

**City of Dunedin, Florida**  
Class Description

**JOB TITLE: Public Service Maintenance Worker II**  
Public Works and Utilities Department  
Public Services Division – Streets / Stormwater Section

**GENERAL STATEMENT OF JOB**

Under general supervision, completes moderate to complex tasks operating heavy equipment and trucks in the installation, maintenance and repair of streets/stormwater infrastructure and rights-of-ways. Directs and trains other crew members. Performs related work as directed. Reports to the Public Services Supervisor or Public Services Foreman.

**SPECIFIC DUTIES AND RESPONSIBILITIES**

**ESSENTIAL JOB FUNCTIONS**

***The duties recorded below are representative of the duties of the class and are not intended to cover all the duties performed by incumbents(s) of any particular position.***

Operates heavy equipment in the installation, maintenance and/or repair of city infrastructure components, including ditches, right-of-ways, storm drains and under drains, pipes, streets, curbs, driveways, sidewalks, catch basins, etc. Equipment operated includes backhoes, front-end loaders, bucket truck bobcats, tampers, clam truck, forklift, roller, concrete mixer, mowers, chipper, stump grinder, posi-trac crawler, hand and power tools.

Assists others workers such as the tree crew when called upon.

Performs various maintenance tasks as required.

Works in manholes and catch basins.

Requires rotation on the-on-call list to respond to emergencies.

Completes required records and reports with accuracy and in a timely manner.

Receives and responds to public inquiries regarding department activities.

**Public Service Maintenance Worker II, Public Works & Utilities Department**

**ADDITIONAL JOB FUNCTIONS**

Maintains assigned vehicles and equipment.

Maintains clean and orderly work areas.

Performs related duties as required.

**MINIMUM TRAINING AND EXPERIENCE**

Requires a high school diploma or GED equivalent with three years of experience in streets/stormwater maintenance and repair work; with two years of experience in the operation of heavy equipment.

An equivalent combination of training and experience which provides the required skills, knowledge and abilities may be considered.

**SPECIAL REQUIREMENTS**

Requires a valid Florida Class "B" CDL with "Air Brake" endorsement within 6 months.

Requires certification in (MOT) Maintenance of Traffic within 6 months.

Requires a Confined Space certification within 12 months.

This is a Category A position for the purposes of Emergency Management. Employees in this category may be assigned to work a variety of schedules, including compulsory work periods in special, emergency, and/or disaster situations. Category A employees are required to stay on premises during a declared state of emergency, or as otherwise mandated.

**PERFORMANCE INDICATORS**

**Knowledge of Job:** Has thorough knowledge of the methods, procedures and policies of the City of Dunedin as they pertain to the performance of essential duties of the Public Service Maintenance Worker II. Clearly understands any occupational hazards and adheres to all safety precautions inherent in performing the essential functions of the work. Is able to perform job duties in an uncomfortable physical environment as required. Has the ability to learn and

## Public Service Maintenance Worker II, Public Works & Utilities Department

utilize new skills and information to improve job performance and efficiency. Has the ability to speak and understand the English language

### **PERFORMANCE APTITUDES**

**Data Utilization:** Requires the ability to arrange, compare, count, differentiate, measure and /or sort data and/or information. Includes judging whether readily observable functional, structural or compositional characteristics are similar to or divergent from prescribed standards, procedures or routines. Is able to prepare simple records and reports.

**Human Interaction:** Requires the ability to comply with specific instructions or orders, and respond to simple requests from others. Is able to offer assistance to fellow employees as necessary. Knows how to perform duties in a courteous manner and with the utmost integrity in the best interest of the public.

**Equipment, Machinery, Tools and Materials Utilization:** Requires the ability to operate, maintain, maneuver and/or control the actions of equipment, machinery, tools and/or materials used in performing essential functions. Is skilled in the operation of heavy equipment. Has knowledge of the standard tools, materials and practices of the trade. Has skill in the care and use of required tools and equipment. Is able to make minor repairs and adjustments to equipment.

**Verbal Aptitude:** Requires the ability to use a variety of reference and descriptive data and information.

**Mathematical Aptitude:** Has knowledge of basic mathematics Requires the ability to perform addition, subtraction, multiplication and division.

**Functional Reasoning:** Requires the ability to carry out detailed but uninvolved written or oral instructions. Involves routine work according to clearly prescribed standard practices, with some latitude for independent judgment. Has the ability to comprehend and apply regulations, procedures and related information; is able to follow simple instructions. Is able to read and interpret various materials pertaining to the responsibilities of the job.

**Situational Reasoning:** Requires the ability to exercise the judgment required in situations characterized by repetitive or short-cycle operations covered by set procedures or sequences. Is able to use independent judgment in performing routine tasks.

Public Service Maintenance Worker II, Public Works & Utilities Department

**ADA COMPLIANCE**

**Physical Ability:** Tasks involve the ability to exert heavy physical effort in heavy work, typically involving some combination of climbing, balancing, stooping, kneeling, crouching and crawling, and some lifting, carrying, pushing and/or pulling of objects and materials of heavy objects and materials (up to 100 pounds).

**Sensory Requirements:** Some tasks require visual, depth and auditory perception and discrimination as well as oral communications ability.

**Environmental Factors:** Tasks require exposure to adverse weather conditions, temperature extremes, wetness/humidity, smoke/dust/pollen/dirt, confined spaces, disease/pathogens, strong odors, machinery hazards, traffic hazards.

*The City of Dunedin is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the employer will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*



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Director of Public Works & Utilities / City Engineer

5/15/18  
Date