

City Manager's ^{Up}date

April 9, 2020

This ^{Up}date will refer to the events since the date of the last ^{Up}date of March, 2020.

PARKS & RECREATION

Parks & Recreation Administration:

- Developed plans for departmental policies, procedures, and operations in response to COVID-19.
- Worked with the Finance Department to develop the required carry-forward budget items from Fiscal Year 2019.
- Continued construction and installation of the replacement bridges at Hammock Park.
- Attended city-wide Customer Service Training.
- Reviewed the agenda item staffing for the dredge at the Dunedin Marina.
- Begin design and requesting quotes for replacement playground equipment at Amberlea Park.
- Continued work with the Florida Recreation and Park Association on their Health Pillar Committee to develop a tool-kit of the LiveWell Dunedin initiative as a state-wide model to be available to communities across Florida.
- The prescribed burn at Hammock Park has been postponed due to COVID-19 and available staff resources.

Marketing:

- Started plans and development of the next Parks & Recreation Magazine (summer edition). 1st draft completed and in review.
- Coordination and distribution of this month's Community Events Calendars (print and online). Populated new events on the city website and events webpage. Promoted through e-news, e-notify and distributed print copies to city/public facilities. Continued maintenance of calendars and webpage with new and revised information throughout the month.
- Coordinating with staff and preparing promotions and presentation for July Parks & Recreation Month.
- Attended the city-side Customer Service Training & Standards session.
- Met with city staff to discuss the redesign of a city map focusing on tourism, city facilities, amenities and things to do and see.
- Designed and printed postcards for a public notice to be mailed to all homes within the vicinity of TD Ballpark, notifying residents of dates when fireworks are scheduled after ballgames. Direct mailing put on hold at this time.
- Designed artwork and coordinating with United Walk of Peace for signage at the Weaver Park Peace Pole.
- Designed various types of promotional materials (print and digital) including posters, postcards, flyers, forms and press releases for upcoming programs, camps and special events.
- Continued to oversee and maintain Department webpages. Made numerous revisions and updates to existing webpages, published news stories, e-notifications, calendar entries, as well as digital photo editing, support help, troubleshooting and staff trainings.

- Continued to meet and collaborate with Community Relations team for various marketing and communication plans and projects, media relations, cross department marketing, initiatives, as well as website and social media promotions.
- Coordinated with Parks & Rec staff and the Communications Team for information, news updates and measures related to COVID-19 and Department announcements. Assisted with social media and website content, input, webpage development and continued updates, along with Department needs, updates to all Department webpages and notices of closures and cancellations including facilities, programs, events, etc.

Special Events:

- House of Beer had their 10th annual Beerfest in Edgewater Park. Despite the cold and windy weather, people still came out to celebrate and enjoy a great music line-up.

Recreation:

- **Community Center:**
 - The Community Center had a total of 9 rentals this month that brought in 550 guests. This total included City and Community Meetings and serving as a voting precinct.
 - AARP has continued to offer their free tax aide service to the public through our facilities. Due to the closures of our facility regarding COVID-19 Tax Aide has only operated 4 days this month bringing in 100 participants. In addition to this, we have experienced an increase in call volume by 30% with inquiries pertaining to services days and times.
 - Summer Camp registration was opened for a week and had a tremendous turn out so far with 250 pre- registrations. As of now registration has been postponed until further notice due to building closures.
 - City of Dunedin Human Resources Department hosted a series of customer service trainings to all city employees with the turnout of 30 employees a day.
 - City of Dunedin Fire department held a pension meeting with 15 participants in attendance.
 - City Hall Department hosted a Traffic Calming neighborhood meeting with 35 participants in attendance.
 - Achieva Credit Union Hosted their annual scrapbooking event that brought in 130 participants. Guests were able to bring in their own pictures and materials to join and socialize with others while scrapbooking. In addition to this, there was food, raffle prizes, and other.
 - Creative Arts Guild hosted their monthly workshops. Participants were able to register for 1 class and do anything from painting, carving, paper mache, and ornament making. This class has an attendance of 15 participants.
 - The Hale Senior Activity Center sent over 3 of their programs to our facility due to closures from the Blue Jay Games. Those programs include MahJong, Canasta, and Chair Volley Ball bringing in a total of 25 people for all three programs.
 - Voting took place here with 136 voters in attendance
 - Voices of Jazz Concert was held in the Edinburgh Hall to put on a live concert featuring big band jazz, swing music and modern arrangements of popular tunes. This concert had a low attendance of 56 participants due to the COVID-19 concerns and closures which were issued earlier in the day.
 - Due to COVID-19 concerns our facility has experienced temporary closing and program cancellations that normally would take place at this time.
- **Fitness Center:**
 - Fitness Center visits and group exercise attendance totaled 2,229 for the month of March.
 - Fitness/GEX class drop-in attendance: 139
- **Athletics:**
 - Tennis/pickleball had over 39 participants.

- Hosted North Pinellas Track Meet at Dunedin High School and had close to 135 kids.
- North City Track had 50 runners.
- 8 athletic rentals were held in March.
- Continuing preparations for Stirling Park and Driving Range.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - Introduced a new Multiplayer Gaming night drop-in activity hosted by staff at the MLK Recreation Center.
 - The Youth Advisory Committee completed a Coastal Clean-up at the Dunedin Causeway to complement and help further the City's 3rd Epic Goal.
 - Supervisory staff met with Before and Aftercare Leaders and MLK staff to discuss COVID-19 pandemic guidelines and health/hygiene practices that are to be followed at program sites.
 - Staff conducted parking for Blue Jays Spring Training games with a portion of proceeds going to Dunedin For Youth Scholarship Fund to help assist families with cost of Summer Camp and Before/After School Programs.
 - Staff attended Human Resources Customer Service Standards training.
 - Girls High School Basketball Instructional Drop-In is conducted weekly. Staff is working with local High School teams/schools to spread awareness of the program.
 - The Spring Fling Camp was held for 51 school age children with various active and craft activities.
 - Staff is working on future projects including Summer Camp activity, trip planning, marketing and staff.
 - Supervisory staff beginning the interview/hiring process for Summer Camp.
 - Summer Camp site Supervisors met to discuss upcoming summer camp planning and staff in-service training.
- **Hale Activity Center:**
 - Held 51 adult classes & programs, with a grand total of 1,463 participants.
 - Hosted 1 meeting with an attendance of 12.
 - Total attendance for the month of March was 1768 visitors.
 - Held a trip to the Tampa History Center & Columbia Restaurant with 54 in attendance.
 - 3 O'clock Band Dance & Concert had an attendance of 57.
 - Hosted the Pinellas County Bridge Meeting with 140 in attendance.
 - Hosted the Duke Energy Meeting for Underground Utilities-Southside with 42 in attendance.
 - Recreation Staff & BASP leaders parked over 1,100 cars for 11 spring training games bringing in over \$35,000 in gross revenue. Some proceeds will go towards the Dunedin For Youth Fund.
- **Highlander Pool**
 - Opened the Sprayground for the season on March 14th but then had to close per County COVID-19 directive.
 - Continued to prepare pools for opening day.
 - Offered Water Safety Instructor class for staff. This will resume following building openings
 - Painted the Pool office lobby
 - Staff is preparing offices for custodial deep cleaning
 - Staff is working on topics and learning opportunities in preparation for working from home

Parks:

- Installed a new dog waste bag station in Rotary Park and one near the tide relief bridge.
- Replaced rules and ordinances signs along entire Dunedin Causeway.
- Cut and removed PVC piping in rocks off of John Hubbard Linear Park.

