewed and approved by the City Manager's office before being processed.

Legal expenses that relate directly to a covered insurance claim (e.g., Worker's Compensation insurance or property and liability insurance) are charged directly to the claim in the Risk Safety Self Insurance Fund with the Human Resources & Risk Management Department. A citywide report of legal fees is listed below.

| <b>CITYWIDE LEGAL FEES (INCLUDES CITY ATTORNEY DEPT.)</b> |                   |                   |                   |                   |
|-----------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                                           | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>PROPOSED</b>   |
|                                                           | <b>FY 2017</b>    | <b>FY 2018</b>    | <b>FY 2019</b>    | <b>FY 2020</b>    |
| City Attorney Dept.                                       | 280,994           | 355,614           | 246,600           | 305,400           |
| Risk Management*                                          | 33,000            | 36,000            | 30,000            | 30,000            |
| Labor & Pension                                           | 3,000             | 3,000             | 3,000             | 3,000             |
| <b>TOTAL</b>                                              | <b>\$ 316,994</b> | <b>\$ 394,614</b> | <b>\$ 279,600</b> | <b>\$ 338,400</b> |

\* Included in budget for Johns Eastern claims handling.

**Note** : Totals do not include legal services for defined benefit plans which are paid for by forfeiture funds.

| <b>DEPARTMENT PERSONNEL SUMMARY</b> |                |                |                |                 |               |
|-------------------------------------|----------------|----------------|----------------|-----------------|---------------|
|                                     | <b>ACTUAL</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>PROPOSED</b> | <b>FTE</b>    |
|                                     | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2020</b>  | <b>CHANGE</b> |
| City Attorney                       | 0.00           | 0.00           | 0.00           | 0.00            | 0.00          |
| <b>Total FTEs</b>                   | <b>0.00</b>    | <b>0.00</b>    | <b>0.00</b>    | <b>0.00</b>     | <b>0.00</b>   |

| <b>DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY</b> |                   |                   |                   |                   |               |
|---------------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------|
|                                                   | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>PROPOSED</b>   | <b>%</b>      |
|                                                   | <b>FY 2017</b>    | <b>FY 2018</b>    | <b>FY 2019</b>    | <b>FY 2020</b>    | <b>CHANGE</b> |
| Personnel                                         |                   |                   |                   |                   |               |
| Salaries                                          | -                 | -                 | -                 | -                 | N/A           |
| Benefits                                          | -                 | -                 | -                 | -                 | N/A           |
| Operating                                         | 280,994           | 355,614           | 246,600           | 305,400           | 24%           |
| Capital                                           | -                 | -                 | -                 | -                 | N/A           |
| Other                                             | -                 | -                 | -                 | -                 | N/A           |
| <b>Total Expenditures</b>                         | <b>\$ 280,994</b> | <b>\$ 355,614</b> | <b>\$ 246,600</b> | <b>\$ 305,400</b> | <b>24%</b>    |

**Major Operating (\$25,000 or more)**

|                   |            |              |
|-------------------|------------|--------------|
| Legal services    | \$ 280,000 | General Fund |
| Travel & Per Diem | \$ 25,100  | General Fund |

**Major Capital (\$25,000 or more)**

None

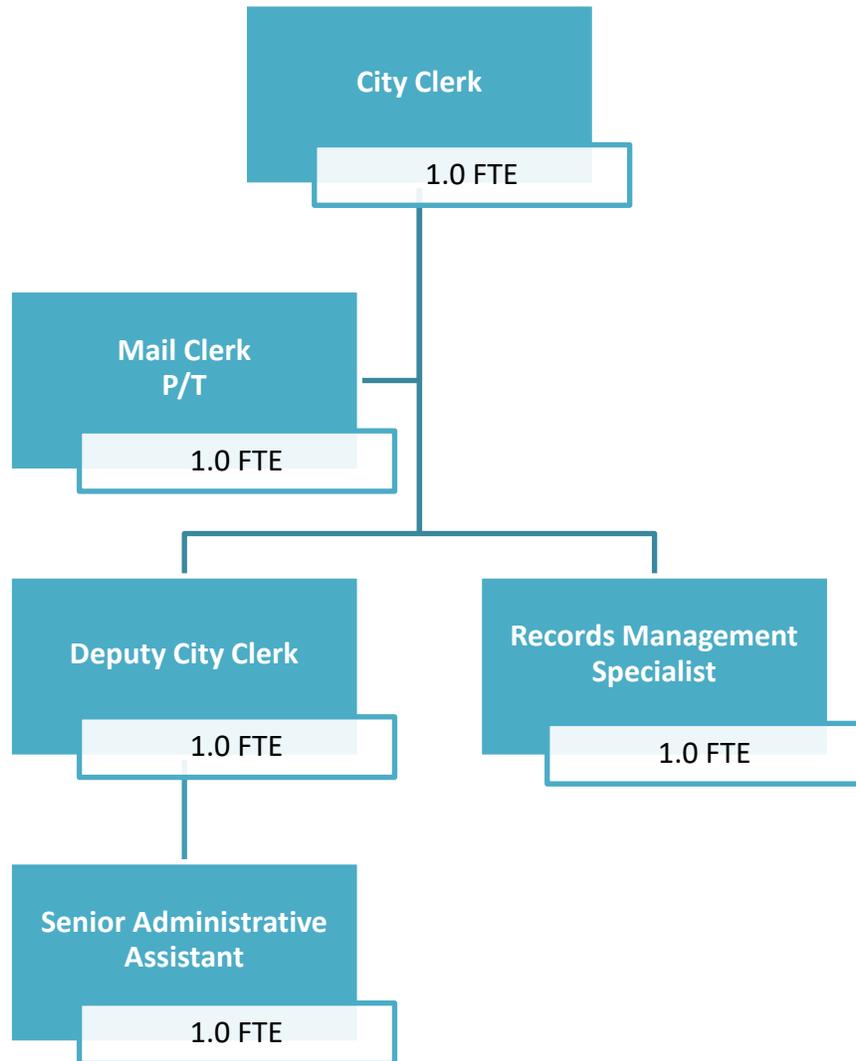
|                                 | <b>FUNDING SOURCES</b> |                   |                   |                   |               |
|---------------------------------|------------------------|-------------------|-------------------|-------------------|---------------|
|                                 | <b>ACTUAL</b>          | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>PROPOSED</b>   | <b>%</b>      |
|                                 | <b>FY 2017</b>         | <b>FY 2018</b>    | <b>FY 2019</b>    | <b>FY 2020</b>    | <b>CHANGE</b> |
| General Fund                    | 280,994                | 355,614           | 246,600           | 305,400           | 24%           |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 280,994</b>      | <b>\$ 355,614</b> | <b>\$ 246,600</b> | <b>\$ 305,400</b> | <b>24%</b>    |



# **CITY CLERK**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
City Clerk's Office  
5.0 FTE**





**Major Capital (\$25,000 or more)**

None

**FUNDING SOURCES**

|                                 | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
| General Fund                    | 417,067                   | 474,519                   | 482,400                   | 516,700                     | 7%                  |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 417,067</b>         | <b>\$ 474,519</b>         | <b>\$ 482,400</b>         | <b>\$ 516,700</b>           | <b>7%</b>           |

**PERFORMANCE MEASURES**

|                                                                             | <b>ACTUAL<br/>FY 2017</b>          | <b>ACTUAL<br/>FY 2018</b>         | <b>BUDGET<br/>FY 2019</b>         | <b>ESTIMATED<br/>FY 2019</b>      | <b>BUDGET<br/>FY 2020</b>         |
|-----------------------------------------------------------------------------|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Commission Meeting Packets Published to Web                                 | 62                                 | 40                                | 57                                | 60                                | 60                                |
| Ordinances, Resolutions, and Presentations<br>Archived/Published to the Web | 31 Ord.<br>42 Res.<br>131 Present. | 40 Ord.<br>35 Res.<br>60 Present. | 15 Ord.<br>35 Res.<br>70 Present. | 20 Ord.<br>35 Res.<br>80 Present. | 20 Ord.<br>35 Res.<br>80 Present. |
| External Requests for Public Records                                        | 126                                | 80                                | 130                               | 130                               | 130                               |
| Boxed Records Placed in Storage                                             | 24                                 | 9                                 | 10                                | 10                                | 10                                |
| Records Destroyed                                                           | 153.75 cu ft                       | 175 cu ft                         | 160 cu ft                         | 160 cu ft                         | 160 cu ft                         |
| Public Notices                                                              | 169                                | 180                               | 200                               | 200                               | 200                               |

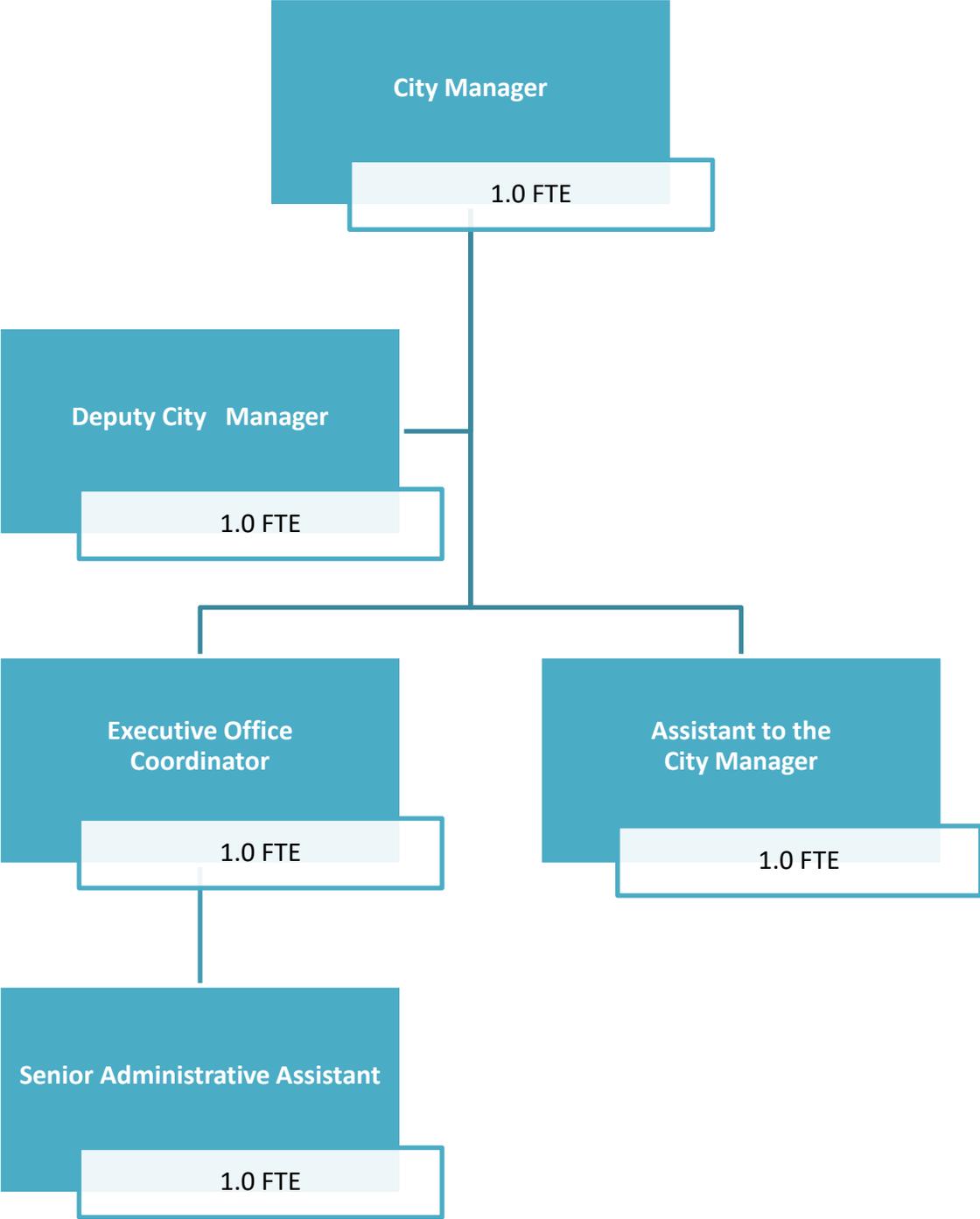


Home of Honeymoon Island

# **CITY MANAGER**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
City Manager  
5.0 FTE**





| <b>FUNDING SOURCES</b>          |                           |                           |                           |                             |                     |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                 | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| General Fund                    | 511,163                   | 690,466                   | 750,900                   | 1,009,800                   | 34%                 |
| Penny Fund                      | -                         | -                         | 12,954,000                | 9,000,000                   | -31%                |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 511,163</b>         | <b>\$ 690,466</b>         | <b>\$ 13,704,900</b>      | <b>\$ 10,009,800</b>        | <b>-27%</b>         |

| <b>PERFORMANCE MEASURES</b>                                                                        |                           |                           |                           |                              |                           |
|----------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| <b>City Manager</b>                                                                                | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
| Construction of Player Development & Stadium                                                       | Complete                  | In-progress               | Complete                  | In progress                  | In progress               |
| Reduce gap in reserve level funding (General Fund).                                                | Complete                  | Complete                  | Complete                  | Complete                     | Complete                  |
| Relocate Staff from Municipal Services Building and Technical Services Building to new facilities. | N/A                       | N/A                       | N/A                       | N/A                          | In progress               |
| Commence Construction of City Hall                                                                 | N/A                       | N/A                       | N/A                       | N/A                          | In progress               |

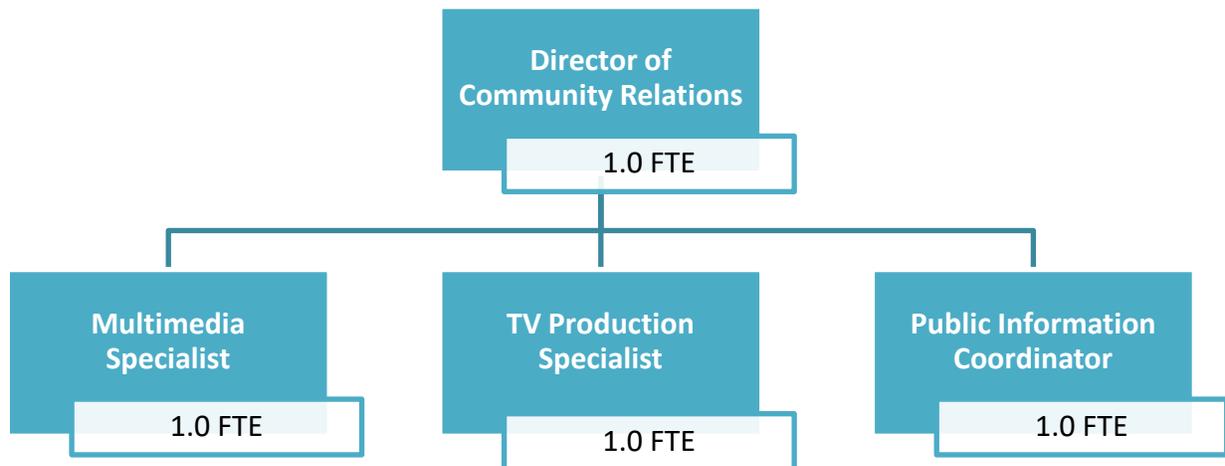


Home of Honeymoon Island

# **COMMUNITY RELATIONS**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
Community Relations  
4.0 FTE**



### Champion Mission Statement

The City of Dunedin Community Relations Department supports all City Departments in an effort to keep citizens engaged and informed via the City of Dunedin website, Dunedin Television, City of Dunedin social media outlets (Facebook, Twitter, YouTube, Instagram) and print media. The Community Relations Department assists with all public communications including media relations, social media, marketing, public relations, videos, citizen engagement, photo requests and emergency communication services.

### Current Services Summary

The Community Relations Department oversees and manages the daily operation of the City owned and operated government access station Dunedin Television, the City of Dunedin website (DunedinGov.com) and all public communications including social media distribution. We are currently expanding the City's outreach with additional assistance to all Departments and we have created Your City @ Work, a digital e-newsletter.

### Budget Highlights, Service Changes and Proposed Efficiencies

The Community Relations Department continues to work to increase community outreach with a multi-pronged approach to reach all demographics. Increasing our assistance and communication at an interdepartmental level is a main focus as we shift gears and look toward the future with a central City Hall building.

| <b>DEPARTMENT PERSONNEL SUMMARY</b> |                           |                           |                           |                             |                       |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|
|                                     | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |
| Community Relations                 | 3.00                      | 4.00                      | 4.00                      | 4.00                        | 0.00                  |
| <b>Total FTEs</b>                   | <b>3.00</b>               | <b>4.00</b>               | <b>4.00</b>               | <b>4.00</b>                 | <b>0.00</b>           |

| <b>DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY</b> |                           |                           |                           |                             |                     |
|---------------------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| Personnel                                         |                           |                           |                           |                             |                     |
| Salaries                                          | 160,977                   | 198,000                   | 222,500                   | 225,600                     | 1%                  |
| Benefits                                          | 58,432                    | 70,608                    | 89,300                    | 86,300                      | -3%                 |
| Operating                                         | 129,802                   | 97,121                    | 138,800                   | 147,600                     | 6%                  |
| Capital                                           | 9,911                     | 29,035                    | 20,000                    | -                           | -100%               |
| Other                                             | -                         | -                         | -                         | -                           | N/A                 |
| <b>Total Expenditures</b>                         | <b>\$ 359,122</b>         | <b>\$ 394,764</b>         | <b>\$ 470,600</b>         | <b>\$ 459,500</b>           | <b>-2%</b>          |
| <b>TOTAL DEPARTMENT EXPENDITURES</b>              | <b>\$ 359,122</b>         | <b>\$ 394,764</b>         | <b>\$ 470,600</b>         | <b>\$ 459,500</b>           | <b>-2%</b>          |

### Major Operating (\$25,000 or more)

|                         |           |              |
|-------------------------|-----------|--------------|
| Contract Workers        | \$ 27,000 | General Fund |
| Communications Outreach | \$ 25,000 | General Fund |

### Major Capital (\$25,000 or more)

None

| <b>FUNDING SOURCES</b>          |                           |                           |                           |                             |                     |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                 | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| General Fund                    | 359,122                   | 394,764                   | 470,600                   | 459,500                     | -2%                 |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 359,122</b>         | <b>\$ 394,764</b>         | <b>\$ 470,600</b>         | <b>\$ 459,500</b>           | <b>-2%</b>          |

| <b>PERFORMANCE MEASURES</b> |                           |                           |                           |                              |                           |
|-----------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
|                             | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
| Website visits              | 703,542                   | 705,000                   | 705,000                   | 900,000                      | 950,000                   |
| Website page views          | 1,909,577                 | 2,000,000                 | 2,000,000                 | 1,700,000                    | 1,800,000                 |
| Facebook page likes         | 18,400                    | 19,500                    | 19,750                    | 22,300                       | 25,000                    |
| YouTube Channel views       | 159,700                   | 185,000                   | 186,000                   | 243,000                      | 300,000                   |

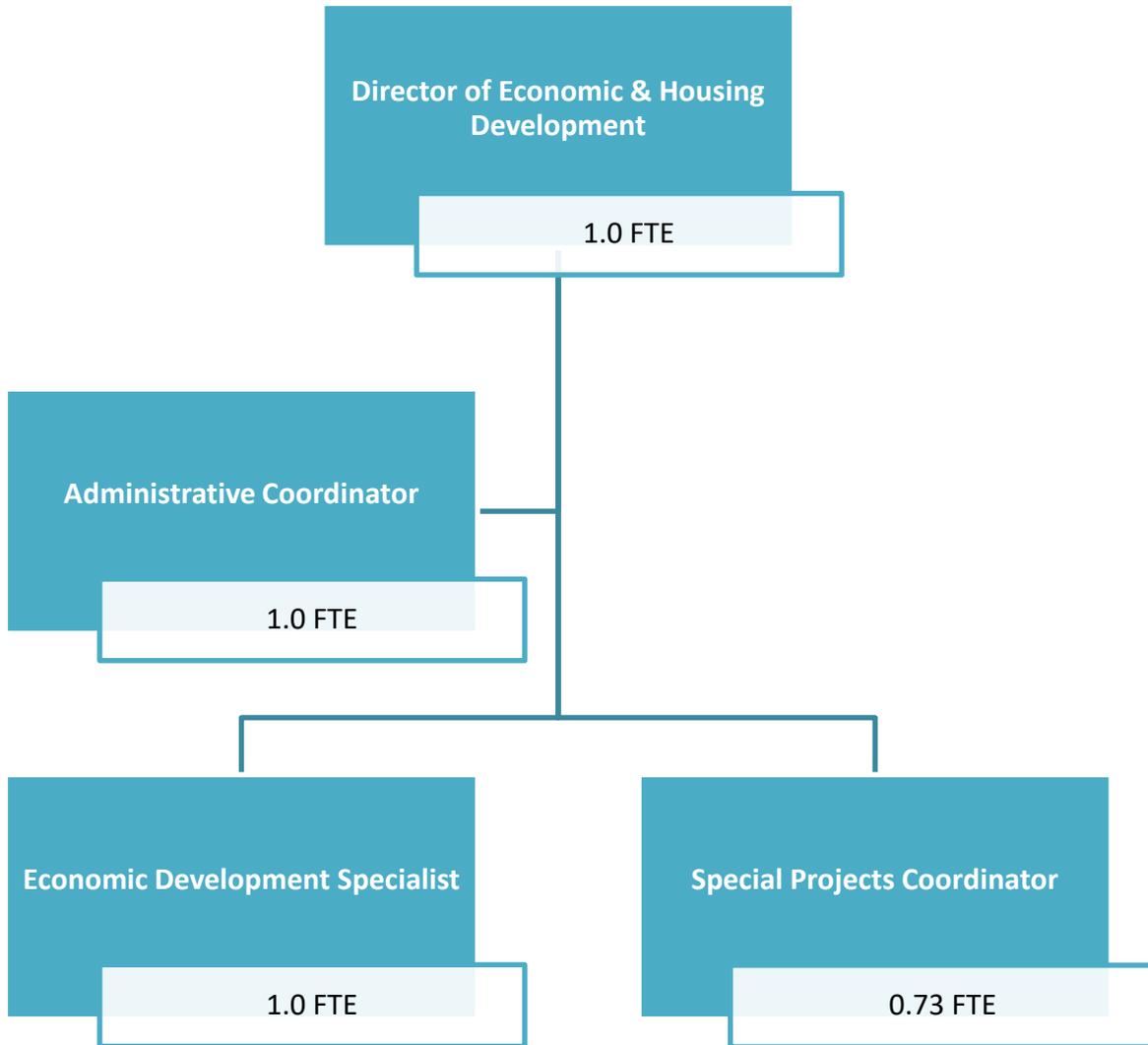


Home of Honeymoon Island

# **Economic & Housing Development**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
Economic & Housing Development  
(Includes CRA)  
3.73 FTE**



**Champion Mission Statement**

The Economic & Housing Development Department, which also manages the City’s Community Redevelopment District (CRD), is responsible for strategies and programs that expand the City’s economy and promote redevelopment, jobs, housing, and overall quality of life aspects. The Economic Development Department is also involved with special projects such as the siting and building of the new City Hall.

**Current Services Summary**

This Department is responsible for the development and creation of various economic development/redevelopment initiatives, infrastructure enhancement projects, special projects, grant applications, targeted streetscape initiatives, and downtown improvements. Staff also serve as liaisons to various committees and organizations, such as the Downtown Dunedin Merchants Association, Dunedin Chamber of Commerce, Community Redevelopment Agency Advisory Committee, Dunedin Housing Authority and Visit Dunedin, as well as to Dunedin residents and businesses at-large.



**Budget Highlights, Service Changes and Proposed Efficiencies**

The FY 2020 budget continues with the business incubator program to foster entrepreneurial and business start-ups in the City. Initiatives for FY 2020 include the Downtown East End Plan (DEEP), a Complete Streets design plan for Skinner Boulevard, Gateway unified development plan, Phase I of the paver replacement program for Main Street sidewalks and undergrounding of utilities on Douglas Avenue. New in FY 2020 is \$1,000,000 budgeted in the CRA Fund to begin the construction of a Parking Structure that will be built in conjunction with the City Hall Complex.

| <b>DEPARTMENT PERSONNEL SUMMARY</b> |                           |                           |                           |                             |                       |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|
|                                     | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |
| Economic & Housing Development      | 1.14                      | 1.64                      | 1.64                      | 1.64                        | 0.00                  |
| CRA                                 | 2.09                      | 2.09                      | 2.09                      | 2.09                        | 0.00                  |
| <b>Total FTEs</b>                   | <b>3.23</b>               | <b>3.73</b>               | <b>3.73</b>               | <b>3.73</b>                 | <b>0.00</b>           |

| <b>DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY</b> |                           |                           |                           |                             |                     |
|---------------------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| Personnel                                         |                           |                           |                           |                             |                     |
| Salaries                                          | 247,036                   | 267,995                   | 277,800                   | 288,100                     | 4%                  |
| Benefits                                          | 69,230                    | 80,030                    | 82,200                    | 84,500                      | 3%                  |
| Operating                                         | 326,025                   | 437,254                   | 496,500                   | 703,500                     | 42%                 |
| Capital                                           | 96,497                    | 99,824                    | 315,000                   | 1,474,000                   | 368%                |
| Other                                             | 129,749                   | 234,615                   | 381,700                   | 268,400                     | -30%                |
| <b>Total Expenditures</b>                         | <b>\$ 868,537</b>         | <b>\$ 1,119,718</b>       | <b>\$ 1,553,200</b>       | <b>\$ 2,818,500</b>         | <b>81%</b>          |

**Major Operating (\$25,000 or more)**

|                                        |            |                         |
|----------------------------------------|------------|-------------------------|
| Skinner Blvd Design Plans              | \$ 100,000 | CRA Fund                |
| Dunedin Station Lot Rental             | \$ 36,000  | CRA Fund                |
| Jolley Trolley                         | \$ 31,000  | CRA Fund                |
| Plans, Appraisals and Surveys          | \$ 30,000  | CRA Fund                |
| Downtown East End Plan (DEEP)          | \$ 30,000  | CRA Fund                |
| Art Incubator Maintenance Shed Rental  | \$ 25,500  | CRA Fund                |
| Affordable Workforce Housing Programs  | \$ 102,000 | CRA Fund / General Fund |
| Art Incubator Building Leases          | \$ 72,600  | General Fund            |
| Professional Consulting Services       | \$ 40,000  | General Fund            |
| Florida Business Incubator Sponsorship | \$ 30,000  | General Fund            |

**Major Capital (\$25,000 or more)**

|                                             |              |              |
|---------------------------------------------|--------------|--------------|
| Downtown Parking Structure                  | \$ 1,000,000 | CRA Fund     |
| Downtown Pavers, Walkability & Enhancements | \$ 250,000   | CRA Fund     |
| Underground Utilities on Douglas Ave S      | \$ 100,000   | CRA Fund     |
| John R Lawrence Pioneer Park Enhancements   | \$ 50,000    | CRA Fund     |
| Patricia Corridor Enhancements              | \$ 50,000    | General Fund |

**Major Other (\$25,000 or more)**

|                                             |            |                         |
|---------------------------------------------|------------|-------------------------|
| LDO Incentives                              | \$ 101,000 | CRA Fund                |
| CRA Facade, DEMO & Site Plan Assistance     | \$ 77,500  | CRA Fund / General Fund |
| Dunedin Commons Development Incentive Grant | \$ 25,000  | General Fund            |

**DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY**

|                                             | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|---------------------------------------------|-------------------|---------------------|---------------------|---------------------|-------------|
| <b>Economic &amp; Housing Development</b>   |                   |                     |                     |                     |             |
| Personnel                                   |                   |                     |                     |                     |             |
| Salaries                                    | 83,999            | 95,911              | 98,500              | 102,600             | 4%          |
| Benefits                                    | 22,847            | 29,442              | 30,600              | 31,600              | 3%          |
| Operating                                   | 203,594           | 189,784             | 248,900             | 278,700             | 12%         |
| Capital                                     | 57,863            | -                   | 85,000              | 50,000              | -41%        |
| Other                                       | 24,808            | 36,143              | 101,000             | 76,000              | -25%        |
| <b>Total Expenditures</b>                   | <b>\$ 393,111</b> | <b>\$ 351,280</b>   | <b>\$ 564,000</b>   | <b>\$ 538,900</b>   | <b>-4%</b>  |
| <b>Community Redevelopment Agency (CRA)</b> |                   |                     |                     |                     |             |
| Personnel                                   |                   |                     |                     |                     |             |
| Salaries                                    | 163,037           | 172,084             | 179,300             | 185,500             | 3%          |
| Benefits                                    | 46,383            | 50,588              | 51,600              | 52,900              | 3%          |
| Operating                                   | 122,431           | 247,470             | 247,600             | 424,800             | 72%         |
| Capital                                     | 38,634            | 99,824              | 230,000             | 1,424,000           | 519%        |
| Other                                       | 104,941           | 198,472             | 280,700             | 192,400             | -31%        |
| <b>Total Expenditures</b>                   | <b>\$ 475,426</b> | <b>\$ 768,438</b>   | <b>\$ 989,200</b>   | <b>\$ 2,279,600</b> | <b>130%</b> |
| <b>TOTAL DEPARTMENT EXPENDITURES</b>        | <b>\$ 868,537</b> | <b>\$ 1,119,718</b> | <b>\$ 1,553,200</b> | <b>\$ 2,818,500</b> | <b>81%</b>  |

| <b>FUNDING SOURCES</b>          |                           |                           |                           |                             |                     |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                 | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| General Fund                    | 393,111                   | 351,280                   | 564,000                   | 538,900                     | -4%                 |
| CRA Fund                        | 475,426                   | 768,438                   | 989,200                   | 2,279,600                   | 130%                |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 868,537</b>         | <b>\$ 1,119,718</b>       | <b>\$ 1,553,200</b>       | <b>\$ 2,818,500</b>         | <b>81%</b>          |

| <b>PERFORMANCE MEASURES</b>           |                           |                           |                           |                              |                           |
|---------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
|                                       | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
| Increase in tax base (CRA / Citywide) | 7.7% / 7.8%               | 22.6% / 9.2%              | 12.1% / 8.8%              | 10.9% / 6.1%                 | 24.6% / 10.75%            |
| New development projects initiated    | 5                         | 5                         | 2                         | 2                            | 2                         |
| Incentive grants awarded              | 43 / \$15,000             | 5 / \$25,000              | 8 / \$63,300              | 10 / \$72,500                | 12 / \$101,000            |
| Downtown enhancement projects         | 1                         | 1                         | 3                         | 3                            | 5                         |



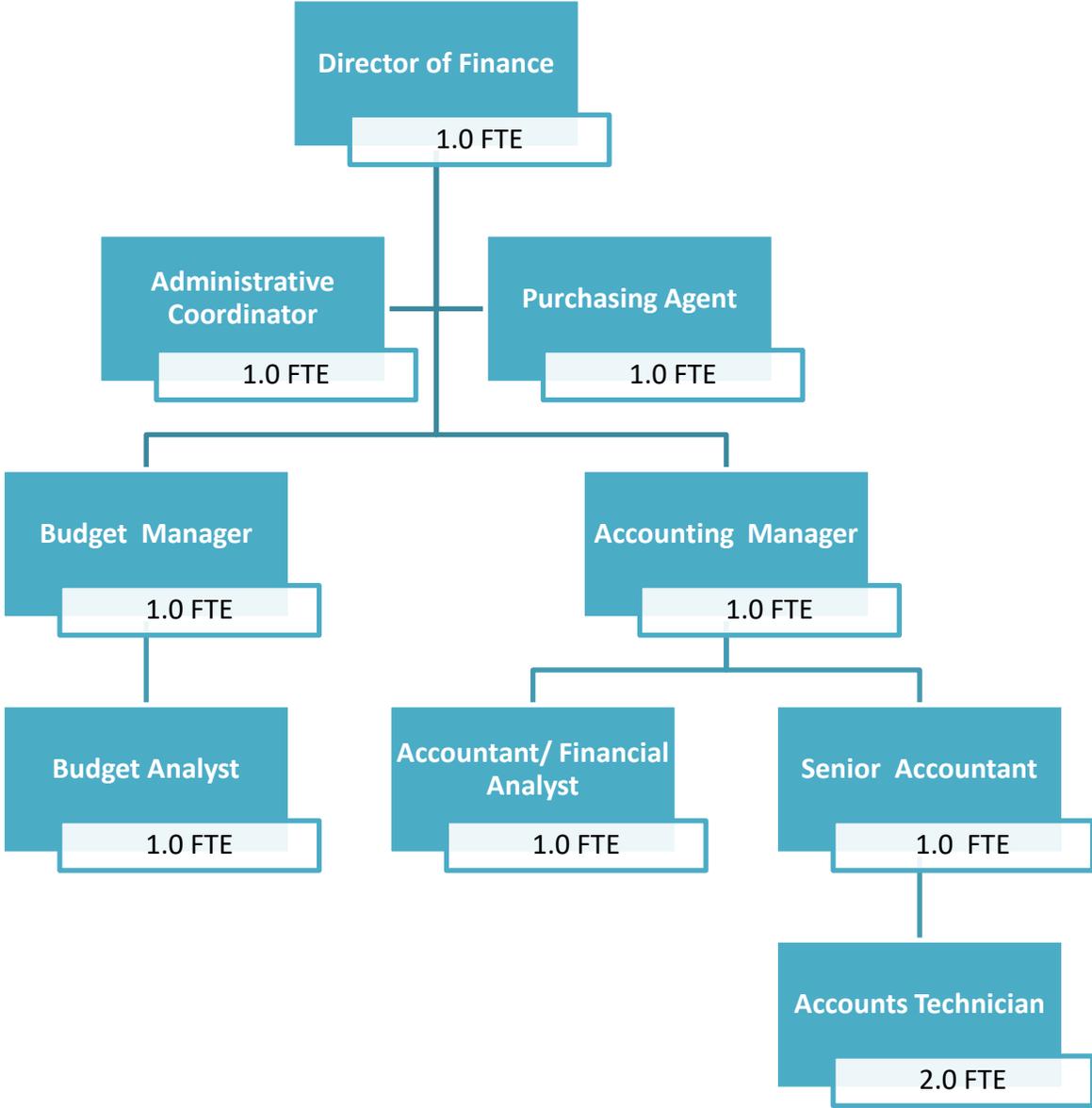
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# **FINANCE**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
Finance  
10.0 FTE**



**Champion Mission Statement**

To provide timely, responsive, and comprehensive financial support services to the City Commission, City departments, and the community at large.

**Current Services Summary**

The Finance Department is responsible for all accounting, budgeting, financing, purchasing, and cash management activities for the City. Responsibilities also include safeguarding the City's assets, managing the City's investment portfolio, debt management, accurate and timely financial reporting, and providing financial support to all City departments and divisions. In addition, the department coordinates preparation of the Annual Budget and Business Plan that includes the Capital Improvements Plan (CIP), monitors budget compliance, coordinates the annual audit conducted by an outside independent audit firm, and prepares and issues the Comprehensive Annual Financial Report (CAFR).

Staff also prepares financial statements, processes accounts payable, completes specialized billing and provides other accounting related services. The Department also provide internal and external customers with information on rates, types of services available and any regulations that pertain to our billing services. Purchasing staff facilitate vendor relationships and oversee all bidding processes for procurement of City products and services.

**Budget Highlights, Service Changes and Proposed Efficiencies**

Operating expenses for FY 2020 have increased by approximately 6%. The Finance budget includes \$27,000 in operating expenses for purchasing contractual services to meet the increased demands due to the Blue Jays Stadium/Player Development Complex, New City Hall and EOC Building projects. To provide an efficient and effective process in meeting the City's procurement needs, the Purchasing Department has contracts in place for high dollar or high volume purchases and of small dollar items efficiently (credit cards, etc.), and incorporates the use of technology to facilitate the procurement process (internet, etc.). Benefits expenses has increased 13% over FY19 due to vacancies and the need to allocate the full cost of benefits for those vacant positions when filled in FY 2020.

Major projects within the department included the continued development of a Business Plan and Capital Improvements Plan for FY 2020. The Business Plan and CIP are intended to guide the development of the FY 2020 Operating and Capital Budget.

| <b>DEPARTMENT PERSONNEL SUMMARY</b> |                           |                           |                           |                             |                       |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|
|                                     | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |
| Accounting/Finance                  | 9.50                      | 10.00                     | 10.00                     | 10.00                       | 0.00                  |
| <b>Total FTEs</b>                   | <b>9.50</b>               | <b>10.00</b>              | <b>10.00</b>              | <b>10.00</b>                | <b>0.00</b>           |

| DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY |                   |                   |                     |                     |             |
|--------------------------------------------|-------------------|-------------------|---------------------|---------------------|-------------|
|                                            | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
| Personnel                                  |                   |                   |                     |                     |             |
| Salaries                                   | 571,851           | 522,139           | 637,900             | 672,300             | 5%          |
| Benefits                                   | 173,307           | 160,313           | 200,900             | 226,800             | 13%         |
| Operating                                  | 143,325           | 300,184           | 210,700             | 215,500             | 2%          |
| Capital                                    | -                 | -                 | -                   | -                   | N/A         |
| Other                                      | -                 | -                 | -                   | -                   | N/A         |
| <b>Total Expenditures</b>                  | <b>\$ 888,483</b> | <b>\$ 982,636</b> | <b>\$ 1,049,500</b> | <b>\$ 1,114,600</b> | <b>6%</b>   |

|                                      |                   |                   |                     |                     |           |
|--------------------------------------|-------------------|-------------------|---------------------|---------------------|-----------|
| <b>TOTAL DEPARTMENT EXPENDITURES</b> | <b>\$ 888,483</b> | <b>\$ 982,636</b> | <b>\$ 1,049,500</b> | <b>\$ 1,114,600</b> | <b>6%</b> |
|--------------------------------------|-------------------|-------------------|---------------------|---------------------|-----------|

**Major Operating (\$25,000 or more)**

|                                 |           |              |
|---------------------------------|-----------|--------------|
| Auditor Services                | \$ 60,000 | General Fund |
| Purchasing Contractual Services | \$ 27,000 | General Fund |

**Major Capital (\$25,000 or more)**

None

| FUNDING SOURCES                 |                   |                   |                     |                     |             |
|---------------------------------|-------------------|-------------------|---------------------|---------------------|-------------|
|                                 | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
| General Fund                    | 888,483           | 982,636           | 1,049,500           | 1,114,600           | 6%          |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 888,483</b> | <b>\$ 982,636</b> | <b>\$ 1,049,500</b> | <b>\$ 1,114,600</b> | <b>6%</b>   |

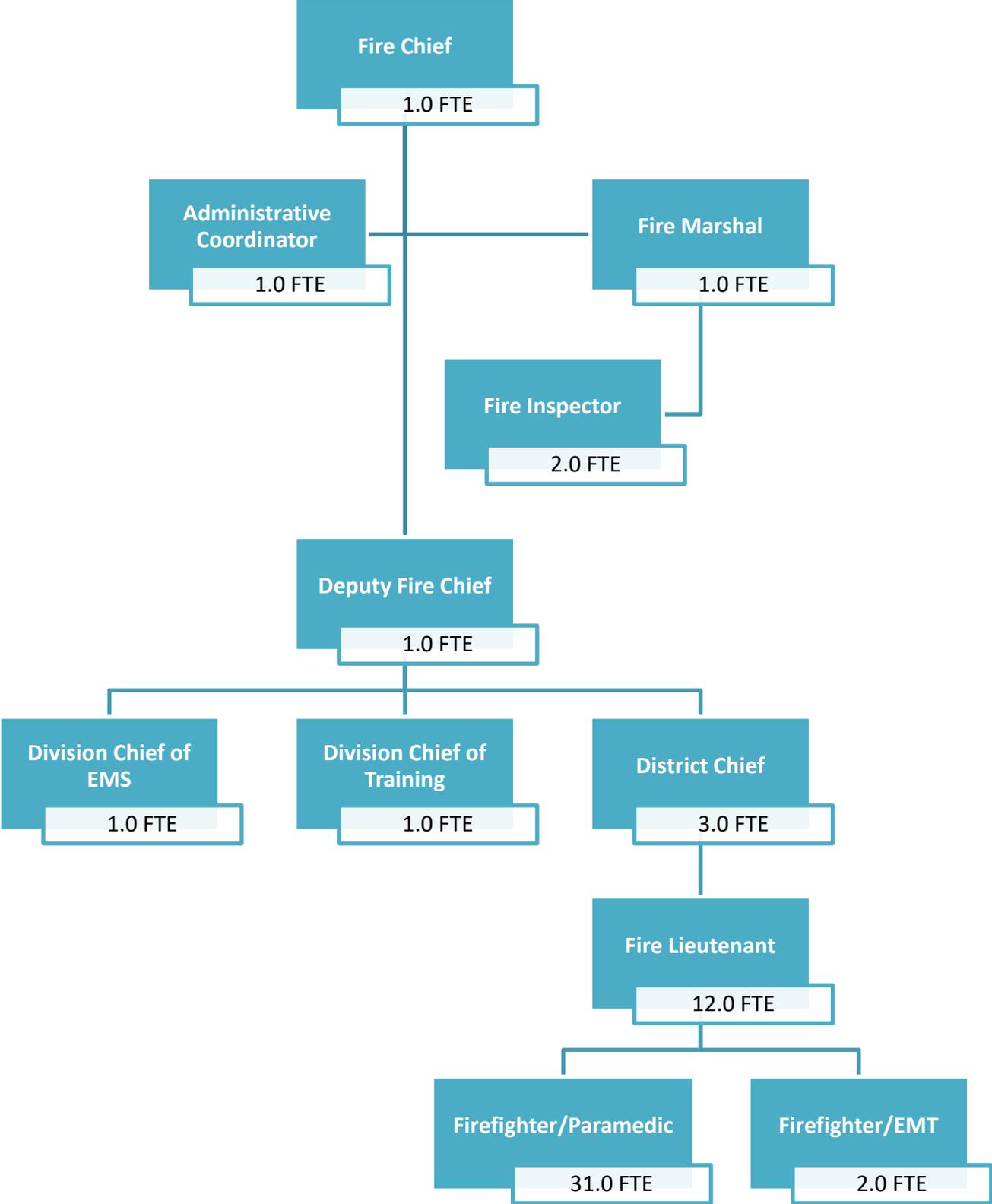
| PERFORMANCE MEASURES                                                  |                   |                   |                   |                      |                   |
|-----------------------------------------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
|                                                                       | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
| Number of Budget Amendments                                           | 5                 | 5                 | 4                 | 4                    | 4                 |
| Purchase Orders Issued                                                | 768               | 750               | 900               | 950                  | 950               |
| Issuer Rating (Moody's / S & P)                                       | Aa2/AA            | Aa2/AA            | Aa2/AA            | Aa2/AA+              | Aa2/AA+           |
| GFOA Certificate of Achievement for Excellence in Financial Reporting | Yes               | Yes               | Yes               | Yes                  | Yes               |
| GFOA Distinguished Budget Award Recipient                             | Yes               | Yes               | Yes               | Yes                  | Yes               |



# **FIRE RESCUE**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
Fire  
56.0 FTE**



**Champion Mission Statement**

To promote fire and health safety preparedness through prevention and educational activities that will enhance the quality of life for all citizens, and when needed, make a rapid response to control and eliminate the emergency situation.

**Current Services Summary**

The department is divided into three Divisions: Administration, Fire Operations, and Emergency Medical Services (EMS). The department is responsible for providing emergency response to all types of incidents. Most personnel have fire and EMS training to handle these incidents. The department contracts with Pinellas County EMS to provide three Advanced Life Support (ALS) non-transport units for medical incidents. The department also has a Fire Protection Agreement with Pinellas County to provide fire service to unincorporated areas of the Dunedin Fire District. In addition the department’s fire prevention program coordinates fire inspections on new and existing commercial and multi-family structures as well as fire prevention activities for all age groups. The department also serves as the Emergency Management authority for the City.

**Budget Highlights, Service Changes and Proposed Efficiencies**

The FY 2020 budget will maintain the 2019 service levels and programs. The large increase in capital expenditures for FY 2020 is for the construction of the Emergency Operations Center (EOC) , with the majority of the funding coming from Penny IV funds.



*Dunedin's newest Fire Station #61*



**DEPARTMENT PERSONNEL SUMMARY**

|                     | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |
|---------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|
| Fire Administration | 10.25                     | 10.00                     | 10.00                     | 10.00                       | 0.00                  |
| Fire Operations     | 35.00                     | 36.00                     | 36.00                     | 36.00                       | 0.00                  |
| EMS                 | 9.75                      | 10.00                     | 10.00                     | 10.00                       | 0.00                  |
| <b>Total FTEs</b>   | <b>55.00</b>              | <b>56.00</b>              | <b>56.00</b>              | <b>56.00</b>                | <b>0.00</b>           |



*Dunedin's 9/11 memorial constructed with donations from the community. It stands as a tribute to the firefighters, first responders, and civilians who were affected by the events on 9/11.*



**DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY**

|              | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|--------------|---------------------|---------------------|---------------------|---------------------|---------------|
|              | <b>FY 2017</b>      | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| Personnel    |                     |                     |                     |                     |               |
| Salaries     | 4,036,422           | 4,150,197           | 4,129,600           | 4,203,300           | 2%            |
| Benefits     | 1,516,290           | 1,627,082           | 1,676,400           | 1,812,400           | 8%            |
| Operating    | 997,333             | 1,252,637           | 1,455,900           | 1,470,800           | 1%            |
| Capital      | 53,520              | 45,247              | 1,892,400           | 2,059,400           | 9%            |
| Other        | 104,560             | 105,961             | 111,300             | 110,400             | -1%           |
| <b>Total</b> | <b>\$ 6,708,125</b> | <b>\$ 7,181,124</b> | <b>\$ 9,265,600</b> | <b>\$ 9,656,300</b> | <b>4%</b>     |

**Major Operating (\$25,000 or more)**

Bunker Gear Replacements \$ 25,500 General Fund

**Major Capital (\$25,000 or more)**

Emergency Operations Center (EOC) \$ 1,996,000 Penny Fund / Impact Fee Fund

Radio Replacements \$ 50,400 General Fund

**Major Other (\$25,000 or more)**

Fire Station #61 Debt Payment \$ 110,400 Penny Fund



*Fire Engine #61*



*Honor Guard*

**DEPARTMENT EXPENDITURE SUMMARY BY COST CENTER**

|                            | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|----------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                            | <b>FY 2017</b>      | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| <b>Fire Administration</b> |                     |                     |                     |                     |               |
| Personnel                  |                     |                     |                     |                     |               |
| Salaries                   | 816,511             | 808,150             | 834,200             | 844,400             | 1%            |
| Benefits                   | 248,240             | 281,549             | 290,800             | 312,300             | 7%            |
| Operating                  | -                   | -                   | -                   | -                   | N/A           |
| Capital                    | -                   | -                   | -                   | -                   | N/A           |
| Other                      | -                   | -                   | -                   | -                   | N/A           |
| <b>Total Expenditures</b>  | <b>\$ 1,064,751</b> | <b>\$ 1,089,699</b> | <b>\$ 1,125,000</b> | <b>\$ 1,156,700</b> | <b>3%</b>     |

|                                      | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>Fire Operations</b>               |                     |                     |                     |                     |             |
| Personnel                            |                     |                     |                     |                     |             |
| Salaries                             | 2,505,962           | 2,567,373           | 2,511,100           | 2,567,700           | 2%          |
| Benefits                             | 824,545             | 861,618             | 889,300             | 963,400             | 8%          |
| Operating                            | 815,974             | 1,051,577           | 1,225,000           | 1,221,900           | 0%          |
| Capital                              | 53,520              | 45,247              | 1,892,400           | 2,059,400           | 9%          |
| Other                                | 104,560             | 105,961             | 111,300             | 110,400             | -1%         |
| <b>Total Expenditures</b>            | <b>\$ 4,304,561</b> | <b>\$ 4,631,776</b> | <b>\$ 6,629,100</b> | <b>\$ 6,922,800</b> | <b>4%</b>   |
| <b>EMS</b>                           |                     |                     |                     |                     |             |
| Personnel                            |                     |                     |                     |                     |             |
| Salaries                             | 713,949             | 774,674             | 784,300             | 791,200             | 1%          |
| Benefits                             | 443,505             | 483,915             | 496,300             | 536,700             | 8%          |
| Operating                            | 181,359             | 201,060             | 230,900             | 248,900             | 8%          |
| Capital                              | -                   | -                   | -                   | -                   | N/A         |
| Other                                | -                   | -                   | -                   | -                   | N/A         |
| <b>Total Expenditures</b>            | <b>\$ 1,338,813</b> | <b>\$ 1,459,649</b> | <b>\$ 1,511,500</b> | <b>\$ 1,576,800</b> | <b>4%</b>   |
| <b>TOTAL DEPARTMENT EXPENDITURES</b> | <b>\$ 6,708,125</b> | <b>\$ 7,181,124</b> | <b>\$ 9,265,600</b> | <b>\$ 9,656,300</b> | <b>4%</b>   |
| <b>FUNDING SOURCES</b>               |                     |                     |                     |                     |             |
|                                      | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
| <b>General Fund</b>                  |                     |                     |                     |                     |             |
| Fire Plan Review/Inspections         | 65,163              | 41,596              | 44,000              | 41,000              | -7%         |
| County Fire Service Fees             | 687,621             | 752,291             | 953,500             | 778,100             | -18%        |
| County EMS                           | 1,394,650           | 1,447,919           | 1,477,600           | 1,507,200           | 2%          |
| Donations                            | 3,032               | 5,712               | 1,000               | 1,000               | 0%          |
| City Funds                           | 4,453,099           | 4,827,645           | 5,032,800           | 5,222,600           | 4%          |
| <b>Total General Fund</b>            | <b>6,603,565</b>    | <b>7,075,163</b>    | <b>7,508,900</b>    | <b>7,549,900</b>    | <b>1%</b>   |
| <b>Penny Fund</b>                    |                     |                     |                     |                     |             |
| Intergovernmental                    | 104,560             | 105,961             | 1,756,700           | 1,906,400           | 9%          |
| <b>Total Penny Fund</b>              | <b>104,560</b>      | <b>105,961</b>      | <b>1,756,700</b>    | <b>1,906,400</b>    | <b>9%</b>   |
| <b>Impact Fee Fund</b>               |                     |                     |                     |                     |             |
| Fire Impact Fees                     | -                   | -                   | -                   | 200,000             | N/A         |
| <b>Total Impact Fee Fund</b>         | <b>-</b>            | <b>-</b>            | <b>-</b>            | <b>200,000</b>      | <b>N/A</b>  |
| <b>TOTAL DEPARTMENT FUNDING</b>      | <b>\$ 6,708,125</b> | <b>\$ 7,181,124</b> | <b>\$ 9,265,600</b> | <b>\$ 9,656,300</b> | <b>4%</b>   |

| <b>PERFORMANCE MEASURES</b>                                                                                     |                           |                           |                           |                              |                           |
|-----------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
|                                                                                                                 | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
| Percent of firefighters with ISO required 192 hours of company training                                         | 100%                      | 100%                      | 96%                       | 100%                         | 100%                      |
| Percent of firefighters with ISO required 6 hours of annual hazardous materials training                        | 100%                      | 100%                      | 100%                      | 100%                         | 100%                      |
| Percent of firefighters with ISO required 18 hours annual facility training                                     | 100%                      | 100%                      | 98%                       | 100%                         | 100%                      |
| Percent of drivers with ISO required 12 hours annual driving training                                           | 100%                      | 100%                      | 95%                       | 100%                         | 100%                      |
| Percent of emergency medical calls responded to within 7.5 minutes (90% minimum per Pinellas County agreement)  | 97%                       | 100%                      | 95%                       | 100%                         | 100%                      |
| Percent of emergency fire incidents responded to within 7.5 minutes (90% minimum per Pinellas County agreement) | 95%                       | 100%                      | 90%                       | 100%                         | 100%                      |

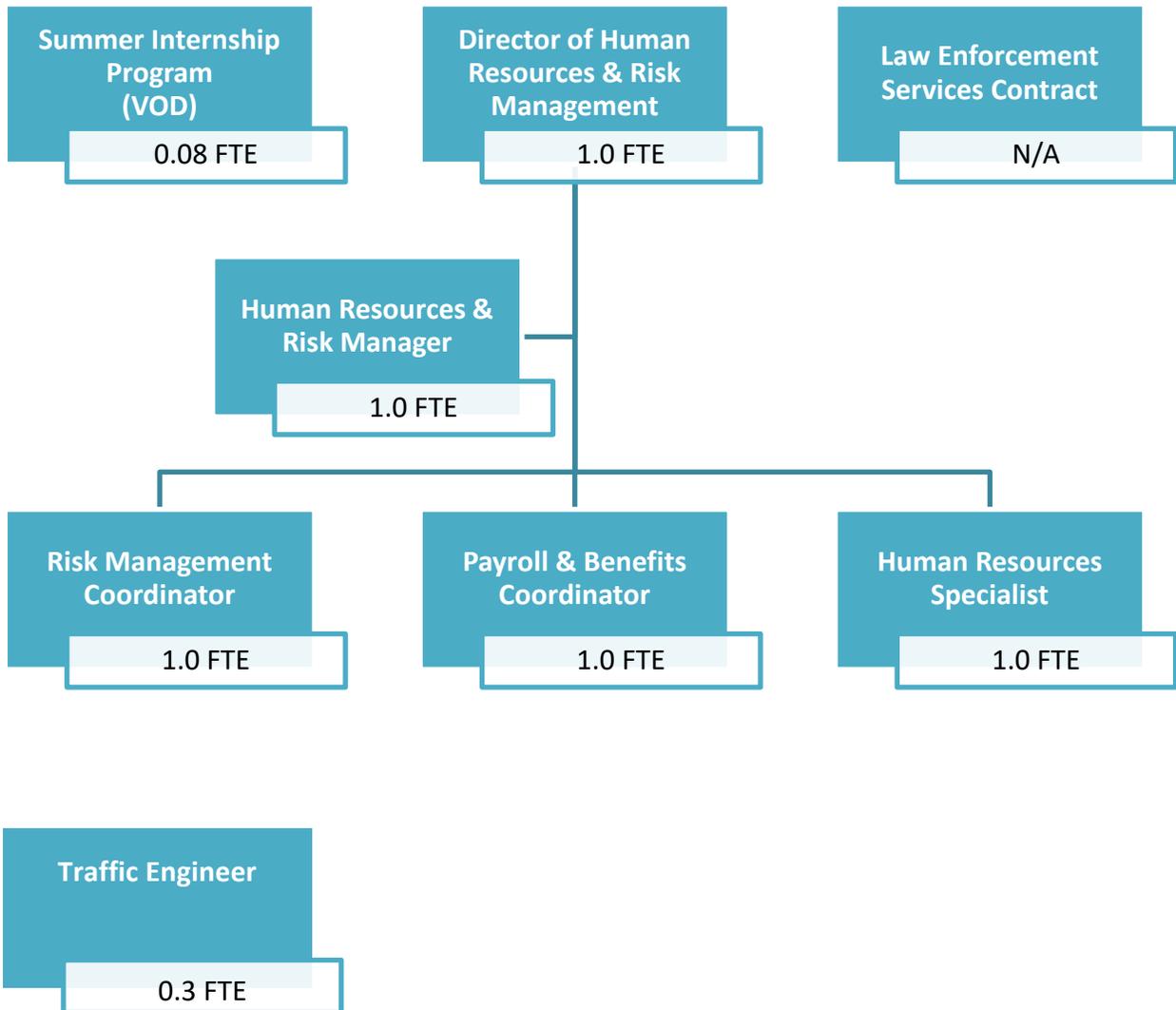


Home of Honeymoon Island

# **HUMAN RESOURCES & RISK MANAGEMENT**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin**  
**Human Resources & Risk Management**  
**5.38 FTE**



**Champion Mission Statement**

To promote the City’s core values in all areas of Human Resources and Risk Management by providing outstanding customer service to all internal and external customers.

**Current Services Summary**

The Department is comprised of two divisions: Human Resources (HR) and Risk Management. The HR Division provides administrative support to all City departments pertaining to personnel matters. Activities include recruitment and selection, performance management, retirement plan administration, employee and labor relations, classification and compensation, payroll processing, City-wide employee training, policies and procedures maintenance, and a variety of special projects related to the HR function. HR also facilitates employee professional development and training, and ensures the City's compliance with all legal requirements of personnel-related regulations.

The HR Division also oversees administration of the City’s health plans, employee wellness program and other employee benefits. Employee insurance benefits include medical, dental, life, short-term disability, Employee Assistance Program (EAP) and voluntary benefits. Activities include insurance benefits administration and employee claims handling support, processing of premiums, coordination of annual employee open enrollment and record keeping. In addition, the department also authorizes expenditures from the Health Benefits Self-Insurance Fund, and monitors employee insurance benefits costs including medical claims.

The Risk Management Division is responsible for the administration of the City’s safety, property and liability insurance, and workers’ compensation programs to include employee safety training, claims processing and record keeping, while ensuring compliance with all applicable laws and regulations. Other functions include monitoring and authorization of claims-related expenditures by the City's Third Party Administrator, insurance renewals and adjustments to risk management services to stay abreast of the City's changing exposures. This function also encompasses City-wide inspections and risk mitigation analyses, and coordinates the activities of the City’s employee Safety Action Committee.

The Director of Human Resources & Risk Management is also responsible for administration of the City’s law enforcement contract with the Pinellas County Sheriff’s Office and works with the City Manager and other departments to ensure effective deployment of law enforcement services throughout the City.

**Budget Highlights, Service Changes and Proposed Efficiencies**

In overall Department expenses, the 13% increase in Salaries and 17% increase in Benefits are primarily attributed to the new Traffic Engineer position in Risk Management, and out-of-class pay for employees involved with the Tyler ERP conversion. An overall increase of 3% in operating expenses can be attributed to the increase in health insurance premiums and claims.

| <b>DEPARTMENT PERSONNEL SUMMARY</b> |                           |                           |                           |                             |                       |  |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|--|
|                                     | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |  |
| Human Resources                     | 2.08                      | 2.24                      | 2.24                      | 2.08                        | -0.16                 |  |
| Risk Management                     | 2.00                      | 1.75                      | 1.75                      | 2.05                        | 0.30                  |  |
| Health Benefits                     | 1.00                      | 1.25                      | 1.25                      | 1.25                        | 0.00                  |  |
| <b>Total FTEs</b>                   | <b>5.08</b>               | <b>5.24</b>               | <b>5.24</b>               | <b>5.38</b>                 | <b>0.14</b>           |  |

| <b>DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY</b> |                     |                     |                     |                     |               |
|---------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                                                   | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|                                                   | <b>FY 2017</b>      | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| Personnel                                         |                     |                     |                     |                     |               |
| Salaries                                          | 303,094             | 291,418             | 356,100             | 403,800             | 13%           |
| Benefits                                          | 85,501              | 95,223              | 124,100             | 144,900             | 17%           |
| Operating                                         | 5,485,695           | 5,938,310           | 6,302,300           | 6,506,100           | 3%            |
| Capital                                           | -                   | -                   | -                   | -                   | N/A           |
| Other                                             | 250,000             | -                   | -                   | -                   | N/A           |
| <b>Total</b>                                      | <b>\$ 6,124,290</b> | <b>\$ 6,324,951</b> | <b>\$ 6,782,500</b> | <b>\$ 7,054,800</b> | <b>4%</b>     |

**Major Operating (\$25,000 or more)**

|                                     |              |                      |
|-------------------------------------|--------------|----------------------|
| Premiums - Liability                | \$ 751,300   | Risk Safety Fund     |
| Workers' Comp Claims                | \$ 281,600   | Risk Safety Fund     |
| Claims Paid                         | \$ 174,100   | Risk Safety Fund     |
| Workers' Comp Premiums              | \$ 122,900   | Risk Safety Fund     |
| Broker Fees                         | \$ 83,500    | Risk Safety Fund     |
| Johns Eastern P & C Claims Handling | \$ 30,000    | Risk Safety Fund     |
| Medical Claims                      | \$ 3,564,000 | Health Benefits Fund |
| Reinsurance                         | \$ 780,000   | Health Benefits Fund |
| Retiree, Cobra, DFAC, DHM Premiums  | \$ 180,800   | Health Benefits Fund |
| Humana ASO Fees                     | \$ 162,000   | Health Benefits Fund |
| City Paid Life Insurance Premiums   | \$ 89,700    | Health Benefits Fund |
| City Short Term Disability Premiums | \$ 56,100    | Health Benefits Fund |

**Major Capital (\$25,000 or more)**

None

| <b>DEPARTMENT EXPENSE SUMMARY BY PROGRAM</b> |                   |                   |                   |                   |               |
|----------------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------|
|                                              | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>PROPOSED</b>   | <b>%</b>      |
|                                              | <b>FY 2017</b>    | <b>FY 2018</b>    | <b>FY 2019</b>    | <b>FY 2020</b>    | <b>CHANGE</b> |
| <b>Human Resources</b>                       |                   |                   |                   |                   |               |
| Personnel                                    |                   |                   |                   |                   |               |
| Salaries                                     | 133,420           | 123,171           | 137,400           | 145,700           | 6%            |
| Benefits                                     | 39,003            | 37,162            | 36,500            | 44,600            | 22%           |
| Operating                                    | 74,336            | 114,610           | 85,500            | 98,500            | 15%           |
| Capital                                      | -                 | -                 | -                 | -                 | N/A           |
| Other                                        | -                 | -                 | -                 | -                 | N/A           |
| <b>Total Expenditures</b>                    | <b>\$ 246,759</b> | <b>\$ 274,943</b> | <b>\$ 259,400</b> | <b>\$ 288,800</b> | <b>11%</b>    |

|                        | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>Risk Management</b> |                     |                     |                     |                     |             |
| Personnel              |                     |                     |                     |                     |             |
| Salaries               | 96,058              | 89,338              | 127,800             | 157,400             | 23%         |
| Benefits               | 24,326              | 35,689              | 64,400              | 74,200              | 15%         |
| Operating              | 1,592,691           | 1,316,232           | 1,495,600           | 1,513,800           | 1%          |
| Capital                | -                   | -                   | -                   | -                   | N/A         |
| Other                  | -                   | -                   | -                   | -                   | N/A         |
| <b>Total Expenses</b>  | <b>\$ 1,713,075</b> | <b>\$ 1,441,259</b> | <b>\$ 1,687,800</b> | <b>\$ 1,745,400</b> | <b>3%</b>   |

|                        |                     |                     |                     |                     |           |
|------------------------|---------------------|---------------------|---------------------|---------------------|-----------|
| <b>Health Benefits</b> |                     |                     |                     |                     |           |
| Personnel              |                     |                     |                     |                     |           |
| Salaries               | 73,616              | 78,909              | 90,900              | 100,700             | 11%       |
| Benefits               | 22,172              | 22,372              | 23,200              | 26,100              | 13%       |
| Operating              | 3,818,668           | 4,507,468           | 4,721,200           | 4,893,800           | 4%        |
| Capital                | -                   | -                   | -                   | -                   | N/A       |
| Other                  | 250,000             | -                   | -                   | -                   | N/A       |
| <b>Total Expenses</b>  | <b>\$ 4,164,456</b> | <b>\$ 4,608,749</b> | <b>\$ 4,835,300</b> | <b>\$ 5,020,600</b> | <b>4%</b> |

|                                  |                     |                     |                     |                     |           |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|-----------|
| <b>TOTAL DEPARTMENT EXPENSES</b> | <b>\$ 6,124,290</b> | <b>\$ 6,324,951</b> | <b>\$ 6,782,500</b> | <b>\$ 7,054,800</b> | <b>4%</b> |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|-----------|

| FUNDING SOURCES                 |                     |                     |                     |                     |             |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
|                                 | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
| General Fund                    | 246,759             | 274,943             | 259,400             | 288,800             | 11%         |
| Risk Safety Fund                | 1,963,075           | 1,441,259           | 1,687,800           | 1,745,400           | 3%          |
| Health Benefits Fund            | 3,914,456           | 4,608,749           | 4,835,300           | 5,020,600           | 4%          |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 6,124,290</b> | <b>\$ 6,324,951</b> | <b>\$ 6,782,500</b> | <b>\$ 7,054,800</b> | <b>4%</b>   |



"Meet-N-Greet" for New Employees



Wellness Program Presentation from Humana

| PERFORMANCE MEASURES                                                          |                   |                   |                   |                      |                   |
|-------------------------------------------------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
|                                                                               | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
| Human Resources                                                               |                   |                   |                   |                      |                   |
| Percent of employment requests processed within one week of request submittal | 90%               | 94%               | 95%               | 95%                  | 95%               |
| Percentage of new hires that complete probation within one year of hire       | 95%               | 95%               | 95%               | 88%                  | 90%               |
| Number of Supervisor Roundtable Workshops presented                           | 4                 | 3                 | 4                 | 4                    | 4                 |

| <b>Risk Safety</b>                                      | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
|---------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| Percentage of Employee Participation in Safety training | 98%                       | 94%                       | 98%                       | 98%                          | 98%                       |
| Percentage of total accidents that were non-preventable | 80%                       | 75%                       | 85%                       | 75%                          | 70%                       |
| Average days lost from Workers' Compensation injuries   | 2 days                    | 2 days                    | 2 days                    | 2 days                       | 2 days                    |

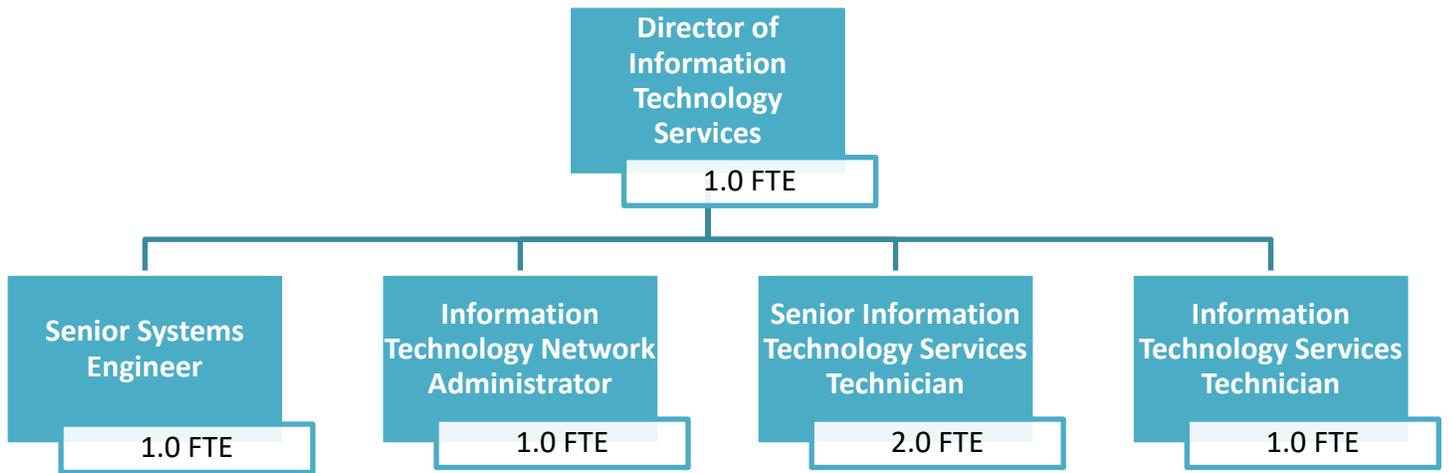
| <b>Health Benefits</b>                                                                                       | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
|--------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
| Percentage of benefits completed through BenTek online Benefits Administration System during open enrollment | 100%                      | 98%                       | 100%                      | 100%                         | 98%                       |
| Percentage of new hires who attend at least one meeting with Deferred Compensation Retirement Plan Counselor | 100%                      | 80%                       | 100%                      | 100%                         | 100%                      |
| Percentage of participation in Online Health Assessment by eligible employees.                               | 90%                       | 40%                       | 50%                       | 65%                          | 70%                       |
| NEW-Percentage of employees who have attained at least Bronze status in the City's wellness program          | 65%                       | 59%                       | 75%                       | 78%                          | 80%                       |



# **IT Services**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
I.T. Services Department  
6.0 FTE**



### **Champion Mission Statement**

The Information Technology Services Department is an organization committed to proactively delivering a dynamic and evolving set of core services and innovative technologies that the city and its constituents demand. IT achieves and maintains high standards in the following areas:

- **Business and IT Alignment** – Working with public and private partners to make investments in information technology that provide long-term benefits and add value to our community.
- **Information Accessibility** – Using technology to make city data readily available to enhance government decision-making and simplify delivery of services to our citizens.
- **Openness and Transparency** – Providing our constituents with simple and open access to city services and information.
- **Civic Participation** – Leveraging technology to meet the growing demand among our citizens for participatory and collaborative government.
- **Operational Efficiency** – Enabling mobile workforce accessibility to high-quality, digital government information in order to provide services anywhere, at any time.
- **Quality Workforce** – Developing highly skilled, innovative, motivated, responsive, and collaborative implementers and maintainers of quality technology solutions.
- **IT Security** – Protecting the confidentiality, integrity, and availability of IT applications, systems, infrastructure and data.

