

City Manager's ^{Up}date

Administrative

May 7, 2018

This ^{Up}date will refer to the events since the date of the last ^{Up}date of April 9, 2018.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **WWTP Chemical Feed System Conversion –**

- This project consists of the renovation of the current chlorine and sulfur dioxide chemical building, and installation of new sodium hypochlorite and sodium bisulfite storage tanks and dosing systems, replacement of a Return Activated Sludge (RAS) flow meter, and installation of two air valves to the aeration basins.
- Demolition of existing chlorine gas facilities, electrical, etc., is complete.
- Chemical room drain installation is complete.
- Electrical and lighting installation is ongoing.
- Housekeeping pads are complete.
- Coating systems are underway.



- **WWTP Flow Equalization Tank Repair & Rehabilitation –**

- This project consists of the removal and replacement of the tank walkway supports, as well as repair and coating of the tank interior walls and piping by the contractor, Viktor Construction.
- All aluminum supports were replaced with stainless steel (SS316) by TLC Diversified.
- Internal tank walls, piping, and manway were sandblasted, repaired, and coated.
- The two mechanical mixers and air diffusers were replaced by City staff.
- The tank was placed back online and is currently operational.



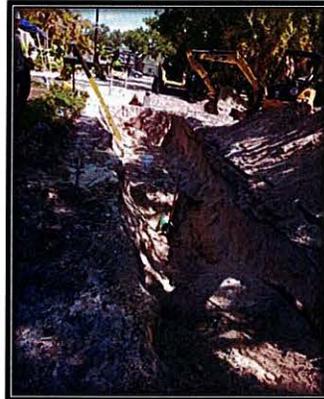
- **WWTP Denitrification Filter Building Repair & Rehabilitation –**

- This project consists of the removal and replacement of twenty (20) valves and actuators for the denitrification filters, removal and replacement of two pumps and 2 check valves, and repair of damaged concrete portions of the filter building. To perform the work, insertion, operation, and removal of eight line stops are required to isolate portions of existing piping and valves. In addition, all piping corresponding to replaced valves will be painted.
- The project was awarded to SGS Contracting Services in the amount of \$697,400 at the April 19th Commission meeting.
- The preconstruction meeting is expected to occur during the month of May, with the “Notice to Proceed” (NTP) expected in the month of June, 2018.



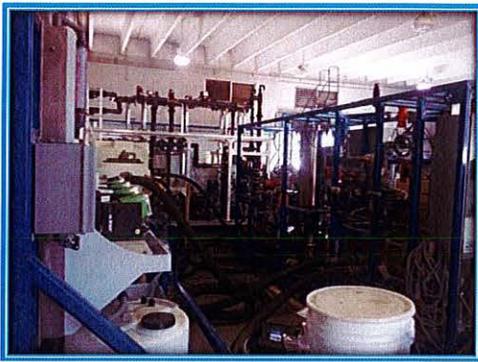
- **Wastewater Collections – Howard Avenue Replacement –**

- The sanitary sewer pipe along Howard Avenue is an old vitrified clay pipe (VCP) that is experiencing integrity issues. As the development occurring requires the installation of drainage and repaving of the roadway, City forces have designed and are installing replacement PVC sanitary sewer piping in advance of the developers roadway improvements.



- **Water Treatment Plant – Design Build**

- The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high quality potable water to the City of Dunedin’s residents and customers. This is a Progressive Design-Build project which consists of two phases. Phase I, includes pilot testing and detailed design to 90% in order to establish a Guaranteed Maximum Price (GMP) for construction. Phase II, includes completing detailed design, construction, commissioning and turnover to the City.
- State revolving funding was increased to \$4,048,295 and approved by Commission on April, 3rd.
- Phase I detailed design is currently underway. All full scale pilot testing is complete and the pilot systems are currently being decommissioned and removed from the site.
- The detailed design selection and kickoff meeting was held in April.
- Design is expected to be complete the end of 2018 and the guaranteed maximum price for construction will be brought before the Commission for consideration of award.



Roadway Section

- **Pavement Preservation - Application of Microsurface and Crackseal on Various Street Locations**
This Pavement Preservation Program contract, for Crack sealing and Micro-surfacing includes sealing pavement cracks, and applying a surface layer to protect the asphalt from water damage and surface cracking. This contract was awarded to Asphalt Paving Systems, Inc., in December and construction began in late January. All work has been completed with the exception of a short section of roadway on Highland at James St. Work is anticipated to be complete by the end of May, 2018.
- **Pavement Preservation - Asphalt Resurfacing at Various Street Locations** – This contract consists of asphalt milling and resurfacing throughout various locations in the City. Different millings depths and asphalt overlays will be performed depending upon the roadway conditions. This contract was awarded to The Lane Construction Corp, in December and construction began on February 26th. At this time, all roadway restoration work and striping have been completed.
- **Albert Street Crosswalk** – This crossing on Edgewater is being retro-fitted with Rectangular Rapid Flashing Beacons (RRFB). Plans are in permitting with FDOT and the project will be bid with the adjacent sewer repair work in May 2018.
- **Traffic Committee** - The traffic committee discussed 25 resident requests and 3 internal traffic related issue during their most recent meeting.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (5)
Site / Infrastructure plan sets reviewed – (2)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (2784 SF).



- Continued pothole and asphalt repairs (17.2 tons installed).
- Staff continues right-of-way tree trimming Citywide:
 - Trimmed and hauled tree canopies for roadway clearance Citywide;
 - Trimmed 131 hardwood trees and palms (55.2 tons).

- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (65) new signs, and replaced (25).
- Repaired utility cuts for the Water and Wastewater Divisions (10 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (60.1 tons hauled).
- Provided Special Event support –
 - Highland Games March
 - Highland Games
 - Arbor Day
 - Manta Ray Crossfit
 - Library Shredding
- Completed tree trimming in Weathersfield, Lazy Lake, Fairway Manor, and Sunny Ridge subdivisions.
- Installed Military Banners
- Installed new turn arrows SR580 / Overcash
- Installed Special Event Banners
- Sending 2 Employees to Arborist Certification training.
 - Sent 2 Employees for Arborist CEU classes
- Attended mandatory employee training

Stormwater Section

- Continued Arm Ditch mowing
- Continued R-O-W mowing



- Continued residential street sweeping activities:
 - Hauled 28.8 ton / 48 cubic yards of sweeping debris to the County landfill.
 - Hauled 3.1 ton / 6 cubic yards of catch basin debris to the County landfill.
 - Hauled 1.7 ton / 4 cubic yards of CDS debris to County landfill.
- Continued catch basin repairs Citywide (4).
- Continued ditch maintenance Citywide.
- Continued stormwater pipe maintenance and repairs Citywide.
- Attended mandatory employee training

Stormwater Program Coordinator

- The City of Dunedin Stormwater Master Plan field data collection conducted by Jones Edmunds and Associates (JEA) is currently underway throughout the City.
- The USF CSPP Peril of Flood course presented their final project to the City Commission on April 19th.
- JEA, along with City staff, hosted a Stormwater Master Plan Citizen's Input Meeting on April 18th.
- Attended the Local Mitigation Strategy Working Group webinar:
 - The City of Dunedin submitted 2 proposed project requests for Hazard Mitigation Grant funding.
- Attended the Stormwater Advisory Committee (SAC) quarterly meeting.
- Reviewed four projects on the DRC platform concerning stormwater permitting through FDEP and the SWFWMD. Provided input to developers regarding the need for proper BMP's during construction.

- Reviewed three projects for Infrastructure Review to notify the developers of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP's.
- Attended one pre-construction meeting for the kick-off of the Lexington Estates project. The contractor was notified of the required BMP's to maintain throughout construction.
- Looking forward:
 - Stormwater Section will begin working with FDEP on microbial source tracking of dog waste.
 - Plan to attend the Curlew Creek Watershed Management Plan Peer Review meeting.
 - The City will be hosting Kelli Hammer-Levy of Pinellas County for a demonstration on the newly developed Sea Level Rise Tool created by the County.