- Repaired irrigation at the Community Center outside bathroom.
- All waterside pocket parks now have recycled plastic benches which are more durable and cannot rust.
- Replaced parking stops in the Community Center parking lot.
- Shelled the road at the Dunedin Causeway bathroom.
- Removed the old playground surface at Elizabeth Skinner Jackson Park and prepared the site for new surface install and concrete work.
- Cleaned and sanitized the Parks Maintenance Building.
- Removed fallen leaves at Parks Maintenance Building, Jerry Lake parking lot, and Cemetery.
- Closed down and barricaded the Dunedin Causeway and City playgrounds in compliance with the County's COVID-19 directive.
- Continued taking inventory of all amenities and features in all City parks.
- Installed new lights and shell at the Bushnell parking lot and repaired 50ft of fence.
- Planted hedge around new backflow at Cueni Brewing Co.
- Cleaned up landscaping at Milwaukee parking lot.
- Mulched landscaping along Pinellas Trail between Monroe and Skinner.
- Received and submitted quotes for a complete renovation of field 3 at Jerry Lake
- Began obtaining quotes and scheduling work for the conversion of Stirling Park.
- Ongoing planning for the ISA Trees Florida 2020 Conference.
- Staff attended an Introduction to Plant ID class taught by an IFAS Extension Program Assistant.
- Staff has been attending DREAM (Dunedin's Resilient Environmental Action Master Plan) meetings.
- Provided logistical support for a variety of events and rentals, including Blue Jays Spring Training, HOB Beerfest, Spring Fling, and the Downtown Market.
- Completed monthly safety checks of parks, playgrounds, and parking lots.

Marina:

- Marina's boat ramp users for March:
 Resident Daily Ramp Users: 28
 Daily Non-Resident Ramp Users: 41
 Annual Resident Decals: 28
 Non-Resident Decals: 2
 Transient "visiting" Boaters: 16
 Annual Parking Passes: 21
- The railing along the commercial wall has been installed.
- The safety ladders have been received. Installation will take place as soon as employees can return to work full time.
- General maintenance including PVC replacement, repairing loose decking on finger piers, pressure washing, etc.

PLANNING & DEVELOPMENT DEPARTMENT

Zoning Division

Zoning staff responded to the following requests for information in March.

- Zoning & Land Use Inquiries: 218
- Short-Term Vacation Rental / Transient Use Inquiries: 25
- Zoning Verification Letters: 2
- Address Changes: 0

Building Division

March 2020

PERMITS		
Total Permits Issued		505
Total Permit Fees Collected		\$124,881.50
Total Valuation of Construction		\$7,036,420.00
Permits by Group:		
	NUMBER	VALUATION
Building Permit	252	\$5,564,667.00
Electrical Permit	38	\$469,306.00
Fence Permit	42	\$143,788.00
Gas Permit	4	\$9,909.00
Mechanical Permit	104	\$644,863.00
Plumbing Permit	57	\$147,969.00
Sign Permit	5	\$30,418.00
Tent Permit	3	\$500.00
New Construction by Building Type:		
	NUMBER	VALUATION
New Single Family Residences	2	\$1,224,535.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	0	\$0.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:		NUMBER
TOTAL		1,216
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	TAXES
New Business Tax Receipts	11	\$855.00
Renewed Business Tax Receipts	96	\$3,090.00

Code Enforcement Division

- Code enforcement staff performed 51 inspections, responded to 2 public records requests, opened 23 new cases and closed 46 existing cases in March.
- March 3, 2020 Code Enforcement Board Meeting Actions:
 - Affidavits of Compliance Accepted: 4
 - Old Business Cases Heard: 4
 - New Business Cases Heard: 11
 - Reconsideration of Fine Requests: 2
- The Code Enforcement Board collected \$41,948.81 in unpaid fines and fees in March.
- Five (5) code enforcement liens were released in March.

Planning Division

March 5, 2020 City Commission Regular Meeting Actions:

- Approved Second Reading of Ordinance 20-06 – Historic Landmark Designation for the Willis S. Blatchley House at 232 Lee Street.
- Approved Second Reading of Ordinance 20-09 – Historic Landmark Designation for 645 Loudon Avenue.
- Approved Second Reading of Ordinance 20-05 – Historic Landmark Designation for 204 Scotland Street.

- Approved Second Reading of Ordinance 20-10 – Historic Landmark Designation for the Andrews Memorial chapel at 1899 San Mateo Drive.

March 11, 2020 Board of Adjustment and Appeal Meeting Actions:

- Denied Application BAA 20-2C for a Conditional Use Permit (CUP) request at 319-321 Main Street to expand their existing outdoor dining area to include an additional 1,765 square feet of patio/seating area and to increase the seating capacity by 72 seats.

March 11, 2020 Local Planning Agency Meeting Actions:

- Reviewed Application ZO 20-04 along with Ordinance 20-11 and unanimously recommended approval of the request to rezone the property at 1520 County Road 1 from NB to FX-M.
- Reviewed Application DR 20-03 for Design Review approval of the 15-unit Highland Crossing Townhomes project at 968 Highland Avenue and unanimously recommended approval with conditions as proposed by staff.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **Water Treatment Plant – Design Build –**

- The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high-quality potable water to the City of Dunedin’s residents and customers.
- In March 2020, construction continued on the water treatment plant.
- The new 30” RO (Reverse Osmosis) feed line was interconnected to existing plant piping to allow for startup of the new RO filter systems.
- A new housekeeping pad was poured for the RO permeate flush system.
- Cable terminations were completed for new switchgear and a portion of the new MCC.
- Exterior and interior coatings of building wall surfaces continued.
- Installation of RO Skid #1 was completed.
- Installation of new conduit, pipe hangers and pipe in the new chlorine dosing room were completed. New sodium hypochlorite tanks and dosing skids were set.
- The new sludge tank installation commenced & was completed to approximately 90%.
- Face piping completed for new GAC system. Installation of interconnecting piping to the new GAC system is ongoing.





- **SR-580 Water Main Tie-Ins**

- The City is replacing an existing 24" water main that was installed in 1984. The main is oversized, difficult to get to, and has no interconnections. Due to these factors, the City will replace the existing piping with an appropriately sized main and establish interconnections to other mains in the area to improve hydraulics and water quality.
- The City received the Basis of Design Report from Cardno and returned with comments. The 60% design point has been initiated and is scheduled to be received in April.

- **Lift Station #20 & #32 Rebuild Project –**

- Both lift stations are undersized, prone to overflow during heavy rain events, and located adjacent to a waterway. The rebuild of these lift stations will be appropriately sized, provide emergency backup pumping, and reduce impacts on public waterways.
- Comments on the 30% design deliverables were returned to the consultant for incorporation into the 60% design submittal.

- **Wastewater Treatment Plant SCADA System Upgrades –**

- This project consists of upgrades to the City's existing PLC's and 'InTouch' application in the Advanced Wastewater Treatment Facility (AWWTF) and Collections system. The work includes: materials, installation, testing, and commissioning of existing Local and Remote Telemetry Units, PLC's, network equipment, power supplies, terminal blocks, wire, wire ways, surge suppression, cellular communication modems, mounting hardware, and computers.
- Final design and completion of panel construction drawings and specification compilation was awarded to McKim & Creed. The design portion began in January and is 100% complete. The project is currently on hold for potential planning of a State Revolving Loan to fund the project.

- **Wastewater Lift Station #3 Force Main Replacement –**

- This project replaced an aged force main from Lift Station #3, located in Weaver Park, including some modifications to the Lift Station wet well. The existing force main was cast iron and was originally installed in the 1960's. Failure of that aged pipeline (either by pipe break or leak) would have resulted in an unauthorized raw sewage discharge and presented a public health hazard. The replacement force main consists of HDPE and PVC pipe.
- The new force main has been installed and has been placed into service. Construction of the gravity main and lift station wet well modifications are complete.
- Final restoration is complete at this time, and Weaver Park has been turned back over to the Parks Department. Special thanks to the Wastewater Department for assisting the contractor with the Vac Truck and other resources during the modification to the Lift Station Wet Well. Their assistance helped expedite the completion of this project.