### **Current Services Summary**

The Information Technology Services Department is responsible for the planning, operation and maintenance of a complex suite of technical services from mainframe and distributed hosting, networking, voice and data, wireless, support services including desktop and user support, and enterprise services such as e-mail and calendar and the common payment services. With such a wide array of services and responsibilities, the planning for future and ongoing services is a complex endeavor in itself. The department adheres to the following operating principles:

- **Support the City's Strategy** – Initiatives and projected benefits will be linked to the city's desired strategic outcomes and the initiatives established by the Strategic Initiatives Teams and the Strategic Coordinating Group.
- **Customer Service Oriented** – IT will be proactive and prevent problems, while focusing on engaging and understanding the needs of departments, and support them to provide an optimal experience for citizens, businesses and visitors.
- **Engage in Systems Thinking** – Understanding interrelatedness between processes and technologies will guide our planning, problem-solving, decision-making, and resourcing actions to enable innovation.
- **Achieve Multiple Positive Outcomes** – IT will seek to provide solutions that benefit multiple constituents in timely and cost-efficient manner.
- **Create an Accurate, Positive Community Image** – IT will create a positive perception of the department through consistently positive experiences and quality services.
- **Create Relationships and Partnerships** – IT will build positive internal and external relationships and encourage collaboration.
- **Ensure Sustainability** – IT will treat all city assets entrusted to us as if they were our own, and evaluate all new and existing goals, plans, policies, programs, and activities in the context of sustainability.

**Budget Highlights, Service Changes and Proposed Efficiencies**

During FY 2020, the IT Services Department will continue implementing the Tyler ERP solution as the City's core software system that includes all financials, purchasing, inventory, cashiering, time and attendance, community development and infrastructure systems, payroll and human resources, global work orders, fleet management, facilities management and utility billing systems. The IT Department has upgraded the City's phone system to an IP Office system for better reliability and service. Utilizing the existing desk phones, only the phone system server and software was upgraded during this project. The IT Department plans on obtaining an audit and survey of all City-owned underground fiber optics data cabling and also the upgrading of many network infrastructure devices in FY20. The IT Department is also involved in many mission critical cabling projects that include: relocating the City's primary phone lines from downtown to the Data Center located off CR 1; the installation of over 12,000 feet of new underground fiber optics cabling from the Data Center to the new Emergency Operations Center on Belcher road; the lowering of about 500 feet of underground fiber optics cabling by the Water Treatment Plant in preparation of the upgrades to that plant; and relocating the City's fiber cable "D-mark" in preparation of the demolition of the Technical Services building. As steward of the City's EPIC Goal #4 to be the statewide model for environmental sustainability stewardship, the IT Services Department purchased a fully electric Nissan Leaf vehicle to replace one of its gas powered vehicles. A second fully electric vehicle will be purchased in FY 2020 to replace the other gas powered van used by the IT Department. In FY 2020, the IT Department will continue implementing phases 3, 5 and 6 of the Tyler ERP solution. Additional mobile technologies will be deployed to field worker staff for use with the new ERP modules.

In FY 2020, operating costs are increasing 6% due to out-of-class compensation for staff dedicated to the ERP implementation. Capital expenses are increasing 117%, due to continued expenses for the Tyler ERP implementation, the purchase of a Backup Data and Retention System, and the addition of a Nissan Leaf for IT

| <b>DEPARTMENT PERSONNEL SUMMARY</b> |                           |                           |                           |                             |                       |
|-------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|
|                                     | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |
| Information Technology (IT)         | 6.00                      | 6.00                      | 6.00                      | 6.00                        | 0.00                  |
| <b>Total FTEs</b>                   | <b>6.00</b>               | <b>6.00</b>               | <b>6.00</b>               | <b>6.00</b>                 | <b>0.00</b>           |

| <b>DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY</b> |                           |                           |                           |                             |                     |
|---------------------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| Personnel                                         |                           |                           |                           |                             |                     |
| Salaries                                          | 356,481                   | 359,160                   | 398,700                   | 408,200                     | 2%                  |
| Benefits                                          | 121,763                   | 118,587                   | 139,100                   | 147,900                     | 6%                  |
| Operating                                         | 267,272                   | 282,729                   | 576,300                   | 433,400                     | -25%                |
| Capital                                           | 143,442                   | 414,307                   | 259,000                   | 561,800                     | 117%                |
| Other                                             | -                         | -                         | -                         | -                           | N/A                 |
| <b>Expense Cash Flow Subtotal</b>                 | <b>\$ 888,958</b>         | <b>\$ 1,174,783</b>       | <b>\$ 1,373,100</b>       | <b>\$ 1,551,300</b>         | <b>13%</b>          |
| Depreciation                                      | 27,363                    | 44,983                    | 20,600                    | 65,500                      | 218%                |
| Elim. Of Principal Pymts.                         | -                         | -                         | -                         | -                           | N/A                 |
| Elimination of Capital                            | (143,442)                 | (414,307)                 | (259,000)                 | (561,800)                   | 117%                |
| <b>Total Expenses</b>                             | <b>\$ 772,879</b>         | <b>\$ 805,459</b>         | <b>\$ 1,134,700</b>       | <b>\$ 1,055,000</b>         | <b>-7%</b>          |
| <b>TOTAL DEPARTMENT EXPENSES</b>                  | <b>\$ 772,879</b>         | <b>\$ 805,459</b>         | <b>\$ 1,134,700</b>       | <b>\$ 1,055,000</b>         | <b>-7%</b>          |

**Major Operating (\$25,000 or more)**

|                                         |            |               |
|-----------------------------------------|------------|---------------|
| Superion (Sungard HTE/Naviline) License | \$ 106,000 | I.T. Services |
| Tyler Munis & Executime Support         | \$ 60,000  | I.T. Services |
| Tyler Energov Support                   | \$ 35,000  | I.T. Services |
| Centurylink (Phone/Internet)            | \$ 27,000  | I.T. Services |

**Major Capital (\$25,000 or more)**

|                                   |            |               |
|-----------------------------------|------------|---------------|
| Tyler ERP Phases Installation     | \$ 185,000 | I.T. Services |
| Computer Replacements             | \$ 123,800 | I.T. Services |
| Data Backup & Retention System    | \$ 120,000 | I.T. Services |
| Network Infrastructure Upgrade    | \$ 85,000  | I.T. Services |
| IT Services Vehicle - Nissan Leaf | \$ 30,000  | I.T. Services |

| FUNDING SOURCES                 |                   |                   |                     |                     |             |
|---------------------------------|-------------------|-------------------|---------------------|---------------------|-------------|
|                                 | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
| IT Internal Service Fund        | 772,879           | 805,459           | 1,134,700           | 1,055,000           | -7%         |
| <b>DEPARTMENT TOTAL FUNDING</b> | <b>\$ 772,879</b> | <b>\$ 805,459</b> | <b>\$ 1,134,700</b> | <b>\$ 1,055,000</b> | <b>-7%</b>  |

| PERFORMANCE MEASURES                              |                   |                   |                   |                      |                   |
|---------------------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| Information Technology Services                   | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
| Ratio of ITS employees to client devices* managed | 1 to 94           | 1 to 82           | 1 to 84           | 1 to 84              | 1 to 95           |
| Ratio of ITS employees to network users           | 1 to 76           | 1 to 76           | 1 to 76           | 1 to 76              | 1 to 85           |
| IT investment per capita                          | \$39.41           | \$24.07           | \$26.95           | \$26.95              | \$27.57           |

\*Client devices are defined as follows:

|                                    |            |
|------------------------------------|------------|
| City/Employee Desktops             | 300        |
| Public/Citizen Desktops and Kiosks | 46         |
| City Employee-Used Kiosks          | 6          |
| Laptops                            | 63         |
| Tablets                            | 60         |
| <b>Total Client Devices</b>        | <b>475</b> |



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Home of Honeymoon Island

# **LAW ENFORCEMENT**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*



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### Champion Mission Statement

The City of Dunedin contracts with Pinellas County Sheriff's Office for law enforcement services. The Sheriff's Office is committed to public safety through superior service and professionalism, fostering safe communities and acting to ensure community trust.

### Current Services Summary

The contract includes a commitment of 32 sworn officers and 32.6 support staff (including 32 school crossing guards). In addition, the Sheriff's Office provides special employment services for a total of 6,920 hours of service, which includes 680 hours for special events as requested by the City, and 6,240 hours for traffic enforcement.

The City provides an annual grant in the amount of \$10,000 to assist in the funding of Safe Harbor, a facility operated by the Sheriff as a jail diversion program designed to place homeless people who commit minor crimes in a place less costly than the County's jail, where assistance is provided to address the primary issue of homelessness. The current operating cost for Safe Harbor is \$2.2M.

| <b>LAW ENFORCEMENT STAFFING SUMMARY</b> |                           |                           |                           |                             |                       |
|-----------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|
|                                         | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |
| Sworn Officers                          | 33.50                     | 32.00                     | 32.00                     | 32.00                       | 0.00                  |
| Support staff (incl crossing guards)    | 32.60                     | 32.60                     | 32.60                     | 32.60                       | 0.00                  |
| <b>Total FTEs</b>                       | <b>66.10</b>              | <b>64.60</b>              | <b>64.60</b>              | <b>64.60</b>                | <b>0.00</b>           |

| <b>DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY</b> |                           |                           |                           |                             |                     |
|---------------------------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| Personnel                                         |                           |                           |                           |                             |                     |
| Salaries                                          | -                         | -                         | -                         | -                           | N/A                 |
| Benefits                                          | 3,600                     | -                         | -                         | -                           | N/A                 |
| Operating                                         | 4,171,289                 | 4,230,883                 | 4,328,900                 | 4,546,200                   | 5%                  |
| Capital                                           | -                         | 15,908                    | -                         | -                           | N/A                 |
| Other                                             | 10,000                    | 10,000                    | 10,000                    | 10,000                      | 0%                  |
| <b>Total Expenditures</b>                         | <b>\$ 4,184,889</b>       | <b>\$ 4,256,791</b>       | <b>\$ 4,338,900</b>       | <b>\$ 4,556,200</b>         | <b>5%</b>           |
| <b>TOTAL DEPARTMENT EXPENDITURES</b>              | <b>\$ 4,184,889</b>       | <b>\$ 4,256,791</b>       | <b>\$ 4,338,900</b>       | <b>\$ 4,556,200</b>         | <b>5%</b>           |

### Major Operating (\$25,000 or more)

|                                                    |              |              |
|----------------------------------------------------|--------------|--------------|
| Sheriff's Services Contract                        | \$ 4,475,832 | General Fund |
| Special Employment Services                        | \$ 37,400    | General Fund |
| Lease of Virginia Building (Fleet) and Marina Slip | \$ 26,700    | General Fund |

### Major Capital (\$25,000 or more)

None

| <b>FUNDING SOURCES</b>          |                           |                           |                           |                             |                     |
|---------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                                 | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| General Fund                    | 4,184,889                 | 4,240,883                 | 4,338,900                 | 4,556,200                   | 5%                  |
| Impact Fee Fund                 | -                         | 15,908                    | -                         | -                           | N/A                 |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 4,184,889</b>       | <b>\$ 4,256,791</b>       | <b>\$ 4,338,900</b>       | <b>\$ 4,556,200</b>         | <b>5%</b>           |



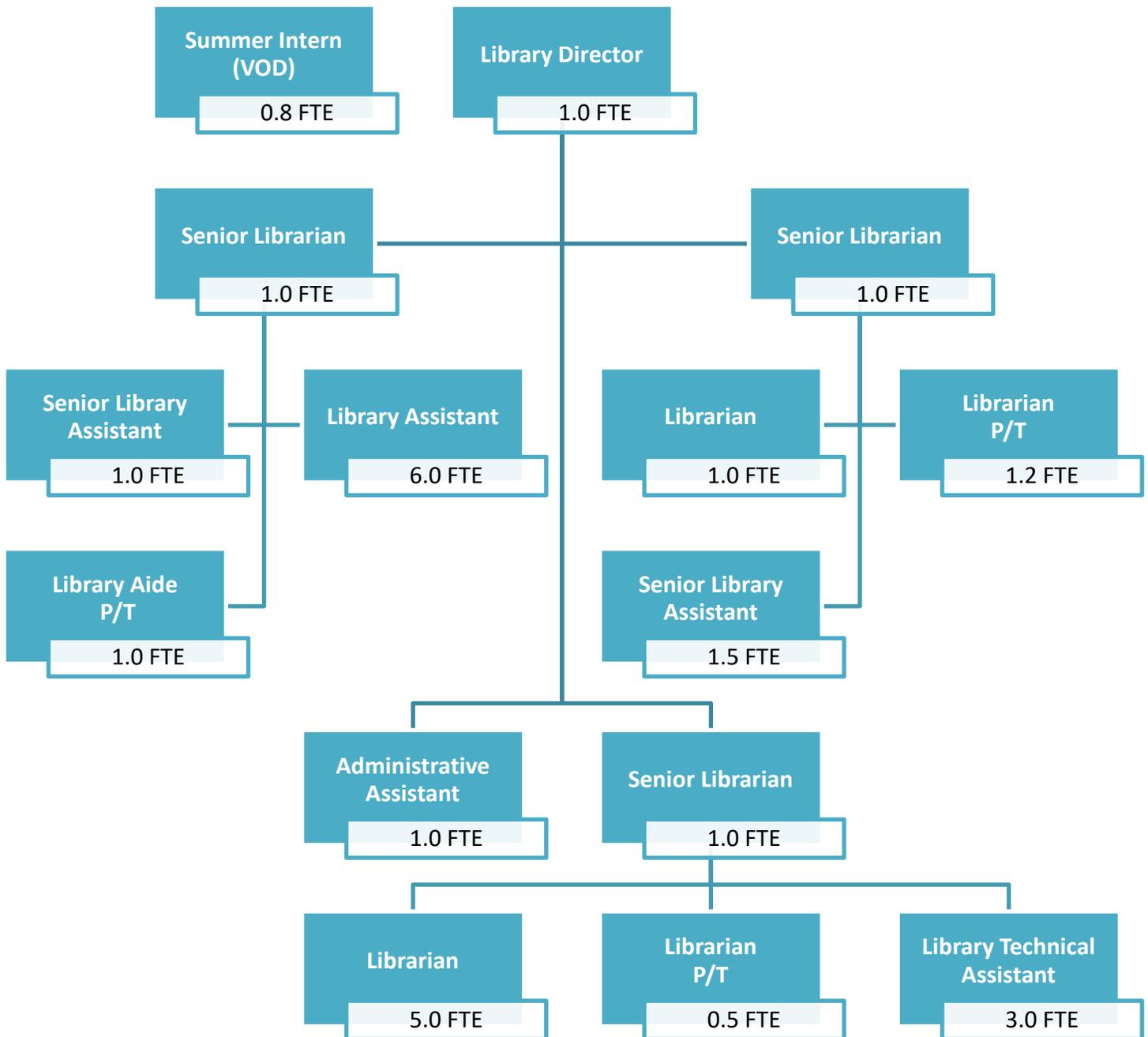
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# **LIBRARY**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
Library  
26.0 FTE**



### **Champion Mission Statement**

The mission of the Dunedin Public Library is to provide popular materials, reference services and educational support for children and adults. The Library aims to provide quality public service to the residents of Dunedin and the Pinellas Public Library Cooperative Area.

### **Current Services Summary**

The Dunedin Public Library provides free access to materials, technology, and programming to residents of Dunedin and the Pinellas Public Library Cooperative Area. A robust collection of materials (Books, DVDs, Music CDs, Audio Books, and Online Resources), comprehensive reference service and free quality programming to children, teens and adults are core services to the community. The Library also plays a vital role in the community by providing free internet access and computer stations for public use. Access points with free WiFi are available throughout the building. For homebound residents of Dunedin, delivery of books is available on a monthly basis. The Library provides services in-house at our Main and Branch Libraries along with online services available 24/7 through the Library website. Programming is available free to kids, teens and adults on a regular basis that includes core library services such as reference, story times and computer instruction along with educational guest speakers, entertaining performers and lifelong learning.

### **Budget Highlights, Service Changes and Proposed Efficiencies**

The City's goal is to keep the Library budget sustainable. For FY20, no major changes are proposed and no staffing changes.

The Library continually works hard to find efficiencies within the department budget identifying funding through grants, bequests, and donations to provide services for patrons. The Library applies each year for the E-rate grant which provides a reimbursement of 80% of the department's public internet costs. The Library receives an annual trust dividend from the Farrar Memorial Trust which is restricted for the acquisition of books on the topics of Health, Hobbies, and Handicrafts.



Staff collaborates with area organizations and community partners to leverage resources for programming and Library enhancements. The Friends of the Library and the Dunedin Public Library Foundation, Inc. support the Library with volunteers, donations, and planned spending. Funding for all Library programs for kids, teens and adults comes from the Friends of the Library along with staff continuing education which is reflected in Library line items such as contract services, travel, and operating. The Dunedin Public Library Foundation, Inc. funds the fiction book collection at the Friends Branch Library in the Community Center. In addition, the Foundation funds the successful WiFi HotSpot program at the library.

The Library receives funding from the Pinellas Public Library Cooperative depending on yearly allocations from the State of Florida and Pinellas County. As a member of the Cooperative, the Library benefits from group pricing, delivery services, library online catalog, databases, and e-materials. The services are seamless to residents of Dunedin and the Pinellas Public Library Cooperative area as their card can be used at any Pinellas County library.

For FY 2020, the Library is part of three capital improvement projects. The exterior painting of the library, the repaving of the library main parking lot and staff parking area and a security camera upgrade.

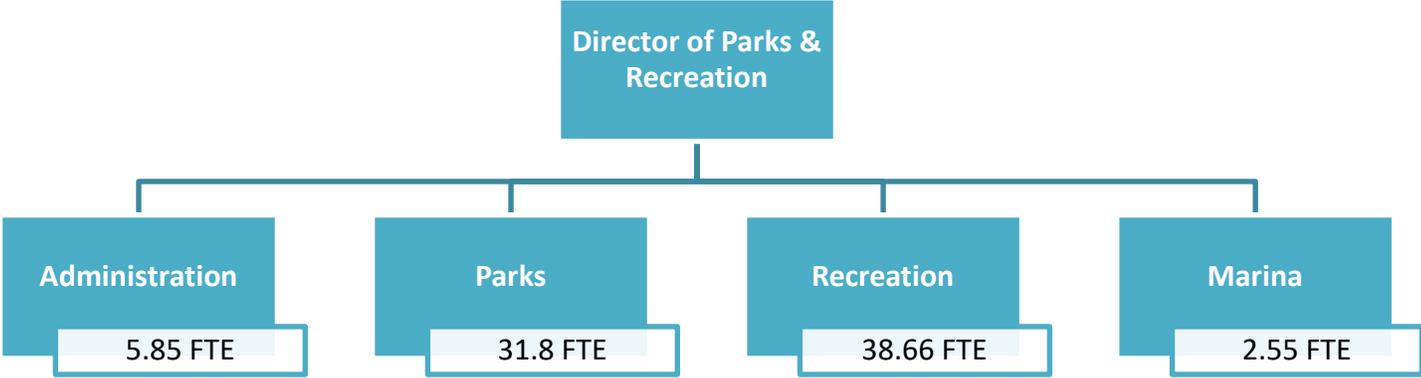




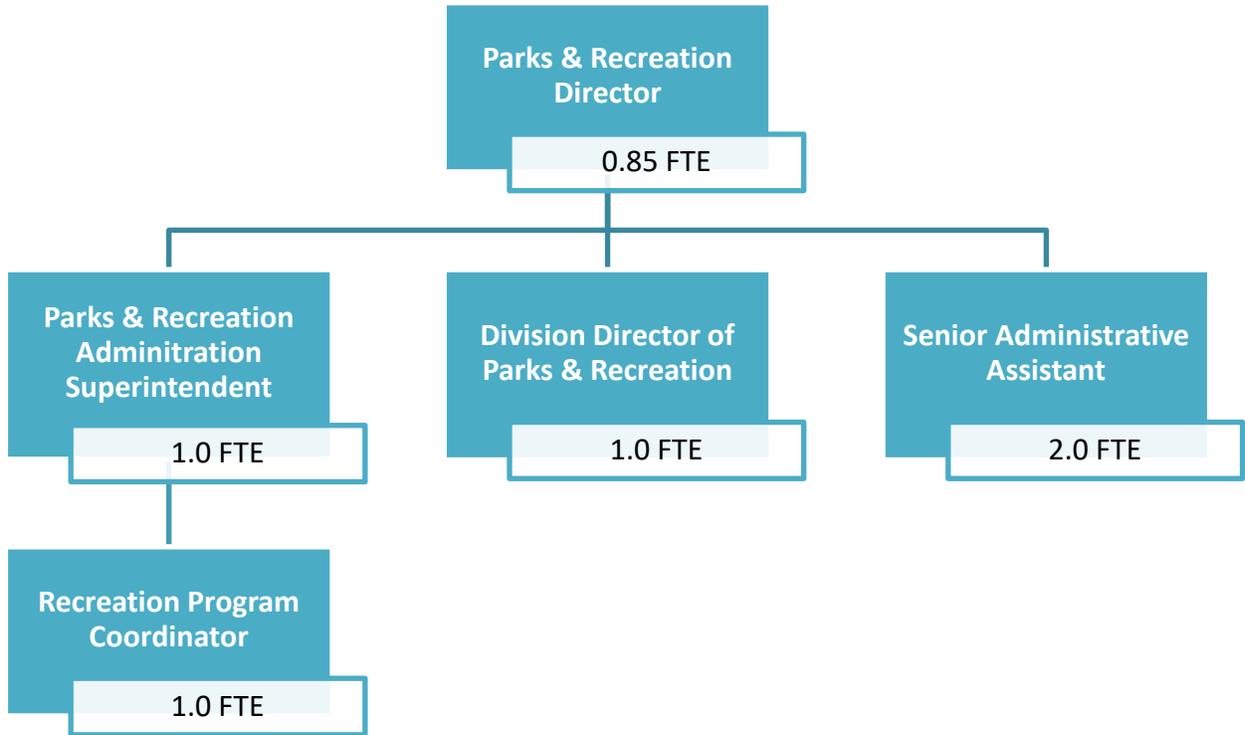
# **PARKS & RECREATION**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

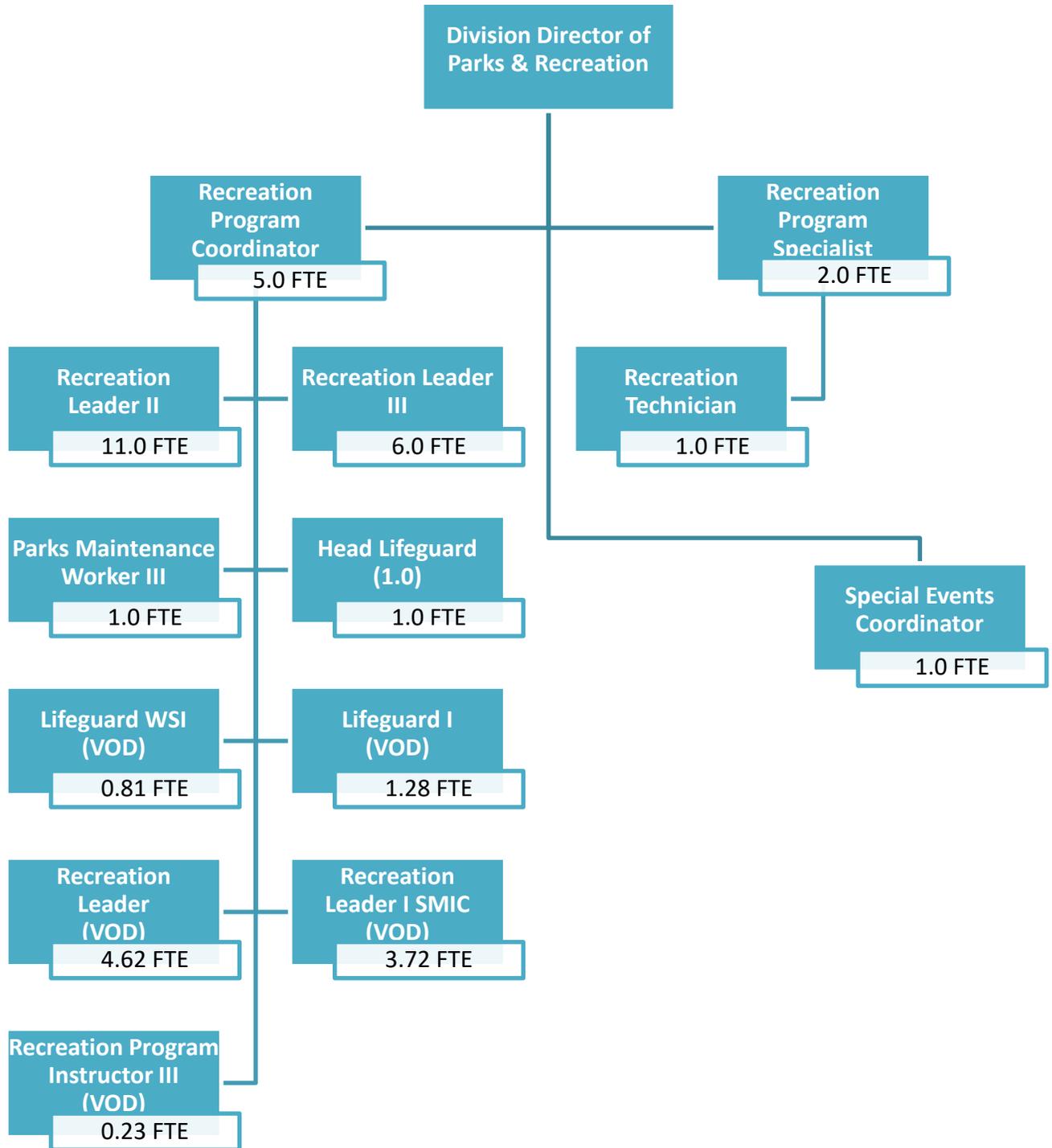
**City of Dunedin  
Parks & Recreation  
78.86 FTE**



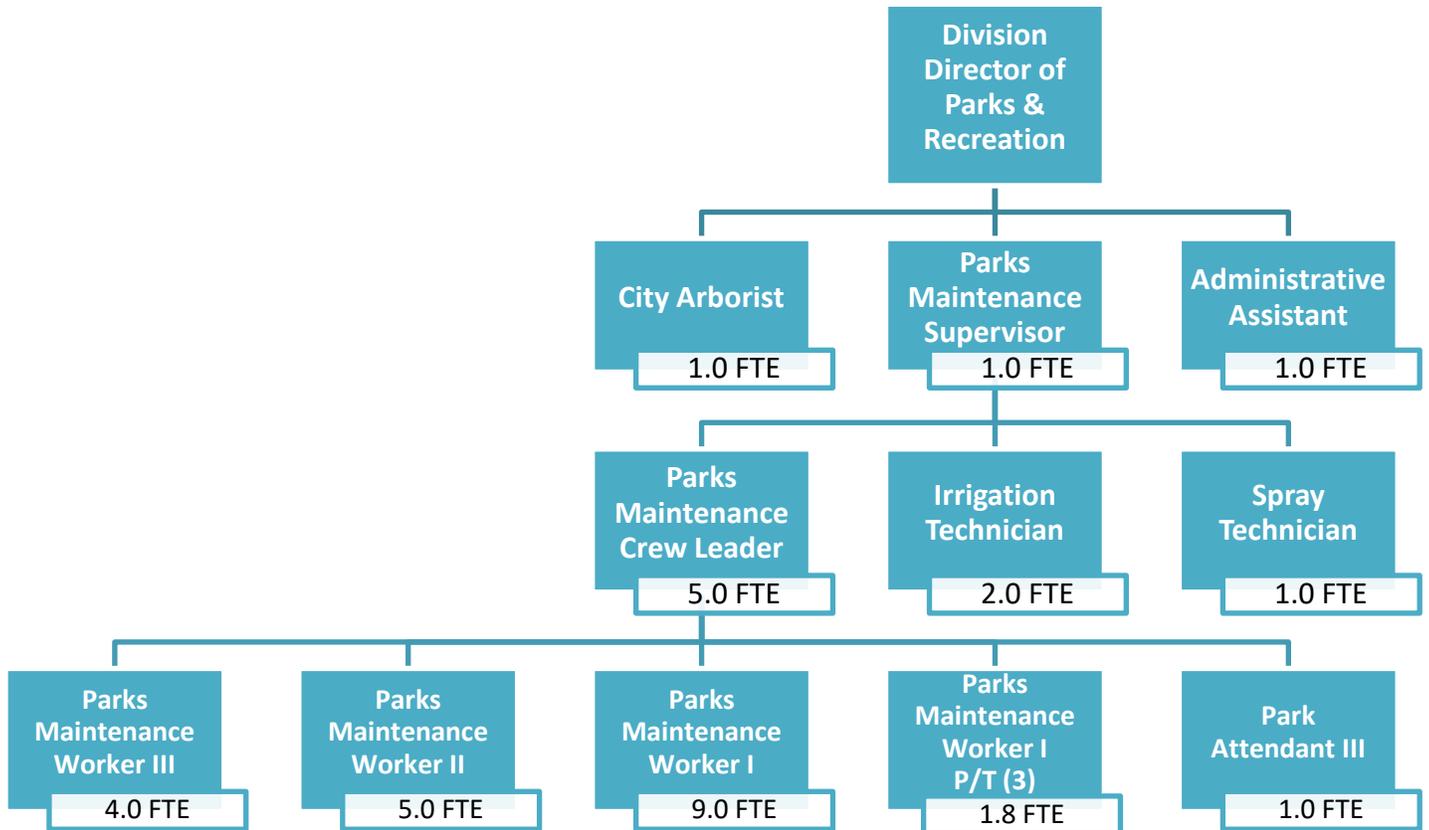
**City of Dunedin  
Parks & Recreation (Administration)  
5.85 FTE**



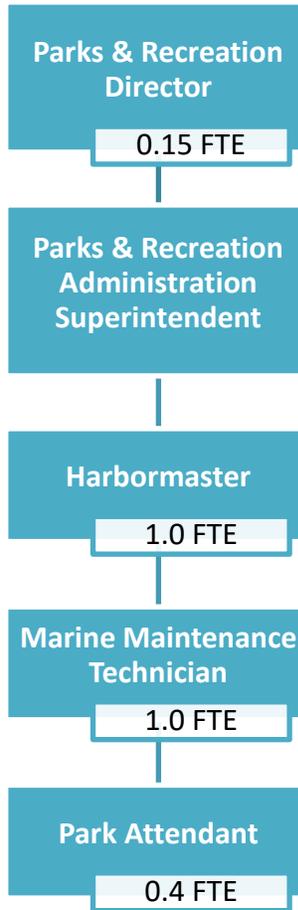
**City of Dunedin  
Parks & Recreation (Recreation)  
38.66 FTE**



**City of Dunedin  
Parks & Recreation (Parks)  
31.8 FTE**



**City of Dunedin  
Parks & Recreation (Marina)  
2.55 FTE**



### **Champion Mission Statement**

To enhance the quality of life and create memorable experiences by connecting the community through parks, recreation, and culture.

### **Current Services Summary**

The Parks & Recreation Department provides for the planning, oversight, and maintenance of all park facilities, recreation complexes and programs, aquatic complex, and nature center. Parks & Recreation staff organizes and/or provides logistical support for over sixty (60) community special events annually. Administration staff also provides for oversight of the Dunedin Marina, Dunedin Stirling Links, and Dunedin Stadium operations, and provides support of the Dunedin Fine Art Center, Dunedin Historical Museum and the Dunedin Golf Club.

The Parks Division provides landscape and grounds maintenance for thirty (30) parks, athletic complexes, twelve (12) public playgrounds, cemetery and the Dunedin Causeway beach. Staff maintains and develops all park infrastructure including landscaping, shelters, fencing, trails, boardwalks, irrigation systems, etc. Staff plans for all park development and design.

The Recreation Division provides a variety of year-round programs, special events and activities for the community at the Dunedin Community Center, Martin Luther King Jr. Recreation Center, Hale Senior Activity Center, Highlander Pool, and two (2) athletic complexes. Before and After School care is provided at San Jose Elementary, Dunedin Elementary and Garrison Jones Elementary schools.

Dunedin Stirling Links provides a full-service golfing operation on 26 acres, with an 18-hole par 3 course, driving range, putting green, chipping range, foot golf, and golf cart fleet. It is open to the general public for open play, instruction, lessons, tournaments, and league play. It also offers the sale of food and beverage and golf-related merchandise. Billy Casper Golf (BCG), a private management company, began managing Dunedin Stirling Links on April 1, 2010; the agreement is for ten years expiring on March 31, 2020.

The Dunedin Marina provides for the rental of 188 wet slips (171 recreational, 9 commercial, 2 municipal and 6 day docks), 4 davit slips, a boat ramp, fish market/restaurant, and home to several boating groups and associations: The Windlasses, Dunedin Youth Sailing Association, City sailing camps, Coast Guard Auxiliary, and Dunedin Boat Club. Operations include collecting rent, enforcement of all marina rules and regulations, dock and boat inspections for compliance and safety, necessary repairs, service of delinquent accounts, monitoring and regulating boat ramp usage, rendering emergency assistance, and providing information to the public. The operation of the City Marina provides City residents and visitors quality of life and recreation through a well maintained and affordable City-run Marina.



The Toronto Blue Jays continue to manage, operate, and maintain the facilities at both the Dunedin Stadium and the Player Development Complex (Englebert Complex). The Stadium Fund was established in FY 1990 as a mechanism to accurately monitor the revenues, expenses, and debt service payments associated with Dunedin Stadium expansion and operations. A new twenty-five (25) year License Agreement was signed between the City of Dunedin and the Toronto Blue Jays on November 2, 2017. The new License Agreement will begin once both the Stadium and the Player Development Complex construction have been completed and a certificate of occupancy has been issued. It is anticipated that the new License Agreement will begin during Fiscal Year 2020.

**Budget Highlights, Service Changes and Proposed Efficiencies**

The Parks & Recreation Department operations budget includes a recommendation for the addition of one (1) FTE for a Parks Attendant III and an increase of 0.84 FTE to reclassify the Head Life Guard position from part-time, variable-on-demand to permanent, full-time. The Department also recommends a 3% salary increase for the variable-on-demand positions, which do not receive the regular salary increases of the permanent staff.

Billy Casper Golf continues to operate and maintain Dunedin Stirling Links Golf Course under a contract through March 31, 2020. Parks and Recreation staff is exploring options for other recreational use at the conclusion of the agreement.

The Dunedin Marina is an enterprise fund with funding for all operating and capital expenditures provided through user fees. Slip rentals fees are divided into Part A (which provide for operating expenses) and Part B (which fund capital expenditures). Costs estimates are currently being finalized for two major projects including the Marina sediment removal (\$1,500,000) and Dock A renovations (\$350,000), scheduled for fiscal year 2020. These costs will provide the data for a rate analysis to ensure long-range sustainability of the fund and determine any necessary rate increases.

Once the Stadium and the Player Development Complex have been completed and the certificate of occupancy has been issued, the Stadium budget will follow the terms and conditions as stated in the new License Agreement. The second amendment of the agreement was signed with a 2-year extension and three (3) one-year options. The second amendment would terminate upon the execution of the new long-term License Agreement.

Under the new agreement, the City will no longer be responsible for Stadium preparation or cleaning the Stadium on game days, thereby eliminating the staff overtime expenses. In addition, however, the City will no longer receive a License Fee or share in ticket and concession revenues. The City will continue to operate and keep revenues from City parking lots. Both taxes and insurance are projected to increase as a result of the construction and redevelopment including the addition of square footage of the Player Development Complex and the increased seating at the Stadium.

Relocation of the Parks operations from the Jones Building to the Englebert Complex (\$1,200,000), Highlander Pool Phase I for design (\$600,000), Fern Trail boardwalk (\$300,000), and Athletic Field Renovations (\$125,000), are a few major capital expenditures included in the FY 2020 Proposed Budget.



**DEPARTMENT PERSONNEL SUMMARY**

|                     | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | FTE<br>CHANGE |
|---------------------|-------------------|-------------------|-------------------|---------------------|---------------|
| Administration      | 5.85              | 5.85              | 5.85              | 5.85                | 0.0           |
| Parks               | 28.20             | 28.20             | 30.80             | 31.80               | 1.0           |
| Recreation Division | 39.04             | 37.82             | 37.82             | 38.66               | 0.84          |
| Golf                | 0.00              | 0.00              | 0.00              | 0.00                | 0.0           |
| Marina              | 2.55              | 2.55              | 2.55              | 2.55                | 0.0           |
| Stadium             | 0.00              | 0.00              | 0.00              | 0.00                | 0.0           |
| <b>Total FTEs</b>   | <b>75.64</b>      | <b>74.42</b>      | <b>77.02</b>      | <b>78.86</b>        | <b>1.84</b>   |

**DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY**

|                                   | ACTUAL<br>FY 2017    | ACTUAL<br>FY 2018    | BUDGET<br>FY 2019    | PROPOSED<br>FY 2020  | %<br>CHANGE |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|-------------|
| Personnel                         |                      |                      |                      |                      |             |
| Salaries                          | 2,961,837            | 2,960,140            | 3,276,600            | 3,381,300            | 3%          |
| Benefits                          | 1,006,112            | 1,049,844            | 1,165,800            | 1,250,000            | 7%          |
| Operating                         | 3,405,753            | 3,660,385            | 4,583,300            | 4,789,400            | 4%          |
| Capital                           | 591,817              | 1,669,203            | 40,738,100           | 46,548,600           | 14%         |
| Other                             | 2,184,755            | 1,107,124            | 4,578,050            | 3,474,500            | -24%        |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 10,150,274</b> | <b>\$ 10,446,696</b> | <b>\$ 54,341,850</b> | <b>\$ 59,443,800</b> | <b>9%</b>   |
| Depreciation                      | 68,566               | 68,515               | 68,500               | 67,900               | -1%         |
| Elim. Of Principal Pymts.         | -                    | -                    | -                    | -                    | 0%          |
| Elimination of Capital            | (11,403)             | (34,263)             | (787,500)            | (1,850,000)          | 0%          |
| <b>Total</b>                      | <b>\$ 10,207,437</b> | <b>\$ 10,480,948</b> | <b>\$ 53,622,850</b> | <b>\$ 57,661,700</b> | <b>8%</b>   |

**Major Operating (\$25,000 or more)**

|                                          |            |              |
|------------------------------------------|------------|--------------|
| Roof Replacement - Hale Center           | \$ 212,000 | General Fund |
| Contracted Instructors                   | \$ 205,600 | General Fund |
| HVAC Replacement - MLK Center            | \$ 100,000 | General Fund |
| Stirling Park Conversion                 | \$ 88,800  | General Fund |
| Street Trees                             | \$ 75,000  | General Fund |
| Roof Replacement - MLK Center            | \$ 60,000  | General Fund |
| Playground Repairs                       | \$ 60,000  | General Fund |
| Palm Tree Pruning                        | \$ 40,000  | General Fund |
| Park Amenities                           | \$ 40,000  | General Fund |
| Before & After School Program Usage Fees | \$ 35,000  | General Fund |
| Exotic Evasive Removal                   | \$ 35,000  | General Fund |
| Roof Replacement - Fine Arts Center      | \$ 30,000  | General Fund |
| HVAC Replacement - St. Andrews Chapel    | \$ 30,000  | General Fund |
| Tree Pruning & Removal                   | \$ 30,000  | General Fund |
| Landscape Maintenance                    | \$ 25,000  | General Fund |
| Electrical Repairs                       | \$ 40,000  | Marina Fund  |
| Administrative Charges                   | \$ 36,200  | Marina Fund  |
| Annual Property Taxes                    | \$ 354,600 | Stadium Fund |
| Professional Services                    | \$ 25,000  | Stadium Fund |

**Major Capital (\$25,000 or more)**

|                           |           |              |
|---------------------------|-----------|--------------|
| Sindoon Stage Replacement | \$ 50,000 | General Fund |
| Rotary Pavilion Removal   | \$ 50,000 | General Fund |
| Stirling Park Conversion  | \$ 34,300 | General Fund |
| Parks Vehicle - Pick-up   | \$ 30,000 | General Fund |

**Major Capital (\$25,000 or more), continued**

|                                           |               |              |
|-------------------------------------------|---------------|--------------|
| Stadium & Englebert Reconstruction        | \$ 41,899,900 | Stadium Fund |
| Jones Building Replacement                | \$ 1,124,600  | Penny Fund   |
| New Aquatic Center                        | \$ 600,000    | Penny Fund   |
| Parks Trail Renovation                    | \$ 300,000    | Penny Fund   |
| New Dog Park                              | \$ 150,000    | Penny Fund   |
| Athletic Field Renovation                 | \$ 125,000    | Penny Fund   |
| Playground Equipment Replacement          | \$ 75,000     | Penny Fund   |
| Boardwalks & Bridges                      | \$ 60,000     | Penny Fund   |
| Marina Beach Sailboat Launch Improvements | \$ 55,000     | Penny Fund   |
| Community Center Parking Lot              | \$ 30,000     | Penny Fund   |
| Highlander Tennis Court Resurfacing       | \$ 25,000     | Penny Fund   |
| Marina Dredging                           | \$ 1,500,000  | Marina Fund  |
| Dock A Repair/Replacement                 | \$ 350,000    | Marina Fund  |

**Major Other (\$25,000 or more)**

|                                           |              |              |
|-------------------------------------------|--------------|--------------|
| Ser. 2015 Community Center Debt Payment   | \$ 665,300   | Penny Fund   |
| Series 2018A Jays Taxable Bond Payment    | \$ 1,519,900 | Stadium Fund |
| Series 2018 State Tax Exempt Bond Payment | \$ 864,100   | Stadium Fund |
| Series 2012 Debt Payment                  | \$ 415,200   | Stadium Fund |

**DEPARTMENT EXPENSES SUMMARY BY DIVISION**

|                           | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|---------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>Administration</b>     |                     |                     |                     |                     |             |
| Personnel                 |                     |                     |                     |                     |             |
| Salaries                  | 405,133             | 426,665             | 431,300             | 448,100             | 4%          |
| Benefits                  | 110,949             | 117,519             | 122,800             | 126,700             | 3%          |
| Operating                 | 46,991              | 56,325              | 78,100              | 89,500              | 15%         |
| Capital                   | -                   | -                   | -                   | -                   | N/A         |
| Other                     | -                   | -                   | -                   | -                   | N/A         |
| <b>Total Expenditures</b> | <b>\$ 563,073</b>   | <b>\$ 600,509</b>   | <b>\$ 632,200</b>   | <b>\$ 664,300</b>   | <b>5%</b>   |
| <b>Parks</b>              |                     |                     |                     |                     |             |
| Personnel                 |                     |                     |                     |                     |             |
| Salaries                  | 1,045,490           | 1,047,397           | 1,194,200           | 1,285,600           | 8%          |
| Benefits                  | 405,554             | 454,179             | 534,300             | 584,700             | 9%          |
| Operating                 | 1,077,436           | 1,146,213           | 1,199,800           | 1,272,400           | 6%          |
| Capital                   | 192,554             | 487,985             | 407,300             | 2,017,600           | 395%        |
| Other                     | 1,105,730           | 24,027              | 319,200             | 10,000              | -97%        |
| <b>Total Expenditures</b> | <b>\$ 3,826,764</b> | <b>\$ 3,159,801</b> | <b>\$ 3,654,800</b> | <b>\$ 5,170,300</b> | <b>41%</b>  |
| <b>Recreation</b>         |                     |                     |                     |                     |             |
| Personnel                 |                     |                     |                     |                     |             |
| Salaries                  | 1,347,016           | 1,313,272           | 1,469,900           | 1,487,800           | 1%          |
| Benefits                  | 439,198             | 424,257             | 446,900             | 478,700             | 7%          |
| Operating                 | 1,543,536           | 1,696,714           | 2,634,600           | 2,326,600           | -12%        |
| Capital                   | 44,936              | 103,331             | 104,900             | 774,600             | 638%        |
| Other                     | 663,876             | 667,949             | 671,900             | 665,300             | -1%         |
| <b>Total Expenses</b>     | <b>\$ 4,038,562</b> | <b>\$ 4,205,523</b> | <b>\$ 5,328,200</b> | <b>\$ 5,733,000</b> | <b>8%</b>   |

**Recreation Division by Cost Center**

|                             |                           | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|-----------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                             |                           | <b>FY 2017</b>      | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| <b>Aquatics</b>             | Personnel                 |                     |                     |                     |                     |               |
|                             | Salaries                  | 196,704             | 182,862             | 206,000             | 175,500             | -15%          |
|                             | Benefits                  | 57,027              | 55,495              | 47,100              | 65,000              | 38%           |
|                             | Operating                 | 150,870             | 164,120             | 142,000             | 139,500             | -2%           |
|                             | Capital                   | 28,863              | 4,779               | 14,000              | 623,400             | 4353%         |
|                             | Other                     | -                   | -                   | -                   | -                   | N/A           |
|                             | <b>Total Expenditures</b> | <b>\$ 433,464</b>   | <b>\$ 407,256</b>   | <b>\$ 409,100</b>   | <b>\$ 1,003,400</b> | <b>145%</b>   |
| <b>Athletics</b>            | Personnel                 |                     |                     |                     |                     |               |
|                             | Salaries                  | 109,303             | 81,101              | 102,800             | 120,700             | 17%           |
|                             | Benefits                  | 26,657              | 21,667              | 25,700              | 27,300              | 6%            |
|                             | Operating                 | 75,008              | 79,515              | 83,100              | 100,300             | 21%           |
|                             | Capital                   | 1,856               | 5,810               | 4,000               | 38,300              | 858%          |
|                             | Other                     | -                   | -                   | -                   | -                   | N/A           |
|                             | <b>Total Expenditures</b> | <b>\$ 212,824</b>   | <b>\$ 188,093</b>   | <b>\$ 215,600</b>   | <b>\$ 286,600</b>   | <b>33%</b>    |
| <b>Community Center</b>     | Salaries                  | 327,420             | 338,992             | 387,700             | 403,500             | 4%            |
|                             | Benefits                  | 125,769             | 113,440             | 120,600             | 125,600             | 4%            |
|                             | Operating                 | 609,764             | 682,911             | 1,286,900           | 786,700             | -39%          |
|                             | Capital                   | 4,085               | 58,420              | 63,800              | 94,800              | 49%           |
|                             | Other                     | 663,876             | 667,949             | 671,900             | 665,300             | -1%           |
|                             | <b>Total Expenditures</b> | <b>\$ 1,730,914</b> | <b>\$ 1,861,712</b> | <b>\$ 2,530,900</b> | <b>\$ 2,075,900</b> | <b>-18%</b>   |
| <b>MLK Ctr.</b>             | Personnel                 |                     |                     |                     |                     |               |
|                             | Salaries                  | 148,373             | 140,085             | 159,600             | 159,800             | 0%            |
|                             | Benefits                  | 63,256              | 61,159              | 71,700              | 74,500              | 4%            |
|                             | Operating                 | 223,067             | 229,063             | 297,100             | 436,700             | 47%           |
|                             | Capital                   | -                   | 27,338              | 14,000              | 8,500               | -39%          |
|                             | Other                     | -                   | -                   | -                   | -                   | N/A           |
|                             | <b>Total Expenditures</b> | <b>\$ 434,696</b>   | <b>\$ 457,645</b>   | <b>\$ 542,400</b>   | <b>\$ 679,500</b>   | <b>25%</b>    |
| <b>Hale Activity Center</b> | Personnel                 |                     |                     |                     |                     |               |
|                             | Salaries                  | 146,841             | 172,330             | 177,400             | 181,400             | 2%            |
|                             | Benefits                  | 38,234              | 58,267              | 47,200              | 49,500              | 5%            |
|                             | Operating                 | 209,283             | 229,304             | 436,000             | 475,700             | 9%            |
|                             | Capital                   | -                   | 2,085               | 3,600               | 3,600               | 0%            |
|                             | Other                     | -                   | -                   | -                   | -                   | N/A           |
|                             | <b>Total Expenditures</b> | <b>\$ 394,358</b>   | <b>\$ 461,986</b>   | <b>\$ 664,200</b>   | <b>\$ 710,200</b>   | <b>7%</b>     |
| <b>Nature Center</b>        | Personnel                 |                     |                     |                     |                     |               |
|                             | Salaries                  | 16,615              | 18,075              | 22,300              | 19,800              | -11%          |
|                             | Benefits                  | 2,271               | 1,383               | 1,500               | -                   | -100%         |
|                             | Operating                 | 26,592              | 34,630              | 32,100              | 35,300              | 10%           |
|                             | Capital                   | -                   | -                   | -                   | -                   | N/A           |
|                             | Other                     | -                   | -                   | -                   | -                   | N/A           |
|                             | <b>Total Expenditures</b> | <b>\$ 45,478</b>    | <b>\$ 54,088</b>    | <b>\$ 55,900</b>    | <b>\$ 55,100</b>    | <b>-1%</b>    |

**Recreation Division by Cost Center**

|                           |           | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>PROPOSED</b>   | <b>%</b>      |
|---------------------------|-----------|-------------------|-------------------|-------------------|-------------------|---------------|
|                           |           | <b>FY 2017</b>    | <b>FY 2018</b>    | <b>FY 2019</b>    | <b>FY 2020</b>    | <b>CHANGE</b> |
| <b>Registration</b>       | Personnel |                   |                   |                   |                   |               |
|                           | Salaries  | 83,226            | 74,099            | 76,800            | 79,400            | 3%            |
|                           | Benefits  | 33,476            | 26,827            | 40,600            | 42,500            | 5%            |
|                           | Operating | 59,008            | 75,907            | 71,500            | 71,900            | 1%            |
|                           | Capital   | 1,784             | -                 | -                 | -                 | N/A           |
|                           | Other     | -                 | -                 | -                 | -                 | N/A           |
| <b>Total Expenditures</b> |           | <b>\$ 177,494</b> | <b>\$ 176,833</b> | <b>\$ 188,900</b> | <b>\$ 193,800</b> | <b>3%</b>     |
| <b>Special</b>            | Personnel |                   |                   |                   |                   |               |
| <b>Events</b>             | Salaries  | 101,068           | 108,190           | 112,000           | 128,700           | 15%           |
|                           | Benefits  | 28,241            | 23,973            | 25,900            | 26,900            | 4%            |
|                           | Operating | 114,628           | 125,880           | 195,900           | 187,000           | -5%           |
|                           | Capital   | 8,348             | 4,899             | 5,500             | 6,000             | 9%            |
|                           | Other     | -                 | -                 | -                 | -                 | N/A           |
| <b>Total Expenditures</b> |           | <b>\$ 252,285</b> | <b>\$ 262,942</b> | <b>\$ 339,300</b> | <b>\$ 348,600</b> | <b>3%</b>     |
| <b>Youth</b>              | Personnel |                   |                   |                   |                   |               |
| <b>Services</b>           | Salaries  | 217,466           | 197,538           | 225,300           | 219,000           | -3%           |
|                           | Benefits  | 64,267            | 62,046            | 66,600            | 67,400            | 1%            |
|                           | Operating | 75,316            | 75,384            | 90,000            | 93,500            | 4%            |
|                           | Capital   | -                 | -                 | -                 | -                 | N/A           |
|                           | Other     | -                 | -                 | -                 | -                 | N/A           |
| <b>Total Expenditures</b> |           | <b>\$ 357,049</b> | <b>\$ 334,968</b> | <b>\$ 381,900</b> | <b>\$ 379,900</b> | <b>-1%</b>    |

**Stirling Links Golf Course**

|                           |          |             |             |                 |                 |           |
|---------------------------|----------|-------------|-------------|-----------------|-----------------|-----------|
| Personnel                 |          |             |             |                 |                 |           |
|                           | Salaries | -           | -           | -               | -               | N/A       |
|                           | Benefits | -           | -           | -               | -               | N/A       |
| Operating                 |          | -           | -           | -               | -               | N/A       |
| Capital                   |          | -           | -           | 6,500           | 6,500           | 0%        |
| Other                     |          | -           | -           | -               | -               | N/A       |
| <b>Total Expenditures</b> |          | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 6,500</b> | <b>\$ 6,500</b> | <b>0%</b> |

**Dunedin Golf Club**

|                           |          |                   |                   |                   |                   |            |
|---------------------------|----------|-------------------|-------------------|-------------------|-------------------|------------|
| Personnel                 |          |                   |                   |                   |                   |            |
|                           | Salaries | -                 | -                 | -                 | -                 | N/A        |
|                           | Benefits | -                 | -                 | -                 | -                 | N/A        |
| Operating                 |          | 5,243             | 215,648           | 176,100           | 217,500           | 24%        |
| Capital                   |          | 342,924           | 25,842            | -                 | -                 | N/A        |
| Other                     |          | -                 | -                 | -                 | -                 | N/A        |
| <b>Total Expenditures</b> |          | <b>\$ 348,167</b> | <b>\$ 241,490</b> | <b>\$ 176,100</b> | <b>\$ 217,500</b> | <b>24%</b> |

|                                   | ACTUAL<br>FY 2017    | ACTUAL<br>FY 2018    | BUDGET<br>FY 2019    | PROPOSED<br>FY 2020  | %<br>CHANGE |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|-------------|
| <b>Marina</b>                     |                      |                      |                      |                      |             |
| Personnel                         |                      |                      |                      |                      |             |
| Salaries                          | 144,242              | 146,810              | 154,700              | 158,300              | 2%          |
| Benefits                          | 50,312               | 53,889               | 57,600               | 59,900               | 4%          |
| Operating                         | 123,976              | 151,503              | 156,400              | 196,700              | 26%         |
| Capital                           | 11,403               | 34,263               | 787,500              | 1,850,000            | 135%        |
| Other                             | -                    | -                    | -                    | -                    | N/A         |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 329,933</b>    | <b>\$ 386,465</b>    | <b>\$ 1,156,200</b>  | <b>\$ 2,264,900</b>  | <b>96%</b>  |
| Depreciation                      | 68,566               | 68,515               | 68,500               | 67,900               | -1%         |
| Elim. Of Principal Pymts.         | -                    | -                    | -                    | -                    | N/A         |
| Elimination of Capital            | (11,403)             | (34,263)             | (787,500)            | (1,850,000)          | 135%        |
| <b>Total Expenses</b>             | <b>\$ 387,096</b>    | <b>\$ 420,717</b>    | <b>\$ 437,200</b>    | <b>\$ 482,800</b>    | <b>10%</b>  |
| <b>Dunedin Fine Arts Center</b>   |                      |                      |                      |                      |             |
| Personnel                         |                      |                      |                      |                      |             |
| Salaries                          | -                    | -                    | -                    | -                    | N/A         |
| Benefits                          | -                    | -                    | -                    | -                    | N/A         |
| Operating                         | 80,534               | 80,818               | 78,100               | 107,200              | 37%         |
| Capital                           | -                    | -                    | -                    | -                    | N/A         |
| Other                             | -                    | -                    | -                    | -                    | N/A         |
| <b>Total Expenditures</b>         | <b>\$ 80,534</b>     | <b>\$ 80,818</b>     | <b>\$ 78,100</b>     | <b>\$ 107,200</b>    | <b>37%</b>  |
| <b>Dunedin Historical Museum</b>  |                      |                      |                      |                      |             |
| Personnel                         |                      |                      |                      |                      |             |
| Salaries                          | -                    | -                    | -                    | -                    | N/A         |
| Benefits                          | -                    | -                    | -                    | -                    | N/A         |
| Operating                         | 23,500               | 24,900               | 24,800               | 83,700               | 238%        |
| Capital                           | -                    | 200,000              | -                    | -                    | N/A         |
| Other                             | -                    | -                    | -                    | -                    | N/A         |
| <b>Total Expenditures</b>         | <b>\$ 23,500</b>     | <b>\$ 224,900</b>    | <b>\$ 24,800</b>     | <b>\$ 83,700</b>     | <b>238%</b> |
| <b>Stadium</b>                    |                      |                      |                      |                      |             |
| Personnel                         |                      |                      |                      |                      |             |
| Salaries                          | 19,956               | 25,996               | 26,500               | 1,500                | -94%        |
| Benefits                          | 99                   | -                    | 4,200                | -                    | -100%       |
| Operating                         | 504,537              | 288,264              | 235,400              | 495,800              | 111%        |
| Capital                           | -                    | 817,782              | 39,431,900           | 41,899,900           | 6%          |
| Other                             | 415,149              | 415,148              | 3,586,950            | 2,799,200            | -22%        |
| <b>Total Expenditures</b>         | <b>\$ 939,741</b>    | <b>\$ 1,547,190</b>  | <b>\$ 43,284,950</b> | <b>\$ 45,196,400</b> | <b>4%</b>   |
| <b>TOTAL DEPARTMENT EXPENSES</b>  | <b>\$ 10,207,437</b> | <b>\$ 10,480,948</b> | <b>\$ 53,622,850</b> | <b>\$ 57,661,700</b> | <b>8%</b>   |

| FUNDING SOURCES                 |                   |                   |                   |                   |           |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
|                                 | ACTUAL            | ACTUAL            | BUDGET            | PROPOSED          | %         |
|                                 | FY 2017           | FY 2018           | FY 2019           | FY 2020           | CHANGE    |
| General Fund                    | 6,509,425         | 7,369,658         | 8,829,600         | 8,772,600         | -1%       |
| Stadium Fund                    | 939,741           | 1,547,190         | 43,284,950        | 45,196,400        | 4%        |
| Impact Fee Fund                 | 1,098,074         | 14,204            | 309,200           | -                 | -100%     |
| Penny Fund                      | 1,136,934         | 1,015,542         | 761,900           | 3,209,900         | 321%      |
| Marina Fund                     | 387,096           | 420,717           | 437,200           | 482,800           | 10%       |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>10,071,270</b> | <b>10,367,311</b> | <b>53,622,850</b> | <b>57,661,700</b> | <b>8%</b> |

| FUNDING SOURCES |         |         |         |          |        |
|-----------------|---------|---------|---------|----------|--------|
|                 | ACTUAL  | ACTUAL  | BUDGET  | PROPOSED | %      |
|                 | FY 2017 | FY 2018 | FY 2019 | FY 2020  | CHANGE |

**General Fund**

|                           |                     |                     |                     |                     |            |
|---------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| Grants                    | 67,857              | 50,909              | 45,000              | 45,000              | 0%         |
| Charges for Service       | 1,410,365           | 1,459,995           | 1,462,000           | 1,522,100           | 4%         |
| Special Events            | 134,437             | 127,685             | 139,000             | 150,000             | 8%         |
| Contributions             | 68,264              | 128,767             | 44,000              | 77,000              | 75%        |
| Rent                      | 46,172              | 30,074              | 31,000              | 31,900              | 3%         |
| Miscellaneous             | 23,425              | 39,932              | -                   | -                   | N/A        |
| Fund Balance              | 4,758,905           | 5,532,296           | 7,108,600           | 6,946,600           | -2%        |
| <b>Total General Fund</b> | <b>\$ 6,509,425</b> | <b>\$ 7,369,658</b> | <b>\$ 8,829,600</b> | <b>\$ 8,772,600</b> | <b>-1%</b> |

**Stadium Fund**

|                           |                   |                     |                      |                      |           |
|---------------------------|-------------------|---------------------|----------------------|----------------------|-----------|
| Grants                    | 500,004           | 500,004             | 1,500,000            | 1,500,000            | 0%        |
| Charges for Service       | 376,677           | 339,368             | 335,000              | 180,000              | -46%      |
| Misc. Revenue             | 44,409            | 55,480              | 1,438,600            | 1,676,800            | 17%       |
| Other/Transfers           | 167,000           | 100,000             | 150,000              | 250,000              | 67%       |
| Revenue Bonds             | -                 | -                   | 33,681,200           | -                    | -100%     |
| Fund Balance              | (148,349)         | 552,338             | 6,180,150            | 41,589,600           | 573%      |
| <b>Total Stadium Fund</b> | <b>\$ 939,741</b> | <b>\$ 1,547,190</b> | <b>\$ 43,284,950</b> | <b>\$ 45,196,400</b> | <b>4%</b> |

**Impact Fee Fund**

|                              |                     |                  |                   |             |              |
|------------------------------|---------------------|------------------|-------------------|-------------|--------------|
| LDO                          | 77,298              | 156,937          | 398,000           | 367,000     | -8%          |
| Fund Balance                 | 1,020,776           | (142,733)        | (88,800)          | (367,000)   | 313%         |
| <b>Total Impact Fee Fund</b> | <b>\$ 1,098,074</b> | <b>\$ 14,204</b> | <b>\$ 309,200</b> | <b>\$ -</b> | <b>-100%</b> |

**Penny Fund**

|                         |                     |                     |                   |                     |             |
|-------------------------|---------------------|---------------------|-------------------|---------------------|-------------|
| Intergovernmental       | 1,136,934           | 1,015,542           | 761,900           | 3,209,900           | 0%          |
| <b>Total Penny Fund</b> | <b>\$ 1,136,934</b> | <b>\$ 1,015,542</b> | <b>\$ 761,900</b> | <b>\$ 3,209,900</b> | <b>321%</b> |

**Marina Fund**

|                          |                   |                   |                   |                   |            |
|--------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| Charges for Service      | 24,329            | 23,194            | 26,300            | 22,000            | -16%       |
| Rental Fees              | 509,770           | 525,975           | 498,700           | 445,300           | -11%       |
| Misc. Revenue            | 7,061             | 20,387            | 6,000             | 6,000             | 0%         |
| Transfers                | -                 | -                 | -                 | 475,000           | 100%       |
| Fund Balance             | (154,064)         | (148,839)         | (93,800)          | (465,500)         | 396%       |
| <b>Total Marina Fund</b> | <b>\$ 387,096</b> | <b>\$ 420,717</b> | <b>\$ 437,200</b> | <b>\$ 482,800</b> | <b>10%</b> |

|                                 |                   |                   |                   |                   |           |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-----------|
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>10,071,270</b> | <b>10,367,311</b> | <b>53,622,850</b> | <b>57,661,700</b> | <b>8%</b> |
|---------------------------------|-------------------|-------------------|-------------------|-------------------|-----------|

| <b>PERFORMANCE MEASURES</b>                   |                           |                           |                           |                              |                           |
|-----------------------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
|                                               | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
| Annual attendance at Community Center Fitness | 41,078                    | 40,000                    | 40,500                    | 40,600                       | 41,000                    |
| Annual shelter reservations                   | 731                       | 720                       | 730                       | 735                          | 745                       |
| Facility Rentals                              | 276                       | 260                       | 268                       | 270                          | 275                       |
| Every Child A Swimmer participants            | 102                       | 90                        | 92                        | 154                          | 160                       |



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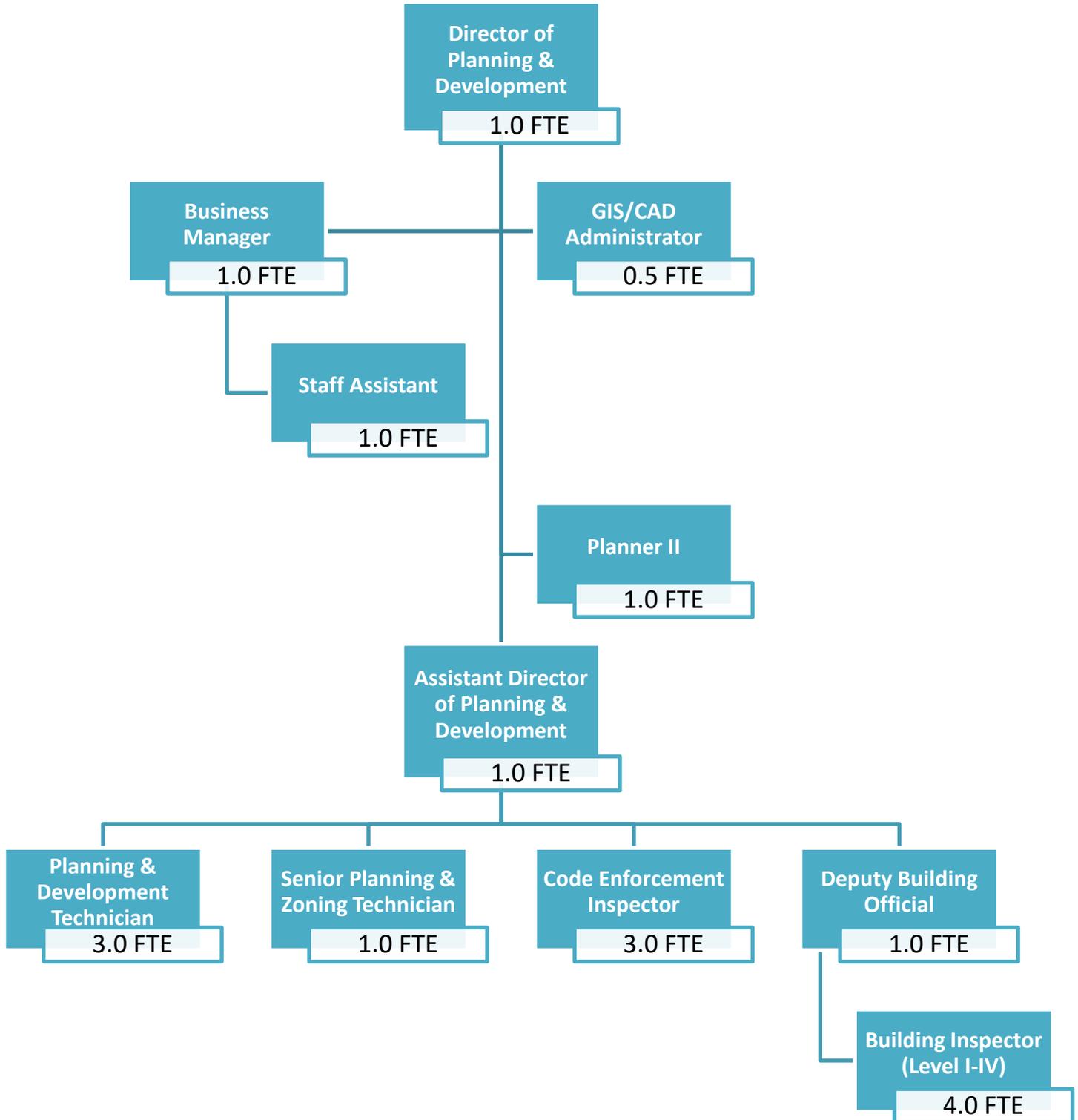


Home of Honeymoon Island

# **PLANNING & DEVELOPMENT**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**City of Dunedin  
Planning & Development  
17.5 FTE**



### **Champion Mission Statement**

SHAPE the future with visionary comprehensive planning. REVITALIZE with creative planning solutions. IMPROVE with vigorous inspection programs. CARE for people with special needs.

