

# **Architectural Review Committee**

**Ordinance 18-09** Established the Architectural Review Committee

## **ORDINANCE 18-09**

**AN ORDINANCE OF THE CITY OF DUNEDIN, FLORIDA, AMENDING CHAPTER 109 OF THE DUNEDIN LAND DEVELOPMENT CODE TO ESTABLISH AN ARCHITECTURAL REVIEW COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR OFFICERS MEETINGS, RECORDS AND QUORUMS; PROVIDING FOR DUTIES; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.**

**WHEREAS**, City staff reviewed Chapter 109 of the Land Development Code and has recommended that an Architectural Review Committee be created to advise the City Commission, the City Manager and City staff and make recommendations relating to architectural style; and

**WHEREAS**, the recommendations of staff have been found meritorious by the City Commission; and

**WHEREAS**, the City Commission has received input from the public at two public hearings.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED:**

**Section 1.** That Chapter 109 of the Land Development Code is amended to include Division 4 which shall read as follows:

### **DIVISION 4: - ARCHITECTURAL REVIEW COMMITTEE**

#### **109-40.1 - Membership**

The Architectural Review Committee shall consist of five members appointed by the city commission to serve for a term of three (3) years each. The terms will be staggered so that three (3) members shall serve for terms ending on December 31 in each odd numbered year and the remaining two (2) members shall serve terms ending on December 31 in each even-numbered year. Appointments shall be for terms beginning January 1 or for the remainder of any unexpired term created by resignation or other vacancy. No person shall be eligible to serve as a member of the Committee who has served two (2) consecutive three (3) year terms without first having been off the Committee for one full year. Members shall receive no compensation for participation as a member of the committee but shall be allowed to receive reimbursement for actual

expenses incurred in the performance of duties. The city commission shall also appoint one (1) alternate member to the committee. The alternate member shall be appointed for a two-year term and shall be required to have the same qualifications as regular members. The alternate member shall be authorized to participate fully in the business of the committee in the absence of a regular member. The members of the committee shall be professional architects, landscape architects, or interior designers. A minimum of at least three (3) members shall be architects; a minimum of one (1) member shall be a landscape architect; and a minimum of one (1) member shall be an interior designer.

#### 109-40.2 - Officers, Meetings, Records and Quorum

The Architectural Review Committee shall elect each year from its own membership, a chair who shall preside at all meetings attended by him or her and a vice-chair who shall preside in the absence of the chair. The Committee will receive such support from the City Manager's staff as is available through coordination with the office of the City Clerk or the office of the City Manager. The committee shall fix the time and place for its regular and special meetings. Meetings may be held at the call of the chair or by a majority vote of the membership. Proceedings of the committee shall be made public and recorded. Roberts Rules of Procedure, newly revised, shall be used for procedural rules. A majority of the members of the committee constitute a quorum necessary for the conduct of business of the committee.

#### 109-40.3 - Duties of the Architectural Review Committee

The Architectural Review Committee shall be advisory to the City Commission, the City Manager and his/her staff, and to Departments of the City. The primary duties of the committee shall be to:

- (A) Establish architectural guidelines and/or requirements.
- (B) Review, comment and make recommendations regarding architectural style to the City Commission on projects requiring City Commission design review.
- (C) Review compatibility with surrounding built environment, provide corridor design evaluations, and make recommendations to city staff and the City Commission on projects requiring City Commission design review.

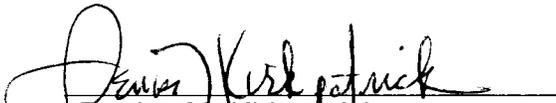
**Section 2.** That this Ordinance shall become effective upon final passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, THIS 7th day of June, 2018.



Julie Ward Bujalski  
Mayor

ATTEST:



Denise M. Kirkpatrick  
City Clerk

READ FIRST TIME AND PASSED: April 19, 2018

READ SECOND TIME AND ADOPTED: June 7, 2018