AGENDA ITEM NO. 08-2
MEETING DATE **02-04-2010**

MEMORANDUM

TO:	City Commission
FROM:	Robert DiSpirito, City Manager RDS/DH
DATE:	January 29, 2010
SUBJECT:	**Public Safety Committee**
PRESENTER:	Angela D. Montgomery, Assistant To The City Manager
RECOMMENDATION:	Adoption of Resolution 10-04 to include an alternate member.
BUDGET IMPACT:	The proposed resolution will not impact the City's budget.
NEXT ACTION:	Non-Applicable
ATTACHMENTS:	Resolution 10-04
PAST ACTION:	Resolution 09-48 creating the Public Safety Committee was adopted by the City Commission on November 19, 2009.
BACKGROUND:	The membership terms contained in Section 3, of Resolution 09-48, permits seven members to serve on the Public Safety Committee and does not include an alternate member. Resolution 10-04 amends Special Provisions, Section 3, Membership; Terms to include an alternate member. Staff recommends approval of the Resolution 10-04.

RESOLUTION 10-04

A RESOLUTION AMENDING RESOLUTION 09-48 IN ITS ENTIRETY; ESTABLISHING THE PUBLIC SAFETY COMMITTEE; PROVIDING FOR MEMBERSHIP; PROVIDING FOR TERMS OF OFFICE; PROVIDING FOR ORGANIZATIONAL STRUCTURE; PROVIDING FOR DUTIES; PROVIDING FOR REPORTING RESPONSIBILITY; PROVIDING FOR RECORD KEEPING; PROVIDING FOR THE INCORPORATION OF CITY ORDINANCES OR RESOLUTIONS AS AMENDATORY HERETO; PROVIDING THAT THERE IS NO PROPERTY RIGHT IN SUCH OFFICE; PROVIDING FOR A REVIEW BY THE CITY COMMISSION TO CONTINUE THE COMMITTEE'S EXISTENCE; REPEALING INCONSISTENT RESOLUTIONS AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

WHEREAS, the City Commission desires to establish a Public Safety Committee; now therefore

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, IN SESSION DULY AND REGULARLY ASSEMBLED:

SPECIAL PROVISIONS

Section 1. Committee Established. That the City Commission of the City of Dunedin, Florida, hereby establishes a citizens committee to assist the City Commission as is hereinafter set forth. This citizens committee shall be named the Public Safety Committee. The Committee, once established, shall continue in existence until further resolution of the City Commission.

Section 2. Committee Duties. The Committee shall be advisory to the City Commission, the City Manager and his/her Staff and to Departments of the City. The primary duties of the Committee shall be to:

(1) Assess the quality of life issues related to public safety in Dunedin,

(2) Make recommendations on public safety issues in the areas of law enforcement, fire protection, emergency services and both long and short term disaster planning and identification of cost efficiencies in public safety matters,

(3) Inform itself and the public on whatever public safety issues it deems relevant to the interests of the City of Dunedin and to make recommendations to the City Commission regarding such matters. The Committee is not authorized to serve as an oversight entity regarding the operational issues of the City's public safety services and shall limit its efforts to non-operational issues of the various agencies providing public safety services to the Dunedin public. The Committee may initiate such efforts and investigations as deemed appropriate including, but not limited to, surveys and public feedback forums in order to be properly informed and to provide the greatest degree of assistance to the City Commission, the City Manager, and his/her staff, Departments of the City and to the general public.

Section 3. Membership; Terms. The Committee shall consist of seven (7) members, who serve for terms of three (3) years. All members of the Committee shall be residents of the City of Dunedin and shall be appointed pursuant to Resolution 99-13 as it now exists or as it may hereafter be amended. No person shall be eligible for appointment who currently serves

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on two or more City boards or committees unless such person resigns from a board or committee prior to or coincident to commencing service to the Committee. The initial appointments shall be four (4) members for three (3) years and three (3) members for two (2) years. All subsequent appointments shall be for three (3) year terms. The City Commission may in its discretion from time to time, name alternate and ex officio members to the Committee as it deems appropriate. Ex officio members may participate in all meetings but shall not vote. Members of the Committee shall be selected who show an interest in public safety issues or citizens with experience in law enforcement, fire and emergency management communications, DVERT and public works. A minimum of at least one (1) member with experience in law enforcement, a minimum of at least one (1) member with experience in fire and a minimum of at least one (1) member at large shall serve on the Committee. City staff assistance will be provided on an as-need basis upon request to the sheriff's office, the Dunedin Fire Department, the Public Works Division and the City Manager's office.

