

City Commission

Job Descriptions

JOB TITLE: Mayor

GENERAL STATEMENT OF JOB

Responsible for a wide range of functions in the city government. Regardless of how large or small the city may be, the mayor is considered to be its leader. The mayor is in charge of handling the daily administration of the city. The success of local government hinges on the decisions they make and how efficiently they carry out the duty.

JOB TITLE: Commissioner

GENERAL STATEMENT OF JOB

Voters elect a small commission, typically of five to seven members, on a plurality-at-large voting basis. These commissioners constitute the legislative body of the city and, as a group, are responsible for taxation, appropriations, ordinances, and other general functions.