- **Wastewater Lift Station #20 Force Main Replacement**

- This project will replace the aged force main from Lift Station #20, which is constructed from a thin-walled PVC pipe that is prone to breakage. In addition, a portion of the

forcemain is located under CR-1, which will be resurfaced by the County in the near future. Thus, replacement of the forcemain is required prior to resurfacing. Parallel to the forcemain replacement, the City will install a new Fiber Optic line to the new Emergency Operations Center, which will reutilize portions of the existing forcemain as a conduit for the new Fiber Optic line in order to reduce overall costs.

- Comments on the 30% design deliverables were returned to the consultant for incorporation into the 60% design submittal.

- **Wastewater Treatment Plant (WWTP) – Electrical System Upgrades**

- Design is scheduled to be completed by April 2020.
- The City intends to replace the Motor Control Centers (MCC's), switchgears, breakers, add localized generators and related electrical equipment at its WWTP, and the electrical equipment, starters, etc., at our 44 Lift Stations. The electrical equipment at the WWTP and lift stations have reached the end of their useful life and maintenance has become difficult to perform, with parts a challenge to acquire. Installation of this new equipment increases safety measures for operational and maintenance staff.

- **Wastewater Treatment Plant – Aeration Basin Rehabilitation**

- The City is replacing the fine bubble diffusion system, all related piping, gaskets, valves, instruments, etc., required for the proper operation of the aeration basins at the City's WWTP. The fine bubble aeration systems have reached the end of useful life and require replacement. Installation of this new equipment increases reliability and operability of the system.
- Installation of the new diffusers and air piping is complete for Basin #3. Sanitair, the equipment supplier has performed a preliminary "dry" inspection and will return to perform final testing on April 7th. Subsequent to a successful "wet" test, Basin #3 will then be placed back into operation. The Wastewater Division will begin draining Basin #4 to begin preparation for demolition of the equipment, cleaning the grit and material.



Basin #3

- **Wastewater – Beltrees Street & Eagle Lane Sanitary Sewer Extension**

- The City is extending sanitary sewer service on Beltrees Street, between 2nd Avenue and 3rd Avenue, and on Eagle Lane, between Birdie Lane and Curlew Road. These extensions will add customers and allow for abandonment of existing septic systems.
- Work on Eagle lane has been completed. Clearance from FDEP will be required prior to allowing homeowners to connect to the new system. Restoration will begin the second week of April.
- Maintenance of Traffic / Detour Signs have been installed on Beltrees Street. The contractor has mobilized and will begin work on installing the new sanitary sewer lines and services the week of April 6th. Motorists should avoid Beltrees St., between Patricia Ave & Milwaukee Ave, until the end of April.

- **Wastewater – Friendly Lane Water & Sewer Extension**

- The City is extending potable water and sanitary sewer service on Friendly Lane north of SR-580. These extensions will add customers and allow for the abandonment of existing septic systems and private wells.
- Bids were received from three contractors for the work on Friendly Lane. The construction contract was awarded by the Commission on March 3, 2020.
- The new sanitary sewer manhole and piping has been installed and work is complete on Friendly Lane.

Roadway Section

- **Milling & Overlay** – The 2019 annual paving contract was awarded to Gator Grading & Paving LLC, on October 15th, for \$823,217. A Pre-Con meeting was held, and a Notice to Proceed was issued on January 13, 2020. Work has commenced at various locations throughout the City, including Baywood North; the project is anticipated to be completed by May.



Baywood North

- **FY20 Pavement Management Program** – Staff is in the design stage for the Fiscal Year 2020 brick, milling & paving, crack seal, micro surface, and FDR plan pavement program.
 - **Brick Streets:** A section of Santa Barbara, south of the intersection with San Salvador, has been prioritized for brick street restoration. Geotechnical testing was completed in October and January and indicated underlying clay soils and a degraded lime rock base. The clay and degraded base is causing pot holes and depressions. Survey to provide elevations and utility locations for gutter replacement and driveways is complete. Staff has met with the City of Tarpon Springs for information on their recent brick street restoration experience and costs. A road design consultant has provided an alternative to full removal of unsuitable soils. The alternative is to remove a portion of unsuitable soils and install a geotextile membrane and backfill with clean material. Plan drawings and cost estimates are expected in April.
 - **San Salvador:** San Salvador, between Patricia Ave and Bass Blvd, has been identified for milling and paving, and full depth reclamation (FDR). Inspection of gutters and inlets is complete. Public Services has requested replacement of cross pipes as part of the street restoration and will be included in the design, which is underway. Surveying is currently underway. Geotechnical testing has concluded and identified several areas of poor underlying soils, similar to Santa Barbara. Plan development will begin as soon as FY 2020 Milling & Paving and Santa Barbara Plans are complete. A similar approach as that proposed for Santa Barbara for stabilizing poor underlying soil areas is being considered.
 - **St. Catherine Dr.:** Portions of St. Catherine Drive are failing due to subsidence and cracking. Measures to repair the street were previously made, however the street failure continues. Geotechnical testing has revealed significant clays and peat underlying portions of the street. Staff is exploring options for full or partial removal of unsuitable

soils, or an alternative method of partial removal with membrane stabilization. Additional geotechnical testing is underway; design to commence following receipt of that data. Repair of this street will most likely be done with San Salvador as they intersect.

- **Rejuvenation:** The FY20 contract for rejuvenation of streets paved in FY19 has been approved and the work was completed in November 2019. The bid for FY21 is anticipated to be released in August 2020.
- **Milling & Paving:** FY20 Milling & Paving street selection is underway using the Agile Assets software to prioritize streets. The plans will be completed in April.
- **Crack Seal & Micro Paving:** FY20 street selection for crack seal and micro paving is underway using the Agile Assets software to prioritize streets. The target release of the bid is in June.

Drainage / Interdepartmental Support

- **Marina Sediment Removal Project** – Phases 1 and 2 (regulatory approvals) are complete. The City approved the award of consultant services with Wood Environmental for preparation of plans, bid docs, and construction administration assistance. Bids were released in January, with a Bid Opening on February 27, 2020. A recommendation for award of bid is currently scheduled to come before the Commission for approval on April 14, 2020.
- **Hammock Park Bridge Replacement** - This project replaces two former wooden bridges over the east / west drainage ditch (Channel A) with aluminum bridges. The Commission awarded the contract in October 2019. Work has commenced and full restoration is anticipated to be completed by the end of April.
 - The two (2) bridges have been installed and are complete at this time. Thanks goes out to the Parks & Recreation Department for their assistance with trail closures and placement of barricades to protect the public during construction.



Cedar Creek Bridge



Harvard Rd. Bridge

- **Brady Drive:** The City assigned DRMP, Inc., (one of the City's GEC firms) a task to provide a Preliminary Engineering Report (PER) to investigate elevating Brady Drive and conveyance alternatives where Jerry Branch passes under the road. DRMP will assess conveyance alternatives along with cost estimates to meet a 25 year flood stage road Level of Service (LOS). The PER will provide a cost/benefit which will allow staff to evaluate to merit of moving forward with the project. The draft PER is under review and should be finalized by April 2020.
- **Community Center Parking Lot:** The Parks Department has requested the Engineering Division to investigate expanding the number of parking spaces at the Community Center, and address paving of the existing gravel parking areas. A scope of work is being developed with GFY, Inc (one of the City's GEC firms) to provide options, design, and permitting services.

- **Golf Cart Barn**

- Construction has commenced for the Golf Cart Barn. It is anticipated the project will be completed in June.
- Fill material has been hauled in, placed, compacted, and tested. The sanitary sewer and electrical rough in was installed, inspected and approved by the Building Dept. The new concrete slab for the Golf Cart Barn & Pro Shop was poured on April 3rd. Erection of the new building is expected to commence during the week of April 6th.



Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (2)
Site / Infrastructure plan sets reviewed – (1)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (3149 SF).
- Continued sidewalk replacement in the Countrywoods Subdivision.
- Removed/replaced military and event banners.
- Staff completed right-of-way tree trimming in Countrywoods, Waterford Crossing, Dunedin Causeway, and Waterford Crossing East subdivisions, and continue within the Dunedin Isles subdivision.
 - Trimmed and hauled tree canopies for roadway clearance Citywide
 - Trimmed hardwood trees and palms (13.0 tons hauled).
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (112) new signs, including COVID-19 signage, and replaced (75).