### **Current Services Summary**

The Planning & Development Department is responsible for Comprehensive Plan management, administration of Dunedin's Land Development Code, enforcement and administration of the Florida Building Code, enforcement and administration of the International Property Maintenance Code, and the implementation of Dunedin's 2017 Visioning Plan to include corridor planning. The Department of Planning & Development is composed of two Divisions: Building and Planning/Development.

The Building Division requires that residential, commercial, and industrial structures are properly constructed and meet all local, state, and federal requirements through a process of construction-related building permit applications, plan review, and inspections.

The Planning & Development Division is charged with implementing some of the City's important planning documents including:

- Dunedin Visioning 2017;
- Corridor studies for the City's commercial districts; and
- The Dunedin 2025 Comprehensive Plan.

The Zoning Division is primarily responsible for short-range planning and implementation of the City's Land Development Code to regulate development or redevelopment on a citywide basis. Code Enforcement protects the health, safety, and welfare of Dunedin residents by addressing a range of property maintenance issues that are identified through proactive inspections by code enforcement personnel or through complaints from the general public.

### **Budget Highlights, Service Changes and Proposed Efficiencies**

In 2020, the Department will be heavily involved in the following initiatives:

1. S.R. 580 Business Plan Initiatives.
2. Permitting and inspection of the Toronto Blue Jays projects.
3. Comprehensive Plan update submittal.
4. Vacation rental enforcement.

One personnel change is requested for 2020. The request is to take the part-time Code Enforcement Inspector to full-time status.

The Department continues to move toward full Tyler ERP implementation with the expected efficiencies listed below:

1. Online permitting services and automation will reduce the number of visitors to the Department, enhancing the productivity of existing staff.
2. Electronic plan review capabilities will reduce expenditures on personnel and operating supplies. Inspectors will enter inspection results in the field in real time, reducing duplicate entry and allowing for more time spent in the field.

Other costs in FY 2020 have increased 554%, due to a transfer to the General Fund for an interfund loan for seed funding of \$125,000 for the Public Arts Master Plan, and there is an additional transfer of \$864,000 to the Penny Fund for the New City Hall project. The capital increase of 360% is due to the one-time purchase of a golf cart for the Code Enforcement Inspector position that is being reclassified to full-time.

| <b>DEPARTMENT PERSONNEL SUMMARY</b> |                |                |                |                 |               |
|-------------------------------------|----------------|----------------|----------------|-----------------|---------------|
|                                     | <b>ACTUAL</b>  | <b>ACTUAL</b>  | <b>BUDGET</b>  | <b>PROPOSED</b> | <b>FTE</b>    |
|                                     | <b>FY 2017</b> | <b>FY 2018</b> | <b>FY 2019</b> | <b>FY 2020</b>  | <b>CHANGE</b> |
| Planning & Development              | 6.42           | 6.71           | 6.71           | 6.98            | 0.27          |
| Building Services                   | 8.70           | 9.41           | 10.41          | 10.52           | 0.11          |
| Parking                             | 0.00           | 0.11           | 0.11           | 0.00            | -0.11         |
| <b>Total FTEs</b>                   | <b>15.12</b>   | <b>16.23</b>   | <b>17.23</b>   | <b>17.50</b>    | <b>0.27</b>   |

| <b>DEPARTMENT EXPENDITURE SUMMARY BY CATEGORY</b> |                     |                     |                     |                     |               |
|---------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                                                   | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|                                                   | <b>FY 2017</b>      | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| Personnel                                         |                     |                     |                     |                     |               |
| Salaries                                          | 834,091             | 887,946             | 1,012,100           | 997,900             | -1%           |
| Benefits                                          | 270,984             | 291,125             | 357,500             | 377,100             | 5%            |
| Operating                                         | 943,505             | 1,184,854           | 910,500             | 916,000             | 1%            |
| Capital                                           | 74,327              | 127,216             | 2,000               | 9,000               | 350%          |
| Other                                             | 3,306               | 380                 | 155,000             | 1,014,000           | 554%          |
| <b>Exp. Cash Flow Subtotal</b>                    | <b>\$ 2,126,213</b> | <b>\$ 2,491,521</b> | <b>\$ 2,437,100</b> | <b>\$ 3,314,000</b> | <b>36%</b>    |
| Depreciation                                      | 29                  | 139                 | -                   | 1,700               | N/A           |
| Elim. Of Principal Pymts.                         | -                   | -                   | -                   | -                   | N/A           |
| Elimination of Capital                            | (5,253)             | (8,332)             | -                   | -                   | N/A           |
| <b>Total Expenditures</b>                         | <b>\$ 2,120,989</b> | <b>\$ 2,483,328</b> | <b>\$ 2,437,100</b> | <b>\$ 3,315,700</b> | <b>36%</b>    |

**Major Operating (\$25,000 or more)**

|                                          |            |               |
|------------------------------------------|------------|---------------|
| Public Arts Master Plan                  | \$ 125,000 | General Fund  |
| ADA Transportation Plan Update           | \$ 25,000  | General Fund  |
| Inspection/Plans Review Contractual Svcs | \$ 75,000  | Building Fund |
| Rental Costs                             | \$ 63,100  | Building Fund |
| Parking Garage Lease                     | \$ 115,000 | Parking Fund  |
| Parking Garage Maintenance               | \$ 101,500 | Parking Fund  |
| Arlis Lot                                | \$ 48,000  | Parking Fund  |
| Justice Plaza Lot                        | \$ 28,000  | Parking Fund  |

**Major Capital (\$25,000 or more)**

None

**Major Other (\$25,000 or more)**

|                                                      |            |               |
|------------------------------------------------------|------------|---------------|
| Solar Technology Incentives                          | \$ 50,000  | General Fund  |
| Transfer for Building Dept Contribution to City Hall | \$ 864,000 | Building Fund |
| Interfund Loan for Public Art Master Plan            | \$ 100,000 | Building Fund |

**DEPARTMENT EXPENDITURE SUMMARY BY COST CENTER**

|                                   | <b>ACTUAL</b>     | <b>ACTUAL</b>     | <b>BUDGET</b>     | <b>PROPOSED</b>   | <b>%</b>      |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|---------------|
|                                   | <b>FY 2017</b>    | <b>FY 2018</b>    | <b>FY 2019</b>    | <b>FY 2020</b>    | <b>CHANGE</b> |
| <b>Planning &amp; Development</b> |                   |                   |                   |                   |               |
| Personnel                         |                   |                   |                   |                   |               |
| Salaries                          | 328,458           | 359,150           | 410,900           | 440,600           | 7%            |
| Benefits                          | 107,050           | 118,496           | 140,400           | 157,900           | 12%           |
| Operating                         | 136,918           | 243,450           | 228,000           | 319,100           | 40%           |
| Capital                           | -                 | 5,452             | -                 | 9,000             | N/A           |
| Other                             | 3,306             | 380               | 155,000           | 50,000            | -68%          |
| <b>Total Expenditures</b>         | <b>\$ 575,732</b> | <b>\$ 726,928</b> | <b>\$ 934,300</b> | <b>\$ 976,600</b> | <b>5%</b>     |

|                           | <b>ACTUAL</b>     | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|---------------------------|-------------------|---------------------|---------------------|---------------------|---------------|
|                           | <b>FY 2017</b>    | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| <b>Building Services</b>  |                   |                     |                     |                     |               |
| Personnel                 |                   |                     |                     |                     |               |
| Salaries                  | 501,922           | 524,700             | 601,200             | 557,300             | -7%           |
| Benefits                  | 163,349           | 171,987             | 217,100             | 219,200             | 1%            |
| Operating                 | 218,826           | 287,527             | 335,000             | 298,800             | -11%          |
| Capital                   | 69,074            | 113,432             | 2,000               | -                   | -100%         |
| Other                     | -                 | -                   | -                   | 964,000             | N/A           |
| <b>Total Expenditures</b> | <b>\$ 953,171</b> | <b>\$ 1,097,646</b> | <b>\$ 1,155,300</b> | <b>\$ 2,039,300</b> | <b>77%</b>    |

|                                   |                   |                   |                   |                   |             |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------|
| <b>Parking</b>                    |                   |                   |                   |                   |             |
| Personnel                         |                   |                   |                   |                   |             |
| Salaries                          | 3,711             | 4,096             | -                 | -                 | N/A         |
| Benefits                          | 585               | 642               | -                 | -                 | N/A         |
| Operating                         | 587,761           | 653,877           | 347,500           | 298,100           | -14%        |
| Capital                           | 5,253             | 8,332             | -                 | -                 | N/A         |
| Other                             | -                 | -                 | -                 | -                 | N/A         |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 597,310</b> | <b>\$ 666,947</b> | <b>\$ 347,500</b> | <b>\$ 298,100</b> | <b>-14%</b> |
| Depreciation                      | 29                | 139               | -                 | 1,700             | N/A         |
| Elim. Of Principal Pymts.         | -                 | -                 | -                 | -                 | N/A         |
| Elimination of Capital            | (5,253)           | (8,332)           | -                 | -                 | N/A         |
| <b>Total Expenses</b>             | <b>\$ 592,086</b> | <b>\$ 658,754</b> | <b>\$ 347,500</b> | <b>\$ 299,800</b> | <b>-14%</b> |

|                                      |                     |                     |                     |                     |            |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| <b>TOTAL DEPARTMENT EXPENDITURES</b> | <b>\$ 2,120,989</b> | <b>\$ 2,483,328</b> | <b>\$ 2,437,100</b> | <b>\$ 3,315,700</b> | <b>36%</b> |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|------------|

**FUNDING SOURCES**

|                                 | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                                 | <b>FY 2017</b>      | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| General Fund                    | 575,732             | 726,928             | 934,300             | 976,600             | 5%            |
| Building Fund                   | 953,171             | 1,097,646           | 1,155,300           | 2,039,300           | 77%           |
| Parking Fund                    | 592,086             | 658,754             | 347,500             | 299,800             | -14%          |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 2,120,989</b> | <b>\$ 2,483,328</b> | <b>\$ 2,437,100</b> | <b>\$ 3,315,700</b> | <b>36%</b>    |

| FUNDING SOURCES                 |                     |                     |                     |                     |             |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
|                                 | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
| <b>General Fund</b>             |                     |                     |                     |                     |             |
| Licenses & Permits              | 114,679             | 112,517             | 150,000             | 165,000             | 10%         |
| Charges for Service             | 17,163              | 29,881              | 10,000              | 10,000              | 0%          |
| Fines                           | 782,583             | 1,148,577           | 800,000             | 400,000             | -50%        |
| Rent                            | 192,836             | 96,418              | 95,000              | -                   | -100%       |
| Fund Balance                    | (531,529)           | (660,465)           | (120,700)           | 401,600             | -433%       |
| <b>Total General Fund</b>       | <b>\$ 575,732</b>   | <b>\$ 726,928</b>   | <b>\$ 934,300</b>   | <b>\$ 976,600</b>   | <b>5%</b>   |
| <b>Building Fund</b>            |                     |                     |                     |                     |             |
| Licenses & Permits              | 1,909,202           | 1,810,886           | 1,600,000           | 950,000             | -41%        |
| Fund Balance                    | (956,031)           | (713,240)           | (444,700)           | 1,089,300           | -345%       |
| <b>Total Building Fund</b>      | <b>\$ 953,171</b>   | <b>\$ 1,097,646</b> | <b>\$ 1,155,300</b> | <b>\$ 2,039,300</b> | <b>77%</b>  |
| <b>Parking Fund</b>             |                     |                     |                     |                     |             |
| Charges for Services            | -                   | -                   | -                   | -                   | N/A         |
| Fines                           | -                   | -                   | -                   | -                   | N/A         |
| Misc. Revenue                   | 26,669              | 16,168              | -                   | 6,000               | N/A         |
| Intergovernmental               | 2,798,400           | -                   | -                   | -                   |             |
| Fund Balance                    | (2,232,983)         | 642,586             | 347,500             | 293,800             | -15%        |
| <b>Total Parking Fund</b>       | <b>\$ 592,086</b>   | <b>\$ 658,754</b>   | <b>\$ 347,500</b>   | <b>\$ 299,800</b>   | <b>-14%</b> |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 2,120,989</b> | <b>\$ 2,483,328</b> | <b>\$ 2,437,100</b> | <b>\$ 3,315,700</b> | <b>36%</b>  |

| PERFORMANCE MEASURES         |                   |                   |                   |                      |                   |
|------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
|                              | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
| Permits Issued               | 7,000             | 4,800             | 4,800             | 4,800                | 4,800             |
| Permit Valuation             | \$ 175,000,000    | \$ 100,000,000    | \$ 120,000,000    | \$ 100,000,000       | \$ 100,000,000    |
| Inspections                  | 11,000            | 12,000            | 12,000            | 12,500               | 12,500            |
| Business Tax License *       | 2,200             | 2,500             | 2,500             | 2,500                | 2,500             |
| Code Enforcement Inspections | 1,500             | 2,000             | 2,000             | 2,200                | 2,200             |

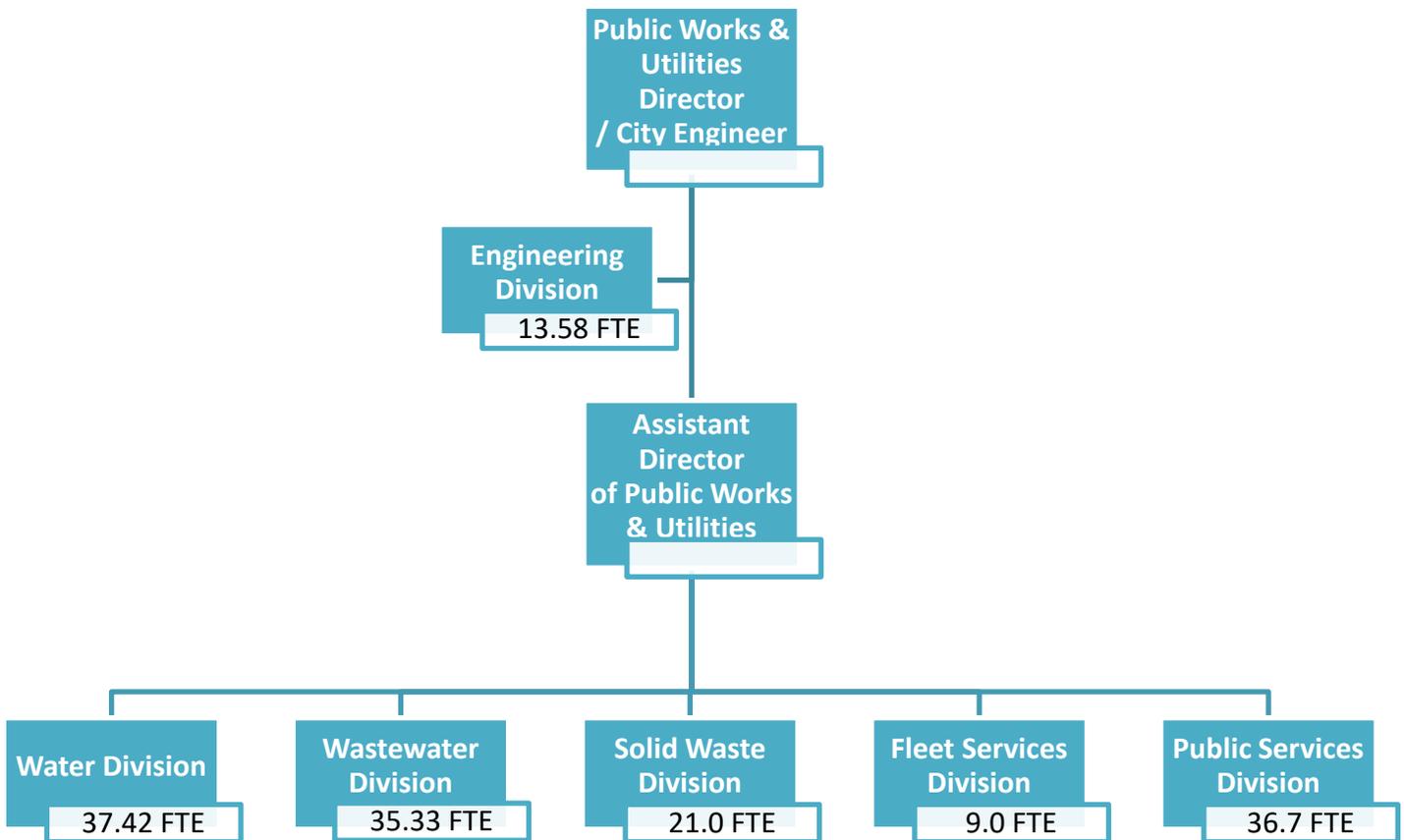
\*FY 2018 BTR based on adding PT CE Inspector



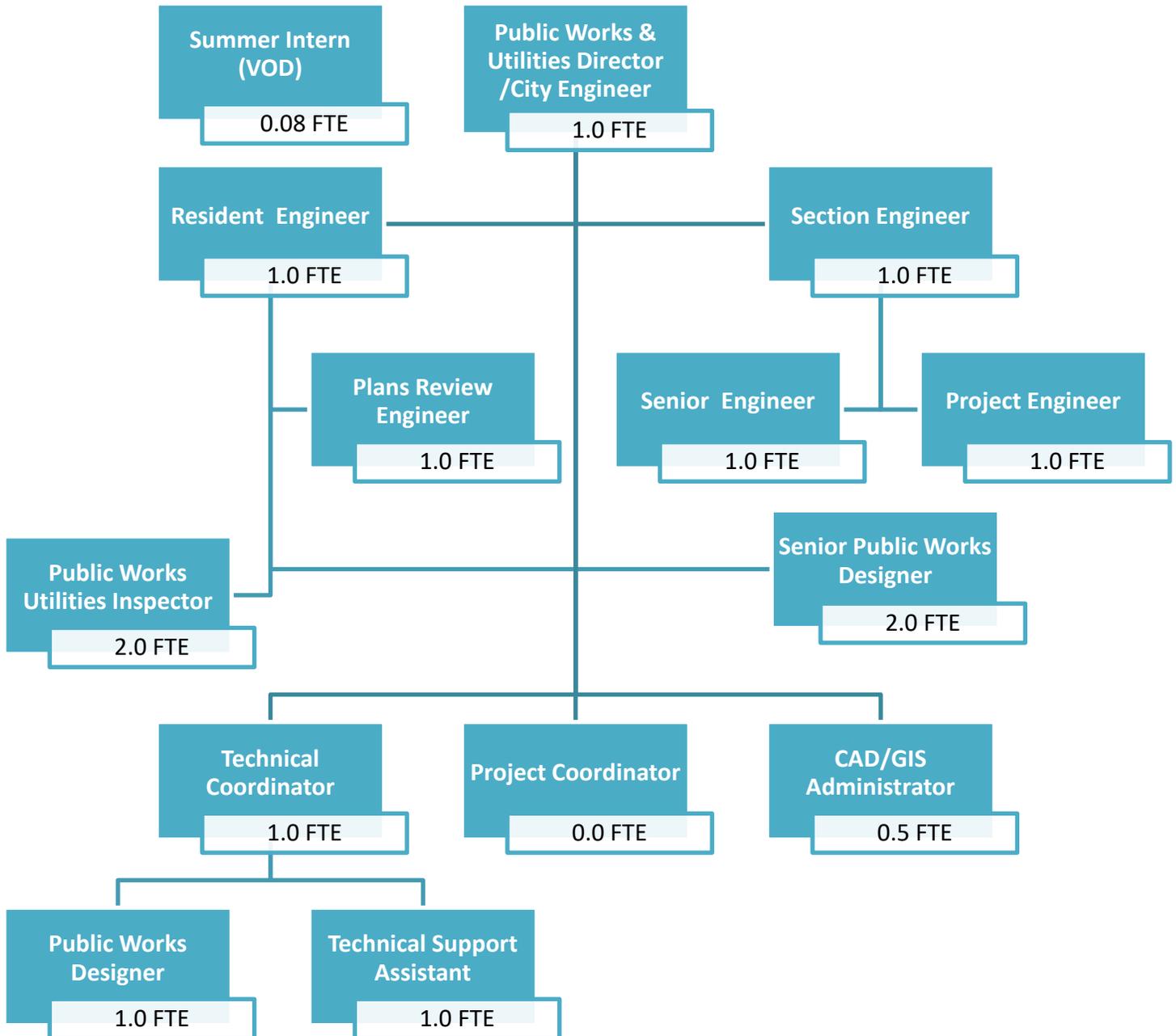
# **PUBLIC WORKS**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

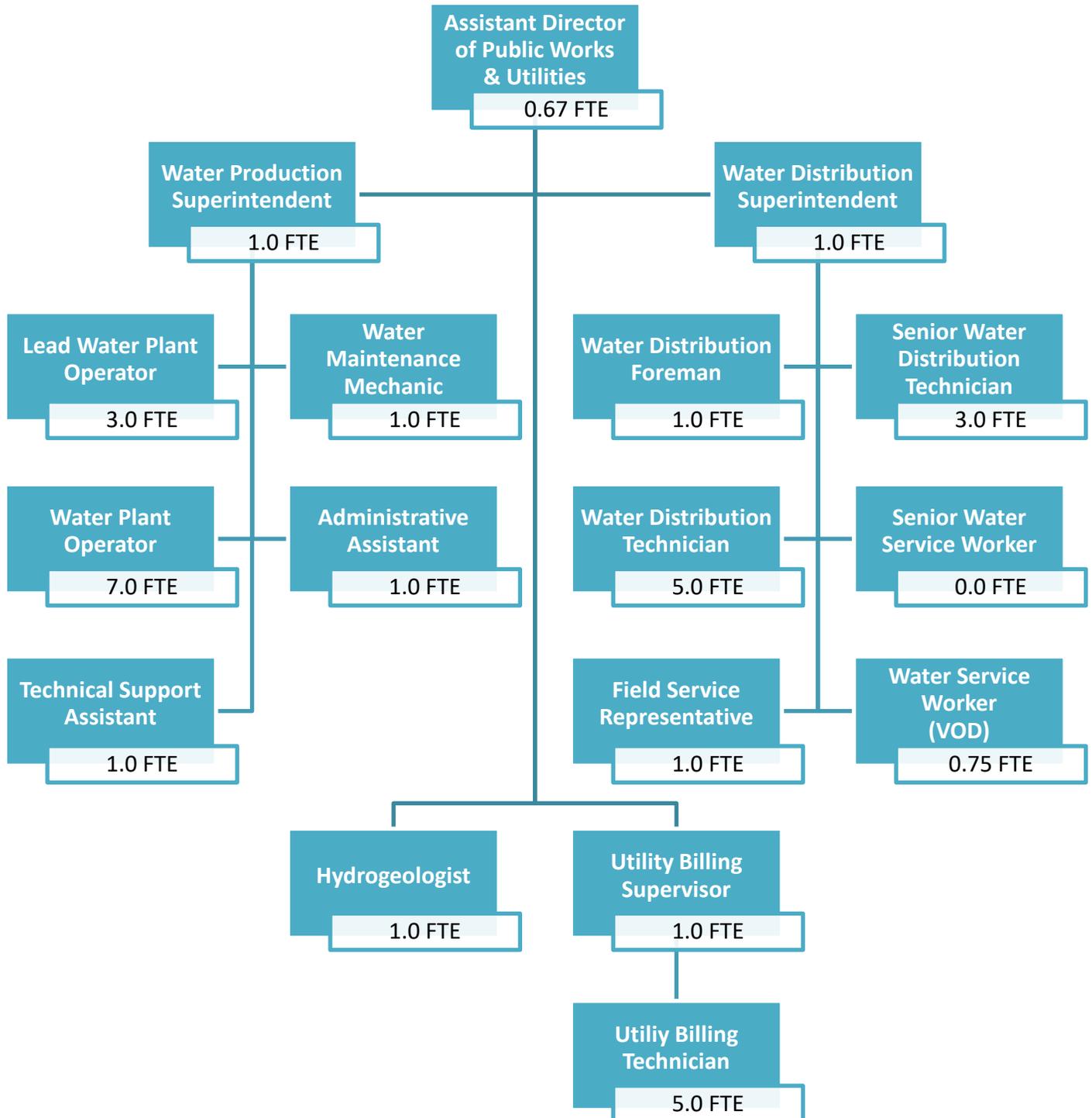
**City of Dunedin  
Public Works & Utilities  
153.03 FTE**



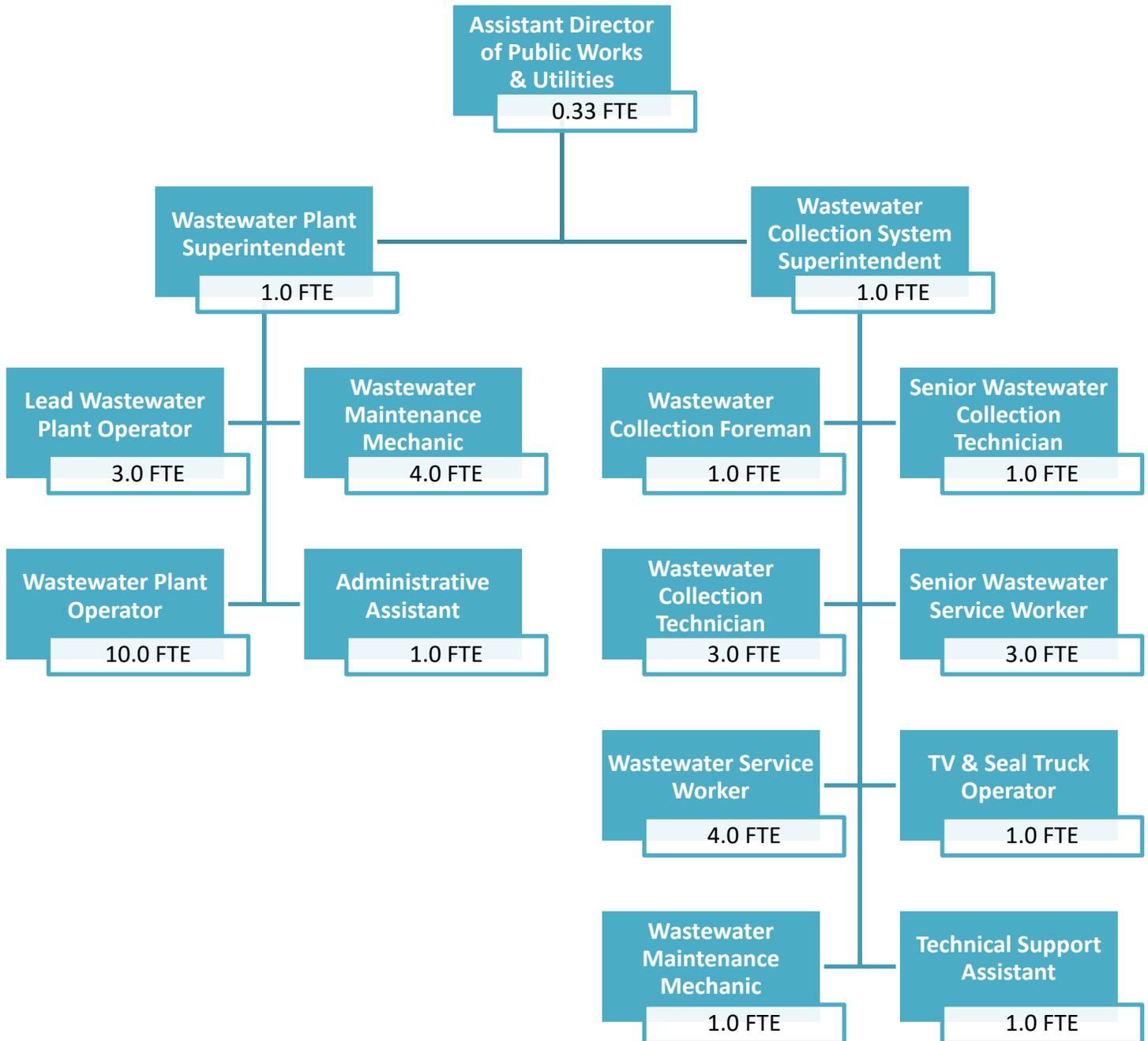
**City of Dunedin  
Public Works & Utilities  
Engineering Division  
13.58 FTE**



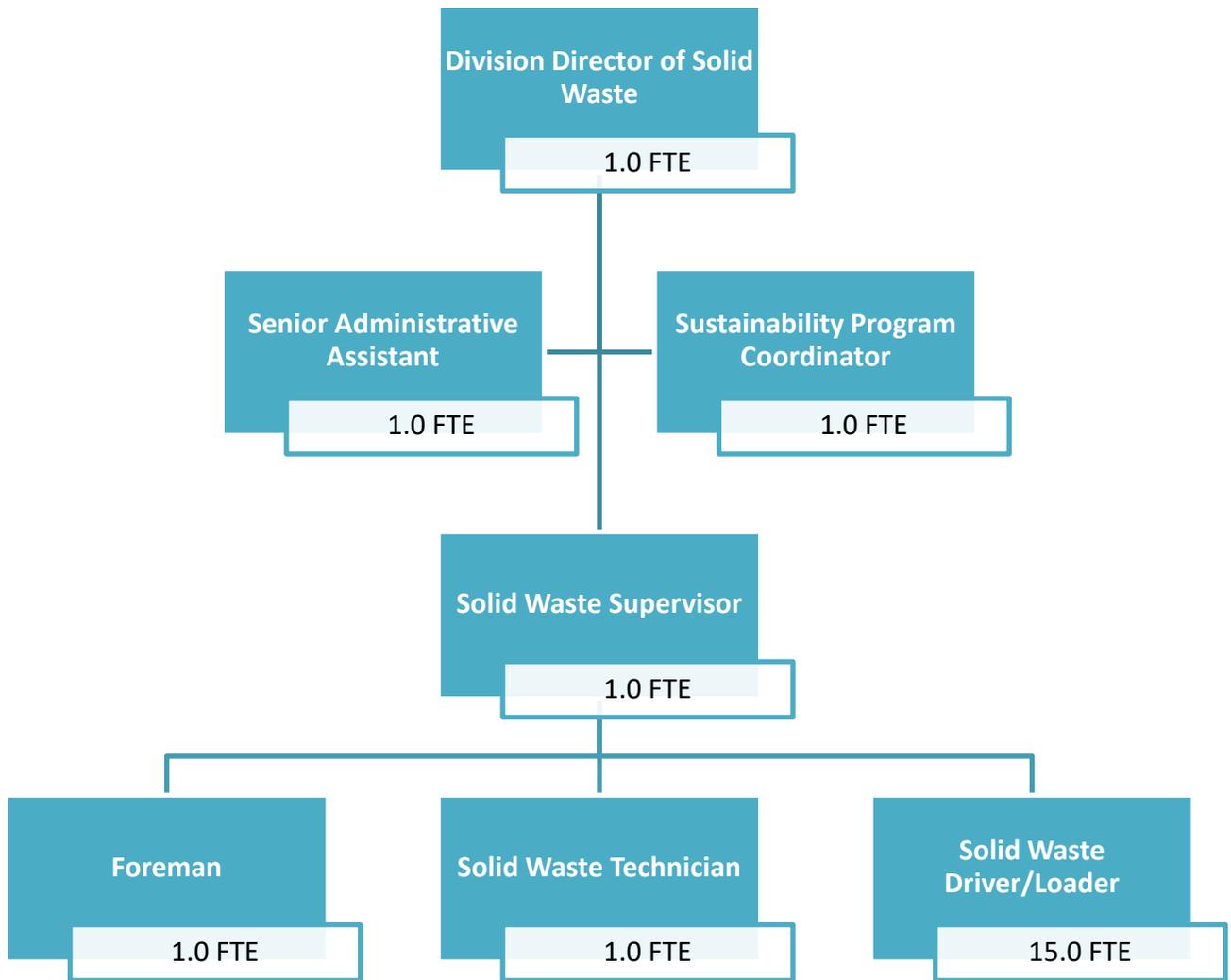
**City of Dunedin  
Public Works & Utilities  
Water Division  
37.30 FTE**



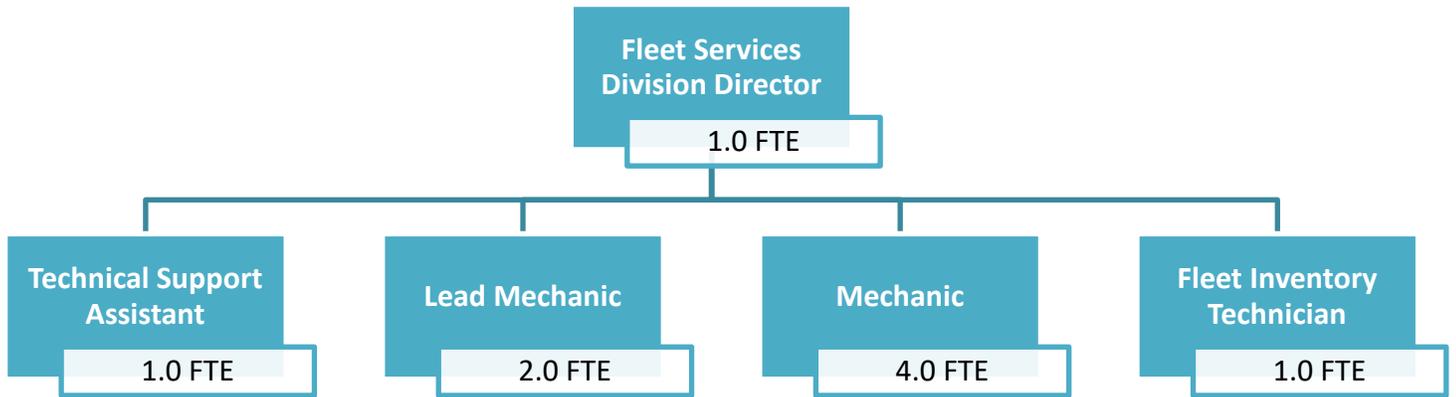
**City of Dunedin  
Public Works & Utilities  
Wastewater Division  
35.33 FTE**



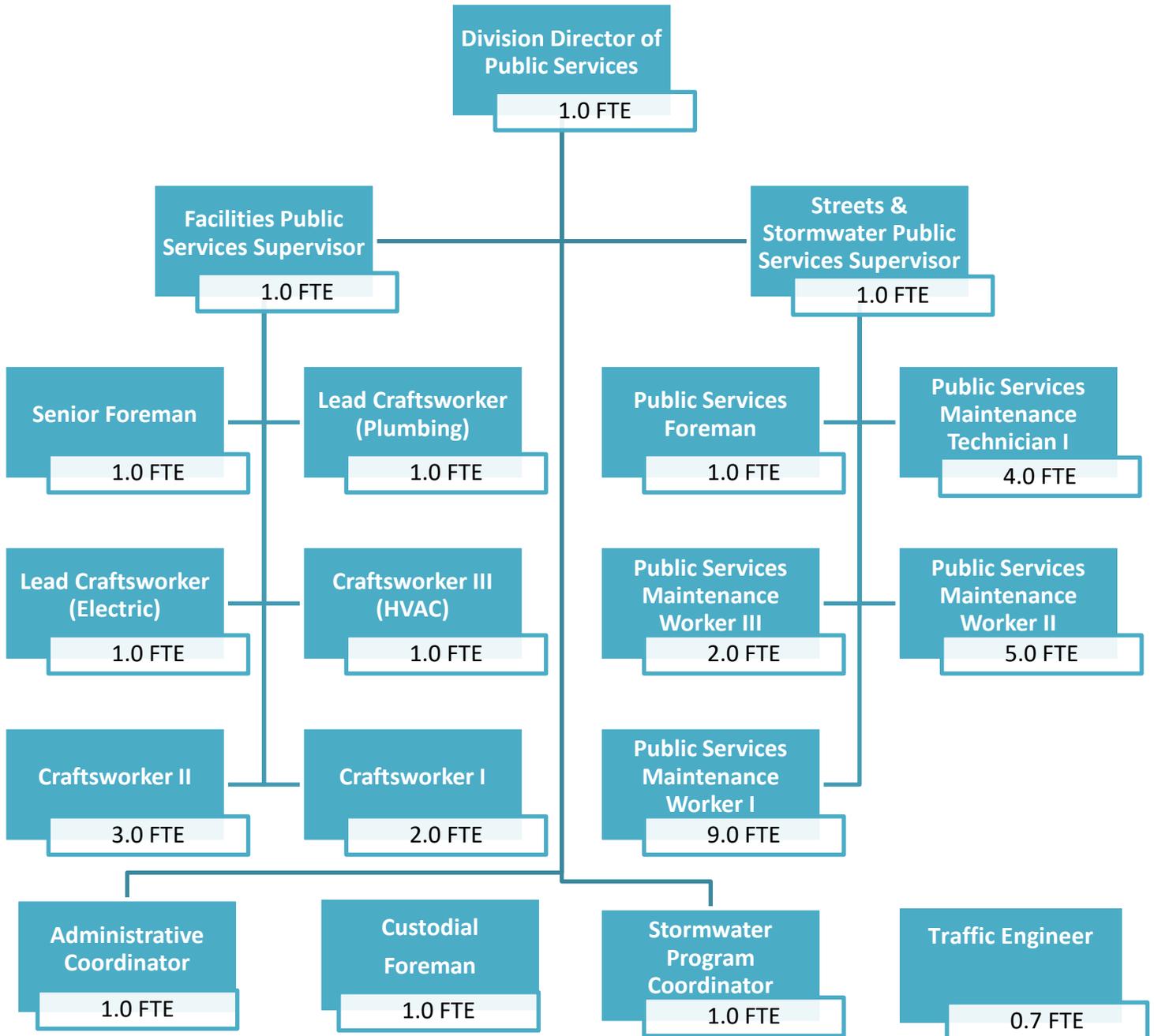
**City of Dunedin  
Public Works & Utilities  
Solid Waste Division  
21.0 FTE**



**City of Dunedin  
Public Works & Utilities  
Fleet Services Division  
9.0 FTE**



**City of Dunedin**  
**Public Services Division**  
**36.7 FTE**



### **Champion Mission Statement**

Provide long-range strategic planning for public works operations and capital project initiatives in order to deliver essential infrastructure assets and services to enhance the quality of life in Dunedin. Coordinate infrastructure maintenance and expansion in an effective and sustainable manner, consistent with City objectives and vision. Lead in cooperation with interagency governmental partnerships. Assure regulatory compliance of permitted facilities. Provide as-needed technical assistance to other City departments.

### **Current Services Summary**

Engineering services include the planning and design of roadway, drainage, and water/wastewater projects, inclusive of projects for other departments. Work is accomplished by utilizing in-house staff, augmented by consultants as necessary, to deliver professional engineering services, construction project management oversight, and administration. Provide for site/infrastructure permitting of private development projects. Assist in City land use and utility system database development and maintenance. The Administration & Engineering Division also provides oversight of the operations of the five other Public Works & Utilities Department Divisions (Water, Wastewater, Solid Waste, Public Services, and Fleet) for the Office of the City Manager, and coordinates Public Works & Utilities programs with other City departments and outside agencies.

The Water Division strives to efficiently and effectively provide the highest quality of service to all potable and reclaimed water customers within the City, while conserving and protecting our groundwater resources. Continuous efforts are made to ensure the uninterrupted delivery of adequate quantities of water with the highest possible quality to meet the potable, irrigation, and fire flow needs of the system and meet all of the requirements for compliance of the Safe Drinking Water Act. The treatment plant is staffed 24 hours a day, 7 days a week, 365 days a year, by operators licensed by the State of Florida. The Reverse Osmosis Water Treatment Plant will undergo a rehabilitation / reconstruction project throughout FY 2020, utilizing a State Revolving Fund (SRF) low interest loan administered by the FDEP. This Water Division consists of four programs: Administration, Water Production, Water Distribution, and Utility Billing.

The Water Division's Administration oversees all water production/treatment, potable water distribution, reclaimed water distribution, and warehouse operations including record keeping, short/long range planning, and coordination with other agencies. The Water Production program operates the water treatment plant and wellfield to produce high quality drinking water on a daily basis to meet the demands and storage needs of our customers. Production staff collects water samples for analysis and submits the results to various regulatory agencies for compliance. The Water Distribution program is responsible for distribution, maintenance, operations, health, and safety of the City's potable water. This includes maintenance, repair and replacement of the potable, reclaimed, and raw water mains, valves, fire hydrants, service line connections, meters, backflow assemblies, and other appurtenances owned or operated by the City, in addition to addressing customers concerns. The City has over 270 miles of underground distribution water mains, 1,200 fire hydrants, 1,200 hydrant valves, 3,900 potable valves, 1,300 reclaimed valves, 150 raw water valves, and 11,600 water service connections, meters, and backflow assemblies. Utility Billing (UB) prepares timely and accurate billings for Water, Sewer, Stormwater, Reclaimed Water, and Solid Waste services. In addition, this program also keeps customers informed as to rates, types of services available, and department policies and regulations pertaining to utility billing services.

The Wastewater Division provides for the health, safety, and welfare of the community through the performance of effective collection and treatment of wastewater in compliance with City, State, and Federal regulations in an efficient manner while delivering superior customer service and maintaining cost controls. The treatment plant is staffed 24 hours a day, 7 days a week, 365 days a year, by operators licensed by the State of Florida. The three programs within this Division include Administration, the Wastewater Treatment Plant (WWTP), and Wastewater Collections. The Administration program oversees all Wastewater Plant (treatment) and collection operations including record keeping, short/long range planning, and coordination with other departments and agencies, including regulatory agencies. Services include project coordination, supervision, and policy directives. The Treatment Plant program provides continuous operation of the Wastewater Treatment Plant (WWTP). This includes the collection and analysis of required regulatory wastewater plant effluent samples relating to WWTP operation. Operation and maintenance of reclaimed water storage facilities and storage related instrumentation and control systems is also performed by this program. The Wastewater Collections program is responsible for collections, maintenance, operations, health, and safety of the City's sanitary sewer system. This includes cleaning, televising, repair, and replacement of gravity and force mains, service lines within the R-O-W up to the property line, maintenance and repair of lift stations including: valves, piping, electrical control panels, telemetry, and other appurtenances owned or operated by the City. This program also responds to customers concerns.

The Fleet Division provides City departments with vehicles and other pieces of fleet equipment that are safe, efficient, reliable, and suitable for their mission requirements at the lowest possible cost. Fleet Services is an internal services division providing vehicles and other rolling stock equipment and -related services to Dunedin City departments. These services include fleet acquisition and disposal, preventative maintenance, repairs, wrecker service, fabrication services, and an automated fuel dispensing site. Fleet Services has 9 employees working out of a single facility centrally located to best serve its customers. The City's fleet consists of over 300 pieces of rolling stock, ranging from trailer mounted equipment to commercial refuse trucks, heavy construction equipment, light trucks, and fire apparatus. The fleet is valued at approximately \$15 million. Fleet serves the residents of the City by partnering with the departments and agencies that provide direct and indirect services in all areas of City government.

The Solid Waste Division provides an array of solid waste services to the community in a way that is both cost effective and environmentally sustainable for the ongoing protection of public health and community aesthetics. The Division services approximately 13,000 accounts in and around the City, including nearby unincorporated enclaves. Residential trash is collected weekly utilizing 90-gallon carts serviced by four (4) automated side-load routes. Bulk/yard waste is also collected weekly by two (2) manual rear-load routes, servicing the same residential neighborhoods. Residential curbside recycling is collected weekly utilizing 65-gallon carts serviced by a private contractor, and Class I Commercial/Multi-Family waste is collected as needed using front-load and roll-off vehicles and large metal containers. In addition, this Division also manages two drop-off convenience centers for disposal of commingled recyclables, including drop containers for cooking grease, used clothing, and free processed mulch.

The Solid Waste Division consists of the Administration program, Residential Collection, and Commercial Collection. Administration provides oversight and general administrative support including code enforcement, inspections, resolution of customer concerns, and the development of State and County reports. White goods, bulk items, and large piles of yard debris are collected separately using a claw truck; refrigerants (Freon) are recovered and recycled per environmental regulations; E-waste (electronics) collected separately, diverted from the household waste stream, and properly disposed of for a fee. Service is provided on a six-day schedule with special services at an additional charge. Commercial containers are maintained to the highest standards; refurbishment includes new lids, paint, and bottoms, as needed. Timely refurbishment eliminates the need for costly replacement containers. Commercial and multi-family recycling are offered to customers through a private contractor. On-call temporary containers, and specialized claw truck collections, are also provided to area businesses and residents for oversize volumes, remodeling, and demolition projects.

The Public Services Division ensures the health, safety, and welfare of the community through stormwater management to mitigate flooding and environmental hazards, and preserves City assets through the maintenance of City facilities, streets, sidewalks, and rights-of-way. The Stormwater program has two major functions. The first is to address Stormwater drainage issues throughout the City through both preventive maintenance of Stormwater infrastructure, and implementation of major capital improvements identified in the Master Drainage Plan and Curlew Creek studies. The second function is to implement the regulatory requirements set forth in the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Stormwater System (MS4) Federal Permit issued by the Environmental Protection Agency (EPA). Multiple inspections are performed annually to ensure the maintenance of swales, ditches, ponds, catch basins, grates, inlets, and storm drains. In addition, inspections and maintenance of treatment units, street-sweeping of City residential and collector/arterial roadways, aquatic weed control of ditches and channels, and inspections of City-owned ponds/lakes are performed to identify illicit discharges into the City Stormwater system.

The Streets program provides for the health, safety, and welfare of the community through the management and maintenance of City streets, traffic control devices, sidewalks and curb infrastructure, including trimming of trees and vegetation in the right-of-way. Currently, this program maintains over 135 miles of roadway surfaces, approximately 35 miles of sidewalks, over 220 miles of curb/gutter, and a portion of the tree trimming services within the City's right-of-way. The program also provides street-related reconstruction and limited new construction services to all Public Works & Utilities Department Divisions, the CRA, and the Parks & Recreation Department. Traffic control services are also provided for special events, as well as the maintenance of all City regulatory traffic signage and pavement markings.

The Facilities Maintenance program provides for the inspection, maintenance, and repair of 370,000 + square feet of City facilities, utilizing both in-house staffing and contractual services, to provide a safe and healthy environment for our visitors and staff. This program performs inspections to remain in compliance with all health and safety requirements set forth by City, State, Federal, and National Fire Protection Association codes. Scheduled maintenance is performed on a quarterly, semi-annual, or annual basis and repairs are performed based on results from inspections or requests from City departments. All City departments are charged for a basic level of service according to their allocation of square footage occupied. Higher levels of service, such as remodels, space changes, or upgrades, are funded by departments with oversight provided through this program.

**DEPARTMENT PERSONNEL SUMMARY**

|                              | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHG</b> |
|------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|--------------------|
| Engineering & Admin. Section | 14.08                     | 14.08                     | 14.08                     | 13.58                       | 0.00               |
| Water Division               | 37.17                     | 37.42                     | 37.42                     | 37.42                       | 0.00               |
| Wastewater Division          | 35.33                     | 35.33                     | 35.33                     | 35.33                       | 0.00               |
| Solid Waste Division         | 21.00                     | 21.00                     | 21.00                     | 21.00                       | 0.00               |
| Fleet Division               | 9.00                      | 9.00                      | 9.00                      | 9.00                        | 0.00               |
| Public Services Division     | 33.00                     | 33.00                     | 36.00                     | 36.70                       | 0.70               |
| <b>Total FTEs</b>            | <b>149.58</b>             | <b>149.83</b>             | <b>152.83</b>             | <b>153.03</b>               | <b>0.70</b>        |

**DEPARTMENT EXPENSE SUMMARY BY SECTION & DIVISION**

|                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHG</b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|------------------|
| <b>Engineering</b>                |                           |                           |                           |                             |                  |
| Personnel                         |                           |                           |                           |                             |                  |
| Salaries                          | 910,627                   | 886,966                   | 973,200                   | 959,500                     | -1%              |
| Benefits                          | 274,899                   | 283,018                   | 327,500                   | 333,800                     | 2%               |
| Operating                         | 155,762                   | 155,097                   | 257,400                   | 306,000                     | 19%              |
| Capital                           | 4,628                     | 14,398                    | 1,000                     | 1,000                       | 0%               |
| Other                             | -                         | -                         | -                         | 508,000                     | N/A              |
| <b>Expense Cash Flow Subtotal</b> | <b>1,345,916</b>          | <b>1,339,479</b>          | <b>1,559,100</b>          | <b>2,108,300</b>            | <b>35%</b>       |
| Depreciation                      | 13,786                    | 11,859                    | 7,800                     | 6,700                       | -14%             |
| Elim. Of Principal Pymts.         | -                         | -                         | -                         | -                           | N/A              |
| Elimination of Capital            | (4,628)                   | (14,398)                  | (1,000)                   | (1,000)                     | 0%               |
| <b>Total Expenses</b>             | <b>1,355,074</b>          | <b>1,336,940</b>          | <b>1,565,900</b>          | <b>2,114,000</b>            | <b>35%</b>       |

**Water**

|                                   |                  |                  |                   |                   |             |
|-----------------------------------|------------------|------------------|-------------------|-------------------|-------------|
| Personnel                         |                  |                  |                   |                   |             |
| Salaries                          | 1,839,288        | 1,823,859        | 1,906,800         | 2,007,000         | 5%          |
| Benefits                          | 725,176          | 729,864          | 812,200           | 847,100           | 4%          |
| Operating                         | 2,733,616        | 2,762,252        | 3,262,000         | 3,439,000         | 5%          |
| Capital                           | 1,180,571        | 2,725,579        | 14,193,800        | 5,935,000         | -58%        |
| Other                             | 1,982            | 295              | 1,331,200         | 375,100           | -72%        |
| <b>Expense Cash Flow Subtotal</b> | <b>6,480,633</b> | <b>8,041,849</b> | <b>21,506,000</b> | <b>12,603,200</b> | <b>-41%</b> |
| Depreciation                      | 1,888,492        | 1,920,362        | 1,630,800         | 1,450,900         | -11%        |
| Elim. Of Principal Pymts.         | -                | -                | (716,700)         | -                 | -100%       |
| Elimination of Capital            | (1,180,571)      | (2,725,579)      | (14,193,800)      | (5,935,000)       | -58%        |
| <b>Total Expenses</b>             | <b>7,188,554</b> | <b>7,236,632</b> | <b>8,226,300</b>  | <b>8,119,100</b>  | <b>-1%</b>  |

|                                   | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | %<br>CHG   |
|-----------------------------------|-------------------|-------------------|-------------------|---------------------|------------|
| <b>Wastewater</b>                 |                   |                   |                   |                     |            |
| Personnel                         |                   |                   |                   |                     |            |
| Salaries                          | 1,672,041         | 1,695,424         | 1,860,500         | 1,910,200           | 3%         |
| Benefits                          | 620,794           | 667,117           | 732,500           | 768,100             | 5%         |
| Operating                         | 4,053,055         | 3,788,330         | 3,882,200         | 4,352,700           | 12%        |
| Capital                           | 3,782,365         | 1,175,515         | 1,355,000         | 9,400,000           | 594%       |
| Other                             | 1,511,934         | 1,438,082         | 1,454,900         | 1,527,700           | 5%         |
| <b>Expense Cash Flow Subtotal</b> | <b>11,640,189</b> | <b>8,764,468</b>  | <b>9,285,100</b>  | <b>17,958,700</b>   | <b>93%</b> |
| Depreciation                      | 1,701,767         | 1,774,647         | 1,729,600         | 1,659,100           | -4%        |
| Elim. Of Principal Pymts.         | (942,439)         | (970,158)         | (1,007,200)       | (1,048,700)         | 4%         |
| Elimination of Capital            | (3,782,365)       | (1,175,515)       | (1,355,000)       | (9,400,000)         | 594%       |
| <b>Total Expenses</b>             | <b>8,617,152</b>  | <b>8,393,442</b>  | <b>8,652,500</b>  | <b>9,169,100</b>    | <b>6%</b>  |
| <b>Solid Waste</b>                |                   |                   |                   |                     |            |
| Personnel                         |                   |                   |                   |                     |            |
| Salaries                          | 953,022           | 964,155           | 1,019,500         | 1,023,300           | 0%         |
| Benefits                          | 420,887           | 426,714           | 476,800           | 504,400             | 6%         |
| Operating                         | 3,208,079         | 4,878,186         | 3,701,200         | 3,887,400           | 5%         |
| Capital                           | 1,155,566         | 320,183           | 15,000            | 504,000             | 3260%      |
| Other                             | 292,524           | 275,656           | 277,400           | 343,800             | 24%        |
| <b>Expense Cash Flow Subtotal</b> | <b>6,030,078</b>  | <b>6,864,894</b>  | <b>5,489,900</b>  | <b>6,262,900</b>    | <b>14%</b> |
| Depreciation                      | 277,514           | 359,685           | 292,900           | 331,700             | 13%        |
| Elim. Of Principal Pymts.         | (134,430)         | (136,594)         | (138,800)         | (179,300)           | 29%        |
| Elimination of Capital            | (1,155,566)       | (320,183)         | (15,000)          | (504,000)           | 3260%      |
| <b>Total Expenses</b>             | <b>5,017,596</b>  | <b>6,767,802</b>  | <b>5,629,000</b>  | <b>5,911,300</b>    | <b>5%</b>  |
| <b>Fleet</b>                      |                   |                   |                   |                     |            |
| Personnel                         |                   |                   |                   |                     |            |
| Salaries                          | 446,289           | 466,490           | 464,000           | 476,800             | 3%         |
| Benefits                          | 159,588           | 185,919           | 191,500           | 198,700             | 4%         |
| Operating                         | 979,881           | 1,080,872         | 1,197,300         | 1,245,200           | 4%         |
| Capital                           | 530,055           | 1,586,425         | 274,300           | 1,200,500           | 338%       |
| Other                             | 129,520           | 129,497           | 131,100           | 131,000             | 0%         |
| <b>Expense Cash Flow Subtotal</b> | <b>2,245,333</b>  | <b>3,449,203</b>  | <b>2,258,200</b>  | <b>3,252,200</b>    | <b>44%</b> |
| Depreciation                      | 982,761           | 927,899           | 640,100           | 732,900             | 14%        |
| Elim. Of Principal Pymts.         | (120,927)         | (122,874)         | (124,900)         | (126,900)           | 2%         |
| Elimination of Capital            | (530,055)         | (1,586,425)       | (274,300)         | (1,200,500)         | 338%       |
| <b>Total Expenses</b>             | <b>2,577,112</b>  | <b>2,667,803</b>  | <b>2,499,100</b>  | <b>2,657,700</b>    | <b>6%</b>  |

|                                   | ACTUAL<br>FY 2017    | ACTUAL<br>FY 2018    | BUDGET<br>FY 2019    | PROPOSED<br>FY 2020  | %<br>CHG   |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|------------|
| <b>Public Services</b>            |                      |                      |                      |                      |            |
| Personnel                         |                      |                      |                      |                      |            |
| Salaries                          | 1,426,098            | 1,386,942            | 1,612,300            | 1,700,000            | 5%         |
| Benefits                          | 577,510              | 633,284              | 769,000              | 804,100              | 5%         |
| Operating                         | 3,098,785            | 3,684,171            | 4,013,000            | 5,062,100            | 26%        |
| Capital                           | 4,341,447            | 600,812              | 1,312,000            | 2,149,000            | 64%        |
| Other                             | 739,398              | 872,511              | 887,400              | 1,378,100            | 55%        |
| <b>Expense Cash Flow Subtotal</b> | <b>10,183,238</b>    | <b>7,177,720</b>     | <b>8,593,700</b>     | <b>11,093,300</b>    | <b>29%</b> |
| Depreciation                      | 1,410,927            | 1,577,596            | 1,556,700            | 1,582,500            | 2%         |
| Elim. Of Principal Pymts.         | (448,561)            | (457,842)            | (473,200)            | (489,300)            | 3%         |
| Elimination of Capital            | (3,921,318)          | (294,256)            | (231,000)            | (1,008,000)          | 336%       |
| <b>Total Expenses</b>             | <b>7,224,286</b>     | <b>8,003,218</b>     | <b>9,446,200</b>     | <b>11,178,500</b>    | <b>18%</b> |
| <b>TOTAL DEPARTMENT EXPENSES</b>  | <b>\$ 31,979,774</b> | <b>\$ 34,405,837</b> | <b>\$ 36,019,000</b> | <b>\$ 39,149,700</b> | <b>9%</b>  |

| <b>FUNDING SOURCES</b>          |                      |                      |                      |                      |             |
|---------------------------------|----------------------|----------------------|----------------------|----------------------|-------------|
|                                 | ACTUAL<br>FY 2017    | ACTUAL<br>FY 2018    | BUDGET<br>FY 2019    | PROPOSED<br>FY 2020  | %<br>CHANGE |
| General Fund                    | 1,635,872            | 1,613,615            | 1,734,300            | 1,851,600            | 7%          |
| Impact Fees Fund                | 101,300              | 10,900               | 40,000               | 70,000               | 75%         |
| County Gas Tax Fund             | 290,334              | 835,606              | 502,800              | 496,500              | -1%         |
| Penny Fund                      | 191,315              | 5,210                | 690,000              | 740,000              | 7%          |
| Solid Waste Fund                | 5,017,596            | 6,767,802            | 5,629,000            | 5,911,300            | 5%          |
| Water/Wastewater Fund           | 17,160,780           | 16,960,464           | 18,438,000           | 19,395,500           | 5%          |
| Stormwater Fund                 | 3,629,308            | 4,061,856            | 4,672,300            | 6,168,500            | 32%         |
| Fleet Fund                      | 2,577,112            | 2,667,803            | 2,499,100            | 2,657,700            | 6%          |
| Facilities Maintenance Fund     | 1,414,062            | 1,482,581            | 1,813,500            | 1,858,600            | 2%          |
| <b>TOTAL DEPARTMENT FUNDING</b> | <b>\$ 32,017,679</b> | <b>\$ 34,405,837</b> | <b>\$ 36,019,000</b> | <b>\$ 39,149,700</b> | <b>9%</b>   |

## ENGINEERING & ADMINISTRATION SECTION

### **Budget Highlights, Service Changes and Proposed Efficiencies**

Within the Engineering/Administration Division, expenses will increase a minimal 3% overall in FY 2020. The reorganization of the Engineering Division, which began in FY 2016, has been accomplished through staffing changes and position reclassifications as positions became available through attrition. Implementation of this approach and philosophy was achieved with no net increase in FTE's. These organizational changes have yielded efficiency gains in service delivery (faster turnaround times on plans review), increased numbers of projects advertised and awarded for construction, and better alignment with other Divisions. In FY 2020, the 0.5 FTE Project Coordinator position was reclassified to Assistant to the City Manager, and is no longer funded in the Engineering Section budget.

|                              | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | FTE<br>CHANGE |
|------------------------------|-------------------|-------------------|-------------------|---------------------|---------------|
| Engineering & Admin. Section | 14.08             | 14.08             | 14.08             | 13.58               | -0.50         |
| <b>Total FTEs</b>            | <b>14.08</b>      | <b>14.08</b>      | <b>14.08</b>      | <b>13.58</b>        | <b>-0.50</b>  |

### **Major Operating (\$25,000 or more)**

|                                          |           |                       |
|------------------------------------------|-----------|-----------------------|
| Consulting Services                      | \$ 73,400 | Water/Wastewater Fund |
| Design & Construction Staff Augmentation | \$ 26,000 | Water/Wastewater Fund |

### **Major Capital (\$25,000 or more)**

none

### **Major Other (\$25,000 or more)**

|                                                    |            |                       |
|----------------------------------------------------|------------|-----------------------|
| Transfer for Engineering Contribution to City Hall | \$ 508,000 | Water/Wastewater Fund |
|----------------------------------------------------|------------|-----------------------|



*Wastewater Treatment Plant - Reclaimed Water Ground Storage Tank under construction*

**DIVISION EXPENDITURE SUMMARY BY COST CENTER**

|                                   | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>Engineering</b>                |                     |                     |                     |                     |             |
| Personnel                         |                     |                     |                     |                     |             |
| Salaries                          | 910,627             | 886,966             | 973,200             | 959,500             | -1%         |
| Benefits                          | 274,899             | 283,018             | 327,500             | 333,800             | 2%          |
| Operating                         | 155,762             | 155,097             | 257,400             | 306,000             | 19%         |
| Capital                           | 4,628               | 14,398              | 1,000               | 1,000               | 0%          |
| Other                             | -                   | -                   | -                   | 508,000             | N/A         |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 1,345,916</b> | <b>\$ 1,339,479</b> | <b>\$ 1,559,100</b> | <b>\$ 2,108,300</b> | <b>35%</b>  |
| Depreciation                      | 13,786              | 11,859              | 7,800               | 6,700               | -14%        |
| Elim. Of Principal Pymts.         | -                   | -                   | -                   | -                   | N/A         |
| Elimination of Capital            | (4,628)             | (14,398)            | (1,000)             | (1,000)             | 0%          |
| <b>Total Expenses</b>             | <b>\$ 1,355,074</b> | <b>\$ 1,336,940</b> | <b>\$ 1,565,900</b> | <b>\$ 2,114,000</b> | <b>35%</b>  |

**FUNDING SOURCES**

|                              | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| Water/Wastewater Fund        | 1,355,074           | 1,330,390           | 1,559,200           | 2,107,300           | 35%         |
| County Gas Tax Fund          | -                   | 5,350               | 5,500               | 5,500               | 0%          |
| Stormwater Fund              | -                   | 1,200               | 1,200               | 1,200               | 0%          |
| <b>TOTAL SECTION FUNDING</b> | <b>\$ 1,355,074</b> | <b>\$ 1,336,940</b> | <b>\$ 1,565,900</b> | <b>\$ 2,114,000</b> | <b>35%</b>  |

**PERFORMANCE MEASURES**

|                                                                | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
|----------------------------------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| Number of projects researched/discussed at DRC meetings        | 37                | 50                | 40                | 22                   | 25                |
| Number of site/infrastructure plan sets submitted for          | 29                | 30                | 30                | 25                   | 25                |
| Percent of reviews performed within the recommended time frame | 77%               | 78%               | 75%               | 86%                  | 85%               |



Wastewater Treatment Plant - Reclaimed Water Ground Storage Tank under construction

## WATER DIVISION

### **Budget Highlights, Service Changes and Proposed Efficiencies**

Within the Water Division, electricity, chemicals, and operating expenses are projected to remain relatively flat in FY 2020. The Water/Wastewater Master Plan is moving forward. On the Water side of the Master Plan, Overland Construction Inc. (OCI) was selected as the Design-Build contractor. OCI has completed 90% design and provided a guaranteed maximum price (GMP) of \$20,231,444, not including any City directly purchased materials which are estimated of \$6,801,845.10. The total project with contingencies is projected to cost \$28,270,737 and will be funded by the State Revolving Fund (SRF) loan from the Florida Department of Environmental Protection, with the estimated interest rate being 1.03%. Construction activities are expected to start during summer 2019, with substantial completion expected by the end of 2020.

