

City Manager's ^{Up}date

Administrative

August 13, 2018

This ^{Up}date will refer to the events since the date of the last ^{Up}date of July 16, 2018.

DUNEDIN PUBLIC LIBRARY

- Notary Service at Library –19 stamps
- Delivered 61 items to 11 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 270 hours of their time
- Adult Volunteers donated 207.5 hours of their time
- 347 patrons utilized the study rooms
- 343 seeds packets “checked out”
- E-books checked out – 2116
- E-audiobooks checked out – 856
- 601 DVDs/CDs cleaned and put back into collection
- 6 exams proctored
- 617 people visited the Branch library for the month
- Webinars: Executime, Makerspace
- Staff attended the following meetings: Commission Meetings, weekly City Department Head Meeting, weekly Library Management Team meetings, AARP Age Friendly Meeting, County Library Director meeting, City Budget Workshops,
- Hosted food drive for Dunedin Cares
- Staff attended Executime Training
- Started The NY Times online database for patrons
- Hosted week-long Ukulele workshop for teens with the Tampa Bay Ukulele Society
- Attended First Lady Ann Scott storytime at Honeymoon Island
- Hosted Blood Drive at Library
- Hosted City Pay Station demonstrations for the month in front lobby
- 108 people signed up for the Adult Summer Reading Program
- Hosted Jeff Klinkenberg for end of summer luncheon
- Started school supply drive for Dunedin Elementary
- Staff worked on annual evaluations

STATISTICS

Door Count	25,888
Total Transactions	89,271
Average Circulation Per Hour	151.68
Adult and Youth Programs	100
Program Attendance	3301
Internet Usage (Adult & Youth)	2796

Wireless Usage	1379
AWE Early Literacy Station Users	350
Items Added to Collection	1022

PLANNING AND DEVELOPMENT DEPARTMENT

Building Department

**MANAGER'S UPDATE
PLANNING & DEVELOPMENT DEPARTMENT - BUILDING DIVISION**

MONTH: JULY 2018

PERMITS		
Total Permits Issued		516
Total Permit Fees Collected		\$145,349.00
Total Valuation of Construction		\$8,531,844.00
Permits by Group:	NUMBER	VALUATION
Building Permit	237	\$6,693,642.00
Electrical Permit	115	\$576,360.00
Fence Permit	34	\$40,800.00
Gas Permit	5	\$7,600.00
Mechanical Permit	93	\$540,664.00
Plumbing Permit	30	\$39,029.00
Sign Permit	2	\$1,600.00
Tent Permit	0	\$0.00
New Construction by Building Type:	NUMBER	VALUATION
New Single Family Residences	17	\$3,305,780.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	0	\$0.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:		NUMBER
TOTAL		1,310
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	FEES
Business Taxes	106	\$1,806.10

Planning Department

The City Commission held public hearings in July for the following:

- Approved on first reading Annexation into City of Dunedin of property located at 322 & 323 Aristotle Street.
- Approved on first reading Annexation into City of Dunedin of property located at 3240 Garrison Road.
- Approved on first reading Ordinance 18-26: MicroCell Communications Amendments.
- Approved Hurricane Eddie's amended ROW Use Agreement.
- City Attorney received authority to accept a \$124,000 settlement offer for code liens at 757 Pinewood Drive.
- BBAA appointed 6 new members, BAA reappointed 1 and added 1 new member.

Local Planning Agency

- Recommended approval of Ordinance 18-26: Micro Cell Wireless Communications Amendments.
- Recommended approval of Annexation into City of Dunedin, LUP to Residential Urban and Zoning Designation to Single Family Residential. Property located at 3240 Garrison Road.

Code Enforcement

- The **July** Code Enforcement Board heard 5 Old Business and 6 New Business cases, and accepted 7 Affidavits of Compliance. The board heard one fine reconsideration request.
- The Code Enforcement Board collected \$18,948 in unpaid fines and fees in July.

CRA/ECONOMIC & HOUSING DEVELOPMENT

Achieva Way

- Staff is working with Achieva to assist with the process of renaming Virginia Street to Achieva Way, per development agreement.

Incentive Workshop

- Staff is preparing presentation material including a Power Point for the Workshop scheduled for August 22nd.

Conferences:

- Staff is working on presentation material for a speaking engagement for the Director at the APA and FRA Conference coming up in the Fall

Florida Redevelopment Agency

- The Director has been nominated to be on the Board of the Florida Redevelopment Association

Downtown East End Plan (DEEP)

- The next steps are to build a critical path schedule for siting City Hall utilizing a RFQ process
- Gateway - Staff is preparing a critical path schedule and next steps regarding the sale of City owned Gateway parcels to the developer for a unified plan.

CRA

- CRA met on July 26 – topics discussed included; Micro Cell Towers, Wayfinding, Sign Code Changes, and current CRA projects
- CRAAC met in July and discussed many issues, including the Megacycle a new business concept for Downtown, the revised Court Yard on Main project, Reducing speed limit on Douglas Avenue, the DEEP and Skinner Complete Street Project updates.
- Staff met with Parks to discuss plans for the CRA 30th Anniversary. The date is confirmed for 2/16/2019 from 9am to 2pm. Details for the event are still being worked out.

Housing

- First time Homebuyers workshop is scheduled for Saturday, November 3rd at the Hale Center.
- Next step is to issue and RFP for an Affordable Housing Assessment.
- Staff has been meeting with developers on potential affordable housing sites.
- Staff celebrated the near completion of the joint venture Aristotle Habitat Humanity project at the July Commission meeting

Skinner Blvd Road Project

- There was good attendance and feedback at the public-input meeting held on July 16th at Mease Hospital.
- The Forward Pinellas Skinner Blvd Grant was presented and approved by the Commission at the July 25th Commission Workshop

Parking

- Staff continues to work in a supporting role with Planning and Development on parking
- Staff has been visiting every business in the downtown to discuss and poll businesses on the parking plan
- Staff is reviewing the Parking Lot Lease Agreements

Wayfinding

- Staff is working with George F. Young on a Downtown Wayfinding program
 - Findings were presented at the July 26th CRA meeting with good feedback from the Commission on the new design.



Agreement Renewals

- Staff is reviewing several Agreements and developing Staffing for CRA and City Commission review of the following Agreements:
 - Skinner Blvd Grant
 - Achieva Way
 - PSTA (Jolly Trolley)
 - Tampa Bay Market
 - Florida Business Incubator

Business Recruitment

- Staff has finished drafting the renewal agreement with the Florida Business Incubator and will bring to the Commission in September
- The Florida Business Incubator continues to grow and reports a 22% increase in new participants last month

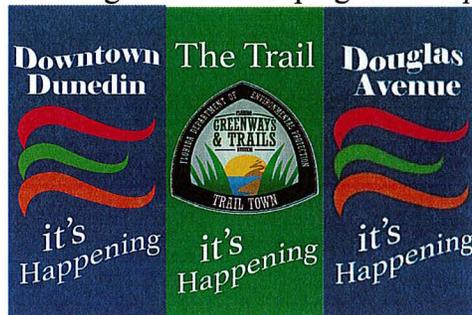


Downtown Projects

- Staff is working with a contractor and the Museum on improvements to the Box Car
- Staff attended the DDMA monthly meeting and received an update on the new marketing management company the DDMA hired for special events.
- Staff met with an architect to discuss possible enhancements to the John R. Lawrence Pioneer Park
- Staff is working with Planning and Development on upcoming sign code changes.