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters, on a monthly cycle, Citywide throughout all buildings.
- Performed fire extinguisher inspections citywide
- Performed setup and breakdown for the Highland Games Special Event
- Repaired golf club doors on outdoor restrooms
- Installed new lighting in office area at Fire Station #61
- Converted Fleet Services repair bay lights to L.E.D.
- Repaired rooftop A/C in the City Clerk area at Municipal Services
- Relocated 5 data lines at the Hale Center to the Registration Area
- Repaired Library automatic doors on south main entrance
- Performed setup and breakdown for the Manta Ray Crossfit Special Event
- Removed graffiti at the Cemetery building
- Repaired Water Plant pole lighting
- Attended mandatory workplace violence training
- Replaced all CO2 detectors in Fire Station #61
- Installed electric and plumbing for new bottle filler water cooler at Fleet
- Repaired automatic flush valves at Fisher Little League
- Repaired jewelry classroom A/C unit at the Art Center
- Performed Magna-Grip vehicle exhaust preventative maintenance, Citywide



- Replaced main breaker for Fisher Tennis Court lighting
- Replaced all electric disconnects for Pioneer Park power
- Repaired Solid Waste countertop in kitchen
- Performed setup and breakdown for the Dunedin Family Fun Fest Special Event
- Replaced potable water shutoff valves under kitchen cabinets at Wastewater
- Repaired power to scoreboards at all Little League fields
- Repaired fascia on shelter at Highlander Pool
- Repaired Facility #2 A/C unit at the Wastewater Treatment Plant
- Repaired vandalism and boarded up window at the Cemetery Building
- Responded to maintenance requests Citywide, as needed

Solid Waste & Recycling Division:

- Continue to serve as staff liaison to the Committee on Environmental Quality (CEQ).
- Staff met with the Public Relations Action Advisory Committee (PRAAC) to seek input on a recycling flyer that Waste Pro USA created for the City. The educational flyer will be used to educate residents

about contamination and remind them of the acceptable materials that can-and-cannot go into the blue recycling carts. The Committee provided several good suggestions.

- Working with the USF Community Sustainability Partnership Program (CSPP) on environmental projects that would benefit the City (i.e., Green House Gas Inventory and Solar Energy Leadership). Recommendations from these reports will be incorporated into a future update of the Comprehensive Plan, and will assist the City with their commitment to 100% renewable energy with the Sierra Clubs “Ready for 100” pledge.
- Staff hosted the Florida Friendly Workshop on Thursday April 19th at the Dunedin Community Center. The workshop focused on the 9 principles of Florida Friendly Landscaping; approx. 20 people attended.
- Staff is working with the Waste Pro’s drivers to bring contamination education directly to the residents by temporarily suspending service (*not emptying cart on that service day*) and “tagging” blue recycling carts that are clearly contaminated. Since beginning in late March, we have helped over 20 residents understand how to properly utilize their Blue Recycling Carts.
- The CEQ recognized the 2018 Environmental Advocate Award at the April 19th Commission meeting. The award recognizes Businesses that go above and beyond to help make our city’s environment better. This year’s winner is: Good Vibes Juice Co.; recognized for their waste reduction strategies, use of organic and local products, and their consistent involvement with the community.
- Staff continues its’ outreach campaign to combat recycling contamination at the curb and at the recycling drop-off sites. The campaign began in September of 2017 ... see campaign matrix below:



September	October	November	December	January	February	March	April	NOTES
Beacon-5 Golden Rules		November reserved for Holiday Collection service changes outreach	December reserved for Holiday Collection service changes outreach	Beacon-Recycling Problem		Beacon-Recycling Problem		Working with Waste Pro, Communications Department and PRAC to develop new outreach flier for Acceptable/Unacceptable materials
Utility Billing Insert-5 Golden Rules	Utility Billing Insert-5 Golden Rules			Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards-5 Golden Rules & Recycling Problem	Sandwich Boards 24x36, and in place at the Comm Ctr, Utility Billing, Library, & Downtown Market
					Utility Billing Insert-Recycling Problem	Utility Billing Insert-Recycling Problem		
					Social Media-Recycling Problem	Social Media-Recycling Problem	Social Media-5 Golden Rules	
		Recycling Site-Containers heavily labeled to prevent unacceptable materials	Recycling Site-Containers heavily labeled to prevent unacceptable materials			Operations-Utilizing Waste Pro drivers to suspend service at the curb on contaminated carts-see log	Operations-Utilizing Waste Pro drivers to suspend service at the curb on contaminated carts-see log	

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.155 Million Gallons
 - Influent Monthly Total Flow: 124.651 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.439 Million Gallons
 - Reclaimed Water Monthly Total Flow: 103.183 Million Gallons
 - Final Effluent Average Daily Flow: 0.616 Million Gallons
 - Final Effluent Monthly Total Flow: 18.470 Million Gallons
- **Maintenance and Repairs:**
 - Contractor, P & R Renovations & Pro Coatings, Inc., is onsite painting six buildings and tanks at the Wastewater Treatment Plant (WWTP).
 - Contractor, TLC Diversified, completed the Flow Equalization Tank (FET) support bridge leg replacement and link seal replacement at Facility #3.

- Maintenance staff installed 126 new air sock diffusers and (2) 10 HP submersible mixers at Facility #3 (FET).
- Maintenance staff installed a rehabilitated submersible mix liquor recycle pump (#2) at Facility #6, Aeration Tanks.
- Contractor, Advance Commercial Roofing, Inc., repaired the Administration Building roof, Facility #2.
- Contractor, Guardian Fueling Technologies, Inc., completed the installation of a new Pneumercator alarm / level controller for the WWTP's 10,000 gallon diesel fuel tank.
- Contractor, Odyssey Manufacturing Inc., is onsite, working on Fac#14b Chemical Bay Storage, prepping for the new bleach / bisulfite feed systems.
- Contractor, Viktor Construction, Inc., completed the rehabilitation recoating of the FET walls.
- **Compliance:**
 - The March 2018 Monthly Discharge Monitoring report was submitted to FDEP utilizing the new EZDMR format; [No Issues].

Collections Summary

- **Scheduled repairs:**
 - Resumed work on Howard Ave., main line replacement by City crews.



- R/W (Right-of-Way) cleanout installs / Mini scout inspection (4) – Chesterfield Dr., Bramblewood Dr. W.
- Lateral liner installs (5) –Joan St., Highland Ave., Taylor Ave., Hillwood Dr., Dinnerbell Ln. E.
- Hand dig lateral repairs (4) – Chesterfield Dr., Manor Dr. W., Beltrees St., Patricia Ave Manhole repairs / ring & cover change outs – Frances St.
- Continued responding to citizen blockage calls (26); & daily utility locates of sewer/fiber optics.
- **Vac / Cleaner Truck:**
 - Monthly cleaning out of backwash basin at the Water Plant.
 - Kept flow down (vacuum truck) during sectional liner install on Santa Barbara Dr. (6 loads).
 - Cleaned out LS # 31 Wet Well.
 - Cleaned main lines in the LS #1 Area.
 - Total Cleaned: 5,595 LF of sewer main lines.
- **TV Truck:**
 - Sealed up 3 manholes that had heavy leaks in Santa Barbara Dr.
 - Sent TV Truck over to CUES in Orlando for repairs, along with software issues with GraniteXP.
 - Performed prep work to locate and list manholes receiving flow from private areas within the City in order to monitor during heavy/on-going rain events for Infiltration and Inflow purposes.
 - Installed 12" x 7' sectional liner in sewer main on Santa Barbara Drive, using crane truck.



- Sealed leak on Collections Maintenance Metal Building
- Repaired manhole on Edgewater Drive



- Inspected demonstration work previously completed by Permaliner (inner-seal connection and main line lining on Cedar Drive).
- Total televised: 3,149 LF with 12 set ups.