A rate sufficiency analysis will be undertaken during the summer of 2019. FY2020 is the fifth year of a five year indexed rate (4.75%) program.



### DIVISION PERSONNEL SUMMARY

|                      | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | FTE<br>CHANGE |
|----------------------|-------------------|-------------------|-------------------|---------------------|---------------|
| Water Administration | 3.33              | 3.33              | 3.33              | 3.33                | 0.00          |
| Water Production     | 12.00             | 12.00             | 12.00             | 12.00               | 0.00          |
| Water Distribution   | 15.00             | 15.75             | 15.75             | 15.75               | 0.00          |
| Utility Billing      | 6.84              | 6.34              | 6.34              | 6.34                | 0.00          |
| <b>Total FTEs</b>    | <b>37.17</b>      | <b>37.42</b>      | <b>37.42</b>      | <b>37.42</b>        | <b>0.00</b>   |

### **Major Operating (\$25,000 or more)**

|                                                   |            |                       |
|---------------------------------------------------|------------|-----------------------|
| Admin Fee                                         | \$ 621,400 | Water/Wastewater Fund |
| Waterline Upgrades                                | \$ 300,000 | Water/Wastewater Fund |
| Drinking Water Treatment Chemicals                | \$ 150,000 | Water/Wastewater Fund |
| R&M of Water/Reclaimed Distrib System             | \$ 120,000 | Water/Wastewater Fund |
| RO Plant Equipment                                | \$ 105,000 | Water/Wastewater Fund |
| Wellfield Maint. & Rehabilitation                 | \$ 102,000 | Water/Wastewater Fund |
| Municode Services                                 | \$ 101,000 | Water/Wastewater Fund |
| Engineering Services                              | \$ 71,000  | Water/Wastewater Fund |
| Banking Services                                  | \$ 68,000  | Water/Wastewater Fund |
| R & M of WTP Equipment                            | \$ 60,800  | Water/Wastewater Fund |
| MSB Temporary Relocation                          | \$ 59,200  | Water/Wastewater Fund |
| Operating Supplies: Paint, Reagents, Lab Supplies | \$ 58,500  | Water/Wastewater Fund |
| Windows & Doors for Admin Building                | \$ 45,000  | Water/Wastewater Fund |
| Contract Compliance Lab Analysis Fees             | \$ 34,000  | Water/Wastewater Fund |
| Citywide HVAC                                     | \$ 26,000  | Water/Wastewater Fund |

**Major Capital (\$25,000 or more)**

|                                         |              |                       |
|-----------------------------------------|--------------|-----------------------|
| WTP Design - Build                      | \$ 5,220,000 | Water/Wastewater Fund |
| Armor Dr & Mangrum Water Mn Replacement | \$ 500,000   | Water/Wastewater Fund |
| Curlew Rd WM Replacement                | \$ 200,000   | Water/Wastewater Fund |

**Major Other (\$25,000 or more)**

|                                                    |              |                       |
|----------------------------------------------------|--------------|-----------------------|
| Transfer for Water Dept. Contribution to City Hall | \$ 300,000   | Water/Wastewater Fund |
| Transfer for IT Fund for ERP Phase 5 & 6           | \$ 72,600    | Water/Wastewater Fund |
| Ser 2013 W/S Ref Rev Debt Payment                  | \$ 1,455,100 | Water/Wastewater Fund |

**DIVISION EXPENDITURE SUMMARY BY COST CENTER**

|                                   | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019    | PROPOSED<br>FY 2020 | %<br>CHANGE |
|-----------------------------------|---------------------|---------------------|----------------------|---------------------|-------------|
| <b>Administration</b>             |                     |                     |                      |                     |             |
| Personnel                         |                     |                     |                      |                     |             |
| Salaries                          | 192,321             | 210,043             | 206,000              | 220,900             | 7%          |
| Benefits                          | 64,975              | 73,390              | 72,800               | 76,000              | 4%          |
| Operating                         | 849,765             | 888,048             | 999,900              | 1,113,200           | 11%         |
| Capital                           | 8,825               | 65,826              | -                    | -                   | N/A         |
| Other                             | -                   | -                   | 1,328,700            | 72,600              | -95%        |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 1,115,886</b> | <b>\$ 1,237,307</b> | <b>\$ 2,607,400</b>  | <b>\$ 1,482,700</b> | <b>-43%</b> |
| Depreciation                      | 15,995              | 31,626              | 17,100               | 29,000              | 70%         |
| Elim. Of Principal Pymts.         | -                   | -                   | (716,700)            | -                   | -100%       |
| Elimination of Capital            | (8,825)             | (65,826)            | -                    | -                   | N/A         |
| <b>Total Expenses</b>             | <b>\$ 1,123,056</b> | <b>\$ 1,203,107</b> | <b>\$ 1,907,800</b>  | <b>\$ 1,511,700</b> | <b>-21%</b> |
| <b>Water Production</b>           |                     |                     |                      |                     |             |
| Personnel                         |                     |                     |                      |                     |             |
| Salaries                          | 732,528             | 652,397             | 715,600              | 737,000             | 3%          |
| Benefits                          | 249,350             | 217,587             | 240,400              | 249,100             | 4%          |
| Operating                         | 1,093,668           | 1,045,522           | 1,311,100            | 1,345,800           | 3%          |
| Capital                           | 965,021             | 2,636,340           | 14,036,000           | 5,220,000           | -63%        |
| Other                             | -                   | -                   | -                    | -                   | N/A         |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 3,040,567</b> | <b>\$ 4,551,846</b> | <b>\$ 16,303,100</b> | <b>\$ 7,551,900</b> | <b>-54%</b> |
| Depreciation                      | 536,885             | 638,712             | 588,400              | 516,400             | -12%        |
| Elim. Of Principal Pymts.         | -                   | -                   | -                    | -                   | N/A         |
| Elimination of Capital            | (965,021)           | (2,636,340)         | (14,036,000)         | (5,220,000)         | -63%        |
| <b>Total Expenses</b>             | <b>\$ 2,612,431</b> | <b>\$ 2,554,218</b> | <b>\$ 2,855,500</b>  | <b>\$ 2,848,300</b> | <b>0%</b>   |

|                                   | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>Water Distribution</b>         |                     |                     |                     |                     |             |
| Personnel                         |                     |                     |                     |                     |             |
| Salaries                          | 656,570             | 715,243             | 725,800             | 772,800             | 6%          |
| Benefits                          | 296,937             | 320,006             | 367,400             | 384,100             | 5%          |
| Operating                         | 595,445             | 629,696             | 696,900             | 715,900             | 3%          |
| Capital                           | 206,725             | 23,413              | 157,800             | 715,000             | 353%        |
| Other                             | -                   | -                   | -                   | -                   | N/A         |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 1,755,677</b> | <b>\$ 1,688,358</b> | <b>\$ 1,947,900</b> | <b>\$ 2,587,800</b> | <b>33%</b>  |
| Depreciation                      | 1,334,468           | 1,248,880           | 1,025,300           | 905,500             | -12%        |
| Elim. Of Principal Pymts.         | -                   | -                   | -                   | -                   | N/A         |
| Elimination of Capital            | (206,725)           | (23,413)            | (157,800)           | (715,000)           | 353%        |
| <b>Total Expenses</b>             | <b>\$ 2,883,420</b> | <b>\$ 2,913,825</b> | <b>\$ 2,815,400</b> | <b>\$ 2,778,300</b> | <b>-1%</b>  |

|                                   |                   |                   |                   |                   |            |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|------------|
| <b>Utility Billing</b>            |                   |                   |                   |                   |            |
| Personnel                         |                   |                   |                   |                   |            |
| Salaries                          | 257,869           | 246,176           | 259,400           | 276,300           | 7%         |
| Benefits                          | 113,914           | 118,881           | 131,600           | 137,900           | 5%         |
| Operating                         | 194,738           | 198,986           | 254,100           | 264,100           | 4%         |
| Capital                           | -                 | -                 | -                 | -                 | N/A        |
| Other                             | 1,982             | 295               | 2,500             | 302,500           | 12000%     |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 568,503</b> | <b>\$ 564,338</b> | <b>\$ 647,600</b> | <b>\$ 980,800</b> | <b>51%</b> |
| Depreciation                      | 1,144             | 1,144             | -                 | -                 | N/A        |
| Elim. Of Principal Pymts.         | -                 | -                 | -                 | -                 | N/A        |
| Elimination of Capital            | -                 | -                 | -                 | -                 | N/A        |
| <b>Total Expenses</b>             | <b>\$ 569,647</b> | <b>\$ 565,482</b> | <b>\$ 647,600</b> | <b>\$ 980,800</b> | <b>51%</b> |

|                                |                     |                     |                     |                     |            |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|------------|
| <b>TOTAL DIVISION EXPENSES</b> | <b>\$ 7,188,554</b> | <b>\$ 7,236,632</b> | <b>\$ 8,226,300</b> | <b>\$ 8,119,100</b> | <b>-1%</b> |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|------------|

| <b>FUNDING SOURCES</b>        |                     |                     |                     |                     |             |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
|                               | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
| Water/Wastewater Fund         | 7,188,554           | 7,236,632           | 8,226,300           | 8,119,100           | -1%         |
| <b>TOTAL DIVISION FUNDING</b> | <b>\$ 7,188,554</b> | <b>\$ 7,236,632</b> | <b>\$ 8,226,300</b> | <b>\$ 8,119,100</b> | <b>-1%</b>  |

| <b>PERFORMANCE MEASURES</b>                            |                   |                   |                   |                      |                   |
|--------------------------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
|                                                        | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
| Water produced by treatment plant – (mgd)              | 3.7               | 3.5               | 3.8               | 4                    | 4                 |
| Raw Water Augmentation of Reclaim System – (mg)        | 12.2              | up to 60.0        | 6.7               | up to 60.0           | up to 60.0        |
| Monthly distribution bacteriological samples collected | 636               | 636               | 636               | 636                  | 636               |
| Precautionary Boilwater Notices                        | 26                | 10                | 10                | 10                   | 10                |
| Well Clearance Bacteriological Samples collected       | 20                | 5                 | 5                 | 5                    | 5                 |
| Inspect 100% of the Potable and Reclaimed Backflows    | 100%              | 100%              | 100%              | 100%                 | 100%              |
| Test 100% of the Large Meters                          | 100%              | 100%              | 100%              | 100%                 | 100%              |



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## WASTEWATER DIVISION

### Budget Highlights, Service Changes and Proposed Efficiencies

Within the Wastewater Division, electricity, chemicals, and operating expenses are projected to remain flat in FY 2020. The Water/Wastewater Master Plan is moving forward. On the Wastewater side of the Master Plan, a number of large CIP projects will be designed and constructed over the next couple of years. To fund these projects, a second SRF loan, this time for Wastewater may be requested, specifically because of the prevailing favorable SRF interest rates.

Additionally, The Florida Division of Emergency Management, through the Federal Emergency Management Agency (FEMA), has prioritized Lift Station #32 for a Tier 1 grant through the Hazard Mitigation Grant Program. Lift Station #20 was also prioritized for a possible Tier 2 grant funding project. Design has been initiated for both of these Lift Station projects.

A rate sufficiency analysis will be undertaken during the summer of 2019. FY2020 is the fifth year of a five year indexed rate (4.75%) program.



*Pictured above - City of Dunedin owned Vector Truck*



*Wastewater Treatment Plant*

| <b>DIVISION PERSONNEL SUMMARY</b> |                           |                           |                           |                             |                       |
|-----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|-----------------------|
|                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>FTE<br/>CHANGE</b> |
| Wastewater Administration         | 1.33                      | 1.33                      | 1.33                      | 1.33                        | 0.00                  |
| WW Treatment                      | 18.00                     | 18.00                     | 18.00                     | 18.00                       | 0.00                  |
| WW Collection                     | 16.00                     | 16.00                     | 16.00                     | 16.00                       | 0.00                  |
| <b>Total FTEs</b>                 | <b>35.33</b>              | <b>35.33</b>              | <b>35.33</b>              | <b>35.33</b>                | <b>0.00</b>           |

**Major Operating (\$25,000 or more)**

|                                              |            |                       |
|----------------------------------------------|------------|-----------------------|
| Admin Fee                                    | \$ 823,700 | Water/Wastewater Fund |
| AMS Biosolids Hauling Contract               | \$ 405,000 | Water/Wastewater Fund |
| WWTP Process & Facility Equipment            | \$ 370,000 | Water/Wastewater Fund |
| Curlew Reclaimed Tank Painting               | \$ 350,000 | Water/Wastewater Fund |
| Sodium Aluminate                             | \$ 123,100 | Water/Wastewater Fund |
| Methanol                                     | \$ 121,300 | Water/Wastewater Fund |
| Manhole Repair                               | \$ 100,000 | Water/Wastewater Fund |
| Additional I&I Technology Repair             | \$ 100,000 | Water/Wastewater Fund |
| Sodium Bisulfite                             | \$ 67,500  | Water/Wastewater Fund |
| Sewer Line R & M                             | \$ 60,000  | Water/Wastewater Fund |
| Collections Equipment & MH Lining Equipment  | \$ 60,000  | Water/Wastewater Fund |
| Chlorine                                     | \$ 59,800  | Water/Wastewater Fund |
| Advanced Environmental Labs                  | \$ 46,500  | Water/Wastewater Fund |
| Lift Station R & R                           | \$ 45,000  | Water/Wastewater Fund |
| General Repair/Maintenance                   | \$ 35,650  | Water/Wastewater Fund |
| R & M of 11 Bldgs. WWTP/Reclaim Tanks        | \$ 30,300  | Water/Wastewater Fund |
| Maint. Of All 12 Reuse Pumps Supply Flow/PSI | \$ 30,000  | Water/Wastewater Fund |

**Major Capital (\$25,000 or more)**

|                                      |              |                       |
|--------------------------------------|--------------|-----------------------|
| WWTP Electrical Upgrade              | \$ 6,500,000 | Water/Wastewater Fund |
| Lofty Pines Septic to Sewer          | \$ 850,000   | Water/Wastewater Fund |
| Lift Station Force Main Replacements | \$ 600,000   | Water/Wastewater Fund |
| LS #20 Repair & Replacement          | \$ 400,000   | Water/Wastewater Fund |
| Pipe Lining Project                  | \$ 400,000   | Water/Wastewater Fund |
| Friendly Lane Water & Sewer Upgrade  | \$ 150,000   | Water/Wastewater Fund |
| LS #32 Repair & Replacement          | \$ 150,000   | Water/Wastewater Fund |
| Reclaimed Water Distrib Master Plan  | \$ 100,000   | Water/Wastewater Fund |
| Outfall Piping Repair                | \$ 100,000   | Water/Wastewater Fund |
| Lift Station Evaluation              | \$ 100,000   | Water/Wastewater Fund |
| Facility 8 Noise Filter              | \$ 50,000    | Water/Wastewater Fund |

**Major Other (\$25,000 or more)**

|                                          |           |                       |
|------------------------------------------|-----------|-----------------------|
| Transfer for IT Fund for ERP Phase 5 & 6 | \$ 72,600 | Water/Wastewater Fund |
|------------------------------------------|-----------|-----------------------|

**DIVISION EXPENDITURE SUMMARY BY COST CENTER**

|                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
| <b>Administration</b>             |                           |                           |                           |                             |                     |
| Personnel                         |                           |                           |                           |                             |                     |
| Salaries                          | 79,191                    | 79,618                    | 81,300                    | 81,200                      | 0%                  |
| Benefits                          | 25,610                    | 26,680                    | 28,000                    | 28,400                      | 1%                  |
| Operating                         | 1,168,533                 | 1,064,011                 | 1,113,600                 | 1,152,500                   | 3%                  |
| Capital                           | -                         | -                         | -                         | -                           | N/A                 |
| Other                             | 1,511,934                 | 1,438,082                 | 1,454,900                 | 1,527,700                   | 5%                  |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 2,785,268</b>       | <b>\$ 2,608,391</b>       | <b>\$ 2,677,800</b>       | <b>\$ 2,789,800</b>         | <b>4%</b>           |
| Depreciation                      | 2,521                     | 5,121                     | 2,600                     | 4,500                       | 73%                 |
| Elim. Of Principal Pymts.         | (942,439)                 | (970,158)                 | (1,007,200)               | (1,048,700)                 | 4%                  |
| Elimination of Capital            | -                         | -                         | -                         | -                           | N/A                 |
| <b>Total Expenses</b>             | <b>\$ 1,845,350</b>       | <b>\$ 1,643,354</b>       | <b>\$ 1,673,200</b>       | <b>\$ 1,745,600</b>         | <b>4%</b>           |
| <b>WW Treatment</b>               |                           |                           |                           |                             |                     |
| Personnel                         |                           |                           |                           |                             |                     |
| Salaries                          | 920,830                   | 933,667                   | 982,700                   | 1,007,900                   | 3%                  |
| Benefits                          | 342,941                   | 357,048                   | 381,800                   | 395,000                     | 3%                  |
| Operating                         | 2,080,410                 | 1,935,791                 | 2,063,000                 | 2,391,200                   | 16%                 |
| Capital                           | 3,201,079                 | 1,114,461                 | 660,000                   | 6,750,000                   | 923%                |
| Other                             | -                         | -                         | -                         | -                           | N/A                 |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 6,545,260</b>       | <b>\$ 4,340,967</b>       | <b>\$ 4,087,500</b>       | <b>\$ 10,544,100</b>        | <b>158%</b>         |
| Depreciation                      | 897,992                   | 957,385                   | 910,300                   | 861,100                     | -5%                 |
| Elim. Of Principal Pymts.         | -                         | -                         | -                         | -                           | N/A                 |
| Elimination of Capital            | (3,201,079)               | (1,114,461)               | (660,000)                 | (6,750,000)                 | 923%                |
| <b>Total Expenses</b>             | <b>\$ 4,242,173</b>       | <b>\$ 4,183,891</b>       | <b>\$ 4,337,800</b>       | <b>\$ 4,655,200</b>         | <b>7%</b>           |
| <b>WW Collections</b>             |                           |                           |                           |                             |                     |
| Personnel                         |                           |                           |                           |                             |                     |
| Salaries                          | 672,020                   | 682,139                   | 796,500                   | 821,100                     | 3%                  |
| Benefits                          | 252,243                   | 283,389                   | 322,700                   | 344,700                     | 7%                  |
| Operating                         | 804,112                   | 788,528                   | 705,600                   | 809,000                     | 15%                 |
| Capital                           | 581,286                   | 61,054                    | 695,000                   | 2,650,000                   | 281%                |
| Other                             | -                         | -                         | -                         | -                           | N/A                 |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 2,309,661</b>       | <b>\$ 1,815,110</b>       | <b>\$ 2,519,800</b>       | <b>\$ 4,624,800</b>         | <b>84%</b>          |
| Depreciation                      | 801,254                   | 812,141                   | 816,700                   | 793,500                     | -3%                 |
| Elim. Of Principal Pymts.         | -                         | -                         | -                         | -                           | N/A                 |
| Elimination of Capital            | (581,286)                 | (61,054)                  | (695,000)                 | (2,650,000)                 | 281%                |
| <b>Total Expenses</b>             | <b>\$ 2,529,629</b>       | <b>\$ 2,566,197</b>       | <b>\$ 2,641,500</b>       | <b>\$ 2,768,300</b>         | <b>5%</b>           |
| <b>TOTAL DIVISION EXPENSES</b>    | <b>\$ 8,617,152</b>       | <b>\$ 8,393,442</b>       | <b>\$ 8,652,500</b>       | <b>\$ 9,169,100</b>         | <b>6%</b>           |



| <b>FUNDING SOURCES</b>        |                           |                           |                           |                             |                     |
|-------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
|                               | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
| Water/Wastewater Fund         | 8,617,152                 | 8,393,442                 | 8,652,500                 | 9,169,100                   | 6%                  |
| <b>TOTAL DIVISION FUNDING</b> | <b>\$ 8,617,152</b>       | <b>\$ 8,393,442</b>       | <b>\$ 8,652,500</b>       | <b>\$ 9,169,100</b>         | <b>6%</b>           |

| <b>PERFORMANCE MEASURES</b>      |                           |                           |                           |                              |                           |
|----------------------------------|---------------------------|---------------------------|---------------------------|------------------------------|---------------------------|
|                                  | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>ESTIMATED<br/>FY 2019</b> | <b>BUDGET<br/>FY 2020</b> |
| Televiser 10% of the Sewer Lines | 25,465                    | 50,000                    | 40,000*                   | 50,000                       | 50,000                    |
| Clean 20% of the Sewer Lines     | 107,212                   | 100,000                   | 100,000                   | 100,000                      | 100,000                   |

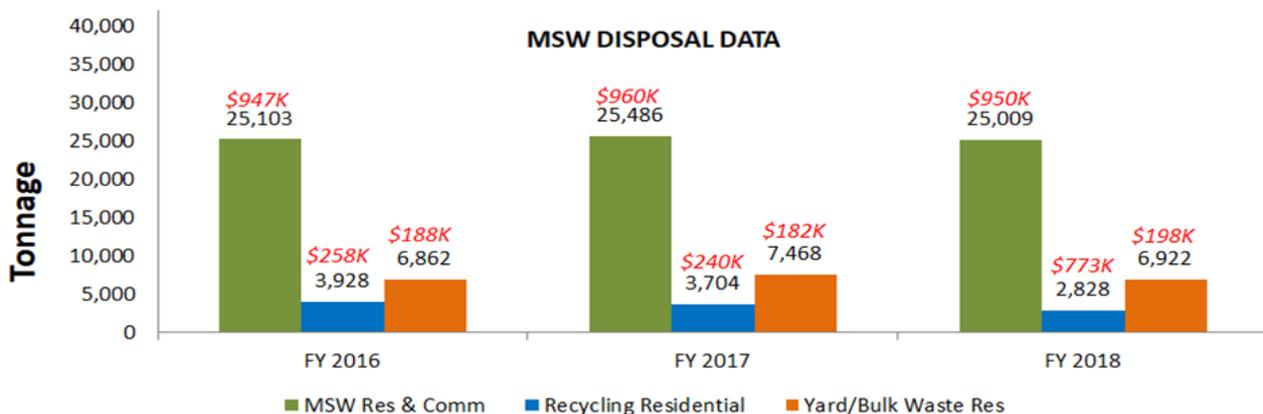
\* The TV truck has been out of service several times this year

## SOLID WASTE DIVISION

### Budget Highlights, Service Changes and Proposed Efficiencies

No major changes in operations or personnel are planned for FY 2020. Solid Waste's disposal fees account for approximately 23% of FY 2020 expenditures. Disposal and Recycling program expenditures are projected to increase in the Solid Waste Fund because tipping fees at the Pinellas County Solid Waste facility will increase 6% per year for the next three years, constituting the first tipping fee increase in more than 30 years. Efficient Trash & Recycling systems protect public health and the environment and need to be supported by sustainable funding structures. The Division continues to modify collection methods and routing in its unincorporated county service areas to identify efficiencies through improving time-on-route, miles driven, number of containers serviced per hour and load transport volumes. The Division continues to reset its recycling program by intensifying its outreach campaign emphasizing the importance of generating a higher quality recyclable (commodity) and reducing contamination. Staff is working on a lot of public education programs and tactics emphasizing the message to recycle right & reduce contamination.

And staff also continues to work the Pinellas County Solid Waste Administration for assistance such as a north county transfer station & centralized recycling facility for all Pinellas County users.



| <b>DIVISION PERSONNEL SUMMARY</b> |                   |                   |                   |                     |               |
|-----------------------------------|-------------------|-------------------|-------------------|---------------------|---------------|
|                                   | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | FTE<br>CHANGE |
| Administration                    | 6.00              | 6.00              | 6.00              | 6.00                | 0.00          |
| Residential                       | 10.00             | 10.00             | 10.00             | 10.00               | 0.00          |
| Commercial                        | 5.00              | 5.00              | 5.00              | 5.00                | 0.00          |
| <b>Total FTEs</b>                 | <b>21.00</b>      | <b>21.00</b>      | <b>21.00</b>      | <b>21.00</b>        | <b>0.00</b>   |

### Major Operating (\$25,000 or more)

|                                              |            |                  |
|----------------------------------------------|------------|------------------|
| Contractual Services                         | \$ 791,100 | Solid Waste Fund |
| Residential Refuse Disposal @ PCSW & Angelos | \$ 660,400 | Solid Waste Fund |
| Commercial Refuse Disposal @ PCSW & Angelos  | \$ 614,800 | Solid Waste Fund |
| Admin Fee                                    | \$ 475,900 | Solid Waste Fund |
| UB Allocation                                | \$ 87,400  | Solid Waste Fund |
| Contractual Staffing                         | \$ 69,000  | Solid Waste Fund |
| Automated Carts                              | \$ 25,000  | Solid Waste Fund |

**Major Capital (\$25,000 or more)**

Fleet Replacements \$ 489,000

**Major Other (25,000 or more)**

Ser 2016 Capital Vehicle Lease \$ 145,600

Ser 2019 Capital Vehicle Lease \$ 42,800

| <b>DIVISION EXPENDITURE SUMMARY BY COST CENTER</b> |                     |                     |                     |                     |               |
|----------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------|
|                                                    | <b>ACTUAL</b>       | <b>ACTUAL</b>       | <b>BUDGET</b>       | <b>PROPOSED</b>     | <b>%</b>      |
|                                                    | <b>FY 2017</b>      | <b>FY 2018</b>      | <b>FY 2019</b>      | <b>FY 2020</b>      | <b>CHANGE</b> |
| <b>Administration</b>                              |                     |                     |                     |                     |               |
| Personnel                                          |                     |                     |                     |                     |               |
| Salaries                                           | 329,906             | 329,942             | 330,400             | 339,800             | 3%            |
| Benefits                                           | 141,087             | 147,999             | 161,100             | 168,400             | 5%            |
| Operating                                          | 879,483             | 1,445,387           | 1,398,400           | 1,478,200           | 6%            |
| Capital                                            | 20,404              | -                   | -                   | -                   | N/A           |
| Other                                              | 292,524             | 275,656             | 277,400             | 343,800             | 24%           |
| <b>Expense Cash Flow Subtotal</b>                  | <b>\$ 1,663,404</b> | <b>\$ 2,198,984</b> | <b>\$ 2,167,300</b> | <b>\$ 2,330,200</b> | <b>8%</b>     |
| Depreciation                                       | 8,308               | 8,473               | 6,800               | 6,200               | -9%           |
| Elim. Of Principal Pymts.                          | (134,430)           | (136,594)           | (138,800)           | (179,300)           | 29%           |
| Elimination of Capital                             | (20,404)            | -                   | -                   | -                   | N/A           |
| <b>Total Expenses</b>                              | <b>\$ 1,516,878</b> | <b>\$ 2,070,863</b> | <b>\$ 2,035,300</b> | <b>\$ 2,157,100</b> | <b>6%</b>     |
| <b>Residential Collections</b>                     |                     |                     |                     |                     |               |
| Personnel                                          |                     |                     |                     |                     |               |
| Salaries                                           | 437,831             | 434,408             | 469,600             | 479,900             | 2%            |
| Benefits                                           | 195,898             | 195,377             | 215,500             | 231,300             | 7%            |
| Operating                                          | 1,401,444           | 2,494,978           | 1,357,000           | 1,402,800           | 3%            |
| Capital                                            | 842,145             | -                   | -                   | 489,000             | N/A           |
| Other                                              | -                   | -                   | -                   | -                   | N/A           |
| <b>Expense Cash Flow Subtotal</b>                  | <b>\$ 2,877,318</b> | <b>\$ 3,124,763</b> | <b>\$ 2,042,100</b> | <b>\$ 2,603,000</b> | <b>27%</b>    |
| Depreciation                                       | 103,478             | 153,859             | 137,900             | 135,600             | -2%           |
| Elim. Of Principal Pymts.                          | -                   | -                   | -                   | -                   | N/A           |
| Elimination of Capital                             | (842,145)           | -                   | -                   | (489,000)           | N/A           |
| <b>Total Expenses</b>                              | <b>\$ 2,138,651</b> | <b>\$ 3,278,622</b> | <b>\$ 2,180,000</b> | <b>\$ 2,249,600</b> | <b>3%</b>     |

|  | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | %<br>CHANGE |
|--|-------------------|-------------------|-------------------|---------------------|-------------|
|--|-------------------|-------------------|-------------------|---------------------|-------------|

**Commercial Collections**

|                                       |                     |                     |                     |                     |           |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|-----------|
| Personnel                             |                     |                     |                     |                     |           |
| Salaries                              | 185,285             | 199,805             | 219,500             | 203,600             | -7%       |
| Benefits                              | 83,902              | 83,338              | 100,200             | 104,700             | 4%        |
| Operating                             | 927,152             | 937,821             | 945,800             | 1,006,400           | 6%        |
| Capital                               | 293,017             | 320,183             | 15,000              | 15,000              | 0%        |
| Other                                 | -                   | -                   | -                   | -                   | N/A       |
| <b>Expense Cash Flow Subtotal</b>     | <b>\$ 1,489,356</b> | <b>\$ 1,541,147</b> | <b>\$ 1,280,500</b> | <b>\$ 1,329,700</b> | <b>4%</b> |
| Depreciation                          | 165,728             | 197,353             | 148,200             | 189,900             | 28%       |
| Elim. Of Principal Pymts.             | -                   | -                   | -                   | -                   | N/A       |
| Elimination of Elimination of Capital | (293,017)           | (320,183)           | (15,000)            | (15,000)            | 0%        |
| <b>Total Expenses</b>                 | <b>\$ 1,362,067</b> | <b>\$ 1,418,317</b> | <b>\$ 1,413,700</b> | <b>\$ 1,504,600</b> | <b>6%</b> |
| <b>TOTAL DIVISION EXPENSES</b>        | <b>\$ 5,017,596</b> | <b>\$ 6,767,802</b> | <b>\$ 5,629,000</b> | <b>\$ 5,911,300</b> | <b>5%</b> |

**FUNDING SOURCES**

|                               | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| Solid Waste Fund              | 5,017,596           | 6,767,802           | 5,629,000           | 5,911,300           | 5%          |
| <b>TOTAL DIVISION FUNDING</b> | <b>\$ 5,017,596</b> | <b>\$ 6,767,802</b> | <b>\$ 5,629,000</b> | <b>\$ 5,911,300</b> | <b>5%</b>   |

**PERFORMANCE MEASURES**

|                                   | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
|-----------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| Customers serviced                | 14,610            | 14,700            | 14,700            | 14,850               | 14,850            |
| Refuse/Recycling collected (tons) | 38,208            | 37,800            | 37,800            | 37,850               | 37,850            |



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## FLEET SERVICES DIVISION

### Division Mission Statement

To provide City departments with vehicles and other pieces of fleet equipment that are safe, efficient, reliable, and suitable for their mission requirements at the lowest possible cost.

Fleet Services Division is an internal department that provides vehicle and equipment-related services to Dunedin City department. These services include fleet acquisition and disposal, preventative maintenance, repairs, wrecker service, fabrication services, and an automated fuel dispensing site. Fleet Services has 9 employees working out of a single facility centrally located to best serve its customers. The City's fleet consists of over 300 pieces of rolling stock, ranging from trailer mounted equipment to commercial refuse trucks, heavy construction equipment, light trucks, and fire apparatus. The fleet is valued at approximately \$15 million. Fleet serves the residents of the City by partnering with the departments and agencies that provide direct and indirect services in all areas of the City government. Fleet's staff responds directly to its customers, the customers' needs determine output and productivity. With an average age of our fleet at 8.75 years, the City is experiencing ever increasing mechanical failures due to the condition of the fleet.

### Budget Highlights, Service Changes and Proposed Efficiencies

Within the Fleet Services Division, operating expenses are projected to remain flat in FY 2020.



#### DIVISION PERSONNEL SUMMARY

|                   | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | FTE<br>CHANGE |
|-------------------|-------------------|-------------------|-------------------|---------------------|---------------|
| Fleet Services    | 9.00              | 9.00              | 9.00              | 9.00                | 0.00          |
| <b>Total FTEs</b> | <b>9.00</b>       | <b>9.00</b>       | <b>9.00</b>       | <b>9.00</b>         | <b>0.00</b>   |

**Major Operating (\$25,000 or more)**

|                                    |            |            |
|------------------------------------|------------|------------|
| Vehicle Parts & Outsourced Repairs | \$ 475,000 | Fleet Fund |
| Diesel                             | \$ 302,500 | Fleet Fund |
| Gasoline                           | \$ 175,000 | Fleet Fund |
| R & M Service                      | \$ 68,000  | Fleet Fund |
| Parts & Supplies                   | \$ 60,000  | Fleet Fund |

**Major Capital (\$25,000 or more)**

|                            |              |            |
|----------------------------|--------------|------------|
| Fleet Program Replacements | \$ 1,135,500 | Fleet Fund |
| Security Camera Upgrade    | \$ 35,000    | Fleet Fund |
| Heavy Truck Tire Machine   | \$ 30,000    | Fleet Fund |

**Major Other (\$25,000 or more)**

|                |            |            |
|----------------|------------|------------|
| Capital Leases | \$ 131,000 | Fleet Fund |
|----------------|------------|------------|

**DIVISION EXPENDITURE SUMMARY**

|                                   | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>Fleet</b>                      |                     |                     |                     |                     |             |
| Personnel                         |                     |                     |                     |                     |             |
| Salaries                          | 446,289             | 466,490             | 464,000             | 476,800             | 3%          |
| Benefits                          | 159,588             | 185,919             | 191,500             | 198,700             | 4%          |
| Operating                         | 979,881             | 1,080,872           | 1,197,300           | 1,245,200           | 4%          |
| Capital                           | 530,055             | 1,586,425           | 274,300             | 1,200,500           | 338%        |
| Other                             | 129,520             | 129,497             | 131,100             | 131,000             | 0%          |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 2,245,333</b> | <b>\$ 3,449,203</b> | <b>\$ 2,258,200</b> | <b>\$ 3,252,200</b> | <b>44%</b>  |
| Depreciation                      | 982,761             | 927,899             | 640,100             | 732,900             | 14%         |
| Elim. Of Principal Pymts.         | (120,927)           | (122,874)           | (124,900)           | (126,900)           | 2%          |
| Elimination of Capital            | (530,055)           | (1,586,425)         | (274,300)           | (1,200,500)         | 338%        |
| <b>Total Expenses</b>             | <b>\$ 2,577,112</b> | <b>\$ 2,667,803</b> | <b>\$ 2,499,100</b> | <b>\$ 2,657,700</b> | <b>6%</b>   |
| <b>TOTAL DIVISION EXPENSES</b>    | <b>\$ 2,577,112</b> | <b>\$ 2,667,803</b> | <b>\$ 2,499,100</b> | <b>\$ 2,657,700</b> | <b>6%</b>   |

**FUNDING SOURCES**

|                               | ACTUAL<br>FY 2017   | ACTUAL<br>FY 2018   | BUDGET<br>FY 2019   | PROPOSED<br>FY 2020 | %<br>CHANGE |
|-------------------------------|---------------------|---------------------|---------------------|---------------------|-------------|
| Fleet Fund                    | 2,577,112           | 2,667,803           | 2,499,100           | 2,657,700           | 6%          |
| <b>TOTAL DIVISION FUNDING</b> | <b>\$ 2,577,112</b> | <b>\$ 2,667,803</b> | <b>\$ 2,499,100</b> | <b>\$ 2,657,700</b> | <b>6%</b>   |

**PERFORMANCE MEASURES**

|                   | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
|-------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
| Job Orders Closed | 3,000             | 3,600             | 3,050             | 3,100                | 3,100             |
| Billable Hours    | 9,000             | 9,500             | 9,300             | 9,300                | 9,300             |

**PUBLIC SERVICES DIVISION**

**Budget Highlights, Service Changes and Proposed Efficiencies**

**The Facilities Maintenance program** has continued to identify opportunities for outsourcing, but level of service must be balanced with cost-savings. Current privatized services in FY 2020 include custodial, fire/security alarm testing and monitoring, elevator inspections and repairs, fire extinguisher inspections and replacements, fire sprinkler inspections and repairs, exhaust hood inspections and maintenance, pest control services, and generator inspection and maintenance.

**The Streets and Traffic Services program** reviews options in reduction of services or the privatization of services each fiscal year. In reviewing other municipal contracts for services such as concrete services, tree trimming, and asphalt repair, the City does not believe it will realize savings without a dramatic reduction in the level of service currently provided. For this reason, outsourcing these services is not recommended. In FY 2020, contractual sidewalk replacement will be pursued in an effort to accelerate critical replacements.

**The Stormwater program** conjunction with Engineering staff will be working with our selected consultant on the updated Master Drainage Plan. The stormwater permit and maintenance program continues to remain compliant with its Federal stormwater discharge permit and the maintenance requirements.



*Stormwater Outfall Construction*

| <b>DIVISION PERSONNEL SUMMARY</b> |                           |                           |                           |                           |                       |  |
|-----------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------|--|
|                                   | <b>ACTUAL<br/>FY 2016</b> | <b>ACTUAL<br/>FY 2017</b> | <b>BUDGET<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>FTE<br/>CHANGE</b> |  |
| Facilities Management             | 10.68                     | 10.68                     | 11.68                     | 11.68                     | 0.00                  |  |
| Streets                           | 8.66                      | 8.66                      | 9.66                      | 10.36                     | 0.70                  |  |
| Stormwater                        | 13.66                     | 13.66                     | 14.66                     | 14.66                     | 0.00                  |  |
| <b>Total FTEs</b>                 | <b>33.00</b>              | <b>33.00</b>              | <b>36.00</b>              | <b>36.70</b>              | <b>0.70</b>           |  |

**Major Operating (\$25,000 or more)**

|                                                  |            |                           |
|--------------------------------------------------|------------|---------------------------|
| Custodial Contract                               | \$ 425,000 | Facility Maintenance Fund |
| Citywide Facility R & M                          | \$ 210,000 | Facility Maintenance Fund |
| HVAC Repairs                                     | \$ 40,000  | Facility Maintenance Fund |
| Roof Repairs                                     | \$ 25,000  | Facility Maintenance Fund |
| Pinellas County Traffic Signal Maintenance Agrmt | \$ 50,000  | General Fund              |
| Sidewalk Program Maintenance                     | \$ 55,000  | County Gas Tax Fund       |
| Signage Replacement                              | \$ 45,000  | County Gas Tax Fund       |
| Annual Bridge Inspections & Repairs              | \$ 36,000  | County Gas Tax Fund       |
| Road Repair Materials                            | \$ 30,000  | County Gas Tax Fund       |
| Gabion R & R Program                             | \$ 700,000 | Stormwater Fund           |
| Stormwater Pipe Lining                           | \$ 425,000 | Stormwater Fund           |
| Storm System Upgrade & Maintenance               | \$ 400,000 | Stormwater Fund           |
| Admin Fee                                        | \$ 324,800 | Stormwater Fund           |
| Surface Water Quality TMDL Response/Sampling     | \$ 96,100  | Stormwater Fund           |
| UB Allocation                                    | \$ 59,300  | Stormwater Fund           |
| Underdrain Repairs                               | \$ 45,000  | Stormwater Fund           |
| Mangrove Trimming                                | \$ 43,800  | Stormwater Fund           |
| Pinellas County Ambient Water Quality Testing    | \$ 31,000  | Stormwater Fund           |
| NPDES Permit Required Sediment Disposal Testing  | \$ 30,000  | Stormwater Fund           |
| Contractual Engineering                          | \$ 30,000  | Stormwater Fund           |

**Major Capital (\$25,000 or more)**

|                                                |            |                           |
|------------------------------------------------|------------|---------------------------|
| Pavement Mgmt Program                          | \$ 310,000 | County Gas Tax Fund       |
| Pavement Mgmt Program                          | \$ 690,000 | Penny Fund                |
| St. Catherine Soil Roadway Stabilization       | \$ 50,000  | Penny Fund                |
| Pedestrian Safety Improvements on Edgewater Dr | \$ 70,000  | Impact Fee Fund           |
| Cedarwood/Lyndhurst CMP Replacement            | \$ 375,000 | Stormwater Fund           |
| Armor Drive & Mangrum Water Main Replacement   | \$ 250,000 | Stormwater Fund           |
| Brady Box Culvert                              | \$ 240,000 | Stormwater Fund           |
| Patricia/Beltrees Treatment                    | \$ 75,000  | Stormwater Fund           |
| Interior Aerial Lift                           | \$ 25,000  | Facility Maintenance Fund |

**Major Other (\$25,000 or more)**

|                                            |            |                 |
|--------------------------------------------|------------|-----------------|
| Debt Service on Series 2012 Debt           | \$ 424,700 | Stormwater Fund |
| Debt Service on Series 2014 Debt           | \$ 342,500 | Stormwater Fund |
| Debt Service on 2013 Water/Wastewater Debt | \$ 119,800 | Stormwater Fund |

**DIVISION EXPENDITURE SUMMARY**

|                                   | <b>ACTUAL<br/>FY 2017</b> | <b>ACTUAL<br/>FY 2018</b> | <b>BUDGET<br/>FY 2019</b> | <b>PROPOSED<br/>FY 2020</b> | <b>%<br/>CHANGE</b> |
|-----------------------------------|---------------------------|---------------------------|---------------------------|-----------------------------|---------------------|
| <b>Facilities Management</b>      |                           |                           |                           |                             |                     |
| Personnel                         |                           |                           |                           |                             |                     |
| Salaries                          | 464,285                   | 449,149                   | 572,300                   | 576,600                     | 1%                  |
| Benefits                          | 171,172                   | 184,068                   | 223,600                   | 226,900                     | 1%                  |
| Operating                         | 747,812                   | 817,741                   | 987,500                   | 1,019,900                   | 3%                  |
| Capital                           | 11,803                    | 10,401                    | 8,000                     | 25,000                      | 213%                |
| Other                             | -                         | -                         | -                         | -                           | N/A                 |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 1,395,072</b>       | <b>\$ 1,461,359</b>       | <b>\$ 1,791,400</b>       | <b>\$ 1,848,400</b>         | <b>3%</b>           |
| Depreciation                      | 30,793                    | 31,623                    | 30,100                    | 35,200                      | 17%                 |
| Elim. Of Principal Pymts.         | -                         | -                         | -                         | -                           | N/A                 |
| Elimination of Capital            | (11,803)                  | (10,401)                  | (8,000)                   | (25,000)                    | 213%                |
| <b>Total Expenses</b>             | <b>\$ 1,414,062</b>       | <b>\$ 1,482,581</b>       | <b>\$ 1,813,500</b>       | <b>\$ 1,858,600</b>         | <b>2%</b>           |
| <b>Streets</b>                    |                           |                           |                           |                             |                     |
| Personnel                         |                           |                           |                           |                             |                     |
| Salaries                          | 396,853                   | 371,496                   | 424,200                   | 479,200                     | 13%                 |
| Benefits                          | 166,299                   | 175,795                   | 216,100                   | 236,300                     | 9%                  |
| Operating                         | 1,197,635                 | 1,606,134                 | 1,240,300                 | 1,296,100                   | 4%                  |
| Capital                           | 420,129                   | 306,556                   | 1,081,000                 | 1,141,000                   | 6%                  |
| Other                             | -                         | -                         | -                         | -                           | N/A                 |
| <b>Total Expenses</b>             | <b>\$ 2,180,916</b>       | <b>\$ 2,459,981</b>       | <b>\$ 2,961,600</b>       | <b>\$ 3,152,600</b>         | <b>6%</b>           |
| <b>Stormwater</b>                 |                           |                           |                           |                             |                     |
| Personnel                         |                           |                           |                           |                             |                     |
| Salaries                          | 564,960                   | 566,297                   | 615,800                   | 644,200                     | 5%                  |
| Benefits                          | 240,039                   | 273,421                   | 329,300                   | 340,900                     | 4%                  |
| Operating                         | 1,153,338                 | 1,260,296                 | 1,785,200                 | 2,746,100                   | 54%                 |
| Capital                           | 3,909,515                 | 283,855                   | 223,000                   | 983,000                     | 341%                |
| Other                             | 739,398                   | 872,511                   | 887,400                   | 1,378,100                   | 55%                 |
| <b>Expense Cash Flow Subtotal</b> | <b>\$ 6,607,250</b>       | <b>\$ 3,256,380</b>       | <b>\$ 3,840,700</b>       | <b>\$ 6,092,300</b>         | <b>59%</b>          |
| Depreciation                      | 1,380,134                 | 1,545,973                 | 1,526,600                 | 1,547,300                   | 1%                  |
| Elim. Of Principal Pymts.         | (448,561)                 | (457,842)                 | (473,200)                 | (489,300)                   | 3%                  |
| Elimination of Capital            | (3,909,515)               | (283,855)                 | (223,000)                 | (983,000)                   | 341%                |
| <b>Total Expenses</b>             | <b>\$ 3,629,308</b>       | <b>\$ 4,060,656</b>       | <b>\$ 4,671,100</b>       | <b>\$ 6,167,300</b>         | <b>32%</b>          |
| <b>TOTAL DIVISION EXPENSES</b>    | <b>\$ 7,224,286</b>       | <b>\$ 8,003,218</b>       | <b>\$ 9,446,200</b>       | <b>\$ 11,178,500</b>        | <b>18%</b>          |

| FUNDING SOURCES                          |                   |                   |                   |                     |             |
|------------------------------------------|-------------------|-------------------|-------------------|---------------------|-------------|
|                                          | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | PROPOSED<br>FY 2020 | %<br>CHANGE |
| <b>General Fund</b>                      |                   |                   |                   |                     |             |
| City Funds                               | 1,635,872         | 1,613,615         | 1,734,300         | 1,851,600           | 7%          |
| <b>Total General Fund</b>                | <b>1,635,872</b>  | <b>1,613,615</b>  | <b>1,734,300</b>  | <b>1,851,600</b>    | <b>7%</b>   |
| <b>County Gas Tax Fund</b>               |                   |                   |                   |                     |             |
| Intergovernmental                        | 290,334           | 830,256           | 497,300           | 491,000             | -1%         |
| <b>Total County Gas Tax Fund</b>         | <b>290,334</b>    | <b>830,256</b>    | <b>497,300</b>    | <b>491,000</b>      | <b>-1%</b>  |
| <b>Penny Fund</b>                        |                   |                   |                   |                     |             |
| Intergovernmental                        | 191,315           | 5,210             | 690,000           | 740,000             | 7%          |
| <b>Total Penny Fund</b>                  | <b>191,315</b>    | <b>5,210</b>      | <b>690,000</b>    | <b>740,000</b>      | <b>7%</b>   |
| <b>Impact Fee Fund</b>                   |                   |                   |                   |                     |             |
| Multimodal Impact Fees                   | 101,300           | 10,900            | 40,000            | 70,000              | 75%         |
| <b>Total Impact Fee Fund</b>             | <b>101,300</b>    | <b>10,900</b>     | <b>40,000</b>     | <b>70,000</b>       | <b>75%</b>  |
| <b>Stormwater Fund</b>                   |                   |                   |                   |                     |             |
| Charges for Service                      | 3,629,308         | 4,060,656         | 4,671,100         | 6,167,300           | 32%         |
| <b>Total Stormwater Fund</b>             | <b>3,629,308</b>  | <b>4,060,656</b>  | <b>4,671,100</b>  | <b>6,167,300</b>    | <b>32%</b>  |
| <b>Facilities Maintenance Fund</b>       |                   |                   |                   |                     |             |
| Internal Service Fees                    | 1,414,062         | 1,482,581         | 1,813,500         | 1,858,600           | 2%          |
| <b>Total Facilities Maintenance Fund</b> | <b>1,414,062</b>  | <b>1,482,581</b>  | <b>1,813,500</b>  | <b>1,858,600</b>    | <b>2%</b>   |
| <b>TOTAL DIVISION FUNDING</b>            | <b>7,262,191</b>  | <b>8,003,218</b>  | <b>9,446,200</b>  | <b>11,178,500</b>   | <b>18%</b>  |

| PERFORMANCE MEASURES                    |                   |                   |                   |                      |                   |
|-----------------------------------------|-------------------|-------------------|-------------------|----------------------|-------------------|
|                                         | ACTUAL<br>FY 2017 | ACTUAL<br>FY 2018 | BUDGET<br>FY 2019 | ESTIMATED<br>FY 2019 | BUDGET<br>FY 2020 |
| Square Feet of Asphalt Repairs          | 14,000            | 18,000            | 10,000            | 12,000               | 12,000            |
| Square Feet of Sidewalk Repairs         | 16,800            | 16,000            | 16,000            | 18,000               | 24,000            |
| Linear Feet of Curb Repairs             | 800               | 1,400             | 1,300             | 1,400                | 1,400             |
| Square Feet of Brick Street Repairs     | -                 | 680               | -                 | 2,200                | 2,200             |
| Special Events/Traffic Control Services | 56                | 56                | 56                | 56                   | 56                |

*Stormwater scheduled maintenance*





# **CAPITAL IMPROVEMENT PLAN**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

| FY 2020 - 2025 Capital Improvements Plan                 |                 |         |                    |                   |
|----------------------------------------------------------|-----------------|---------|--------------------|-------------------|
| Project                                                  | Lead Department | Fund    | FY19 Carry-Forward | FY20              |
| Citywide Exterior Facility Painting                      | Public Services | General | -                  | 25,000            |
| Citywide HVAC Replacements                               | Public Services | General | -                  | 136,000           |
| Citywide Roof Replacements                               | Public Services | General | -                  | 302,000           |
| Citywide Security Camera System Replacements             | IT Services     | General | -                  | 45,000            |
| Court Resurfacing                                        | Parks & Rec     | General | -                  | -                 |
| Electrical Distribution (Power Grid) Assessment          | City Manager    | General | -                  | -                 |
| Fleet Purchase: Parks Pick-up Truck                      | Parks & Rec     | General | -                  | 30,000            |
| Fleet Purchase: Planning & Development Golf Cart         | Parks & Rec     | General | -                  | 9,000             |
| Fleet Purchase: Streets/Risk Safety Nissan Leaf          | Engineering     | General | -                  | 21,000            |
| Lightning Detection System Replacement                   | Parks & Rec     | General | -                  | -                 |
| Marina Master Plan                                       | Parks & Rec     | General | -                  | -                 |
| Microfilm to Digital Format Conversion                   | City Clerk      | General | -                  | 20,300            |
| Park Pavilion Replacement                                | Parks & Rec     | General | -                  | -                 |
| Patricia Corridor Enhancement Project                    | Eco & Hsg Dev   | General | -                  | 50,000            |
| Rotary Pavilion Renovations                              | Parks & Rec     | General | 65,000             | 50,000            |
| S.R. 580 Mast Arm Repainting                             | Public Services | General | -                  | -                 |
| SCBA Air Pack Replacements                               | Fire            | General | -                  | -                 |
| Sindoon Stage Awning Replacement                         | Parks & Rec     | General | -                  | 50,000            |
| Weybridge Woods Bridge Removal                           | Public Works    | General | -                  | -                 |
| <b>GENERAL FUND TOTAL</b>                                |                 |         | <b>65,000</b>      | <b>738,300</b>    |
| Stadium & Englebert Reconstruction                       | Parks & Rec     | Stadium | 39,431,900         | 41,899,900        |
| <b>STADIUM FUND TOTAL</b>                                |                 |         | <b>39,431,900</b>  | <b>41,899,900</b> |
| Emergency Operations Center (EOC)                        | Fire            | Impact  | -                  | 200,000           |
| Pedestrian Safety Improvements- Alt 19 & Main            | Public Works    | Impact  | -                  | 70,000            |
| <b>IMPACT FEE FUND TOTAL</b>                             |                 |         | <b>-</b>           | <b>270,000</b>    |
| Pavement Management Program                              | Public Services | CGT     | -                  | 310,000           |
| <b>COUNTY GAS TAX FUND TOTAL</b>                         |                 |         | <b>-</b>           | <b>310,000</b>    |
| Athletic Field Renovation                                | Parks & Rec     | Penny   | -                  | 125,000           |
| Bridges & Boardwalks                                     | Parks & Rec     | Penny   | 81,000             | 60,000            |
| Citywide Parking Lot Resurfacing                         | Public Services | Penny   | -                  | 72,000            |
| Community Center Parking Lot                             | Parks & Rec     | Penny   | -                  | 30,000            |
| Court Resurfacing                                        | Parks & Rec     | General | -                  | 25,000            |
| Dog Park                                                 | Parks & Rec     | Penny   | -                  | 150,000           |
| Downtown Parking Structure                               | Eco & Hsg Dev   | Penny   | -                  | 1,800,000         |
| Emergency Operations Center (EOC)                        | Fire            | Penny   | 1,839,000          | 1,796,000         |
| Jerry Lake Parking Lot Renovation                        | Parks & Rec     | Penny   | -                  | -                 |
| Jones Building Replacement                               | Parks & Rec     | Penny   | -                  | 1,124,600         |
| Marina Beach Sailboat Launch Improvements                | Parks & Rec     | Penny   | 35,000             | 55,000            |
| New Aquatics Center                                      | Parks & Rec     | Penny   | -                  | 600,000           |
| New City Hall                                            | City Manager    | Penny   | -                  | 7,200,000         |
| Parks Trail Renovation                                   | Parks & Rec     | Penny   | -                  | 300,000           |
| Pavement Management Program                              | Public Services | Penny   | -                  | 690,000           |
| Playground Equipment Replacement                         | Parks & Rec     | Penny   | -                  | 75,000            |
| Skinner Boulevard Improvements                           | Eco & Hsg Dev   | Penny   | -                  | -                 |
| St. Catherine Soil Roadway Stabilization                 | Public Works    | Penny   | -                  | 50,000            |
| <b>PENNY FUND TOTAL</b>                                  |                 |         | <b>1,955,000</b>   | <b>14,152,600</b> |
| Artistic Benches for Downtown                            | Eco & Hsg Dev   | CRA     | -                  | 4,000             |
| Downtown East End Plan (DEEP)                            | Eco & Hsg Dev   | CRA     | -                  | 30,000            |
| Downtown Landscaping Project                             | Eco & Hsg Dev   | CRA     | -                  | 10,000            |
| Downtown Median Removal                                  | Eco & Hsg Dev   | CRA     | -                  | 10,000            |
| Downtown Parking Structure                               | Eco & Hsg Dev   | CRA     | -                  | 1,000,000         |
| Downtown Pavers, Walkability & Enhancements              | Eco & Hsg Dev   | CRA     | -                  | 250,000           |
| Enhance Welcome Signs Downtown                           | Eco & Hsg Dev   | CRA     | -                  | 10,000            |
| John L Lawrence Pioneer Park Band Stage                  | Eco & Hsg Dev   | CRA     | -                  | -                 |
| John L Lawrence Pioneer Park Enhancements & Improvements | Eco & Hsg Dev   | CRA     | 95,000             | 50,000            |
| Skinner Boulevard Improvements                           | Eco & Hsg Dev   | CRA     | -                  | 100,000           |
| Underground Utilities on Douglas Ave S                   | Eco & Hsg Dev   | CRA     | -                  | 100,000           |
| <b>COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND TOTAL</b>   |                 |         | <b>95,000</b>      | <b>1,564,000</b>  |

| FY 2020 - 2025 Capital Improvements Plan |                |                  |                  |                |                          |      |
|------------------------------------------|----------------|------------------|------------------|----------------|--------------------------|------|
| FY21                                     | FY22           | FY23             | FY24             | FY25           | Six Year Planning Period | GOAL |
| -                                        | 15,000         | 120,000          | -                | -              | 160,000                  | CIP  |
| 124,000                                  | 20,000         | 35,000           | 25,000           | 25,000         | 365,000                  | CIP  |
| 500,000                                  | 210,000        | -                | -                | -              | 1,012,000                | CIP  |
| -                                        | -              | -                | -                | -              | 45,000                   | CIP  |
| 25,000                                   | 25,000         | 30,000           | -                | -              | 80,000                   | CIP  |
| 100,000                                  | -              | -                | -                | -              | 100,000                  | CIP  |
| -                                        | -              | -                | -                | -              | 30,000                   | CIP  |
| -                                        | -              | -                | -                | -              | 9,000                    | CIP  |
| -                                        | -              | -                | -                | -              | 21,000                   | CIP  |
| -                                        | -              | 35,000           | -                | -              | 35,000                   | CIP  |
| 100,000                                  | -              | -                | -                | -              | 100,000                  | CIP  |
| -                                        | -              | -                | -                | -              | 20,300                   | CIP  |
| -                                        | -              | 65,000           | 65,000           | 65,000         | 195,000                  | CIP  |
| 50,000                                   | 50,000         | 50,000           | 50,000           | -              | 250,000                  | CIP  |
| -                                        | -              | -                | -                | -              | 115,000                  | CIP  |
| -                                        | -              | 110,000          | -                | -              | 110,000                  | CIP  |
| 209,500                                  | -              | -                | -                | -              | 209,500                  | CIP  |
| -                                        | -              | -                | -                | -              | 50,000                   | CIP  |
| -                                        | -              | -                | 10,000           | -              | 10,000                   | CIP  |
| <b>1,108,500</b>                         | <b>320,000</b> | <b>445,000</b>   | <b>150,000</b>   | <b>90,000</b>  | <b>2,916,800</b>         |      |
| -                                        | -              | -                | -                | -              | 81,331,800               | CIP  |
| -                                        | -              | -                | -                | -              | 81,331,800               |      |
| -                                        | -              | -                | -                | -              | 200,000                  | CIP  |
| -                                        | -              | -                | -                | -              | 70,000                   | CIP  |
| -                                        | -              | -                | -                | -              | 270,000                  |      |
| 310,000                                  | 310,000        | 290,000          | 270,000          | 250,000        | 1,740,000                | CIP  |
| <b>310,000</b>                           | <b>310,000</b> | <b>290,000</b>   | <b>270,000</b>   | <b>250,000</b> | <b>1,740,000</b>         |      |
| 100,000                                  | 100,000        | 100,000          | -                | -              | 425,000                  | CIP  |
| -                                        | -              | -                | -                | -              | 141,000                  | CIP  |
| -                                        | -              | 66,000           | -                | -              | 138,000                  | CIP  |
| 150,000                                  | -              | -                | -                | -              | 180,000                  | CIP  |
| -                                        | -              | -                | -                | -              | 25,000                   | CIP  |
| -                                        | -              | -                | -                | -              | 150,000                  | CIP  |
| 2,700,000                                | -              | -                | -                | -              | 4,500,000                | CIP  |
| -                                        | -              | -                | -                | -              | 3,635,000                | CIP  |
| 125,000                                  | -              | -                | -                | -              | 125,000                  | CIP  |
| -                                        | -              | -                | -                | -              | 1,124,600                | CIP  |
| -                                        | -              | -                | -                | -              | 90,000                   | CIP  |
| 6,400,000                                | -              | -                | -                | -              | 7,000,000                | CIP  |
| 10,800,000                               | -              | -                | -                | -              | 18,000,000               | CIP  |
| -                                        | -              | -                | -                | -              | 300,000                  | CIP  |
| 690,000                                  | 690,000        | 690,000          | 710,000          | 730,000        | 4,200,000                | CIP  |
| 75,000                                   | 80,000         | 300,000          | 90,000           | -              | 620,000                  | CIP  |
| -                                        | -              | -                | 1,000,000        | -              | 1,000,000                | CIP  |
| 200,000                                  | -              | -                | -                | -              | 250,000                  | CIP  |
| <b>21,240,000</b>                        | <b>870,000</b> | <b>1,156,000</b> | <b>1,800,000</b> | <b>730,000</b> | <b>41,903,600</b>        |      |
| -                                        | -              | -                | -                | -              | 4,000                    | CIP  |
| -                                        | -              | -                | -                | -              | 30,000                   | CIP  |
| -                                        | -              | -                | -                | -              | 10,000                   | CIP  |
| -                                        | -              | -                | -                | -              | 10,000                   | CIP  |
| 1,500,000                                | -              | -                | -                | -              | 2,500,000                | CIP  |
| 200,000                                  | 200,000        | 200,000          | 200,000          | 200,000        | 1,250,000                | CIP  |
| -                                        | -              | -                | -                | -              | 10,000                   | CIP  |
| 20,000                                   | -              | -                | -                | -              | 20,000                   | CIP  |
| -                                        | -              | -                | -                | -              | 145,000                  | CIP  |
| -                                        | -              | -                | 2,700,000        | -              | 2,800,000                | CIP  |
| -                                        | -              | -                | -                | -              | 100,000                  | CIP  |
| <b>1,720,000</b>                         | <b>200,000</b> | <b>200,000</b>   | <b>2,900,000</b> | <b>200,000</b> | <b>6,879,000</b>         |      |

| FY 2020 - 2025 Capital Improvements Plan                   |                 |             |                      |                      |
|------------------------------------------------------------|-----------------|-------------|----------------------|----------------------|
| Project                                                    | Lead Department | Fund        | FY19 Carry-Forward   | FY20                 |
| Citywide Exterior Facility Painting                        | Public Services | Solid Waste | -                    | 7,000                |
| Citywide HVAC Replacements                                 | Public Services | Solid Waste | -                    | -                    |
| Citywide Roof Replacements                                 | Public Services | Solid Waste | -                    | -                    |
| Fleet Replacements                                         | Solid Waste     | Solid Waste | -                    | 489,000              |
| <b>SOLID WASTE FUND TOTAL</b>                              |                 |             | <b>-</b>             | <b>496,000</b>       |
| Armour Drive & Mangrum Drive Water Main Replacement        | Public Works    | Water/WW    | -                    | 500,000              |
| Citywide HVAC Replacements                                 | Public Services | Water/WW    | -                    | 26,000               |
| Curlew Reclaimed Tank Repainting                           | Public Works    | Water/WW    | -                    | 350,000              |
| Curlew Road Water Main Replacement                         | Public Works    | Water/WW    | 100,000              | 200,000              |
| Friendly Lane Water & Sewer Upgrade                        | Public Works    | Water/WW    | -                    | 150,000              |
| Lift Station #20 Repair/Replacement                        | Public Works    | Water/WW    | -                    | 400,000              |
| Lift Station #32 Repair/Replacement                        | Public Works    | Water/WW    | -                    | 150,000              |
| Lift Station Evaluation                                    | Public Works    | Water/WW    | -                    | 100,000              |
| Lofty Pine Estates Septic to Sewer Project                 | Public Works    | Water/WW    | -                    | 850,000              |
| Ranchwood Dr S & Hitching Post Lane Water Main Replacement | Public Works    | Water/WW    | -                    | -                    |
| Reclaimed Water Distribution System Master Plan            | Public Works    | Water/WW    | -                    | 100,000              |
| Water Production Well Facilities                           | Public Works    | Water/WW    | -                    | -                    |
| WTP Design-Build                                           | Public Works    | Water/WW    | 13,986,000           | 5,220,000            |
| WW Lift Station Force Main Replacement                     | Public Works    | Water/WW    | -                    | 600,000              |
| WWTP Electrical System Upgrade                             | Public Works    | Water/WW    | -                    | 6,500,000            |
| WWTP Facility 8, Filter Building Noise Attenuation Project | Public Works    | Water/WW    | -                    | 50,000               |
| WWTP Outfall Piping Repair                                 | Public Works    | Water/WW    | -                    | 100,000              |
| <b>WATER/WASTEWATER FUND TOTAL</b>                         |                 |             | <b>14,086,000</b>    | <b>15,296,000</b>    |
| Downtown Wayfinding                                        | Eco & Hsg Dev   | Parking     | -                    | 5,000                |
| <b>PARKING FUND TOTAL</b>                                  |                 |             | <b>-</b>             | <b>5,000</b>         |
| Armour Drive & Mangrum Drive Water Main Replacement        | Public Works    | Stormwater  | -                    | 250,000              |
| Brady Box Culvert                                          | Public Works    | Stormwater  | 80,000               | 240,000              |
| Cedarwood & Lyndhurst CMP Design Replacement               | Public Works    | Stormwater  | 25,000               | 375,000              |
| Gabion Repair & Replacement Program                        | Public Works    | Stormwater  | -                    | 700,000              |
| Patricia Beltrees Treatment Facility                       | Public Works    | Stormwater  | 75,000               | 75,000               |
| Stormwater Pipe Lining                                     | Public Works    | Stormwater  | -                    | 425,000              |
| Underdrain Repair & Replacement                            | Public Works    | Stormwater  | -                    | 45,000               |
| <b>STORMWATER FUND TOTAL</b>                               |                 |             | <b>180,000</b>       | <b>2,110,000</b>     |
| Citywide Parking Lot Resurfacing                           | Public Services | Marina      | -                    | -                    |
| Dock A Repair & Replacement                                | Parks & Rec     | Marina      | -                    | 350,000              |
| Harbormaster Building Replacement                          | Parks & Rec     | Marina      | -                    | -                    |
| Marina Dredging                                            | Parks & Rec     | Marina      | -                    | 1,500,000            |
| <b>MARINA FUND TOTAL</b>                                   |                 |             | <b>-</b>             | <b>1,850,000</b>     |
| Citywide Exterior Facility Painting                        | Public Services | Fleet       | -                    | 20,000               |
| Citywide HVAC Replacements                                 | Public Services | Fleet       | -                    | 10,000               |
| Citywide Security Camera System Replacements               | IT Services     | Fleet       | -                    | 35,000               |
| Fleet Replacements                                         | Public Works    | Fleet       | -                    | 1,135,500            |
| <b>FLEET FUND TOTAL</b>                                    |                 |             | <b>-</b>             | <b>1,200,500</b>     |
| Citywide HVAC Replacements                                 | Public Services | Facilities  | -                    | -                    |
| <b>FACILITIES MAINTENANCE FUND TOTAL</b>                   |                 |             | <b>-</b>             | <b>-</b>             |
| Fleet Purchase: Streets/Risk Safety Nissan Leaf            | Engineering     | Risk Safety | -                    | 9,000                |
| <b>RISK SAFETY FUND TOTAL</b>                              |                 |             | <b>-</b>             | <b>9,000</b>         |
| Citywide Computer Replacements                             | IT Services     | IT Fund     | -                    | 123,800              |
| Data Backup and Disaster Recovery System                   | IT Services     | IT Fund     | -                    | 120,000              |
| Enterprise Resource Program (ERP) Equipment                | IT Services     | IT Fund     | -                    | 18,000               |
| ERP Phases 5 & 6 Installation                              | IT Services     | IT Fund     | -                    | 185,000              |
| Fiber Cable Audit & Survey                                 | IT Services     | IT Fund     | -                    | -                    |
| Fleet Purchase: IT Nissan Leaf                             | IT Services     | IT Fund     | -                    | 30,000               |
| Network Infrastructure Upgrades                            | IT Services     | IT Fund     | -                    | 85,000               |
| <b>IT SERVICES FUND TOTAL</b>                              |                 |             | <b>-</b>             | <b>561,800</b>       |
| <b>TOTAL CAPITAL IMPROVEMENTS PROJECTS EXPENDITURES</b>    |                 |             | <b>\$ 55,812,900</b> | <b>\$ 80,463,100</b> |