- Repaired utility cuts for the Water and Wastewater Divisions (3 Repairs).
- Continued hauling concrete and asphalt to Recycling Plant, as needed (1169.2 tons hauled).
- Continued hauling road base material to the Streets Yard (7.5 tons)
- Started Dunedin Pines stormwater curb and sidewalk improvements project.
- All staff attended Customer Service Training
- Assisted the Solid Waste Division with Citywide Yard Waste collections.
- Manufactured COVID-19 Building, Causeway Blvd, and Parks closure signs.
- Installed traffic counters on Highland Ave, and Lady Marion, for one (1) week.
- Provided Special Event support – Acheiva Shredfest, HOB Beerfest, Blue Jays Spring Training

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters Citywide in City facilities on a monthly cycle.
- Performed bi-annual Fire Sprinkler inspections Citywide
- Repaired plumbing valves in the Men's restroom at the Community Center
- Resurfaced Diesel Fuel Emergency Storage Tank at Public Services
- Repaired City Hall kitchen faucet
- Updated time clocks Citywide as a result of Daylight Savings time change.
- Repaired rear bay door at Fire Station #60
- Repaired Dining Room A/C unit at the Golf Club



- Repaired Fleet Services Gate automatic opener.
- Repaired lighting at Jerry Lake Concession Stand
- Repaired A/C unit for the Meeting Room at the Library
- Installed new exterior lighting at the Dunedin Middle School Restroom
- Secured plumbing damaged by vandalism at the Causeway Restroom
- Replaced exhaust fan motor in the Public Services Locker Room
- Pressure washed Harvard Little League Concession Building
- Performed annual preventative maintenance on Standby Generators Citywide.
- Repaired clogged plumbing drain at Scotsdale Restroom
- Repaired controller for Chillers at the Community Center.



- Repaired bay lights at the Jones Building
- Replaced Schrader Valves in the Public Services A/C units

- Entered/programmed new users into the Alarm System at the Community Center.
- Repaired ice machines at Wastewater and Fire Station #60
- Replaced pool pump motors at Highlander Pool.
- Repaired Lobby A/C unit at the Golf Club
- Repaired ADA door opener at the Community Center
- Painted Highlander Little League Restroom
- Installed new window tinting on the exterior windows at the Pinehurst Road offices.
- Repaired pole mounted aerial lighting at the Wastewater Plant.
- Continue HVAC apprenticeship and internship programs with Pinellas Technical College
- Responded to maintenance requests Citywide, as needed.



Stormwater Section

- Continued slope ditch mowing
- Continued ROW mowing
- Continued residential street sweeping activities
- Continued catch basin repairs Citywide (3).
- Cleaned catch basins during rain events
- Continued residential street sweeping activities:
 - Hauled 31.3 tons / 62 cubic yards of street sweeping debris to the County landfill.
 - Hauled 5.8 tons / 5 cubic yards of catch basin debris to the County landfill.
- Continued ditch maintenance Citywide.
- All staff attended Customer Service Training
- Started Dunedin Pines stormwater curb and sidewalk improvement project.
- Continued stormwater pipe maintenance and repairs Citywide.

Environmental Manager

- Coordinated with Pinellas County on the upcoming Curlew Creek Nutrient Source Tracking study. Efforts included the provision of water quality data, water quality sampling locations, and finalization of the Interlocal Agreement for approval by the City Commission.
- Submitted recommended changes to the Development Review Committee Handbook.
 - Changes included the addition of specific language pertaining to the SWPPP submittal, external agency permit requirements, and inclusion of the Pinellas County Fertilizer Ordinance.
- Created a shared FEMA 214 Activity Log for Public Services to utilize during the emergency declaration pertaining to COVID-19.
- Participated in the FSA webinar for Overview of the 2020 Legislative Session.
 - Bills that might impact the City of Dunedin are Senate Bill 178 pertaining to coastal construction, and House Bill 279 pertaining to local government public construction.
- Received approval for the renewal of the Aquatic Plant Control Permit through the Florida Fish and Wildlife Conservation Commission.
- Coordinated with Cardno and City staff regarding the Pioneer Park project.
 - Cardno's draft Scope of Services is currently under review.
- Participated in FDEP's MS4 Quarterly teleconference.
- The San Mateo / Douglas Ave Pond project is moving forward.
 - Jones Edmunds and Associates (JEA) have submitted their final memo pertaining to the amount of material to be removed from the pond based on the survey results.
 - Staff has met with a contractor on site to review the scope of the project; the services are for material removal and to return the pond to as-built conditions.

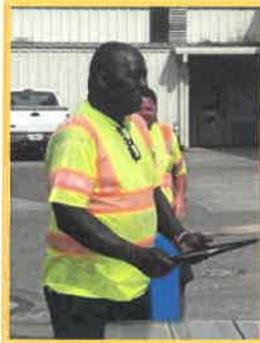
- The proposal from the contractor is under review by staff.
- Reviewed one (1) project for Infrastructure Review to advise the developer of potential site contamination, permit requirements through FDEP, and/or the SWFWMD, and proper BMP's.
- Reviewed two (2) projects for DRC concerning stormwater permitting through FDEP and the SWFWMD. Provided developers with information regarding the need for proper BMP's during construction.

Solid Waste & Recycling Division:

- Commercial & Multi-Family recycling:
 - Staff continues to assist multi-family and commercial customers who are contracted with Private Haulers to resolve service concerns, and assist in program implementation.
 - Staff is also forwarding service inquiries from nearby unincorporated residents to Pinellas County Solid Waste: <http://www.pinellascounty.org/solidwaste/garbage-collection.htm>
- The Division is messaging customers to anticipate possible delays in service due the COVID-19 pandemic; however, every effort is being made to maintain service on normal days.
- Continuing to maintaining daily contact with our recycling vendors, temporary labor agency, County landfill, and contract hauler (Waste Pro) as the situation is fluid.
- Staff is maintaining “regular operations” throughout the COVID-19 pandemic, with the exception of a suspension of temporary dumpster rentals.
- Staff has implemented CDC guidelines for slowing the spread and flattening the curve by implementing the following routines:
 - All drivers are disinfecting and wiping down the interior of the trucks, the radios, and keys before and after their daily routes.
 - Using a shuttle van to get temps to and from the routes to create social distancing in the vehicles. Thank you to the Parks & Recreation Department for the van.
 - Additional picnic tables have been placed outside the building rear door to allow for social distancing at break and lunch times. Thank you again to Parks & Recreation for the tables.
 - First thing in the morning, and throughout the day, workspaces, tables, chairs, light-switches, faucets, doors, vending machines, & other surfaces are disinfected / wiped down.



- Congratulations to Louis Richardson for 35 years of dedication and hard work with the Dunedin Solid Waste team. May he enjoy his well-earned retirement for many happy and healthy years!



Sustainability Program Coordinator:

- Staff attended the Florida Sustainability Directors Network Annual Meeting to discuss environmental programming and sustainable strategies for climate change. Presentations included: communication strategies, resilience hubs, green certifications, along with electric vehicles and infrastructure. Staff participated in discussions regarding energy policies for local government and the importance of involving key stakeholders.