- **Lift Stations:**

- LS #30 – Pulled both pumps (de-ragged).
- LS #20 – Reprogrammed PLC (Programmable Logic Controller) and switched out old unit.
- LS#12 – Final prep work / parts inventory for rehab project (install rail system and new pumps).
- LS#10 – New odor control unit received, began prep for removal / replacement of old unit.
- LS#10 – RingPower repaired on-site emergency generator. Removed by-pass pump and hoses.
- Replaced belt on Maintenance Shop air compressor.
- Working and troubleshooting Off / On communication problems at LS # 20, #16, and #24.
- Responded to SCADA alarms, with after-hour call outs.
- Continued preventative maintenance:
 - Exercising valves; Clean out check valves; Cleaned wet wells; Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**

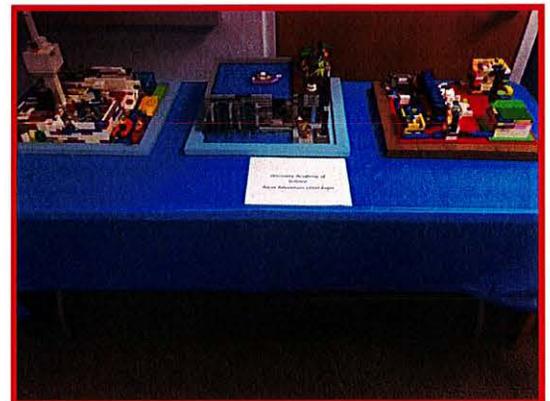
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|---|------------------------|
| ○ Average Daily Potable Water Production: | 3.88 Million Gallons |
| ○ Monthly Potable Water Production: | 116.46 Million Gallons |
| ○ Annual YTD Potable Water Production: | 457.77 Million Gallons |
| ○ Annual YTD Rainfall: | 9.46 Inches |
| ○ Monthly Rainfall Total: | 2.18 Inches |

- **Maintenance:**

- Operators continue normal Preventative Maintenance programs on plant equipment.

- **Noteworthy Events:**

- Black & Veatch / Hazen & Sawyer finalizing pilot testing operations; staff assisting with data collection.
- Completing the hiring process for two (2) Water Plant Operator positions.
- Reviewing and approving sample results for the 4th Unregulated Contaminants Monitoring Rule (UCMR4) sampling event.
- Water Plant Operator, Brad Bohnsack was invited to judge the Dunedin Academy of Science, LEGO contest (see photos right):



Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 42% complete, with approximately 3,437 backflows tested for the calendar year. The large meter program is 100% complete, with 79 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 1 new hydrant, repaired 16, replaced 0, painted 164, and flow tested 91. During this time period, the Valve Program exercised 183 valves. For the year, the Valve Program has installed 1 new, replaced 1, repaired 2, and exercised 522 potable and reclaimed distribution valves.

Wellfield

- The drilling company, A.C. Schultes of Florida, Inc., abandoned Well #96. The abandonment of Well #96 is a condition of our recently renewed Water Use Permit (WUP).
- Bid specifications are being developed by King Engineering Associates, Inc., to redesign and change the vertical turbine configuration at Well #4, to incorporate a more efficient submersible pump configuration.

CRA/ECONOMIC & HOUSING DEVELOPMENT

Gateway

- Staff is working on appraisals, unified site plan and deal structure

CRA

- Staff is preparing a review of the capital projects noted in the CRA Master Plan 2033 for the May 17th CRA meeting
- CRA Advisory met and discussed many topics. Of major concern was the lack of landscaping maintenance.

Downtown East End Plan

- Staff is preparing Staffing and the presentation for the June 19th City Commission Workshop.

Housing

- Staff has been working on Affordable Housing projects, including:
 - Review of the USF Best Practices for Affordable Housing Report which will be presented at the May 15 Commission Workshop
 - Staff is working on a scope for an Affordable Housing Needs Assessment

Skinner Blvd Road Project

- Traffic Study has commenced on Skinner Blvd
- Charrettes are being scheduled for July 16th at Mease Hospital for 3 to 5pm and 6 to 8pm

Trail Town Designation

- The Trail Town event was a huge success – publicity continues



Tambo Bay Regional Planning Council (TBRPC) Awards

- Completed and submitted two Future of the Region Awards- we received word that the Parking Garage award has been tapped for recognition for the May 18th Annual Awards Breakfast.
- Staff also submitted a third award this year, this one to the Florida League of Cities for Eco-Village Development for the Environmental Stewardship Award.



Parking

- Staff is working with Purchasing on an RFP for the Pay Stations
- Staff met with DDMA and various stakeholders to help facilitate Special Events Parking

Wayfinding

- Staff is working with George F. Young on a Downtown Wayfinding program
 - Public Charrettes are scheduled for June 20th from 3 to 5pm and 6 to 8pm at the Dunedin Community Center
 - Findings will be presented at the July 26th CRA meeting

Special Events

- Staff will be meeting with the Downtown Market to discuss renewing the Agreement

Chamber

- The Director made a presentation before the Clearwater Regional Chamber of Commerce on the success of Downtown Dunedin

Florida Business Incubator

- FBI will present an update on the growth and progress of the FBI at the May 15th City Commission Work Session. The annual report is being planned for October.

Business Recruitment

- Staff is working with three business who wish to relocate to Dunedin

Downtown Projects

- Pole Banners for Douglas Avenue are ready to be hung as soon as the Artisan is complete
- Ground work has started on the next Artistic Bus Shelter at the First United Methodist Church

Marketing

- Staff is reviewing current promotional and marketing plan and budget.

FINANCE

- Began set-up for city wide acceptance of American Express credit card payments.
- Completed 2018 Unclaimed Property returns for Florida and all applicable out of state filings.
- Journalized Annual Tax Increment Financing receipt and associated transfer to CRA.
- Filed quarterly permit surcharge returns with both the FL Dept of Community Affairs and the Building Code Administrators & Inspectors Board.
- Performed various analysis on a myriad of parking issues.
- Presented FY17 Audited Financial Statements and applied for CAFR award.
- Digital Assurance Certification Bond (DAC) report completed and submitted
- Completed and submitted the Florida Annual Financial Report (AFR).
- CAFR distributed to the various City, County, and State departments, as well as to multiple bank and rating agencies.
- Department met with a Finance Director candidate
- Continued work on Tyler

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- Bid 18-1097 titled “Dunedin Water Treatment Plant Reroof Project” was awarded at the City Commission meeting on April 3, 2018.
- Bid 18-1100 titled “Denite Filter Rehabilitation Project” was awarded at the City Commission meeting on April 19, 2018.

SCHEDULED FOR CITY COMMISSION DISCUSSION

n/a

UNDER EVALUATION

- Submittals for RFQ 18-1102 titled “Architectural Services for an EOC/Fire Training Center Design Criteria Package” were accepted until 2:00 pm Friday, March 9, 2018. The Evaluation Committee selected a firm and is negotiating a scope and fee proposal.
- Submittals in response to RFQ 18-1103 titled “Architectural Services for the Toronto Blue Jays Spring Training Facilities Improvements Project” were accepted until 2:00 pm Tuesday, April 3, 2018. The Evaluation Committee ranked the firms and is negotiating with the top ranked firm.

ACTIVE ON THE STREET

- Submittals in response to RFP 18-1104 titled “Parking Pay Stations and a Parking Management Software System” are due at 2:00 pm Tuesday, May 1, 2018.

UNDER DEVELOPMENT

- Bid for the replacement of fences at two Wastewater sites.
- RFP for Parking Systems Management Services
- RFQ for a Construction Manager at Risk (CMAR) for the Toronto Blue Jays Spring Training Facilities Improvements Project.

BUDGET

- Budget v. YTD Report distributed citywide through March 31
- Board of Finance Meeting: April 18
- Board of Finance Meeting: April 23
- Board of Finance Budget Subcommittee: April 18
- CRF Early Pay-offs: 3 payoffs
- CRF New Loans: 4 new loans totaling \$6,712
- Reclaimed Meters Paid at Install: 3 in the amount of \$4,050
- Attended Preparation Meeting for Labor Negotiations: April 12
- Attended Initial Labor Negotiation Meeting: April 30
- Coordinated Report on FY 2018 Initiatives for 2nd Quarter
- Facilitated Prioritization of FY 2019 Business Plan Initiatives with Dept. Heads, Deputy City Manager, and City Manager
- Met with various Department Heads on long-term planning of CIP projects
- Meetings with City Manager on FY 2019 Facilities Requests and Personnel Requests
- Finalization of FY 2019 Business Plan & FY 2019 – FY 2023 CIP

COMMUNITY RELATIONS

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- Facebook/Twitter Updates (Facebook has grown over 19,529) followers
- Managed Social and Digital Media (Facebook, Twitter, Instagram, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 760 subscribers • 181,216 views
- Training and planning sessions with new Public Information Coordinator.
- Granicus PEAK agenda management kick-off call scheduling.
- Development of new Your City @ Work enewsletter.
- Collaborative Labs strategic planning session.
- eComment promotion and outreach.
- Community Police Officer promotional planning with Pinellas County Sheriff’s Office.
- Derelict Boat coverage preparation.
- News Release for Commissioner Gracy.
- Highland Games promotion and coverage.
- Trail Town Designation & Lari White Music Pavillion outreach and coverage.
- Sustainability outreach campaign planning session with solid waste dept.
- Live Well campaign coordination.



