

City Manager's ^{Up}date

Administrative

July 16, 2018

This ^{Up}date will refer to the events since the date of the last ^{Up}date of June 11, 2018.

DUNEDIN PUBLIC LIBRARY

- Presented 8 tech classes with an attendance of 50 people
- Notary Service at Library –19 stamps
- Delivered 67 items to 11 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 301.25 hours of their time
- Adult Volunteers donated 179.5 hours of their time
- 281 patrons utilized the study rooms
- 306 seeds packets “checked out”
- 1822 E-books checked out and 793 E-audiobooks checked out
- 229 DVDs/CDs cleaned and put back into collection
- 5 exams proctored
- Webinars: Dark Web, Dealing with Toxic People, Library Book Displays
- Staff attended the following meetings: Commission Meetings, weekly City Department Head Meeting and weekly Library Management Team meetings, Adult Special Interest Group, Program Planning, Everbridge, Catalogers Special Interest Group, Web Editors, Violence in the Workplace, Library Advisory Committee and ILS SIG
- Library Director and Senior Librarian – Youth Services attended the American Library Association Conference
- 3 staff members attending CPR Training & 5 staff members attended the TBLC Technology Conference
- Worked with staff on WiFi Hotspot implementation
- Players from the Blue Jays organization joined youth patrons for a special craft project
- Bay News 9 Meteorologist Diance Kacmarik presented weather program
- Parks Department planted and trimmed items in the Reading Garden
- Hosted food drive for Dunedin Cares. Can Flag display in Library.

STATISTICS

Door Count	26,207
Total Transactions	88,702
Average Circulation Per Hour	163.63
Adult and Youth Programs	95
Program Attendance	2876
Internet Usage (Adult & Youth)	2925
Wireless Usage	1335
AWE Early Literacy Station Users	98
Items Added to Collection	956

COMMUNITY RELATIONS

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:



- Facebook/Twitter Updates (Facebook has grown over 19,891) followers
- Managed Social and Digital Media (Facebook, Twitter, Instagram, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 800 subscribers • 188,676 views
- Granicus PEAK agenda management onsite training.
- Your City @ Work June edition newsletter.
- Hurricane exercise with Pinellas County.
- Affordable Housing outreach planning meeting with Dunedin Housing Authority and Economic Development.
- Everbridge training session.
- PIO quarterly meeting for Pinellas County.
- On-site Technical Meeting to plan live field production and fiber connections and Hale Center and Library.
- Wayfinding meeting promotion and photography.
- Citizen Academy outreach assistance.
- Live Well animation for Parks & Recreation.
- Recycling outreach campaign assistance.
- Parking Pay Station testing outreach planning.
- Made in Dunedin with artist Steve Spathelf.
- eComment promotion and outreach.
- Community relations assistance with visitors to City Hall
- SeeClickFix response coordination.
- Coordination of photography for City website and citywide requests
- Staff Liaison for Public Relations Action Advisory Committee and Visit Dunedin.
- Social Media Archiving management.
- City website follow-up and troubleshooting
- Assisted media outlets

Dunedin Television continues to promote all events and services City-wide some highlights are:

- June Spotlight on Dunedin: Orange Festival Promotion, Hometown USA promotion and Library Summer Reading program.
- Made in Dunedin featuring the Oranges of Dunedin with Steve Spathelf.
- Produced all video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commissions, Collective Agenda Reviews, Workshops and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems/Chamber and edit suites



City Webmaster continues to support all departments Citywide:

- Assisted web editors with City website.
- Intranet planning.
- Web Editor group work session and meeting.
- WGAG 2.0 updates.
- Research, planning and troubleshooting of new service request portal.
- Created new images and graphics for web homepage.
Troubleshooting of Vision's Content Management System.
- Website overview and analysis
- Digital photo editing
- E-notification distribution and management



CRA/ECONOMIC & HOUSING DEVELOPMENT

Downtown East End Plan (DEEP)

- Staff presented the DEEP plan on June 19th to the City Commission. The next steps are to build a critical path schedule for citing City Hall utilizing a RFP/RFQ process.
- Gateway - Staff is preparing a critical path schedule and next steps regarding the sale of City owned Gateway parcels to the developer for a unified plan.

CRA

- CRA will meet on July 26th
- CRAAC met in June for a special meeting to discuss the DEEP Plan

Housing

- Staff has fulfilled its first quarter Affordable Housing goals.
- A Housing Team has been formed
- Staff met with several stakeholder, including; Dunedin Housing Authority and Pinellas County Finance Authority in an effort to build a strategic plan for Affordable Housing.
- A marketing plan has been developed which includes posting Affordable and Workforce Housing programs on the City Website and Facebook.
- Staff reviewed and sent a report to the City Manager on the City ADU Ordinance.
- A public housing workshop is being planned for the Fall at the Library.
- Next step is to issue and RRP for Affordable Housing Assessment which is due to go in November.

Skinner Blvd Road Project

- Staff along with a Consultant (George F. Young) met with all the City Commissioners and the Mayor on the status of future enhancements for Skinner Blvd.
- Staff has been meeting with local business organizations and business owners to get their input
- Public-input Charrettes are scheduled for July 16th at Mease Hospital for 3 to 5pm and 6 to 8pm



Parking

- Staff is working in an advisory role with Purchasing on an RFP for the Pay Stations
- Staff is assisting with the test parking stations at the Library

Wayfinding

- Staff is working with George F. Young on a Downtown Wayfinding program
 - Findings will be presented at the July 26th CRA meeting

Agreement Renewals

- Staff is reviewing several Agreements and developing Staffing for City Commission review of the following Agreements:
 - Skinner Blvd Grant – July 24
 - Achieva Way – July 24
 - PSTA (Jolly Trolley) – August 21
 - Tampa Bay Market – September 4
 - Florida Business Incubator – September 18

Business Recruitment

- Staff is preparing Marketing Packages for business recruitment
- Staff is preparing Welcoming Packages for new businesses
- Staff continues to support the Florida Business Incubator

Downtown Projects

- New brick pavers have been installed on the sidewalk in front of the First United Methodist Church
- Staff has decided to postpone artificial turf in John R. Lawrence Pioneer Park and will review next year. Please note new sod is schedule to be installed in August.

Marketing

- Staff is working to develop an updated promotional and marketing plan to include:
 - Boosting our presence on the City Website and Facebook
 - Downtown Banners advertising our new campaign “*its Happening!*”

PLANNING AND DEVELOPMENT DEPARTMENT

Building Department

**MANAGER'S UPDATE
PLANNING & DEVELOPMENT DEPARTMENT - BUILDING DIVISION**

MONTH: JUNE 2018

PERMITS		
Total Permits Issued		456
Total Permit Fees Collected		\$131,151.00
Total Valuation of Construction		\$7,459,828.00
Permits by Group:	NUMBER	VALUATION
Building Permit	246	\$6,349,800.00
Electrical Permit	23	\$207,537.00
Fence Permit	27	\$27,098.00
Gas Permit	2	\$18,985.00
Mechanical Permit	110	\$630,147.00
Plumbing Permit	46	\$152,539.00
Sign Permit	0	\$0.00
Tent Permit	2	\$200.00
New Construction by Building Type:	NUMBER	VALUATION
New Single Family Residences	6	\$2,214,160.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	1	\$90,609.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:		NUMBER
TOTAL		1,412
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	FEES
Business Taxes	121	\$821.60

Planning Department

The City Commission held public hearings in **June** for the following:

- Ordinance 18-03 and Ordinance 18-07 for Application LUP-ZO-LDO 17-63 Oak Bend Townhomes proposing to Rezone from Mobile Home (MH) to Planning Residential Development (PRD); and amend the Land Use Plan from Residential Low Medium (RLM) to Residential Medium (RM) and conducting a Design Review and Land Dedication regarding the property located at 801 Main Street. Final Approval on Second Reading.
- Ordinance 18-09, amending Chapter 109 to create an Architectural Review Committee; providing for membership; providing for terms of office; providing for organizational structure; providing for duties; providing for reporting responsibility; providing for record keeping and providing for a review by the City Commission to continue the committee’s existence. Final Approval on Second Reading.
- Application LU-ZO 18-10.00: Ordinance 18-12 (Land Use Designation) and Ordinance 18-13 (Zoning) for the property located at 1722 Curlew Road to establish a legal conforming assisted living facility. Recommended approval on First Reading.
- Ordinance 18-24 imposing a temporary moratorium on the establishment and operation of Medical Marijuana Dispensing Organizations and Medical Marijuana Treatment Centers being located within the boundaries of the City of Dunedin until November 30, 2018 and repealing Ordinance 17-36. Recommended approval on First Reading.
- Application DR 18-11: Request for Design Review for the build of a 7,600 sf single story surgery center adjacent to existing parking lot. Property located at 980 Milwaukee Avenue. Final Approval on First Reading.

Code Enforcement

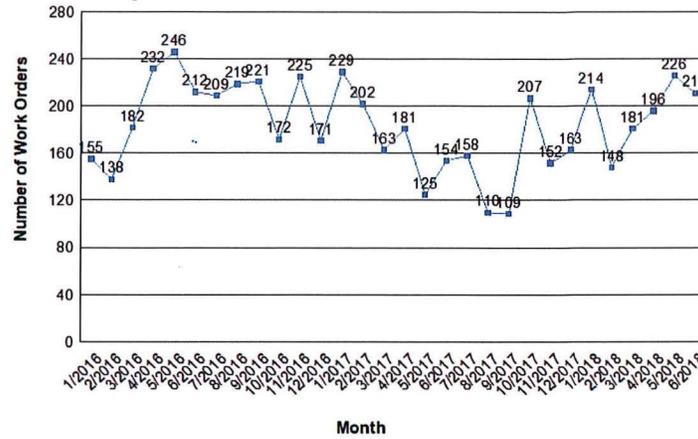
- The June Code Enforcement Board heard 5 Old Business and 23 New Business cases, and accepted 12 Affidavits of Compliance. The board heard one fine reconsideration request.
- The Code Enforcement Board collected \$5,596.33 in unpaid fines and fees in June.
- The Code Enforcement Department responded to one public records request.
- Authorization to accept a \$6,500.00 settlement offer from Attorney Edward Cole on behalf of the owner, William Kielts, in exchange for a Release of the Code Enforcement Board Lien on the property located at 998 Emerson Drive.
- Authorization to accept a \$13,500.00 settlement offer received from Attorney Chad Orsatti on behalf of the owner, Equity Home Solution LLC, in exchange for a Release of the Code Enforcement Board Lien on the property located at 537 Manor Drive.

INFORMATION TECHNOLOGY DEPARTMENT:

IT Services Help Desk Requests for the Month of June, 2018:

<i>Monthly Ticket Counts</i>		<i>Tickets by Priority</i>	
Tickets Created	211	Critical Tickets	16
Resolved Tickets	224	High Priority Tickets	37
Open Tickets	111	Low Priority Tickets	158
Malware Tickets	0	Project Tickets	0

IT Services Help Desk Requests YTD for 2016-2018:



- During the month of June 2018, IT Services received 211 new on-line help desk support tickets. IT Services is averaging approximately 196 help desk tickets per month.

On-Going IT Projects:

ERP (Enterprise Resource Program) – This capital improvement project will replace the current financial system and the existing HR payroll and time-keeping programs. The City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. The proposed time line for all phases of this two+ year project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE		KICK OFF	LIVE DATE
Phase 1 -	MUNIS Financials, Procurement, Reports & Document Mgt.	October, 2017	February, 2019
Phase 2 -	ExecuTime Time & Attendance	November, 2017	July, 2018
Phase 3 -	EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	May, 2019
Phase 4 -	MUNIS Payroll/HR (Migrate from SunGard)	October, 2018	July, 2019
Phase 5 -	MUNIS Works Orders, Fleet & Facilities Management	April, 2019	January, 2020
Phase 6 -	MUNIS Utility Billing	April, 2019	January, 2020
Estimated ERP Project Completion Date		January, 2020	

- Phase 1 of the ERP solution started in October 2017 and is anticipated to go live in February 2019. The City’s Finance Department has completed the analysis design and setup. Conversion of all data files will be worked on this summer and Power User training will begin in October 2018.
- Phase 2 of the ERP solution started in November of 2017 and is anticipated to go live in August of 2018. Staff from various departments involved in the test pilot group are simultaneously working on both the new and old time keeping systems.
- Phase 3 of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This system will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. Phase 3 is planned for an 18 month implementation.
- **Permit Data Transmittal to Pinellas County Appraiser Office** –This on-going monthly project includes a transmittal of updated City permit data to the County’s database.
- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.

- **Computer Equipment Replacements** – The City has adopted a five year cyclical replacement for its desktop computers, laptops and network devices. The IT Services staff are in the process of replacing sixty such devices as part of this program. Included in this replacement program are ten fully rugged Panasonic model CF-20 laptops for the City’s fire vehicles. These mobile devices allow the City Fire vehicles to be connected to the County’s 911 service.



- **Network Administrator Vacancy** – The IT Department currently has a vacancy position for a *Network Administrator*. The responsibilities for the selected candidate includes the ability and knowledge for maintaining computer infrastructures with emphasis on networking, on-site servers, and software-network interactions. Those candidates with experience in the administration of *Microsoft Server 2012/2016*, *Microsoft Exchange Server*, *Microsoft Outlook* for email/calendaring, and Avaya Phone Systems are highly preferred. Interested parties are encouraged to review City job posting [#15298-93](#).

PARKS & RECREATION

Parks & Recreation Administration:

- Finalized TBJ Architectural and Construction Contract.
- Attended meeting/discussion on renewal of Joint Usage Agreement with Dunedin Middle School.
- Attended meeting with presidents of local Rotary Clubs regarding joint venture to replace Rotary Pavilion in Highlander Park.
- Attended planning meeting for upcoming Purple Heart Ceremony in August.
- Attended meeting on special event security issues.
- Attended staff training on Granicus-PEAK Agenda Management.
- Reviewed selection of Underwriter Services for anticipated bond issues for Spring Training Facilities Improvement Project.

Marketing:

- Completed first draft of the next Parks & Recreation Magazine (Fall edition) for staff review and finalizing details.
- Collected additional satisfaction surveys during summer camp registration to monitor registration process, customer service and types of programs parents would like to see offered for kids and adults.
- Replaced the corner, directional sign and the header/title of the marquee sign at the Community Center.
- Working with the Butterfly Garden Manager to create a garden map, as well as plant & butterfly identification signs for the Hammock Park Butterfly Garden.
- Distributed LiveWell Dunedin shirts to Department staff to wear on “LiveWell Fridays” in order to help advocate and promote the program.
- Participated in various webinars including website content, forms and program development and marketing.
- Attended Web Editors meeting and training led by Communications Department.
- Continue to populate information and oversee maintenance and content on the Department webpages.
- Designed, reviewed and printed numerous posters and flyers for upcoming programs and events.
- Continued to monitor and promote Department events and programs on social media.

