



Home of Honeymoon Island

**CITY COMMISSION WORK SESSION**

**City Hall, 542 Main Street**

**FEBRUARY 19, 2019**

**9:00 AM**

**AGENDA**

**AGENDA**

**CALL TO ORDER**

**1. PRESENTATIONS**

- 1.a.** Swearing-In Ceremony for new Firefighters:
  - 1. Chandler Dobler
  - 2. Bradley DeShongThe Mayor presents the Oaths of Office.
  
- 1.b.** Swearing-in of New Fire Lieutenant Thom Cameron  
The Mayor presents the Oath of Office.
  
- 1.c.** Swearing-In of Division Chief of Training Martin Vilimek  
The Mayor presents the Oath of Office.

**CITIZEN INPUT**

**2. CONSENT AGENDA**

**Approved 5-0**

- 2.a.** Approve the minutes for:
  - A. January 8, 2019 City Commission Work Session
  - B. January 10, 2019 Regular City Commission Meeting
  - C. SUPPLEMENT - January 30, 2019 Vacation Rentals Listening Session

Staff recommends the approval of the minutes for the January 8, 2019 City Commission Work Session, January 10, 2019 Regular City Commission Meeting and January 30, 2019 Vacation Rentals Listening Session.

**EXHIBIT:** [A. January 8, 2019 City Commission Work Session Minutes](#)

- EXHIBIT:** [B. January 10, 2019 Regular City Commission Meeting Minutes.doc](#)
- EXHIBIT:** [C. SUPPLEMENT - Vacation Rentals Listening Session Minutes.doc](#)

- 2.b.** Award of RFQ 19-1119 "Construction Materials Testing and Inspection Services" for the Toronto Blue Jays Spring Training Facilities and Player Development Complex.  
Staff recommends award of RFQ #19-1119, titled "Construction Materials Testing & Inspection Services" to Terracon Consultants, Inc., of Tampa, FL, in the amount of \$78,200.

**EXHIBIT:** [A. Purchasing Agent Memo \(2-11-19\) - Construction Materials Testing & Inspection Services.pdf](#)

**EXHIBIT:** [B. RFQ #19-1119 - List of Respondents.pdf](#)

**EXHIBIT:** [C. Terracon Scope & Fee Proposal, dated 2-8-19.pdf](#)

**EXHIBIT:** [D. SUPPLEMENT - Agreement for Consultant Services.pdf](#)

- 2.c.** FY19 IT Hardware and Software Purchases

Staff recommends purchase of all FY19 IT Hardware and Software requirements.

**EXHIBIT:** [A. 18-291 - FY19 Purchasing Approval Memo-IT Equipment\\_rev.pdf](#)

**EXHIBIT:** [B. 18-291 - FY19 Quotes for ERP Scanners.pdf](#)

**EXHIBIT:** [C. 18-291 - FY19 Quotes for ERP Printers.pdf](#)

**EXHIBIT:** [D. 18-291 - FY19 Quotes for iPad Replacements.pdf](#)

**EXHIBIT:** [E. 18-291 - FY19 Quotes for Computer Replacements.pdf](#)

**EXHIBIT:** [F. 18-291 - FY19 Quotes for Network Switch Replacements.pdf](#)

**EXHIBIT:** [G. 18-291 - FY19 Quote for MS Office Pro2019.pdf](#)

- 2.d.** Dunedin Golf Club - Architectural Services

Request approval for continuing Architectural Services from Robert Resch III, Architect, Dunedin, FL in the amount of \$11,680.00 for design and related services for the construction of the new Cart Barn and Pro-Shop. This will be the final phase of the project.

**EXHIBIT:** [A. Addendum #3.pdf](#)

**EXHIBIT:** [B. SUPPLEMENT for Item 2d.pdf](#)

**EXHIBIT:** [C. SUPPLEMENT for item 2.d-with cover email.pdf](#)

### **3. ACTION ITEMS**

- 3.a.** Resolution 19-07, Amending certain provisions of the Employee Service System Rules (ESSR) **Adopted 5-0**

Staff recommends adoption of Resolution 19-07.

**EXHIBIT:** [A. Res 19-07 \(Revisions to ESSR\) 1-31-19.pdf](#)

**EXHIBIT:** [B. Resolution 19-07, Exhibit A-Employee Service System Rules Rev 1-31-19.pdf](#)

**EXHIBIT:** [C. Resolution 19-07, Exhibit B -ESSR Summary of Revisions.pdf](#)

**EXHIBIT:** [D. SUPPLEMENT Resolution 19-07, Exhibit B-Dunedin ESSR-w tracked changes.pdf](#)

- 3.b.** Resolution 19-10, proposing to extend the Ordinance Review Committee for an additional 90 days. **Adopted 5-0**

Staff recommends to adopt Resolution 19-10.

**EXHIBIT:** [A. Res 19-10 Extend the term of the ORC an additional 90 days.pdf](#)

**EXHIBIT:** [B. Resolution 18-11 Enabling Resolution to establish an Ordinance Review Committee.pdf](#)

- 3.c.** FY 19 Annual Fleet Replacement Purchase

**Postponed item to 2/21/19; Approved 5-0**

Motion to approve the purchase of six (6) vehicles / equipment, as detailed on the Fleet Replacement Itemized Spreadsheet provided herein, totaling \$523,781.