- Budget FY 19' planning and preparation.
- Hosted Community Relations table with PRAAC at the Downtown Market.
- Community relations assistance with visitors to City Hall
- SeeClickFix response coordination.
- Continue to work with Tampa Bay Markets for social media outreach & promotion of the Downtown Market.
- Coordination of photography for City website and citywide requests
- Staff Liaison for Public Relations Action Advisory Committee and Visit Dunedin.
- Social Media Archiving management.
- City website follow-up and troubleshooting
- Assisted media outlets

Dunedin Television continues to promote all events and services City-wide some highlights are:

- April Spotlight on Dunedin: Highland Games, Trail Town Designation, Lari White Music Pavillion.
- Granicus update and troubleshooting.
- Produced all video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commissions, Collective Agenda Reviews, Workshops and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems/Chamber and edit suites



City Webmaster continues to support all departments Citywide:

- Assisted web editors with City website.
- Research, planning and troubleshooting of new service request portal.
- Newsletter template development for departments.
- WGAG 2.0 updates.
- Created new images and graphics for web homepage.
- Troubleshooting of Vision's Content Management System.
- Website overview and analysis
- Digital photo editing
- E-notification distribution and management

PLANNING & DEVELOPMENT

Planning Department

The City Commission approval was granted at final public hearings in April for the following:

- The Hurricane Eddie's Outdoor Right of Way Use Agreement to facilitate the request for outdoor dining.
- The Right of Way Use Agreement to facilitate the request for a balcony above the City right-of-way. The balcony will traverse the front of the building at 465 Main Street.
- The Right of Way Use Agreement for 811 Douglas Avenue that will enable the building owner to install a fence on a City-owned parcel fronting Douglas Avenue and a portion of Virginia Lane.
- A workshop was held where the final report from Visioning was presented to Commission.
- Ordinance 18-09 forming a City Commission approved Architectural Review Committee to collectively review, comment and finally authenticate the applicant's chosen architectural style.

Local Planning Agency

- Application 17-54.00 Fenway Hotel: Request for a Second Amendment to the existing Development Agreement. The amendment requested the following amendments:
 - A revision to the “non-residential” development level to reflect current renovations of Building “E” located at 280 Locklie Street and a revision to add a single-family detached house proposed at the corner of Lyndhurst Street & Broadway.
 - A revision to the Fenway Hotel western parcel to include a pool.
 - A request for December 31, 2018 as the new “substantially complete” date for the hotel.
 - An updated Site Data table to reflect the proposed development levels on the 1,838 acre lot, and provides an updated Master Plan/Development Agreement Exhibit to reflect the proposed development.
- Ordinance 18-11: added missing language requiring a permit for new fence installations.
- Application LUP-ZO 18-10: Request for Rezoning and Land Use Plan Amendment to establish a legal conforming assisted living facility at 1722 Curlew Road.

Code Enforcement

- The April Code Enforcement Board heard 3 Old Business and 16 New Business cases, and accepted 11 Affidavits of Compliance. The board heard two fine reconsideration requests, and gave approval to the City Attorney to initiate foreclosure proceedings on one property.
- The Code Enforcement Board collected \$61,221.59 in unpaid fines and fees in April.
- The Code Enforcement Department responded to four public records requests, including a very extensive one.
- A workshop was held that provided an update on Code Enforcement liens and distressed houses with liens over \$100,000.
- City Commission authorized the acceptance of a \$15,000 settlement offer received from Michael T. and Kim Conley owed in connection with a Code Enforcement Lien at 45 Squire Court.
- City Commission authorized the acceptance of a \$20,000 settlement offer received by Chris Mercer on behalf of Lamboby 35 owed in connection with a Code Enforcement Lien at 450 New York Avenue.
- City Commission authorized the acceptance of a \$15,000 settlement offer received by Attorney Hancock on behalf of Zuesl LLC owed in connection with a Code Enforcement Lien at 254 Sky Loch Drive East.

Building Department

MANAGER'S UPDATE
PLANNING & DEVELOPMENT DEPARTMENT - BUILDING DIVISION

MONTH: APRIL 2018

PERMITS		
Total Permits Issued		431
Total Permit Fees Collected		\$110,494.00
Total Valuation of Construction		\$6,099,942.00
Permits by Group:	NUMBER	VALUATION
Building Permit	236	\$5,069,236.00
Electrical Permit	33	\$241,572.00
Fence Permit	31	\$125,605.00
Gas Permit	0	\$0.00
Mechanical Permit	87	\$496,378.00
Plumbing Permit	41	\$66,985.00
Sign Permit	3	\$8,850.00
Tent Permit	0	\$0.00
New Construction by Building Type:	NUMBER	VALUATION
New Single Family Residences	4	\$1,129,900.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	2	\$99,087.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:	NUMBER	
TOTAL	1,154	
LOCAL BUSINESS TAX RECEIPTS		
Business Taxes	NUMBER	FEES
	134	\$975.60

HUMAN RESOURCES

- **Recruitment & Selection:**

- Positions posted during the month of April: Craftworker II, Library Aide, Recreation Leader II, and Utility Billing Technician.
- The Human Resources Specialist, Human Resources & Risk Manager, Head Lifeguard, Lifeguard I, Recreation Leader, Wastewater Plant Operator, Code Enforcement Inspector, Water Plant Operator, Planner II, Senior Engineer and Firefighter Paramedic positions are in the selection phase.
- Total Number of Applications received: 449
- Employees hired during April:
 - Keith Meade, Building Inspector IV, April 30
- Promotions during April:
 - ✓ Mia Porter, Lifeguard WSI, April 11
 - ✓ Juan Herrera, Lifeguard WSI, April 11
 - ✓ Matthew Nauman, Recreation Leader III, April 11
 - ✓ Joe McLemore III, Park Maintenance Crew Leader, April 11

- **Employee Benefits:**

- Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for April was \$352,040.97, which was a 59% increase over March's totals. The average weekly claims for April were \$70,408.19.
- Humana Vitality Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	42	33%
Gold	40	7%
Silver	44	11%
Bronze	67	19%
Blue	95	30%
Total Eligible Employees	290	100%

- **Family Medical Leave Act (FMLA):**

- Number of Employees with approved/pending FMLA: 11- (Regular - 2, Intermittent – 9, Pending 0).
- Number of new requests in April: 1.

- **Other (Non-WC, Modified Duty)**

- Number of employees currently working on a modified schedule (some restrictions) – 0.

- **Records Requests:** Number of Records Requests processed: 7.

- **DROP (Deferred Retirement Option Program):**

- Number of Employees in DROP: 11.
- Employees who entered DROP during April: 0

- **Performance Management:**

- Number of Disciplinary Actions: 3.

- **Employment Separations (Regular Full- and/or Part-Time):**

- Number of Separations from employment: 6
- Steven Bauer, Public Services, retired April 24 after 24 years of service.