- Staff is attending webinars and virtual meetings to align with social distancing practices while continuing to develop programs and educational materials.
- *Note: This program is currently postponed until further notice.* When resumed, the City's Sustainability Speaker Series will continue to focus on sustainability-themed presentations and workshops including rain barrels, garden to table, solar power, electric vehicles, stormwater, composting, landscaping, and more! For a detailed calendar and more information visit www.DunedinGov.Com/GreenScene or call 727-298-3215 x1324.
- Dunedin's Resilient Environmental Action Master Plan (DREAM) is intended to be a detailed plan providing a guideline for sustainable initiatives and goals. The plan will bring cohesiveness to the various sustainable initiatives, and offer a roadmap to assist the City in reaching its environmental goals. This initiative will incorporate discussions and plans for the City's 'Ready for 100' commitment. Keep an eye on the City's [Environmental Calendar](#) to view details about the next public meeting. *Meetings are currently postponed until further notice.*
- Know of a business, community member, student, or friend who goes above and beyond for the environment? Nominate them for the Environmental Advocate Award! The City of Dunedin would like to recognize businesses and community members for "being green". For more information and how to submit, visit the [Green Business](#) page on the City's website.
- The Committee on Environmental Quality (CEQ) and City have partnered to create the 1st Annual Dunedin Green Scene School Challenge. All Dunedin public students are eligible to participate in the challenge of reducing waste in their community. For more information visit

[Dunedin Green Scene](#) or contact Natalie Gass at NGass@DunedinFL.Net, or by phone at 727-298-3215, ext. #1324.

- The City has partnered with Blue-Green Connections, a local non-profit that works to educate and responsibly protect the land and water. The [Florida Gulf Coast waters have recently been declared a "Hope Spot"](#) and the City of Dunedin is the "Home City!" A Hope Spot is a special place that is critical to the health of the oceans, and the oceans are critical to the health of the planet. The Florida Gulf Coast Hope Spot is a place that deserves our attention. Through the Hope Spot designation, Blue-Green Connections is encouraging students to think about the importance of our waters and how to keep them healthy. Hope for the Future applications are now available! Visit the [Sustainable Schools](#) page on the City's website.
- Earth Month – April 22nd, 2020 marks the 50th Anniversary of Earth Day! To celebrate, the City will be celebrating all month long by promoting the [Wyland National Mayor's Challenge for Water Conservation](#), environmental education, and ways to live sustainably! Stay tuned to the City's social media pages and the City's [Green Scene page](#).
- Outreach events: (*Refer to the Environmental Calendar, as these events are postponed*).
 - [Backyard Composting in the City](#)
 - Saturday, ~~May-16th~~, 2020 from 10:00 AM to 11:00 AM at the Dunedin Public Library (Room A) (223 Douglas Ave, Dunedin, FL)
 - [Rain Barrel & Bee Bath Workshop](#)
 - Saturday, ~~June-13th~~, 2020 beginning at 10:00 AM at the Dunedin Community Garden (1040 Virginia St, Dunedin, FL)
 - [Reduce, Reuse, Recycle](#)
 - Saturday, ~~June-20th~~, 2020 from 10:00 AM – 11:00 AM at the Dunedin Community Center (Aberdeen Room) (1920 Pinehurst Rd, Dunedin, FL)



Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.178 Million Gallons
 - Influent Monthly Total Flow: 129.529 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.745 Million Gallons
 - Reclaimed Water Monthly Total Flow: 116.096 Million Gallons
 - Final Effluent Average Daily Flow: .515 Million Gallons
 - Final Effluent Monthly Total Flow: 15.954 Million Gallons
- **Maintenance and Repairs:**
 - Plant operators are conducting annual painting of all above ground piping at the Wastewater Treatment Plant (WTTP).
 - Outside Contractor – Razorback, LLC completed the sandblasting and recoating of the North Clarifier.
 - Contractor – WPC (Water Processing Contractors) is rehabbing Aeration Tank #3. WPC has removed all sediment from the tank and has installed all new diffusers and stainless steel anchor supports. New stainless steel valve operators have been installed. The 16" ductile airline pipe was sandblasted and recoated.
 - Outside Contractor – Ringpower Corp performed our annual P/M (preventative maintenance) on the WWTP emergency generator. The oil filters, oil, fuel filters, belts, and radiator have been checked. [No Issues]

- Wastewater Plant mechanics are upgrading the exterior lighting to LED lighting.



North Clarifier:
Before sandblasting



North Clarifier:
After sandblasting and final coating



New Sanitaire diffusers are being installed in Aeration Tank #3

- **Compliance:**

- February '20 Discharge Monitoring report submitted to FDEP via EZDMR; [No Issues].
- Wastewater / Engineering are working with Ardurra on our City WWTP permit renewal.

Collections Summary

- **Scheduled repairs:**

- Clean outs: (3) – 1949 Sourwood Boulevard, 1383 Dinnerbell Lane East, and 1861 Teakwood Lane.
- Taps Installed: (1) – 526 Frances Street.
- Lateral and main line repairs: (1) – 927 Cedarwood Avenue.
- Manhole ring and cover installed, FDOT (Department of Transportation) Project: (3) – M/H #38, M/H #40, and M/H #27.
- Lateral liners installed: (4) – 1785 Bayshore Boulevard, 272 Diogenes Street, 2030 Indigo Terrace, and 1861 Teakwood Lane.
- Continued working on the Mini-Scout List. (7) – 2186 Edythe Drive, 1413 Rosewood Avenue, 1861 Teakwood Lane, 2107 Pine Ridge Drive, 2104 Bramblewood Drive, 2089 Shadow lane, and 1287 Overcash Drive.
- Worked on force main abandonment at the Harvard Avenue footbridge.
- Responded to citizen blockage calls (17) and continued with preventative maintenance inspections.
- Sunshine 811 locate tickets (310).
- Staff attended Customer Service Training and (1) staff attended MOT (Maintenance of Traffic) Training.
- Continue to perform routine maintenance Citywide.



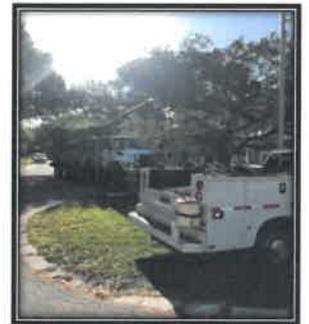
Lateral liner install at
2030 Indigo Terrace



Capping the force main for Engineering
on Harvard Avenue

• **Vac / Cleaner Truck:**

- Cleaned Grids: (18) – SW 35 Patricia Ave M/H #52, 53, 54, 1, SW 35 M/H #52, 127, NW 35 Beltrees St M/H #126, 127, SE 25 Tire Kingdom, M/H #73, 68, 71, SE 27 Howell Court, M/H #33, 34, 110, NE 35 Beltrees St / Kirkland Circle, M/H #38, 32, NE 34 New York Ave / Beltrees St, M/H #27, 66, 68, 30, 153, NW 34 Alt.19, M/H #40, SW 27 M/H #27, NW 35 Main St M/H #40, 2, NW 34 Broadway M/H #44, 43, 42, 41, 40, SW 27 Main St M/H #40, 39, 38, SE 27 Louden Ave M/H #136, 70, SE 07 Main St M/H #134, 133, 67, 28, 71, 67, 28, 1, 72, SE 07 Milwaukee Ave M/H #27, 28, SE 07 Main St M/H #141, 46, 72, SE 07 Park St M/H #122, 75, 73, 72, and SE 07 Virginia St M/H #114, 40, 119, 39, 120, 119.
- Followed-up by applying Root X (root killer) in TV'd mains found to have root blockages.
- Cleaned Wet Wells at LS (Lift Stations) #'s 40, 41, 21, and 30.
- Total cleaned: 9,263 linear feet (LF) and applied ROOTX in 280 LF of sewer mains.
- Staff attended Customer Service Training and (1) staff attended MOT (Maintenance of Traffic) Training.
- Continued to perform routine maintenance Citywide.



Cleaning Lift Station #21

• **TV Truck:**

- Worked with Vac Truck Crew to provide extensive cleaning in the Downtown grids.
- Manhole repairs: (2) – SW 35 M/H #1 Patricia Ave, and SE 27 M/H #89 Bay Street.
- Staff attended Customer Service Training and (1) staff attended MOT (Maintenance of Traffic) Training.
- Continue to perform routine maintenance Citywide.



