

# *Teen Leadership Program*

Thank you for your interest in taking part in the City of Dunedin Parks & Recreation Department's Teen Leadership Program. The Teen Leadership Program is designed to give Teens Leaders (TLP's) **age 13 (as of January 1, 2019) – age 16 (through August 9, 2019)** a sense of pride and ownership through volunteering and develop skills that will prepare you for the workforce.

Your commitment will include **completing six (6) weeks** with the Dunedin Parks & Recreation Department during Summer Camp the weeks of June 3 – August 9 and attending trainings.

Please complete the attached:

- Program application
- Essay on back of application
- Local criminal records check; the steps to request and obtain a background screening for the Teen Leadership Program are listed on page four of the application
- Attach reference letter from a non-relative

Return these items to the Dunedin Community Center by **April 1, 2019**. Please schedule an interview when you drop off your application.

**Upcoming Mandatory Training dates if selected to the Teen Leadership Program:**

- **Saturday, May 11th – 10:30am to 1:00pm at the Dunedin Community Center**
- **Saturday, May 18th – 10:30am to 1:00pm at the Dunedin Community Center**
- **Thursday, May 30<sup>th</sup> – 6:30pm to 8:00pm – TLP Dinner Meet & Greet w/Parents @ Camp Sites**



*“The mission of the Dunedin Teen Leadership Program is to provide opportunities for teens in the community to grow as future leaders by training and working with our Parks & Recreation Department staff throughout the year.”*

***Sponsored by the Derek Teele Foundation***





# DUNEDIN

Home of Honeymoon Island  
**Parks & Recreation**

## PROCESS TO OBTAIN A JUVENILE RECORD

Screenings are obtained from the Pinellas County Clerk of the Circuit Court and Comptroller. The steps to request and obtain background screening for the Teen Leadership Program are outlined below:

- Parent/legal guardian must submit a notarized release letter requesting a records request.
  - The letter should include:
    - Request for juvenile records
    - Teen's full legal name and date of birth
    - Home address
    - **The teen must also sign the letter**
    - A copy of the teen's photo identification must be attached; your request will not be processed without an ID
- There is a \$7 fee, plus additional fees if the teen has a record.
- The request must be submitted in person:
  - 14250 49th St. N., Second Floor, Clearwater, FL 33760
  - Hours are Monday - Friday, 8:30 a.m. - 4:30 p.m.
- Official records are mailed to the home address within 3-5 business days after payment is received.

**\*Please note, a new background screening must be obtained each year regardless of previous year's participation.**