Marketing

- Staff has developed a promotional and marketing plan to include downtown banners
 - Downtown Banners advertising our new campaign "*its Happening!*" has received good feedback



PARKS & RECREATION

Parks & Recreation Administration:

- Attended the Clearwater Ferry ribbon cutting ceremony.
- Continued work on the renderings for the relocation of the Purple Heart Park monument and park improvements.
- Attended a meeting with Boat Kids regarding operations for next year's event.
- Attended a meeting and held discussions with the City Manager and other various departments regarding the recommendations for impact fees including the LDO.
- Attended the initial Golf Cart Task Force to address various issues concerning golf cart usage in the parks.
- Received proposals to conduct the necessary testing required for the permitting agencies for the sediment removal at the Dunedin Marina.
- Held various meetings with the user groups and City departments to discuss replacement designs of the Marina Beach sailboat ramp.
- Attended the training by Human Resources on the new timekeeping software.

- Began preparation of the Florida Communities Trust grant application for the acquisition costs of the Hammock Park purchase.
- Continued planning of the departmental presentations for the Citizen's Academy.

Marketing:

- Finalizing the next Parks & Recreation Magazine (fall edition) and preparing to print.
- Proclamation and LiveWell Dunedin was presented to City Commission in recognition of July as National Park & Recreation Month.
- Distributed LiveWell Dunedin shirts and hats to staff and ordered shirts to sell to the public in order to help promote LiveWell Dunedin.
- Worked with staff to create LiveWell Dunedin ads and promote on social media and website.
- Prepared printing quote requests for the Parks & Recreation Magazine and postcards.
- Met with marketing staff from surrounding cities to discuss current trends, challenges and best practices.
- Continue to populate information, troubleshoot issues and oversee maintenance and content on Department webpages.
- Designed, reviewed and printed numerous posters and flyers for upcoming programs and events.
- Continued to monitor and promote Department events and programs on social media.

Special Events:

- Hometown USA was another great success.
- Ear plugs were distributed by members of the U.S. Military Advisory Committee for those sensitive to the noise of the fireworks. They were appreciated by those receiving them.

Recreation:

• **Community Center:**

- The Community Center had a total of 8 rentals with over 300 guests. The rentals consisted of HOA meetings, a Rain Barrel Workshop presented by Solid Waste, City meetings and co-sponsored sports programs.
- Summer Camp registration has been ongoing. The iCamp for Fun, the largest of the camps, has continued to reach capacity of 150 campers. The Learn & Play (pre-K) and Dance have max out enrollment upwards of 25 campers. This year we added Lil' Art Masters to our schedule and have a very good turnout for this first-year specialty camp. To conclude the midway point for summer, we held our annual Family Night. Each camper had the opportunity to perform with their group for their parents. We had an approximate crowd of 425 parents, siblings and grandparents all there to support each and every camper performing.
- Staff is busy with the continued registration of before and after school care, programs and rentals.

• **Fitness Center:**

- Fitness Center visits and group exercise attendance totaled 2,663 for the month of July. Fitness/GEX class drop-in attendance: 104
- Held free yoga classes for City employees.
- Chair massages continued at the Community Center on Thursdays and Fridays.

• **Athletics:**

- Held NSA World Series during the week of July 18-July 21.
- Thirty-two (32) athletic rentals were held in July.
- Baseball Camp ran for two weeks (Weeks 7 and 8) with 57 campers participating.
- Multi Sports had 26 kids in Camp for Week 9.

• **Martin Luther King, Jr. Recreation Center/Youth Services:**

- Summer Camp programming continued with Teen Camp, Hammock Day Camp, Skate, Basketball and Gymnastics Camps providing youth with fun, safe summer time experience.
- Building rentals including cooking camp, basketball camp, AAU practices and private parties continue as a revenue source.

- Staff working on launching new season of boys' high school basketball leagues to start in August.
- Staff preparing for Before and After School Programs for 2018-19 school year, including program planning, organization, purchasing and staffing.
- Staff in renewal process for 2018-19 school year contract with JWB and Pinellas County School Board to continue Promise Time initiative at Dunedin and San Jose Elementary Schools.
- Staff working with Pinellas County School Board to provide snack service for upcoming school year.
- Staff preparing for Back to School Open House and Expo to be held August 2nd, including PR, securing vendors and school supplies.
- Second round interviews completed for Recreation Leader II position at MLK Rec Center.
- July 13th- Family and friends supported the Teen Group at Family Night, the summer camp annual performance showcasing groups' musical/dance performance.
- July 18th-Staff hosted a "Thank You" party for Teen Leadership Program volunteers. During this program, 56 teens worked alongside Summer Camp staff, gaining valuable knowledge and real world experience while earning community service hours for scholarships/clubs. Goals of the program include, instilling the importance of volunteering and giving to your community, preparing teens for the work force and future leadership roles and teaching skills such as responsibility & leadership, communication and leadership.
- July 31st- Staff coordinated, with JWB, a Book Bus visit to iCamp and Teen Camp encouraging literacy; each camper received two books and a bookmark.
- July 31st-Before/After School Program supervisory staff attended JWB training regarding GEMS data management system.
- **Hale Activity Center:**
 - Held 47 adult classes and programs with a participation of 1,972.
 - Luncheon was sponsored by the National Cremation Society and had an attendance of 48.
 - Ice Cream Bingo Social had an attendance of 52.
 - Four meetings were held with an attendance of 65.
 - Four rentals were held with an attendance of 520.
 - Total attendance for the month of July was 2,657.
 - Staff worked on event preparations.
- **Highlander Pool:**
 - Hosted Christmas in July event with 334 in attendance with revenues of \$919.
 - Revenues for the month:
 - Group swim lessons \$774
 - Private swim lessons \$2,255
 - Admissions \$8,496/Attendance 3,379
 - Trident Swim Team \$8,580
 - Sailing Camps I and II \$5,070
 - Dunedin High School started their swim season practices Monday-Friday.

Parks:

- Athletic Field Crew began the yearly field renovations at the Fisher Little League Complex cutting out all 7 fields, adding clay and leveling them all out in preparation for the upcoming fall season. Hosted the NSA Fast-Pitch World Series Tournament at Vanech, and due to inclement weather, at Fisher Fields, as well. The roller was borrowed from the Streets Division and Parks staff rolled all of the newly-installed sod on Field 2 at Jerry Lake.
- Installed 14 new memorial benches on the Dunedin Causeway.
- Planted and mulched multiple locations throughout the downtown area.

- Re-did landscaping at the Marina, including new plants and shell.
- Cleaned storage area at Old Fire Station, removed old fence and installed a new one.
- Leveled and shelled Youth Guild Park parking lot.
- Provided logistical support for a variety of events and rentals, including Hometown USA, Orange Festival and Christmas in July.
- Attended various trainings on safety and communication.

Marina:

- Marina’s boat ramp users for July:
 Resident: 104
 Non-Resident: 9
 Annual Ramp Decals: 23
 Transient “visiting” Boaters: 34
- Summer sailing camp was another success.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

• **WWTP Chemical Feed System Conversion –**

- This project consists of the renovation of the current chlorine and sulfur dioxide chemical building, and installation of new sodium hypochlorite and sodium bisulfite storage tanks and dosing systems, replacement of a Return Activated Sludge (RAS) flow meter, and installation of two air valves to the aeration basins.
- The project has reached Substantial Completion and began a 7-day operational test on August 1st.
- The installation of the Return Activated Sludge flow meter, vault and piping will commence in approximately 4 weeks. Work will need to be accomplished between the hours of 12 am and 6 am during low flow conditions at the WWTP.



• **WWTP Denitrification Filter Building Repair & Rehabilitation –**

- This project consists of the removal and replacement of twenty (20) valves and actuators for the denitrification filters, removal and replacement of two pumps and 2 check valves, and repair of damaged concrete portions of the filter building. To perform the work, insertion of eight line stops are required to isolate portions of existing piping and valves. In addition, all piping corresponding to replaced valves will be painted.
- SGS Contracting Services was awarded the contract in the amount of \$697,400 on April 19th.
- The Pre-Con meeting was held on May 29th; due to long lead times for the valves and actuators, the “NTP” was issued for August 20th; with project completion anticipated before June 12, 2019.