**EXHIBIT:** [A. Purchasing Agent Memo \(FY19 Fleet VRP Package\).pdf](#)

**EXHIBIT:** [B. Memo from Randy Moore \(FRP\) 2-14-19.pdf](#)

**EXHIBIT:** [C. Budget Adjustment - Amendment Request Forms \(2-11-19\).pdf](#)

**EXHIBIT:** [D. 2019 Fleet Replacement Spreadsheet & Quotes.pdf](#)

- 3.d.** Resolution 19-09 Amending the FY 2019 City of Dunedin Budget

Staff recommends to approve Resolution 19-09

**Adopted 5-0**

**EXHIBIT:** [A. Staffing Background Resolution 19-09](#)

**EXHIBIT:** [B. Resolution 19-09](#)

**EXHIBIT:** [C. Exhibit A: BA 19-09 Encumbrance Carry-Forward Items](#)

**EXHIBIT:** [D. Exhibit B: BA 19-09 Project Carry-Forward Items](#)

**EXHIBIT:** [E. Exhibit C: BA 19-09 Budget Amendment Companion Items](#)

**EXHIBIT:** [F. Exhibit D: BA 19-09 Fund Balance Tracking](#)

- 3.e.** The proposed agenda for the March 5, 2019 Work Session **Approved 5-0**

Staff recommends to approve the proposed agenda for March 5, 2019.

**EXHIBIT:** [A. 19-03-05 Work Session Agenda.pdf](#)

#### **4. WORKSHOP ITEMS**

- 4.a.** Vacation Rentals

Staff requests consensus direction on the subject of the City's regulations regarding vacation rentals.

**EXHIBIT:** [Vacation rentals background.docx](#)

**EXHIBIT:** [A. 103-14 zoning code.docx](#)

**EXHIBIT:** [B. Ord 17-11 bed and breakfast cond. use.pdf](#)

**EXHIBIT:** [C. Vacation Rental Maps.pdf](#)

- EXHIBIT:** D. Listening session report.docx
- EXHIBIT:** E. Vacation Rental listening session PPT.pptx
- EXHIBIT:** F. Listening Session sign-in sheets.pdf
- EXHIBIT:** G. Listening Session comment cards.pdf
- EXHIBIT:** H. Listening Session emails.pdf
- EXHIBIT:** I. Host Compliance Data.pdf
- EXHIBIT:** J. Pinellas County Info.pdf
- EXHIBIT:** K. Visit St. Pete page 1.docx
- EXHIBIT:** L. Visit St. Pete page 2.docx
- EXHIBIT:** M. Article - Economic costs and benefits of airbnb.pdf
- EXHIBIT:** N. Airbnb info.docx.pdf
- EXHIBIT:** O. Summary of other jurisdictions.xlsx
- EXHIBIT:** P. Ord 2018-08 Indian Harbour.pdf
- EXHIBIT:** Q. Ord 2018-01 Indian Rocks.pdf
- EXHIBIT:** R. Ord 2015-13 Madeira Beach.docx
- EXHIBIT:** S. Ords 2016-10 and 2016-31 North Bay Village.pdf
- EXHIBIT:** T. Ord 2018-3 Orlando.pdf
- EXHIBIT:** U. Seminole county.docx
- EXHIBIT:** V. Ord 2018-05 Tamarac.pdf
- EXHIBIT:** W. Tamarac app.pdf
- EXHIBIT:** X. SS 509.032.docx
- EXHIBIT:** Y. SB 356.pdf
- EXHIBIT:** Z. Additional Information (proposed Senate Bills).pdf
- EXHIBIT:** Aa. HOA Map.pdf
- EXHIBIT:** Ab. Supplemental Information 2-18-19.pdf
- EXHIBIT:** SUPPLEMENT for item 4 a Memorandum re Florida Legislative Updates re HOAs 2-18-19 (Dunedin).pdf

## 5. INFORMATIONAL ITEMS

- 5.a.** Commission Discussion  
The Commission share topics of concerns or future issues they wish to address.
- 5.b.** City Clerk's Update  
City Clerk's Update
- 5.c.** City Manager's Update (January, 2019)  
Commission review and discussion  
**EXHIBIT:** A. City Manager's Update
- 5.d.** City Attorney's Update  
City Attorney's Update

**5.e. Commission Comments**

The Commission shares events attended, announcements, Commission liaison updates, etc.

**ADJOURN MEETING**

**COPIES OF THIS AND ALL COMMISSION AGENDAS ARE AVAILABLE TO THE PUBLIC AT THE OFFICE OF THE CITY CLERK, 750 MILWAUKEE AVENUE, ON THE MONDAY PRIOR TO THE MEETING DATE. COPIES ARE ALSO AVAILABLE AT CITY HALL, 542 MAIN STREET AND THE CITY'S WEBSITE AT [WWW.DUNEDINGOV.COM](http://WWW.DUNEDINGOV.COM).**