GENERAL PROVISIONS

Section 1. Organization; Quorum. The members of the Committee shall select from their own membership a Chairman, Vice chairman and Secretary for a one year term and the Committee shall organize itself as it deems proper in order to appropriately carry out the duties assigned to it, including the enactment of rules of procedure. Roberts Rules of Procedure, newly revised shall be used for procedural rules in the absence of the adoption of alternative procedures. A majority of members of the Committee shall constitute a quorum necessary for the conduct of business of the Committee and meetings shall be held at the call of the Chairman, or in his absence the Vice Chairman or at the call of a majority of regular members of the Committee or the City Manager. The Committee shall meet as often as necessary to achieve its goals and perform its duties, but shall meet not less often then quarterly.

Section 2. Records; Meetings. All records and minutes of the Committee shall be filed with the City Clerk and shall be subject to the Public Records Law, Chapter 119 F.S. All such records shall be retained as is otherwise designated by the City Manager. The Committee will receive such support from the City Manager's staff as is available through coordination with the office of the City Clerk or the office of the City Manager. All meetings shall be open to the public and shall be conducted in a manner that is consistent with Chapter *286* F.S. The meetings shall be held at such times and places as will make them accessible to members of the public. It shall be the obligation of the chairman to inform the City Clerk of the time and place of meetings so that notices of such meetings can be properly posted or otherwise disseminated.

Section 3. Reimbursement of Expenses. Members of the Committee shall serve without compensation but shall be reimbursed for any necessary and reasonable expenses incurred in the conduct of the business of the Committee, if such expenses have received approval by the City Commission prior to their expenditure.

Section 4. Reports. The Committee shall, not less often than once a year, make a written report to the City Commission. The written report shall detail the accomplishments of the Committee for the preceding year and the Committee's current and future project and goals. This report shall be submitted by March 31st of each year.

At the Committee's option the Chairman of the Committee or such other person as the Committee shall designate may make a personal report to the City Commission; in such

event the City Clerk shall advise the Chairman of the Committee when such report has been placed on the agenda of the City Commission. The Chairman shall report to the Commission on the work of the Committee, on any problems or concerns that the Committee is experiencing and on the current and future projects that the Committee desires to undertake.

Section 5. Compliance with the Ordinances. The Committee shall comply with and abide by all ordinances or resolutions of the Commission that are generally applicable to the Boards and Committees of the City of Dunedin. The City Clerk and the Chairman shall coordinate to insure that the Chairman is aware of all such generally applicable ordinances or resolutions and the chairman shall make these matters known to the members of the Committee at the earliest available opportunity. Such matters shall include but not be limited to attendance requirements, voting procedures, abstention from voting, filing of notices of conflict, the requirements of laws regarding ethics in the conduct of the public business, removal from office of members and similar matters of general concern. All existing or future ordinances or resolutions generally applicable to the Committee shall be deemed to be incorporated herein and by reference made a part of this resolution.

Section 6. Appointment and Removal. Appointment to the Committee shall not constitute a property right in the meaning of the Constitution of the United States or the State of Florida and the members of the Committee shall be appointed to and removed from the Committee in the manner as deemed appropriate by the City Commission, in its sole discretion. The members of the Committee shall serve at the pleasure of the City Commission.

Section 7. Continuance of Committee. No later than three (3) years from the establishment of the Committee and every third year thereafter, the City Commission shall place on its agenda and shall discuss whether or not the Committee should continue in existence, whether or not its functions and duties are appropriate because of change in circumstances and all other matters relevant to the continuing existence of the Committee.

Section 8. Repeal. Resolution 2009-48 and all prior Resolutions or parts thereof inconsistent herewith are hereby repealed.

Section 9. Effective Date. This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, THIS _____ DAY OF _____, 2010.

_____
Mayor

ATTEST:

_____
City Clerk

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