- **Water Treatment Plant – Design Build**

- The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high quality potable water to the City of Dunedin’s residents and customers. This is a Progressive Design-Build project which consists of two phases. Phase I, includes pilot testing and detailed design to 90% in order to establish a Guaranteed Maximum Price (GMP) for construction. Phase II, includes completing detailed design, construction, commissioning and turnover to the City.
- Phase I detailed design is currently underway; the City has received the 30% design package and it is being reviewed by City Staff, and will be reviewed by one of the City’s GEC’s, Tetra Tech.
- The Basis of Design Memo Final Report has been received by the City and is under review.
- The 30% Design Review Meeting was held on August 9th with the Design Build Team, Water Treatment Plant and Engineering Staff, with additional attendance by representatives from City Hall, Risk Management, and the Fire Department.
- Design is expected to be complete by the end of 2018, with the GMP anticipated during the first quarter of 2019 to be brought before the Commission for consideration of construction award.

- **Lift Station 8 & 15 Emergency Diesel Pumps**

- These Emergency Diesel Pumps will automatically turn on in the event of a power outage, thus minimizing the need for wastewater staff to physically access the stations to respond to an emergency power outage. In addition, the back-up pumps will be designed to handle above normal flows to the stations during inclement weather, in an effort to minimize SSO’s.
- The City’s consultant has submitted the 50% Design Drawings and Specifications for the project. It is anticipated the 100% design will be completed by the end of August, and will be advertised for Bid in September.

- **Edgewater Drive Sanitary Sewer Replacement and Crosswalk RRFB Project**

- This project consists of the removal of existing 8” vitrified clay sanitary sewer pipe (VCP) and replacement with 8” PVC SDR26 pipe, the removal and replacement of one manhole, installation of a crosswalk with signage and rectangular rapid flashing beacons (RRFB’s), and associated restoration work. This project will improve water quality, and decrease Inflow/Infiltration into the sanitary sewer collection system.
- The Project has been awarded to Rowland Inc., on July 24th, with a Pre-Con meeting anticipated for August, and construction beginning in September. During construction, the northbound lane of Edgewater will be closed for approximately one month.

Roadway Section

- **Albert Street Crosswalk** – This Edgewater Dr crossing is being retro-fitted with RRFB’s (see above).
- **Traffic Committee** - The Traffic Committee discussed 12 resident requests, and 3 internal traffic related issues during their most recent meeting.
- **Pavement Preservation** – The 2018 annual paving contract exhibits are being finalized, preparing for bid in August.
- **Marina Sediment Removal Project** – As a result of our pre-application meetings with the Florida Department of Environmental Protection (FDEP) and the US Army Corps of Engineers (ACOE), survey and testing of the marina basin needs to be completed prior to permitting. An authorization request for

\$62,430 will be presented to the City Commission on August 21st for a natural resources survey, bathymetric survey, and geotechnical data collection in order to complete phase 1 of the project, and finalize permitting. With these results, the consultant can then move forward with the design in phase 2.

- **Community Center Pervious Concrete Parking Lot Improvements**

- This project consists of the removal and disposal of the existing granite chips, geoweb and subsurface material in the existing parking lot on the east side of the Community Center; and subsequent replacement with pervious concrete. This project will improve storm water quality and reduce maintenance responsibilities associated with the existing gravel parking spaces.
- A SWFWMD Permit Exemption was issued for the installation of a base of 12” washed FDOT #57 stone and filter fabric under 6” of Pervious Concrete.
- This project was advertised on August 3rd, and a Bid Opening is scheduled in early September.



Development

- **Site Infrastructure / Development Review Participation:**

Projects discussed / researched as part of DRC meetings – (2)

Site / Infrastructure plan sets reviewed – (3)

Site / Infrastructure projects under construction – (13)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (1325 SF).



- Continued pothole and asphalt repairs (12.1 tons installed).
- Staff continues right-of-way tree trimming Citywide.
 - Trimmed and hauled tree canopies for roadway clearance Citywide.
 - Trimmed 156 hardwood trees and palms (45.8 tons).
 - Trimmed trees off Library roof.
 - Completed Belle Terra, Grove Acres and Dunedin Manor subdivision.
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (27) new signs, and replaced (19).
- Repaired utility cuts for the Water and Wastewater Divisions (16 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (64.7 tons hauled).

- Provided Special Event support:
 - Kiwanis Midnight Run.
 - Hometown USA.
 - Dunedin Historical Museum Orange Festival.
- Completed Annual Traffic Counts Citywide.
- Installed traffic counters for Dog Park Study.
- Road closure Sourwood Blvd Block Party.
- Installed Fertilizer Ban message boards.
- Set up lane closure on Skinner Blvd for Parks Dept.

Stormwater Section

- Completed 1550 Brae Moor Lane Stormdrain repair.
 - Cleaned 6,572 linear feet of stormwater pipe.
 - Repaired 15” RCP at 253 Citrus Ave.
 - Continued slope ditch mowing.
 - Continued ROW mowing.
 - Continued residential street sweeping activities:
 - Hauled 18.4 ton / 26 cubic yards of sweeping debris to the County landfill.
 - Hauled 8.3 ton / 5 cubic yards of catch basin debris to the County landfill.
 - Hauled 1.7 ton / 4 cubic yards of CDS debris to County landfill.
 - Continued catch basin repairs Citywide (6).
 - Continued ditch maintenance Citywide.
 - Continued stormwater pipe maintenance and repairs Citywide.
- *Street & Stormwater Staff completed In-House ICS-214 document training for future storm event FEMA documentation.**

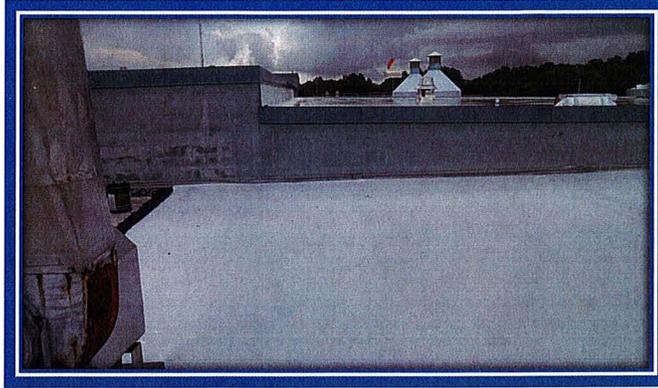
Stormwater Program Coordinator

- Completed the HMGP application process for the rehabilitation of Lift Station #20 and #32.
- Jones Edmunds and Associates (JEA) presented a status update of the Stormwater Master Plan to the City of Dunedin Commission on July 24th.
- Attended the Florida Department of Environmental Protection (FDEP) Quarterly MS4 meeting.
- Attended/participated in presentation of the Stormwater programs, during the FY19 Budget Workshops.
- Attended the Committee on Environmental Quality (CEQ) July meeting.
- Attended the Stormwater Advisory Committee (SAC) quarterly July meeting.
- Completed the FEMA NIMS ICS-100 course.
- Reviewed two (2) projects for DRC platform concerning stormwater permitting through FDEP and the SWFWMD; also provided input regarding the requirement for proper BMP’s during construction.
- Reviewed three (3) projects for Infrastructure Review to notify the developer of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP’s.
- Looking forward:
 - Attending Florida Stormwater Association Fall Seminar & Board of Directors Quarterly meeting.