Special Events:

- Staff prepared for the upcoming Hometown USA event at Dunedin Stadium.

Recreation:

Community Center:

- The Community Center had a total of 6 rentals with a total of 900 guests. The Progressive Arts group held their summer theater production of “Alice in Wonderland” to an audience of 200.

- Community Center staff, the Committee on Aging, along with the Safety Committee, worked with the Senior Actors Guild & Education Services (SAGES) on a production of “Denying Gravity.” This collaborative theater production was put on to teach seniors the importance of preventing falls that can lead to health complications. There was an estimated crowd of 300 seniors that enjoyed this hour-long production.
- Summer Camp registration continued. The “iCamp for Fun,” the largest of the camps, saw three out of four weeks at capacity with 150 campers. The “Learn & Play” pre-k camp, Archery, Theater and Bagpipe Specialty Camps, had maximum enrollment upwards of 25 campers each.
- **Fitness Center:**
 - Fitness Center visits and group exercise attendance totaled 2,630 for the month of June. Fitness/GEX class drop-in attendance: 94
 - Added a Tai Chi class and 2-pound classes onto the GEX schedule.
- **Athletics:**
 - Men’s Softball finished up with 9 teams participating.
 - Finished the 50 & Over League and had four participating in the 50 Years & Over Softball League.
 - Sixty-four (64) athletic rentals were held in June.
 - Summer Athletic Camp Enrollments:
 - Multi Sports:
 - Week 1 (May 29-June 1) – 26 participants
 - Week 2 (June 4-8) – 26 participants
 - Week 3 (June 11-15) – 27 participants (Baseball Camp)
 - Week 4 (June 18-22) – 25 participants
 - Week 5 (June 25-29) – 25 participants
 - Tennis Camp
 - Week 3 (June 11-15) – 24 participants
 - Week 4 (June 19-23) – 23 participants
 - Week 5 (June 26-30) - 26 participants
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - Summer Camp programming continues with Teen Camp, Hammock Day Camp, Nature Camp, Skate Yoga and Babysitting Camps providing youth with fun, safe summer time experience.
 - Campers bringing in food/household donations for Dunedin Cares food drive.
 - Building rentals including cooking camp, basketball camp, AAU practices, parkour classes and private parties continue as a revenue source.
 - Staff working on launching new season of boys’ high school basketball leagues to start in August.
 - Staff preparing for Before and After School Programs for 2018-19 school year, including program planning, organization and staffing.
 - Staff in renewal process for 2018-19 school year contract with JWB and Pinellas County School Board to continue Promise Time initiative at Dunedin Elementary School and at San Jose Elementary School.
 - Staff working with Pinellas County School Board to provide snack service for upcoming school year.
- **Hale Activity Center:**
 - Held 48 adult classes and programs with a participation of 2,052.
 - Puttin’ on the Ritz Luncheon had a participation of 48 sponsored by Palms of Largo.
 - Three meetings were held with an attendance of 36.
 - Two rentals were held with an attendance of 400.
 - Total attendance for the month of June was 2,536.

- Staff continued with marketing, planning and preparing for upcoming special events.
- **Highlander Pool:**
 - Successfully completed 2 weeks of Sailing Camp. Camp 1 had full enrollment of 12; Camp 2 was 1 shy of full enrollment at 11. There are 2 more weeks in July of Sailing Camp 1 and 2 and both are at full capacity.
 - Successfully completed 2 weeks for Kayak and Paddle Camp. The first session had 13 enrolled and the second session had 10 enrolled.
 - Hired an additional Lifeguard (Morgan Lundborg).
 - Morgan Brandt (Recreation Program Specialist and new CPR instructor) taught her first solo CPR class to babysitter training and rocked it!

Parks:

- Athletic Field Crew spent over three weeks renovating Field 2 at the Jerry Lake Recreation Complex. Removed over 40,000 sq. ft. of damaged turf, added new topsoil, graded the entire area and had new Bermuda sod installed. All four fields are currently closed, with Field 1 scheduled to re-open July 1st. The remaining fields will all re-open on August 1st.
- Replaced aged 5-12 and renovated age 2-5 playgrounds at Edgewater Park.
- Provided logistical support for a variety of events and rentals, including Arts & Crafts Festival, Lari White Pavilion Dedication, Vintage Baseball Game, and Downtown Market.
- Attended various trainings on safety and communication.
- Completed monthly safety checks of parks, playgrounds and parking lots.

Marina:

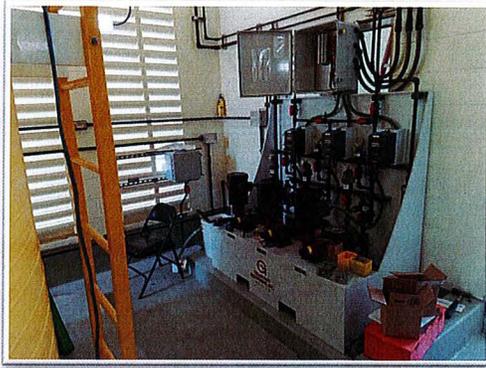
- Marina's boat ramp users for June:
 - Resident: 126
 - Non-Resident: 16
 - Annual Ramp Decals: 23
 - Transient "visiting" Boaters: 32
- There are no derelict vessels in the Dunedin Intracoastal area at this time.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **WWTP Chemical Feed System Conversion –**
 - This project consists of the renovation of the current chlorine and sulfur dioxide chemical building, and installation of new sodium hypochlorite and sodium bisulfite storage tanks and dosing systems, replacement of a Return Activated Sludge (RAS) flow meter, and installation of two air valves to the aeration basins.
 - Electrical and lighting installations are ongoing.
 - The tanks have been delivered and installed, the containment area construction and protective coatings are complete, and testing has been performed.
 - First chemical fill occurred on 7/12, with initial startup to follow thereafter.
 - Excavation for installation of the RAS flow meter and bypass line has commenced.



- **WWTP Denitrification Filter Building Repair & Rehabilitation –**
 - This project consists of the removal and replacement of twenty (20) valves and actuators for the denitrification filters, removal and replacement of two pumps and 2 check valves, and repair of damaged concrete portions of the filter building. To perform the work, insertion, operation, and removal of eight (8) line stops are required to isolate portions of existing piping and valves. In addition, all piping corresponding to replaced valves will be painted.
 - The project was awarded to SGS Contracting Services in the amount of \$697,400 at the April 19th Commission meeting.
 - The Preconstruction Meeting was held on May 29th. Due to the long lead time for the valves and actuators, the “Notice to Proceed” (NTP) is expected in August 2018.
- **Water Treatment Plant – Design Build**
 - The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high quality potable water to the City of Dunedin’s residents and customers. This is a Progressive Design-Build project which consists of two phases. Phase I, includes pilot testing and detailed design to 90% in order to establish a Guaranteed Maximum Price (GMP) for construction. Phase II, includes completing detailed design, construction, commissioning, and turnover to the City.
 - Phase I detailed design is currently underway. The City expects to receive the 30% design package for review by the end of July.
 - The “Basis of Design Memorandum” was received on May 25th and review comments have been returned to the contractor.
 - The most recent design meeting was held on July 11th.
 - Design is expected to be complete by the end of 2018, with the GMP anticipated during the first quarter of 2019 to be brought before the Commission for consideration of construction award.