**FY 2020 - 2025 Capital Improvements Plan**

| FY21          | FY22         | FY23         | FY24         | FY25         | Six Year Planning Period | GOAL |
|---------------|--------------|--------------|--------------|--------------|--------------------------|------|
| -             | -            | -            | -            | -            | 7,000                    | CIP  |
| -             | -            | 30,000       | -            | -            | 30,000                   | CIP  |
| 30,000        | -            | -            | -            | -            | 30,000                   | CIP  |
| 318,200       | 641,800      | 908,100      | 951,100      | 272,356      | 3,580,556                | CIP  |
| 348,200       | 641,800      | 938,100      | 951,100      | 272,356      | 3,647,556                |      |
| -             | -            | -            | -            | -            | 500,000                  | CIP  |
| -             | -            | -            | -            | -            | 26,000                   | CIP  |
| -             | -            | -            | -            | -            | 350,000                  | CIP  |
| -             | -            | -            | -            | -            | 300,000                  | CIP  |
| -             | -            | -            | -            | -            | 150,000                  | CIP  |
| 900,000       | -            | -            | -            | -            | 1,300,000                | CIP  |
| 600,000       | -            | -            | -            | -            | 750,000                  | CIP  |
| -             | -            | -            | -            | -            | 100,000                  | CIP  |
| -             | -            | -            | -            | -            | 850,000                  | CIP  |
| 325,000       | -            | -            | -            | -            | 325,000                  | CIP  |
| -             | -            | -            | -            | -            | 100,000                  | CIP  |
| -             | 300,000      | 300,000      | 150,000      | -            | 750,000                  | CIP  |
| 1,176,000     | -            | -            | -            | -            | 20,382,000               | CIP  |
| 125,000       | 300,000      | 850,000      | -            | -            | 1,875,000                | CIP  |
| -             | -            | -            | -            | -            | 6,500,000                | CIP  |
| -             | -            | -            | -            | -            | 50,000                   | CIP  |
| -             | -            | -            | -            | -            | 100,000                  | CIP  |
| 3,126,000     | 600,000      | 1,150,000    | 150,000      | -            | 34,408,000               |      |
| -             | -            | -            | -            | -            | 5,000                    | CIP  |
| -             | -            | -            | -            | -            | 5,000                    |      |
| -             | -            | -            | -            | -            | 250,000                  | CIP  |
| 1,680,000     | -            | -            | -            | -            | 2,000,000                | CIP  |
| -             | -            | -            | -            | -            | 400,000                  | CIP  |
| -             | -            | 500,000      | -            | -            | 1,200,000                | CIP  |
| 150,000       | -            | -            | -            | -            | 300,000                  | CIP  |
| 420,000       | 420,000      | 400,000      | 100,000      | 100,000      | 1,865,000                | CIP  |
| 45,000        | 45,000       | 45,000       | 45,000       | 45,000       | 270,000                  | CIP  |
| 2,295,000     | 465,000      | 945,000      | 145,000      | 145,000      | 6,285,000                |      |
| -             | -            | 44,000       | -            | -            | 44,000                   | CIP  |
| -             | -            | -            | -            | -            | 350,000                  | CIP  |
| -             | -            | -            | -            | 400,000      | 400,000                  | CIP  |
| -             | -            | -            | -            | -            | 1,500,000                | CIP  |
| -             | -            | 44,000       | -            | 400,000      | 2,294,000                |      |
| -             | -            | -            | -            | -            | 20,000                   | CIP  |
| -             | -            | -            | -            | -            | 10,000                   | CIP  |
| -             | -            | -            | -            | -            | 35,000                   | CIP  |
| 280,800       | 226,800      | 605,700      | 1,180,600    | 953,919      | 4,383,319                | CIP  |
| 280,800       | 226,800      | 605,700      | 1,180,600    | 953,919      | 4,448,319                |      |
| -             | 40,000       | -            | -            | -            | 40,000                   | CIP  |
| -             | 40,000       | -            | -            | -            | 40,000                   |      |
| -             | -            | -            | -            | -            | 9,000                    | CIP  |
| -             | -            | -            | -            | -            | 9,000                    |      |
| 125,500       | 125,500      | 145,500      | 145,500      | 145,500      | 811,300                  | CIP  |
| -             | -            | -            | -            | -            | 120,000                  | CIP  |
| -             | -            | -            | -            | -            | 18,000                   | CIP  |
| -             | -            | -            | -            | -            | 185,000                  | CIP  |
| 50,000        | -            | -            | -            | -            | 50,000                   | CIP  |
| -             | -            | -            | -            | -            | 30,000                   | CIP  |
| -             | -            | -            | -            | -            | 85,000                   | CIP  |
| 175,500       | 125,500      | 145,500      | 145,500      | 145,500      | 1,299,300                |      |
| \$ 30,604,000 | \$ 3,799,100 | \$ 5,919,300 | \$ 7,692,200 | \$ 3,186,775 | \$ 187,477,375           |      |

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**GENERAL FUND**

**Project Name:** Citywide Exterior Facilities Painting

**At A Glance**

|                      |                                 |                         |                      |
|----------------------|---------------------------------|-------------------------|----------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>641803</u>        |
| <b>Department:</b>   | <u>Public Services</u>          | <b>Project Manager:</b> | <u>Keith Fogarty</u> |
| <b>Service Life:</b> | <u>12 years</u>                 | <b>Project Status:</b>  | <u>Revised</u>       |

*If revised, please explain in Justification Section below*

**Project Description**

Peeling paint and discoloration on public facilities takes away from the aesthetics of the neighborhood and can lead to costly repairs in the future. City buildings have been scheduled for pressure washing and/or sand blasting, repair of cracks or defects, and sealing prior to painting.

**Project Justification (also provide justification if project was revised)**

The paint/sealant serves as a protective barrier to keep moisture from intruding into the stucco and block work, which in return will cause damage to progress into the interior of the building. Regularly scheduled painting will prolong the life and integrity of City buildings.

**If Revised , explain change(s) from prior year:**

| Expenditure Plan    | 2020             | 2021        | 2022             | 2023              | 2024        | 2025        | TOTAL             |
|---------------------|------------------|-------------|------------------|-------------------|-------------|-------------|-------------------|
| Project Costs       |                  |             |                  |                   |             |             |                   |
| Library             | \$ 25,000        | \$ -        | \$ -             | \$ -              | \$ -        | \$ -        | \$ 25,000         |
| Fleet               | 20,000           | -           | -                | -                 | -           | -           | 20,000            |
| Solid Waste         | 7,000            | -           | -                | -                 | -           | -           | 7,000             |
| City Hall           | -                | -           | -                | 20,000            | -           | -           | 20,000            |
| Fire Admin/Stat #62 | -                | -           | 15,000           | 40,000            | -           | -           | 55,000            |
| Hale Center         | -                | -           | -                | 60,000            | -           | -           | 60,000            |
| <b>Total</b>        | <b>\$ 52,000</b> | <b>\$ -</b> | <b>\$ 15,000</b> | <b>\$ 120,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 187,000</b> |

| Funding Plan | 2020             | 2021        | 2022             | 2023              | 2024        | 2025        | TOTAL             |
|--------------|------------------|-------------|------------------|-------------------|-------------|-------------|-------------------|
| General Fund | \$ 25,000        | \$ -        | \$ 15,000        | \$ 120,000        | \$ -        | \$ -        | \$ 160,000        |
| Solid Waste  | 7,000            | -           | -                | -                 | -           | -           | 7,000             |
| Fleet Fund   | 20,000           | -           | -                | -                 | -           | -           | 20,000            |
| <b>Total</b> | <b>\$ 52,000</b> | <b>\$ -</b> | <b>\$ 15,000</b> | <b>\$ 120,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 187,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

**Align with Epic! Goals**

2. Create a visual sense of place throughout Dunedin.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Citywide HVAC Replacements

#### At A Glance

|                      |                      |                         |               |
|----------------------|----------------------|-------------------------|---------------|
| <b>Project Type:</b> | Repair & Maintenance | <b>Project Number:</b>  | 641801        |
| <b>Department:</b>   | PW/FIRE/PARKS & REC  | <b>Project Manager:</b> | Keith Fogarty |
| <b>Service Life:</b> | 12 years             | <b>Project Status:</b>  | Revised       |

If revised, please explain in Justification Section below

#### Project Description

This project provides for the programmed replacement of HVAC systems that have met or exceeded their life expectancy.

#### Project Justification (also provide justification if project was revised)

Review of existing units and current expectant life, as well as efficiencies have led to the recommended FY20 revisions.

#### If Revised , explain change(s) from prior year:

FY25- Fine Art Center 2nd Unit added \$25,000; FY24- Fire Station #62 Dayroom Unit added \$25,000; FY23- Solid Waste Unit increased by \$10,000 and Fire Admin Unit advanced from FY24 and increased by \$22,500; FY22- Public Services unit price reduced by \$35,000. No changes to FY20.

| Expenditure Plan     | 2020              | 2021              | 2022             | 2023             | 2024             | 2025             | TOTAL             |
|----------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Project Costs</b> |                   |                   |                  |                  |                  |                  |                   |
| MLK Center           | \$ 100,000        | \$ -              | \$ -             | \$ -             | \$ -             | \$ -             | \$ 100,000        |
| St. Andrews Chapel   | 30,000            | -                 | -                | -                | -                | -                | 30,000            |
| FS #60 Bunkroom      | 6,000             | -                 | -                | -                | -                | -                | 6,000             |
| Dunedin Golf Club    | -                 | 65,000            | -                | -                | -                | -                | 65,000            |
| Water Admin          | 26,000            | -                 | -                | -                | -                | -                | 26,000            |
| Fleet                | 10,000            | -                 | -                | -                | -                | -                | 10,000            |
| Historical Museum    | -                 | 8,000             | -                | -                | -                | -                | 8,000             |
| Fine Arts Center     | -                 | 25,000            | -                | -                | -                | 25,000           | 50,000            |
| Fisher Concession    | -                 | 9,000             | -                | -                | -                | -                | 9,000             |
| FS #60 Dayroom/Kitch | -                 | 17,000            | -                | -                | -                | -                | 17,000            |
| Public Services      | -                 | -                 | 40,000           | -                | -                | -                | 40,000            |
| Hale Center          | -                 | -                 | 20,000           | -                | -                | -                | 20,000            |
| Solid Waste          | -                 | -                 | -                | 30,000           | -                | -                | 30,000            |
| Fire Admin           | -                 | -                 | -                | 35,000           | -                | -                | 35,000            |
| FS #62 DayRoom       | -                 | -                 | -                | -                | 25,000           | -                | 25,000            |
| <b>Total</b>         | <b>\$ 172,000</b> | <b>\$ 124,000</b> | <b>\$ 60,000</b> | <b>\$ 65,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 471,000</b> |

| Funding Plan     | 2020              | 2021              | 2022             | 2023             | 2023             | 2025             | TOTAL             |
|------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| General Fund     | \$ 136,000        | \$ 124,000        | \$ 20,000        | \$ 35,000        | \$ 25,000        | \$ 25,000        | \$ 365,000        |
| Water/WW Fund    | 26,000            | -                 | -                | -                | -                | -                | 26,000            |
| Fleet Fund       | 10,000            | -                 | -                | -                | -                | -                | 10,000            |
| Facilities Fund  | -                 | -                 | 40,000           | -                | -                | -                | 40,000            |
| Solid Waste Fund | -                 | -                 | -                | 30,000           | -                | -                | 30,000            |
| <b>Total</b>     | <b>\$ 172,000</b> | <b>\$ 124,000</b> | <b>\$ 60,000</b> | <b>\$ 65,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 471,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

4. Be the statewide model for environmental sustainability stewardship.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Citywide Roof Replacements

#### At A Glance

|                      |                 |                         |               |
|----------------------|-----------------|-------------------------|---------------|
| <b>Project Type:</b> | Rehabilitation  | <b>Project Number:</b>  | 641802        |
| <b>Department:</b>   | Public Services | <b>Project Manager:</b> | Keith Fogarty |
| <b>Service Life:</b> | 20-30 years     | <b>Project Status:</b>  | Revised       |

If revised, please explain in Justification Section below

#### Project Description

Several facilities have been identified to have their roof replacements within the next several years due to frequent repairs or life expectancy.

#### Project Justification (also provide justification if project was revised)

Revised Scope of Work to the Hale Center project is to replace the existing standard shingle roofing product and upgrade to a standing seam metal roof with a life expectancy of 35 years.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan     | 2020              | 2021              | 2022              | 2023        | 2024        | 2025        | TOTAL               |
|----------------------|-------------------|-------------------|-------------------|-------------|-------------|-------------|---------------------|
| <b>Project Costs</b> |                   |                   |                   |             |             |             |                     |
| Hale Center          | \$ 212,000        | \$ -              | \$ -              | \$ -        | \$ -        | \$ -        | \$ 212,000          |
| MLK Center Gym       | 60,000            | -                 | -                 | -           | -           | -           | 60,000              |
| Fine Arts Center     | 30,000            | -                 | -                 | -           | -           | -           | 30,000              |
| Community Center     | -                 | 500,000           | -                 | -           | -           | -           | 500,000             |
| Solid Waste Admin    | -                 | 30,000            | -                 | -           | -           | -           | 30,000              |
| Library              | -                 | -                 | 210,000           | -           | -           | -           | 210,000             |
| <b>Total</b>         | <b>\$ 302,000</b> | <b>\$ 530,000</b> | <b>\$ 210,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,042,000</b> |

| Funding Plan     | 2020              | 2021              | 2022              | 2023        | 2024        | 2025        | TOTAL               |
|------------------|-------------------|-------------------|-------------------|-------------|-------------|-------------|---------------------|
| General Fund     | \$ 302,000        | \$ 500,000        | \$ 210,000        | \$ -        | \$ -        | \$ -        | \$ 1,012,000        |
| Solid Waste Fund | -                 | 30,000            | -                 | -           | -           | -           | 30,000              |
| <b>Total</b>     | <b>\$ 302,000</b> | <b>\$ 530,000</b> | <b>\$ 210,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,042,000</b> |

| Annual Operations & Maintenance Costs (if any) |      |      |      |      |      |      |       |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

4. Be the statewide model for environmental sustainability stewardship.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**GENERAL FUND**

**Project Name:** Citywide Security Camera System Replacements

**At A Glance**

|                      |                    |                         |                                                                              |
|----------------------|--------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u> | <b>Project Number:</b>  | <u>To be assigned</u>                                                        |
| <b>Department:</b>   | <u>IT Services</u> | <b>Project Manager:</b> | <u>Michael Nagy</u>                                                          |
| <b>Service Life:</b> | <u>10 years</u>    | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

This project will replace aging security cameras and install new security camera systems in the various City-owned buildings. Currently the City has security camera systems in a few buildings. The majority of the buildings currently do not have any type of surveillance protection systems. This project would be replace select cameras and/or entire systems in the existing locations and provide entirely new camera systems in the other locations. This project will also include a door access card-swipe system to allow authorized personnel and visitors access into the various buildings and /or secure room locations. A card-swipe system could replace the inventory and issuance of a majority of the metal keys that are distributed to staff. The card-swipe system could provide a tighter security access to various locations.

**Project Justification (also provide justification if project was revised)**

This project would help mitigate the purchase and installation of various systems and standardize one manufacturer's devices.

**If Revised , explain change(s) from prior year:**

Security camera system replacements in FY 2020 will include the Library building and Fleet facility.

| <b>Expenditure Plan</b> | <b>2020</b>      | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>     |
|-------------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Library                 | 45,000           | -           | -           | -           | -           | -           | 45,000           |
| Fleet                   | 35,000           | -           | -           | -           | -           | -           | 35,000           |
| <b>Total</b>            | <b>\$ 80,000</b> | <b>\$ -</b> | <b>\$ 80,000</b> |

| <b>Funding Plan</b> | <b>2020</b>      | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>     |
|---------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| General Fund        | 45,000           | -           | -           | -           | -           | -           | 45,000           |
| Fleet Fund          | 35,000           | -           | -           | -           | -           | -           | 35,000           |
| <b>Total</b>        | <b>\$ 80,000</b> | <b>\$ -</b> | <b>\$ 80,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 120,000   |

**Align with Epic! Goals**

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**GENERAL FUND**

**Project Name:** Fleet Purchase: Parks Pick-up Truck

**At A Glance**

|                      |                    |                         |                                                                   |
|----------------------|--------------------|-------------------------|-------------------------------------------------------------------|
| <b>Project Type:</b> | Equipment          | <b>Project Number:</b>  | New                                                               |
| <b>Department:</b>   | Parks & Recreation | <b>Project Manager:</b> | Terry Trudell                                                     |
| <b>Service Life:</b> | 10 years           | <b>Project Status:</b>  | New<br><i>If revised, please explain in Justification Section</i> |

**Project Description**

Purchase a Ford F250 Crew cab pick-up truck for the Parks Division operations. The initial equipment purchase is \$30,000. The vehicle would be placed into the Fleet Program with associated costs of \$4,025 annually toward future replacement, \$1,300 for fuel, and \$800 for parts and labor, for a total of \$6,135 in annual operations and maintenance costs.

**Project Justification (also provide justification if project was revised)**

The Parks operations added two additional maintenance staff during FY19. While it was the hope to utilize the existing fleet for transportation, including club cars and equipment other than trucks, it has proven to be problematic. Staff needs proper vehicles to access the various park locations around the City in a safe and efficient manner. The staff regularly travel as a crew and carpool to their work sites, maximizing the efficiency of their fleet.

The vehicle will be added to the Fleet Replacement Plan beginning in FY21.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 30,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 30,000    |

| <b>Funding Plan</b> | <b>2020</b>      | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>     |
|---------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| General Fund        | \$ 30,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 30,000        |
| <b>Total</b>        | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ 30,000</b> |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ 6,135    | \$ 6,135    | \$ 6,135    | \$ 6,135    | \$ 6,135    | \$ 30,675    |

**Align with Epic! Goals**

4. Be the statewide model for environmental sustainability stewardship.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Fleet Purchase: Planning & Development Golf Cart

#### At A Glance

|                      |                        |                         |                                                                                  |
|----------------------|------------------------|-------------------------|----------------------------------------------------------------------------------|
| <b>Project Type:</b> | Equipment              | <b>Project Number:</b>  | New                                                                              |
| <b>Department:</b>   | Planning & Development | <b>Project Manager:</b> | Greg Rice                                                                        |
| <b>Service Life:</b> | 6 years                | <b>Project Status:</b>  | New<br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

Purchase an EZ-Go or Club Car for the Planning & Development Department Code Enforcement Officer position that is being reclassified part-time to full-time. The initial equipment purchase is \$9,000. The vehicle would be placed into the Fleet Program with associated costs of \$1,800 annually toward future replacement and \$300 for annual maintenance, for a total of \$2,100 in annual operations and maintenance costs.

#### Project Justification (also provide justification if project was revised)

The Planning & Development Department has requested to reclassify the part-time Code Enforcement Officer to full-time. The added hours and responsibilities of the position will require a golf cart equipped with all features to comply with City Ordinances in order to fulfill the duties of the position.

The vehicle will be added to the Fleet Replacement Plan beginning in FY21.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020     | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL    |
|------------------|----------|------|------|------|------|------|----------|
| Project Costs    | \$ 9,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 9,000 |

| Funding Plan | 2020            | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL           |
|--------------|-----------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| General Fund | \$ 9,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 9,000        |
| <b>Total</b> | <b>\$ 9,000</b> | <b>\$ -</b> | <b>\$ 9,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021     | 2022     | 2023     | 2024     | 2025     | TOTAL     |
|------------------------------------------------|------|----------|----------|----------|----------|----------|-----------|
|                                                | \$ - | \$ 2,100 | \$ 2,100 | \$ 2,100 | \$ 2,100 | \$ 2,100 | \$ 10,500 |

#### Align with Epic! Goals

**4. Be the statewide model for environmental sustainability stewardship.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Fleet Purchase: Streets / Risk Safety Nissan Leaf

#### At A Glance

|                      |                               |                         |                                                                          |
|----------------------|-------------------------------|-------------------------|--------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Equipment</u>              | <b>Project Number:</b>  | <u>New</u>                                                               |
| <b>Department:</b>   | <u>Public Works - Streets</u> | <b>Project Manager:</b> | <u>Jorge Quintas</u>                                                     |
| <b>Service Life:</b> | <u>10 years</u>               | <b>Project Status:</b>  | <u>New</u><br><i>If revised, please explain in Justification Section</i> |

#### Project Description

Purchase a Nissan Leaf for the Traffic Engineer position. The initial equipment purchase is \$30,000. The vehicle would be placed into the Fleet Program beginning in FY 2021, with associated costs of \$4,750 annually toward future replacement, \$500 for parts and labor, for a total of \$5,250 in annual operations and maintenance costs.

#### Project Justification (also provide justification if project was revised)

The new position of Traffic Engineer will require a vehicle. As part of the City's "Ready for 100" Sustainability Initiative to reduce its dependency on fossil fuels and encourage the use of renewable resources, staff recommends the replacement of the IT vehicle with a Nissan Leaf fully electric car.

The vehicle will be added to the Fleet Replacement Plan beginning in FY21.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |

| Funding Plan     | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| General Fund     | \$ 21,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 21,000        |
| Risk Safety Fund | \$ 9,000         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 9,000         |
| <b>Total</b>     | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ 30,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021     | 2022     | 2023     | 2024     | 2025     | TOTAL     |
|--|------|----------|----------|----------|----------|----------|-----------|
|  | \$ - | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 26,250 |

#### Align with Epic! Goals

4. Be the statewide model for environmental sustainability stewardship.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Microfilm to Digital Format Conversion

#### At A Glance

|                      |                       |                         |                                                                                        |
|----------------------|-----------------------|-------------------------|----------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Infrastructure</u> | <b>Project Number:</b>  | <u>171904</u>                                                                          |
| <b>Department:</b>   | <u>City Clerk</u>     | <b>Project Manager:</b> | <u>Theresa Smalling (HR)</u>                                                           |
| <b>Service Life:</b> | <u>15 years</u>       | <b>Project Status:</b>  | <u>New</u><br><small>If revised, please explain in Justification Section below</small> |

#### Project Description

This project consists of converting all City records that are currently stored on rolls of microfilm or sheets of microfiche, to be digitally transferred into PDF format for easy accessibility of these documents by the public and by City employees.

#### Project Justification (also provide justification if project was revised)

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 20,300 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 20,300 |

| Funding Plan | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|--------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| General Fund | \$ 20,300        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 20,300        |
| <b>Total</b> | <b>\$ 20,300</b> | <b>\$ -</b> | <b>\$ 20,300</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Patricia Corridor Enhancements

#### At A Glance

|                      |                                         |                         |                                                                              |
|----------------------|-----------------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Improvement</u>                      | <b>Project Number:</b>  | <u>181905</u>                                                                |
| <b>Department:</b>   | <u>Economic &amp; Housing Developpr</u> | <b>Project Manager:</b> | <u>Robert Ironsmith</u>                                                      |
| <b>Service Life:</b> | <u></u>                                 | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

#### Project Description

With the completion of Dunedin Commons along Patricia Avenue, this project will provide a landscape architect, sidewalk improvements and streescaping to stimulate investment

#### Project Justification (also provide justification if project was canceled or postponed)

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020      | 2021      | 2022      | 2023      | 2024      | 2025 | TOTAL      |
|------------------|-----------|-----------|-----------|-----------|-----------|------|------------|
| Project Costs    | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ - | \$ 250,000 |

| Funding Plan | 2020             | 2021             | 2022             | 2023             | 2024             | 2025        | TOTAL             |
|--------------|------------------|------------------|------------------|------------------|------------------|-------------|-------------------|
| General Fund | \$ 50,000        | \$ 50,000        | \$ 50,000        | \$ 50,000        | \$ 50,000        | \$ -        | \$ 250,000        |
| <b>Total</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ 250,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

2. Create a visual sense of place throughout Dunedin.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Rotary Pavilion Renovations

#### At A Glance

|                      |                               |                         |                                                                              |
|----------------------|-------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Rehabilitation</u>         | <b>Project Number:</b>  | <u>461903</u>                                                                |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Lanie Sheets</u>                                                          |
| <b>Service Life:</b> | <u>20 years</u>               | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

#### Project Description

The Rotary Pavilion is located on Wee Loch Ness at the Dunedin Community Center. It is a popular venue for our fishing camps, feeding turtles, outdoor concerts, performances and festivals, wedding ceremonies, and fitness classes. Although the exact scope of work is still being determined, the project will likely involve the removal of the roof structure, stabilizing the protective railings, and hardening the decking.

#### Project Justification (also provide justification if project was revised)

During Hurricane Irma, the roof structure incurred significant damage. In addition, the railing around the deck has become unstable. Access to the outer portion of the stage has been closed down. The project was started in FY19 with a budget of \$65,000. A donation from the Rotary Clubs has been committed for an additional \$30,000 for a total amount of \$95,000 in FY19. Work completed to-date is asbestos testing, a demolition plan, removal of electric, and hiring of a demolition company. Once demolished, additional structural studies will need to be performed on the pilings and a final design. It is estimated that an additional \$50,000 will be needed in FY20 to complete the project.

#### If Revised , explain change(s) from prior year:

Although the exact costs are unknown, we are estimating that additional monies will be needed for this project. Unused appropriations from the FY 2019 budget of \$65,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 115,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 115,000 |

| Funding Plan       | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|--------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| General Fund       | \$ 50,000         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 50,000         |
| FY19 Carry-Forward | \$ 65,000         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 65,000         |
| <b>Total</b>       | <b>\$ 115,000</b> | <b>\$ -</b> | <b>\$ 115,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### GENERAL FUND

**Project Name:** Sindoon Stage Awning Replacement

#### At A Glance

|                      |                      |                         |                                                                                      |
|----------------------|----------------------|-------------------------|--------------------------------------------------------------------------------------|
| <b>Project Type:</b> | Repair & Maintenance | <b>Project Number:</b>  | 421902                                                                               |
| <b>Department:</b>   | Parks & Recreation   | <b>Project Manager:</b> | Lanie Sheets                                                                         |
| <b>Service Life:</b> | 15 years             | <b>Project Status:</b>  | Revised<br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

The awning structure on the Sindoon Stage of the Dunedin Community Center has deteriorated and was recommended to be removed. This project will replace the structure with a series of fabric shade sails to provide cover from the sun to the performers.

#### Project Justification *(also provide justification if project was revised)*

The current stage has been closed down until the appropriate repairs can be made. This estimate does not include removal of the existing awning structure but does include the reduction in height of the columns. The removal of the existing awning was completed in FY 2018.

#### If Revised , explain change(s) from prior year:

\$35,000 was budgeted in FY19 for this project and the project was put out to bid mid-2019. It is anticipated that additional funds will be needed to complete the project. FY19 appropriations will return to fund balance and the budget allocation for FY20 will increase to \$50,000.

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |

| Funding Plan | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|--------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| General Fund | \$ 50,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 50,000        |
| <b>Total</b> | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ 50,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**1. Create a vibrant, cultural experience that touches the lives of our community and visitors.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**STADIUM FUND**

**Project Name:** Stadium & Englebert Reconstruction

**At A Glance**

|                      |                               |                         |                                                                              |
|----------------------|-------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Infrastructure</u>         | <b>Project Number:</b>  | <u>481801</u>                                                                |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Vince Gizzi</u>                                                           |
| <b>Service Life:</b> | <u>30 years</u>               | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

The Stadium hosts both the Spring Training home games of the Toronto Blue Jays Major League Baseball team and the regular season and post-season home games of the Dunedin Blue Jays Florida State League baseball team. The current facility is antiquated and has exceeded its useful life. Renovations will increase stadium capacity from approximately 5,500 to 8,500, and add more shaded viewing areas. Significant improvements include fan amenities such as a redesigned building entry and circulation and updated merchandise and food concession areas.

Training facilities are housed at the Engelbert Complex. Renovations to this site will include the addition of baseball fields and other outdoor amenities and the construction of a new, larger training building. Unlike the majority of other MLB teams, the Toronto Blue Jays are unable to conduct Spring Training activities with their Major League and Minor League players at the same site. These renovations will enable all Major and Minor league training to occur at a single site, with only games played at the Dunedin Stadium site.

**Project Justification (also provide justification if project was revised)**

Total costs of \$81,1331,809 are anticipated to come from intergovernmental grants from the Pinellas County Tourist Development Council (\$41,700,000) and State of Florida (\$13,968,809), as well as a capital contributions from the Toronto Blue Jays (\$20,000,000) and City of Dunedin (\$5,663,000).

**If Revised , explain change(s) from prior year:**

The City issued Bonds for the Blue Jays project for the State of Florida and the Club's contribution on December 13, 2018. The bond proceeds for the project totaled \$20.0 million for the Club and \$13,968,809 for the State of Florida. Unused appropriations from the FY 2019 budget of \$39,431,900 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| <b>Expenditure Plan</b> | <b>2020</b>   | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>  |
|-------------------------|---------------|-------------|-------------|-------------|-------------|-------------|---------------|
| Project Costs           | \$ 81,331,800 | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 81,331,800 |

| <b>Funding Plan</b> | <b>2020</b>          | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|----------------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Stadium Fund        | \$ 41,899,900        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |
| FY19 Carry-Forward  | \$ 39,431,900        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |
| <b>Total</b>        | <b>\$ 81,331,800</b> | <b>\$ -</b>  |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### IMPACT FEE FUND

**Project Name:** Emergency Operations Center (EOC)

#### At A Glance

|                      |                |                         |             |
|----------------------|----------------|-------------------------|-------------|
| <b>Project Type:</b> | Infrastructure | <b>Project Number:</b>  | 221801      |
| <b>Department:</b>   | Fire/Rescue    | <b>Project Manager:</b> | Chief Parks |
| <b>Service Life:</b> | 30 years       | <b>Project Status:</b>  | Existing    |

*If revised, please explain in Justification Section below*

#### Project Description

The City's Draft Comprehensive Plan from 2012 calls for a plan to relocate the Emergency Operations Center (EOC) to a new location within 5 years. The current EOC location at the MLK Center is directly on the border of the hurricane storm surge maps for a Category 3 storm. The Division Chief of Training will relocate to this Facility. This building will be available for other City meetings and training. The proposed one or two story structure will be 5,700 sq. ft. and built to withstand a Category 5 storm and located just north of Fire Station 62 on Belcher Rd. Approximately 13% of the project will be offset by revenue from Pinellas County through the fire service district contract.

#### Project Justification (also provide justification if project was revised)

With the approval of the Penny for Pinellas IV in Fall, 2017 (project identified as a Dunedin signature project), the City Commission approved a mid-year Budget Amendment of \$101,000 in FY 2018 to begin architectural design. The total projected is \$3,835,000.

Installation of fiber underground to provide a redundant fiber loop around the City will be an additional cost of \$190,000. There will be additional operating costs to maintain the structure including insurance, facilities maintenance, and utilities and are currently estimated at \$17,000 annually.

#### If Revised , explain change(s) from prior year:

The City applied for a \$2.0 million State Grant in FY 2019 but it was not approved by the State. Unused appropriations from the FY 2019 budget of \$1,839,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year. \$200,000 of the project will be paid from Fire Impact Fee funds.

| Expenditure Plan | 2020         | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL        |
|------------------|--------------|------|------|------|------|------|--------------|
| Project Costs    | \$ 3,835,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,835,000 |

| Funding Plan       | 2020                | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|--------------------|---------------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Penny Fund         | \$ 1,796,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,796,000        |
| Impact Fee Fund    | \$ 200,000          |             |             |             |             |             | \$ 200,000          |
| FY19 Carry-Forward | \$ 1,839,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,839,000        |
| <b>Total</b>       | <b>\$ 3,835,000</b> | <b>\$ -</b> | <b>\$ 3,835,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021      | 2022      | 2023      | 2024      | 2025      | TOTAL     |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|
|  | \$ - | \$ 17,000 | \$ 17,000 | \$ 17,000 | \$ 17,000 | \$ 17,000 | \$ 85,000 |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### IMPACT FEE FUND

**Project Name:** Pedestrian Safety Improvments- Alt 19 and Main

#### At A Glance

|                      |              |                         |                 |
|----------------------|--------------|-------------------------|-----------------|
| <b>Project Type:</b> | Equipment    | <b>Project Number:</b>  | 631803          |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Bruce Wirth, PE |
| <b>Service Life:</b> | 10 years     | <b>Project Status:</b>  | Revised         |

*If revised, please explain in Justification Section*

#### Project Description

Continue to coordinate in FY20 with the FDOT for their resurfacing project to coincide with planned changes to the intersection to include the addition of a crosswalk on the west leg, between Victoria Place and Edgewater Park, the installation of flashing beacons to the crosswalk on the south leg of the intersection, and reconstruction of the crosswalk with flashing beacons in the ramp of the northbound right turn.

#### Project Justification *(also provide justification if project was revised)*

#### If Revised , explain change(s) from prior year:

FY 2019 funding request of \$20,000 was reprogrammed to FY 2020 due to delays with FDOT. The project will be paid with Transportation Impact Fees.

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 70,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 70,000 |

| Funding Plan    | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|-----------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Impact Fee Fund | \$ 70,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 70,000        |
| <b>Total</b>    | <b>\$ 70,000</b> | <b>\$ -</b> | <b>\$ 70,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**2. Create a visual sense of place throughout Dunedin.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### COUNTY GAS TAX FUND

**Project Name:** Pavement Management Program

#### At A Glance

|                      |              |                         |                 |
|----------------------|--------------|-------------------------|-----------------|
| <b>Project Type:</b> | Replacement  | <b>Project Number:</b>  | 631801          |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Bruce Wirth, PE |
| <b>Service Life:</b> | 15 years     | <b>Project Status:</b>  | Revised         |

*If revised, please explain in Justification Section below*

#### Project Description

The City has an established Pavement Asset Management Software Program for the systematic analysis of roadway paving projects throughout the City, from rehabilitation to reconstruction. In FY 2016, a consultant evaluated all the roadways throughout the City. The entire network of City roadways was organized in a database for program planning. The model provides data driven direction to staff as to the planning of roadway preservation and reconstruction projects throughout the City. The model considers various pavement treatment options and available funding in order to maximize cost efficiency for the development of annual paving contracts. No operating impacts are anticipated from this project.

#### Project Justification *(also provide justification if project was revised)*

Road resurfacing and maintenance projects are developed utilizing the City's Pavement Asset Management Software Program to achieve the desired level of service. In addition, funds are allocated for the maintenance and repair of the City's brick road, at a minimum of \$75,000 per year, which are deducted from the overall annual paving budget.

#### If Revised , explain change(s) from prior year:

Cost share in FY 2023-2024 updated based on estimated fund availability. On average, approximately 2/3 of funding comes from the Penny, with 1/3 from the County Gas Tax Fund.

| Expenditure Plan | 2020         | 2021         | 2022         | 2023       | 2024       | 2025       | TOTAL        |
|------------------|--------------|--------------|--------------|------------|------------|------------|--------------|
| Project Costs    | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 980,000 | \$ 980,000 | \$ 980,000 | \$ 5,940,000 |

| Funding Plan        | 2020                | 2021                | 2022                | 2023              | 2024              | 2025              | TOTAL               |
|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------|-------------------|---------------------|
| County Gas Tax Fund | \$ 310,000          | \$ 310,000          | \$ 310,000          | \$ 290,000        | \$ 270,000        | \$ 250,000        | \$ 1,740,000        |
| Penny Fund          | \$ 690,000          | \$ 690,000          | \$ 690,000          | \$ 690,000        | \$ 710,000        | \$ 730,000        | \$ 4,200,000        |
| <b>Total</b>        | <b>\$ 1,000,000</b> | <b>\$ 1,000,000</b> | <b>\$ 1,000,000</b> | <b>\$ 980,000</b> | <b>\$ 980,000</b> | <b>\$ 980,000</b> | <b>\$ 5,940,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

2. Create a visual sense of place throughout Dunedin.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Athletic Field Renovation

#### At A Glance

|                      |                    |                         |                                                                       |
|----------------------|--------------------|-------------------------|-----------------------------------------------------------------------|
| <b>Project Type:</b> | Rehabilitation     | <b>Project Number:</b>  | 469502                                                                |
| <b>Department:</b>   | Parks & Recreation | <b>Project Manager:</b> | Terry Trudell                                                         |
| <b>Service Life:</b> | 15 years           | <b>Project Status:</b>  | Revised<br><i>If revised, please explain in Justification Section</i> |

#### Project Description

The current athletic field inventory includes 14 athletic fields including 10 ball fields and 4 regulation soccer fields. Renovation includes stripping the field, rototilling, laser grading, soil treatments, refurbishment of clay infields, and complete sod replacement.

#### Project Justification (also provide justification if project was revised)

Athletic fields must maintain even playing surfaces for safety reasons. Throughout time and usage athletic fields will require complete refurbishments to fix any uneven surfaces, drainage issues, soil compaction, etc. This schedule is on an approximately 15 year cycle. FY20 would involve renovations to Field 1 at the Jerry Lake Soccer Complex. This project involves extra work to excavate over 1 foot of dirt and remove a rubber infill. This rubber is currently preventing the sod from taking root.

#### If Revised, explain change(s) from prior year:

Revised estimate due to large scope of work for Field 1 at Jerry Lake Soccer Complex.

| Expenditure Plan | 2020       | 2021       | 2022       | 2023       | 2024 | 2025 | TOTAL      |
|------------------|------------|------------|------------|------------|------|------|------------|
| Project Costs    | \$ 125,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ - | \$ - | \$ 425,000 |

| Funding Plan | 2020              | 2021              | 2022              | 2023              | 2024        | 2025        | TOTAL             |
|--------------|-------------------|-------------------|-------------------|-------------------|-------------|-------------|-------------------|
| Penny Fund   | \$ 125,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ -        | \$ -        | \$ 425,000        |
| <b>Total</b> | <b>\$ 125,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 425,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**1. Create a vibrant, cultural experience that touches the lives of our community and visitors.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Bridges & Boardwalks

#### At A Glance

|                                                  |                                                                                                                    |
|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b>Project Type:</b> <u>Replacement</u>          | <b>Project Number:</b> <u>461403</u>                                                                               |
| <b>Department:</b> <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> <u>Lanie Sheets / Bruce Wirth</u>                                                          |
| <b>Service Life:</b> <u>25 years</u>             | <b>Project Status:</b> <u>Revised</u><br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

The City's existing pedestrian bridges and boardwalks need regular replacement and repair as the support and piling systems deteriorate, especially as they interact with water. This project provides for the construction and replacement of the various boardwalks and bridges throughout the park system including Hammock Park, Weaver Park, and Edgewater Park. Funding in FY 2020 will provide supplemental funding for the replacement of two wooden bridges in Hammock Park.

#### Project Justification *(also provide justification if project was revised)*

There are two wooden pedestrian and utility cart bridges in Hammock Park. These have reached their useful life and must be replaced.

#### If Revised , explain change(s) from prior year:

These funds were originally budgeted in FY 2017 and updated again in 2018. There is currently \$92,000 budgeted in FY 2019 with \$81,000 remaining in the project. The new estimates provided by Engineering are for \$141,000 needed for construction, therefore an additional \$60,000 will be needed in FY 2020. Unused appropriations from the FY 2019 budget will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 141,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 141,000 |

| Funding Plan       | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|--------------------|-------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Penny Fund         | \$ 60,000         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 60,000        |
| FY19 Carry-Forward | \$ 81,000         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 81,000        |
| <b>Total</b>       | <b>\$ 141,000</b> | <b>\$ -</b> | <b>\$ 60,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

- 1. Create a vibrant, cultural experience that touches the lives of our community and visitors.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Citywide Parking Lot Resurfacing

#### At A Glance

|                      |                       |                         |                                                |
|----------------------|-----------------------|-------------------------|------------------------------------------------|
| <b>Project Type:</b> | Repair & Maintenance  | <b>Project Number:</b>  | 641904                                         |
| <b>Department:</b>   | Library / Parks & Rec | <b>Project Manager:</b> | Bruce Wirth, PE / Phyllis Gorsh / Lanie Sheets |
| <b>Service Life:</b> | 15 years              | <b>Project Status:</b>  | Revised                                        |

If revised, please explain in Justification Section below

#### Project Description

Several facilities have been identified to have their parking lots resurfaced within the next several years due to frequent repairs or life expectancy.

Library lots will receive a 1" overlay. In FY 2021, the Marina will receive 1" mill and resurface of the lots adjacent to Edgewater Park including in front of the harbormaster's office and boat trailer parking. Marina lot funding split 40% Marina Fund and 60% General Fund.

#### Project Justification (also provide justification if project was revised)

A separate project has been created for the Community Center Lot in FY 2020.

#### If Revised , explain change(s) from prior year:

Costs updated for current prices.

| Expenditure Plan | 2020             | 2021        | 2022        | 2023              | 2024        | 2025        | TOTAL             |
|------------------|------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| Project Costs    |                  |             |             |                   |             |             |                   |
| Library          | \$ 72,000        | \$ -        | \$ -        | \$ -              | \$ -        | \$ -        | \$ 72,000         |
| Marina           | \$ -             | \$ -        | \$ -        | \$ 110,000        | \$ -        | \$ -        | \$ 110,000        |
| <b>Total</b>     | <b>\$ 72,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 182,000</b> |

| Funding Plan | 2020             | 2021        | 2022        | 2023              | 2024        | 2025        | TOTAL             |
|--------------|------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| Penny Fund   | \$ 72,000        | \$ -        | \$ -        | \$ 66,000         | \$ -        | \$ -        | \$ 138,000        |
| Marina Fund  | \$ -             | \$ -        | \$ -        | \$ 44,000         | \$ -        | \$ -        | \$ 44,000         |
| <b>Total</b> | <b>\$ 72,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 110,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 182,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**4. Be the statewide model for environmental sustainability stewardship.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Community Center Parking Lot

#### At A Glance

|                      |                               |                         |                                                                              |
|----------------------|-------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Rehabilitation</u>         | <b>Project Number:</b>  | <u>421801</u>                                                                |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Lanie Sheets / Bruce Wirth</u>                                            |
| <b>Service Life:</b> | <u>TBD</u>                    | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

#### Project Description

In FY 2018 and FY 2019, funds were budgeted to replace the section of loose fill gravel in the Dunedin Community Center parking lot with pervious concrete. There is also a need for increased capacity. This project would provide funds in FY 2020 for the design of the replacement of the gravel and also to increase parking capacity. Funds will then be budgeted in FY 2021 for construction.

#### Project Justification (also provide justification if project was revised)

There is a current issue with the loose gravel causing uneven surfaces for walking and the need for regular maintenance to avoid safety issues. In addition, there has been an increasing problem with not enough parking. The programming capacity of the building is greater than can be accommodated with the current parking lot. In the meantime, overflow parking has been permanently established in the grass lot west of the Fine Arts Center. To ensure best use of funds, it was decided to delay the gravel replacement and to have a complete design to resolve both issues.

#### If Revised , explain change(s) from prior year:

FY 2020 Design  
FY 2021 Construction (scope and cost to be updated after design completion)

| Expenditure Plan | 2020      | 2021       | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|-----------|------------|------|------|------|------|------------|
| Project Costs    | \$ 30,000 | \$ 150,000 | \$ - | \$ - | \$ - | \$ - | \$ 180,000 |

| Funding Plan | 2020             | 2021              | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|--------------|------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Penny Fund   | \$ 30,000        | \$ 150,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 180,000        |
| <b>Total</b> | <b>\$ 30,000</b> | <b>\$ 150,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 180,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

2. Create a visual sense of place throughout Dunedin.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Court Resurfacing

#### At A Glance

|                      |                      |                         |               |
|----------------------|----------------------|-------------------------|---------------|
| <b>Project Type:</b> | Repair & Maintenance | <b>Project Number:</b>  | 429506        |
| <b>Department:</b>   | Parks & Recreation   | <b>Project Manager:</b> | Terry Trudell |
| <b>Service Life:</b> | 7 years              | <b>Project Status:</b>  | Revised       |

If revised, please explain in Justification Section below

#### Project Description

The Parks & Recreation Department maintains 14 outdoor courts including 11 tennis courts and 3 basketball courts. Outdoor courts require regular maintenance (every 7-8 years) to repair cracks that develop in the surface.

#### Project Justification (also provide justification if project was revised)

Regular court resurfacing ensures a smooth and safe playing surface with adequate traction free of trip hazards. A completely new playing surface will need to be installed approximately every 20 years. FY20 funds are to resurface the Highlander Park Tennis Courts; FY21 Fisher Tennis Courts; and FY22 Community Center, MLK and Elizabeth Skinner basketball courts. There are no projects currently scheduled for FY24 or FY25.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020      | 2021      | 2022      | 2023      | 2024 | 2025 | TOTAL      |
|------------------|-----------|-----------|-----------|-----------|------|------|------------|
| Project Costs    | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ 100,000 |

| Funding Plan | 2020             | 2021             | 2022             | 2023             | 2024        | 2025        | TOTAL             |
|--------------|------------------|------------------|------------------|------------------|-------------|-------------|-------------------|
| Penny Fund   | \$ 25,000        | \$ -             | \$ -             | \$ -             | \$ -        | \$ -        | \$ 25,000         |
| General Fund | \$ -             | \$ 25,000        | \$ 25,000        | \$ 25,000        | \$ -        | \$ -        | \$ 75,000         |
| <b>Total</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 100,000</b> |

| Annual Operations & Maintenance Costs (if any) |      |      |      |      |      |      |       |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | TOTAL |
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Dog Park

#### At A Glance

|                      |                    |                         |                                                                        |
|----------------------|--------------------|-------------------------|------------------------------------------------------------------------|
| <b>Project Type:</b> | Infrastructure     | <b>Project Number:</b>  | 461801                                                                 |
| <b>Department:</b>   | Parks & Recreation | <b>Project Manager:</b> | Lanie Sheets / Vince Gizzi                                             |
| <b>Service Life:</b> | 25 years           | <b>Project Status:</b>  | Existing<br><i>If revised, please explain in Justification Section</i> |

#### Project Description

This project would construct a dog park at a site to be determined. Elements may include (depending on the site selected), fencing, shade, landscaping, water stations, parking improvements, etc.

#### Project Justification (also provide justification if project was revised)

The Parks & Recreation Department completed a Strategic Plan in 2015. One of the major deficiencies identified was the need for a new or additional dog park. Happy Tails dog park sat at the edge of a retention pond and was under water large portions of the year. In 2019, it was closed due to the Blue Jays complex expansion. Although the City was able to partner with Achieva Credit Union to expand their dog park, the goal is still to have a dog park on city-owned property. The projected cost is for development only and does not include land acquisition if necessary.

#### If Revised , explain change(s) from prior year:

These funds were originally budgeted in FY 2018 and carried-forward to FY 2019, and are now being reprogrammed into FY 2020.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 150,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 150,000 |

| Funding Plan | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|--------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Penny Fund   | \$ 150,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 150,000        |
| <b>Total</b> | <b>\$ 150,000</b> | <b>\$ -</b> | <b>\$ 150,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**1. Create a vibrant, cultural experience that touches the lives of our community and visitors.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Downtown Parking Structure

#### At A Glance

|                      |                       |                         |                |
|----------------------|-----------------------|-------------------------|----------------|
| <b>Project Type:</b> | Infrastructure        | <b>Project Number:</b>  | To be assigned |
| <b>Department:</b>   | Eco & Hsg Development | <b>Project Manager:</b> | Bob Ironsmith  |
| <b>Service Life:</b> | 30 years              | <b>Project Status:</b>  | Revised        |

#### Project Description

Project to entail construction of a future downtown parking structure.

#### Project Justification (also provide justification if project was revised)

The need for additional parking was identified in a parking study conducted by Walker Parking Consultants in FY 2015.

#### If Revised , explain change(s) from prior year:

Timeframe moved up to 2020 to coincide with beginning of construction of the New City Hall. It is estimated that CRA will pay \$2.5M and the Penny Fund will fund \$5M.

| Expenditure Plan | 2020         | 2021         | 2022 | 2023 | 2024 | 2025 | TOTAL        |
|------------------|--------------|--------------|------|------|------|------|--------------|
| Project Costs    | \$ 2,800,000 | \$ 4,200,000 | \$ - | \$ - | \$ - | \$ - | \$ 7,000,000 |

| Funding Plan | 2020                | 2021                | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|--------------|---------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| CRA Fund     | \$ 1,000,000        | \$ 1,500,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 2,500,000        |
| Penny Fund   | \$ 1,800,000        | \$ 2,700,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 4,500,000        |
| <b>Total</b> | <b>\$ 2,800,000</b> | <b>\$ 4,200,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,000,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|             |             |             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        |
| <b>\$ -</b> |

**1. Create a vibrant, cultural experience that touches the lives of our community and visitors.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Emergency Operations Center (EOC)

#### At A Glance

|                      |                |                         |             |
|----------------------|----------------|-------------------------|-------------|
| <b>Project Type:</b> | Infrastructure | <b>Project Number:</b>  | 221801      |
| <b>Department:</b>   | Fire/Rescue    | <b>Project Manager:</b> | Chief Parks |
| <b>Service Life:</b> | 30 years       | <b>Project Status:</b>  | Existing    |

*If revised, please explain in Justification Section below*

#### Project Description

The City's Draft Comprehensive Plan from 2012 calls for a plan to relocate the Emergency Operations Center (EOC) to a new location within 5 years. The current EOC location at the MLK Center is directly on the border of the hurricane storm surge maps for a Category 3 storm. The Division Chief of Training will relocate to this Facility. This building will be available for other City meetings and training. The proposed one or two story structure will be 5,700 sq. ft. and built to withstand a Category 5 storm and located just north of Fire Station 62 on Belcher Rd. Approximately 13% of the project will be offset by revenue from Pinellas County through the fire service district contract.

#### Project Justification (also provide justification if project was revised)

With the approval of the Penny for Pinellas IV in Fall, 2017 (project identified as a Dunedin signature project), the City Commission approved a mid-year Budget Amendment of \$101,000 in FY 2018 to begin architectural design. The total projected is \$3,835,000.

Installation of fiber underground to provide a redundant fiber loop around the City will be an additional cost of \$190,000. There will be additional operating costs to maintain the structure including insurance, facilities maintenance, and utilities and are currently estimated at \$17,000 annually.

#### If Revised , explain change(s) from prior year:

The City applied for a \$2.0 million State Grant in FY 2019 but it was not approved by the State. Unused appropriations from the FY 2019 budget of \$1,839,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020         | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL        |
|------------------|--------------|------|------|------|------|------|--------------|
| Project Costs    | \$ 3,835,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 3,835,000 |

| Funding Plan       | 2020                | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|--------------------|---------------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Penny Fund         | \$ 1,796,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,796,000        |
| Impact Fee Fund    | \$ 200,000          |             |             |             |             |             | \$ 200,000          |
| FY19 Carry-Forward | \$ 1,839,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,839,000        |
| <b>Total</b>       | <b>\$ 3,835,000</b> | <b>\$ -</b> | <b>\$ 3,835,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021      | 2022      | 2023      | 2024      | 2025      | TOTAL     |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|
|  | \$ - | \$ 17,000 | \$ 17,000 | \$ 17,000 | \$ 17,000 | \$ 17,000 | \$ 85,000 |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Jones Building Replacement

#### At A Glance

|                      |                               |                         |                                                                                    |
|----------------------|-------------------------------|-------------------------|------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Infrastructure</u>         | <b>Project Number:</b>  | <u>To be assigned</u>                                                              |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Vince Gizzi</u>                                                                 |
| <b>Service Life:</b> | <u>30 years</u>               | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section below</i> |

#### Project Description

This project will replace the existing Parks operations facility located at 1241 San Christopher Drive. The existing facility is approximately 18,700 sq. ft. and the site also houses several sheds for storage. The facility was originally constructed in 1976, was remodeled in 1993 and expanded in 1998. The new facility will be a renovation of the existing building at the Englebert Complex.

#### Project Justification (also provide justification if project was revised)

The facility is not in compliance with current Florida Building Codes and does not meet current wind load requirements due to the age of the structure. Operating impacts cannot be calculated until final design is complete. The new facility will renovate the Englebert Complex currently used by the Toronto Blue Jays upon completion of their new facilities.

#### If Revised , explain change(s) from prior year:

This project was originally planned for FY 2022. We are requesting funds in 2020 so that the project will start as soon as the Blue Jays vacate the Englebert building. Unused appropriations from the FY 2019 amended budget of \$75,400 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020         | 2021 | 2022 | 2023 | 2023 | 2025 | TOTAL        |
|------------------|--------------|------|------|------|------|------|--------------|
| Project Costs    | \$ 1,124,600 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,124,600 |

| Funding Plan          | 2020                | 2021        | 2022        | 2023        | 2023        | 2025        | TOTAL               |
|-----------------------|---------------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Penny Fund            | \$ 1,124,600        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,124,600        |
| FY 2019 Carry-Forward | \$ 75,400           |             |             |             |             |             |                     |
| <b>Total</b>          | <b>\$ 1,200,000</b> | <b>\$ -</b> | <b>\$ 1,124,600</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2023 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Marina Beach Sailboat Launch Improvements

#### At A Glance

|                      |                                 |                         |                     |
|----------------------|---------------------------------|-------------------------|---------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>461905</u>       |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u>   | <b>Project Manager:</b> | <u>Lanie Sheets</u> |
| <b>Service Life:</b> | <u>12 years</u>                 | <b>Project Status:</b>  | <u>Existing</u>     |

#### Project Description

This project is to renovate to the sailboat launching facilities at the Dunedin Marina. The scope is to remove the concrete ramp that undermined, cracked, and become unsafe. The wooden ramp will be widened and safened with the addition of a non-skid surface. Areas of the "beach" will be replaced with seagrasses to prevent erosion. A flexible mat system will be added to the shoreline and into the water to allow easy launching of the vessels.

#### Project Justification (also provide justification if project was revised)

An additional \$55,000 from the Penny Fund is required to complete the project.

#### If Revised , explain change(s) from prior year:

Unused appropriations from the FY 2019 budget of \$35,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 55,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 55,000 |

| Funding Plan       | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|--------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Penny Fund         | \$ 55,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 55,000        |
| FY19 Carry-Forward | \$ 35,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 35,000        |
| <b>Total</b>       | <b>\$ 90,000</b> | <b>\$ -</b> | <b>\$ 90,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** New Aquatics Center

#### At A Glance

|                      |                               |                         |                                                                                     |
|----------------------|-------------------------------|-------------------------|-------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Infrastructure</u>         | <b>Project Number:</b>  | <u>To be assigned</u>                                                               |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Vince Gizzi</u>                                                                  |
| <b>Service Life:</b> | <u>30 years</u>               | <b>Project Status:</b>  | <u>Existing</u><br><i>If revised, please explain in Justification Section below</i> |

#### Project Description

This project will construct a new Aquatic Center Complex to replace the aging Highlander Pool facility. Corresponding increases in revenues from usage fees and rentals may partially or completely offset the additional operating expenses.

#### Project Justification (also provide justification if project was revised)

An aquatic feasibility study was conducted in 2009 that documented the need to replace the existing pool facility as it has reached the end of its useful life. The study also documented the desire of the community for a recreational aquatic complex.

#### If Revised , explain change(s) from prior year:

FY 2020 costs are for the design of the aquatics center.

| Expenditure Plan | 2020       | 2021         | 2022 | 2023 | 2024 | 2025 | TOTAL        |
|------------------|------------|--------------|------|------|------|------|--------------|
| Project Costs    | \$ 600,000 | \$ 6,400,000 | \$ - | \$ - | \$ - | \$ - | \$ 7,000,000 |

| Funding Plan | 2020              | 2021                | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|--------------|-------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Penny Fund   | \$ 600,000        | \$ 6,400,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 7,000,000        |
| <b>Total</b> | <b>\$ 600,000</b> | <b>\$ 6,400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,000,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** New City Hall

#### At A Glance

|                      |                       |                         |                                                                                     |
|----------------------|-----------------------|-------------------------|-------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Infrastructure</u> | <b>Project Number:</b>  | <u>111801</u>                                                                       |
| <b>Department:</b>   | <u>City Manager</u>   | <b>Project Manager:</b> | <u>Doug Hutchens</u>                                                                |
| <b>Service Life:</b> | <u>50 - 75 years</u>  | <b>Project Status:</b>  | <u>Existing</u><br><i>If revised, please explain in Justification Section below</i> |

#### Project Description

Construction of a replacement City Hall consolidating existing City Hall (542 Main St.), Technical Services (737 Loudon Ave.), and the Municipal Services Building (750 Milwaukee Ave.) operations. Each of these buildings have reached the end of their useful life and renovations are cost prohibitive. Design is progressing in two phases. Phase 1 is for site selection and space programming. Phase 2, if authorized, will be for design and construction. It is anticipated that a parking garage is needed at a cost of \$25,000/space. No land costs are assumed.

#### Project Justification (also provide justification if project was revised)

With the approval of the Penny for Pinellas IV in Fall, 2017 (project identified as a Dunedin signature project), the City Commission approved a mid-year Budget Amendment of \$1,050,000 in FY 2018 to begin project design. This project will also include a parking facility.

#### If Revised , explain change(s) from prior year:

Additional funding sources will include the Building Fund, Utility Funds and the CRA Fund. Funding for the estimated \$22.0M or more in project costs will come from Debt Financing.

| Expenditure Plan | 2020         | 2021          | 2022 | 2023 | 2024 | 2025 | TOTAL         |
|------------------|--------------|---------------|------|------|------|------|---------------|
| Project Costs    | \$ 7,200,000 | \$ 10,800,000 | \$ - | \$ - | \$ - | \$ - | \$ 18,000,000 |

| Funding Plan | 2020                | 2021                 | 2022        | 2023        | 2024        | 2025        | TOTAL                |
|--------------|---------------------|----------------------|-------------|-------------|-------------|-------------|----------------------|
| Penny Fund   | \$ 7,200,000        | \$ 10,800,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 18,000,000        |
| <b>Total</b> | <b>\$ 7,200,000</b> | <b>\$ 10,800,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 18,000,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Parks Trail Renovations

#### At A Glance

|                      |                               |                         |                                                                              |
|----------------------|-------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Improvement</u>            | <b>Project Number:</b>  | <u>461502</u>                                                                |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Lanie Sheets</u>                                                          |
| <b>Service Life:</b> | <u>40 years</u>               | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

#### Project Description

This project would provide an elevated boardwalk approximately 1 foot in height and 6 feet in width along Fern Trail in Hammock Park.