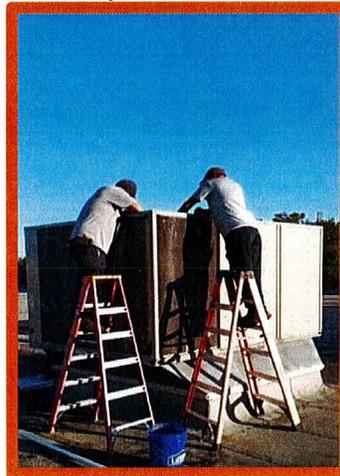
Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters, on a monthly cycle, Citywide throughout all buildings.
- Setup demo parking meter kiosks at the Library
- Replaced various flags and ropes at facilities Citywide
- Replaced air conditioner in pump room at Golf Club facility
- Repaired ice machine at Fire Station 61

- Continued roof replacement project at the Water Administration Building



- Repaired exit and emergency lighting Citywide
- Repaired lighting in Engineering Division at Loudon Ave facility
- Performed PM inspections on fire extinguishers Citywide
- Repaired exterior doors at Fisher restroom
- Replaced drain pump in equipment pit at Highlander Pool.
- Repaired N.E. bay door at Fire Station 62
- Installed electric charger for new E-vehicle at Engineering
- Repaired Men's Room toilets at the Jones Building
- Setup and worked the Hometown USA special event
- Repaired laundry room exhaust fan in the Wellness Center fire gear storage area
- Replaced chiller 2 system 2 at the Community Center



- Repaired electric outlets in Marina Park
- Repaired potable water leak to bathroom plumbing at Blue Jay Englebert Complex
- Met with County DEP inspector for storage tank compliance inspections Citywide
- Perform quarterly PM service on all MagnaGrip exhaust systems in all Fire Stations Citywide
- Repaired A/C unit #3 for bar area at the Golf Club
- Repaired magnetic door locks for fire alarm system at the MLK Center
- Repaired A/C in the Teen Room at the MLK Center
- Setup and worked the Hometown USA special event
- Responded to maintenance requests Citywide, as needed.

Solid Waste & Recycling Division:

- Staff completed an overhaul of all Solid Waste pages on dunedingov.com. Updated information and images as well as implemented a general email inbox for communication. Residents can now use SolidWaste@DunedinFL.net to ask questions, schedule service, and request estimates.
- Brian Nieman, from the UF Extension Office, and Laura Barron hosted a Florida Friendly Workshop on Thursday July 26th from 6:30-8:00pm at the Dunedin Community Center. 51 residents were in attendance. Some feedback from the workshop: “Very good-clear concise speaker!”, “Q&A session very helpful.”



- Staff continues its’ outreach campaign to combat recycling contamination at the curb, and at the recycling drop-off sites.
- In coordination with Waste Pro drivers, contamination is being reported through the GPS truck tracking software. Drivers are also able to submit photos and leave service interruption tags at the curb.
- Staff met with the Communications Department to discuss a mini-campaign series to promote recycling and educate residents on contamination through social media.
- Laura Barron is in the research phase of launching a campaign focusing on voluntary “straw upon request” pledge with some of the local bars & restaurants. Some establishments have already initiated the “upon request” approach. Plastic straws are currently a hot topic item, as their effect on marine animals is being discussed heavily in many coastal communities.



- Staff met with the City Planner II, Interns, and the Public Works Director to review goals, objectives, and policies as part of the City’s Comprehensive Plan update.

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**

- | | |
|---------------------------------------|-------------------------|
| ○ Influent Average Daily Flow: | 4.138 Million Gallons |
| ○ Influent Monthly Total Flow: | 128.278 Million Gallons |
| ○ Reclaimed Water Average Daily Flow: | 3.200 Million Gallons |
| ○ Reclaimed Water Monthly Total Flow: | 99.208 Million Gallons |
| ○ Final Effluent Average Daily Flow: | .780 Million Gallons |

○ Final Effluent Monthly Total Flow:

10.535 Million Gallons

● **Maintenance and Repairs:**

- Contractor, Odyssey Manufacturing Inc., is onsite, working on Fac#14b, Chemical Bay Storage, prepping for the new bleach / bisulfite feed systems; (On-Going).
- Maintenance replaced four Sodium Aluminate feed lines to Secondary clarifiers.
- Maintenance replaced three In-Line HF Scientific turbidimeters at the WWTP.
- Maintenance installed 20 foot, ultra violet (UV) wind screens on the chemical bay swing gates to eliminate sun exposure to the new chemical feed tanks.
- Contractor, RC Beach made repairs to Reuse Pump #2 at the onsite 2.0 million gallon (MG) reclaim storage tank, Fac#18.
- Maintenance cleaned out the North Sodium Aluminate tank for yearly preventative maintenance.
- Maintenance installed a new 6" Rexa Hydraulic Actuator valve at Fac#13, blower bay.

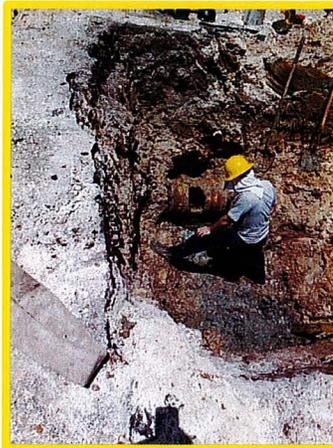
● **Compliance:**

- The June 2018 Monthly Discharge Monitoring report was submitted to FDEP utilizing the new EZDMR format; [No Issues].

Collections Summary

● **Scheduled repairs:**

- Main line repair at 252 Citrus Ave. (road closure), coordinated repair with Public Services to also include repair of a 15" storm pipe.

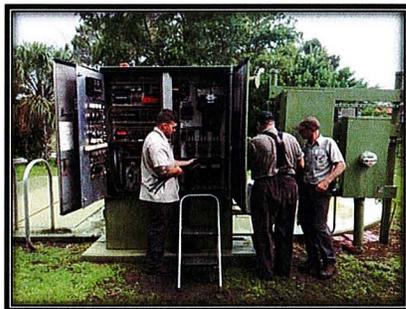


- R/W cleanout installs / Mini scout inspections (2) – Wynnewood Drive
- Reinstated lateral connection with Picote Cutter – following main line sectional liner install – 2034 Scotland Drive
- Lateral liner installed (1) – Bayshore Blvd.
- Lateral repairs / replaced (4) – Surrey Ln., Bayshore Blvd., and Broadway.



- Manhole repair – Hagen Ave. (I/I).
- Mini-scout lateral inspections (19) – Bayshore Blvd. and San Helen Drive
- Installed flood domes/manhole inserts in 9 manholes behind Causeway Plaza (Inflow reduction).

- Continued to respond to citizen blockage calls (21); and daily utility field locates of sewer / fiber optics.
- ** Water / Wastewater / Engineering working together to locate (protect) our subaqueous force main and water mains along the Causeway, while a private contractor is directional drilling a new communications line.
- Vac / Cleaner Truck:
 - Performed monthly clean out of the backwash basin at the Water Plant (1st Wed of Month).
 - Continued cleaning mains in LS #1 area, and Causeway Blvd.
 - Cleaned out Wet Wells (3), at: LS #25, #15, and #31.
 - Working on time dated, trouble spot cleaning.
 - Total Cleaned: 3,864 LF of main lines.
- TV Truck:
 - Installed sectional liner on Scotland Dr., Tradewinds Dr. (2 - sealed off major leaks), and Redwood Cir.
 - Cut out 4 road depression sites, and compacted/filled.
 - Cleaned out debris from Greenbrier drying bed and hauled to landfill.
 - Televised storm sewer lines on New York Ave.
 - Took TV Truck to Orlando for computer change out/upgrade and also attended one day of training on the new TV Truck software, GraniteNet.
 - Total Televised: 791 LF of sanitary sewer lines, with 3 set ups and 805 LF, with 3 set ups, of stormwater lines.
- Lift Stations:
 - Repaired / relocated emergency generator receptacles for LS #15, #2, #40, and #8. Performed test runs on each LS with portable generator.