Roadway Section

- **Albert Street Crosswalk –** This crossing on Edgewater Drive is being retro-fitted with Rectangular Rapid Flashing Beacons (RRFB). The work was included and advertised as part of a sanitary sewer repair project in the area, and received three (3) bids. It will be presented to the City Commission on July 24th for recommendation of award.

- **Traffic Committee** - The Traffic Committee discussed 7 resident requests, and 3 internal traffic related issues during their most recent meeting.

Development

- **Site Infrastructure / Development Review Participation:**
7 Projects are under review.
13 Site / Infrastructure projects are currently under construction.

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (2109 SF).
- Continued pothole and asphalt repairs (19.4 tons installed).



- Staff continues right-of-way tree trimming Citywide:
 - Trimmed and hauled tree canopies for roadway clearance Citywide;
 - Trimmed 10 hardwood trees and palms (5.5 tons).
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (35) new signs, and replaced (22).
- Repaired utility cuts for the Water and Wastewater Divisions (12 Repairs).
- Continued hauling concrete and asphalt to the recycling plant, as needed (97.5 tons hauled).
- Provided Special Event support –
 - Downtown Arts & Crafts
- 223 Douglas Ave replaced Dunedin Library sign lettering
- Installed Military Banners
- Installed Special Event Banners
- Continued yearly traffic counts Citywide
- Installed traffic counters for the Dog Park study
- Provided MOT support for the 1218 New York Ave road closure.

Stormwater Section

- Installed 45LF of 15” drainage culvert at 1651 Pinehurst Rd
- Performed drainage repair at 1550 Brae Moor Ln



- Trimmed Jerry Branch - Laurelwood Ln/Hobbit Rd drainage ditch
- Continued Slope Ditch mowing
- Continued ROW mowing
- Continued residential street sweeping activities:
 - Hauled 18.4 tons / 26 cubic yards of sweeping debris to the County landfill.
 - Hauled 8.3 tons / 5 cubic yards of catch basin debris to the County landfill.
- Continued catch basin repairs Citywide (4).
- Continued ditch maintenance Citywide.
- Continued stormwater culvert maintenance and repairs Citywide.

Stormwater Program Coordinator

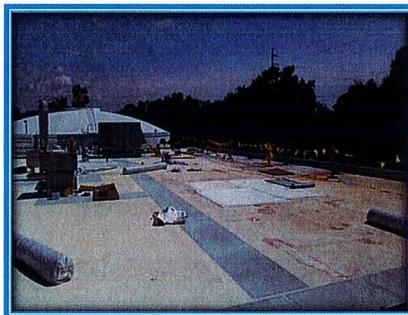
- Received the final Pinellas County Cycle 4 MS4 permit from the Florida Department of Environmental Protection (FDEP).
- The Stormwater Section collected and shipped five (5) samples to the FDEP for microbial source track testing of dog waste in Cedar Creek. Final results were received from the FDEP.
- Applied for a grant through the Tampa Bay Regional Planning Council and the Florida Department of Transportation for interpretive panels to be placed at high pedestrian traffic areas near key stormwater infrastructure features. The interpretive panels are intended to educate the public on their infrastructure at work, water quality issues, and what they can do to help.
- Attended the Florida Stormwater Association Annual Conference
 - Participated in Conference Committee duties and meetings.
 - Participated in Board of Directors duties and meetings.
- Attended the Pinellas County quarterly MS4 meeting.
- Attended the Local Mitigation Strategy Working Group July meeting.
- Attended the Committee on Environmental Quality (CEQ) June meeting to present a yearly update of the City of Dunedin Stormwater program.
- Attended the Pinellas County BOCC presentation on Sea Level Rise and the City of Dunedin Causeway.
- Mangrove trimming along John Grant Hubbard Park and Youth Guild Park took place in July.
- Reviewed two (2) projects for DRC concerning stormwater permitting through FDEP and the SWFWMD. Provided developers with information/requirements for proper BMP's during construction.
- Reviewed one (1) project for Infrastructure Review to notify the developer of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP's.
- Looking forward:
 - Jones Edmunds and Associates (JEA) will be presenting a status update of the Stormwater Master Plan to the City of Dunedin Commission on July 24th.
 - Plan to attend the Committee on Environmental Quality (CEQ) July meeting.
 - Plan to attend the Stormwater Advisory Committee quarterly July meeting.
 - Plan to attend the FDEP MS4 quarterly meeting.

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters, on a monthly cycle, Citywide throughout all buildings.
- Replaced ballroom lighting dimmers at the Golf Club facility
- Performed exit / emergency lighting inspections and repairs Citywide
- Repaired water leak in kitchen plumbing at MSB
- Covered Cart Barn at the Golf Course with tarp
- Repaired Finance area A/C
- Installed solar powered lighting at the Fire Boat Dock



- Performed P.M. / Certification of fire extinguishers Citywide
- Replaced A/C for City Arborist at the Jones Building facility
- Repaired fire alarm at PCSO area at NDS
- Repaired drywall around plumbing fixtures in Men's Room at the Golf Club
- Repaired lighting in Copy Room area at the MSB
- Repaired electric to Highlander Tennis Court lighting
- Repaired pole lighting at Public Services entrance
- Repaired exhaust fan at Fleet Services
- Replaced sign light at corner of Skinner and Douglas Ave.
- Repaired rooftop A/C for main book area at the Library
- Repaired chiller 2 system 2 at the Community Center
- Replaced hand dryer in Men's handicap stall at the Community Center
- Repaired ice machine at the NDS Sally Port
- Setup and worked the Hometown USA Special Event
- Repaired exhaust fan in the Fire Admin Building storage closet
- Repaired Virginia Street Reclaim Water Facility A/C units
- Repaired bathroom plumbing at Harbormaster office
- Replaced recessed lighting in all shower stalls in the Water Plant restrooms
- Repaired water valve to drinking fountain at Edgewater Park restrooms



- Repaired parts room A/C unit at Fleet Services
- Installed mini-blinds in all Permit Tech spaces at the Permitting Counter in P&D
- Repaired A/C in the Fisher Concession Facility
- Setup and worked the Orange Fest Special Event
- Responded to maintenance requests Citywide, as needed.

Solid Waste & Recycling Division:

- Pinellas County hosted a Recycling Work Shop on July 12, 2018. The Work Shop was for regional leaders from the private and public / government sectors to share and discuss current issues facing the recycling industry, as well as the impacts resulting from current depreciated values of recyclable materials in the U.S. markets due to the recent China ban. In attendance from the City of Dunedin were City Manager, Jennifer Bramley and Solid Waste & Recycling Division Director, Bill Pickrum. On behalf of the City, Bill Pickrum relayed that in addition to the China effect, Dunedin is experiencing

higher recycling costs due to a lack of processors in Pinellas County, causing Dunedin and other cities increased costs to transport its materials outside of the County for sorting and processing. We continue to encourage Pinellas County to pursue consideration of an in-County recycling processing facility.