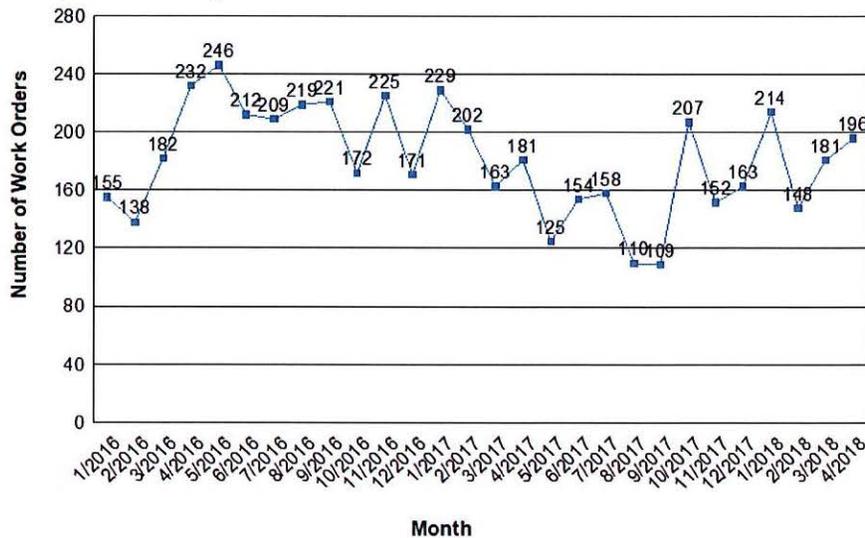
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 2
 - ✓ Total current open workers' compensation claims: 5; 4 employees on light duty
 - ✓ Employees out of work: 0.
 - Property/Liability/Motor Vehicle Claims:
 - ✓ New Property/Liability Claims: 4; total open cases = 18.
 - ✓ New Moving Vehicle Accidents: 0; total open cases = 5.
 - Cases Closed During the Month:
 - ✓ Worker's Compensation: 12
 - ✓ Property Liability: 1
 - ✓ Motor Vehicle: 1
- **Safety:**
 - 53 City of Dunedin employees completed 58 online safety training courses during the month of April.
- **Other:**
 - HR/Risk Department coordinated:
 - 2018 Mandatory Employee Training, April 9, 10, 16 & 17
 - Quarterly Insurance Claims Review, April 24

INFORMATION TECHNOLOGY

IT Services Help Desk Requests for the Month of April, 2018:

Monthly Ticket Counts		Tickets by Priority	
Tickets Created	196	Critical Tickets	1
Resolved Tickets	186	High Priority Tickets	55
Open Tickets	73	Low Priority Tickets	131
Malware Tickets	1	Project Tickets	0

IT Services Help Desk Requests YTD for 2016-2018:



- During the month of April 2018, IT Services received 196 new on-line help desk support tickets. IT Services is averaging approximately 185 help desk tickets per month.

On-Going IT Projects:

- **ERP (Enterprise Resource Program)** – This capital improvement project will replace the current financial system and the existing HR payroll and time-keeping programs. The City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. Phase 1 of the ERP solution started in October 2017 and is anticipated to go live in February 2019. The City’s Finance Department has completed the analysis design and setup. Conversion of all data files will be worked on this summer and Power User training will begin in October 2018. Phase 2 of the ERP solution started in November of 2017 and is anticipated to go live in July of 2018. The proposed time line for all phases of this two+ year project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE		KICK OFF	LIVE DATE
Phase 1 -	MUNIS Financials, Procurement, Reports & Document Mgt.	October, 2017	February, 2019
Phase 2 -	ExecuTime Time & Attendance	November, 2017	July, 2018
Phase 3 -	EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	May, 2019
Phase 4 -	MUNIS Payroll/HR (Migrate from SunGard)	October, 2018	July, 2019
Phase 5 -	MUNIS Works Orders, Fleet & Facilities Management	April, 2019	January, 2020
Phase 6 -	MUNIS Utility Billing	April, 2019	January, 2020
Estimated ERP Project Completion Date		January, 2020	

- **ESRI SEGLA** – IT Services is assisting the Engineering Department with an implementation of a geographic information system (GIS) called ESRI that will allow the City to visualize, question, analyze, and interpret data to understand relationships, patterns, and trends throughout the City. The City installed new server equipment and is in the process of migrating the existing ESRI data from the old platform onto the new system.
- **Auditing of City Phone Lines** – IT Services is continuing to audit all City phone lines to determine their purpose and costs. The City currently has over 380 various phone lines in its inventory throughout the City.
- **Permit Data Transmittal to Pinellas County Appraiser Office** –This on-going monthly project includes a transmittal of updated City permit data to the County’s database.
- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.



Delayed Projects:

- **Fire Suppression System for Data Center** – Due to funding needs, this project is delayed until FY18. This project will include the installation of an automated suppression system to stop a fire from growing inside the Data Center. IT Services would be collaborating with the City’s Fire Inspector and Facilities Services on this project.
- **A/C Replacement for Data for Data Center** – Due to funding needs, this project is delayed until FY18. This project will include the purchase and replacement of a new air conditioning system for the City’s Data Center. The current system has failed numerous times. IT Services would be collaborating with Facilities Services on this project.
- **Security Cameras** – Due to funding needs, this project is delayed until FY19. If approved by the City Commission, the project will include the installation of security cameras in various City locations. A four member steering committee has been established to help create policy, acceptable use, planning and budgetary concerns. The committee will open up invitations to prospective vendors to demonstrate the latest in video surveillance technologies available to the City.

PARKS & RECREATION

Parks & Recreation Administration:

- Began researching the process and feasibility to Trademark the new LiveWell Dunedin logo.
- Continued discussions with the Veterans Advisory Committee and local partners regarding the relocation of the Purple Heart monument.

- Completed the installation of safety improvements to the floating dock at the Dunedin Marina, including handrail and additional pilings. Continued development of an agreement for the Clearwater Ferry service.
- Researching what the City of Dunedin's jurisdictional limits are which will determine any legal options and resolutions to address issues with derelict boats and/or anchoring in the Sound.
- Lanie Sheets attended the Florida Recreation and Park Association Agency Summit with directors and administrators from around the State of Florida with topics including disaster response, sea level rise preparations, etc.
- Continued discussions regarding the sediment removal studies, potential design options, and scope of work at the Dunedin Marina.
- Designing and obtaining quotes for safety fencing at the Scotsdale Park and Weaver Park playgrounds.
- Began the installation of the new replacement playground equipment at Edgewater Park.

Marketing:

- Completed design and printing of the new Parks & Recreation Magazine (summer edition, May-August) and distributed throughout the community. Promoted to the public through website, social media, emails to staff and the public, and direct mailed postcards to City residents.
- Presented the "LiveWell Dunedin" health and wellness initiative and campaign to all department staff to familiarize them with program, initiative and goals, and to become advocates for the program.
- Created a webpage dedicated to the "LiveWell Dunedin" program and campaign on the City's website. Staff is also planning, coordinating and promoting through social media and various print and promotional materials.
- Created and collecting satisfaction, marketing and interest surveys from parents at the time of summer camp registration. To date, approximately 100 surveys have been completed with the majority having an excellent/satisfied registration experience with suggested improvements for online registration and convenience; the majority rated very high/excellent in our customer service and would recommend us to a friend; and when asked 'how did you hear about camp,' over 50% of the participants were returning campers, followed by word of mouth/friend in second; and website/social media was the third most effective means of marketing and promotion. Surveys will continue to be collected as we approach the first day of camp and also throughout the summer.
- Designed and printed numerous posters and flyers for new and upcoming programs and events.
- Attended webinars related to effective incentives and marketing, as well as website content and clean-up.
- Researching, updating, providing insights, photos and contact/address information to Google Maps for Dunedin Parks & Recreation, in order for people to find, locate and get more information on City parks and recreation facilities.
- Promoted Department events on social media, monitored activity and responded to comments and questions.
- Printed and distributed monthly event calendars for May-August around the city, and posted them on the city's website calendar.
- Continue to oversee, manage and populate content and information for the Parks & Recreation webpages, as well as continued research, training and compatible files and forms regarding WCAG 2.0 (Website Compliance and Accessibility).