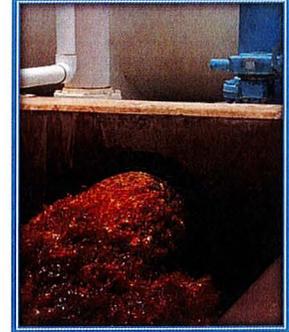
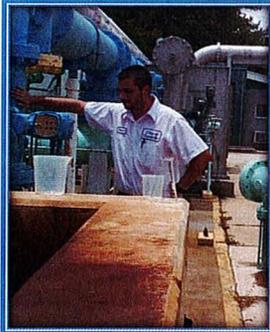
- Attended Fleet Division meeting on portable generator replacements.
- Continue adjustments to new soft starts LS #10 – due to force main hammering on Wood St.
- Completed official start up, with vendor, for odor control at LS #10.
- Replaced control panel cooling fan at LS #40.
- Reviewed/commented on 50% design plans for proposed lift station emergency backup pumps.
- Responded to SCADA alarms, with after-hour call outs.
- Continued preventative maintenance:
 - Exercising valves; Clean out check valves; Cleaned wet wells; Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**
 - Average Daily Potable Water Production: 3.70 Million Gallons
 - Monthly Potable Water Production: 114.86 Million Gallons
 - Annual YTD Potable Water Production: 803.33 Million Gallons
 - Annual YTD Rainfall: 23.08 Inches
 - Monthly Rainfall Total: 7.05 Inches

- **Maintenance:**
 - Operators continue normal Preventative Maintenance programs on plant equipment.
- **Noteworthy Events:**
 - Interviewing for vacant Water Plant Operator and Maintenance Mechanic positions.
 - July 23 – July 27, provided the Tampa Bay Water DESAL plant with 182,000 gallons (6 tanker trailer loads each day) of permeate water, to maintain membranes during plant maintenance.
 - Contractor, Hazen Sawyer, conducted sampling event at filter backwash basin with Water Plant Production staff for Water Treatment Plant Refurbishment Project.



Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 74% complete, with approximately 6,155 backflows tested for the calendar year. The large meter program is 100% complete, with 87 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 0 new hydrants, repaired 8, replaced 0, painted 159, and flow tested 156. During this time period, the Valve Program exercised 122 valves. For the year, the Valve Program has installed 0 new, replaced 1, repaired 2, and exercised 937 potable and reclaimed distribution valves.

Wellfield

- Bid specifications are being developed by King Engineering to redesign the vertical turbine configuration at Well #4, converting it to a submersible pump configuration.
- The City received a Request for Additional Information (RAI) from Southwest Florida Water Management District (SWFWMD) regarding the submitted 2017 Annual Wellfield report. A response was provided on July 20, 2018. Water Division staff will submit a Water Use Permit (WUP) Letter Modification in August 2018.
- Check valves at Wells 30, 50, 85, 87, and 91 were found to be defective. After an inspection by TLC Construction, Inc., Wells 50 and 87 were able to be repaired the same day. New check valves will be ordered for Wells 30, 85 and 91. Bids are being requested to complete the work.

HUMAN RESOURCES

- **Recruitment & Selection:**
 - Positions posted during the month of July: Public Service Maintenance Worker, Solid Waste Driver/Loader, Water Plant Operator, Park Attendant and Water Service Worker.
 - The Human Resources & Risk Manager, Budget Manager, Water Maintenance Mechanic and ITS Network Administrator, positions are open until filled.
 - The Wastewater Service Worker, Wastewater Plant Operator Trainee, Planning and Development Technician and Parks Maintenance Worker I positions are in the selection phase.
 - The Lifeguard I, Recreation Leader, Recreation Leader II positions are seasonal and open until filled.
 - The Firefighter/Paramedic position is posted year round.
 - Total Number of Applications received: 200

- Employees hired during July:
 - John Hastings, Lifeguard I, July 16
 - Tamara Richardson, Administrative Coordinator (Finance) , July 23
 - Michael Savage, Craftworker II (Public Services), July 25
 - Les Tyler, Director of Finance, July 30
- Promotions during July:
 - John-Robert Noun, Recreation Leader II, July 4
 - Jesse McLaughlin, Public Service Worker II, July 4
 - James Smith, Lead Wastewater Plant Operator, July 21
- Transfers during July:
 - Joseph Marshall, Parks Maintenance Worker I, July 18
- **Employee Benefits:**
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for July was \$392,074.76, which was a 62% increase over June’s totals. The average weekly claims for July were \$78,414.95.
 - Humana GO 365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	72	33%
Gold	28	7%
Silver	47	11%
Bronze	59	19%
Blue	81	30%
Total Eligible Employees	287	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 9- (Regular - 2, Intermittent – 7, Pending 0).
 - Number of new requests in July: 2.
- **Other (Non-WC, Modified Duty)**
 - Number of employees currently working on a modified schedule (some restrictions) – 0.
- **Records Requests:** Number of Records Requests processed: 0.
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 11.
 - Employees who entered DROP during July: 0
- **Performance Management:**
 - Number of Disciplinary Actions: 2.
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from employment: 1
- **Risk Management:**
 - Workers’ Compensation:
 - ✓ Number of new workers' compensation claims: 1
 - ✓ Total current open workers’ compensation claims: 4; 1 employee on light duty
 - ✓ Employees out of work: 0.

- Property/Liability/Motor Vehicle Claims:
 - ✓ New Property/Liability Claims: 0; total open cases = 14.
 - ✓ New Moving Vehicle Accidents: 1; total open cases = 3
- Cases Closed During the Month:
 - ✓ Worker's Compensation Claims: 1
 - ✓ Property/Liability Claims: 1
 - ✓ Moving Vehicle Accidents: 1
- **Safety:**
 - 76 City of Dunedin employees completed 93 online safety training courses during the month of July.
 - The quarterly Employee Safety Action Committee Meeting was held July 19th.
- **Other:**
 - HR/Risk Department coordinated:
 - Wells Fargo Implementation Meeting, July 19th.
 - ExecuTime End User & Supervisor Training, July 25th, 26th & 27th.

FINANCE

- Began work and submitted first draft on the Preliminary Official Statement as part of the Blue Jays Stadium bonds financing process.
- Les Tyler began as Finance Director.
- Tamara Richardson was hired away from the temp agency and was installed as our new Finance Administrative Co-coordinator.
- Ashley Kimpton attended multi-city FEMA-led “reimbursement seminar” which included a review of submitted items by our district FEMA representative.
- Reviewed and approved both Finance and Purchasing proofs for applicable finance forms in the new Tyler ERP software including new checks and requisitions.
- Scott worked with Tanya to construct a process to automatically assess the accuracy of the monthly Pcard Journal Entry by extracting the data from H-T-E, grouping and subtotaling the Fund Cash entries and balancing that total to bank's Pcard statement.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- RFQ 18-1103 titled “Architectural Services for the Toronto Blue Jays Spring Training Facilities Improvements Project” was awarded at the July 5, 2018 City Commission meeting.
- Bid 18-1106 titled “Edgewater Drive Sanitary Sewer Replacement and Crosswalk” was awarded at the July 24, 2018 City Commission meeting.
- Bid 18-1108 titled “Replacement of 8-ft Wooden Fences” was awarded at the July 24, 2018 City Commission meeting.
- RFP 18-1109 titled “Underwriter Services” was awarded at the July 12, 2018 City Commission meeting.

SCHEDULED FOR CITY COMMISSION DISCUSSION

- RFP 18-1104 titled “Parking Pay Stations and a Parking Management Software System” is scheduled for award at the August 21, 2018 City Commission meeting.
- RFP 18-1105 titled “Parking System Management Services” is scheduled for award at the August 21, 2018 City Commission meeting.

