

Library Advisory Committee
Meeting Minutes
March 25, 2024

In attendance: Barbara Ferry, James Funk, Jean Perrin, Kathy Pippert, Peg DeLargy, Ross Stonefield, and Sean Cavanagh

Unable to attend – Donna Moore, Meghan Truchan, and youth volunteer Autumn Nachman.

City Staff Liaison – Phyllis Gorshe

CALL TO ORDER – Meeting called to order at 6:00 PM by Chair Peg DeLargy

1. ADMINISTRATION

- a. **APPROVAL OF MINUTES** – Sean made a motion to accept the meeting minutes for February 26, 2024, providing that we amend the minutes per Barbara’s suggestion to indicate that the city’s Community Engagement Platform has a link for information on the library’s playground project. Barbara seconded. All in favor.

2. PRESENTATIONS

- a. **DUNEDIN YOUTH VOLUNTEER REPORT** – Phyllis, who is currently managing the Youth Services department, indicated that they are meeting tomorrow to finalize the summer reading program.

3. NEW BUSINESS

a. **LIBRARY DIRECTOR REPORT**

- i. **STAFFING** – Phyllis said there are four staff openings, all in progress. The candidate for Director of Youth Services has had all her clearances go through.

ii. **CAPITAL PROJECTS UPDATE**

1. The new playground installation is scheduled for completion by the end of the summer.
2. The Parks and Recreation department did a big cleanup of the reading garden and identified places where they can install some bricks awaiting placement. The Dunedin Garden Club also did lots of work recently in the butterfly garden.
3. Interior painting will begin soon, with the meeting rooms, which were last painted in 2005, to be completed first. Tonight’s meeting is to conclude with a discussion on the paint colors being considered.

b. **SPECIAL EVENTS**

- i. **AUTHOR VISIT** – On March 27, Peter Werner Kreuziner is to discuss and sign copies of his book, Fernweh, The Longing for Places Unknown.

- ii. **VIRTUAL AUTHOR VISIT** – On April 8, the Dunedin Friends of the Library will provide an update with light refreshments at 5:30 PM followed by a virtual author visit with Cara Black from 6 to 7 PM.
 - c. **MEETING ROOM AND STUDY ROOM POLICY** – Phyllis distributed this policy to discuss how rooms are available to government and non-profit organizations and how study rooms for up to two people can be easily booked on the library calendar.
 - d. **LIBRARY RACK CARD** – Phyllis passed out a St. Pete/Clearwater tourism rack card to show how we might want to create something similar in the future, perhaps either after developing the strategic plan or for distribution at the 2025 city's state of the union. (Jean suggested also making it available for people to pick up at the Chamber of Commerce,)
4. **OLD BUSINESS**
- a. **STRATEGIC PLAN 2020-2023 REPORT CARD COMMENTS**
 - i. Phyllis gave the committee a timeline for updating the goals and objectives stated in the 2020-2023 strategic plan. She wants to present a draft for the committee to review in the April meeting. After integrating our feedback, she will gather and incorporate input from staff and then review the revised plan with the committee again in May.
 - ii. Meghan emailed Phyllis some suggestions, such as how to obtain feedback from more people under 55 and place more emphasis on environmental programs/concerns.
 - iii. We discussed how the plan should document continued changes in the demands for online versus onsite services and overall library trends like providing special collections and services.
 - iv. Phyllis is to send us a video about all the things that today's libraries are providing to their patrons.
 - v. Ross created and passed out a list of Dunedin Library acronyms because all those used in the 2020-2023 plan weren't defined.
5. **NEXT MEETING** – Monday, April 22, 2024, at 6:00 PM.
6. **CITIZEN INPUT** – None.
7. **ADJOURN MEETING** – Barbara made a motion to adjourn. Ross seconded. All in favor. Meeting adjourned at 7:02 PM.

Minutes submitted by KP on March 26, 2024.