#### Project Justification (also provide justification if project was revised)

In 2011, the City completed a rehydration project to provide appropriate water levels back to the park based on the natural communities. The project was successful. However, now Fern Trail, remains wet most of the year causing visitors to side step and expand the footpath. Therefore, to preserve the area, the trail was closed in 2015 with fundraising efforts began in 2016 to construct an elevated platform. This is one of the most beautiful areas of the park, so we receive many requests to get it reopened for public access.

The monies were appropriated in FY 2017, and the project was eventually bid in FY 2018. Unfortunately, the scope of the project was beyond the original estimate and the bids came in over \$300,000. The Friends of the Hammock have raised over \$10,000 to support the project.

#### If Revised , explain change(s) from prior year:

Revised estimate based on bids received.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 300,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |

| Funding Plan | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|--------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| PENNY FUND   | \$ 300,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 300,000        |
| <b>Total</b> | <b>\$ 300,000</b> | <b>\$ -</b> | <b>\$ 300,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

- Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**PENNY FUND**

**Project Name:** Pavement Management Program

**At A Glance**

|                      |                     |                         |                                                                                    |
|----------------------|---------------------|-------------------------|------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u>  | <b>Project Number:</b>  | <u>631801</u>                                                                      |
| <b>Department:</b>   | <u>Public Works</u> | <b>Project Manager:</b> | <u>Bruce Wirth</u>                                                                 |
| <b>Service Life:</b> | <u>15 years</u>     | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section below</i> |

**Project Description**

The City has an established Pavement Asset Management Software Program for the systematic analysis of roadway paving projects throughout the City, from rehabilitation to reconstruction. In FY 2016, a consultant evaluated all the roadways throughout the City. The entire network of City roadways was organized in a database for program planning. The model provides data driven direction to staff as to the planning of roadway preservation and reconstruction projects throughout the City. The model considers various pavement treatment options and available funding in order to maximize cost efficiency for the development of annual paving contracts. No operating impacts are anticipated from this project.

**Project Justification (also provide justification if project was revised)**

Road resurfacing and maintenance projects are developed utilizing the City's Pavement Asset Management Software Program to achieve the desired level of service. In addition, funds are allocated for the maintenance and repair of the City's brick road, at a minimum of \$75,000 per year, which are deducted from the overall annual paving budget.

**If Revised , explain change(s) from prior year:**

Cost share in FY 2023-2024 updated based on estimated fund availability. On average, approximately 2/3 of funding comes from the Penny, with 1/3 from the County Gas Tax Fund.

| <b>Expenditure Plan</b> | <b>2020</b>  | <b>2021</b>  | <b>2022</b>  | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|--------------|--------------|--------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 980,000  | \$ 980,000  | \$ 980,000  | \$ 5,940,000 |

| <b>Funding Plan</b> | <b>2020</b>         | <b>2021</b>         | <b>2022</b>         | <b>2023</b>       | <b>2024</b>       | <b>2025</b>       | <b>TOTAL</b>        |
|---------------------|---------------------|---------------------|---------------------|-------------------|-------------------|-------------------|---------------------|
| County Gas Tax Fund | \$ 310,000          | \$ 310,000          | \$ 310,000          | \$ 290,000        | \$ 270,000        | \$ 250,000        | \$ 1,740,000        |
| Penny Fund          | \$ 690,000          | \$ 690,000          | \$ 690,000          | \$ 690,000        | \$ 710,000        | \$ 730,000        | \$ 4,200,000        |
| <b>Total</b>        | <b>\$ 1,000,000</b> | <b>\$ 1,000,000</b> | <b>\$ 1,000,000</b> | <b>\$ 980,000</b> | <b>\$ 980,000</b> | <b>\$ 980,000</b> | <b>\$ 5,940,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

**2. Create a visual sense of place throughout Dunedin.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** Playground Equipment Replacement

#### At A Glance

|                      |                               |                         |                                                                                    |
|----------------------|-------------------------------|-------------------------|------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u>            | <b>Project Number:</b>  | <u>469301</u>                                                                      |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Lanie Sheets</u>                                                                |
| <b>Service Life:</b> | <u>12 years</u>               | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section below</i> |

#### Project Description

The City of Dunedin has an inventory of 13 playgrounds citywide that must meet all current regulations and safety standards to ensure the well-being of users. A typical playground has a lifespan of 10-15 years; this requires replacement of one or two playgrounds annually. FY 2020 would install replacement equipment at Elizabeth Skinner Jackson Park.

#### Project Justification (also provide justification if project was revised)

#### If Revised , explain change(s) from prior year:

Costs have been programmed in FY 2020 - FY 2024

| Expenditure Plan | 2020      | 2021      | 2022      | 2023       | 2024      | 2025 | TOTAL      |
|------------------|-----------|-----------|-----------|------------|-----------|------|------------|
| Project Costs    | \$ 75,000 | \$ 75,000 | \$ 80,000 | \$ 300,000 | \$ 90,000 | \$ - | \$ 620,000 |

| Funding Plan | 2020             | 2021             | 2022             | 2023              | 2024             | 2025        | TOTAL             |
|--------------|------------------|------------------|------------------|-------------------|------------------|-------------|-------------------|
| Penny Fund   | \$ 75,000        | \$ 75,000        | \$ 80,000        | \$ 300,000        | \$ 90,000        | \$ -        | \$ 620,000        |
| <b>Total</b> | <b>\$ 75,000</b> | <b>\$ 75,000</b> | <b>\$ 80,000</b> | <b>\$ 300,000</b> | <b>\$ 90,000</b> | <b>\$ -</b> | <b>\$ 620,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

2. Create a visual sense of place throughout Dunedin.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### PENNY FUND

**Project Name:** St. Catherine Soil Roadway Stabilization

#### At A Glance

|                      |                                 |                         |                                                                                    |
|----------------------|---------------------------------|-------------------------|------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>TBD</u>                                                                         |
| <b>Department:</b>   | <u>Public Works</u>             | <b>Project Manager:</b> | <u>Bruce Wirth</u>                                                                 |
| <b>Service Life:</b> | <u>15 years</u>                 | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section below</i> |

#### Project Description

A consultant was hired for further geotechnical testing and design in FY19. Options included total excavation, geoweb reinforcement or injection grouting. FY20 funds are for construction.

#### Project Justification (also provide justification if project was revised)

It has been discovered there are substantial amounts of clay and organics causing the observed depression in the roadway. A corrective action is required to rehabilitate the roadway and prevent future degradation.

#### If Revised , explain change(s) from prior year:

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 50,000   | \$ 200,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ 250,000   |

| <b>Funding Plan</b> | <b>2020</b>      | <b>2021</b>       | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Penny Fund          | \$ 50,000        | \$ 200,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 250,000        |
| <b>Total</b>        | <b>\$ 50,000</b> | <b>\$ 200,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 250,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

#### Align with Epic! Goals

4. Be the statewide model for environmental sustainability stewardship.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Artistic Benches for Downtown

**At A Glance**

**Project Type:** Improvements **Project Number:** \_\_\_\_\_  
**Department:** Economic & Housing Developpr **Project Manager:** Robert Ironsmith  
**Service Life:** 10 years **Project Status:** New  
*If Postponed, Canceled or In Progress, please explain in Justification Section*

**Project Description**

Explore options for artistic benches in selected downtown locations.

**Project Justification (also provide justification if project was canceled or postponed)**

Artistic features such as benches add to the quality of life and aesthetics of the downtown.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 4,000    | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 4,000     |

| <b>Funding Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| CRA Fund            | \$ 4,000    | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 4,000     |
| Total               | \$ 4,000    | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 4,000     |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Downtown East End Plan (DEEP)

**At A Glance**

|                      |                                  |                         |                      |
|----------------------|----------------------------------|-------------------------|----------------------|
| <b>Project Type:</b> | <u>Improvement</u>               | <b>Project Number:</b>  | <u>171905</u>        |
| <b>Department:</b>   | <u>Eco &amp; Hsg Development</u> | <b>Project Manager:</b> | <u>Bob Ironsmith</u> |
| <b>Service Life:</b> | <u>N/A</u>                       | <b>Project Status:</b>  | <u>Existing</u>      |

**Project Description**

Master Planning for the east end of Downtown to include Gateway parcel, existing City Hall site, the Wood Street property, and the Technical Services and Municipal Services Buildings.

**Project Justification (also provide justification if project was revised)**

Appraisal, site plans and other professional services to assist with implementation of the DEEP Plan.

**If Revised , explain change(s) from prior year:**

Additional work needs to done on this project.

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 30,000   |             | \$ -        | \$ -        | \$ -        | \$ -        | \$ 30,000    |

| <b>Funding Plan</b> | <b>2020</b> | <b>2021</b> | <b>2023</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| CRA Fund            | \$ 30,000   |             | \$ -        | \$ -        | \$ -        | \$ -        | \$ 30,000    |
| Total               | \$ 30,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 30,000    |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

2. Create a visual sense of place throughout Dunedin.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Downtown Landscaping Project

**At A Glance**

**Project Type:** Improvements **Project Number:** \_\_\_\_\_  
**Department:** Economic & Housing Developpr **Project Manager:** Robert Ironsmith  
**Service Life:** \_\_\_\_\_ **Project Status:** New  
*If Postponed, Canceled or In Progress, please explain in Justification Section*

**Project Description**

CRA to explore flower pots in selected areas for adoption by Merchants as well as additional landscaping to add to the charm of Main Street.

**Project Justification (also provide justification if project was canceled or postponed)**

Pots and other landscape features add to the charm and appeal of the downtown.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |

| <b>Funding Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| CRA Fund            | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |
| Total               | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Downtown Median Removal

**At A Glance**

**Project Type:** Infrastructure **Project Number:** \_\_\_\_\_  
**Department:** Economic & Housing Developpr **Project Manager:** Robert Ironsmith  
**Service Life:** \_\_\_\_\_ **Project Status:** New  
*If Postponed, Canceled or In Progress, please explain in Justification Section*

**Project Description**

Removal of asphalt median on Douglas in conjunction with creating parallel parking and the Courtyard on Main Street development.

**Project Justification (also provide justification if project was canceled or postponed)**

Enhanced traffic flow in conjunction with creating parallel parking and the Court Yard on Main Street project.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |

| <b>Funding Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| CRA Fund            | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |
| Total               | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND

Project Name: Downtown Parking Structure

At A Glance

|               |                                  |                  |                       |
|---------------|----------------------------------|------------------|-----------------------|
| Project Type: | <u>Infrastructure</u>            | Project Number:  | <u>To be assigned</u> |
| Department:   | <u>Eco &amp; Hsg Development</u> | Project Manager: | <u>Bob Ironsmith</u>  |
| Service Life: | <u>30 years</u>                  | Project Status:  | <u>Revised</u>        |

Project Description

Project to entail construction of a future downtown parking structure.

Project Justification (also provide justification if project was revised)

The need for additional parking was identified in a parking study conducted by Walker Parking Consultants in FY 2015.

If Revised , explain change(s) from prior year:

Timeframe moved up to 2020 to coincide with beginning of construction of the New City Hall.

| Expenditure Plan | 2020         | 2021         | 2022 | 2023 | 2024 | 2025 | TOTAL        |
|------------------|--------------|--------------|------|------|------|------|--------------|
| Project Costs    | \$ 2,800,000 | \$ 4,200,000 | \$ - | \$ - | \$ - | \$ - | \$ 7,000,000 |

| Funding Plan | 2020                | 2021                | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|--------------|---------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| CRA Fund     | \$ 1,000,000        | \$ 1,500,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 2,500,000        |
| Penny Fund   | \$ 1,800,000        | \$ 2,700,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 4,500,000        |
| <b>Total</b> | <b>\$ 2,800,000</b> | <b>\$ 4,200,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,000,000</b> |

Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Downtown Pavers, Walkability & Enhancements

**At A Glance**

|                      |                                  |                         |                       |
|----------------------|----------------------------------|-------------------------|-----------------------|
| <b>Project Type:</b> | <u>Improvement</u>               | <b>Project Number:</b>  | <u>to be assigned</u> |
| <b>Department:</b>   | <u>Eco &amp; Hsg Development</u> | <b>Project Manager:</b> | <u>Bob Ironsmith</u>  |
| <b>Service Life:</b> | <u>15 years</u>                  | <b>Project Status:</b>  | <u>Revised</u>        |

**Project Description**

The initiative will improve walkability and overall aesthetics on the section of main Street from Douglas Avenue to the Pinellas Trail.

**Project Justification (also provide justification if project was revised)**

Improved walkability consisting of wider sidewalks, enhanced landscaping, artistic features and enhance entrance welcoming signs.

**If Revised , explain change(s) from prior year:**

Estimated costs for FY 2020 increases from FY 2019 CIP submission. There are projected costs for future years 2021-2025 to enhance walkability.

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 250,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 1,250,000 |

| <b>Funding Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| CRA Fund            | \$ 250,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 1,250,000 |
| Total               | \$ 250,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 200,000  | \$ 1,250,000 |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**2. Create a visual sense of place throughout Dunedin.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Enhance Welcome Signs Downtown

**At A Glance**

**Project Type:** Improvements **Project Number:** \_\_\_\_\_  
**Department:** Economic & Housing Developpr **Project Manager:** Robert Ironsmith  
**Service Life:** 10 years **Project Status:** New  
*If Postponed, Canceled or In Progress, please explain in Justification Section*

**Project Description**

Enhance entrance signs in the downtown. Enhance designated entryway features with artistic signage and uplighting.

**Project Justification (also provide justification if project was canceled or postponed)**

Enhanced signage and uplighting are bieng planned to improve aesthetics of the welcome signs to downtown.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |

| <b>Funding Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| CRA Fund            | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |
| Total               | \$ 10,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 10,000    |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** John R. Lawrence Pioneer Park Enhancements & Improvements

**At A Glance**

**Project Type:** Improvements **Project Number:** \_\_\_\_\_  
**Department:** Economic & Housing Developpr **Project Manager:** Robert Ironsmith  
**Service Life:** \_\_\_\_\_ **Project Status:** Revised  
*If Postponed, Canceled or In Progress, please explain in Justification Section*

**Project Description**

The existing John R. Lawrence park surface is not able to stand up to the increased foot traffic occurring from the Downtown Market and other special events. \$95,000 will be carried over from 2019 and \$50,000 will be added to make a total of \$145,000.

**Project Justification (also provide justification if project was canceled or postponed)**

Improve appearance on a heavily used park.

**If Revised , explain change(s) from prior year:**

Unused appropriations from the FY 2019 budget of \$95,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 145,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 145,000 |

| Funding Plan       | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|--------------------|------------|------|------|------|------|------|------------|
| CRA Fund           | \$ 50,000  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,000  |
| FY19 Carry-forward | \$ 95,000  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 95,000  |
| Total              | \$ 145,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 145,000 |

**Annual Operations & Maintenance Costs (if any)**

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

**1. Create a vibrant, cultural experience that touches the lives of our community and visitors.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Skinner Boulevard Improvements

**At A Glance**

|                      |                                  |                         |                                                                                    |
|----------------------|----------------------------------|-------------------------|------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Improvement</u>               | <b>Project Number:</b>  | <u>171801</u>                                                                      |
| <b>Department:</b>   | <u>Eco &amp; Hsg Development</u> | <b>Project Manager:</b> | <u>Bob Ironsmith</u>                                                               |
| <b>Service Life:</b> | <u>20 years</u>                  | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section below</i> |

**Project Description**

The \$100,000 entails survey, design, construction and bid package plans for Skinner Boulevard from Alt. 19 to the intersection at Main Street.

The estimated cost for improvements/enhancements is estimated at \$4.7 million which would include complete streets, road diet, mast arms, landscaping, bike lanes, sidewalks and other miscellaneous improvements. The City will be applying for a construction grant for \$500,000 from DOT in FY 2019 and \$1,000,000 from Forward Pinellas in 2020.

**Project Justification (also provide justification if project was revised)**

Design aspects for the Skinner Blvd Complete Streets initiative.

**If Revised , explain change(s) from prior year:**

Design and construction costs have been estimated for FY 2020.

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b>  | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|--------------|-------------|--------------|
| Project Costs           | \$ 100,000  | \$ -        | \$ -        | \$ -        | \$ 3,700,000 | \$ -        | \$ 3,800,000 |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b>         | <b>2025</b> | <b>TOTAL</b>        |
|---------------------|-------------------|-------------|-------------|-------------|---------------------|-------------|---------------------|
| CRA Fund            | \$ 100,000        | \$ -        | \$ -        | \$ -        | \$ 2,700,000        | \$ -        | \$ 2,800,000        |
| Penny Fund          | \$ -              | \$ -        | \$ -        | \$ -        | \$ 1,000,000        | \$ -        | \$ 1,000,000        |
| <b>Total</b>        | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 3,700,000</b> | <b>\$ -</b> | <b>\$ 3,800,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**2. Create a visual sense of place throughout Dunedin.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**COMMUNITY REDEVELOPMENT AGENCY (CRA) FUND**

**Project Name:** Underground Utilities on Douglas Avenue - South

**At A Glance**

**Project Type:** Infrastructure **Project Number:** \_\_\_\_\_  
**Department:** Economic & Housing Developpr **Project Manager:** Robert Ironsmith  
**Service Life:** \_\_\_\_\_ **Project Status:** New  
*If Postponed, Canceled or In Progress, please explain in Justification Section*

**Project Description**

Undergrounding of utilities on Douglas Avenue is in the CRA Master Plan. Overhead powerlines are susceptible to damage from wind-borne tree branches, debris and high wind and conditions from extreme weather. In addition, undergrounding utilities is aesthetically pleasing to the community.

**Project Justification (also provide justification if project was canceled or postponed)**

Undergrounding overhead wires removes visual blight and improves overall ambience downtown. In addition, wires and lines also stands up to storms better.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 100,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000   |

| <b>Funding Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|---------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| CRA Fund            | \$ 100,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000   |
| Total               | \$ 100,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000   |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

1. Create a vibrant, cultural experience that touches the lives of our community and visitors.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**SOLID WASTE FUND**

**Project Name:** Citywide Exterior Facilities Painting

**At A Glance**

|                      |                                 |                         |                      |
|----------------------|---------------------------------|-------------------------|----------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>641803</u>        |
| <b>Department:</b>   | <u>Public Services</u>          | <b>Project Manager:</b> | <u>Keith Fogarty</u> |
| <b>Service Life:</b> | <u>12 years</u>                 | <b>Project Status:</b>  | <u>Revised</u>       |

*If revised, please explain in Justification Section below*

**Project Description**

Peeling paint and discoloration on public facilities takes away from the aesthetics of the neighborhood and can lead to costly repairs in the future. City buildings have been scheduled for pressure washing and/or sand blasting, repair of cracks or defects, and sealing prior to painting.

**Project Justification (also provide justification if project was revised)**

The paint/sealant serves as a protective barrier to keep moisture from intruding into the stucco and block work, which in return will cause damage to progress into the interior of the building. Regularly scheduled painting will prolong the life and integrity of City buildings.

**If Revised , explain change(s) from prior year:**

| Expenditure Plan    | 2020             | 2021        | 2022        | 2023              | 2024        | 2025        | TOTAL             |
|---------------------|------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| Project Costs       |                  |             |             |                   |             |             |                   |
| Library             | \$ 25,000        | \$ -        | \$ -        | \$ -              | \$ -        | \$ -        | \$ 25,000         |
| Fleet               | 20,000           | -           | -           | -                 | -           | -           | 20,000            |
| Solid Waste         | 7,000            | -           | -           | -                 | -           | -           | 7,000             |
| City Hall           | -                | -           | -           | 20,000            | -           | -           | 20,000            |
| Fire Admin/Stat #62 | 15,000           | -           | -           | 40,000            | -           | -           | 55,000            |
| Hale Center         | -                | -           | -           | 60,000            | -           | -           | 60,000            |
| <b>Total</b>        | <b>\$ 67,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 120,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 187,000</b> |

| Funding Plan | 2020             | 2021        | 2022        | 2023              | 2024        | 2025        | TOTAL             |
|--------------|------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| General Fund | \$ 40,000        | \$ -        | \$ -        | \$ 120,000        | \$ -        | \$ -        | \$ 160,000        |
| Solid Waste  | 7,000            | -           | -           | -                 | -           | -           | 7,000             |
| Fleet Fund   | 20,000           | -           | -           | -                 | -           | -           | 20,000            |
| <b>Total</b> | <b>\$ 67,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 120,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 187,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

**Align with Epic! Goals**

2. Create a visual sense of place throughout Dunedin.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### SOLID WASTE FUND

**Project Name:** Fleet Replacements

#### At A Glance

|                      |            |                         |              |
|----------------------|------------|-------------------------|--------------|
| <b>Project Type:</b> | Equipment  | <b>Project Number:</b>  | 541901       |
| <b>Department:</b>   | Fleet      | <b>Project Manager:</b> | Bill Pickrum |
| <b>Service Life:</b> | 7-15 years | <b>Project Status:</b>  | Revised      |

*If revised, please explain in Justification Section below*

#### Project Description

Solid Waste collection trucks are not part of the City's Vehicle Replacement Program but is funded by the Division's own proprietary funds as an enterprise Division.

#### Project Justification (also provide justification if project was revised)

Fleet staff project replacement based on a set life cycle, which varies by type of vehicle or piece of equipment, from 7-15 years. Significant overall focus is placed on preventative maintenance and timely repair in order to keep downtime at a minimum and maximize utilization. As the replacement year approaches, vehicles and equipment are evaluated based on hours of use and condition to determine if replacement is cost-effective. The schedule is flexible to ensure that the active fleet is effective in meeting Citywide operational needs.

#### If Revised, explain change(s) from prior year:

The purchase year of some vehicle replacements have been adjusted based on need.  
 \*\*FY 2020 purchases will be lease financed. Future years 2021 and after will be paid with cash.

| Expenditure Plan                         | 2020              | 2021              | 2022              | 2023              | 2024              | 2025              | TOTAL               |
|------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Project Costs</b>                     |                   |                   |                   |                   |                   |                   |                     |
| 449- Freightliner/PacMac Mini Rearloader | \$ 180,000        | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 180,000          |
| 441- Kenworth/EZ Pack REL                | \$ -              | \$ -              | \$ -              | \$ 256,700        | \$ -              | \$ -              | \$ 256,700          |
| 442- Kenworth/E-Z Pack                   | \$ -              | \$ -              | \$ -              | \$ -              | \$ 264,500        | \$ -              | \$ 264,500          |
| 443- Kenworth/E-Z Pack                   | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 272,356        | \$ 272,356          |
| 460- Autocar/New Way ASL                 | \$ -              | \$ -              | \$ -              | \$ -              | \$ 343,300        | \$ -              | \$ 343,300          |
| 461- Autocar/New Way ASL                 | \$ -              | \$ -              | \$ -              | \$ -              | \$ 343,300        | \$ -              | \$ 343,300          |
| 472 Autocar ACX                          | \$ -              | \$ -              | \$ 323,600        | \$ -              | \$ -              | \$ -              | \$ 323,600          |
| 473 Autocar ACX                          | \$ -              | \$ -              | \$ -              | \$ 323,600        | \$ -              | \$ -              | \$ 323,600          |
| 487- Autocar ACX E-Z Pack FEL            | \$ 309,000        | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ 309,000          |
| 488- Autocar / EZ Pack FEL               | \$ -              | \$ 318,200        | \$ -              | \$ -              | \$ -              | \$ -              | \$ 318,200          |
| 489- Autocar/EZ Pack FEL                 | \$ -              | \$ -              | \$ 318,200        | \$ -              | \$ -              | \$ -              | \$ 318,200          |
| 490- Autocar/EZ Pack FEL                 | \$ -              | \$ -              | \$ -              | \$ 327,800        | \$ -              | \$ -              | \$ 327,800          |
| <b>TOTAL</b>                             | <b>\$ 489,000</b> | <b>\$ 318,200</b> | <b>\$ 641,800</b> | <b>\$ 908,100</b> | <b>\$ 951,100</b> | <b>\$ 272,356</b> | <b>\$ 3,580,556</b> |

| Funding Plan     | 2020              | 2021              | 2022              | 2023              | 2024              | 2025              | TOTAL               |
|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Solid Waste Fund | \$ 489,000        | \$ 318,200        | \$ 641,800        | \$ 908,100        | \$ 951,100        | \$ 272,356        | \$ 3,580,556        |
| <b>Total</b>     | <b>\$ 489,000</b> | <b>\$ 318,200</b> | <b>\$ 641,800</b> | <b>\$ 908,100</b> | <b>\$ 951,100</b> | <b>\$ 272,356</b> | <b>\$ 3,580,556</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**4. Be the statewide model for environmental sustainability stewardship.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### WATER / WASTEWATER FUND

**Project Name:** Armour Drive & Mangrum Drive Water Main Replacement

#### At A Glance

|                      |                     |                         |                                                                                         |
|----------------------|---------------------|-------------------------|-----------------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u>  | <b>Project Number:</b>  | <u>To be assigned</u>                                                                   |
| <b>Department:</b>   | <u>Public Works</u> | <b>Project Manager:</b> | <u>Dan Chislock / Keith Fogarty / Russell Ferlita</u>                                   |
| <b>Service Life:</b> | <u>25 years</u>     | <b>Project Status:</b>  | <u>New</u><br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

This project will replace the cast iron pipe it with approximately 2600 feet of 6" PVC; this project will be designed in-house and due to the high groundwater table in the area, will be bid out to a construction contractor and no operating impacts are expected. In addition, 6" underdrain will be installed along Mangrum and for the north 300 ft. along Armour.

#### Project Justification (also provide justification if project was revised)

The existing 4" water mains on Armour Drive and Mangrum Drive are constructed of universal cast iron, which is old and brittle and is subject to breaking. To protect the road from the high groundwater table, 6" underdrain will be installed along Mangrum and for the north 300 ft. along Armour.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 750,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 750,000 |

| Funding Plan    | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|-----------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund   | \$ 500,000        |             | \$ -        | \$ -        | \$ -        | \$ -        | \$ 500,000        |
| Stormwater Fund | \$ 250,000        |             |             |             |             |             | \$ 250,000        |
| <b>Total</b>    | <b>\$ 750,000</b> | <b>\$ -</b> | <b>\$ 750,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**4. Be the statewide model for environmental sustainability stewardship.**

**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**WATER / WASTEWATER FUND**

**Project Name:** Citywide HVAC Replacements

**At A Glance**

|                      |                                 |                         |                      |
|----------------------|---------------------------------|-------------------------|----------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>641801</u>        |
| <b>Department:</b>   | <u>PW/FIRE/PARKS &amp; REC</u>  | <b>Project Manager:</b> | <u>Keith Fogarty</u> |
| <b>Service Life:</b> | <u>12 years</u>                 | <b>Project Status:</b>  | <u>Revised</u>       |

*If revised, please explain in Justification Section below*

**Project Description**

This project provides for the programmed replacement of HVAC systems that have met or exceeded their life expectancy.

**Project Justification (also provide justification if project was revised)**

Review of existing units and current expectant life, as well as efficiencies have led to the recommended FY20 revisions.

**If Revised , explain change(s) from prior year:**

FY25- Fine Art Center 2nd Unit added \$25,000; FY24- Fire Station #62 Dayroom Unit added \$25,000; FY23- Solid Waste Unit increased by \$10,000 and Fire Admin Unit advanced from FY24 and increased by \$22,500; FY22- Public Services unit price reduced by \$35,000. No changes to FY20.

| Expenditure Plan     | 2020              | 2021              | 2022             | 2023             | 2024             | 2025             | TOTAL             |
|----------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Project Costs</b> |                   |                   |                  |                  |                  |                  |                   |
| MLK Center           | \$ 100,000        | \$ -              | \$ -             | \$ -             | \$ -             | \$ -             | \$ 100,000        |
| St. Andrews Chapel   | 30,000            | -                 | -                | -                | -                | -                | 30,000            |
| FS #60 Bunkroom      | 6,000             | -                 | -                | -                | -                | -                | 6,000             |
| Dunedin Golf Club    | -                 | 65,000            | -                | -                | -                | -                | 65,000            |
| Water Admin          | 26,000            | -                 | -                | -                | -                | -                | 26,000            |
| Fleet                | 10,000            | -                 | -                | -                | -                | -                | 10,000            |
| Historical Museum    | -                 | 8,000             | -                | -                | -                | -                | 8,000             |
| Fine Arts Center     | -                 | 25,000            | -                | -                | -                | 25,000           | 50,000            |
| Fisher Concession    | -                 | 9,000             | -                | -                | -                | -                | 9,000             |
| FS #60 Dayroom/Kitch | -                 | 17,000            | -                | -                | -                | -                | 17,000            |
| Public Services      | -                 | -                 | 40,000           | -                | -                | -                | 40,000            |
| Hale Center          | -                 | -                 | 20,000           | -                | -                | -                | 20,000            |
| Solid Waste          | -                 | -                 | -                | 30,000           | -                | -                | 30,000            |
| Fire Admin           | -                 | -                 | -                | 35,000           | -                | -                | 35,000            |
| FS #62 DayRoom       | -                 | -                 | -                | -                | 25,000           | -                | 25,000            |
| <b>Total</b>         | <b>\$ 172,000</b> | <b>\$ 124,000</b> | <b>\$ 60,000</b> | <b>\$ 65,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 471,000</b> |

| Funding Plan     | 2020              | 2021              | 2022             | 2023             | 2023             | 2025             | TOTAL             |
|------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| General Fund     | \$ 136,000        | \$ 124,000        | \$ 20,000        | \$ 35,000        | \$ 25,000        | \$ 25,000        | \$ 365,000        |
| Water/WW Fund    | 26,000            | -                 | -                | -                | -                | -                | 26,000            |
| Fleet Fund       | 10,000            | -                 | -                | -                | -                | -                | 10,000            |
| Facilities Fund  | -                 | -                 | 40,000           | -                | -                | -                | 40,000            |
| Solid Waste Fund | -                 | -                 | -                | 30,000           | -                | -                | 30,000            |
| <b>Total</b>     | <b>\$ 172,000</b> | <b>\$ 124,000</b> | <b>\$ 60,000</b> | <b>\$ 65,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 471,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|    | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|----|------|------|------|------|------|------|-------|
| \$ | -    | -    | -    | -    | -    | -    | -     |

**Align with Epic! Goals**

**4. Be the statewide model for environmental sustainability stewardship.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**WATER / WASTEWATER FUND**

**Project Name:** Curlew Reclaimed Tank Repainting

**At A Glance**

**Project Type:** Improvement **Project Number:** \_\_\_\_\_  
**Department:** Public Works **Project Manager:** Russell Ferlita, PhD, PE / Brian Antonian  
**Service Life:** 10 years **Project Status:** Revised  
*If revised, please explain in Justification Section*

**Project Description**

The 1 MG Elevated Reclaimed tank on Curlew will be cleaned, prepped and coated with a new exterior and interior coating system. This project will also include artwork on the tank.

**Project Justification (also provide justification if project was revised)**

The 1 MG Elevated Reclaimed tank on Curlew is showing signs of corrosion and is in need of new protective coatings. This will extend the useful life of the tank will be extended.

**If Revised , explain change(s) from prior year:**

Costs were updated February 2018 to reflect cost increase of labor, cost of artwork to be incorporated into the project, and for protective coatings for color pigments.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 350,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 350,000 |

| Funding Plan  | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|---------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund | \$ 350,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 350,000        |
| <b>Total</b>  | <b>\$ 350,000</b> | <b>\$ -</b> | <b>\$ 350,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

**Align with Epic! Goals**

4. Be the statewide model for environmental sustainability stewardship.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**WATER / WASTEWATER FUND**

**Project Name:** Curlew Road Water Main Replacement

**At A Glance**

|                      |                     |                         |                                                                              |
|----------------------|---------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u>  | <b>Project Number:</b>  | <u>511902</u>                                                                |
| <b>Department:</b>   | <u>Public Works</u> | <b>Project Manager:</b> | <u>Dan Chislock / Russell Ferlita, PhD, PE</u>                               |
| <b>Service Life:</b> | <u>25 years</u>     | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

The 50 year old, 16" piping, west of St. Mark's Drive was replaced due to water main breaks. Investigation of the pipe revealed most of the line is in excellent condition and does not require replacement. Design and work will be bid out to a construction contractor and no operating impacts are expected.

**Project Justification (also provide justification if project was revised)**

The existing 16" ductile iron water main on Curlew Road, on the east side of Alt US 19, from St. Mark's Drive to County Road 1 (CR1) is more than 50 years old. A portion of this water main suffered from a failure. Recent investigations by City staff indicates the portions tested are in excellent condition. A pipe investigation firm will be outsourced to investigate the condition of the entire pipeline so that only sections in poor condition shall be replaced.

**If Revised , explain change(s) from prior year:**

\$100,000 will be carried-forward from FY19, FY20 funding has been reduced to \$200,000.  
Due to staff investigations, the amount of pipe to be replaced and associated construction cost is yet to be determined.

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 300,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 300,000   |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund       | \$ 200,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 200,000        |
| FY19 Carry-Forward  | \$ 100,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000        |
| <b>Total</b>        | <b>\$ 300,000</b> | <b>\$ -</b> | <b>\$ 300,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

**4. Be the statewide model for environmental sustainability stewardship.**

**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**WATER / WASTEWATER FUND**

**Project Name:** Friendly Lane Water & Sewer Upgrades

**At A Glance**

|                      |                     |                         |                                                                              |
|----------------------|---------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u>  | <b>Project Number:</b>  | <u>To be assigned</u>                                                        |
| <b>Department:</b>   | <u>Public Works</u> | <b>Project Manager:</b> | <u>Dan Chislock / Russell Ferlita / Paul Stanek</u>                          |
| <b>Service Life:</b> | <u>20 years</u>     | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

The residences located on Friendly Lane are on septic tanks - the continued use of which is discouraged. To provide for their eventual elimination, this project extends an existing gravity sewer main approximately 500 feet and constructs laterals under the street pavement in order to provide service to these lots. In addition, these lots have wells that are used for potable water. These wells have been identified by the Florida Department of Environmental Protection as being high in Arsenic and these residences require a source of safe water. The existing potable water will be extended approximately 500 feet and new services and a fire hydrant will be constructed for these residences. This project will be designed in house and a portion will be bid out to a construction contractor for installation.

**Project Justification (also provide justification if project was revised)**

This project will add a negligible amount in annual operating expenses, but will add new residential customers to the water and sewer revenues collected and potential annexation of additional properties into the City.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 150,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 150,000   |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund       | \$ 150,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 150,000        |
| <b>Total</b>        | <b>\$ 150,000</b> | <b>\$ -</b> | <b>\$ 150,000</b> |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

**4. Be the statewide model for environmental sustainability stewardship.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**WATER / WASTEWATER FUND**

**Project Name:** Lift Station #20 Repair/Replacement

**At A Glance**

|                      |              |                         |                                                                       |
|----------------------|--------------|-------------------------|-----------------------------------------------------------------------|
| <b>Project Type:</b> | Replacement  | <b>Project Number:</b>  | To be assigned                                                        |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Russell Ferlita / Paul Stanek                                         |
| <b>Service Life:</b> | 25 years     | <b>Project Status:</b>  | Revised<br><i>If revised, please explain in Justification Section</i> |

**Project Description**

Lift Station 20 was originally built in 1972 and rehabbed in 1989. Average flows range from 275,000 - 300,000 gpd. This project reconstructs the lift station, including relocating the wet well, installing new equipment and replacing the aged, undersized gravity line from the terminal manhole to the lift station with an appropriately sized line constructed of PVC. This project has qualified for approximately \$975,000 of Tier 2 FEMA funds through the Local Mitigation Strategy (LMS) group. Tier 2 funds are available from remaining funds after all Tier 1 projects are funded.

**Project Justification (also provide justification if project was revised)**

This lift station is undersized and the area suffers from high amounts of inflow and infiltration (I/I). This project will consist of design and construction of a new lift station and equipment and change the old lift station into a manhole. In addition, emergency backup pumps shall be installed to meet regulatory requirements enforced by the Florida Department of Environmental Protection. This project will include consulting/engineering services and investigation of alternate locations. Service life of the lift station is expected to be 50+ years, and internal mechanical equipment is expected to be 20 years.

**If Revised , explain change(s) from prior year:**

Original project timeline was forecast pending qualification of federal funding. Project has qualified for Tier 2 funding, indicating funds may be available in the near future. Timeline has been revised (cost includes federal share).

| Expenditure Plan | 2020       | 2021       | 2022 | 2023 | 2024 | 2025 | TOTAL        |
|------------------|------------|------------|------|------|------|------|--------------|
| Project Costs    | \$ 400,000 | \$ 900,000 | \$ - | \$ - | \$ - | \$ - | \$ 1,300,000 |

| Funding Plan  | 2020              | 2021              | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|---------------|-------------------|-------------------|-------------|-------------|-------------|-------------|---------------------|
| Water/WW Fund | \$ 400,000        | \$ 900,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,300,000        |
| <b>Total</b>  | <b>\$ 400,000</b> | <b>\$ 900,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,300,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

**Align with Epic! Goals**

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**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**WATER / WASTEWATER FUND**

**Project Name:** Lift Station #32 Repair/Replacement

**At A Glance**

|                      |              |                         |                                                                       |
|----------------------|--------------|-------------------------|-----------------------------------------------------------------------|
| <b>Project Type:</b> | Replacement  | <b>Project Number:</b>  | To be assigned                                                        |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Russell Ferlita / Paul Stanek                                         |
| <b>Service Life:</b> | 25 years     | <b>Project Status:</b>  | Revised<br><i>If revised, please explain in Justification Section</i> |

**Project Description**

Lift Station 32 was originally part of the Greenbriar Utility service area and taken over by the City in 1982/1983. Average flows range from 165,000 GPD and can double during rain events. This project reconstructs the lift station, including relocating the wet well, installing new equipment and replacing the aged, undersized VCP gravity line from the terminal manhole to the lift station with an appropriately sized line constructed of PVC. This project has qualified for approximately \$512,322 of Tier 1 FEMA funds through the Local Mitigation Strategy (LMS) group. Tier 1 funds are top priority projects.

**Project Justification (also provide justification if project was revised)**

This lift station is undersized and the area suffers from high amounts of inflow and infiltration (I/I). This project will consist of design and construction of a new lift station and equipment and change the old lift station into a manhole. In addition, emergency backup pumps shall be installed to meet regulatory requirements enforced by the Florida Department of Environmental Protection. This project will include consulting/engineering services and investigation of alternate locations. Service life of the lift station is expected to be 50+ years, and internal mechanical equipment is expected to be 20 years.

**If Revised , explain change(s) from prior year:**

Original project cost was for design only, pending qualification of federal funding. Project has qualified for Tier 1 funding, indicating funds will be available. Timeline and total cost have been revised (cost includes federal share).

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 150,000  | \$ 600,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ 750,000   |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b>       | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund       | \$ 150,000        | \$ 600,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 750,000        |
| <b>Total</b>        | <b>\$ 150,000</b> | <b>\$ 600,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 750,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

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**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**WATER / WASTEWATER FUND**

**Project Name:** Lift Station Evaluation

**At A Glance**

|                      |                                 |                         |                                                                          |
|----------------------|---------------------------------|-------------------------|--------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>To be assigned</u>                                                    |
| <b>Department:</b>   | <u>Public Works</u>             | <b>Project Manager:</b> | <u>Russell Ferlita / Paul Stanek</u>                                     |
| <b>Service Life:</b> | <u>25 years</u>                 | <b>Project Status:</b>  | <u>New</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

Evaluate all lift station piping, pumps, and bases. Provide a "Road Map" of all Lift Stations for annual rehabs; prioritizing the schedule for each lift station and providing for cost estimates to be included in the annual CIP budgeting requests.

**Project Justification (also provide justification if project was revised)**

This project is meant to be an assessment of existing infrastructure and provide for the future resiliency of the Wastewater Collection System.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 100,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000   |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund       | \$ 100,000        | \$ -        | \$ -        |             |             |             | \$ 100,000        |
| <b>Total</b>        | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ 100,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

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## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### WATER / WASTEWATER FUND

**Project Name:** Lofty Pine Estates - Septic to Sewer Project

#### At A Glance

|                      |                |                         |                                                                                  |
|----------------------|----------------|-------------------------|----------------------------------------------------------------------------------|
| <b>Project Type:</b> | Infrastructure | <b>Project Number:</b>  | To be assigned                                                                   |
| <b>Department:</b>   | Public Works   | <b>Project Manager:</b> | Russell Ferlita / Paul Stanek                                                    |
| <b>Service Life:</b> | 25 years       | <b>Project Status:</b>  | New<br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

The City of Dunedin, Pinellas County, and the State Legislature (funding pending) are working together to construct a sanitary sewer system for approximately 120 homes in the Lofty Pine Estates subdivision and permanently remove or abandon all of the septic tanks within the subdivision as well. Dunedin's match share for the Wastewater portion of this \$4,870,000 project is currently estimated at \$850,000. In conjunction with this septic to sewer project, enhancements will be made to the Stormwater system for flood control and water quality treatment.

#### Project Justification (also provide justification if project was revised)

This project is to remove septic tanks that are located within the Curlew Creek Watershed and within the City of Dunedin Wastewater Collection System boundary. The overall project, including the Stormwater component, is \$4,870,000. The City's current Wastewater share of the project is \$850,000.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 850,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 850,000 |

| Funding Plan  | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|---------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund | \$ 850,000        | \$ -        | \$ -        |             |             |             | \$ 850,000        |
| <b>Total</b>  | <b>\$ 850,000</b> | <b>\$ -</b> | <b>\$ 850,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

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**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**WATER / WASTEWATER FUND**

**Project Name:** Reclaimed Water Distribution System Master Plan

**At A Glance**

|                      |                |                         |                                                                   |
|----------------------|----------------|-------------------------|-------------------------------------------------------------------|
| <b>Project Type:</b> | Infrastructure | <b>Project Number:</b>  | To be assigned                                                    |
| <b>Department:</b>   | Public Works   | <b>Project Manager:</b> | Paul Stanek / Mike Moschenik                                      |
| <b>Service Life:</b> | 25 years       | <b>Project Status:</b>  | New<br><i>If revised, please explain in Justification Section</i> |

**Project Description**

Review and evaluate the existing reclaimed water system. Create a Reclaimed Water Distribution System Master Plan to facilitate the future of the system and possible expansion.

**Project Justification (also provide justification if project was revised)**

This project will maximize and identify efficiencies in addition to providing a road map for the future.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 100,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000   |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund       | \$ 100,000        | \$ -        | \$ -        |             |             |             | \$ 100,000        |
| <b>Total</b>        | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ 100,000</b> |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

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## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### WATER / WASTEWATER FUND

**Project Name:** WTP Design-Build

#### At A Glance

|                      |              |                         |                     |
|----------------------|--------------|-------------------------|---------------------|
| <b>Project Type:</b> | Improvement  | <b>Project Number:</b>  | 5116030             |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Russel Ferlita, PhD |
| <b>Service Life:</b> | 25 years     | <b>Project Status:</b>  | Existing            |

*If revised, please explain in Justification Section*

#### Project Description

This project entails replacing aged equipment, updating treatment technologies, increasing operational and power efficiencies, and providing a safe, reliable potable water source for the City's citizens. The project scope includes replacing and updating the pretreatment, treatment, post-treatment, sludge handling, and chemical dosing facilities and interconnecting piping. This project will be executed in a progressive design-build paradigm, which allows the City to better guide the final product as well as save time and money. The project planning and design services, and the SRF funding consultant agreement were awarded in FY17 and progressed throughout FY18. Design is expected to continue through FY19 and extend into FY20, after which the City will negotiate a construction agreement and replace the existing facilities.

#### Project Justification (also provide justification if project was revised)

Much of the equipment used in the Water Treatment Plant (WTP) is the original equipment installed when the plant was constructed. Although the plant is producing water to meet the required capacity, the plant has reached the end of life and many items are obsolete and/or not operating according to design/requirements.

#### If Revised, explain change(s) from prior year:

Unused appropriations from the FY 2019 budget will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan       | 2020                 | 2021                | 2022        | 2023        | 2024        | 2025        | TOTAL                |
|------------------------|----------------------|---------------------|-------------|-------------|-------------|-------------|----------------------|
| <b>Project Costs</b>   |                      |                     |             |             |             |             |                      |
| FY19 Project Costs     | \$ 13,986,000        | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 13,986,000        |
| Planning & Design Svcs | \$ -                 | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ -                 |
| Membrane Treatment     | \$ -                 | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ -                 |
| Pretreatment           | \$ -                 | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ -                 |
| SCADA                  | \$ -                 | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ -                 |
| MCC Update             | \$ -                 | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ -                 |
| Grnd Storage Tank Mods | \$ 1,720,000         | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,720,000         |
| Backwash Mods          | \$ -                 | \$ 1,176,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,176,000         |
| Degas Mods             | \$ 1,000,000         | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,000,000         |
| Piping & Dosing Mods   | \$ 2,500,000         | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 2,500,000         |
| <b>TOTAL</b>           | <b>\$ 19,206,000</b> | <b>\$ 1,176,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 20,382,000</b> |

| Funding Plan       | 2020                 | 2021                | 2022        | 2023        | 2024        | 2025        | TOTAL                |
|--------------------|----------------------|---------------------|-------------|-------------|-------------|-------------|----------------------|
| Water/WW Fund      | \$ 5,220,000         | \$ 1,176,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 6,396,000         |
| FY19 Carry-Forward | \$ 13,986,000        | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 13,986,000        |
| <b>Total</b>       | <b>\$ 19,206,000</b> | <b>\$ 1,176,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 20,382,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

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## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### WATER / WASTEWATER FUND

**Project Name:** WW Lift Station Force Main Replacements

#### At A Glance

|                      |              |                         |                                   |
|----------------------|--------------|-------------------------|-----------------------------------|
| <b>Project Type:</b> | Replacement  | <b>Project Number:</b>  | 521707                            |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Russel Ferlita, PhD / Paul Stanek |
| <b>Service Life:</b> | 25 years     | <b>Project Status:</b>  | Existing                          |

If revised, please explain in Justification Section

#### Project Description

Hundreds of thousands of gallons of raw sewage flow by gravity into the City's lift stations each day. Lift stations then pump the collected sewage through a force main (FM) to a downstream manhole, after which the sewage continues to flow by gravity to the wastewater treatment plant. The City has identified a number of these force mains that are aged and in need of replacement.

#### Project Justification (also provide justification if project was revised)

Most force mains are the original cast iron pipes installed in 1949, a few were installed in the early 1960's, and one, installed in 1972, is PVC. Failure of these aged pipelines (either by a pipe break or leak) will result in an unauthorized raw sewage discharge and present a public health hazard. The replacement force mains will all be HDPE and/or PVC pipe (upsized by a factor of 2") installed using horizontal direction drilling and/or open cut methods to minimize disturbance to surface features such as pavement and landscaping. No changes to the existing operating budget are anticipated. FM replacement for FM#3 is expected to be complete FY19.

#### If Revised , explain change(s) from prior year:

Lift Station #2 FM will be replaced in FY 2020.

| Expenditure Plan     | 2020              | 2021              | 2022              | 2023              | 2024        | 2025        | TOTAL               |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------|-------------|---------------------|
| <b>Project Costs</b> |                   |                   |                   |                   |             |             |                     |
| Lift Station #2 FM   | \$ 600,000        | \$ -              | \$ -              | \$ -              | \$ -        | \$ -        | \$ 600,000          |
| Lift Station #4 FM   | \$ -              | \$ -              | \$ 300,000        | \$ -              | \$ -        | \$ -        | \$ 300,000          |
| Lift Station #17 FM  | \$ -              | \$ 125,000        | \$ -              | \$ -              | \$ -        | \$ -        | \$ 125,000          |
| Lift Station #10 FM  | \$ -              | \$ -              | \$ -              | \$ 850,000        | \$ -        | \$ -        | \$ 850,000          |
| <b>TOTAL</b>         | <b>\$ 600,000</b> | <b>\$ 125,000</b> | <b>\$ 300,000</b> | <b>\$ 850,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,875,000</b> |

| Funding Plan  | 2020              | 2021              | 2022              | 2023              | 2024        | 2025        | TOTAL               |
|---------------|-------------------|-------------------|-------------------|-------------------|-------------|-------------|---------------------|
| Water/WW Fund | \$ 600,000        | \$ 125,000        | \$ 300,000        | \$ 850,000        | \$ -        | \$ -        | \$ 1,875,000        |
| <b>Total</b>  | <b>\$ 600,000</b> | <b>\$ 125,000</b> | <b>\$ 300,000</b> | <b>\$ 850,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,875,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

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**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**WATER / WASTEWATER FUND**

**Project Name:** WWTP Electrical System Upgrade

**At A Glance**

|                      |                       |                         |                                                                              |
|----------------------|-----------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Infrastructure</u> | <b>Project Number:</b>  | <u>521902</u>                                                                |
| <b>Department:</b>   | <u>Public Works</u>   | <b>Project Manager:</b> | <u>Russell Ferlita, PhD, PE / Brian Antonian</u>                             |
| <b>Service Life:</b> | <u>20 years</u>       | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

This project needs to coincide with similar work at the water plant in order to have comparable equipment. This project will replace existing electrical main switch gear and install back-up switch gear, upgrade all motor control centers and add dual feeds to each motor control center throughout WWTP. Being that this project is a replacement to the existing electrical system, no operating impact is expected. Without the project, future plant repair & maintenance expenditures will steadily increase. Project cost includes consulting/engineering services. Project scope increased to Arc Flash resistant equipment at the WWTP and to incorporate replacement of all the electrical equipment at the City's lift stations.

**Project Justification (also provide justification if project was revised)**

The original Wastewater Treatment Plant (WWTP) electrical equipment is over 24 years old and most equipment is no longer supported by the vendor. Electrical improvements detailed in the Water & Wastewater Treatment Facilities Master Plan Study will restore the system's reliability, redundancy and safety. The City's lift stations' electrical equipment is of various ages, typically >20yrs and most equipment is no longer supported by the vendor. Electrical upgrades will occur concurrently with improvements at the Plant and will be integrated with the updated controls equipment.

**If Revised , explain change(s) from prior year:**

Costs were updated February 2019 to reflect additional work to include City lift stations and addition of Arc Flash resistant equipment for staff safety.

| <b>Expenditure Plan</b> | <b>2020</b>  | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|--------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 6,500,000 | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 6,500,000 |

| <b>Funding Plan</b> | <b>2020</b>         | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>        |
|---------------------|---------------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Water/WW Fund       | \$ 6,500,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 6,500,000        |
| <b>Total</b>        | <b>\$ 6,500,000</b> | <b>\$ -</b> | <b>\$ 6,500,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

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FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**WATER / WASTEWATER FUND**

**Project Name:** WWTP Facility 8, Filter Building Noise Attenuation Project

**At A Glance**

|                      |                     |                         |                                                                               |
|----------------------|---------------------|-------------------------|-------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Improvement</u>  | <b>Project Number:</b>  | <u>521901</u>                                                                 |
| <b>Department:</b>   | <u>Public Works</u> | <b>Project Manager:</b> | <u>Russell Ferlita, PhD, PE / Brian Antonian</u>                              |
| <b>Service Life:</b> | <u>20 years</u>     | <b>Project Status:</b>  | <u>Existing</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

Facility 8, also known as the "Filter Building", contains large pumps and motors used in the operation of the filters. These pumps and motors create noise during the backwash operation of the filters. The purpose of the project is to provide noise attenuation for the building.

**Project Justification (also provide justification if project was revised)**

The Facility 8, Filter Building Noise Attenuation Project was identified in the Water/Wastewater Master Plan. Noise attenuation is required to operate the system normally during off-hours.

**If Revised , explain change(s) from prior year:**

Costs were updated February 2018 to reflect cost increase. Project to be completed in FY 2020.

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 50,000   | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 50,000    |

| <b>Funding Plan</b> | <b>2020</b>      | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>     |
|---------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Water/WW Fund       | \$ 50,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 50,000        |
| <b>Total</b>        | <b>\$ 50,000</b> | <b>\$ -</b> | <b>\$ 50,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

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FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**WATER / WASTEWATER FUND**

**Project Name:** WWTP Outfall Piping Repair

**At A Glance**

|                      |                     |                         |                                                                              |
|----------------------|---------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u>  | <b>Project Number:</b>  | <u>521802</u>                                                                |
| <b>Department:</b>   | <u>Public Works</u> | <b>Project Manager:</b> | <u>Russell Ferlita, PhD, PE / Brian Antonian</u>                             |
| <b>Service Life:</b> | <u>10 years</u>     | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

This project will restore the system's reliability, redundancy and safety. Being that this project is a repair to the existing outfall piping system, no operating impact is expected. Project deferred. City staff investigated and cleaned pipe up to final manhole. Investigation of the pipe condition beyond the final manhole will be performed by a contractor.

**Project Justification (also provide justification if project was revised)**

The original Wastewater Treatment Plant (WWTP) 36" final outfall piping is over 27 years old. The original piping is in need of cleaning, televising and potential of lining the ductile iron portion beyond the final manhole and into the St. Joseph's Sound.

**If Revised , explain change(s) from prior year:**

Funds will be used for investigation purposes to determine if additional work needs to be done.

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 100,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000   |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund       | \$ 100,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 100,000        |
| <b>Total</b>        | <b>\$ 100,000</b> | <b>\$ -</b> | <b>\$ 100,000</b> |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

4. Be the statewide model for environmental sustainability stewardship.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**PARKING FUND**

**Project Name:** Downtown Wayfinding

**At A Glance**

|                      |                                  |                         |                                                                              |
|----------------------|----------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Improvement</u>               | <b>Project Number:</b>  | <u>181602</u>                                                                |
| <b>Department:</b>   | <u>Eco &amp; Hsg Development</u> | <b>Project Manager:</b> | <u>Bob Ironsmith</u>                                                         |
| <b>Service Life:</b> | <u>10 years</u>                  | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

With the addition of the 195 space parking garage at 356 Monroe Street, the city recognizes the need to design and implement a comprehensive Wayfinding program for Downtown.

**Project Justification (also provide justification if project was revised)**

Need to add additional panels to the Wayfinding signs and other wayfinding measures.

**If Revised , explain change(s) from prior year:**

Cost, scope, timeframe, etc.:

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 5,000    |             | \$ -        | \$ -        | \$ -        | \$ -        | \$ 5,000     |

| <b>Funding Plan</b> | <b>2020</b>     | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>    |
|---------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-----------------|
| Parking Fund        | \$ 5,000        |             | \$ -        | \$ -        | \$ -        | \$ -        | \$ 5,000        |
| <b>Total</b>        | <b>\$ 5,000</b> | <b>\$ -</b> | <b>\$ 5,000</b> |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

2. Create a visual sense of place throughout Dunedin.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**STORMWATER FUND**

**Project Name:** Armour Drive & Mangrum Drive Water Main Replacement

**At A Glance**

|                      |                     |                         |                                                                          |
|----------------------|---------------------|-------------------------|--------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u>  | <b>Project Number:</b>  | <u>To be assigned</u>                                                    |
| <b>Department:</b>   | <u>Public Works</u> | <b>Project Manager:</b> | <u>Dan Chislock / Keith Fogarty / Russell Ferlita</u>                    |
| <b>Service Life:</b> | <u>25 years</u>     | <b>Project Status:</b>  | <u>New</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

This project will replace the cast iron pipe it with approximately 2600 feet of 6" PVC; this project will be designed in-house and due to the high groundwater table in the area, will be bid out to a construction contractor and no operating impacts are expected. In addition, 6" underdrain will be installed along Mangrum and for the north 300 ft. along Armour.

**Project Justification (also provide justification if project was revised)**

The existing 4" water mains on Armour Drive and Mangrum Drive are constructed of universal cast iron, which is old and brittle and is subject to breaking. To protect the road from the high groundwater table, 6" underdrain will be installed along Mangrum and for the north 300 ft. along Armour.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 750,000  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 750,000   |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>      |
|---------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Water/WW Fund       | \$ 500,000        |             | \$ -        | \$ -        | \$ -        | \$ -        | \$ 500,000        |
| Stormwater Fund     | \$ 250,000        |             |             |             |             |             | \$ 250,000        |
| <b>Total</b>        | <b>\$ 750,000</b> | <b>\$ -</b> | <b>\$ 750,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

4. Be the statewide model for environmental sustainability stewardship.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### STORMWATER FUND

**Project Name:** Brady Box Culvert

#### At A Glance

|                      |              |                         |                 |
|----------------------|--------------|-------------------------|-----------------|
| <b>Project Type:</b> | Improvement  | <b>Project Number:</b>  | 531902          |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Bruce Wirth, PE |
| <b>Service Life:</b> | 40 years     | <b>Project Status:</b>  | Existing        |

*If revised, please explain in Justification Section*

#### Project Description

The project will improve the level of service for Brady Drive in the vicinity of the box culvert, as the road is overtopped at high flow events. It will also reduce flood elevations in the area to the south and west of Spanish Trails subdivision, south of Brady Drive. In order to achieve lower flood stages, storage will be required and therefore part of the planning phase is to identify potential properties for storage. It will also provide for erosion protection of several properties north of Brady Drive. No operating increases are anticipated. The first two years are consultant evaluation and planning tasks, while FY 2021 is reserved for construction.

#### Project Justification *(also provide justification if project was revised)*

This Drainage Master Plan project will improve the level of service for Brady Drive, address erosion and sediment control in Jerry Branch and lower flood plains affecting residential structures and streets south and west of Spanish Trails, by replacement of undersized culverts the Brady Drive bridge and additional storage. The project comprises reconstruction of the bridge at Brady Drive, elevating Brady Drive in the area of the bridge, armoring of the downstream channel banks and potentially purchasing property for storage.

#### If Revised , explain change(s) from prior year:

Unused appropriations from the FY 2019 budget of \$80,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan     | 2020              | 2021                | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|----------------------|-------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| <b>Project Costs</b> |                   |                     |             |             |             |             |                     |
| Planning             | \$ 80,000         | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 80,000           |
| Design               | \$ 240,000        | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 240,000          |
| Construction         | \$ -              | \$ 1,600,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,600,000        |
| Constr. Admin        | \$ -              | \$ 80,000           | \$ -        | \$ -        | \$ -        | \$ -        | \$ 80,000           |
| <b>Total</b>         | <b>\$ 320,000</b> | <b>\$ 1,680,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,000,000</b> |

| Funding Plan       | 2020              | 2021                | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|--------------------|-------------------|---------------------|-------------|-------------|-------------|-------------|---------------------|
| Stormwater Fund    | \$ 240,000        | \$ 1,680,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,920,000        |
| FY19 Carry-Forward | \$ 80,000         | \$ -                | \$ -        | \$ -        | \$ -        | \$ -        | \$ 80,000           |
| <b>Total</b>       | <b>\$ 320,000</b> | <b>\$ 1,680,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,000,000</b> |

| Annual Operations & Maintenance Costs (if any) |      |      |      |      |      |      |       |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**3. Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### STORMWATER FUND

**Project Name:** Cedarwood & Lyndhurst CMP Design Replacement

#### At A Glance

|                      |              |                         |                 |
|----------------------|--------------|-------------------------|-----------------|
| <b>Project Type:</b> | Replacement  | <b>Project Number:</b>  | 531803          |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Bruce Wirth, PE |
| <b>Service Life:</b> | 20 years     | <b>Project Status:</b>  | Revised         |

If revised, please explain in Justification Section

#### Project Description

This project is for the design/replacement of (4) - 44" x 72" ECMP, and (1) - 24" CMP that are at the end of their useful life. These structures have existed for 45+ years and have deteriorated to a point that future repairs are not economically feasible. The project may also require limited removal of accumulated sediments in portions of the upstream and down stream channel. The easement for the channel and pipes under Lyndhurst St. is shared by the City and Pinellas County, and the project will have to be coordinated with the County.

#### Project Justification (also provide justification if project was revised)

The project will also include the restoration of the downstream ditch bottom based on data supplied from the Stormwater Master Plan Update. FY2019 provides funds for engineering survey and design and FY2020 provides funding for construction.

#### If Revised , explain change(s) from prior year:

Unused appropriations from the FY 2019 budget of \$25,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 400,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 400,000 |

| Funding Plan       | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|--------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Stormwater Fund    | \$ 375,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 375,000        |
| FY19 Carry-Forward | \$ 25,000         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 25,000         |
| <b>Total</b>       | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ 400,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

3. Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**STORMWATER FUND**

**Project Name:** Gabion Repair & Replacement Program

**At A Glance**

|                      |                                 |                         |                                                                               |
|----------------------|---------------------------------|-------------------------|-------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>531701</u>                                                                 |
| <b>Department:</b>   | <u>Public Works</u>             | <b>Project Manager:</b> | <u>Keith Fogarty / Bruce Wirth</u>                                            |
| <b>Service Life:</b> | <u>10-35 years</u>              | <b>Project Status:</b>  | <u>Existing</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

The City's existing Stormwater canal system throughout the heart of many neighborhoods, consisting of Gabion Wired Baskets, are coming to the end of their useful life (+30 yrs); as is apparent due to the increasing instances of emergency repairs and replacement costs being incurred. Similar to the deterioration of aging corrugated metal pipe (CMP), these wire baskets containing existing stone are starting to break or fall apart. Failing baskets create two problems: (1) the eroded soil and rocks fill the drainage canal, creating a drainage problem for facilities upstream; and: (2) as the side bank erodes, the soil loss and rock migrates downstream.

**Project Justification (also provide justification if project was revised)**

The Master Drainage Plan, currently underway, will provide the City with 50-year, 100-year, and 500-year storm elevations along these canals. Engineering and Public Services staff have identified areas within the drainage system that are requiring repairs for FY20, at a cost of \$700,000. Phase 2 of the program will commence in FY23, with an estimated cost of \$500,000, reoccurring periodically thereafter.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 700,000  | \$ -        | \$ -        | \$ 500,000  | \$ -        | \$ -        | \$ 1,200,000 |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b> | <b>2022</b> | <b>2023</b>       | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>        |
|---------------------|-------------------|-------------|-------------|-------------------|-------------|-------------|---------------------|
| Stormwater Fund     | \$ 700,000        | \$ -        | \$ -        | \$ 500,000        | \$ -        | \$ -        | \$ 1,200,000        |
| <b>Total</b>        | <b>\$ 700,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,200,000</b> |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

- Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### STORMWATER FUND

**Project Name:** Patricia Beltrees Treatment Facility

#### At A Glance

|                      |              |                         |                 |
|----------------------|--------------|-------------------------|-----------------|
| <b>Project Type:</b> | Improvement  | <b>Project Number:</b>  | 531801          |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Bruce Wirth, PE |
| <b>Service Life:</b> | 20 years     | <b>Project Status:</b>  | Existing        |

*If revised, please explain in Justification Section*

#### Project Description

The purpose of this project is to treat incoming flows to reduce trash, debris and sediment from entering the downstream conveyance system west and south of Skye Loch Villas. Downstream property owners have expressed concerns for erosion of their property and sedimentation of their waterbodies. This project includes consultant design and construction of a CDS, Suntree, Storm Gross Pollutant Trash Trap, or other patented device to address floatables and other debris. Work may include piping of an open ditch section to reduce erosion and accumulation of trash and debris depending upon the system employed. Collection of floatables and sediment will require periodic removal using the City vacuum truck in the Stormwater Division, yet operating expenditures from this project will be minimal since equipment exists within the fleet inventory. Gabion basket design and installation may be explored for this bank erosion project.

#### Project Justification *(also provide justification if project was revised)*

Offsite drainage from a portion of the Stevenson's Creek basin is conveyed through the former Nielsen site, across Patricia Avenue, and then via open channel flow passes through Skye Loch Villas and Dunedin Palms Mobile Home Park before discharging into Dunedin Middle School's ditch and into the City of Clearwater. The ditch runs approximately 150-ft from Patricia Avenue right-of-way on the east to the Skye Loch Villas property line on the west. The majority of the drainage basin to this area was constructed prior to current regulatory permitting and therefore sediments, debris and other pollutants enter the open ditch system. This project would provide for a focused collection point for those pollutants which would reduce overall O&M costs for the City's Public Services department.