UNDER EVALUATION

- Submittals for RFQ 18-1107 titled “Architectural Services for an EOC/Fire Training Center Design Criteria Package” were accepted until 2:00 pm Wednesday, May 30, 2018. The Evaluation Committee ranked the firms and the City is negotiating with the top ranked firm.

- Submittals in response to RFQ 18-1110 titled “Toronto Blue Jays Spring Training Facilities Improvements Project – CMAR Services” were accepted until 2:00 pm Monday, June 25, 2018. The Evaluation Committee ranked the construction firms and the City is negotiating with the top ranked firm.

ACTIVE ON THE STREET

- Bid 18-1111 is titled “Dunedin Public Library Restroom Renovations.” Bids are due at 2:00 pm Tuesday, August 28, 2018.
- Bid 18-1112 is titled “Removal and Disposal of Sludge.” Bids are due at 2:30 pm Tuesday, August 28, 2018.
- Bid 18-1113 is titled “Dunedin Community Center Pervious Concrete Parking Lot Improvements Project.” Bids are due at 2:00 pm Tuesday, September 4, 2018.

UNDER DEVELOPMENT

- Bid for custodial services at all City facilities

BUDGET

- CRF Early Pay-offs: 4 payoffs totaling \$3,056
- CRF New Loans: 1 new loan totaling \$1,829
- Reclaimed Meters Paid at Install: None

COMMUNITY RELATIONS

- Facebook/Twitter Updates (Facebook has grown over 19,907) followers
- Managed Social and Digital Media (Facebook, Twitter, Instagram, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 810 subscribers • 192,285 views
- Your City @ Work July edition newsletter.
- Parking Pay station outreach and on-site hosting at the library.
- Bay News 9 parking station coordination.
- Purple Heart Park Recognition day promotion.
- Orange Festival promotion.
- Ferry ribbon cutting ceremony and outreach.
- Hometown USA and Midnight run promotion.
- AARP meeting for Roadmap to Livability outreach planning.
- Sustainability outreach campaign development and assistance.
- Citizen Academy outreach assistance.
- Dunedin International Film Festival liaison meeting.
- Executime training.
- Live Well outreach for Parks & Recreation.
- eComment promotion and outreach.
- Community relations assistance with visitors to City Hall
- SeeClickFix response coordination.
- Coordination of photography for City website and citywide requests
- Staff Liaison for Public Relations Action Advisory Committee and Visit Dunedin.
- Social Media Archiving management.
- City website follow-up and troubleshooting
- Assisted media outlets

Dunedin Television continues to promote all events and services City-wide some highlights are:

- July Spotlight on Dunedin: Hometown USA promotion, Library update for Wi-Fi hotspots and Homebound Delivery, Ferry Ribbon cutting and Orange Festival.
- Produced all video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commissions, Collective Agenda Reviews, Workshops and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems/Chamber and edit suites



City Webmaster continues to support all departments Citywide:

- Assisted web editors with City website.
- Intranet planning and development.
- WGAG 2.0 updates and learning about WCAG 2.1
- Research, planning and troubleshooting of new service request portal.
- Created new images and graphics for web homepage.
- Troubleshooting of Vision's Content Management System.
- Website overview and analysis
- Digital photo editing
- E-notification distribution and management

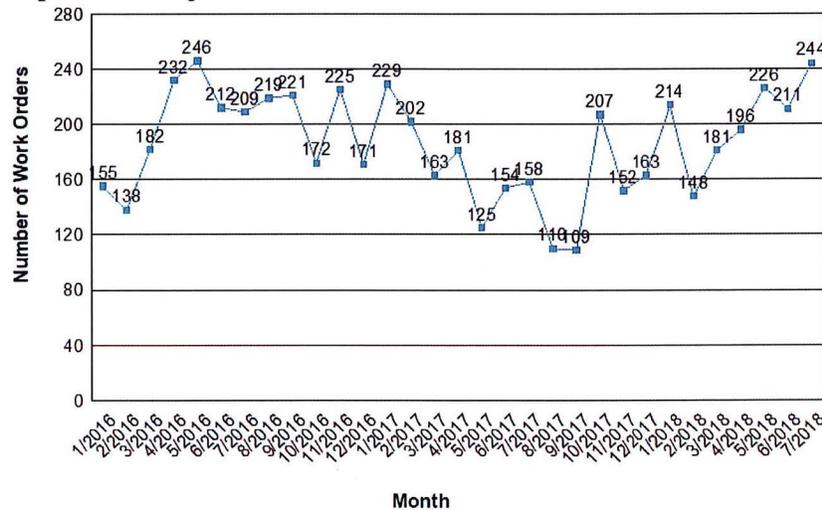
INFORMATION TECHNOLOGY DEPARTMENT:

IT Services Help Desk Requests for the Month of July, 2018:

Monthly Ticket Counts	
Tickets Created	244
Resolved Tickets	229
Open Tickets	123
Malware Tickets	1

Tickets by Priority	
Critical Tickets	9
High Priority Tickets	33
Low Priority Tickets	202
Project Tickets	0

IT Services Help Desk Requests YTD for 2016-2018:



- During the month of July 2018, IT Services received 244 new on-line help desk support tickets. IT Services is averaging approximately 203 help desk tickets per month.

On-Going IT Projects:

ERP (Enterprise Resource Program) – This capital improvement project will replace the current financial system and the existing HR payroll and time-keeping programs. The City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. The proposed time line for all phases of this two+ year project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE		KICK OFF	LIVE DATE
Phase 1 -	MUNIS Financials, Procurement, Reports & Document Mgt.	October, 2017	February, 2019
Phase 2 -	ExecuTime Time & Attendance	November, 2017	July, 2018
Phase 3 -	EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	May, 2019
Phase 4 -	MUNIS Payroll/HR (Migrate from SunGard)	October, 2018	July, 2019
Phase 5 -	MUNIS Works Orders, Fleet & Facilities Management	April, 2019	January, 2020
Phase 6 -	MUNIS Utility Billing	April, 2019	January, 2020
Estimated ERP Project Completion Date		January, 2020	

Phase 1 of the ERP solution started in October 2017 and is anticipated to go live in February 2019. The City’s Finance Department has completed the analysis design and setup. Conversion of all data files will be worked on this summer and Power User training will begin in October 2018. Phase 2 of the ERP solution started in November of 2017 and is anticipated to go live in August of 2018. Staff from various departments involved in the test pilot group are simultaneously working on both the new and old time keeping systems. Phase 3 of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This system will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. Phase 3 is planned for an 18 month implementation.