Special Events:

- **Dunedin Highland Games** -The 52nd Annual Dunedin Highland Games week was a great success. Beginning with a kickoff event at Weaver Park (3/31), where members of the Dunedin Outrigger Club brought the Games' Honorary Chieftain, Dr. Pat Snair, to the end of the Pier by outrigger canoe. Over 60 members of the City's piping and drumming program led her off the pier at sunset with pomp and circumstance! The evening included Highland Dancing and music by the local

band “The Shakes Society.” The 5th Annual Pipe Band March (4/6) filled the streets with people, and followed with a “*Ceilidh*”, traditional Scottish party, in John R. Lawrence Pioneer Park with music and vendors. The Highland Games brought their biggest crowd with a 5K Trail Run through Hammock Park, and competitions in bagpiping, Scottish drumming, athletics, and Highland dance. Highlander Park was busy all day with spectators who visited over 30 Scottish Clans and Societies researching their heritage, food and merchandise vendors, and entertainment on two stages. The Dunedin Scottish Arts Foundation thanks the City for their continued support and help it takes to put together these wonderful events.

- **United Faiths Walk of Peace** – Approximately 310 participated in the walk which began at John R. Lawrence Pioneer, continued to the Mosque and ended at First United Methodist Church.
- **Cross Fit Event** – A great two-day event with 750 athletes participating in two sports. The age groups participating were: Kids 8-13, Teens 14-17, Adults 18-40 and Masters 40+. Over 20 exhibitors were on hand, along with a few thousand spectators, throughout the weekend.
- **Academie Da Vinci Run for the Arts** – Forty (40) runners participated in the run through Highlander and Hammock Parks as a fundraiser for the school.
- **Dunedin Causeway Cleanup** – Volunteers picked up palm fronds and trash, along with plastic bags, bottles, fishing line and bait containers by the bridge.

Recreation:

- **Community Center:**
 - The Community Center booked 22 rentals with a total of 650 guests, which were all City and Community meetings.
 - AARP completed their offering of free tax aide service to the public. Each day filled up with 20 participants daily.
 - Summer Camp registration has been ongoing. Various weeks of the specialty camps are now full. Over 450 children have been registered.
 - The Dunedin Concert Band had their performance titled “Converted Classics.” This show brought in over 150 guests. The crowd enjoyed hearing vintage and classical pieces of music.
 - The Dunedin Community Chorus had their final show of the season titled “Music from the Heart.” Over 400 guests came to hear a variety of musical favorites.
 - The Homeschoolers of Pinellas children continued to attend each Wednesday until summer with approximately 85 families attending.
 - A free children’s Ballet/Dance Show took place during the last weekend of April. Guests enjoyed the great dance talents of children ages of 8-13.
 - Staff continued with planning and preparing for all upcoming events and preparing for Summer Camp.
- **Fitness Center:**
 - Fitness Center visits and group exercise attendance totaled 2,798 for the month of April. Fitness/GEX class drop-in attendance: 103.
- **Athletics:**
 - Men’s Softball had 9 teams participating.
 - Four (4) teams participated in the 50 Years & Over Softball League.
 - Sixty-five (65) athletic rentals were held in April.
 - Sixty-two (62) participants registered for tennis classes in April.
 - Over 55 children participated in North City Track. A track meet was held at Dunedin High School on April 11 with Safety Harbor, Palm Harbor, Largo, Tarpon Springs and Pinellas Park, with over 175 runners.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - Matthew Nauman was promoted to Recreation Leader III at the Community Center.

- April 14th- Staff assisted with parking for the Cross Fit event held at the Community Center to help raise funds for the Dunedin for Youth Scholarship Fund.
- Promise Time students at Dunedin and San Jose Elementary Schools attended enrichment overlays. Programs which were conducted by vendors including Nommo Drama, Didgeridoo Down Under, Boyd Hill Nature Preserve, Mad Science, Play' N Around Theatre Company and Bricks for Kids.
- Staff conducted interviews for summer camp staffing; including completing hiring packets and background screenings per new federal laws regarding staff working with in child care.
- Staff prepared for FRPA Summer Games Workshop to be held May 19th at the Community Center.
- Staff prepared and organized Summer Camp 2018, including staffing, training and trip/activity planning.
- Staff completed interviews and the selection process for prospective volunteers to participate in the Teen Leadership Program. During this program, teens will work alongside Summer Camp staff, gaining valuable knowledge and real world experience while earning community service hours for scholarships/clubs. Goals of the program include, instilling the importance of volunteering and giving to your community, preparing teens for the work force and future leadership roles and teaching skills such as responsibility & leadership, communication and leadership.
- All three After School Programs received 100% compliance during recent Health Department inspections.
- **Hale Activity Center:**
 - Held 53 adult classes and programs with a participation of 2,641.
 - Italian Fest had a participation of 72 and was sponsored by Stratford Court of Palm Harbor.
 - Held 4 rentals with an attendance of 610.
 - Held 3 meetings with an attendance of 25.
 - International Chorale Concert was held with an attendance of 97.
 - 3 O'Clock Band Dance & Concert was held with an attendance of 99.
 - Total Center attendance for the month of April was 3,544.
 - Staff prepared for a new touch screen registration process for participants and trained volunteers.
 - Staff continued planning for upcoming year events and programs, as well as organizing the facility.
- **Highlander Pool:**
 - Pool deck repairs were completed.
 - Alicia Castricone attended the National Drowning Prevention Alliance Conference in Tampa on April 3-5. Ideas will be incorporated in the Every Child A Swimmer and Outreach Program at the Florida Sheriff's Youth Ranch. Other ideas and events are in the planning stages. Staff is looking at the possibility of joining the Safe Kids Coalition to assist with drowning prevention goals.
 - Staff attended the Aquatics Council seminar in Largo. Gained water chemistry education and learned about new technology. Also gained knowledge on the process of fiberglass slide repairs and resurfacing for the spray ground.
 - Continued with the hiring of lifeguards for the summer season.
 - Staff assisted w/the tiling project at Scottsdale Park and Highlander Park restrooms, which should be completed by early May.

Parks:

- The Athletic Field Crew prepared and hosted three, week-long tournaments at Fisher Fields.
- Removed vines from magnolia trees at Community Center.
- Repaired Highlander Pool parking lot.
- Installed signs at Weaver, Mira Vista and Kiwanis Parks.
- Continued laying sod and mulch in the downtown area.
- Installed a shade structure at Weaver Park.
- Completed inventory and maps of Causeway benches for contractor to begin installing cement pads

for new benches, and flagged first wave of old benches to be removed/replaced.

- Provided logistical support for a variety of events and rentals, including Highland Games & Festival, Arbor Day Tree Giveaway, Manta Ray CrossFit Competition and Downtown Market.
- Parks Staff attended various trainings/consortiums on safety and equipment.
- Completed monthly safety inspections of parks, playgrounds and parking lots.
- Approximately 650 trees, of different species, were given away to Dunedin residents at the Annual Arbor Day Tree Giveaway such as: Live Oak, Red Maple, Red Cedar, Red Bottlebrush, Dahoon Holly, Yellow Trumpet, White & Purple Crepe Myrtles, Magnolia and Slash Pine.

Marina:

- Marina's boat ramp users for April:
 - Resident: 87
 - Non-Resident: 26
 - Annual Ramp Decals: 50
 - Transient "visiting" Boaters: 20
- The Marina is at full capacity except for two small slips near the boat ramp; there is approximately a 2-year wait on vessels over 28'.