Harben Maintenance

- **Lift Stations:**

- Cleaned Wet Wells at LS's #40, 41, 39, 21, and 30.
- New pumps installed at LS's #40, 41, and the Causeway E-1 Lift Station.
- Pump rebuild performed on Pump #1 wet end, at LS #26.
- Installed a new antenna at LS #42.
- Rewired float and Transducer at LS #21.
- Continued checking telemetry on computer and printed reports daily.
- Staff attended Customer Service Training.
- Continued preventative maintenance Citywide:



Lift Station #21 repairs

Water Division:

Water Production

- **Production Numbers:**

- Average Daily Potable Water Production: 4.09 Million Gallons
- Monthly Potable Water Production: 126.96 Million Gallons
- Annual YTD Potable Water Production: 342.73 Million Gallons
- Annual YTD Rainfall: 3.45 Inches
- Monthly Rainfall Total: 0.04 Inches

- **Maintenance:**

- Operators continued normal preventative maintenance program on Plant equipment.

- **Noteworthy Events:**

- Overland Contracting, Inc (OCI) / Wharton-Smith continued construction activities at the Water Treatment Plant.
- Plant operators are following CDC guidelines for prevention of the COVID-19 Virus.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 34% complete, with approximately 2,847 backflows tested for the calendar year. The large meter program is 100% complete, with 73 large meters tested for the calendar year. This year, the Hydrant Program has installed 0 new hydrants, repaired 8, replaced 1, painted 148, and flow tested 23. During this time period, the Valve Program exercised 295 valves. For the year; the Valve Program has installed 0 new, replaced 2, repaired 2, and exercised 295 potable and 0 reclaimed distribution valves.

Wellfield

- Ardurra (*formerly King Engineering*) is currently developing the engineering drawings for the design and refurbishment of Well #1; including a new pump/motor, piping, & electrical features.
- The City is accepting bids for modification work to raise the well elevation at Well #86.
- A new pump has been ordered for Well #84.
- A new flowmeter has been received and installed at Well #16.
- New flowmeters have been ordered for Well #29 and Well #88. It is anticipated the two (2) new meters will be received and installed in April 2020.
- Contractor – Westcoast Roofers have replaced the roofs at Well #10 & Well #55 (well houses).
- The 2019 Annual Wellfield report has been completed and was submitted to the Southwest Florida Water Management District (SWFWMD) on April 1, 2020.
- The 2019 Annual Reclaimed Water Suppliers Report has been completed and was submitted to the Southwest Florida Water Management District (SWFWMD) before April 1, 2020.

DUNEDIN PUBLIC LIBRARY

Library closed from 3/19/20 onwards due to COVID-19

- 473 people visiting the Branch Library at the Community Center
- Notary Service at Library –10 stamps
- Dunedin Youth Volunteers donated 75 hours of their time
- Adult Volunteers donated 95.75 hours of their time
- 167 patrons utilized the study rooms
- 191 seeds packets “checked out”
- E-books and e-audiobooks checked out - 4177
- Interlibrary loan books obtained for Dunedin Patrons – 24 books
- Proctored 1 exam
- Responded to 27 prison reference letters
- Webinars: Web Advanced Cataloging, Zoom, Niche Academy, Ready Reference, circulating non-traditional items, kindness in the Library, Employee Morale, adapting to change in Children’s Services, 1000 books before kindergarten, Novelist, COVID-19 Prep, COVID-19 & How Libraries Can Help, Programs & Services for Aging Populations, Libby, PLA COVID-19 & Libraries and Google Docs
- All staff attended City Customer Service Training
- Staff attended the following meetings: Commission Meeting, Weekly virtual City Department Head Meeting, weekly virtual Library Management Team meetings,
- Staff attended Curtis Fundamental and Garrison Jones Elementary SAC meetings
- Hosted the Youth Services Special Interest Group
- Cleaned all library materials during closure to public that were returned in book drops (book drops now closed)
- Alerted patrons that no library items are due during the closure and no fines will be incurred
- Created online card application so people can get library card to access online resources
- Prepared library for closure due to COVID19 Safer at Home order
- Promoted online library resources that are available free 24/7 for all library cardholders
- Prepared staff for teleworking/telecommunicating during the closure

STATISTICS * 3/1-3/18/20

Door Count	16,886
Total Transactions	62,219
Average Circulation Per Hour	177.22
New Items Added	885
Adult and Youth Programs	74
Program Attendance	1107
Internet Usage (Adult & Youth)	1752
Wireless Usage	3880

CRA/ECONOMIC & HOUSING DEVELOPMENT

COVID-19 Work

- Staff has been spending considerable time working on learning about the resources available to assist with businesses and sharing that information with the business community.

Coca-Cola

- A conference call with City staff and Coca-Cola was held on March 26, 2020 to discuss the impending closure of the Coca-Cola Dunedin plant.

Patricia Corridor

- Staff continues its work with the Patricia Corridor Business Alliance (PCBA) on identifying areas of need as well as recruiting for membership. Staff is conducting a survey of local businesses. In addition staff is working on soliciting proposals to create a median entryway feature off on SR 580 onto Patricia. Possible art features are also being explored.

DEEP Project

- **Gateway** – Staff has been meeting to develop a unified site plan. The workshop has been re-scheduled to a time to be determined..
- **City Hall Downtown Parking** – staff has been working on a review and summary of downtown parking needs and parking needs for the new City Hall property.

Affordable/Workforce Housing

- Staff presented a summary of the recommendations for an Action Plan to address incentivizing Affordable Housing on March 17th Commission Workshop.
- Staff continues to work to assemble the resources and partners for an affordable/workforce housing project. We are currently reviewing the feasibility of a potential Senior Affordable housing project.

Skinner Blvd Road Project

- The Grant request to Forward Pinellas for a \$1,000,000 Complete Streets infrastructure Grant for Skinner Blvd. was approved in March. A \$500,000 Safety Grant is also in the final review by FDOT.
- Staff is reviewing the RFQ for a Complete Street Design Phase of Skinner Blvd. After review it will be submitted to Purchasing to go out for bid.

Downtown

- Staff along with Engineering staff had a conference call with Cardno to discuss three Downtown enhancement projects: Pioneer Park enhancements, Downtown Paver replacement on Main Street in front of Casa Tina's, Bookstore and GW Hair Salon, and a rendering for Downtown restrooms at possibly Wee Garth Park or Pioneer Park.
- The FY2019 CRA Annual Report was approved by Community Redevelopment Agency and was submitted to the County, City Clerk and posted on the City website.
- Staff continues working on enhancements for downtown including, benches, pavers, parking lot upgrades as well as renewal of parking lot leases. Staff is also working to update and refresh the brick entryway signs in several places this year with metal lettering. Three (3) entry sign have been upgraded to date

Douglas Avenue

- Staff has been working with all the parties who represent the Art Incubator to discuss renewal of the lease located on Douglas Avenue.
- Staff is moving forward with construction of the pedestrian friendly raised crosswalks. This project is a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage. Work is scheduled to begin early Summer of 2020.

Business Recruitment and Retention

- Staff continues to work with the Dunedin Downtown Merchants Association (DDMA) and attend their monthly meetings.
- Staff continues to work closely with Pinellas County Economic Development (PCED) and attend the monthly Economic Development Partners meetings with leadership from the surrounding municipalities.
- The Florida Business Incubator Inc., is preparing a progress report that will go before a future City Commission meeting.

- Staff continues to respond and to assist businesses find available space in the business community

Wayfinding

- Installation of the new Wayfinding signs have been postponed due to the COVID19 emergency

Special Event Parking

- Staff continues to work with the City Team on special event parking focusing on pickup/drop-off location/signage for Uber/Lyft/Jolley Trolley/Tiki Rides and others. Staff is working with Dunedin TV to help promote the Rideshare and special event parking.

A City Map

- Staff has formed a committee to review, revise and prepare a City map, to be used for local and visitors showing points of interest.

