

**PROJECT INFORMATION SHEET  
DEVELOPMENT REVIEW COMMITTEE (DRC) MEETING**

The Development Review Committee (DRC) Meeting establishes the compatibility of the proposed development to the surrounding area and the natural environment; conformity to the Land Development Code and the Comprehensive Plan; the health, safety and welfare of City residents; adequacy of existing facilities to serve the development; and the identification of procedural guidelines. The owner or authorized representative shall not in any way interpret the remarks or statements, expressed or implied, of the City departments or employees as being binding upon the City of Dunedin. LDC 104-24.6.1.

A DRC is a complimentary review of a proposed project involving all relative disciplines of the City including Community Development, Engineering, Economic Development, Fire, Parks & Recreation, and Solid Waste. To be put on an agenda for an upcoming meeting, please contact Joan McHale, Community Development Department, at (727) 298-3198 or [jmchale@dunedinfl.net](mailto:jmchale@dunedinfl.net) for more information.

**PROJECT / PROPERTY INFORMATION**

PROJECT NAME: \_\_\_\_\_

PROJECT ADDRESS: \_\_\_\_\_

TAX PARCEL ID NUMBER(S): \_\_\_\_\_

GROSS ACRES (AC) \_\_\_\_\_ SQUARE FEET (SF) \_\_\_\_\_

CURRENT ZONING DESIGNATION: \_\_\_\_\_ CURRENT LAND USE PLAN CATEGORY: \_\_\_\_\_

PROPOSED ZONING DESIGNATION: \_\_\_\_\_ PROPOSED LAND USE PLAN CATEGORY: \_\_\_\_\_

PROPOSED BUILDING(S): \_\_\_\_\_ SQUARE FOOTAGE: \_\_\_\_\_

PLAN DETAILS: \_\_\_\_\_

PROJECT VALUE: \_\_\_\_\_ HEIGHT: \_\_\_\_\_

**OWNER / APPLICANT INFORMATION**

OWNER NAME: \_\_\_\_\_

OWNER PHONE: \_\_\_\_\_ OWNER EMAIL: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

APPLICANT PHONE: \_\_\_\_\_ APPLICANT EMAIL: \_\_\_\_\_

- ALL OF THE FOLLOWING DOCUMENTS MUST BE SUBMITTED IN AN ELECTRONIC FORMAT:**
- \_\_\_\_\_ Basic Site Plan to include:
    - \_\_\_\_\_ Property Size
    - \_\_\_\_\_ Building size by square footage of use, and building height
    - \_\_\_\_\_ Percentage of lot covered by building footprint
    - \_\_\_\_\_ Setbacks; front, rear, and side
    - \_\_\_\_\_ Number of parking spaces per use; required and provided
    - \_\_\_\_\_ Vicinity map, date, north arrow, and scale
  - \_\_\_\_\_ Architectural Rendering, if possible