

# Department of Public Works (Waste water)

## Job Descriptions

**JOB TITLE:** Wastewater Maintenance Mechanic

### **GENERAL STATEMENT OF JOB**

Under general supervision, performs skilled and semi-skilled work in the installation, maintenance and repair of plant and/or lift station equipment and electronic components. Provides leadership and limited supervision of assigned personnel. Performs related work as required. Reports to either the Wastewater Plant Supervisor or Collection System Supervisor, as directed.

**JOB TITLE:** Wastewater Plant Superintendent

### **GENERAL STATEMENT OF JOB**

Administrative, supervisory, and technical work of a difficult and responsible nature in managing the City's wastewater treatment plant and reclaimed water effluent in activities essential to be in compliance with state and federal regulations. The incumbent is involved in planning, construction, project management, and maintenance of the wastewater treatment and associated reclaimed water facilities. Work involves the exercise of considerable judgment and initiative in evaluating wastewater treatment processes and systems. An incumbent in this class ensures compliance with federal, state and local regulatory agencies regarding sewage treatment processes, public and environmental health, methods of effluent, and sludge disposal. The incumbent is responsible for conducting research necessary to overcome operational problems and develop improved procedures in the operation of the sewage treatment and disposal facilities. The incumbent maintains close contacts and coordinates with licensed wastewater plant operators and mechanics, City officials, and personnel who support the operation of the treatment facility operations. Reports to the Assistant Director Public Works & Utilities.

**JOB TITLE:** Wastewater Collection Foreman

### **GENERAL STATEMENT OF JOB**

Oversees all technical work to support the daily operations of the City's wastewater collection system, including the construction, maintenance and repair of system components to ensure the maximum efficiency and effectiveness of the wastewater collection for the City of Dunedin.

Provides leadership and supervision of subordinate division personnel. Performs related work as required. Reports to the Wastewater Collection System Supervisor.

**JOB TITLE: Senior Wastewater Service Worker**

**GENERAL STATEMENT OF JOB**

Under general supervision, performs semi-skilled and manual work in the maintenance and repair of wastewater collection system components. Locates and acts as first response for Wastewater utility structures and fiber optic cable. Performs related work as required. Reports to the Wastewater Collection System Supervisor, Wastewater Collection Foreman or as directed.

**JOB TITLE: Wastewater Collection Technician**

**GENERAL STATEMENT OF JOB**

Under general supervision, performs skilled and semi-skilled work in the maintenance and repair of City sewer lines and/or the monitoring and maintenance of lift stations. Provides leadership and limited supervision of assigned Service Workers. Performs related work as required. Reports to the Wastewater Collection System Supervisor or Wastewater Collection Foreman.

**JOB TITLE: Wastewater Service Worker**

**GENERAL STATEMENT OF JOB**

Under supervision, performs skilled, semi-skilled and/or manual work in the maintenance and repair of wastewater collection system components, in the field and/or treatment plant. Performs related work as required. Reports to the Wastewater Collection System Supervisor, Wastewater Collection Foreman, or as directed.

**JOB TITLE: Technical Support Assistant**

**GENERAL STATEMENT OF JOB**

Under general supervision, provides technical support to department/division staff to ensure effective and efficient operations. Performs related work as directed. Reports to the Wastewater Collection System Supervisor.