#### If Revised , explain change(s) from prior year:

Unused appropriations from the FY 2019 budget of \$75,000 will be carried-forward into the FY 2020 budget during the first quarter of the fiscal year.

| Expenditure Plan | 2020       | 2021       | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------------|------|------|------|------|------------|
| Project Costs    | \$ 150,000 | \$ 150,000 | \$ - | \$ - | \$ - | \$ - | \$ 300,000 |

| Funding Plan       | 2020              | 2021              | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|--------------------|-------------------|-------------------|-------------|-------------|-------------|-------------|-------------------|
| Stormwater Fund    | \$ 75,000         | \$ 150,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 225,000        |
| FY19 Carry-Forward | \$ 75,000         | \$ -              | \$ -        | \$ -        | \$ -        | \$ -        | \$ 75,000         |
| <b>Total</b>       | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 300,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

3. Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**STORMWATER FUND**

**Project Name:** Stormwater Pipe Lining

**At A Glance**

|                      |                                 |                         |                                                                              |
|----------------------|---------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>530203</u>                                                                |
| <b>Department:</b>   | <u>Public Works</u>             | <b>Project Manager:</b> | <u>Keith Fogarty</u>                                                         |
| <b>Service Life:</b> | <u>10 years</u>                 | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

Stormwater pipe relining is part of a continued effort to identify corrugated metal pipe (CMP) or other failing stormwater pipes that are or will be near the end of their expected life. The process of relining pipes began in FY 2000, remaining major pipe relining will be revisited in FY 2023. Pipe relining prioritization is based on annual pipe cleaning & inspections. Relining offers a no-dig approach with minimal traffic congestion and disruption to residents.

**Project Justification (also provide justification if project was revised)**

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 425,000  | \$ 420,000  | \$ 420,000  | \$ 400,000  | \$ 100,000  | \$ 100,000  | \$ 1,865,000 |

| <b>Funding Plan</b> | <b>2020</b>       | <b>2021</b>       | <b>2022</b>       | <b>2023</b>       | <b>2024</b>       | <b>2025</b>       | <b>TOTAL</b>        |
|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Stormwater Fund     | \$ 425,000        | \$ 420,000        | \$ 420,000        | \$ 400,000        | \$ 100,000        | \$ 100,000        | \$ 1,865,000        |
| <b>Total</b>        | <b>\$ 425,000</b> | <b>\$ 420,000</b> | <b>\$ 420,000</b> | <b>\$ 400,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 1,865,000</b> |

| <b>Annual Operations &amp; Maintenance Costs (if any)</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-----------------------------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|                                                           | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

3. Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**STORMWATER FUND**

**Project Name:** Underdrain Repair & Replacement

**At A Glance**

|                      |                                 |                         |                                                                               |
|----------------------|---------------------------------|-------------------------|-------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Repair &amp; Maintenance</u> | <b>Project Number:</b>  | <u>530302</u>                                                                 |
| <b>Department:</b>   | <u>Public Works</u>             | <b>Project Manager:</b> | <u>Bruce Wirth, PE</u>                                                        |
| <b>Service Life:</b> | <u>20 years</u>                 | <b>Project Status:</b>  | <u>Existing</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

The purpose of this project is to make planned underdrain replacements throughout the City to the failing or non-existent underdrain systems below existing roadways. As roadway segments are identified for repaving, Engineering will assess the need for the installation or repair of underdrain systems, based upon the presence of clay beneath the roadway surface in conjunction with paving projects.

**Project Justification (also provide justification if project was revised)**

With the Pavement Management Program CIP project established and underway, this project funding will run parallel to the proposed roadway projects as directed in the pavement program model.

**If Revised , explain change(s) from prior year:**

| <b>Expenditure Plan</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|-------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Project Costs           | \$ 45,000   | \$ 45,000   | \$ 45,000   | \$ 45,000   | \$ 45,000   | \$ 45,000   | \$ 270,000   |

| <b>Funding Plan</b> | <b>2020</b>      | <b>2021</b>      | <b>2022</b>      | <b>2023</b>      | <b>2024</b>      | <b>2025</b>      | <b>TOTAL</b>      |
|---------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Stormwater Fund     | \$ 45,000        | \$ 45,000        | \$ 45,000        | \$ 45,000        | \$ 45,000        | \$ 45,000        | \$ 270,000        |
| <b>Total</b>        | <b>\$ 45,000</b> | <b>\$ 270,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2019</b> | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -         |

**Align with Epic! Goals**

3. Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### MARINA FUND

**Project Name:** Dock A Repair & Replacement

#### At A Glance

|                      |                               |                         |                                                                              |
|----------------------|-------------------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Rehabilitation</u>         | <b>Project Number:</b>  | <u>491501</u>                                                                |
| <b>Department:</b>   | <u>Parks &amp; Recreation</u> | <b>Project Manager:</b> | <u>Lanie Sheets / Bruce Wirth</u>                                            |
| <b>Service Life:</b> | <u>15 years</u>               | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

#### Project Description

The Marina's major dock area, Dock A, needs to be repaired or replaced during the same timeframe as the Marina Dredging project. The project comprises replacement of the wooden docks, electrical and potable water services.

#### Project Justification (also provide justification if project was revised)

The existing dock structure has outlived its useful life. To minimize the impact on the slip renters, the project will be completed in concert with the marina dredge.

#### If Revised , explain change(s) from prior year:

This was an existing project that has been on hold. The original request included work on Dock B and C as well. Due to cost restraints, minor repairs were done on docks B and C, however a complete renovation is needed for Dock A.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 350,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 350,000 |

| Funding Plan | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|--------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| Marina Fund  | \$ 350,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 350,000        |
| <b>Total</b> | <b>\$ 350,000</b> | <b>\$ -</b> | <b>\$ 350,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|--|------|------|------|------|------|------|-------|
|  | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

- Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### MARINA FUND

**Project Name:** Marina Dredging

#### At A Glance

|                      |                    |                         |                                                                                      |
|----------------------|--------------------|-------------------------|--------------------------------------------------------------------------------------|
| <b>Project Type:</b> | Rehabilitation     | <b>Project Number:</b>  | 491701                                                                               |
| <b>Department:</b>   | Parks & Recreation | <b>Project Manager:</b> | Lanie Sheets / Bruce Wirth                                                           |
| <b>Service Life:</b> | 10 years           | <b>Project Status:</b>  | Revised<br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

Accumulated silts are removed by dredging at approximate 10 year intervals, depending on storm impacts and permitting. The Dunedin Marina was last dredged in FY 2004, at a cost of nearly \$1M. No changes to the existing operating budget are anticipated. The City consultant has finalized its evaluation and has provided costs associated with removal of 12,000 CY of material needing to be removed to meet the City's directive. The associated cost for removal and disposal can vary widely depending upon whether mechanical or hydraulic removal techniques will be used and the State mandated disposal restrictions.

#### Project Justification (also provide justification if project was revised)

The Marina basin is subject to the accumulation of silts which build up over time to depths that impact the operation of vessels.

#### If Revised , explain change(s) from prior year:

The cost of this project is \$1.5M and will require an interfund loan for a maximum of three years of \$475,000 during FY 2020 or FY 2021 from the Stormwater Fund.

| Expenditure Plan | 2020         | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL        |
|------------------|--------------|------|------|------|------|------|--------------|
| Project Costs    | \$ 1,500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,500,000 |

| Funding Plan | 2020                | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL               |
|--------------|---------------------|-------------|-------------|-------------|-------------|-------------|---------------------|
| Marina Fund  | \$ 1,500,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 1,500,000        |
| <b>Total</b> | <b>\$ 1,500,000</b> | <b>\$ -</b> | <b>\$ 1,500,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

3. Promote Dunedin as The Premier Coastal Community, protecting and improving our natural resources for the enjoyment of all.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### FLEET FUND

**Project Name:** Citywide Exterior Facilities Painting

#### At A Glance

|                      |                      |                         |               |
|----------------------|----------------------|-------------------------|---------------|
| <b>Project Type:</b> | Repair & Maintenance | <b>Project Number:</b>  | 641803        |
| <b>Department:</b>   | Public Services      | <b>Project Manager:</b> | Keith Fogarty |
| <b>Service Life:</b> | 12 years             | <b>Project Status:</b>  | Revised       |

*If revised, please explain in Justification Section below*

#### Project Description

Peeling paint and discoloration on public facilities takes away from the aesthetics of the neighborhood and can lead to costly repairs in the future. City buildings have been scheduled for pressure washing and/or sand blasting, repair of cracks or defects, and sealing prior to painting.

#### Project Justification (also provide justification if project was revised)

The paint/sealant serves as a protective barrier to keep moisture from intruding into the stucco and block work, which in return will cause damage to progress into the interior of the building. Regularly scheduled painting will prolong the life and integrity of City buildings.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan    | 2020             | 2021        | 2022        | 2023              | 2024        | 2025        | TOTAL             |
|---------------------|------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| Project Costs       |                  |             |             |                   |             |             |                   |
| Library             | \$ 25,000        | \$ -        | \$ -        | \$ -              | \$ -        | \$ -        | \$ 25,000         |
| Fleet               | 20,000           | -           | -           | -                 | -           | -           | 20,000            |
| Solid Waste         | 7,000            | -           | -           | -                 | -           | -           | 7,000             |
| City Hall           | -                | -           | -           | 20,000            | -           | -           | 20,000            |
| Fire Admin/Stat #62 | 15,000           | -           | -           | 40,000            | -           | -           | 55,000            |
| Hale Center         | -                | -           | -           | 60,000            | -           | -           | 60,000            |
| <b>Total</b>        | <b>\$ 67,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 120,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 187,000</b> |

| Funding Plan | 2020             | 2021        | 2022        | 2023              | 2024        | 2025        | TOTAL             |
|--------------|------------------|-------------|-------------|-------------------|-------------|-------------|-------------------|
| General Fund | \$ 40,000        | \$ -        | \$ -        | \$ 120,000        | \$ -        | \$ -        | \$ 160,000        |
| Solid Waste  | 7,000            | -           | -           | -                 | -           | -           | 7,000             |
| Fleet Fund   | 20,000           | -           | -           | -                 | -           | -           | 20,000            |
| <b>Total</b> | <b>\$ 67,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 120,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 187,000</b> |

#### Annual Operations & Maintenance Costs (if any)

| 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------|------|------|------|------|------|-------|
| \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**2. Create a visual sense of place throughout Dunedin.**

**FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM**

**FLEET FUND**

**Project Name:** Citywide HVAC Replacements

**At A Glance**

**Project Type:** Repair & Maintenance **Project Number:** 641801  
**Department:** PW/FIRE/PARKS & REC **Project Manager:** Keith Fogarty  
**Service Life:** 12 years **Project Status:** Revised  
*If revised, please explain in Justification Section below*

**Project Description**

This project provides for the programmed replacement of HVAC systems that have met or exceeded their life expectancy.

**Project Justification (also provide justification if project was revised)**

Review of existing units and current expectant life, as well as efficiencies have led to the recommended FY20 revisions.

**If Revised , explain change(s) from prior year:**

FY25- Fine Art Center 2nd Unit added \$25,000; FY24- Fire Station #62 Dayroom Unit added \$25,000; FY23- Solid Waste Unit increased by \$10,000 and Fire Admin Unit advanced from FY24 and increased by \$22,500; FY22- Public Services unit price reduced by \$35,000. No changes to FY20.

| Expenditure Plan     | 2020              | 2021              | 2022             | 2023             | 2024             | 2025             | TOTAL             |
|----------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| <b>Project Costs</b> |                   |                   |                  |                  |                  |                  |                   |
| MLK Center           | \$ 100,000        | \$ -              | \$ -             | \$ -             | \$ -             | \$ -             | \$ 100,000        |
| St. Andrews Chapel   | 30,000            | -                 | -                | -                | -                | -                | 30,000            |
| FS #60 Bunkroom      | 6,000             | -                 | -                | -                | -                | -                | 6,000             |
| Dunedin Golf Club    | -                 | 65,000            | -                | -                | -                | -                | 65,000            |
| Water Admin          | 26,000            | -                 | -                | -                | -                | -                | 26,000            |
| Fleet                | 10,000            | -                 | -                | -                | -                | -                | 10,000            |
| Historical Museum    | -                 | 8,000             | -                | -                | -                | -                | 8,000             |
| Fine Arts Center     | -                 | 25,000            | -                | -                | -                | 25,000           | 50,000            |
| Fisher Concession    | -                 | 9,000             | -                | -                | -                | -                | 9,000             |
| FS #60 Dayroom/Kitch | -                 | 17,000            | -                | -                | -                | -                | 17,000            |
| Public Services      | -                 | -                 | 40,000           | -                | -                | -                | 40,000            |
| Hale Center          | -                 | -                 | 20,000           | -                | -                | -                | 20,000            |
| Solid Waste          | -                 | -                 | -                | 30,000           | -                | -                | 30,000            |
| Fire Admin           | -                 | -                 | -                | 35,000           | -                | -                | 35,000            |
| FS #62 DayRoom       | -                 | -                 | -                | -                | 25,000           | -                | 25,000            |
| <b>Total</b>         | <b>\$ 172,000</b> | <b>\$ 124,000</b> | <b>\$ 60,000</b> | <b>\$ 65,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 471,000</b> |

| Funding Plan     | 2020              | 2021              | 2022             | 2023             | 2023             | 2025             | TOTAL             |
|------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
| General Fund     | \$ 136,000        | \$ 124,000        | \$ 20,000        | \$ 35,000        | \$ 25,000        | \$ 25,000        | \$ 365,000        |
| Water/WW Fund    | 26,000            | -                 | -                | -                | -                | -                | 26,000            |
| Fleet Fund       | 10,000            | -                 | -                | -                | -                | -                | 10,000            |
| Facilities Fund  | -                 | -                 | 40,000           | -                | -                | -                | 40,000            |
| Solid Waste Fund | -                 | -                 | -                | 30,000           | -                | -                | 30,000            |
| <b>Total</b>     | <b>\$ 172,000</b> | <b>\$ 124,000</b> | <b>\$ 60,000</b> | <b>\$ 65,000</b> | <b>\$ 25,000</b> | <b>\$ 25,000</b> | <b>\$ 471,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|    | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|----|------|------|------|------|------|------|-------|
| \$ | -    | -    | -    | -    | -    | -    | -     |

**Align with Epic! Goals**

**4. Be the statewide model for environmental sustainability stewardship.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**FLEET FUND**

**Project Name:** Citywide Security Camera System Replacements

**At A Glance**

|                      |                    |                         |                                                                              |
|----------------------|--------------------|-------------------------|------------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Replacement</u> | <b>Project Number:</b>  | <u>To be assigned</u>                                                        |
| <b>Department:</b>   | <u>IT Services</u> | <b>Project Manager:</b> | <u>Michael Nagy</u>                                                          |
| <b>Service Life:</b> | <u>10 years</u>    | <b>Project Status:</b>  | <u>Revised</u><br><i>If revised, please explain in Justification Section</i> |

**Project Description**

This project will replace aging security cameras and install new security camera systems in the various City-owned buildings. Currently the City has security camera systems in a few buildings. The majority of the buildings currently do not have any type of surveillance protection systems. This project would be replace select cameras and/or entire systems in the existing locations and provide entirely new camera systems in the other locations. This project will also include a door access card-swipe system to allow authorized personnel and visitors access into the various buildings and /or secure room locations. A card-swipe system could replace the inventory and issuance of a majority of the metal keys that are distributed to staff. The card-swipe system could provide a tighter security access to various locations.

**Project Justification (also provide justification if project was revised)**

This project would help mitigate the purchase and installation of various systems and standardize one manufacturer's devices.

**If Revised , explain change(s) from prior year:**

Security camera system replacements in FY 2020 will include the Library building and Fleet facility.

| <b>Expenditure Plan</b> | <b>2020</b>      | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>     |
|-------------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Library                 | 45,000           | -           | -           | -           | -           | -           | 45,000           |
| Fleet                   | 35,000           | -           | -           | -           | -           | -           | 35,000           |
| <b>Total</b>            | <b>\$ 80,000</b> | <b>\$ -</b> | <b>\$ 80,000</b> |

| <b>Funding Plan</b> | <b>2020</b>      | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b>     |
|---------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| General Fund        | 45,000           | -           | -           | -           | -           | -           | 45,000           |
| Fleet Fund          | 35,000           | -           | -           | -           | -           | -           | 35,000           |
| <b>Total</b>        | <b>\$ 80,000</b> | <b>\$ -</b> | <b>\$ 80,000</b> |

**Annual Operations & Maintenance Costs (if any)**

|  | <b>2020</b> | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> | <b>TOTAL</b> |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
|  | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 20,000   | \$ 120,000   |

**Align with Epic! Goals**

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### FLEET FUND

**Project Name:** Fleet Replacements

#### At A Glance

|                      |              |                         |             |
|----------------------|--------------|-------------------------|-------------|
| <b>Project Type:</b> | Equipment    | <b>Project Number:</b>  | 621901      |
| <b>Department:</b>   | Public Works | <b>Project Manager:</b> | Randy Moore |
| <b>Service Life:</b> | 7-15 Years   | <b>Project Status:</b>  | Revised     |

If revised, please explain in Justification Section below

#### Project Description

The City's fleet consists of over 300 pieces valued at approximately \$15 million, ranging from trailer mounted equipment to commercial refuse trucks, heavy construction equipment, light trucks, and fire apparatus.

Fleet staff project replacement based on a set life cycle, which varies by type of vehicle or piece of equipment, from 7-15 years. As the replacement year approaches, vehicles and equipment are evaluated based on hours of use and condition to determine if replacement is cost-effective. The schedule is flexible to ensure that the active fleet is effective in meeting Citywide operational needs.

FY 2020 CIP requests for vehicles in the IT Services Department and Parks & Recreation, if approved, will be placed in the Fleet replacement program beginning in FY 2021.

#### Project Justification (also provide justification if project was revised)

#### If Revised , explain change(s) from prior year:

Replacement years updated based on need.

| Expenditure Plan              | 2020       | 2021      | 2022      | 2023      | 2024      | 2025         | TOTAL      |
|-------------------------------|------------|-----------|-----------|-----------|-----------|--------------|------------|
| <b>Fleet Costs</b>            |            |           |           |           |           |              |            |
| <i>Library</i>                |            |           |           |           |           |              |            |
| 12- Ford Escape               | \$ -       | \$ -      | \$ -      | \$ -      | \$ 25,000 | \$ -         | \$ 25,000  |
| <i>Deputy City Manager</i>    |            |           |           |           |           |              |            |
| 2- Ford Escape                | \$ -       | \$ -      | \$ -      | \$ -      | \$ 26,900 | \$ -         | \$ 26,900  |
| <i>Marina</i>                 |            |           |           |           |           |              |            |
| 16- John Deere TS Gator       | \$ -       | \$ -      | \$ -      | \$ 9,400  | \$ -      | \$ -         | \$ 9,400   |
| <i>Fire / Rescue</i>          |            |           |           |           |           |              |            |
| 102- Fire Engine              | \$ 682,600 | \$ -      | \$ -      | \$ -      | \$ -      | \$ -         | \$ 682,600 |
| 103 - Fire Engine             | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      | DEBT SERVICE | \$ -       |
| 114- Ford Expedition          | \$ -       | \$ 38,400 | \$ -      | \$ -      | \$ -      | \$ -         | \$ 38,400  |
| 115- Ford Expedition          | \$ -       | \$ 38,400 | \$ -      | \$ -      | \$ -      | \$ -         | \$ 38,400  |
| 116- Ford Expedition          | \$ -       | \$ -      | \$ -      | \$ -      | \$ 40,600 | \$ -         | \$ 40,600  |
| 153 - Ford F250 Pick-up       | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      | \$ 35,800    | \$ 35,800  |
| <i>Parks &amp; Recreation</i> |            |           |           |           |           |              |            |
| 603- Ford F250 Crew Cab PU    | \$ -       | \$ -      | \$ -      | \$ -      | \$ 30,300 | \$ -         | \$ 30,300  |
| 605- John Deere Gator         | \$ -       | \$ -      | \$ 12,400 | \$ -      | \$ -      | \$ -         | \$ 12,400  |
| 606- John Deere HPX 4x4       | \$ -       | \$ -      | \$ 12,700 | \$ -      | \$ -      | \$ -         | \$ 12,700  |
| 607- John Deere Gator         | \$ -       | \$ -      | \$ 13,600 | \$ -      | \$ -      | \$ -         | \$ 13,600  |
| 612- Ford F250 Utility Truck  | \$ -       | \$ -      | \$ -      | \$ -      | \$ 34,500 | \$ -         | \$ 34,500  |
| 614- John Deere Mower         | \$ -       | \$ -      | \$ -      | \$ 10,800 | \$ -      | \$ -         | \$ 10,800  |
| 615- John Deere Mower         | \$ -       | \$ -      | \$ -      | \$ 10,800 | \$ -      | \$ -         | \$ 10,800  |
| 620 - Toro Versa Vac          | \$ -       | \$ -      | \$ -      | \$ 32,000 | \$ -      | \$ -         | \$ 32,000  |
| 621 - Hurricane Blower        | \$ -       | \$ -      | \$ -      | \$ 12,500 | \$ -      | \$ -         | \$ 12,500  |
| 624- John Deere Mower         | \$ -       | \$ -      | \$ 19,000 | \$ -      | \$ -      | \$ -         | \$ 19,000  |
| 625- John Deere Mower         | \$ -       | \$ -      | \$ 19,000 | \$ -      | \$ -      | \$ -         | \$ 19,000  |
| 626- John Deere Mower         | \$ -       | \$ -      | \$ 19,000 | \$ -      | \$ -      | \$ -         | \$ 19,000  |
| 628 - Kubota RTV 900          | \$ -       | \$ -      | \$ -      | \$ -      | \$ -      | \$ 17,500    | \$ 17,500  |
| 636- John Deere Gator         | \$ -       | \$ -      | \$ -      | \$ 9,400  | \$ -      | \$ -         | \$ 9,400   |
| 640 - Wright Stand-up         | \$ -       | \$ 5,900  | \$ -      | \$ -      | \$ -      | \$ -         | \$ 5,900   |

## FLEET FUND

| Expenditure Plan                  | 2020       | 2021      | 2022      | 2023       | 2024      | 2025       | TOTAL      |
|-----------------------------------|------------|-----------|-----------|------------|-----------|------------|------------|
| <b>Fleet Costs</b>                |            |           |           |            |           |            |            |
| 651- Ford F150 Pick-up            | \$ -       | \$ -      | \$ -      | \$ -       | \$ 21,700 | \$ -       | \$ 21,700  |
| 652- Ford F150 Pick-up            | \$ -       | \$ -      | \$ -      | \$ -       | \$ 21,700 | \$ -       | \$ 21,700  |
| 653- Ford F150 Pick-up            | \$ -       | \$ -      | \$ -      | \$ -       | \$ 21,700 | \$ -       | \$ 21,700  |
| 656- Toro Deck Mower              | \$ -       | \$ -      | \$ -      | \$ -       | \$ 81,000 | \$ -       | \$ 81,000  |
| 657- Trailer                      | \$ 9,400   | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 9,400   |
| 658- Trailer                      | \$ 9,400   | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 9,400   |
| 670 - John Deere Tractor          | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 26,700  | \$ 26,700  |
| 671- John Deere HPX 4x4           | \$ 11,500  | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 11,500  |
| 672- John Deere HPX 4x4           | \$ 11,500  | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 11,500  |
| 673- John Deere Mower             | \$ 18,000  | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 18,000  |
| 674- John Deere Mower             | \$ 18,000  | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 18,000  |
| 675- John Deere Mower             | \$ 18,000  | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 18,000  |
| 676-Ford F150 Pick-up             | \$ -       | \$ -      | \$ -      | \$ -       | \$ 22,700 | \$ -       | \$ 22,700  |
| 677- Toro Deck Mower              | \$ -       | \$ -      | \$ -      | \$ 75,400  | \$ -      | \$ -       | \$ 75,400  |
| 678- O'Dell Trailer               | \$ -       | \$ -      | \$ -      | \$ 5,400   | \$ -      | \$ -       | \$ 5,400   |
| 680- Cat Loader                   | \$ -       | \$ -      | \$ -      | \$ 62,100  | \$ -      | \$ -       | \$ 62,100  |
| 681- Trail King Trailer           | \$ -       | \$ -      | \$ -      | \$ -       | \$ 10,500 | \$ -       | \$ 10,500  |
| 684- Toro Sand Pro                | \$ -       | \$ 22,700 | \$ -      | \$ -       | \$ -      | \$ -       | \$ 22,700  |
| <b>Planning &amp; Development</b> |            |           |           |            |           |            |            |
| 800- Ford Escape                  | \$ -       | \$ -      | \$ -      | \$ 23,400  | \$ -      | \$ -       | \$ 23,400  |
| 816 Nissan Frontier KC            | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 25,600  | \$ 25,600  |
| 817 Nissan Frontier KC            | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 25,600  | \$ 25,600  |
| 818 Nissan Frontier KC            | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 25,600  | \$ 25,600  |
| 819- Ford Escape                  | \$ -       | \$ 22,000 | \$ -      | \$ -       | \$ -      | \$ -       | \$ 22,000  |
| <b>Public Works</b>               |            |           |           |            |           |            |            |
| 1100- Ford Escape                 | \$ -       | \$ -      | \$ -      | \$ 23,400  | \$ -      | \$ -       | \$ 23,400  |
| 1115- Ford Escape                 | \$ -       | \$ 25,900 | \$ -      | \$ -       | \$ -      | \$ -       | \$ 25,900  |
| 1116- Ford Escape                 | \$ -       | \$ -      | \$ -      | \$ -       | \$ 26,900 | \$ -       | \$ 26,900  |
| 1118 - Ford F150 Pick-up          | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 26,700  | \$ 26,700  |
| 236- Ford F450 Utility            | \$ -       | \$ 48,900 | \$ -      | \$ -       | \$ -      | \$ -       | \$ 48,900  |
| 238- Ford Escape                  | \$ -       | \$ -      | \$ 27,500 | \$ -       | \$ -      | \$ -       | \$ 27,500  |
| 240- Ford F250 Crew-csb           | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 30,300  | \$ 30,300  |
| 241- Ford F250 Utility            | \$ -       | \$ -      | \$ -      | \$ -       | \$ 34,500 | \$ -       | \$ 34,500  |
| 243 - Caterpillar 277D            | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 60,574  | \$ 60,574  |
| 248- John Deere Mower             | \$ -       | \$ -      | \$ -      | \$ 10,800  | \$ -      | \$ -       | \$ 10,800  |
| 250 - Freightliner/Elgin          | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 267,245 | \$ 267,245 |
| 301- Ford Escape                  | \$ -       | \$ -      | \$ -      | \$ -       | \$ 25,600 | \$ -       | \$ 25,600  |
| 307 - Ford F250 Utility           | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 35,800  | \$ 35,800  |
| 339- Caterpillar Forklift         | \$ -       | \$ -      | \$ -      | \$ -       | \$ 46,500 | \$ -       | \$ 46,500  |
| 344-Ford F450 Utility             | \$ -       | \$ -      | \$ -      | \$ -       | \$ 47,900 | \$ -       | \$ 47,900  |
| 356-Caterpillar Mini Excavator    | \$ 46,900  | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 46,900  |
| 358 - Ford F150 Pick-up           | \$ -       | \$ 18,500 | \$ -      | \$ -       | \$ -      | \$ -       | \$ 18,500  |
| 359 - Ford F150 Pick-up           | \$ -       | \$ -      | \$ -      | \$ -       | \$ 21,300 | \$ -       | \$ 21,300  |
| 378-Caterpillar Mini Excavator    | \$ -       | \$ -      | \$ -      | \$ -       | \$ 61,000 | \$ -       | \$ 61,000  |
| 379-Champion Trailer              | \$ -       | \$ -      | \$ -      | \$ -       | \$ 7,300  | \$ -       | \$ 7,300   |
| 451 - Ford F350 Flatbed           | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 44,000  | \$ 44,000  |
| 517 - Ford F350 Utility           | \$ 34,000  | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 34,000  |
| 530 - Ford F550/Cues              | \$ 214,700 | \$ -      | \$ -      | \$ -       | \$ -      | \$ -       | \$ 214,700 |
| 532- Caterpillar Forklift         | \$ -       | \$ -      | \$ -      | \$ -       | \$ 46,500 | \$ -       | \$ 46,500  |
| 541- Club Car Scooter             | \$ -       | \$ -      | \$ -      | \$ 10,300  | \$ -      | \$ -       | \$ 10,300  |
| 542- Int./Vac-Con Truck           | \$ -       | \$ -      | \$ -      | \$ 262,000 | \$ -      | \$ -       | \$ 262,000 |
| 562- Ford F250 Utility            | \$ -       | \$ -      | \$ -      | \$ -       | \$ 34,800 | \$ -       | \$ 34,800  |
| 563- Ford F250 Utility            | \$ -       | \$ -      | \$ -      | \$ -       | \$ 35,800 | \$ -       | \$ 35,800  |
| 564- Ford F250 Utility            | \$ -       | \$ -      | \$ -      | \$ -       | \$ 35,800 | \$ -       | \$ 35,800  |
| 565 - Ford F150 Pick-up           | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 36,000  | \$ 36,000  |
| 566 - DP200-QZI Pump              | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 64,000  | \$ 64,000  |
| 567 - DP200-QZI Pump              | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 64,000  | \$ 64,000  |
| 568 - DP200-QZI Pump              | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 64,000  | \$ 64,000  |
| 569 - DP200-QZI Pump              | \$ -       | \$ -      | \$ -      | \$ -       | \$ -      | \$ 64,000  | \$ 64,000  |

## FLEET FUND

| Expenditure Plan            | 2020                | 2021              | 2022              | 2023              | 2024                | 2025              | TOTAL               |
|-----------------------------|---------------------|-------------------|-------------------|-------------------|---------------------|-------------------|---------------------|
| <b>Fleet Costs</b>          |                     |                   |                   |                   |                     |                   |                     |
| 711 - Caterpillar 242 B     | \$ 51,600           | \$ -              | \$ -              | \$ -              | \$ -                | \$ -              | \$ 51,600           |
| 732- Ford Escape            | \$ -                | \$ -              | \$ -              | \$ -              | \$ 25,600           | \$ -              | \$ 25,600           |
| 738- Ford F250 Utility      | \$ -                | \$ -              | \$ -              | \$ -              | \$ 35,800           | \$ -              | \$ 35,800           |
| 746- Freightliner 14' Dump  | \$ -                | \$ -              | \$ -              | \$ -              | \$ 106,000          | \$ -              | \$ 106,000          |
| 747- Freightliner 14' Dump  | \$ -                | \$ -              | \$ -              | \$ -              | \$ 106,000          | \$ -              | \$ 106,000          |
| 759- Ford F350 Flatbed      | \$ -                | \$ -              | \$ 36,200         | \$ -              | \$ -                | \$ -              | \$ 36,200           |
| 760- Ford F250 Utility      | \$ -                | \$ -              | \$ 34,400         | \$ -              | \$ -                | \$ -              | \$ 34,400           |
| 762- Message Board          | \$ -                | \$ -              | \$ 16,500         | \$ -              | \$ -                | \$ -              | \$ 16,500           |
| 763- Message Board          | \$ -                | \$ -              | \$ 16,500         | \$ -              | \$ -                | \$ -              | \$ 16,500           |
| 766- Stump Grinder          | \$ -                | \$ -              | \$ -              | \$ 40,400         | \$ -                | \$ -              | \$ 40,400           |
| 767- Vermeer Trailer        | \$ -                | \$ -              | \$ -              | \$ 7,600          | \$ -                | \$ -              | \$ 7,600            |
| 770 - Ver Mac Message Bd.   | \$ -                | \$ -              | \$ -              | \$ -              | \$ -                | \$ 14,400         | \$ 14,400           |
| 771- Ver Mac Arrow Bd.      | \$ -                | \$ -              | \$ -              | \$ -              | \$ -                | \$ 5,900          | \$ 5,900            |
| 772 - Ver Mac Arrow Bd.     | \$ -                | \$ -              | \$ -              | \$ -              | \$ -                | \$ 5,900          | \$ 5,900            |
| 773 - Ver Mac Message Bd.   | \$ -                | \$ -              | \$ -              | \$ -              | \$ -                | \$ 14,300         | \$ 14,300           |
| 775 - Trail King HD Trailer | \$ 9,900            | \$ -              | \$ -              | \$ -              | \$ -                | \$ -              | \$ 9,900            |
| 927- Mobile Generator       | \$ -                | \$ 60,100         | \$ -              | \$ -              | \$ -                | \$ -              | \$ 60,100           |
| 928- Ford F350 Bucket       | \$ -                | \$ -              | \$ -              | \$ -              | \$ 77,100           | \$ -              | \$ 77,100           |
| 929- Ford F250 Utility      | \$ -                | \$ -              | \$ -              | \$ -              | \$ 34,800           | \$ -              | \$ 34,800           |
| 930- Ford F250 Utility      | \$ -                | \$ -              | \$ -              | \$ -              | \$ 34,800           | \$ -              | \$ 34,800           |
| <b>Total</b>                | <b>\$ 1,135,500</b> | <b>\$ 280,800</b> | <b>\$ 226,800</b> | <b>\$ 605,700</b> | <b>\$ 1,180,600</b> | <b>\$ 953,919</b> | <b>\$ 4,383,319</b> |

| Funding Plan | 2020                | 2021              | 2022              | 2023              | 2024                | 2025              | TOTAL               |
|--------------|---------------------|-------------------|-------------------|-------------------|---------------------|-------------------|---------------------|
| Fleet Fund   | \$ 1,135,500        | \$ 280,800        | \$ 226,800        | \$ 605,700        | \$ 1,180,600        | \$ 953,919        | \$ 4,383,319        |
| <b>Total</b> | <b>\$ 1,135,500</b> | <b>\$ 280,800</b> | <b>\$ 226,800</b> | <b>\$ 605,700</b> | <b>\$ 1,180,600</b> | <b>\$ 953,919</b> | <b>\$ 4,383,319</b> |

| FY 2020 New Fleet Purchases entering Fleet Replacement Program in FY 2021 (purchased by other Departments) |                  |                  |                  |                  |                  |                  |                  |
|------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Annual Operations Costs                                                                                    | 2021             | 2022             | 2023             | 2024             | 2025             | TOTAL            |                  |
| IT Services - Nissan Leaf                                                                                  | \$ 5,250         | \$ 5,250         | \$ 5,250         | \$ 5,250         | \$ 5,250         | \$ 5,250         | \$ 26,250        |
| Parks & Recreation - Pickup                                                                                | 6,135            | 6,135            | 6,135            | 6,135            | 6,135            | 6,135            | \$ 30,675        |
| Streets/Risk Safety - Nissan Leaf                                                                          | 5,250            | 5,250            | 5,250            | 5,250            | 5,250            | 5,250            | \$ 26,250        |
| Planning & Development - Golf Cart                                                                         | \$ 2,100         | \$ 2,100         | \$ 2,100         | \$ 2,100         | \$ 2,100         | \$ 2,100         | \$ 10,500        |
| <b>Total</b>                                                                                               | <b>\$ 18,735</b> | <b>\$ 93,675</b> |

### Align with Epic! Goals

**4. Be the statewide model for environmental sustainability stewardship.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### RISK SAFETY FUND

**Project Name:** Fleet Purchase: Streets / Risk Safety Nissan Leaf

#### At A Glance

|                      |                               |                         |                                                                          |
|----------------------|-------------------------------|-------------------------|--------------------------------------------------------------------------|
| <b>Project Type:</b> | <u>Equipment</u>              | <b>Project Number:</b>  | <u>New</u>                                                               |
| <b>Department:</b>   | <u>Public Works - Streets</u> | <b>Project Manager:</b> | <u>Jorge Quintas</u>                                                     |
| <b>Service Life:</b> | <u>10 years</u>               | <b>Project Status:</b>  | <u>New</u><br><i>If revised, please explain in Justification Section</i> |

#### Project Description

Purchase a Nissan Leaf for the Transport & Traffic Engineer position. The initial equipment purchase is \$30,000. The vehicle would be placed into the Fleet Program beginning in FY 2021, with associated costs of \$4,750 annually toward future replacement, \$500 for parts and labor, for a total of \$5,250 in annual operations and maintenance costs.

#### Project Justification (also provide justification if project was revised)

The new position of Transport & Traffic Engineer will require a vehicle. As part of the City's "Ready for 100" Sustainability Initiative to reduce its dependency on fossil fuels and encourage the use of renewable resources, staff recommends the replacement of the IT vehicle with a Nissan Leaf fully electric car.

The vehicle will be added to the Fleet Replacement Plan beginning in FY21.

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |

| Funding Plan     | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| General Fund     | \$ 21,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 21,000        |
| Risk Safety Fund | \$ 9,000         | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 9,000         |
| <b>Total</b>     | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ 30,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021     | 2022     | 2023     | 2024     | 2025     | TOTAL     |
|--|------|----------|----------|----------|----------|----------|-----------|
|  | \$ - | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 26,250 |

#### Align with Epic! Goals

4. Be the statewide model for environmental sustainability stewardship.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### IT SERVICES FUND

**Project Name:** Citywide Computer Replacements

#### At A Glance

|                      |             |                         |                                                                                      |
|----------------------|-------------|-------------------------|--------------------------------------------------------------------------------------|
| <b>Project Type:</b> | Replacement | <b>Project Number:</b>  | To be assigned                                                                       |
| <b>Department:</b>   | IT Services | <b>Project Manager:</b> | Michael Nagy                                                                         |
| <b>Service Life:</b> | 5 years     | <b>Project Status:</b>  | Revised<br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

For future replacements, an annual replacement cost is charged each year of the computer's lifecycle. These costs are calculated on expected life of the equipment and current vs. projected costs of the item at the time of replacement.

#### Project Justification (also provide justification if project was revised)

#### If Revised , explain change(s) from prior year:

| Expenditure Plan | 2020       | 2021       | 2022       | 2023       | 2024       | 2025       | TOTAL      |
|------------------|------------|------------|------------|------------|------------|------------|------------|
| Project Costs    | \$ 123,800 | \$ 125,500 | \$ 125,500 | \$ 145,500 | \$ 145,500 | \$ 145,500 | \$ 811,300 |

| Funding Plan     | 2020              | 2021              | 2022              | 2023              | 2024              | 2025              | TOTAL             |
|------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| IT Services Fund | \$ 123,800        | \$ 125,500        | \$ 125,500        | \$ 145,500        | \$ 145,500        | \$ 145,500        | \$ 811,300        |
| <b>Total</b>     | <b>\$ 123,800</b> | <b>\$ 125,500</b> | <b>\$ 125,500</b> | <b>\$ 145,500</b> | <b>\$ 145,500</b> | <b>\$ 145,500</b> | <b>\$ 811,300</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### IT SERVICES FUND

**Project Name:** Data Backup and Disaster Recovery System

#### At A Glance

|                      |             |                         |                                                                                  |
|----------------------|-------------|-------------------------|----------------------------------------------------------------------------------|
| <b>Project Type:</b> | Replacement | <b>Project Number:</b>  |                                                                                  |
| <b>Department:</b>   | IT Services | <b>Project Manager:</b> | Michael Nagy                                                                     |
| <b>Service Life:</b> | 10 Years    | <b>Project Status:</b>  | New<br><small><i>If revised, please explain in Justification Section</i></small> |

#### Project Description

Implement a new Data Backup and Disaster Recovery System to protect the City's information technology investment and mission critical services that will replace the existing and antiquated tape backup system. The Data Backup System would be located in the current IT Data Center and the Disaster Recovery System would be located in another City Building until the new EOC is built. The Disaster Recovery System would then be moved to the new EOC.

#### Project Justification (also provide justification if project was revised)

A sound Data Backup System and Disaster Recovery plan is an integral part of any business's IT strategy, and is becoming more prevalent as security reaches and network outages have become common threats. Data Backups are useful for immediate access in the event of the need to restore a document, but does not facilitate the failover of the City's total environment should our infrastructure become compromised. Disaster recovery is the process of failing over the City's primary environment to an alternate environment that is capable of sustaining our business continuity. This system could ensure the public's interest in access to data is readily available. The overall benefits and importance of a Disaster Recovery plan are to mitigate risk and downtime, maintain compliance and avoid outages. Backups serve a simpler purpose of copying the user's network files to a data storage location on a nightly basis.

#### If Revised , explain change(s) from prior year:

System should be budgeted, implemented and installed within the same fiscal year. This project cannot be split over two fiscal years.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 120,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 120,000 |

| Funding Plan     | 2020              | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL             |
|------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------------|
| IT Services Fund | \$ 120,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 120,000        |
| <b>Total</b>     | <b>\$ 120,000</b> | <b>\$ -</b> | <b>\$ 120,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020 | 2021      | 2022      | 2023      | 2024      | 2025      | TOTAL     |
|--|------|-----------|-----------|-----------|-----------|-----------|-----------|
|  | \$ - | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 50,000 |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**IT SERVICES FUND**

**Project Name:** Enterprise Resource Program (ERP) Equipment

**At A Glance**

|                      |             |                         |              |
|----------------------|-------------|-------------------------|--------------|
| <b>Project Type:</b> | Equipment   | <b>Project Number:</b>  | 151702       |
| <b>Department:</b>   | IT Services | <b>Project Manager:</b> | Michael Nagy |
| <b>Service Life:</b> | 10 years    | <b>Project Status:</b>  | Revised      |

*If revised, please explain in Justification Section*

**Project Description**

Phase 3 of the ERP (EnerGov module) which includes building, permitting and GIS mapping started implementation in FY18 and will be live in December of 2019. Phase 5 of the ERP (combined work order, fleet management and facilities management module) is planned to start in October of 2019. Both Phases 3 and 5 of the ERP require the use of mobile computing devices for field workers. These devices (tablets or laptops) will be used to perform the daily computer work activities for staff that work in the field or remotely. Staff will be able to access the ERP system, perform work order updates, inventory control and react instantly to citizen requests.

Two of the major equipment requirements of the ERP are scanners and laser jet printers for staff to provide documentation to the public and for internal record keeping purposes. The City has many older scanners and printers that need to be replaced for compatibility purposes with the Tyler ERP solution. These printers and scanners will be used by internal staff as well as some mobile units in the field.

**Project Justification (also provide justification if project was revised)**

The City has purchased the Tyler ExecuTime ERP solution as its core payroll and time-keeping solution. There are currently twenty-two (22) existing time clocks throughout the City that will not work with the new ExecuTime time keeping system. Those time clocks are no longer supported by the manufacturer and are not compatible with the Tyler ERP solution. The City has already purchased five (5) new time-clocks with the ERP solution in FY18 to full-fill immediate needs. Additional time clocks were purchased in FY19 for employees where networked computers are not accessible.

**If Revised , explain change(s) from prior year:**

Costs for peripheral equipment were added for FY 2019 and FY 2020. The need for additional time-clocks was removed from the FY20 budget CIP request.

| Expenditure Plan    | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|---------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| Project Costs       |                  |             |             |             |             |             |                  |
| Scanners & Printers | 8,000            | -           | -           | -           | -           | -           | 8,000            |
| Mobile Computer Dev | 10,000           | -           | -           | -           | -           | -           | 10,000           |
| <b>Total</b>        | <b>\$ 18,000</b> | <b>\$ -</b> | <b>\$ 18,000</b> |

| Funding Plan     | 2,020            | 2,021       | 2,022       | 2,023       | 2,024       | 2,025       | TOTAL            |
|------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| IT Services Fund | 18,000           | -           | -           | -           | -           | -           | 18,000           |
| <b>Total</b>     | <b>\$ 18,000</b> | <b>\$ -</b> | <b>\$ 18,000</b> |

| Annual Operations & Maintenance Costs (if any) |      |      |      |      |      |      |       |
|------------------------------------------------|------|------|------|------|------|------|-------|
|                                                | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL |
|                                                | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ -  |

**Align with Epic! Goals**

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### IT SERVICES FUND

**Project Name:** ERP Phases 5 & 6 Installation

#### At A Glance

|                      |             |                         |              |
|----------------------|-------------|-------------------------|--------------|
| <b>Project Type:</b> | Replacement | <b>Project Number:</b>  |              |
| <b>Department:</b>   | IT Services | <b>Project Manager:</b> | Michael Nagy |
| <b>Service Life:</b> | 10 Years    | <b>Project Status:</b>  | New          |

*If revised, please explain in Justification Section*

#### Project Description

Implement the Tyler ERP Phases 5 and 6 for Global Work Orders/Fleet Management/Facilities Management and Utility Billing to replace the existing legacy system that is already being replaced with earlier ERP project phases.

The City has purchased the Tyler ERP solution as its core financial, employee time-keeping, human resources & payroll, permitting, code enforcement, inspections and inventory system. Those modules were Phases 1, 2, 3 and 4 of the entire ERP Project. Phases 5 and 6 of the ERP solution consists of the work order/fleet/facilities modules and utility billing modules. Both Phases 5 & 6 would replace the existing legacy system and also integrate into the new ERP Phases 1,2, 3 and 4 that are currently being implemented or being used in a live environment.

#### If Revised , explain change(s) from prior year:

In order to guarantee the discounted pricing established in the original Tyler ERP quote dated July of 2017, Phases 5 and 6 must be budgeted in FY20. Implementation would start in October of 2019 and project completion is projected to be October of 2020.

| Expenditure Plan | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| Project Costs    | \$ 185,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 185,000 |

| Funding Plan     | 2020       | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL      |
|------------------|------------|------|------|------|------|------|------------|
| IT Services Fund | \$ 185,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 185,000 |
| Total            | \$ 185,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 185,000 |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021      | 2022      | 2023      | 2024      | 2025      | TOTAL     |
|------------------------------------------------|------|-----------|-----------|-----------|-----------|-----------|-----------|
|                                                | \$ - | \$ 11,000 | \$ 11,000 | \$ 11,500 | \$ 11,500 | \$ 12,000 | \$ 57,000 |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**

FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

**IT SERVICES FUND**

**Project Name:** Fleet Purchase: IT Nissan Leaf

**At A Glance**

**Project Type:** Equipment **Project Number:** New  
**Department:** IT Services **Project Manager:** Michael Nagy  
**Service Life:** 10 years **Project Status:** New  
*If revised, please explain in Justification Section*

**Project Description**

Purchase a Nissan Leaf for IT Services operations. The initial equipment purchase is \$30,000. The vehicle would be placed into the Fleet Program beginning in FY 2021, with associated costs of \$4,750 annually toward future replacement, \$500 for parts and labor, for a total of \$5,250 in annual operations and maintenance costs.

**Project Justification (also provide justification if project was revised)**

The IT Services Division is in need of replacement of a 2006 Chevrolet Uplander Van which has exceeded its lifecycle expectations. This two vehicle is constantly out-of-service due to mechanical age related issues such as check engine lights, and air conditioning failures. As part of the City's "Ready for 100" Sustainability Initiative to reduce its dependency on fossil fuels and encourage the use of renewable resources, staff recommends the replacement of the IT vehicle with a Nissan Leaf fully electric car.

The vehicle will be added to the Fleet Replacement Plan beginning in FY21.

**If Revised , explain change(s) from prior year:**

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 |

| Funding Plan | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|--------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| IT Services  | \$ 30,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 30,000        |
| <b>Total</b> | <b>\$ 30,000</b> | <b>\$ -</b> | <b>\$ 30,000</b> |

| Annual Operations & Maintenance Costs (if any) | 2020 | 2021     | 2022     | 2023     | 2024     | 2025     | TOTAL     |
|------------------------------------------------|------|----------|----------|----------|----------|----------|-----------|
|                                                | \$ - | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 5,250 | \$ 26,250 |

**Align with Epic! Goals**

4. Be the statewide model for environmental sustainability stewardship.

## FY 2020 CAPITAL IMPROVEMENT PROJECT REQUEST FORM

### IT SERVICES FUND

**Project Name:** Network Infrastructure Upgrades

#### At A Glance

|                      |             |                         |                                                                       |
|----------------------|-------------|-------------------------|-----------------------------------------------------------------------|
| <b>Project Type:</b> | Replacement | <b>Project Number:</b>  | 151902                                                                |
| <b>Department:</b>   | IT Services | <b>Project Manager:</b> | Michael Nagy                                                          |
| <b>Service Life:</b> | 5 years     | <b>Project Status:</b>  | Revised<br><i>If revised, please explain in Justification Section</i> |

#### Project Description

This project will replace aging network switches with new Dell switches that provide faster connectivity speeds, increased load balancing and warranties. This project would also replace and/or increase the battery backup devices for the network racks. Without proper battery backups in place, network switches are vulnerable to power surges and failures. Each network rack will have dual battery backup devices plugged into separate circuits for a redundant power supply to protect all devices in the rack. This project would also replace free-standing accessible network server racks where applicable with lockable cabinet racks to secure all network components in various City locations.

#### Project Justification (also provide justification if project was revised)

Current network switches consist of various makes and models that support phone, network and internet services. Standardizing on newer network switches would provide dual power supplies for power redundancy, 10 times connectivity speeds compared to current switches and ability to handle future endeavors such as video chats or video conferences.

#### If Revised , explain change(s) from prior year:

Costs in FY 2020 have been increased based on updated estimates.

| Expenditure Plan | 2020      | 2021 | 2022 | 2023 | 2024 | 2025 | TOTAL     |
|------------------|-----------|------|------|------|------|------|-----------|
| Project Costs    | \$ 85,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 85,000 |

| Funding Plan     | 2020             | 2021        | 2022        | 2023        | 2024        | 2025        | TOTAL            |
|------------------|------------------|-------------|-------------|-------------|-------------|-------------|------------------|
| IT Services Fund | \$ 85,000        | \$ -        | \$ -        | \$ -        | \$ -        | \$ -        | \$ 85,000        |
| <b>Total</b>     | <b>\$ 85,000</b> | <b>\$ -</b> | <b>\$ 85,000</b> |

#### Annual Operations & Maintenance Costs (if any)

|  | 2020     | 2021     | 2022     | 2023     | 2024     | 2025     | TOTAL     |
|--|----------|----------|----------|----------|----------|----------|-----------|
|  | \$ 1,000 | \$ 2,200 | \$ 2,200 | \$ 2,200 | \$ 2,200 | \$ 2,200 | \$ 12,000 |

#### Align with Epic! Goals

**5. Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.**



# **GLOSSARY**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

## **GLOSSARY**

The following abbreviations are used throughout the budget book:

|      |                                            |
|------|--------------------------------------------|
| CAFR | Comprehensive Annual Financial Report      |
| CIE  | Capital Improvements Element               |
| CIP  | Capital Improvements Plan                  |
| CRA  | Community Redevelopment Agency             |
| CRD  | Community Redevelopment District           |
| EMS  | Emergency Medical Service                  |
| FDOT | Florida Department of Transportation       |
| FTEs | Full Time Equivalents                      |
| FY   | Fiscal Year                                |
| GASB | Government Accounting Standards Board      |
| GFOA | Government Finance Officers Association    |
| IAFF | International Association of Fire Fighters |
| ISF  | Internal Service Fund                      |
| LDO  | Land Dedication Ordinance                  |
| PT   | Part-time                                  |
| RFP  | Request for Proposals                      |
| RFQ  | Request for Qualifications                 |
| TIF  | Tax Increment Financing                    |
| TRIM | Truth in Millage                           |
| VOD  | Variable/On-demand                         |

### Accrual Basis of Accounting

A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

### Ad Valorem Tax

A tax levied on the assessed value of real property. This tax is also known as property tax.

### Adjusted Final Millage

Under Florida law, the actual tax rate levied by a local government when tax bills are issued. The rate is adjusted for corrected errors in property assessments for tax purposes and for changes in assessments made by property appraisal adjustment boards in each county. Usually, changes are slight and the adjusted millage does not change from the taxing agency's levy.

### Appropriation

Legal authorization granted by a legislative body (City Commission) to make expenditures and incur financial obligations for specific purposes.

### Assessed Value

Dollar value given to real estate, utilities and personal property, on which taxes are levied.

### Assets

Resources owned or held which have monetary value.

### Balanced Budget

A budget in which estimated revenues equal estimated expenditures.

### Basis of Accounting

The timing of recognition, that is, then the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis (that is, when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

### Basis of Budgeting

This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

### Bond (Debt Instrument)

A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

### Budget

An annual financial plan that identifies revenues, specifies the type and level of services to be provided, and establishes the amount of money which can be spent.

### Budget Adjustment

Legal means by which an adopted expenditure authorization or limit is increased; includes publication, public hearing and Commission approval. May involve either a budget transfer or budget amendment.

### Budget Amendment

A type of budget adjustment requiring City Commission authorization through a resolution.

### Budget Transfer

A type of budget adjustment made administratively, not requiring Commission approval under the City's current policies.

### Budget and Finance Policies

The City's policies with respect to budgeting, taxation, spending, reserve requirements, asset maintenance, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

### Budget Calendar

The schedule of key dates which a government follows in the preparation and adoption of the budget.

### Business Plan

The document outlining the City's five **EPIC! Goals** and the strategies for achieving them.

### Capital Equipment

Equipment in excess of \$1,000 and with an expected life of more than one year such as automobiles, computers and furniture.

### Capital Improvements Plan

A financial plan for major expenses of \$25,000 or more. May include operating costs or capital outlay such as construction of buildings, streets, sewers and recreation facilities.

### Cash Basis

The basis of accounting in which transactions are recognized only when cash is increased or decreased.

### Charges for Services

Payment of a fee for direct receipt of a public service (recreation fees, marina fees, utility fees, etc.) by the party benefiting from the service. Also referred to as “user charges.”

### City Commission

Elected representatives that set policy, approve budget, determine ad valorem tax rates on property within City limits, and evaluate job performance of City Manager and City Clerk.

### City Manager

The City Manager is a professional administrator appointed by the City Commission and serves as chief executive officer. The Manager carries out policies determined by the City Commission.

### Community Redevelopment Agency – (CRA)

The Community Redevelopment Agency is a public agency created for the purpose of undertaking activities and projects in a designated redevelopment area. Incremental tax revenues raised in the designated area are mandated for use in the Community Redevelopment Agency district only.

### Community Redevelopment District – (CRD)

The Community Redevelopment District is a designated redevelopment area under the control of a CRA.

### Comprehensive Annual Financial Report – (CAFR)

An annual audit of the financial statements of the City performed by an independent certified public accounting firm.

### Comprehensive Plan

A method to utilize and strengthen the existing role, processes and powers of local governments to establish and implement comprehensive planning programs which guide and control future development.

### Contingency

An appropriation of funds to cover unforeseen events that occur during the fiscal year.

### Contractual Services

Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

### Debt

An obligation resulting from the borrowing of money or the purchase of goods and services.

### Debt Service

The payment of principal and interest on borrowed funds and required contributions to accumulate monies for future retirement of bonds.

### Department

Organizational unit of government that is functionally unique in delivery of services.

### Depreciation

The systematic allocation of the cost of an asset from the balance sheet to Depreciation Expense on the income statement over the useful life of the asset. (The depreciation journal entry includes a debit to Depreciation Expense and a credit to Accumulated Depreciation, a contra asset account). The purpose is to allocate the cost to expense in order to comply with the matching principle. It is not intended to be a valuation process. The amount allocated to expense is not indicative of the economic value being consumed. Similarly, the amount not yet allocated is not an indication of its current market value.

### Distinguished Budget Award

A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

### Encumbrance

An amount of money committed for the payment of goods and services not yet received.

### Enterprise Funds

A self-supporting fund designed to account for activities supported by user charges; examples are Utility and Sanitation Collection funds.

### **EPIC! Goals**

The Commission's goals as developed during their strategic planning session, and the principal objectives behind the development of the business plan and budget.

### Expenditure

Decreases in (uses of) financial resources other than through interfund transfers.

### Expense

A use of financial resources, denoted by its use in the proprietary funds, which are accounted for on a basis consistent with the business accounting model (full accrual basis).

### Fiscal Year – (FY)

Any period of 12 consecutive months designated as the budget year. The City of Dunedin's budget year begins October 1 and ends September 30.

### Franchise Fees

Charges levied against a corporation or individual by a local government in return for granting a privilege or permitting the use of public property, i.e. Progress Energy, Clearwater Gas.

### Full Time Equivalent – (FTE)

To qualify as a full time equivalent, an employee must work a minimum of 37.5 hours per week.

### Function

A major class of grouping of activities directed toward a common goal such as improvements to the public safety or improvement of the physical environment. Concerning budgetary analysis, the categories of functions have been established by the State of Florida and financial reports must be grouped according to those established functions.

### Fund

A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities of balances and changes therein, which are segregated for specific activities or attaining certain objectives in accordance with special regulation, restrictions, or limitations.

### Fund Balance

Fund equity for governmental and trust funds which reflect the accumulated excess of revenues and other financing sources over expenditures and other uses for general governmental functions.

### General Fund

A fund used to account for the receipt and expenditure of resources traditionally associated with local government not designated by law for a special purpose. Some departments/divisions included in the General Fund are Library, Finance, and Parks and Recreation.

### General Obligation Bonds

When the City pledges its full faith and credit to the repayment of the bonds it issues, than those bonds are general obligation bonds (GOB). In Florida general obligation bonds must be authorized by public referendum.

### Generally Accepted Accounting Principles – (GAAP)

Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

### Goal

A statement of a department/program's direction, purpose or intent based on the needs of the community. The City's established goals are specific and have a designated time for achievement.

### Government Finance Officers Association – (GFOA)

An association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored the Certificate of Achievement for Excellence in Financial Reporting Program since 1946.

### Governmental Fund

Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

### Grant

A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the intended usage of the grant proceeds.

### Growth Management Act of 1985

State of Florida Legislation that amends the 1975 Local Government Comprehensive Planning Act. The Amendment requires changes in local government planning procedures and gives State and Regional planning authorities more supervisory and coordinating involvement than in the past.

### Homestead Exemption

Pursuant to the Florida State Constitution, the first \$25,000 of assessed value of a home, which the owner occupies as principal residence, is exempt from property tax. An additional \$25,000 shall be applied to the assessed value greater than \$50,000. In addition, qualifying senior citizens, as permitted by Section 196.075 F.S. and City of Dunedin Ordinance No. 07-09 shall be entitled to make application to the Property Tax Appraiser's Office of Pinellas County for an additional homestead exemption of \$50,000.

### Infrastructure

The physical assets of a government (e.g. streets, water and sewer systems, public buildings, parks etc.).

### Interfund Transfers

Transfers among funds to track items for management purposes. They represent a "double counting" and therefore, are subtracted when computing a "net" operating budget.

### Intergovernmental Revenues

A major revenue category that includes all revenues received from federal, state and other local government sources in the form of grants, shared revenues, and payment in lieu of taxes.

### Internal Service Funds

Proprietary type funds established to finance and account for services and commodities furnished by a designated department to other departments within the City or to other governmental entities on a cost reimbursement basis. Internal Service Funds include: Fleet Services, Facilities Maintenance, Risk Safety, Health Benefits, and I.T. Services.

### Land Dedication Ordinance – (LDO)

An ordinance to preserve open land, sensitive natural areas that would be lost under conventional development.

### Levy

To impose taxes for the support of government activities.

### Line Item

The smallest expenditure detail provided in department budgets. The line item also is referred to as an "object", with numerical "object codes" used to identify expenditures in the accounting system.

Long Term Debt

Debt with a maturity of more than one year including General Obligation Bonds, revenue bonds, special assessment bonds, notes, leases and contracts.

Millage Rate

The tax rate on real property based on 1 mill equals \$1.00 per \$1, 000.00 of assessed property value. The millage rate is used in computing taxes by multiplying the rate times the taxable value divided by 1,000. Example: millage rate of 4.1345 per thousand, taxable value of \$50,000.

$$\frac{50,000 \times 4.1345}{1000} = \$206.73$$

Modified Accrual

Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis of accounting in two important ways 1) revenues are not recognized until they are measurable and available, and 2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

Net Position

For enterprise and internal service funds, the difference between (assets + deferred outflows) – (liabilities + deferred inflows) representing available cash available for spending.

Operating Budget

A budget for general expenditures such as salaries, utilities, and supplies.

Operating Expenses

These are expenses of day-to-day operations and exclude personal services and capital expenses.

Ordinance

A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applied. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions which must be by ordinance and those which may be by resolution.

Penny for Pinellas – (One Cent Optional Sales Tax)

City Commission approved an Interlocal Agreement with Pinellas County for the distribution of the net proceeds of the 1% discretionary sales tax on September 21, 1989 for a ten-year period from 1990 to 1999. Pinellas County residents have reauthorized the Penny for Pinellas through referendum three times since its original authorization. The current Penny (Penny III) expires December 31, 2019. Penny IV (2020-2029) was passed on November 7, 2017, and goes into effect on January 1, 2020. Proceeds can be used for fixed capital expenditures for the construction, reconstruction or improvements of public facilities which have a life expectancy of five years or more.

Per Capita

Cost per unit of population to provide a particular service in the community.

### Personnel Expenditures

Salaries, wages and fringe benefits such as pensions and insurance.

### Prior Year Encumbrances

Obligations from previous fiscal years in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

### Program

A distinct function of city government provided to the public or a function providing support to the direct services of other city departments.

### Property Tax

A tax levied on the assessed value of real property. This tax is also known as ad valorem tax.

### Proprietary Funds

Used to account for the City's ongoing organizations and activities which are similar to those often found in the private sector operating on a "for profit" basis. These include the Enterprise and Internal Service Funds.

### Request for Proposal

A document that describes a project or need that solicits proposed solutions from qualified vendors.

### Request for Qualifications

A document soliciting qualifications from vendor(s), which may be used to develop a short list of most qualified candidates to compete in an RFP.

### Reserve

An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

### Resolution

A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

### Revenue

Money that flows into the local government. It is recurring if it is received on a consistent basis (e.g. sales taxes and property taxes) and nonrecurring if it is received irregularly (e.g. federal and state grants). The four main types of local revenue are taxes, user fees, licenses and permits, and intergovernmental revenue.

### Revised Budget

A department's authorized budget as modified by Council action, through appropriation transfers from contingency, or transfers from or to another department or fund.

### Rollback Rate

The millage rate which, (exclusive of new construction, additions to structures, and deletions), will provide the same ad valorem tax revenue for each taxing authority as was levied during the prior year.

### Save Our Homes

State constitutional amendment that limits annual growth in homesteaded residential property value for tax purposes.

### Self-Insurance

The underwriting of one's own insurance rather than purchasing coverage from a private provider, by identifying specific areas of risk and assessing actuarially sound charges.

### Special Revenues

A governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes. [NCGA Statement 1]

### Tax Increment Financing – (TIF)

A mechanism for using property taxes to stimulate investment in economically depressed areas.

### TRIM Notice – (Truth-in-Millage Notice)

A notice sent annually to property taxpayers, which explains any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of public hearings on Adopted millage rates.

### Uniform Accounting System

The chart of accounts prescribed by the Office of the State Comptroller designed to standardize financial information to facilitate comparison and evaluation of reports.

### User Charges

Payment of a fee for direct receipt of a public service (recreation fees, marina fees, utility fees, etc.) by the party benefiting from the service. Also referred to as “charges for service.”

### Utility Tax

A tax levied by cities on the consumers of various utilities such as electricity, telephones, or gas.

### Variable/On-demand – (VOD)

A type of employment status whereby an employee fills a temporary position, often used for seasonal staffing needs such as life guards, summer camp staffing and interns.