- Laura Barron will be hosting a Florida Friendly Workshop on Thursday July 26th, from 6:30pm - 8:00pm, at the Dunedin Community Center; focusing on the 9 principles of Designing a Florida-Friendly Landscape. For more information, contact the Solid Waste Division at (727) 298-3215, x1328 or email: solidwaste@dunedinfl.net.
- Staff continues its' outreach campaign to combat recycling contamination at the curb, and at our recycling drop-off sites. The campaign began in September of 2017 ... see campaign matrix below:

September	October	November	December	January	February	March	April	NOTES
		<i>November reserved for Holiday Collection service changes outreach</i>	<i>December reserved for Holiday Collection service changes outreach</i>					Working with Waste Pro, Communications Department and PRAC to develop new outreach flier for Acceptable/Unacceptable materials
Beacon-5 Golden Rules				Beacon-Recycling Problem		Beacon-Recycling Problem		
Utility Billing Insert-5 Golden Rules	Utility Billing Insert-5 Golden Rules			Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards 24x36, and in place at the Comm Ctr, Utility Billing, Library, & Downtown Market
					Utility Billing Insert-Recycling Problem	Utility Billing Insert-Recycling Problem		
						Sandwich Boards-Recycling Problem shared by Pinellas		
					Social Media-Recycling Problem	County FB-captures enclave customers	Social Media-5 Golden Rules	
		Recycling Site- Containers heavily labeled to prevent unacceptable materials	Recycling Site- Containers heavily labeled to prevent unacceptable materials			Operations-Utilizing Waste Pro drivers to suspend service at the curb on contaminated carts-see log	Operations-Utilizing Waste Pro drivers to suspend service at the curb on contaminated carts-see log	

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 3.937 Million Gallons
 - Influent Monthly Total Flow: 118.117 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.510 Million Gallons
 - Reclaimed Water Monthly Total Flow: 105.292 Million Gallons
 - Final Effluent Average Daily Flow: 0.351 Million Gallons
 - Final Effluent Monthly Total Flow: 10.535 Million Gallons
- **Maintenance and Repairs:**
 - Contractor, Odyssey Manufacturing Inc., is onsite, working on Fac#14b Chemical Bay Storage, prepping for the new bleach / bisulfite feed systems; (On-Going).
 - Contractor, National Electrical Maintenance, completed Thermal Imaging testing of all Wastewater Treatment Plant (WWTP) and Reclaim motor control centers; [Maintenance making repairs per report].
 - WWTP Diesel Fuel tank filled to 9500 gallons; [Prepping for Hurricane Season].
 - Maintenance replaced middle gate controller box, bell, and key pad.
 - Maintenance installed new 2" reclaim line along the north side of North Clarifier for (Preventative Maintenance) of clarifier weir/baffle and brush washing.
 - Contractor, Aluminum Specialty Contractors, installed new aluminum awning over the WWTP reclaim pump station pump/motors.
 - Maintenance installed a new 2" CPVC airline to outfall in the Fac#11 area for Trihalomethane (THM) removal.
 - Contractor, Hydro-Dyne, performed yearly inspections on both the coarse bar and the fine bar screens; [No Issues].

- **Compliance:**

- The May 2018 Monthly Discharge Monitoring report was submitted to FDEP utilizing the new EZDMR format; [No Issues].

Collections Summary

- **Scheduled repairs:**

- Main line replacement at Locklie St. / Edgewater Dr. – 140 LF of Ductile Iron Pipe. Coordinated work with contractor for on-going Taoist Society construction.



- Lateral repairs / replaced (3) – Bramblewood Dr., Pineridge Dr., and Lyndhurst St.
- Mini-scout / Root removal (2) – Seaspray Ln. and Overlea Dr.
- Lateral liner installed – 1340 Amberlea Dr. (failed liner – needed to excavate).
- Manhole repaired – Patricia Ave. and Davis Rd. (I/I).
- Mini-scout lateral inspections (13) – Bayshore Blvd.
- Continued to respond to citizen blockage calls (27); and daily utility field locates of sewer / fiber optics. ** Water, Wastewater and Engineering working together to locate force main and water mains along the Causeway, to include subaqueous portions, prior to directional drilling by another utility.
- **Vac / Cleaner Truck:**
 - Continued cleaning mains in LS # 1 area and Tradewinds Drive.
 - Monthly cleaning out of the Backwash Basin at the Water Plant (1st Wednesday of the Month).
 - Relieved main line blockage along the rear easement of Patricia Ave.
 - Cleaned out LS #12 wet well for the lift station pipe/pump rehabilitation project.
 - Cleaned out lift station wet wells (4) - LS #20, #3, #31, and #19.
 - Cleaned out the debris tank and let dry for a few days for Fleet to coat the inside of the tank, to reduce corrosion.
 - Total cleaning: 3,310 LF of main lines.
- **TV Truck:**
 - Installed sectional liner repair on Bay Street.
 - Finalized details on computer replacement and Granite XP upgrade to Granite Net, along with installation of new main line rating module.
 - Cleaned out drying bed at Greenbrier, and hauled to land fill, hauled back road base on return.
 - Worked with contractor to inspect/measure the selected manholes scheduled for the annual manhole rehabilitation project (I/I).
 - Assisted the Town of Belleair with televising a few mains they are having some issues with.
 - Total televised: 4,797 LF with 18 set-ups.

- **Lift Stations:**

- Finished the LS #12 rehabilitation project – Changed over camlock discharge hoses to rail system, with new discharge piping and pumps.



- Investigating Off/On communication problems – testing signal strengths and re-aiming antennas
- Working with Engineering on proposed lift station emergency backup pumps. Provided additional information to include verifying head pressures.



- Continue to “fine tune” Soft Starts installed at LS #10 for force main hammering along Wood St.
- Responded to SCADA alarms, with After-Hour call outs.
- Continued preventative maintenance:
 - Exercising valves; Clean out check valves; Cleaned wet wells; Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**

- Average Daily Potable Water Production: 3.80 Million Gallons
- Monthly Potable Water Production: 113.91 Million Gallons
- Annual YTD Potable Water Production: 688.27 Million Gallons
- Annual YTD Rainfall: 16.02 Inches
- Monthly Rainfall Total: 1.35 Inches

- **Maintenance:**

- Operators continue normal Preventative Maintenance programs on plant equipment.

- **Noteworthy Events:**

- June 18 – 22, provided DESAL with 188,000 gallons of permeate; six (6) tanker trailer loads each day.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 62% complete, with approximately 5,222 backflows tested for the calendar year. The large meter program is 100% complete, with 87 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 0 new hydrants, repaired 8, replaced 0, painted 152, and flowed 16. During this time period, the Valve Program

exercised 140 valves. For the year, the Valve Program has installed 1 new, replaced 2, repaired 4, and exercised 815 potable and reclaimed distribution valves.

Wellfield

- Diagnosed problems with control valve at Well #33, made repairs and the well is back in operation.
- Bid specifications are being developed by King Engineering to redesign the vertical turbine configuration at Well #4 to a submersible pump configuration.
- The City received a Request for Additional Information (RAI) from SWFWMD regarding the submitted 2017 Annual Wellfield report. Staff is currently working on a response.

Fleet Services Division:

- Purchased and dispensed 5,678 gallons of unleaded gasoline, and 8,154 gallons of ultra-low sulfur diesel fuel in June 2018.
- So far in 2018, disposed of six (6) vehicles / equipment, as well as surplus shop equipment and pallets of various obsolete parts, via Tampa Machinery Auction, with proceeds to the City totaling \$86,097.
- The Mechanics opened 297 job orders and logged 904 collective billable hours. The breakdown of job orders show that 44% were preventative maintenance, 6% electrical, 8% for hydraulic leaks, and the remaining 42% distributed for on-demand mechanical repairs and shop maintenance.
- Thus far in 2018, Fleet has taken delivery of and prepped / put into service eight (8) new vehicles, and one (1) new trailer. Fleet completed the purchase of a 100% fully electric vehicle in June, another step towards our *green-fleet* initiative.