DUNEDIN PUBLIC LIBRARY

- Presented 8 tech classes with an attendance of 60 people
- Notary Service at Library –30 stamps
- Delivered 63 items to 12 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 153 hours of their time
- Adult Volunteers donated 201.5 hours of their time
- 345 patrons utilized the study rooms
- 385 seeds packets "checked out"
- E-books checked out – 1627
- E-audiobooks checked out – 681
- 1 exam proctored
- 143 DVDs/CDs cleaned and put back into collection
- Webinars: Emotional Intelligence, Dealing with Ambiguity, Dublin Metacore Data, Gale's Usage Dashboard
- Staff attended the following meetings: Commission Meetings, DCO monthly meeting, weekly City Department Head Meeting and weekly Library Management Team meetings, SAC at Curtis Fundamental Elementary, Children's SIG, SAC at Garrison Jones Elementary
- Continued working on Library Budget for 2019
- Friends of the Library hosted their annual Milliken Luncheon
- 706 people visited the Branch Library for the month
- Held interviews for Library Aide positions
- Display & bookmarks for Guardian ad Litem National Child Abuse Awareness Month
- Shredding events with over 100 vehicles dropping off shredding
- All staff attended mandatory Employee Training & staff meeting on shelving
- Visited Fine Art Center for collection planning
- Attended Trailside Town/Gazebo Grand Opening
- Celebrated National Library Week
- Attended PASS Partnership meeting with Dunedin Elementary
- Hosted Dunedin Garden Club Earth Day Event at the Library

- Completed LDS Installation for new fax/scanning for patrons
- Attended Volunteer Luncheons at Garrison Jones Elementary & San Jose Elementary
- Attended City Principals Meeting

STATISTICS

Door Count	27,794
Total Transactions	86,472
Average Circulation Per Hour	145.06
Adult and Youth Programs	116
Program Attendance	2831
Internet Usage (Adult & Youth)	3230
Wireless Usage	3192
AWE Early Literacy Station Users	210
Items Added to Collection	806

Development Project Update 5-4-18

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	Apvd	under const
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivis	√	√	√	√	Yes
Americourt	418 Grant St	12 townhomes	12/13/17	WITHDRAWN 3/15/18	4/5/18		
Arcadia	265 Causeway Blvd	16 4-story condos	√	<i>infrastructure under review</i>		√	No
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking g	√	√	√	√	Yes
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing compl	√	√	√	√	Yes
Courtyard on Main	Main and Douglas	18 condos above retail	√	<i>infrastructure under review</i>		√	No
Douglas Place	523 Douglas Ave	8 townhome unit developmen	√	√	√	√	Yes
Dunedin Causeway Hotel	2621/2641 Michael Pl	90-room hotel with restaurant	√	√	√	√	No
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D	√	√	√	√	Yes
Garden of Dun-Eden	818 Main St	outdoor art/café venue	TBD	TBD	TBD		
Gramercy Court	Highland/Howard	48 townhomes	√	√	√	√	Yes
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	√	√	√	√	Yes
Highland Ridge TH	949 Highland	13 townhomes	√	√	√	√	Yes
Lexinton Estates	93 Lexington Ave	20 single-family homes	√	<i>infrastructure approved</i>		√	No
Oak Bend Townhomes	801 Main St	32 townhomes	2/7/18	3/1/18	6/7/18		
Pura Vida (now Mira Vista)	1413 Bayshore Blvd	7 townhomes replacing bungal	√	<i>plat under review</i>		√	No
Sailing Center	Causeway at Woodette	sailing ctr (land use/rezone)	12/13/17	TBD	TBD		
San Christopher Villas	1501 San Christopher Dr	12 villas	√	<i>infrastructure under review</i>		√	No
Sea Palms	2624 Paula Dr N	8 townhomes	√	<i>infrastructure under review</i>		√	No
Surgery Center	980 Milwaukee (Gateway)	7600 sf surgery center	TBD	TBD	TBD		

Current Projects - Staff Only Review Only			Comments	under const
536 Bay St	536 Bay St	2 SF homes		Yes
Carriage House	1040 Broadway	convert to event venue		No
Faith United Church	1650 Pinehurst	1100 sf addition		Yes
Floridays	971 Howard	3 vacation cottages		No
911 Highland Ave	911 Highland Ave	renovate home, convert to gift shop (stone house behind city hall)		Yes
Historical Museum	Historical Museum	expansion towards the trail		Yes
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages		Yes
Jensen's Seafood	907 Douglas	converting adjacent home to retail shop for seafood business		Yes
Marker One Marina	343 Causeway Blvd	complete Phase II		Yes
McDonalds	2618 Bayshore Blvd	renovation, add extra drive-thru lane		No
Mike's Auto Repair	715 Main St	add 4 auto bays in rear, and façade impv'ts		Yes
1041 Martin Luther King	1041 MLK	3 SF homes		Yes
Olympia Center	Keene Rd	BAA for variance (<i>future replat; sell parcels, possible new office bldg</i>)		No
Retail strip center	1440 Main St	demo bldg, replace w/4-unit retail bldg (waiting for lease to exp.)		No
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, <i>but never built</i> <i>permit under review</i>		No
Sheriff admin building	2496 Bayshore Blvd	renovating former WF admin building		Yes
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.

Potential Future Projects - City Commission Review			Comments
The Broadway	990 Broadway	mixed use; 9 condo units above commercial	
Carnation Drive - behind Family Dollar		50 - 70 affordable apartments	
521 Howell St	521 Howell St	5 condos	
Stirling Glen Townhomes	1680 Union St	33 townhome development or affordable apts/TH mix	

Potential Future Projects - Staff Only Review Only			Comments
438 Grant St	438 Grant St	4 townhomes	
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex	

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: May 7, 2018
Re: Monthly Report for April 2018

Fire Prevention Division:

Fire Prevention personnel took part in “Bring Your Child to Work Day” providing an experience for the children at what the parents of firefighters and fire prevention personnel do on a daily basis. It was a very successful event which was enjoyed by those who attended.

Fire safety and emergency preparedness presentations were made by Chief Parks and Fire Marshal Handoga to different groups in preparation for the upcoming hurricane season.

New projects completed:

- Lukens Liquors – 1410 Main St

Current projects:

- Fenway, 453 Edgewater - remodel
- Dunedin Commons Apt. – 375 Patricia
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- Townhomes at Highland Ridge – Highland Ave.
- Artisan Lofts – 638 Douglas Ave
- James St. Cottages – 603 Douglas Ave
- Jensen Brothers Seafood expansion – 907 Douglas Ave
- Chesapeake Apartments – 2307 Cumberland Cir.
- Marker 1 – 343 Causeway Blvd – Expansion Project
- Dunedin Historical Museum – 349 Main St. – Addition to building
- Hampton Inn – 2641 Michael Place – New Hotel
- The Rusty Lion – 925 Broadway
- The Courtyard on Main – Main St – New mixed use project
- Pinellas County Sheriff North District Station – Bayshore & Curlew - Renovation

Fire Prevention Staff Activities:

Inspections – 73

Re-inspections - 10

Fire extinguisher training – 0

Plans Reviewed – 27

Construction Inspections – 21

Final Inspections/BTR – 8

Meetings / Consultations – 10

Referrals / Complaints – 1

Fire Investigations – 2

Event Inspections - 8

Fire Safety presentations – 1

Public Education Contacts – 15

Station Tours – 0

Hurricane Awareness presentation – 1
(65 attendees)

Home Safety Checks/Smoke Alarm Install – 0

Training and Safety Division:

Training Officer Highlights

- Prepared training reports for the month of March.
- Coordinated/Instructed bi-annual CPR recertification for FD over 9 sessions.
- Participated in Assessment Center Testing for City of Seminole FD.
- Attended Pinellas County Training Group meeting.
- Assisted Oldsmar with annual mask fit testing.
- Attended mandatory HR training.
- Instructed at 12 North County Training drill sessions.
- Chaired the quarterly FD Safety Committee meeting.
- Participated in labor negotiations session on behalf of the city.
- Completed the National Incident Management G-400 course.
- Assigned Facility training via Target Solutions.

April Training Hour Totals

Total non-EMS related training hours: 1533

Total EMS related training hours: 106 est.