# **Appendix A**

## **FY 2020 Initiatives & CIP**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

| FY 2020 - 2025 Business Plan Initiatives & Capital Improvement Projects |                                                          |                |                 |             |                      |
|-------------------------------------------------------------------------|----------------------------------------------------------|----------------|-----------------|-------------|----------------------|
| GOAL                                                                    | Project                                                  | Project Status | Lead Department | Fund        | FY20                 |
| 1                                                                       | Art Incubator                                            | Ongoing        | Eco & Hsg Dev   | CRA         | 25,500               |
| 1                                                                       | Art Incubator                                            | Ongoing        | Eco & Hsg Dev   | General     | 72,600               |
| 1                                                                       | Artistic Benches for Downtown                            | New            | Eco & Hsg Dev   | CRA         | 4,000                |
| 1                                                                       | Athletic Field Renovation                                | Revised        | Parks & Rec     | Penny       | 125,000              |
| 1                                                                       | Bridges & Boardwalks                                     | Revised        | Parks & Rec     | Penny       | 60,000               |
| 1                                                                       | Court Resurfacing                                        | Revised        | Parks & Rec     | General     | -                    |
| 1                                                                       | Court Resurfacing                                        | Revised        | Parks & Rec     | Penny       | 25,000               |
| 1                                                                       | Dog Park                                                 | Existing       | Parks & Rec     | Penny       | 150,000              |
| 1                                                                       | Downtown Landscaping Master Plan                         | New            | Eco & Hsg Dev   | CRA         | 20,000               |
| 1                                                                       | Downtown Landscaping Project                             | New            | Eco & Hsg Dev   | CRA         | 10,000               |
| 1                                                                       | Downtown Median Removal                                  | New            | Eco & Hsg Dev   | CRA         | 10,000               |
| 1                                                                       | Downtown Parking Structure                               | Revised        | Eco & Hsg Dev   | Penny       | 1,800,000            |
| 1                                                                       | Downtown Parking Structure                               | Revised        | Eco & Hsg Dev   | CRA         | 1,000,000            |
| 1                                                                       | Downtown Railroad Trestle Painting                       | New            | Eco & Hsg Dev   | CRA         | 6,000                |
| 1                                                                       | Dunedin Stirling Links Conversion to Park                | New            | Parks & Rec     | General     | 123,100              |
| 1                                                                       | Edgewater Drive Public Art with Uplighting               | New            | City Manager    | N/A         | Future Impact        |
| 1                                                                       | Enhance Welcome Signs Downtown                           | New            | Eco & Hsg Dev   | CRA         | 10,000               |
| 1                                                                       | Façade Grant Program                                     | Ongoing        | Eco & Hsg Dev   | CRA         | 50,000               |
| 1                                                                       | Façade Grant Program                                     | Ongoing        | Eco & Hsg Dev   | General     | 37,500               |
| 1                                                                       | Historic Preservation Plaques                            | Ongoing        | Plng & Dev      | N/A         | No Fiscal Impact     |
| 1                                                                       | Jerry Lake Parking Lot Renovation                        | New            | Parks & Rec     | Penny       | -                    |
| 1                                                                       | John L Lawrence Pioneer Park Band Stage                  | New            | Eco & Hsg Dev   | CRA         | -                    |
| 1                                                                       | John L Lawrence Pioneer Park Enhancements & Improvements | Revised        | Eco & Hsg Dev   | CRA         | 50,000               |
| 1                                                                       | Jones Building Replacement                               | Revised        | Parks & Rec     | Penny       | 1,124,600            |
| 1                                                                       | LDO Incentives                                           | Ongoing        | Eco & Hsg Dev   | CRA         | 101,000              |
| 1                                                                       | Marina Beach Sailboat Launch Improvements                | Existing       | Parks & Rec     | Penny       | 55,000               |
| 1                                                                       | New Aquatics Center                                      | Existing       | Parks & Rec     | Penny       | 600,000              |
| 1                                                                       | Pipers on the Pier                                       | New            | Parks & Rec     | General     | 5,000                |
| 1                                                                       | Public Art Master Plan                                   | Ongoing        | Plng & Dev      | General     | 125,000              |
| 1                                                                       | Rotary Pavilion Renovations                              | Revised        | Parks & Rec     | General     | 50,000               |
| 1                                                                       | Sindoon Stage Awning Replacement                         | Revised        | Parks & Rec     | General     | 50,000               |
| 1                                                                       | Sister City Program                                      | New            | Commission      | General     | 9,500                |
| 1                                                                       | Stadium & Englebert Reconstruction                       | Revised        | Parks & Rec     | Stadium     | 41,899,900           |
| 1                                                                       | Tree Lighting                                            | Ongoing        | Parks & Rec     | General     | 25,000               |
| 1                                                                       | Underground Utilities on Douglas Ave S                   | New            | Eco & Hsg Dev   | CRA         | 100,000              |
| <b>EPIC! GOAL #1 TOTAL</b>                                              |                                                          |                |                 |             | <b>\$ 47,723,700</b> |
| 2                                                                       | AARP Transportation Initiative                           | New            | Plng & Dev      | General     | Future Impact        |
| 2                                                                       | Citywide Exterior Facility Painting                      | Revised        | Public Services | General     | 25,000               |
| 2                                                                       | Citywide Exterior Facility Painting                      | Revised        | Public Services | Solid Waste | 7,000                |
| 2                                                                       | Citywide Exterior Facility Painting                      | Revised        | Public Services | Fleet       | 20,000               |
| 2                                                                       | Community Center Parking Lot                             | Revised        | Parks & Rec     | Penny       | 30,000               |
| 2                                                                       | Corner Lot Architectural Standards                       | New            | Plng & Dev      | N/A         | No Fiscal Impact     |
| 2                                                                       | Decorative Furniture                                     | New            | City Manager    | General     | 20,000               |
| 2                                                                       | Downtown East End Plan (DEEP)                            | Existing       | Eco & Hsg Dev   | CRA         | 30,000               |
| 2                                                                       | Downtown Pavers, Walkability & Enhancements              | Revised        | Eco & Hsg Dev   | CRA         | 250,000              |
| 2                                                                       | Downtown Wayfinding                                      | Revised        | Eco & Hsg Dev   | Parking     | 5,000                |
| 2                                                                       | Local Tiki Rides                                         | New            | Eco & Hsg Dev   | N/A         | No Fiscal Impact     |
| 2                                                                       | Park Pavilion Replacement                                | Revised        | Parks & Rec     | General     | -                    |
| 2                                                                       | Patricia Corridor Enhancement Project                    | Existing       | Eco & Hsg Dev   | General     | 50,000               |
| 2                                                                       | Pavement Management Program                              | Existing       | Public Services | CGT         | 310,000              |
| 2                                                                       | Pavement Management Program                              | Existing       | Public Services | Penny       | 690,000              |
| 2                                                                       | Pedestrian Safety Improvements- Alt 19 & Main            | Revised        | Public Works    | Impact      | 70,000               |
| 2                                                                       | Playground Equipment Replacement                         | Revised        | Parks & Rec     | Penny       | 75,000               |
| 2                                                                       | PSTA Jolley Trolley                                      | Ongoing        | Eco & Hsg Dev   | CRA         | 30,400               |
| 2                                                                       | PSTA Jolley Trolley                                      | Ongoing        | Eco & Hsg Dev   | General     | 14,000               |
| 2                                                                       | PSTA Master Plan                                         | New            | Plng & Dev      | General     | Future Impact        |
| 2                                                                       | S.R. 580 Form-based Code                                 | New            | Plng & Dev      | N/A         | No Fiscal Impact     |
| 2                                                                       | S.R. 580 Increased Access Management Regulations         | New            | Plng & Dev      | N/A         | No Fiscal Impact     |
| 2                                                                       | S.R. 580 Landscaped Median Project                       | New            | Plng & Dev      | General     | Future Impact        |
| 2                                                                       | S.R. 580 Mast Arm Repainting                             | Revised        | Public Services | General     | -                    |
| 2                                                                       | S.R. 580 Pole to Monument Sign Ordinance                 | New            | Plng & Dev      | N/A         | No Fiscal Impact     |
| 2                                                                       | Scenic Corridor Program - Edgewater Drive                | New            | Plng & Dev      | General     | 25,000               |
| 2                                                                       | Skinner Boulevard Improvements                           | Revised        | Eco & Hsg Dev   | Penny       | -                    |
| 2                                                                       | Skinner Boulevard Improvements                           | Revised        | Eco & Hsg Dev   | CRA         | 100,000              |
| <b>EPIC! GOAL #2 TOTAL</b>                                              |                                                          |                |                 |             | <b>\$ 1,751,400</b>  |
| 3                                                                       | Brady Box Culvert                                        | Existing       | Public Works    | Stormwater  | 240,000              |
| 3                                                                       | Cedarwood & Lyndhurst CMP Design Replacement             | Revised        | Public Works    | Stormwater  | 375,000              |
| 3                                                                       | Dock A Repair & Replacement                              | Revised        | Parks & Rec     | Marina      | 350,000              |
| 3                                                                       | Dunedin Causeway Electrical Grid Research / Assessment   | New            | PW-Engineering  | General     | Future Impact        |
| 3                                                                       | Gabion Repair & Replacement Program                      | Existing       | Public Works    | Stormwater  | 700,000              |
| 3                                                                       | Harbormaster Building Replacement                        | Revised        | Parks & Rec     | Marina      | -                    |
| 3                                                                       | Marina Dredging                                          | Revised        | Parks & Rec     | Marina      | 1,500,000            |
| 3                                                                       | Marina Master Plan                                       | New            | Parks & Rec     | General     | -                    |
| 3                                                                       | Parks Trail Renovation                                   | Revised        | Parks & Rec     | Penny       | 300,000              |
| 3                                                                       | Patricia Beltrees Treatment Facility                     | Existing       | Public Works    | Stormwater  | 75,000               |
| 3                                                                       | Sea Level Rise Initiative Implementation                 | Ongoing        | PW-Engineering  | N/A         | No Fiscal Impact     |
| 3                                                                       | Stormwater Pipe Lining                                   | Revised        | Public Works    | Stormwater  | 425,000              |
| 3                                                                       | Underdrain Repair & Replacement                          | Existing       | Public Works    | Stormwater  | 45,000               |
| <b>EPIC! GOAL #3 TOTAL</b>                                              |                                                          |                |                 |             | <b>\$ 4,010,000</b>  |

| FY 2020 - 2025 Business Plan Initiatives & Capital Improvement Projects |                     |                     |                     |                     |                          |      |
|-------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------|------|
| FY21                                                                    | FY22                | FY23                | FY24                | FY25                | Six Year Planning Period | Type |
| 25,500                                                                  | 25,500              | 25,500              | 25,500              | 25,500              | 153,000                  | BPI  |
| 72,600                                                                  | 72,600              | 72,600              | 72,600              | 72,600              | 435,600                  | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 4,000                    | CIP  |
| 100,000                                                                 | 100,000             | 100,000             | -                   | -                   | 425,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 60,000                   | CIP  |
| 25,000                                                                  | 25,000              | 30,000              | -                   | -                   | 80,000                   | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 25,000                   | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 150,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 20,000                   | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 10,000                   | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 10,000                   | CIP  |
| 2,700,000                                                               | -                   | -                   | -                   | -                   | 4,500,000                | CIP  |
| 1,500,000                                                               | -                   | -                   | -                   | -                   | 2,500,000                | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 6,000                    | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 123,100                  | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 10,000                   | CIP  |
| 50,000                                                                  | 50,000              | 50,000              | 50,000              | 50,000              | 300,000                  | BPI  |
| 37,500                                                                  | 37,500              | 37,500              | 37,500              | 37,500              | 225,000                  | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| 125,000                                                                 | -                   | -                   | -                   | -                   | 125,000                  | CIP  |
| 20,000                                                                  | -                   | -                   | -                   | -                   | 20,000                   | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 50,000                   | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 1,124,600                | CIP  |
| 40,900                                                                  | 58,700              | 33,300              | 27,000              | 3,900               | 264,800                  | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 55,000                   | CIP  |
| 6,400,000                                                               | -                   | -                   | -                   | -                   | 7,000,000                | CIP  |
| 5,000                                                                   | 5,000               | 5,000               | 5,000               | -                   | 25,000                   | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 125,000                  | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 50,000                   | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 50,000                   | CIP  |
| 9,500                                                                   | 9,500               | 9,500               | 9,500               | 9,500               | 57,000                   | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 41,899,900               | CIP  |
| 500                                                                     | 500                 | 500                 | 500                 | 500                 | 27,500                   | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 100,000                  | CIP  |
| <b>\$ 11,111,500</b>                                                    | <b>\$ 384,300</b>   | <b>\$ 363,900</b>   | <b>\$ 227,600</b>   | <b>\$ 199,500</b>   | <b>\$ 60,010,500</b>     |      |
| 15,000                                                                  | -                   | -                   | -                   | -                   | 15,000                   | BPI  |
| -                                                                       | 15,000              | 120,000             | -                   | -                   | 160,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 7,000                    | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 20,000                   | CIP  |
| 150,000                                                                 | -                   | -                   | -                   | -                   | 180,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 20,000                   | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | 30,000                   | CIP  |
| 200,000                                                                 | 200,000             | 200,000             | 200,000             | 200,000             | 1,250,000                | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 5,000                    | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                                                                       | -                   | 65,000              | 65,000              | 65,000              | 195,000                  | CIP  |
| 50,000                                                                  | 50,000              | 50,000              | 50,000              | -                   | 250,000                  | CIP  |
| 310,000                                                                 | 310,000             | 290,000             | 270,000             | 250,000             | 1,740,000                | CIP  |
| 690,000                                                                 | 690,000             | 690,000             | 710,000             | 730,000             | 4,200,000                | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 70,000                   | CIP  |
| 75,000                                                                  | 80,000              | 300,000             | 90,000              | -                   | 620,000                  | CIP  |
| 30,400                                                                  | 30,400              | 30,400              | 30,400              | 30,400              | 182,400                  | BPI  |
| 14,000                                                                  | 14,000              | 14,000              | 14,000              | 14,000              | 84,000                   | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| 50,000                                                                  | 50,000              | 50,000              | 50,000              | 50,000              | 250,000                  | BPI  |
| -                                                                       | -                   | 110,000             | -                   | -                   | 110,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| 150,000                                                                 | 50,000              | 50,000              | -                   | -                   | 275,000                  | BPI  |
| -                                                                       | -                   | -                   | 1,000,000           | -                   | 1,000,000                | CIP  |
| -                                                                       | -                   | -                   | 2,700,000           | -                   | 2,800,000                | CIP  |
| <b>\$ 1,734,400</b>                                                     | <b>\$ 1,489,400</b> | <b>\$ 1,969,400</b> | <b>\$ 5,179,400</b> | <b>\$ 1,339,400</b> | <b>\$ 13,463,400</b>     |      |
| 1,680,000                                                               | -                   | -                   | -                   | -                   | 1,920,000                | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 375,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 350,000                  | CIP  |
| -                                                                       | 25,000              | -                   | -                   | -                   | 25,000                   | BPI  |
| -                                                                       | -                   | 500,000             | -                   | -                   | 1,200,000                | CIP  |
| -                                                                       | -                   | -                   | -                   | 400,000             | 400,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 1,500,000                | CIP  |
| 100,000                                                                 | -                   | -                   | -                   | -                   | 100,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | 300,000                  | CIP  |
| 150,000                                                                 | -                   | -                   | -                   | -                   | 225,000                  | CIP  |
| -                                                                       | -                   | -                   | -                   | -                   | -                        | BPI  |
| 420,000                                                                 | 420,000             | 400,000             | 100,000             | 100,000             | 1,865,000                | CIP  |
| 45,000                                                                  | 45,000              | 45,000              | 45,000              | 45,000              | 270,000                  | CIP  |
| <b>\$ 2,395,000</b>                                                     | <b>\$ 490,000</b>   | <b>\$ 945,000</b>   | <b>\$ 145,000</b>   | <b>\$ 545,000</b>   | <b>\$ 8,530,000</b>      |      |

| FY 2020 - 2025 Business Plan Initiatives & Capital Improvement Projects                        |                                                                  |                |                 |             |                      |
|------------------------------------------------------------------------------------------------|------------------------------------------------------------------|----------------|-----------------|-------------|----------------------|
| GOAL                                                                                           | Project                                                          | Project Status | Lead Department | Fund        | FY20                 |
| 4                                                                                              | Armour Drive & Mangrum Drive Water Main Replacement              | New            | Public Works    | Water/WW    | 500,000              |
| 4                                                                                              | Armour Drive & Mangrum Drive Water Main Replacement              | New            | Public Works    | Stormwater  | 250,000              |
| 4                                                                                              | Citywide HVAC Replacements                                       | Revised        | Public Services | General     | 136,000              |
| 4                                                                                              | Citywide HVAC Replacements                                       | Revised        | Public Services | Solid Waste | -                    |
| 4                                                                                              | Citywide HVAC Replacements                                       | Revised        | Public Services | Water/WW    | 26,000               |
| 4                                                                                              | Citywide HVAC Replacements                                       | Revised        | Public Services | Fleet       | 10,000               |
| 4                                                                                              | Citywide HVAC Replacements                                       | Revised        | Public Services | Facilities  | -                    |
| 4                                                                                              | Citywide Parking Lot Resurfacing                                 | Revised        | Public Services | Penny       | 57,000               |
| 4                                                                                              | Citywide Parking Lot Resurfacing                                 | Revised        | Public Services | Marina      | -                    |
| 4                                                                                              | Citywide Roof Replacements                                       | Revised        | Public Services | General     | 302,000              |
| 4                                                                                              | Citywide Roof Replacements                                       | Revised        | Public Services | Solid Waste | -                    |
| 4                                                                                              | Curlew Reclaimed Tank Repainting                                 | Revised        | Public Works    | Water/WW    | 350,000              |
| 4                                                                                              | Curlew Road Water Main Replacement                               | Revised        | Public Works    | Water/WW    | 200,000              |
| 4                                                                                              | Electrical Distribution (Power Grid) Assessment                  | New            | City Manager    | General     | -                    |
| 4                                                                                              | Fleet Purchase: IT Nissan Leaf                                   | New            | IT Services     | IT Fund     | 30,000               |
| 4                                                                                              | Fleet Purchase: Parks Pick-up Truck                              | New            | Parks & Rec     | General     | 30,000               |
| 4                                                                                              | Fleet Purchase: Planning & Development Golf Cart                 | New            | Parks & Rec     | General     | 9,000                |
| 4                                                                                              | Fleet Purchase: Streets/Risk Safety Nissan Leaf                  | New            | PW-Engineering  | General     | 21,000               |
| 4                                                                                              | Fleet Purchase: Streets/Risk Safety Nissan Leaf                  | New            | PW-Engineering  | Risk Safety | 9,000                |
| 4                                                                                              | Fleet Replacements                                               | Revised        | Solid Waste     | Solid Waste | 489,000              |
| 4                                                                                              | Fleet Replacements                                               | Revised        | Public Works    | Fleet       | 1,135,500            |
| 4                                                                                              | Friendly Lane Water & Sewer Upgrade                              | Revised        | Public Works    | Water/WW    | 150,000              |
| 4                                                                                              | Lift Station #20 Repair/Replacement                              | Revised        | Public Works    | Water/WW    | 400,000              |
| 4                                                                                              | Lift Station #32 Repair/Replacement                              | Revised        | Public Works    | Water/WW    | 150,000              |
| 4                                                                                              | Lift Station Evaluation                                          | New            | Public Works    | Water/WW    | 100,000              |
| 4                                                                                              | Lofty Pine Estates Septic to Sewer Project                       | New            | Public Works    | Water/WW    | 850,000              |
| 4                                                                                              | Ranchwood Dr S & Hitching Post Lane Water Main Replacement       | Revised        | Public Works    | Water/WW    | -                    |
| 4                                                                                              | Ready for 100                                                    | Ongoing        | Public Works    | N/A         | No Fiscal Impact     |
| 4                                                                                              | Reclaimed Water Distribution System Master Plan                  | New            | Public Works    | Water/WW    | 100,000              |
| 4                                                                                              | Solar Energy Initiative Grant                                    | Ongoing        | Plng & Dev      | General     | 50,000               |
| 4                                                                                              | St. Catherine Soil Roadway Stabilization                         | Revised        | Public Works    | Penny       | 50,000               |
| 4                                                                                              | Water Production Well Facilities                                 | Revised        | Public Works    | Water/WW    | -                    |
| 4                                                                                              | Weybridge Woods Bridge Removal                                   | Revised        | Public Works    | General     | -                    |
| 4                                                                                              | WTP Design-Build                                                 | Existing       | Public Works    | Water/WW    | 5,220,000            |
| 4                                                                                              | WW Lift Station Force Main Replacement                           | Existing       | Public Works    | Water/WW    | 600,000              |
| 4                                                                                              | WWTP Electrical System Upgrade                                   | Revised        | Public Works    | Water/WW    | 6,500,000            |
| 4                                                                                              | WWTP Facility 8, Filter Building Noise Attenuation Project       | Existing       | Public Works    | Water/WW    | 50,000               |
| 4                                                                                              | WWTP Outfall Piping Repair                                       | Revised        | Public Works    | Water/WW    | 100,000              |
| <b>EPIC! GOAL #4 TOTAL</b>                                                                     |                                                                  |                |                 |             | <b>\$ 17,874,500</b> |
| 5                                                                                              | Affordable/Workforce Housing Program                             | New            | Eco & Hsg Dev   | General     | 51,200               |
| 5                                                                                              | Affordable/Workforce Housing Program                             | New            | Eco & Hsg Dev   | CRA         | 50,800               |
| 5                                                                                              | Americans with Disabilities Act (ADA) Transportation Plan update | New            | Plng & Dev      | General     | 25,000               |
| 5                                                                                              | Apprenticeship Program                                           | Ongoing        | HR & Risk Mgt   | N/A         | No Fiscal Impact     |
| 5                                                                                              | City Manager's Leadership Scholarship                            | Ongoing        | City Manager    | General     | 7,500                |
| 5                                                                                              | Citywide Computer Replacements                                   | Revised        | IT Services     | IT Fund     | 123,800              |
| 5                                                                                              | Citywide Security Camera System Replacements                     | Revised        | IT Services     | General     | 45,000               |
| 5                                                                                              | Citywide Security Camera System Replacements                     | Revised        | IT Services     | Fleet       | 35,000               |
| 5                                                                                              | Customer Service Program                                         | New            | HR & Risk Mgt   | N/A         | No Fiscal Impact     |
| 5                                                                                              | Data Backup and Disaster Recovery System                         | New            | IT Services     | IT Fund     | 120,000              |
| 5                                                                                              | Debt Planning, Issuance & Compliance for Capital Assets          | Ongoing        | Finance         | N/A         | No Fiscal Impact     |
| 5                                                                                              | Development & Coordination of Business Plan                      | Ongoing        | Finance         | N/A         | No Fiscal Impact     |
| 5                                                                                              | Emergency Operations Center (EOC)                                | Existing       | Fire            | Penny       | 1,796,000            |
| 5                                                                                              | Emergency Operations Center (EOC)                                | Existing       | Fire            | Impact      | 200,000              |
| 5                                                                                              | Employee Continuing Education                                    | Ongoing        | HR & Risk Mgt   | General     | 8,000                |
| 5                                                                                              | Employee Engagement                                              | Ongoing        | HR & Risk Mgt   | N/A         | No Fiscal Impact     |
| 5                                                                                              | Enterprise Resource Program (ERP) Equipment                      | Revised        | IT Services     | IT Fund     | 18,000               |
| 5                                                                                              | ERP Phases 5 & 6 Installation                                    | New            | IT Services     | IT Fund     | 185,000              |
| 5                                                                                              | E-Town Hall                                                      | Ongoing        | Comm Rel        | N/A         | No Fiscal Impact     |
| 5                                                                                              | Fiber Cable Audit & Survey                                       | Revised        | IT Services     | IT Fund     | -                    |
| 5                                                                                              | Florida Business Incubator Sponsorship                           | Ongoing        | Eco & Hsg Dev   | General     | 30,000               |
| 5                                                                                              | Increase Community Outreach                                      | Ongoing        | Comm Rel        | N/A         | No Fiscal Impact     |
| 5                                                                                              | Law Enforcement Annual Evaluation                                | Ongoing        | HR & Risk Mgt   | N/A         | No Fiscal Impact     |
| 5                                                                                              | Lightning Detection System Replacement                           | Existing       | Parks & Rec     | General     | -                    |
| 5                                                                                              | Microfilm to Digital Format Conversion                           | Revised        | City Clerk      | General     | 20,300               |
| 5                                                                                              | Network Infrastructure Upgrades                                  | Revised        | IT Services     | IT Fund     | 85,000               |
| 5                                                                                              | New City Hall                                                    | Existing       | City Manager    | Penny       | 7,200,000            |
| 5                                                                                              | PayScale Subscription                                            | Ongoing        | HR & Risk Mgt   | General     | 16,000               |
| 5                                                                                              | Public Records, Roberts Rules & Sunshine Training                | Ongoing        | City Clerk      | N/A         | No Fiscal Impact     |
| 5                                                                                              | Public Services Recognition Day                                  | New            | HR & Risk Mgt   | N/A         | No Fiscal Impact     |
| 5                                                                                              | Purchasing Contractual Services                                  | Ongoing        | Finance         | General     | 27,000               |
| 5                                                                                              | Resident/Business Survey                                         | Ongoing        | City Manager    | General     | -                    |
| 5                                                                                              | SCBA Air Pack Replacements                                       | Existing       | Fire            | General     | -                    |
| 5                                                                                              | Semi-annual B&C Chair Meeting Regarding EPIC! Goals              | New            | City Manager    | N/A         | No Fiscal Impact     |
| 5                                                                                              | Vacation Rental Enforcement Subscription                         | New            | Plng & Dev      | General     | 15,000               |
| 5                                                                                              | Wellness Program                                                 | Ongoing        | HR & Risk Mgt   | Health      | 5,000                |
| <b>EPIC! GOAL #5 TOTAL</b>                                                                     |                                                                  |                |                 |             | <b>\$ 10,063,600</b> |
| <b>FY 2020 - FY 2025 BUSINESS PLAN INITIATIVES &amp; CAPITAL IMPROVEMENTS PLAN TOTAL COSTS</b> |                                                                  |                |                 |             | <b>\$ 81,423,200</b> |

**FY 2020 - 2025 Business Plan Initiatives & Capital Improvement Projects**

| FY21                 | FY22                | FY23                | FY24                | FY25                | Six Year Planning Period | Type |
|----------------------|---------------------|---------------------|---------------------|---------------------|--------------------------|------|
| -                    | -                   | -                   | -                   | -                   | 500,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | 250,000                  | CIP  |
| 124,000              | 20,000              | 35,000              | 25,000              | 25,000              | 365,000                  | CIP  |
| -                    | -                   | 30,000              | -                   | -                   | 30,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 26,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 10,000                   | CIP  |
| -                    | 40,000              | -                   | -                   | -                   | 40,000                   | CIP  |
| -                    | -                   | 66,000              | -                   | -                   | 123,000                  | CIP  |
| -                    | -                   | 44,000              | -                   | -                   | 44,000                   | CIP  |
| 500,000              | 210,000             | -                   | -                   | -                   | 1,012,000                | CIP  |
| 30,000               | -                   | -                   | -                   | -                   | 30,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 350,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | 200,000                  | CIP  |
| 100,000              | -                   | -                   | -                   | -                   | 100,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | 30,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 30,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 9,000                    | CIP  |
| -                    | -                   | -                   | -                   | -                   | 21,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 9,000                    | CIP  |
| 318,200              | 641,800             | 908,100             | 951,100             | 272,356             | 3,580,556                | CIP  |
| 280,800              | 226,800             | 605,700             | 1,180,600           | 953,919             | 4,383,319                | CIP  |
| -                    | -                   | -                   | -                   | -                   | 150,000                  | CIP  |
| 900,000              | -                   | -                   | -                   | -                   | 1,300,000                | CIP  |
| 600,000              | -                   | -                   | -                   | -                   | 750,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | 100,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | 850,000                  | CIP  |
| 325,000              | -                   | -                   | -                   | -                   | 325,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | -                   | -                   | -                   | 100,000                  | CIP  |
| 50,000               | 50,000              | 50,000              | 50,000              | 50,000              | 300,000                  | BPI  |
| 200,000              | -                   | -                   | -                   | -                   | 250,000                  | CIP  |
| -                    | 300,000             | 300,000             | 150,000             | -                   | 750,000                  | CIP  |
| -                    | -                   | -                   | 10,000              | -                   | 10,000                   | CIP  |
| 1,176,000            | -                   | -                   | -                   | -                   | 6,396,000                | CIP  |
| 125,000              | 300,000             | 850,000             | -                   | -                   | 1,875,000                | CIP  |
| -                    | -                   | -                   | -                   | -                   | 6,500,000                | CIP  |
| -                    | -                   | -                   | -                   | -                   | 50,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 100,000                  | CIP  |
| <b>\$ 4,729,000</b>  | <b>\$ 1,788,600</b> | <b>\$ 2,888,800</b> | <b>\$ 2,366,700</b> | <b>\$ 1,301,275</b> | <b>\$ 30,948,875</b>     |      |
| -                    | -                   | -                   | -                   | -                   | 51,200                   | BPI  |
| -                    | -                   | -                   | -                   | -                   | 50,800                   | BPI  |
| -                    | -                   | -                   | -                   | -                   | 25,000                   | BPI  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| 7,500                | 7,500               | 7,500               | 7,500               | 7,500               | 45,000                   | BPI  |
| 125,500              | 125,500             | 145,500             | 145,500             | 145,500             | 811,300                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | 45,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 35,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | -                   | -                   | -                   | 120,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | -                   | -                   | -                   | 1,796,000                | CIP  |
| -                    | -                   | -                   | -                   | -                   | 200,000                  | CIP  |
| 8,000                | 8,000               | 8,000               | 8,000               | 8,000               | 48,000                   | BPI  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | -                   | -                   | -                   | 18,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 185,000                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| 50,000               | -                   | -                   | -                   | -                   | 50,000                   | CIP  |
| 30,000               | 30,000              | 30,000              | 30,000              | 30,000              | 180,000                  | BPI  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | 35,000              | -                   | -                   | 35,000                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 20,300                   | CIP  |
| -                    | -                   | -                   | -                   | -                   | 85,000                   | CIP  |
| 10,800,000           | -                   | -                   | -                   | -                   | 18,000,000               | CIP  |
| 16,000               | -                   | -                   | -                   | -                   | 32,000                   | BPI  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| 27,000               | -                   | -                   | -                   | -                   | 54,000                   | BPI  |
| 10,000               | -                   | 10,000              | -                   | 10,000              | 30,000                   | BPI  |
| 209,500              | -                   | -                   | -                   | -                   | 209,500                  | CIP  |
| -                    | -                   | -                   | -                   | -                   | -                        | BPI  |
| 15,000               | 12,000              | 12,000              | 10,000              | 10,000              | 74,000                   | BPI  |
| 5,000                | 5,000               | 5,000               | 5,000               | 5,000               | 30,000                   | BPI  |
| <b>\$ 11,303,500</b> | <b>\$ 188,000</b>   | <b>\$ 253,000</b>   | <b>\$ 206,000</b>   | <b>\$ 216,000</b>   | <b>\$ 22,230,100</b>     |      |
| <b>\$ 31,273,400</b> | <b>\$ 4,340,300</b> | <b>\$ 6,420,100</b> | <b>\$ 8,124,700</b> | <b>\$ 3,601,175</b> | <b>\$ 135,182,875</b>    |      |



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# **Appendix B**

## **FY 2019 Progress on Initiatives**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

**PROGRESS ON FY 2019 BUSINESS PLAN INITIATIVES & CIP  
SECOND QUARTER REPORT**

| GOAL | Initiative or Project                          | Lead Dept     | FY 2019        | Cost                     | CIP/INIT | Status / Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | % Complete |
|------|------------------------------------------------|---------------|----------------|--------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 1    | Box Car Enhancements                           | Eco & Hsg Dev | CRA            | \$ 25,000                | CIP      | Staff has been working with the Museum and Architect on final design plans. Work is scheduled to begin early summer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 50%        |
| 1    | Community Center Fitness Center Renovations    | Parks & Rec   | General        | \$ 46,000                | CIP      | Working through community involvement process                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 25%        |
| 1    | Court Resurfacing                              | Parks & Rec   | General        | \$ 25,000                | CIP      | Complete                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 100%       |
| 1    | CRA 30th Anniversary Celebration               | Eco & Hsg Dev | General        | \$ 7,500                 | INIT     | The 30th CRA Anniversary was celebrated on February 16, 2019 and was a great success. Thanks to all who supported this project.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 100%       |
| 1    | Historic Preservation Plaques                  | Plng & Dev    | General        | \$ 5,000                 | INIT     | First plaque ordered on 4-24-19                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 50%        |
| 1    | Operation Twinkle: Holiday Light Display       | Parks & Rec   | General        | \$ 63,000                | INIT     | Complete                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 100%       |
| 1    | Public Art Master Plan Implementation          | Plng & Dev    | General        | \$ 25,000                | INIT     | Implementation consultant is on board.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 25%        |
| 1    | Rotary Pavilion Renovations                    | Parks & Rec   | General        | \$ 65,000                | CIP      | In design/demo completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 30%        |
| 1    | Sindoon Stage Awning Replacement               | Parks & Rec   | General        | \$ 35,000                | CIP      | RFP out to bid                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 15%        |
| 1    | Stadium & Englebert Reconstruction             | Parks & Rec   | Stadium        | \$ 39,431,900            | CIP      | Design complete. Construction 5% complete at the PDC. Construction 1% complete at the Stadium. Total cost of project: \$81,000,000.                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 6%         |
| 1    | Weaver Park Playground Shade Structure         | Parks & Rec   | General        | \$ 80,000                | CIP      | Out to bid                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 15%        |
| 2    | Downtown East End Plan (DEEP)                  | Eco & Hsg Dev | CRA            | \$ 30,000                | CIP      | Staff has prepared and received appraisals on several properties in the DEEP plan. The CRA purchased the Jarmolych Parking lot that will be used for additional parking until a plan for the former City Hall is developed. Staff has been meeting with the Architectural firm of Harvard Jolly and Commissioners on locating the site for a new nonconsolidated City Hall. A public listening session was held on March 19, 2019 at the Library to give and receive input on the project. Harvard Jolly will be presenting site recommendations at the May 16, 2019 Commission Workshop. | 50%        |
| 2    | Downtown Wayfinding Signage                    | Eco & Hsg Dev | Parking        | \$ 55,000                | CIP      | The new Wayfinding design was approved by Commission and a sample sign placed on Main Street in December. We are waiting final approval from FDOT before moving forward with the production of the rest of the signage. The Trademark process for the orange wayfinding signage is under way.                                                                                                                                                                                                                                                                                             | 50%        |
| 2    | Dunedin Causeway Corridor Designation          | Parks & Rec   | N/A            | no cost                  | INIT     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |
| 2    | Dunedin Commons Development Incentive Grant    | Eco & Hsg Dev | General        | \$ 50,000                | INIT     | Reviewed on January 11, 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 25%        |
| 2    | Façade Grants                                  | Eco & Hsg Dev | General<br>CRA | \$ 37,500<br>\$ 50,000   | INIT     | 10 Commercial Grants have been awarded. \$33,000 in CRA and \$22,500 for ED Grant funds have been spent so far this Fiscal Year.                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 60%        |
| 2    | Gateway Site Plan Assistance                   | Eco & Hsg Dev | General        | \$ 15,000                | INIT     | Staff continues to meet with stakeholders to work on developing a unified site plan. Surgery Center has been completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 40%        |
| 2    | LDO Incentives                                 | Eco & Hsg Dev | CRA            | \$ 71,400                | INIT     | Per Development Agreements incentives were used for Victoria Place to stimulate a mixed use project, with quality architecture and public artistic spaces.                                                                                                                                                                                                                                                                                                                                                                                                                                | 35%        |
| 2    | Lorraine Leland Improvements                   | Eco & Hsg Dev | General        | \$ 50,000                | CIP      | The road paving, landscaping and street lights have been completed. In conjunction with Eco-Village final inspection is scheduled.                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 90%        |
| 2    | MLK / Skinner/ Elizabeth Corridor Enhancements | Public Works  | N/A            | no cost                  | INIT     | Extend apron from Jackson towards Palmetto to mitigate shell road runoff. Added to 2019 Milling Contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 25%        |
| 2    | Offsite Connectivity and Streaming             | Comm Rel      | General        | \$ 2,000                 | INIT     | Complete                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 100%       |
| 2    | Park Pavilion Replacements                     | Parks & Rec   | General        | \$ 130,000               | CIP      | Asbestos study completed/identified location                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 15%        |
| 2    | Patricia Corridor Enhancements                 | Eco & Hsg Dev | General        | \$ 35,000                | CIP      | Staff has been working with Tobin Management Company on Dunedin Plaza on Patricia Avenue (old Leukens shopping center) and will be assisting with upgrades and improvements to the shopping plaza with a Commercial Façade Grant. Staff has developed a database of businesses on the corridor. Staff has also been working to identify a Landscape Architect to design additional landscape improvements to the corridor.                                                                                                                                                                | 30%        |
| 2    | Pavement Management Program                    | PW- Eng       | CGT<br>Penny   | \$ 310,000<br>\$ 690,000 | CIP      | 2018 Annual Paving Contract awarded to Gator Grading & Paving = \$522,700; expected completion May 2019. (95%)<br>2019 Rejuvenator Contract awarded to PTI = \$38,600; completed Jan 2019. (100%)<br>2019 Crack Seal, Micro & FDR Contract awarded to APS = \$552,700; preconstruction meeting May 1. (55%)<br>2019 Milling Contract to be advertised May 2019. (25%)<br>2019 Brick Repairs. In-house repairs on Buena Vista completed Feb 2019 (\$1,700); Design underway (15%)                                                                                                          | 58%        |
| 2    | Pedestrian Safety Improvements- Alt 19 & Main  | PW- Eng       | Impact         | \$ 20,000                | CIP      | Dunedin aspects delayed to Spring 2020 as FDOT will include crosswalk work in their FY19/20 budget to be performed along with their Milling & Repaving project, inclusive of crosswalk realignment & associated modifications. Once completed, the City will install the RFB flashers.                                                                                                                                                                                                                                                                                                    | 40%        |
| 2    | Pedestrian Safety Improvements-Edgewater Drive | PW- Eng       | Impact         | \$ 20,000                | CIP      | Albert St crossing completed.<br>Fenway permit approved, construction to begin May 2019<br>(% complete adjusted for inclusion of additional project)                                                                                                                                                                                                                                                                                                                                                                                                                                      | 85%        |

| GOAL | Initiative or Project                               | Lead Dept     | FY 2019     | Cost          | CIP/INIT | Status / Progress                                                                                                                                                                                                                                       | % Complete |
|------|-----------------------------------------------------|---------------|-------------|---------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 2    | Playground Equipment Replacement                    | Parks & Rec   | Penny       | \$ 90,000     | CIP      | VFW Playground installed - waiting on fence installation                                                                                                                                                                                                | 80%        |
| 2    | Post Visioning and Development Code Enhancements    | Plng & Dev    | General     | \$ 25,000     | INIT     | Planning Consultant for MF Rezoning                                                                                                                                                                                                                     | 33%        |
| 2    | Purchasing Contractual Services                     | Finance       | General     | \$ 27,000     | INIT     | Finance department has interviewed for the position and is in contract negotiations with selected candidate and she started with the City in January 2019                                                                                               | 100%       |
| 2    | Purple Heart Park                                   | Parks & Rec   | General     | \$ 10,000     | CIP      | On hold                                                                                                                                                                                                                                                 | 0%         |
| 2    | Skinner Boulevard                                   | Eco & Hsg Dev | CRA         | \$ 200,000    | CIP      | The planning for Skinner Blvd has been very active with four public in-put meetings. A Commission workshop was held on March 19, 2019. Recommend design concept will be presented to the Commission on May 16, 2019 for approval. New cost \$100,000.   | 75%        |
| 2    | SR 580 Corridor Study                               | Plng & Dev    | N/A         | no cost       | INIT     | SR 580 Next Steps WS - FY 20 Initiatives                                                                                                                                                                                                                | 100%       |
| 2    | Trolley Stop Enhancements- Phase 2: Give Me Shelter | Eco & Hsg Dev | CRA         | \$ 20,000     | INIT     | The new Artistic Bus Shelter on Main Street is underway. The concrete pad for the Shelter has been poured and next steps are to add solar and Place the shelter on the site and go out for an artist call.                                              | 25%        |
| 3    | Brady Box Culvert                                   | PW- Pub Svcs  | Stormwater  | \$ 80,000     | CIP      | Waiting on Curlew Creek SWMP Update for final flow and floodplains before proceeding with design. In the data collection phase. Coordinating with Pinellas County on a possible joint project.                                                          | 10%        |
| 3    | Cedarwood/Lyndhurst CMP Replacement                 | PW- Pub Svcs  | Stormwater  | \$ 25,000     | CIP      | Preliminary data collection underway. Waiting on SWMP Update for preliminary flows to proceed with design; project requires County participation as split easement exists between City & County.                                                        | 5%         |
| 3    | Gabion R&R Program                                  | PW- Pub Svcs  | Stormwater  | \$ 100,000    | CIP      | Will be increasing funding to \$700,000 for FY20 project scope.                                                                                                                                                                                         | 15%        |
| 3    | Marina Beach Sailboat Launch Improvements           | Parks & Rec   | General     | \$ 35,000     | CIP      | demo complete/design complete                                                                                                                                                                                                                           | 40%        |
| 3    | Marina Dredging                                     | Parks & Rec   | Marina      | \$ 787,500    | CIP      | In design                                                                                                                                                                                                                                               | 35%        |
| 3    | Patricia Beltrees Treatment Facility                | PW- Pub Svcs  | Stormwater  | \$ 75,000     | CIP      | Investigating stormwater screening devices                                                                                                                                                                                                              | 0%         |
| 3    | Sea Level Rise Initiative Implementation            | Public Works  | N/A         | no cost       | INIT     | Short Term Goals created based on USF Project on SLR - Citizen Communication efforts targeted - will need to work with Communications Dept. Additional objectives will be identified upon the completion of the City of Dunedin Stormwater Master Plan. | 1%         |
| 3    | Stormwater Pipe Lining                              | PW- Pub Svcs  | Stormwater  | \$ 425,000    | CIP      | Scheduled to Award 5/2019                                                                                                                                                                                                                               | 15%        |
| 3    | Sustainability within the Comprehensive Plan        | Plng & Dev    | N/A         | no cost       | INIT     | Comp Plan to LPA and CC Feb to Jul 2019                                                                                                                                                                                                                 | 50%        |
| 3    | Underdrain Repair & Replacement                     | PW- Pub Svcs  | Stormwater  | \$ 45,000     | CIP      | Contract to be advertised with Milling; May 2019                                                                                                                                                                                                        | 25%        |
| 4    | Bayshore Water Main Replacement                     | PW- Eng       | Water/WW    | \$ 50,000     | CIP      | PO for survey of corridor issued. Under design                                                                                                                                                                                                          | 10%        |
| 4    | Beltrees St Gravity Extension                       | PW- Eng       | Water/WW    | \$ 25,000     | CIP      | Design at 90%. To be bid 3Q and Scheduled for construction 4th Quarter of FY19                                                                                                                                                                          | 10%        |
| 4    | Citywide Exterior Facilities Painting               | PW- Pub Svcs  | General     | \$ 28,000     | CIP      | Preparing Quote Documents                                                                                                                                                                                                                               | 25%        |
| 4    | Citywide HVAC Replacements                          | PW- Pub Svcs  | General     | \$ 570,000    | CIP      | Reviewing Short List Consultant List for Community Center HVAC Chillers/General                                                                                                                                                                         | 15%        |
| 4    | Citywide HVAC Replacements                          | PW- Pub Svcs  | Water/WW    | \$ 10,000     | CIP      | Reviewing Short List Consultant List for Community Center HVAC Chillers/General                                                                                                                                                                         | 15%        |
| 4    | Citywide Parking Lot Resurfacing                    | Parks & Rec   | General     | \$ 20,000     | CIP      | Move money to Achieva Paw Park Project                                                                                                                                                                                                                  | N/A        |
| 4    | Citywide Radio System Upgrade                       | PW- Pub Svcs  | All         | no cost       | INIT     | Completed, Radio Equipment purchase = \$325,300; + \$30,000 Annual Radio System Access Fee to Pinellas                                                                                                                                                  | 100%       |
| 4    | Citywide Roof Replacements                          | PW- Pub Svcs  | General     | \$ 162,000    | CIP      | Revising Project Funds & Bid Scope                                                                                                                                                                                                                      | 35%        |
| 4    | Curlew Reclaimed Water Tank Painting                | PW- Eng       | Water/WW    | \$ 250,000    | INIT     | Awaiting direction on theme / paint / logo                                                                                                                                                                                                              | 0%         |
| 4    | Curlew Road Water Main Replacement                  | PW- Eng       | Water/WW    | \$ 100,000    | CIP      | Pipe areas cored deemed in good condition. Full assessment planned to identify problem areas.                                                                                                                                                           | 5%         |
| 4    | Electrical Grid Assessment                          | PW- Eng       | N/A         | no cost       | INIT     | Initiating research.                                                                                                                                                                                                                                    | 0%         |
| 4    | Fire Facilities A/C Duct Cleaning                   | Fire/Rescue   | General     | \$ 8,000      | INIT     | To be completed following the Restroom Reno                                                                                                                                                                                                             | 0%         |
| 4    | Fire Station #60 Restroom Renovations               | Fire/Rescue   | General     | \$ 65,000     | CIP      | Public Service to send out RFQ soon.                                                                                                                                                                                                                    | 5%         |
| 4    | Fleet Replacements                                  | Fleet         | Fleet       | \$ 274,300    | CIP      | 2019 Fleet Replacement approved by Commission both Part 1 & 2. All items on order. New cost \$754,972. Survey and SOE completed and deliverable under review. Design scheduled for completion in 3rd Quarter FY19                                       | 50%        |
| 4    | Garrison Road Sewer Main Installation               | PW- Eng       | Water/WW    | \$ 150,000    | CIP      | Design scheduled for completion in 3rd Quarter FY19                                                                                                                                                                                                     | 5%         |
| 4    | Green City / FGBC Recertification                   | PW- Sol Wst   | Solid Waste | \$ 8,000      | INIT     | Granted Extension to May 2019, Credits and Payment received by FGBC, waiting on certification. New cost                                                                                                                                                 | 95%        |
| 4    | Ready for 100 Implementation                        | Public Works  | N/A         | no cost       | INIT     | Resolution #18-43 adopted in Dec. 2018; City purchased Nissan Leaf in 2018, Meeting with Duke Energy on April 30th, 2019, working with Sierra Club and CEQ as well as developing a taskforce for the project.                                           | 3%         |
| 4    | Solar Technology Incentives                         | Plng & Dev    | General     | \$ 50,000     | INIT     | Code change to CC on 2/7/19 - approved.                                                                                                                                                                                                                 | 100%       |
| 4    | Water Production Well Facilities                    | Public Works  | Water/WW    | \$ 50,000     | CIP      | Well #4 rebuilt and now operational.                                                                                                                                                                                                                    | 100%       |
| 4    | WTP Design-Build                                    | PW- Eng       | Water/WW    | \$ 13,986,000 | CIP      | GMP accepted. Award to Design-Build firm anticipated in 3rd Quarter of FY19. New cost \$28,024,437.                                                                                                                                                     | 20%        |
| 4    | WTP Ground Storage Tank Insp & Repair               | PW- Eng       | Water/WW    | \$ 50,000     | INIT     | To be incorporated into RO WTP Refurbishment Project. New cost \$0.                                                                                                                                                                                     | 5%         |
| 4    | WW Lift Station Back-up / Emergency Pumps           | PW- Eng       | Water/WW    | \$ 70,000     | CIP      | LS #8 & #15 Bid Opening in Jan. 2019. Construction awarded and shall commence 4Q FY19. New cost                                                                                                                                                         | 20%        |
| 4    | WW Lift Station Force Main Replacements             | PW- Eng       | Water/WW    | \$ 50,000     | CIP      | 100% design drawings for LS #3 FM under review. Bidding scheduled for 3Q FY19. New cost \$300,000.                                                                                                                                                      | 10%        |
| 4    | WWTP Electrical System Upgrade                      | PW- Eng       | Water/WW    | \$ 500,000    | CIP      | RFQ submittals received. Design award expected 3Q FY19                                                                                                                                                                                                  | 5%         |
| 4    | WWTP Facility 8 Noise Attenuation                   | PW- WW        | Water/WW    | \$ 50,000     | CIP      | Postponed until FY20                                                                                                                                                                                                                                    | 0%         |
| 4    | WWTP Outfall Piping Repair                          | Public Works  | Water/WW    | \$ 100,000    | CIP      | Initial landside line TV-ing performed. Outfall portion planned for 4Q FY19                                                                                                                                                                             | 10%        |

| GOAL                                       | Initiative or Project                                                    | Lead Dept         | FY 2019          | Cost                       | CIP/INIT | Status / Progress                                                                                                                                                                                                                                                                                                                | % Complete |
|--------------------------------------------|--------------------------------------------------------------------------|-------------------|------------------|----------------------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| 5                                          | Apprenticeship Program                                                   | HR & Risk Mgt     | N/A              | no cost                    | INIT     | The program is now ready for implementation in Public Works and is available for use by other departments. Public Services will be starting 4 interns in the near future.                                                                                                                                                        | 100%       |
| 5                                          | City Manager's Leadership Scholarship                                    | HR / City Manager | General          | \$ 7,000                   | INIT     | Per the CM, this year's scholarship will go towards professional development for division/asst. directors and Managers who report directly to dept. directors.                                                                                                                                                                   | 50%        |
| 5                                          | City Talk Show                                                           | Comm Rel          | N/A              | no cost                    | INIT     | In discussion                                                                                                                                                                                                                                                                                                                    | 30%        |
| 5                                          | Citywide Scanning                                                        | IT Services       | Building         | \$ 65,100                  | CIP      | Scanning project completed for P&D. Waiting on scanning to be started for Clerk's Office.                                                                                                                                                                                                                                        | 75%        |
| 5                                          | Commission Agenda Item Policies & Procedures                             | City Clerk        | N/A              | no cost                    | INIT     | The Peak Agenda Module was implemented in December 2018. Employees were trained and have a cheat sheet to assist with adding agenda items in a Peak Agenda.                                                                                                                                                                      | 100%       |
| 5                                          | Control Room Upgrade                                                     | Comm Rel          | General          | \$ 20,000                  | INIT     | Complete                                                                                                                                                                                                                                                                                                                         | 100%       |
| 5                                          | Debt Planning & Issuance for Capital Assets                              | Finance           | N/A              | no cost                    | INIT     | Blue Jays Project Bonds were issued in Mid-December 2018 and complete. City Hall Project will not require financing in 2019, but will likely in 2020.                                                                                                                                                                            | 75%        |
| 5                                          | Development & Coordination of Business Plan                              | Finance           | N/A              | no cost                    | INIT     | Business Plan for 2019 Budget year complete.                                                                                                                                                                                                                                                                                     | 100%       |
| 5                                          | Emergency Operations Center (EOC) & Fire Training Facility               | Fire/Rescue       | Penny<br>General | \$ 1,645,400<br>\$ 193,600 | CIP      | Bid opening for RFQ for Contractor Pre-qualification is 4/30/19. Current Estimated cost (including the Burn Room/Tower) is \$4.1m and approx. 13% will come from County Fire funding.                                                                                                                                            | 20%        |
| 5                                          | Employee Continuing Education                                            | HR & Risk Mgt     | General          | \$ 3,000                   | INIT     | See above, which is the first step towards succession planning. Budget has been amended to incorporate projected costs for a comprehensive tuition reimbursement program. HR/Risk Manager is working on associated forms and processes                                                                                           | 25%        |
| 5                                          | Employee Engagement                                                      | HR & Risk Mgt     | N/A              | no cost                    | INIT     | Working with an independent company, CPS HR, to conduct an employee engagement survey, which is expected to go out in mid-February. Results of survey and consultant recommendations will enable City admin to develop a multi-year action plan to increase engagement levels.                                                   | 40%        |
| 5                                          | Enterprise Resource Planning (ERP) Implementation                        | IT Services       | IT Services      | \$ 87,500                  | CIP      | Scanning and mobile equipment needed for ERP Phase 1-Financials and Phase 3-EnerGov modules; 90% of devices ordered and deployed.                                                                                                                                                                                                | 90%        |
| 5                                          | E-Town Hall                                                              | Comm Rel          | N/A              | no cost                    | INIT     | In discussion                                                                                                                                                                                                                                                                                                                    | 30%        |
| 5                                          | Fire Accreditation                                                       | Fire/Rescue       | General          | \$ 6,500                   | INIT     | Will become a Registered Agency in May '19                                                                                                                                                                                                                                                                                       | 0%         |
| 5                                          | Florida Business Incubator Sponsorship                                   | Eco & Hsg Dev     | General          | \$ 30,000                  | INIT     | The FBII continues to build on its success and has obtained 501c status. Quarterly email video reports are being sent to the City Manager and City Commission. Activities include: weekly Spark Tanks meeting, Launch and Learns and Brew and Do's. Plans are to participate in the Global Entrepreneurship Week November 18-24. | ongoing    |
| 5                                          | Housing Needs Assessment                                                 | Eco & Hsg Dev     | General          | \$ 25,000                  | INIT     | Staff is working with Lantgon and Associates on a joint Housing Needs Assessment and Housing Elements Comp Plan. Results will be presented at the June 18, 2019 Commission Workshop.                                                                                                                                             | 55%        |
| 5                                          | Increase Community Outreach                                              | Comm Rel          | N/A              | no cost                    | INIT     | Implemented FB Live for televised meetings, Your City @ Work newsletter, acquired and trained on new live streaming field production gear. Increased outreach via Constant Contact.                                                                                                                                              | ongoing    |
| 5                                          | Law Enforcement Annual Evaluation                                        | HR & Risk Mgt     | N/A              | no cost                    | INIT     | Annual Report is expected to be ready in May                                                                                                                                                                                                                                                                                     | 60%        |
| 5                                          | MS Office 2019                                                           | IT Services       | IT Services      | \$ 100,000                 | CIP      | 100% of software licenses purchased. Waiting on deployment and training.                                                                                                                                                                                                                                                         | 50%        |
| 5                                          | Network Infrastructure Upgrades                                          | IT Services       | IT Services      | \$ 50,000                  | CIP      | 90% of network devices ordered and deployed.                                                                                                                                                                                                                                                                                     | 90%        |
| 5                                          | New City Hall                                                            | City Manager      | Penny            | \$ 12,700,000              | CIP      | Architect selected for site location. Presentation on May 14th for Commission direction on location.                                                                                                                                                                                                                             | 20%        |
| 5                                          | Owner's Representative - City Projects (Toronto Blue Jays/EOC/City Hall) | City Manager      | Projects         | \$ 90,000                  | INIT     | Not needed this quarter                                                                                                                                                                                                                                                                                                          | 0%         |
| 5                                          | PayScale Subscription                                                    | HR & Risk Mgt     | General          | \$ 16,000                  | INIT     | Working with vendor to complete. Employee benefit statements expected to be distributed in May.                                                                                                                                                                                                                                  | 55%        |
| 5                                          | Phone System Upgrade                                                     | IT Services       | IT Services      | \$ 89,000                  | CIP      | New phone system scheduled for the week of April 29th.                                                                                                                                                                                                                                                                           | 50%        |
| 5                                          | Public Records, Roberts Rules & Sunshine Training                        | City Clerk        | N/A              | no cost                    | INIT     | Annual training will be scheduled for July 2019; currently send information to new Board & Committee members; Also educate new employees                                                                                                                                                                                         | 60%        |
| 5                                          | Resident Survey                                                          | City Manager      | General          | \$ 20,000                  | INIT     | Complete                                                                                                                                                                                                                                                                                                                         | 100%       |
| 5                                          | Wellness Program                                                         | HR & Risk Mgt     | Health           | \$ 5,000                   | INIT     | Will continue to work with Humana and Benefits Consultant to maintain momentum, continue employee education and launch wellness champions initiative.                                                                                                                                                                            | 75%        |
| <b>TOTAL COST OF CIP &amp; INITIATIVES</b> |                                                                          |                   |                  | <b>\$ 75,098,200</b>       |          |                                                                                                                                                                                                                                                                                                                                  |            |

45 Total Business Plan Initiatives  
51 Total Capital Improvement Projects



# **Appendix C**

## **Resolution 18-24: Debt Policy**

*FY 2020 PROPOSED  
OPERATING & CAPITAL  
BUDGET*

## **RESOLUTION 18-24**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA ESTABLISHING A DEBT MANAGEMENT POLICY FOR THE CITY OF DUNEDIN PROVIDING SEVERABILITY, PROVIDING FOR REPEALER; PROVIDING FOR AN EFFECTIVE DATE.**

**BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, as follows:**

**SECTION 1. AUTHORITY FOR THIS RESOLUTION.** This Resolution is adopted pursuant to the provisions of Article VIII, Section 2(b) of the Constitution of the State of Florida, Chapter 166, Part II, Florida Statutes, the municipal charter of the City of Dunedin, Florida (the "City") and other applicable provisions of law (collectively, the "Act").

**SECTION 2. FINDINGS.** It is hereby ascertained, determined and declared that:

A. The City of Dunedin hereby adopts the "City of Dunedin Debt Management Policy", attached hereto as Exhibit A, and hereby directs the City Manager to implement said policy.

**SECTION 3. DECLARATION OF INTENT.** The City hereby expresses its intention to adopt the revised Debt Management Policy.

**SECTION 4. SEVERABILITY.** If any one or more of the covenants, agreements or provisions of this Resolution should be held contrary to any express provision of law or contrary to the policy of express law, though not expressly prohibited or against public policy, or shall for any reason whatsoever be held invalid, then such covenants, agreements or provisions shall be null and void and shall be deemed separate from the remaining covenants, agreements or provisions of this Resolution.

**SECTION 5. REPEALER.** This Resolution supersedes all prior actions of the City inconsistent herewith. All resolutions or portions thereof in

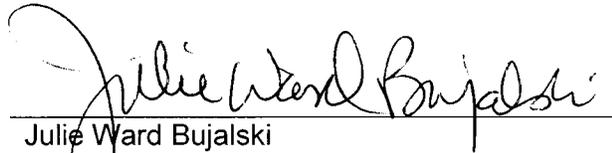
conflict with the provisions of this Resolution are hereby repealed to the extent of any such conflict.

**SECTION 6. EFFECTIVE DATE.** This resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, THI 20th day of September, 2018.**

**CITY OF DUNEDIN, FLORIDA**

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Julie Ward Bujalski  
Mayor

  
\_\_\_\_\_  
Thomas J. Trask  
City Attorney

**ATTEST:**

  
\_\_\_\_\_  
Denise M. Kirkpatrick  
City Clerk

**RESOLUTION 18-24  
EXHIBIT A**

**CITY OF DUNEDIN**

**DEBT MANAGEMENT POLICY**

**I. PURPOSE**

The purpose of the City of Dunedin (“City”) debt policy is to establish guidelines to address long-term capital improvement projects and establish parameters governing the issuance, management, continuing evaluation and reporting on all debt obligations issued by the City. The City is committed to strong financial management practices, including maintaining the financial viability of the City and the full and timely repayment of all borrowings.

An important goal of the debt policy is to maximize the City’s credit ratings when issued by nationally recognized statistical-rating organizations. By maintaining the highest practicable credit rating, the City can issue its debt at lower interest rates.

The City will also seek to minimize borrowing costs by taking advantage of favorable economic conditions. Timing debt issuance to accommodate market rates and investor sentiment is an important means of minimizing the cost of debt and the tax burden on the citizens of the City. To accomplish this, the City will seek input on market conditions from financial consultants who closely monitor financial market conditions.

The Finance Director of the City is charged with overseeing and implementing the provisions of this policy.

**II. DEBT ISSUANCE POLICY**

The City Manager and the Finance Director are responsible for the administration of the City’s financial policies. The City Commission is responsible for the approval of any form of the City’s borrowing and the details associated therewith. Prior to the issuance of any debt, the City Manager and Finance Director must:

- Justify the reason for the issuance of debt obligations;
  - Present the debt proposal to the Finance Board for their review and comment;
  - Ensure that the life of the debt is less than the life of the assets acquired or constructed with debt proceeds;
  - Identify the resources committed to paying the principal and interest on the debt;
  - Will not issue debt obligations or use debt proceeds to finance current operations;
  - Properly account for the use of the debt proceeds and repayment of the debt.
- A. Short Term Debt** – Short-term debt can be used to diversify a debt portfolio, reduce interest costs, provide interim funding for capital projects and improve the match of assets to liabilities. The City will not issue short-term debt for operating needs; however, use of short-term debt in emergency situations is not precluded. The City may issue commercial paper and other forms of variable rate debt from time to time, the City will favor fixed rate debt over variable rate debt but its use will generally be restricted to providing interim financing for capital projects.
- B. Long Term Debt** – Long term debt will be used to finance essential capital projects and certain equipment where it is cost effective and prudent. Long term debt, which includes lease financings, will not be used to fund the City’s operations. The City will avoid the use of long-term debt to finance items traditionally funded in the annual operating budget such as retirement contributions, facility maintenance, repairs, recurring equipment purchases, etc. The useful life of the asset or project shall exceed the payout schedule of any debt issued by the City.
- C. Tax-Exempt and Taxable Debt** - The City may issue debt as tax-exempt debt or taxable debt. The City has traditionally issued tax-exempt debt, which results in significant interest cost savings compared with the interest

cost on taxable debt. Accordingly, all of the City's debt should be issued to take advantage of the exemption from federal income taxes unless prohibited by federal law or applicable federal regulations.

### **III. LIMITATIONS ON INDEBTEDNESS**

The Florida Constitution, Florida Statutes and the City Charter do not set any limitations on the amount of debt that can be issued. For debt issued by the City, the following limitations will apply:

- The City will strive to maintain a high reliance on pay-as-you-go financing for its capital improvements and capital assets.
- For the issuance of revenue bonds backed by special revenues received by the city, the revenues must be sufficient to meet the minimum debt service coverage requirements in the bond covenants.
- For the issuance of revenue bonds supported by business-type activities, the net revenues of business-type activities pledged for debt service must be sufficient to meet the minimum debt service coverage requirements in the bond covenants.
- For the issuance of special assessment bonds, the City shall adopt assessments on the benefitting properties sufficient to pay the annual debt service of the bonds.

When analyzing the appropriateness of a debt issuance, the City shall compare generally accepted measures of affordability to current values for the City. These measures shall include, but not be limited to the following targets, which the City will generally strive to maintain:

- For the issuance of debt backed by ad valorem taxes, the Florida State Constitution requires approval by a majority of electors in the City. As a goal, the City will maintain its net direct debt at a level not to exceed five percent (5%) of the assessed valuation of taxable property within the City unless otherwise directed by the City Commission.

- The City's overall outstanding ratio of annual governmental fund debt service as a percent of total annual governmental fund revenues shall not exceed twenty percent (20%).

In assessing affordability, the City shall also examine the direct costs and benefits of the proposed project. The decision of whether or not to assume new debt shall be based on these costs and benefits, current conditions of the municipal bond market, and the City's ability to afford new debt as determined by the aforementioned measurements.

#### **IV. DEBT STRUCTURE**

- A. The City will utilize various debt structures to accomplish its financing goals, including the use of premium bonds, discount bonds, capital appreciation bonds and capitalized interest when appropriate.
- B. Call provisions for the City's bond issues shall be made as short as possible consistent with the lowest interest cost to City. When possible, all City bonds shall be callable only at par.
- C. Bond insurance will be used when it provides a suitable economic savings for the City. Credit enhancement may take other forms such as Letters of Credit (LOC) and may be used if economically beneficial to the City.
- D. The final maturity of a long-term debt issue should generally not exceed thirty (30) years unless otherwise directed by the City Commission.
- E. The City shall not use interest rate derivatives, or swaps, as a debt management tool, unless the City separately adopts a swap policy.

#### **V. METHOD OF SALE**

The City's debt obligations may be sold by competitive or negotiated sale methods. The selected method of sale depends upon the option which is expected to result in the lowest cost and most favorable terms to the City given the financial structure used, market conditions, and prior experience. A determination of the appropriate method of sale will be made by City staff prior to each financing working in concert with the City's Financial Advisor.

## **VI. SELECTION OF FINANCIAL CONSULTANTS AND SERVICES PROVIDERS**

The Finance Director, with input from the City Manager, will be responsible for the establishment of the debt financing team including bond counsel, municipal advisor, and disclosure counsel. The nature and composition of the debt financing team may depend on several factors, including the type of debt issued and procedural requirements for the type of debt. Any consultant or service provider contracting with the City must meet the City's contract and insurance requirements, and must meet any regulatory requirements applicable to the services being provided. The City will maintain professional service agreements with qualified professionals related to the issuance and management of debt, which may include but not be limited to, bond counsel, municipal advisor, disclosure counsel, arbitrage rebate consultant, and dissemination agent, among others.

## **VII. DEBT REFUNDINGS**

The City's staff and the Financial Advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. Current tax law does not allow the issuance of tax-exempt advance refunding bonds. There is no similar limitation for tax-exempt current refunding bonds. The following guidelines should apply to the issuance of refunding bonds, unless circumstances warrant a deviation therefrom:

- Current refunding's should have a minimum target savings level measured on a present value basis equal to 3% of the par amount of bonds being refunded.
- Advance refunding's, if and when applicable, should have a minimum target savings level measured on a present value basis equal to 5% of the par amount of bonds being refunded.

There may be compelling public policy objectives to move forward with refunding that do not exceed these savings guidelines, such as eliminating restrictive bond covenants or providing additional financial flexibility.

## **VIII. CONTINUING DISCLOSURE**

To ensure clear, comprehensive, and accurate financial information, the City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis, cooperating fully with the rating agencies, institutional and individual investors, County departments and agencies, other levels of government, and the general public. Complete and accurate disclosure supports the taxable or tax-exempt status of bonds issued by the City and provides transparency regarding the City financials and operations. The City is committed to providing continuing disclosure of financial and pertinent credit information relevant to the City's outstanding securities and will abide by provisions of Securities and Exchange Commission (SEC) Rule 15c2-12 concerning primary and secondary market disclosure.

## **IX. POST ISSUANCE COMPLIANCE**

The City understands the importance of post-issuance compliance requirements applicable to tax-advantaged bonds. To ensure the continued tax-advantaged status of the City's bond issues, the City will monitor (1) the qualified use of proceeds and financed property and (2) arbitrage yield restriction and rebate requirements of the Federal tax code. Arbitrage in the municipal bond market is the difference in the interest paid on the tax-exempt bonds and the interest earned by investing the bond proceeds in taxable securities

