

2023 Holiday Parade Application

Saturday, December 9, 2023

4:00 pm · Downtown Dunedin

Thank you for your interest in the City of Dunedin Holiday Parade presented by Dunedin Parks & Recreation and the Dunedin Youth Guild.

Participation is free, except for Commercial Units - \$25 fee applies. Please complete the application below and review all guidelines. **Applications will not be accepted after Wednesday, November 29, 2023.**

All parade entries must have a representative pick up your parade packet on Tuesday or Thursday, December 5th or 7th between the hours of 5-7:00 pm at Dunedin Community Center, 1920 Pinehurst Road.

Today's Date

Your Name & Title

Business / Organization

Mailing Address

City

State

Zip

Contact Person

Title

Email Address (for parade purposes and arrangements)

Primary Phone Number

Alternate Phone Number

Type of Entry (check one): Non-Profit Organization Unit Band Unit Individual Unit

Commercial Unit (\$25. Payment must be made by November 30.)

Parade Unit: Walking Only Vehicle/Float Only Walking with Vehicle/Float

Description of Unit or Float: _____

List any items you may be handing out: _____

Will you be playing holiday music: Yes No

(Continue on next page)

Walkers (max of 50): # of Adults: _____ # of Children: _____ Total # of Walkers: _____
Riders: # of Adults: _____ # of Children: _____ Total # of Riders: _____
Vehicle: Make, Model, Year & Color: _____
Vehicle Length (include truck and trailer length): _____
Vehicle is insured with: _____
Policy Number: _____

Please initial that you have read and will adhere to the following:

____ I have read, understand, and will adhere to all rules, policies and guidelines outlined on the following pages.

____ I agree to assume the risk of any and all damages or injury and to indemnify and hold harmless City of Dunedin, its sponsors, officers, directors, agents and employees for any acts or omissions that may result in the theft, damage or destruction of my property or injury to me or others occurring during or as a consequence of the parade.

Vehicles & Drivers:

____ I have included a copy of my Driver’s License and Insurance Card.

____ I agree to insure my vehicle(s) and property against loss, damage, and liability, and to provide proof of such insurance to City of Dunedin. Businesses with commercial auto policies entering a float or operating a motor vehicle must provide the City of Dunedin with a Certificate of Insurance including \$1,000,000 minimum liability coverage and naming the City of Dunedin as additionally insured.

Signature

Date

Parade Packet Pick-Up:

All parade entries must have a representative pick up your parade packet on Tuesday or Thursday, December 5th or 7th, between the hours of 5-7:00 pm at Dunedin Community Center, [1920 Pinehurst Rd, Dunedin](http://www.dunedinfl.gov/1920-Pinehurst-Rd-Dunedin).

Applications must be submitted by Wednesday, November 29th:

By Mail or In Person:

Dunedin Parks & Recreation
Attn: Holiday Parade
1920 Pinehurst Road, Dunedin, FL 34698

By Email:

ACastricone@DunedinFL.net

Questions? Call 727-298-3265

Event Information & Details: www.DunedinGov.com/events

Parade FAQs and Guidelines

You are an important part of this event and the City of Dunedin puts safety first. As such, please review the following information carefully and completely.

If you have any questions, need more details, or have ideas for improvement, please email the Parade Committee at ACastricone@DunedinFL.net.

General Rules & Guidelines:

1. The parade route runs north along Douglas Avenue, from Beltrees Street to Skinner Blvd/580.
2. All parade units are required to be decorated in the holiday theme. No Santas are allowed as the official Santa will be on the City's fire truck/last parade unit.
3. All units are encouraged to include family-friendly amplified or live holiday music.
4. No throwing of ANY candy, items, or promotional materials. All items and candy must be given out by hand to parade attendees/spectators. No lollipops or candy with sticks allowed.
5. All drivers/operators of any motorized vehicles must be at least twenty-one (21) years of age and provide proof of a valid state-issued driver's license and proof of insurance, including carrier name and policy numbers. See attached "Vehicle Owner and Driver Form" – this form must be completed and accompany your parade application.
6. All units with vehicles and generators must have a fire extinguisher on the unit. The fire extinguisher must say 2A10BC.
7. Businesses with commercial auto policies entering a float or operating a motor vehicle must provide the City of Dunedin with a Certificate of Insurance including \$1,000,000 minimum liability coverage and naming the City of Dunedin as additionally insured.
8. For the safety of our parade, participants, and spectators, any unit that is determined to be unsafe by Parade Officials will not be allowed to participate.
9. All units must have a representative pick up a parade packet and sign a Waiver & Release Form on Tuesday, December 5th, or Thursday, December 7th between 5-7:00 pm at the Dunedin Community Center, [1920 Pinehurst Road, Dunedin](#).

Line-Up & Staging Area:

1. Parade line-up begins at 3:00 pm. Refer to the parade packet for your assigned line-up number. Your entire unit must be in line before 3:30 pm.
2. The staging area will be on Douglas Avenue, from Beltrees Street to Union Street
3. VIP vehicles will be staged between the Hale Senior Activity Center and the VFW.
4. Fire trucks will be staged along the west side of Beltrees Street. Please approach Beltrees Street from Alt. 19/Bayshore Blvd.
5. Vehicles with Band equipment only need to enter onto Plaza Drive from Milwaukee Avenue. Park in the center bay of the Library parking lot.

6. All floats should approach Douglas Avenue from the south via Union Street.
7. All units will find their parade number position plainly marked on numbered signs along Douglas Avenue. Even-numbered units should line up on the east side of Douglas Ave; odd-numbered units should line up on the west side of Douglas Avenue.
8. All walking participants, including band members, must be dropped off in the Library parking lot. Take Milwaukee Avenue to Plaza Drive, turn onto Plaza Drive, and follow signs to the drop-off area. Then follow exit signs back out to Milwaukee Avenue.

Once the Parade Begins:

1. Keep moving! Do not stop to perform or mingle. Each entry MUST keep pace with the unit that precedes it, and not allow gaps between units.
2. Once the parade is moving, maintain a distance of ten (10) feet behind the unit immediately ahead of you, unless otherwise instructed by a Parade Official. Parade Officials will be wearing orange vests.
3. Spectator and participant safety are of paramount importance to the City of Dunedin. Therefore, due to the risk involved, and in an effort to prevent injuries, any candy and materials must be given out by hand (by adults only) to the parade attendees/spectators rather than thrown from moving vehicles/floats. Do not throw any items with sharp edges or sticks.
4. Everyone must be behind the vehicle and not interacting with the moving vehicle.
5. Drivers should be dressed in an appropriate fashion to complement their entry.
6. This is a drug-free, alcohol-free, and smoke-free event. All parade units and participants, including walkers, drivers, and riders must refrain from such activity.

End of Parade / Disbanding of Units:

1. Walkers should continue to the left of the "Parade End" sign and proceed north to Skinner Blvd. Turn left on the sidewalk to the Pinellas Trail. Continue down the trail back towards downtown.
2. Vehicles should continue to the right of the "Parade End" sign.
 - a. Those that need to unload or fasten down their float - merge left between the cones to park. Once unloaded, vehicles can merge back into the proper lane, continue north on Douglas Avenue to Skinner Blvd, and exit right.
 - b. Those who do not need to stop - should continue to the right of the "Parade End" sign, continue north on Douglas Avenue to Skinner Blvd, and exit right.