FINANCE

- Received opinion from external auditors (MSL, LLC) regarding the FY2019 CAFR and financial statements – no concerns noted.
- Filed application for Certificate of Excellence in Financial Reporting for FY2019 with the Government Finance Officers Association.
- Prepared and submitted Annual Financial Report (AFR) with the State of Florida in accordance with Florida Statute.
- Started FY2020 tasks and G/L entries with the goal of becoming current in one or two months.
- Transitioned to a rotational work-at-home schedule which cut in half the number of employees present in the Finance offices.
- Submitted the Federal Highway Administration's required Local Highway Finance report.
- Completed the Pinellas County Library Cooperative Year-End report for PPLC Member Libraries.
- Compiled the supporting documentation and made the submission to Pinellas County for reimbursement of costs totaling \$2.87 million relating to the Stadium/Spring Training Facility project.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

March 3, 2020

- Bid #20-1144 is titled "Laboratory Testing Services."

SCHEDULED FOR CITY COMMISSION DISCUSSION

- Bid #20-1149 is titled "Dunedin Marina Maintenance Dredging Project." Scheduled for discussion at the April 14, 2020 City Commission meeting.

UNDER EVALUATION

- RFP #20-1146 is titled "Hammock Park Pre-Fabricated Modular Framed Boardwalk." Submittals were accepted until 2:00 pm Tuesday, January 7, 2020.

ACTIVE ON THE STREET

- RFQ #20-1150 is titled "Construction Cost Estimating Services." Submittals are due at 2:00 pm Tuesday, April 21, 2020.
- RFQ #20-1151 is titled "Call to Artists - Curlew Road Water Tower Project." Submittals are due at 2:00 pm Friday, April 17, 2020.
- RFQ #20-1152 is titled "Call to Artists – Government Center Public Art Project." Submittals are due at 2:00 pm Wednesday, May 6, 2020.
- Bid #20-1153 is titled "Installation of a Pre-Fabricated Modular Boardwalk." Bids are due at 2:00 pm Tuesday, April 14, 2020.

- RFP #20-1154 is titled “City Attorney Services.” Submittals are due at 2:00 pm Tuesday, April 21, 2020.

UNDER DEVELOPMENT

Broker of Record Services – Risk Consultant for Property/Casualty Insurance
 Disaster Recovery Consultant Services

BUDGET

- FY2019 Carryforward determination meetings with departments
- FY2019 Carryforward Budget Amendment presented and approved by City Commission
- Attended City of Dunedin Customer Service Training
- Attended FEMA webinars
- Created project and assisted in other matters related to COVID-19
- Reviewed and revised FY 2021 Capital Improvement Projects and Business Plan Initiatives submitted by departments
- Reviewed Fire budget for County submission
- Hurricane Irma update:
 - Reimbursements received in March 2020: \$0.
 - Total reimbursements received to date: \$1,879,039.

March 2020 CRF:

Early CRF payoffs: 1 totaling \$153.33

New CRF loans: None

CRF Paid at install: None

COMMUNITY RELATIONS

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- Staff Liaison for Public Relations Action Advisory Committee
- Community relations assistance with visitors to City Hall
- Social Media Archiving management.
- City website follow-up and troubleshooting



Dunedin Television continues to promote all events and services City-wide some highlights are:

- Good Morning Dunedin- A NEW 30 minute weekly LIVE television “talk show” that discusses some good news in Dunedin.
- Produced/Filmed/Posted to social media outlets and DunedinTV cable channels 4 new episodes.
- Produced video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand).
- Coverage of City Commission meetings, Collective Agenda Review
- Dunedin TV Scheduling and Bulletin Board Maintenance.
- Maintained DTV Broadcast systems/Chamber and edit suites.
- Assisted with Virtual Meeting Set-up for City Commission.



City Webmaster continues to support all departments Citywide:

- Created 2 New COVID Pages

- Checked with City of Clearwater, Largo for info
- News and County sites
- Assisted web editors with City website.
- Updated Hot Topics
- Created new City Hall images and graphics for web homepage.
- Website overview and analysis.
- Digital photo editing.
- E-notification distribution and management.
- Updated News & Calendars with video
- New images updated page for new CH
- New archives for CM update
- March YC@W
- News, HEROS, updated

Social Media Contractor has worked to manage the City's image on Social Media

- Social Media – Daily Posting for Facebook, Instagram, Twitter
- Social Media – Replying to Inbox
- Social Media – Replying to Comments
- Social Media – Inviting people to like city page
- Created new social media account for the City on “Next-door.”
- Grew Facebook followers by 517 (see image below)
- Instagram reach of 16K + 57 new followers 131 profile visits
- Twitter, grew impressions by 112% (please see image below)
- Facebook live with Mayor, Commissioners
- Constructed “Your City @ Work” email
- Made new Facebook profile for the City
- Made a FB frame for City followers to spread awareness on community support
- Posted Jobs on LinkedIn
- Helped with the greatest show around the lands, “Good Morning Dunedin!”
- Created a “Work from Home” plan for the City
- Cancelled all events for the City

HUMAN RESOURCES

- **Recruitment & Selection:**
 - Total applications received: 606
 - Ongoing Positions Posted:
 - Lifeguard I positions are seasonal and open until filled.
 - Recreation positions are seasonal and open until filled.
 - Head Lifeguard positions are seasonal and open until filled.
 - Re-Posted Positions
 - Mechanic
 - Solid Waste Driver/Loader
 - Technical Support Assistant
 - Sr. IT Tech
 - Public Works & Utilities Inspector
 - New Positions Posted:
 - Recreation Leader III
 - Recreation Leader II

- Senior Wastewater Service Worker
- Budget/ Financial Analyst
- Park Attendant
- Positions in the Selection Phase:
 - Recreation Leader
- Employees hired during March:
 - Denise Beard - Utility Billing Technician 3/2/2020
 - Nolan McIntire - VOD Lifeguard 3/5/2020
 - Peter Hinson- Code Enforcement Inspector 3/9/2020
 - Summer Mayfield- VOD Recreation Leader 3/9/2020
 - Khiem Le - Parks Maintenance Worker I 3/18/2020
 - Mark Tokar - Parks Maintenance Worker I 3/18/2020
 - Keith Bush - Parks Maintenance Worker I 3/18/2020
 - Miguel Rostran - Solid Waste Driver/ Loader 3/30/2020
- Employee Promotions during March:
 - Stacie Voliton – Recreation Leader III 3/4/2020
- Employee Resignations / Terminations
 - Tyler Higginbotham – Public Service Maintenance Worker I – 3/17/2020
 - Bailey Brannen – Library Aide – 3/24/2020
 - Brian Scrivner – VOD Lifeguard I – 3/25/2020
 - John Hastings – VOD Head Lifeguard - 3/25/2020
 - Michael Springer – VOD Recreation Leader I - 3/30/2020
- Employee Retirements
 - Gregory Rice – Director of Planning & Development - 3/3/2020
Thank you for 11 years of service
 - Louis Richardson – Solid Waste Driver/ Loader – 3/30/2020
Thank you for 35 years of service

• **Employee Benefits:**

- Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for March was \$284,167.05, which is 3.4% lower than February's totals. The average weekly claims for March were \$ 71,041.76.
- Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

Humana Vitality Status as of 3/31/2020

	Employee Count	Participation Level %
Platinum	45	15%
Gold	40	13%
Silver	54	18%
Bronze	80	26%
Blue	83	27%
Total Eligible Employees	303	100%

• **Family Medical Leave Act (FMLA):**

- Number of Employees with approved/pending FMLA: 15 - (Regular - 1, Intermittent – 14, Pending - 0). Number of new requests in March: 3

• **Other (Non-WC, Modified Duty)**

- Number of employees currently working on a modified schedule (some restrictions) – 2

- **Records Requests:** 2
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 18
 - Employees who entered DROP during March: 0
- **Performance Management:**
 - Number of Disciplinary Actions: 2
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from Employment: 7
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 5
 - ✓ Total current open workers' compensation claims (2020): 0
 - ✓ Employees on light duty: 5
 - ✓ Employees out of work: 0
 - Property/Liability/Motor Vehicle Claims:
 - ✓ New Property/Liability Claims: 1; total open cases = 4
 - ✓ New Moving Vehicle Accidents: 0; total open cases = 1
 - Cases Closed During the Month:
 - ✓ Worker's Compensation Claims: 5
 - ✓ Property/Liability Claims: 3
 - ✓ Moving Vehicle Accidents: 0
 - Subrogation Recovery by The City: (the process by which the City collects money from the party at fault (or their insurance company) in order to **recover** funds that have already been paid) = \$ 13,507.24.
- **Safety:**
 - 209 Online safety training courses were completed by 123 employees during the month of March.