#5	Human Resources/Risk Management	Ford Escape S
#14	Community Relations	Ford Transit Connect
#252	PW Stormwater	Ford F250 Pick-up
#253	PW Stormwater	Argus Dirt Screener
#254	PW Stormwater	Cat. 307E2 Excavator
#609	Parks Maintenance	John Deere Mower
#655	Parks Maintenance	Barricade Trailer (Custom)
#1013	PW Fleet Services	Ford F450 Service Truck
#1120	PW Engineering	Nissan Leaf (Electric)

2018 Nissan Leaf S (100% Electric)



2017 Ford F450 Road-side Rescue Utility



HUMAN RESOURCES

- **Recruitment & Selection:**

- Positions posted during the month of June: Planning and Development Technician, and Parks Maintenance Worker I.
- The Human Resources & Risk Manager, Budget Manager, Wastewater Service Worker and Wastewater Plant Operator Trainee, Water Maintenance Mechanic, ITS Network Administrator, positions are open until filled.
- The CraftsWorker II, Administrative Coordinator, positions are in the selection phase.
- The Lifeguard I, Recreation Leader, Recreation Leader II positions are seasonal and open until filled.
- The Firefighter/Paramedic position is posted year round.
- Total Number of Applications received: 166
- Employees hired during June:
 - ✓ Annaleis Cullu, Lifeguard I, June 4
 - ✓ Isabelle Day, Lifeguard I, June 4
 - ✓ Jennifer Stockard, Utility Billing Technician, June 4
 - ✓ Daniel Rose, Recreation Leader, June 8
 - ✓ Justin Robinson, Firefighter/ Paramedic, June 13
 - ✓ Frances Leong Sharp, Planner II, June 13
 - ✓ Morgan Lundborg, Lifeguard I, June 25
- Promotions during June:
 - ✓ Jason Keel & Dalton Martin, Parks Maintenance Worker II, June 20
 - ✓ Adam Newsome & Seth Lyons, Parks Maintenance Worker III, June 20

- **Employee Benefits:**

- Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for June was \$242,349.40, which was a 3% increase over May's totals. The average weekly claims for June were \$60,587.35.
- Humana GO 365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	62	33%
Gold	35	7%
Silver	50	11%
Bronze	55	19%
Blue	84	30%
Total Eligible Employees	286	100%

- **Family Medical Leave Act (FMLA):**

- Number of Employees with approved/pending FMLA: 12- (Regular - 4, Intermittent – 8, Pending 0).
- Number of new requests in June: 2.

- **Other (Non-WC, Modified Duty)**

- Number of employees currently working on a modified schedule (some restrictions) – 1.

- **Records Requests:** Number of Records Requests processed: 0.

- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 11.
 - Employees who entered DROP during June: 2
- **Performance Management:**
 - Number of Disciplinary Actions: 0.
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from employment: 3
 - Mark Barrett, Sr. Planning and Development Technician, retired on June 12th after 17 years of service.
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 1
 - ✓ Total current open workers' compensation claims: 5; 0 employees on light duty
 - ✓ Employees out of work: 0.
 - Property/Liability/Motor Vehicle Claims:
 - ✓ New Property/Liability Claims: 2; total open cases = 17.
 - ✓ New Moving Vehicle Accidents: 1; total open cases = 3.
 - Cases Closed During the Month:
 - ✓ Worker's Compensation Claims: 1
 - ✓ Property/Liability Claims: 3
 - ✓ Moving Vehicle Accidents: 1.
- **Safety:**
 - 62 City of Dunedin employees completed 70 online safety training courses during the month of June.
 - Everbridge Communication Training was attended June 26th.
- **Other:**
 - HR/Risk Department coordinated:
 - The 2018 Mandatory Employee Makeup sessions for Respectful Workplace Training, June 21st & 26th.

FINANCE

- The Wells Fargo proprietary on-line banking system (called Commercial Electronic Office or CEO Portal) was set up in anticipation of switching over from Bank of America.
- Using the newly initiated CEO Portal, selected banking services, assigned user roles and established access permissions.
- Began multi-week department wide training sessions for staff to become proficient in the use of the CEO Portal system.
- Staff sat on selection committees for important RFPs: Parking (Lori and Ashley) and Bond Underwriting (Scott).
- Assisted Budget department by developing a MS Excel macro routine to pull budget expense data from Naviline's 'Budget by Fund & Cost Center' report and place the data in the Excel budget template. New process eradicates hours of data entry and eliminates keying errors each time budget expenses are created or revised.
- Took over review process and approval process for travel forms.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- RFQ 18-1103 titled “Architectural Services for the Toronto Blue Jays Spring Training Facilities Improvements Project” was awarded at the City Commission meeting on July 5 2018.
- RFP 18-1109 titled “Underwriter Services” was awarded at the July 12, 2018 City Commission meeting.

SCHEDULED FOR CITY COMMISSION DISCUSSION

- Bid 18-1106 titled “Edgewater Drive Sanitary Sewer Replacement and Crosswalk” is scheduled for City Commission discussion on Tuesday, July 24, 2018.
- Bid 18-1108 titled “Replacement of 8-ft Wooden Fences” is scheduled for City Commission discussion on Tuesday, July 24, 2018

UNDER EVALUATION

- Submittals in response to RFP 18-1104 titled “Parking Pay Stations and a Parking Management Software System” were accepted until 2:00 pm Tuesday, May 1, 2018. The evaluation process is underway.
- Submittals in response to RFP 18-1105 titled “Parking System Management Services” were accepted until 2:00 pm Tuesday, June 12, 2018. The evaluation process is underway.
- Submittals for RFQ 18-1107 titled “Architectural Services for an EOC/Fire Training Center Design Criteria Package” were accepted until 2:00 pm Wednesday, May 30, 2018. The Evaluation Committee ranked the firms and the City is negotiating with the highest ranked firm.
- Submittals in response to RFQ 18-1110 titled “Toronto Blue Jays Spring Training Facilities Improvements Project – CMAR Services” were accepted until 2:00 pm Monday, June 25, 2018. The Evaluation Committee ranked the submittals and has begun the negotiation process with the highest ranked firm.

ACTIVE ON THE STREET

N/A

UNDER DEVELOPMENT

- Bid for Dunedin Public Library Restroom Renovations project
- Bid for custodial services at all City facilities

BUDGET

- Completed 2019 FY Proposed Budget.
- CRF Early Pay-offs: 5 payoffs totaling \$3,440
- CRF New Loans: 3 new loans totaling \$4,885
- Reclaimed Meters Paid at Install: None

Development Project Update 7-13-18

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	Apvd	under const	
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivis	√	√	√	√	Yes	
Arcadia	265 Causeway Blvd	16 4-story condos	√	<i>infrastructure approved</i>		√	No	
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking g.	√	√	√	√	Yes	
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing compl	√	√	√	√	Yes	
Courtyard on Main- <i>amending</i>	Main and Douglas	18 condos above retail	√	<i>Will resubmit amended project including Ocean/Optics</i>		√	No	
Douglas Place	523 Douglas Ave	8 townhome unit developmen	√	√	√	√	Yes	
Hampton Inn - Causeway	2621/2641 Michael Pl	90-room hotel with restaurant	√	√	√	√	Yes	
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D	√	√	√	√	Yes	
Garden of Dun-Eden	818 Main St	outdoor art/café venue	TBD	TBD	TBD			
Gramercy Court	Highland/Howard	48 townhomes	√	√	√	√	Comp.	
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	√	√	√	√	Yes	
Highland Ridge TH	949 Highland	13 townhomes	√	√	√	√	Yes	
Lexinton Estates	93 Lexington Ave	20 single-family homes	√	<i>infrastructure approved</i>		√	Yes	
Oak Bend Townhomes	801 Main St	32 townhomes	2/7/18	3/1/18	6/21/18	√	No	
Pura Vida (now Mira Vista)	1413 Bayshore Blvd	7 townhomes replacing bungal	√	<i>plat under review</i>	√	√	No	
San Christopher Villas	1501 San Christopher Dr	12 villas	√	<i>infrastructure approved</i>		√	Yes	
Sea Palms	2624 Paula Dr N	8 townhomes	√	<i>infrastructure approved</i>		√	No	
Surgery Center	980 Milwaukee (Gateway)	7600 sf surgery center	5/23/18	<i>infrastructure under review</i>		6/7/18 6/21/18	√	No