Assigned Training for April

Monthly EMS Continuing Education Class (2 hours)

CPR Recertification (1.5)

Mandatory HR Training (2 hours)

Dunedin School Walk-throughs (varied)

Facility Training Drill (3.5 hours)

Continued Quarterly Training Assignments

Operations:

<u>Type of Incident</u>	<u>Month of Apr</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	533	2118	<u>EMS</u>		
Rescue Incident Response	59	219	<u>Station 60's Area</u>		
Fire Alarm	31	134	E60	159	4:29
Fire Incident Response	16	57	E62	15	5:19
Structure Fire Response	8	61	E61	12	5:45
Special	15	41	PM45 (CFD)	2	2:38
Water Rescue Response	6	15	E51 (CFD)	2	5:28
Major Incident Response	2	8	R48 (CFD)	1	5:26
Support incident (Fire)	3	11	E50 (CFD)	1	7:53
Unconfirmed Structure Fire	3	17	SR60	1	0:27
Fire Incident Response Special	4	23	<u>Station 61's Area</u>		
Air Transport Incident	3	7	E61	72	5:35
Trauma Alert	5	22	E66 (PHFD)	6	6:12
Support Incident (DC)	1	6	E62	2	4:28
Medical Incident Special	3	8	E60	2	8:24
Support Incident (Medical)	2	10	E68 (PHFD)	1	6:18
HazMat Invest	0	1	SR61	1	0:21
Moveup - Coverage	0	5	<u>Station 62's Area</u>		
Hospital Landing Zone	1	3	E62	94	5:11
MVC Possible Extrication	0	7	E50 (CFD)	9	4:57
Brush Fire Incident Response	0	3	E60	7	6:31
Extrication (Vehicle)	0	1	E61	2	5:13
Code H	0	1	S65 (PHFD)	2	5:51
Cardiac Arrest Response	9	27	E65 (PHFD)	2	4:56
Tech Rescue	<u>1</u>	<u>1</u>	R48 (CFD)	1	9:37
Totals	705	2806	<u>FIRE</u>		
			<u>Station 60's Area</u>		
			E60	8	4:37
			T60	4	7:04
			E61	2	5:05
			<u>Station 61's Area</u>		
			E61	7	6:16
			E60	1	6:27
			U60	1	0:25
			<u>Station 62's Area</u>		
			E62	4	5:52
			E60	1	8:54

34 of the above calls were handled by units other than DFD.



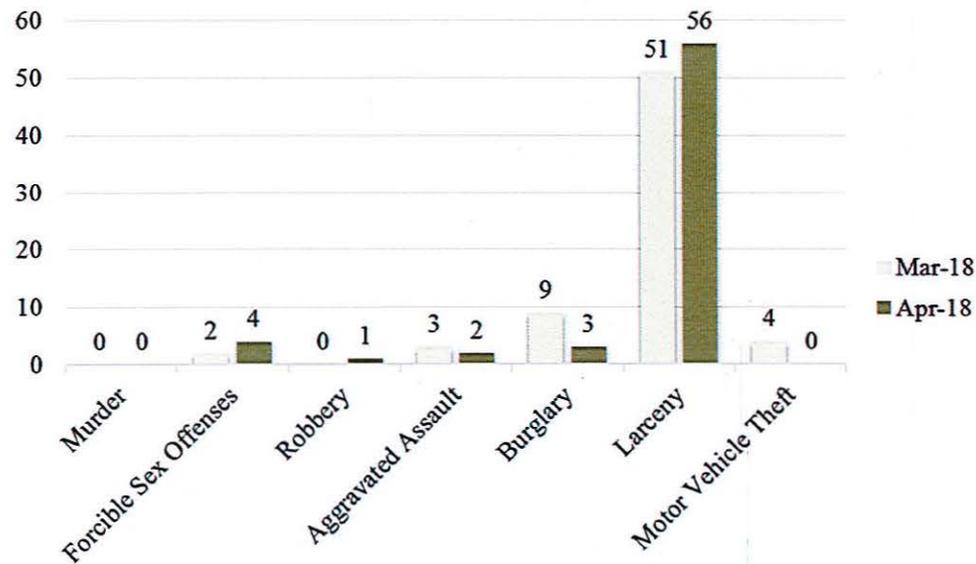
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

April 2018

UCR Part I Crime Category	March 2018	April 2018	April 2017 YTD	April 2018 YTD
Murder	0	0	0	1
Forcible Sex Offenses	2	4	5	6
Robbery	0	1	6	1
Aggravated Assault	3	2	12	10
Burglary	9	3	33	23
Larceny	51	56	214	211
Motor Vehicle Theft	4	0	11	11
GRAND TOTAL	69	66	281	263



Arrests

April 2018

There were a total of 66 people arrested in the City of Dunedin during the month of April resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	31
Battery- 65 Or Older	2
Battery Emergency Medical Personnel	1
Burglary-Conveyance	1
False Imprisonment Of Child	1
Grand Theft - Other	1
Possession Of Controlled Substance	14
Sale Of Controlled Substance	6
Sexual Battery - Molest/Fondle	1
Sexual Battery - Rape	1
Tamper With Evidence	1
Violation Of Probation - Juvenile	1
Violation Of Home Detention With Electronic Monitor	1
Misdemeanor	44
Assault - Domestic Related	1
Battery	4
Battery - Domestic Related	5
Contractor License Violation	1
Criminal Mischief	1
Disorderly Intoxication	4
Exposure Of Sex Organs - Adult	1
Injunction/Court Order Violation	1
Luring Or Enticing A Child	1
Petit Theft - Other Larceny	2
Petit Theft - Shoplifting	4
Possession Of Controlled Substance	6
Possession Of Drug Paraphernalia	3
Resist/Obstruct LEO Without Violence	4
Spouse Battery	1
Stalking	1
Trespass After Warning	3
Violation Of Injunction Protect Domestic	1
Warrant	6

Prepared by: Casey Taylor

Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

ARREST TYPE AND DESCRIPTION	TOTAL
Warrant Arrest	6
Traffic Felony	2
Habitual Traffic Offender	2
Traffic Misdemeanor	20
Driver's License Suspended/Revoked	1
Driving Under The Influence	11
DUI-Damage To Person/Property	1
No Valid Driver's License	3
Possession Of Drug Paraphernalia	1
Refusal To Submit To Test-Intoxicated	3
Grand Total	103

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of 3,353 events in the City of Dunedin during the month of April resulting in 5,432 units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of April.
**CAD data is filtered by problem type.*

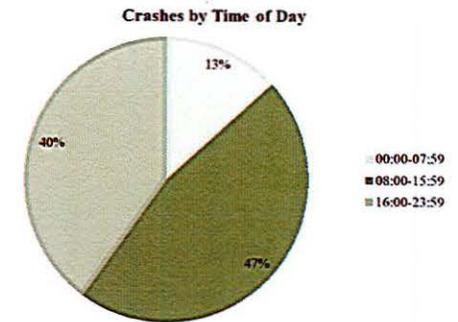
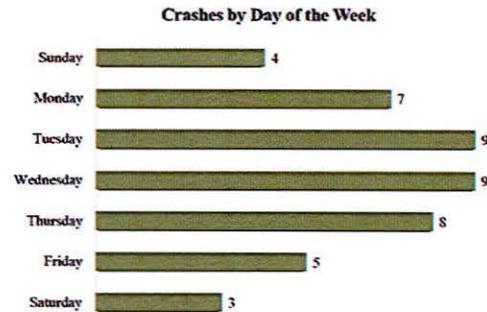
April 2018

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1008
House Check	342
Directed Patrol	193
Special Detail	139
Assist Citizen	126
Suspicious Person	124
Information / Other	95
Traffic Violation	65
Accident	64
Fraud/Forgery - Not In Progress	59
Contact	58
Building Check Business	58
Transport Prisoner	56
Suspicious Vehicle	54
Ordinance Violation	52
Alarm	48
Supplement	46
Lost/Found/Abandoned Property	33
Theft - Not In Progress	32
Community Contact	32
Operation Medicine Cabinet	31
Trespass	31
Domestic - In Progress	30
Vehicle Abandoned / Illegally Parked	29
Noise	27

Crash & Citation Analysis

There were a total of **45** crashes in the City of Dunedin during April 2018.*Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Main St / Keene Rd	3
Main St / Belcher Rd	3
S Paula Drive / Causeway Blvd	3
Curlew Rd / Fisher Rd	2
Curlew Rd / Alt 19	2
Keene Rd / Virginia St	2
Virginia Ave / N Keene Rd	1
Main St / Friendly Ln	1
29750 Us 19 N	1
Pinehurst Rd / San Christopher Drive	1



There were a total of **977** citations and warnings issued in the City of Dunedin during April 2018.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Belcher Rd & Main St	4
Bayshore Blvd & Curlew Rd	4
New York Ave & Beltrees St	3
Beltrees St & Scotsdale St	3
1651 Pinehurst Rd	3
62 Causeway Blvd	3
Keene Rd & Main St	3
Patricia Ave & Main St	3
1810 Main St	3
Bayshore Blvd & Michigan Blvd	3