- **Permit Data Transmittal to Pinellas County Appraiser Office** –This on-going monthly project includes a transmittal of updated City permit data to the County’s database.
- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.
- **Computer Equipment Replacements** – The City has adopted a five year cyclical replacement for its desktop computers, laptops and network devices. The IT Services staff are in the process of replacing sixty such devices as part of this program. Included in this replacement program are ten fully rugged Panasonic model CF-20 laptops for the City’s fire vehicles. These mobile devices allow the City Fire vehicles to be connected to the County’s 911 service.
- **Network Administrator Vacancy** – The IT Department currently has a vacancy position for a *Network Administrator*. The responsibilities for the selected candidate includes the ability and knowledge for maintaining computer infrastructures with emphasis on networking, on-site servers, and software-network interactions. Those candidates with experience in the administration of *Microsoft Server 2012/2016, Microsoft Exchange Server, Microsoft Outlook* for email/calendaring, and Avaya Phone Systems are highly preferred. Interested parties are encouraged to review City job posting [#15298-93](#)



Development Project Update 8-10-18

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	under const	% comp
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivis	√	√	√	Yes	45%
Arcadia	265 Causeway Blvd	16 4-story condos	√	<i>infrastructure approved</i>	√	No	5%
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking g	√	√	√	Yes	95%
The Broadway	990 Broadway	8 townhome units	TBD	TBD	TBD		
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing compl	√	√	√	Yes	60%
Courtyard on Main- <i>amended</i>	Main/Douglas/Monroe	18 condos above retail;parking	9/12/18	TBD	TBD		
Douglas Place	523 Douglas Ave	8 townhome unit developmen	√	√	√	Yes	85%
Hampton Inn - Causeway	2621/2641 Michael Pl	90-room hotel with restaurant	√	√	√	Yes	30%
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D	√	√	√	Yes	80%
Garden of Dun-Eden	818 Main St	outdoor art/café venue	TBD	TBD	TBD		
Gramercy Court	Highland/Howard	48 townhomes	√	√	√	Comp.	100%
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	√	√	√	Yes	20%
Highland Ridge TH	949 Highland	13 townhomes	√	√	√	Yes	70%
Lexinton Estates	93 Lexington Ave	20 single-family homes	√	<i>infrastructure approved</i>	√	Yes	15%
Oak Bend Townhomes	801 Main St	32 townhomes	2/7/18	3/1/18	6/21/18	No	0%
Pura Vida (now Mira Vista)	1413 Bayshore Blvd	7 townhomes replacing bungal	√	<i>infrastructure under review</i>	√	No	0%
San Christopher Villas	1501 San Christopher Dr	12 villas	√	<i>infrastructure approved</i>	√	Yes	5%
Sea Palms	2624 Paula Dr N	8 townhomes	√	<i>infrastructure approved</i>	√	No	0%
Surgery Center	980 Milwaukee (Gateway)	7600 sf surgery center	5/23/18	<i>infrastructure appvd-cond</i>	6/7/18 6/21/18	No	0%

Current Projects - Staff Only Review Only			Comments	under const	% comp
536 Bay St	536 Bay St	2 SF homes		Yes	75%
Carriage House	1040 Broadway	convert to event venue		No	0%
Faith United Church	1650 Pinehurst	1100 sf addition		Yes	25%
911 Highland Ave	911 Highland Ave	renovate home, convert to gift shop (stone house behind city h		Yes	100%
Historical Museum	349 Main St	expansion towards the trail		Yes	100%
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages		Yes	75%
Marker One Marina	343 Causeway Blvd	complete Phase II		Yes	20%
McDonalds	2618 Bayshore Blvd	renovation, add extra drive-thru lane		No	0%
1041 Martin Luther King	1041 MLK	1 SF home		Yes	100%
Retail strip center	1440 Main St	demo bldg, replace w/4-unit retail bldg (waiting for lease to exp		No	0%
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	<i>permit under review</i>	No	0%
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.	100%

Potential Future Projects - City Commission Review			Comments
1530 Bayshore Blvd	1530 Bayshore Blvd	discussed 4 - 7 homes ("Skinner property")	
Carnation Drive - behind Family Dollar		50 - 70 affordable apartments	
491 Causeway	491 Causeway	34 unit hotel/vacation rental	
521 Howell St	521 Howell St	5 condos	
Union Street Townhomes	1180 Union St	36 (market price) townhome development	

Potential Future Projects - Staff Only Review Only			Comments
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex	
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	
Floridays	971 Howard	3 vacation cottages	
1385 Lady Marion	1385 Lady Marion	private warehouse (requires BAA cond. Use approval)	

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: August 1, 2018
Re: Monthly Report for July 2018

Fire Prevention Division:

Fire Prevention personnel were involved in the planning, inspection and were on site for the Hometown USA event at the Dunedin Stadium ensuring that the event was conducted with safety as a priority. The event was a success and no life safety issues occurred.

Fire Marshal Handoga attended Hurricane shelter preplanning meetings with Pinellas County Schools, Pinellas County Emergency Management, Pinellas County Sheriff and Sunstar to ensure a proper plan and utilization of the shelters in the Dunedin fire district.

New projects completed:

- No Major projects completed

Current projects:

- Artisan Lofts – 638 Douglas Ave – Commercial Units
- Fenway, 453 Edgewater - remodel
- Dunedin Commons Apt. – 375 Patricia
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- Townhomes at Highland Ridge – Highland Ave.
- Jensen Brothers Seafood expansion – 907 Douglas Ave
- Chesapeake Apartments – 2307 Cumberland Cir.
- Marker 1 – 343 Causeway Blvd – Expansion Project
- Dunedin Historical Museum – 349 Main St. – Addition to building
- Hampton Inn – 2641 Michael Place – New Hotel
- The Rusty Lion – 925 Broadway
- The Courtyard on Main – Main St – New mixed use project
- Paws & Claws – 812 Loudon Ave.

Fire Prevention Staff Activities:

Inspections – 92	Fire Investigations – 3
Re-inspections - 8	Event Inspections - 3
Fire extinguisher training – 0	Fire Safety presentations – 1 (20 persons)
Plans Reviewed – 20	Public Education Contacts – 170
Construction Inspections – 16	Station Tours – 5 (150 persons)
Final Inspections/BTR – 11	Hurricane Awareness presentation – 0
Meetings / Consultations – 24	Home Safety Checks/Smoke Alarm Install – 4
Referrals / Complaints – 3	

Training and Safety Division:

Training Officer Highlights

- Prepared training reports for the month of June.
- Attended Pinellas County Training Group meeting.
- Attended EOC Construction Committee meetings 7/10 and 7/31
- Attended Safety Action Committee meeting.
- Instructed 10 North County Training Marine Operations sessions in local waters.
- Participated in promotional assessment center for Tarpon Springs FD.
- Began Acting Lieutenant final assessment testing for one candidate.
- Assigned FOCUS Safety Culture Survey for data analysis.
- Continued training planning and coordination for and August.

July Training Hour Totals

Total non-EMS related training hours: 1372

Total EMS related training hours: Online Emergency Pediatric Care – hours not reported

Assigned Training for July

Monthly EMS Continuing Education/Medical Directives Review

Marine Operations Training – 4 hours

Fuel Transportation Emergencies – 1 hour Hazardous Materials

Continued Quarterly Training Assignments (pre-plans, driving, NFPA 1410 Drills, fire hydrant checks)

Operations:

<u>Type of Incident</u>	<u>Month of Jul</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	498	3621	<u>EMS</u>		
Rescue Incident Response	50	378	<u>Station 60's Area</u>		
Fire Alarm	37	236	E60	133	4:49
Fire Incident Response	22	104	E62	16	5:13
Structure Fire Response	15	105	E61	9	6:43
Special	17	87	E51 (CFD)	3	6:19
Cardiac Arrest Response	6	46	E50 (CFD)	2	8:13
Water Rescue Response	9	38	U60	1	2:41
Major Incident Response	2	18	SR60	1	0:20
Support incident (Fire)	3	21	<u>Station 61's Area</u>		
Unconfirmed Structure Fire	6	29	E61	64	5:25
Fire Incident Response Special	2	41	E66 (PHFD)	6	5:15
Air Transport Incident	2	10	E60	2	6:48
Trauma Alert	5	32	E62	1	7:07
Support Incident (DC)	1	10	R46 (CFD)	1	3:07
Medical Incident Special	1	15	<u>Station 62's Area</u>		
Support Incident (Medical)	3	19	E62	80	4:49
HazMat Invest	0	1	E50 (CFD)	9	5:19
Moveup - Coverage	0	7	E60	8	6:37
Special Event	0	6	E65 (PHFD)	4	6:29
Hospital Landing Zone	0	3	E61	3	5:47
MVC Possible Extrication	2	12	R48 (CFD)	2	4:57
Brush Fire Incident Response	0	3	U60	1	0:22
Extrication	0	2	E48 (CFD)	1	6:31
Technical Rescue	0	1	<u>FIRE</u>		
Extrication (Vehicle)	0	1	<u>Station 60's Area</u>		
Rescue Incident Special	1	1	E60	8	6:48
Code H	0	2	U60	4	4:06
Totals	682	4849	T60	2	6:05
			E61	1	6:29
			E51 (CFD)	1	6:40
			<u>Station 61's Area</u>		
			E61	8	5:51
			E66 (PHFD)	2	6:03
			<u>Station 62's Area</u>		
			E62	7	5:21
			E65 (PHFD)	2	5:25
			U60	1	3:43

37 of the above calls were handled by units other than DFD.