Current Projects - Staff Only Review Only			Comments	under const
536 Bay St	536 Bay St	2 SF homes		Yes
Carriage House	1040 Broadway	convert to event venue		No
Faith United Church	1650 Pinehurst	1100 sf addition		Yes
911 Highland Ave	911 Highland Ave	renovate home, convert to gift shop (stone house behind city hall)		Yes
Historical Museum	349 Main St	expansion towards the trail		Yes
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages		Yes
Marker One Marina	343 Causeway Blvd	complete Phase II		Yes
McDonalds	2618 Bayshore Blvd	renovation, add extra drive-thru lane		No
1041 Martin Luther King	1041 MLK	3 SF homes		Yes
Retail strip center	1440 Main St	demo bldg, replace w/4-unit retail bldg (waiting for lease to exp.)		No
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	<i>permit under review</i>	No
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.

Potential Future Projects - City Commission Review			Comments
1530 Bayshore Blvd	1530 Bayshore Blvd	discussed 4 - 7 homes ("Skinner property")	
The Broadway	990 Broadway	8 townhome units	
Carnation Drive - behind Family Dollar		50 - 70 affordable apartments	
521 Howell St	521 Howell St	5 condos	
Union Street Townhomes	1180 Union St	36 (market price) townhome development	

Potential Future Projects - Staff Only Review Only			Comments
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex	
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	
Floridays	971 Howard	3 vacation cottages	

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: July 3, 2018
Re: Monthly Report for June 2018

Fire Prevention Division:

Fire prevention personnel completed the task of contacting each individual that had registered through Pinellas County Emergency Management and indicated they needed assistance in the event of a hurricane evacuation. The initial list of individuals indicating they needed assistance was over 300 people. After contacting each individual and determining what assistance would be needed, there are approximately 140 people in Dunedin that will need the fire department to assist them in evacuating to a shelter in the event of a hurricane.

Fire inspectors worked with the building department and city engineering to inspect and open the residential portion of the Artisan Lofts on Douglas Ave.

New projects completed:

- Artisan Lofts – 638 Douglas Ave – Residential Units

Current projects:

- Artisan Lofts – 638 Douglas Ave – Commercial Units
- Fenway, 453 Edgewater - remodel
- Dunedin Commons Apt. – 375 Patricia
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- Townhomes at Highland Ridge – Highland Ave.
- James St. Cottages – 603 Douglas Ave
- Jensen Brothers Seafood expansion – 907 Douglas Ave
- Chesapeake Apartments – 2307 Cumberland Cir.
- Marker 1 – 343 Causeway Blvd – Expansion Project
- Dunedin Historical Museum – 349 Main St. – Addition to building
- Hampton Inn – 2641 Michael Place – New Hotel
- The Rusty Lion – 925 Broadway
- The Courtyard on Main – Main St – New mixed use project
- Paws & Claws – 812 Loudon Ave.

Fire Prevention Staff Activities:

Inspections – 92	Fire Investigations – 2
Re-inspections - 4	Event Inspections - 3
Fire extinguisher training – 0	Fire Safety presentations – 4
Plans Reviewed – 19	Public Education Contacts – 120
Construction Inspections – 11	Station Tours – 1
Final Inspections/BTR – 11	Hurricane Awareness presentation – 1
Meetings / Consultations – 15	Home Safety Checks/Smoke Alarm Install – 2
Referrals / Complaints – 3	

Training and Safety Division:

Training Officer Highlights

- Prepared training reports for the month of May.
- Provided orientation to new hire.
- Attended Pinellas County EMS CME Steering Group Meeting.
- Attended Pinellas County Training Group meeting.
- Attended train the trainer for stop the bleed campaign in Tampa.
- Attended Florida Fire Chiefs Instructors Section meeting in Ocala
- Participated in city/union labor negotiations.
- Instructed CPR, First Aid and Stop the Bleed to city employees.
- Assisted in review of Architectural RFQ proposals.
- Continued training planning and coordination for July and August.

June Training Hour Totals

Total non-EMS related training hours: 1333

Total EMS related training hours: 187

Assigned Training for June

Monthly EMS Continuing Education Class (2 hours classroom)

SOP Review 600-5A (0.5 hours)

IAFF Stand Down for Safety Firefighter Injury Prevention Video (1 hour)

Area Familiarization – Artisan Apartments (0.5 to 1 hour)

Quarterly Officers Meeting (4 hours)

Continued Quarterly Training Assign (pre-plans, driving, NFPA 1410 Drills, fire hydrant checks)

Second Quarter Training Assignments Completed

EMS Training (as assigned per firefighter)

April – EMS Continuing Education Online Course (online 2 hours)

May – EMS Continuing Education Online Course (online 2 hours)

June – EMS Continuing Education Course (Classroom based 2 hours)

Non EMS Training (as assigned per firefighter)

ISO Company Performance Standards Training

- Drill #13 Blitz Fire Attack
- Drill #16 Flammable Liquids Fire Attack
- Drill NFPA 1410 #13 Multiple Foam Lines
- NFPA 1001 Firefighting Foams
- NFPA 1001 Forcible Entry Into a Structure

ISO Individual Performance Standards

- #6 Thermal Imaging Camera

ISO Driver Performance Standards

- Drill #4 Drafting review and set-up only
- Drill #5 Elevated Standpipe Aerial Ladder
- Fleet Programs Defensive Driving for Emerg. Vehicle Operators
- Fleet Program Driver Safety Orientation for the Emergency Vehicle Operator

ISO Facility Training

- April – Vehicle Extrication Basics
- May – Firefighter Survival Skills

ISO Hazardous Materials Training

- Solar Panel Hazards

ISO Officer Training

- NFPA 1021 Government Structure
- NFPA 1021 Incident Response Safety

Operations:

<u>Type of Incident</u>	<u>Month of Jul</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	498	3123	<u>EMS</u>		
Rescue Incident Response	56	328	<u>Station 60's Area</u>		
Fire Alarm	25	199	E60	155	4:39
Fire Incident Response	10	82	E62	19	5:53
Structure Fire Response	17	90	E61	12	6:03
Special	14	70	E51 (CFD)	2	5:35
Cardiac Arrest Response	8	40	R48 (CFD)	1	5:06
Water Rescue Response	9	29	E41 (LFD)	1	3:29
Major Incident Response	4	16	<u>Station 61's Area</u>		
Support incident (Fire)	1	18	E61	61	5:07
Unconfirmed Structure Fire	3	23	E66 (PHFD)	6	6:06
Fire Incident Response Special	9	39	E60	4	6:31
Air Transport Incident	1	8	E62	1	9:15
Trauma Alert	2	27	FB68 (PHFD)	1	1:07
Support Incident (DC)	1	9	E68 (PHFD)	1	7:36
Medical Incident Special	3	14	<u>Station 62's Area</u>		
Support Incident (Medical)	2	16	E62	99	5:31
HazMat Invest	0	1	E50 (CFD)	8	6:21
Moveup - Coverage	1	7	E60	8	6:12
Special Event	2	6	E65 (PHFD)	5	6:02
Hospital Landing Zone	0	3	R48 (CFD)	2	6:33
MVC Possible Extrication	2	10	<u>FIRE</u>	2	5:14
Brush Fire Incident Response	0	3	<u>Station 60's Area</u>		
Extrication	0	2	U60	7	5:58
Technical Rescue	0	1	E60	6	4:43
Extrication (Vehicle)	0	1	E62	2	4:33
Code H	1	2	E61	1	5:32
Totals	669	4167	<u>Station 61's Area</u>		
			E61	4	6:39
			<u>Station 62's Area</u>		
			E62	4	6:08
			E65 (PHFD)	2	6:40

36 of the above calls were handled by units other than DFD.



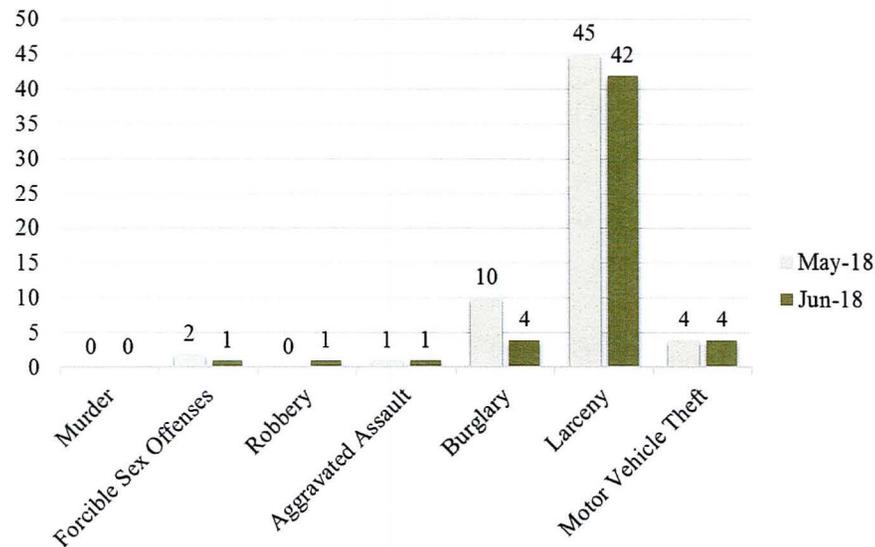
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

June 2018

UCR Part I Crime Category	May 2018	June 2018	June 2017 YTD	June 2018 YTD
Murder	0	0	0	1
Forcible Sex Offenses	2	1	7	9
Robbery	0	1	6	2
Aggravated Assault	1	1	14	12
Burglary	10	4	40	37
Larceny	45	42	297	298
Motor Vehicle Theft	4	4	18	19
GRAND TOTAL	62	53	382	378



Arrests

June 2018

There were a total of 55 people arrested in the City of Dunedin during the month of June resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	26
Aggravated Assault - Domestic Related	1
Battery - Domestic Related	1
Battery On LEO	1
Burglary-Commercial	1
Burglary-Conveyance	1
Burglary-Structure	2
Child Abuse	1
Grand Theft - Auto	2
Grand Theft - Other	1
Petit Theft - Other Larceny	1
Petit Theft - Shoplifting	2
Possession Of Controlled Substance	6
Robbery-Unarmed	1
Tamper With Evidence	1
Tamper/Harass Witness-Victim	2
Violation Of Probation/Community Control-Adult	2
Misdemeanor	24
Battery - Domestic Related	4
Disorderly Intoxication	1
Harassing Phone Call	1
Loitering/Prowling	2
Petit Theft - Other Larceny	1
Possession Of Controlled Substance	3
Possession Of Drug Paraphernalia	5
Resist/Obstruct LEO Without Violence	5
Trespass After Warning	1
Violation Of Probation/Community Control-Adult	1
Warrant	9
Failure To Appear	2
Violation Of Probation/Community Control-Adult	3
Warrant Arrest	4
Traffic Felony	1

ARREST TYPE AND DESCRIPTION	TOTAL
Felony Habitual Traffic Offender	1
Traffic Misdemeanor	22
Driver's License Suspended/Revoked	5
Driving Under The Influence	11
DWI Vessel Unlawful Blood Alcohol Level	1
Leave Scene (With Damage)	2
No Valid Driver's License	1
Reckless Driving	1
Refusal Submit To Test-Intoxicated	1
Grand Total	82

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of **3,649** events in the City of Dunedin during the month of June resulting in **5,545** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of June.
**CAD data is filtered by problem type.*

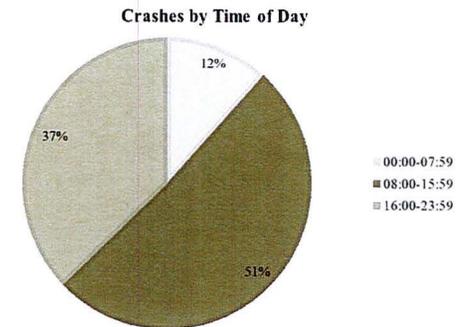
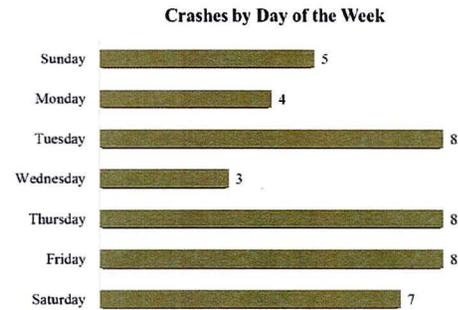
June 2018

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1,010
House Check	640
Directed Patrol	199
Special Detail	170
Suspicious Person	120
Assist Citizen	120
Information / Other	89
Vehicle Abandoned / Illegally Parked	75
Alarm	66
Suspicious Vehicle	61
Contact	61
Building Check Business	54
Traffic Violation	53
Accident	47
Transport Prisoner	47
Supplement	44
Fraud/Forgery - Not In Progress	41
Lost/Found/Abandoned Property	39
Domestic - In Progress	34
Noise	30
Operation Medicine Cabinet	30
Animal Call	27
Assist Motorist	26
Burglary - Not In Progress	26
Trespass	26

Crash & Citation Analysis

There were a total of **43** crashes in the City of Dunedin during June 2018.*Crash data is filtered by disposition type and may include “accident and hit and run” problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Enterprise Rd / Main Street	3
County Rd 1/Main Street	3
Causeway Blvd / Alt 19	2
Main St / Heather Ridge Blvd	1
Country Woods Lane / CR 1	1
Virginia St / Westfield Ct	1
1320 Main St	1
Keene Rd / Franklin Way	1
1326 San Christopher Drive	1
Pinehurst Rd / San Christopher Drive	1



There were a total of **1,048** citations and warnings issued in the City of Dunedin during June 2018.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
County Road 1 & Solon Ave	8
Bayshore Blvd & Curlew Rd	7
Belcher Rd & Main St	6
Keene Rd & Main St	5
Overcash Drive & Main St	4
Main St & Patricia Ave	3
Patricia Ave & Virginia St	3
Beltrees St & Acropolis Drive	3
Curlew Rd & County Road 1	3
Main St & Enterprise Rd	3