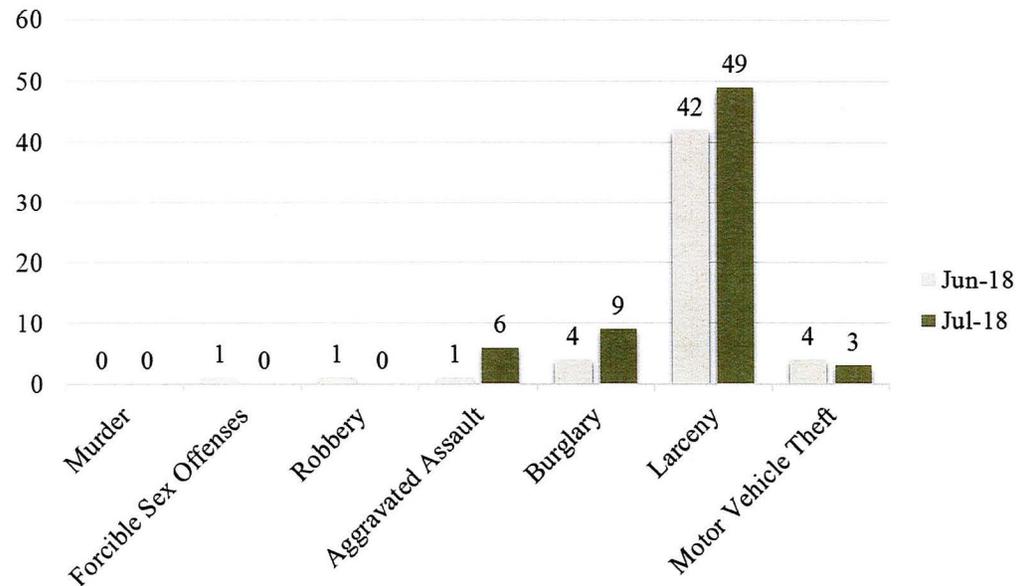
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

July 2018

UCR Part I Crime Category	June 2018	July 2018	July 2017 YTD	July 2018 YTD
Murder	0	0	0	1
Forcible Sex Offenses	1	0	7	9
Robbery	1	0	8	2
Aggravated Assault	1	6	14	18
Burglary	4	9	46	46
Larceny	42	49	374	347
Motor Vehicle Theft	4	3	24	22
GRAND TOTAL	53	67	473	445



Arrests

July 2018

There were a total of 53 people arrested in the City of Dunedin during the month of July resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	26
Aggravated Assault	1
Aggravated Assault - Domestic Related	1
Aggravated Assault On LEO	1
Battery - Domestic Related	1
Burglary-Residential	1
Burglary-Residential (Curtilage)	1
Felony Battery - Prior Convictions	1
Grand Theft - Other	3
Introduction Of Contraband County Jail	1
Possession Of Controlled Substance	6
Sale Of Controlled Substance	2
Stalking - Aggravated (Injunction)	1
Tamper With Evidence	1
Tamper/Harass Witness-Victim	1
Violation Of Probation - Juvenile	2
Violation Of Probation/Community Control-Adult	1
Violation Of Conditional Release	1
Misdemeanor	28
Animal Cruelty	1
Battery - Domestic Related	8
Disorderly Intoxication	2
False Report Of Crime	1
Petit Theft - Shoplifting	2
Possession Of Controlled Substance	2
Possession Of Drug Paraphernalia	6
Resist/Obstruct LEO Without Violence	3
Trespass After Warning	2
Violation Of Injunction Protect Domestic	1
Warrant	7
Failure To Appear	1
Violation Of Probation/Community Control-Adult	1
Warrant Arrest	5

Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

ARREST TYPE AND DESCRIPTION	TOTAL
Traffic Felony	2
Fleeing/Attempt To Elude LEO	2
Traffic Misdemeanor	18
Driver's License Suspended/Revoked	2
Driving Under The Influence	9
DUI-Damage To Person/Property	1
Habitual Traffic Offender	1
Leave Scene (With Damage)	1
No Valid Driver's License	3
Violation Of DL Restrictions	1
Grand Total	81

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of **3,758** events in the City of Dunedin during the month of July resulting in **5,845** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of July.
**CAD data is filtered by problem type.*

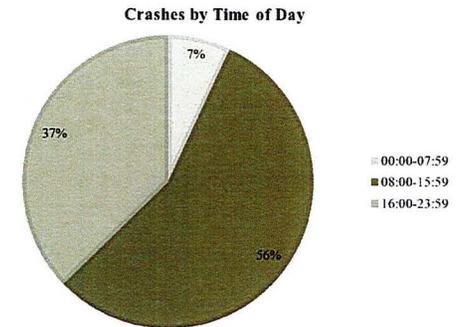
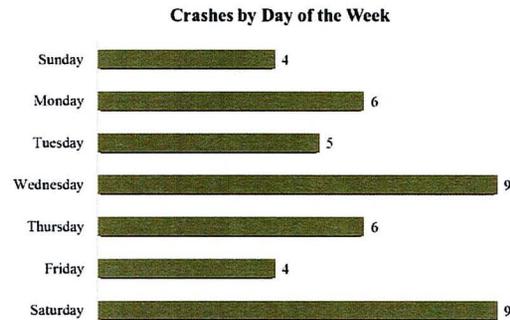
July 2018

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1066
House Check	643
Directed Patrol	191
Assist Citizen	184
Special Detail	172
Suspicious Person	103
Information / Other	95
Alarm	68
Fraud/Forgery - Not In Progress	66
Contact	64
Suspicious Vehicle	60
Vehicle Abandoned / Illegally Parked	59
Supplement	57
Building Check Business	52
Accident	49
Theft - Not In Progress	43
Noise	43
Transport Prisoner	42
Assist Motorist	41
Surveillance	41
Traffic Violation	40
Operation Medicine Cabinet	39
Community Contact	39
Lost/Found/Abandoned Property	33
Domestic - In Progress	33

Crash & Citation Analysis

There were a total of **43** crashes in the City of Dunedin during July 2018.**Crash data is filtered by disposition type and may include “accident and hit and run” problem types.*

TOP 10 CRASH LOCATIONS	TOTAL
Belcher Rd / Main St	4
Highland Ave / Lyndhurst St	2
Palm Blvd / Alt 19	1
Edgewater Drive / Lyndhurst St	1
Belcher Rd / Solon Ave	1
2102 Main St	1
Main St / CR 1	1
2116 Main St	1
Virginia St / Westfield Ct	1
2598 Alt 19	1



There were a total of **1,049** citations and warnings issued in the City of Dunedin during July 2018.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Belcher Rd & Main St	13
County Road 1 & Main St	7
Main St & Pinehurst Rd	6
Belcher Rd & Ranchette Lane	5
Bay St & Bass Blvd	3
Main St & Pinewood Drive	3
Douglas Ave & Lyndhurst St	3
Belcher Rd & Saddle Hill Drive N	3
Main St & Colony Drive	2
Palm Lake Ln & County Road 1	2