INFORMATION TECHNOLOGY SERVICES DEPARTMENT:

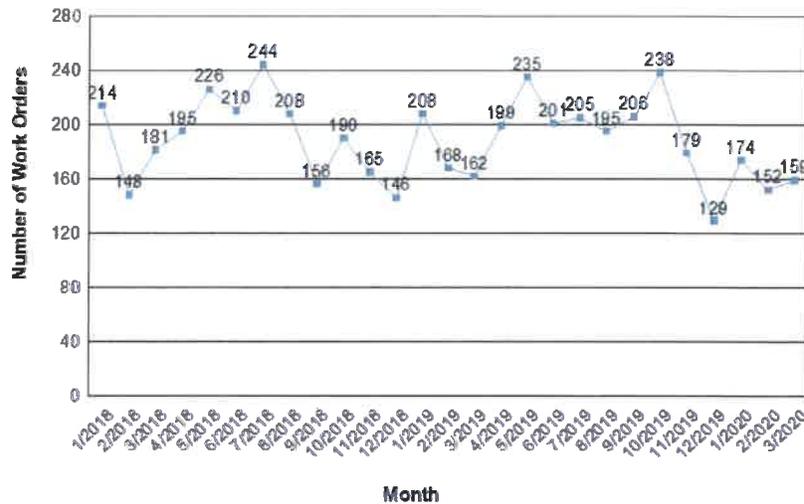
- The Information Technology Services Department (*a.k.a. "IT"*) assists all City departments (*our customers*) in responding to the needs of the citizens by enabling City employees to quickly access vital information through the use of technology and technical devices such as computers and mobile tablets. The IT Services Department is dedicated to providing the highest quality of service using the latest technology to create business partnerships, and in the development of team and individual strengths.
- During the month of March 2020, the IT Services Department received 159 new on-line help desk support tickets from their internal customers and the department resolved 132 tickets. IT Services is averaging approximately 162 system generated help desk tickets per month and the department receives an additional 200 or more phone calls and emails each month for IT-support.

IT Services Help Desk Requests for the Month of March, 2020:

<i>Monthly Ticket Counts</i>	
Tickets Created	159
Resolved Tickets	132
Open Tickets	152
Malware Tickets	0

<i>Tickets by Priority</i>	
Critical Tickets	2
High Priority Tickets	15
Low Priority Tickets	142
Project Tickets	0

IT Services Help Desk Requests YTD for 2018-2020:



On-Going IT Projects:

- Recruiting for IT Technician II position – The IT Department is currently recruiting for a position primary responsible for assisting on the City’s IT Help Desk and to provide online and on premise support on all desktop computer hardware and software, mobile devices and telecom issues. The first round of the recruitment for this position expired on March 5, 2020. Applications are currently being reviewed for initial phone-call interviews.
- ERP (Enterprise Resource Program) – This capital improvement project is replacing the City’s current Financial, HR, Payroll, Recruiting, Timekeeping, Permitting and Code Enforcement systems. Eventually it will also include modules to replace Utility Billing and Work Order systems.
 - In July of 2017 the City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. The proposed time line for all phases of this thirty-six month project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	November , 2017	April, 2019
Phase 2 - ExecuTime Time & Attendance	November, 2017	August, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	June, 2020
Phase 4 - MUNIS Payroll/HR (Migrate from HTE/Naviline)	January, 2019	July, 2020
Phase 5 - MUNIS Enterprise Resource Management (EAM)	April 1, 2020	March, 2021
Phase 6 - MUNIS Utility Billing	May 1, 2020	March, 2021
Estimated ERP Project Completion Date:	March, 2021	

- Phase 1 of the ERP solution started in November of 2017 that included all of the City’s Financials, Purchasing and Inventory processes. Although the City has been live on this phase of the project as of April 2019, the Finance and Purchasing Departments are continuing to review data and documents from the legacy system that they may wish to convert into the new Munis ERP solution before that legacy system is sunsetted.
- Phase 2 of the ERP solution started in November of 2017 that included the ExecuTime Time & Attendance module for employees to clock in and out. Although the City has been live on this phase of the project as of August 2018, the Human Resources Department is continuing to review data and documents from the legacy system that they may wish to convert into the new Munis ERP solution before that legacy system is sunsetted.

- Phase 3 of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This phase is currently being implemented and will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. The EnerGov module will utilize mobile devices such as iPads for remote field work. Staff can access and update the City's live data while working in the field. The ERP Phase 3 is expected to go-live in June of 2020.
- Phase 4 of the ERP solution includes the Human Resources, Payroll and Applicant Recruiting/Tracking modules. The official kick-off of this event was held on January 22, 2019. This module will incorporate an Employee Self-Service aspect that allows City staff to remotely access their personnel records, make changes to deductions, and update their personal information, as well as accessing and printing all pay statements and forms via the online portal. The Applicant Recruiting/Tracking module will allow candidates to apply online for City jobs and track their progress. The HR, Payroll and Employee Self Services modules within the ERP Phase 4 are expected to go-live in mid-July of 2020. The final module for this phase is the Applicant Tracking and Recruiting. It is expected to start implementation in August and go-live by October 2020.
- Software Licensing Compliancy – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.
- Intranet Website– In collaboration with various other departments, the IT Department is working on a secure Intranet website for employees to access outside of the City's network. An intranet is a private network accessible only to City staff. Generally a wide range of information and services from the City's internal IT systems are available that would not be available to the public from the Internet. This Intranet site will allow City staff to access employment-related information from any internet browser that is traditionally only available while logged into a City computer. There are 5 essential purposes of a City Intranet:
 1. *Deliver employee content*
 2. *Be a key communication tool*
 3. *Enable collaboration amongst City staff and departments*
 4. *Support the culture of the City*
 5. *Create efficiencies through supporting business activities*
- Font/Size and Signatures in City Email Accounts – The IT Department will be implementing a group policy where all City email accounts use the official character font of Arial and the font size of 12 in all email correspondence. In addition, all staff will be provided with instructions on how to create signature lines in their email accounts that follow a standard business practice. The IT section of this City Manager Update document is using the "Arial 12" font and size.
- IT Policies and Procedures – The IT Department is currently updating all of the computer usage policies and procedures to coincide with the current software versions and changes in technology. Items such as internet usage, computer file storage, email usage and USB device connectivity will be included in the updated documents. Employees will be required to sign a document that they have read and understand the policies.
- Fiber Cabling Project for EOC Building – The IT Department working in conjunction with the Fire Administration and Public Works Department on the installation of new fiber optics cabling from the City's current Data Center to the location of the new Emergency Operations Center (EOC) Building that will be constructed next to the Fire Station #62 on Belcher Road. This fiber cable project will include connectivity to several other City sites that include: the future Parks &



Recreation Maintenance Building to be located in the Englebert Sports Complex site located off Solon Avenue, the Water Tanks on Belcher Road and connection to Fire Station #62 on Belcher Road. This cabling project will also allow for future fiber cable installations that will allow for redundant network connectivity to the existing City facilities around the Dunedin Community Center on Pinehurst Road and Fire Station #61 on Michigan Blvd. This project will also allow for a redundant network connectivity for all of the City facilities located on Virginia Street that include the Water Tanks at Jerry Lake, the Fleet and Solid Waste Buildings as well as Fire Station #60 and the Fire Admin Building.

- Fiber Cabling Project for New City Hall Building – The IT Department is working on various scenarios for the installation and relocation of the City's fiber optics cabling for the upcoming construction of the new Dunedin City Hall Building. This new building will be located on the existing site of the City's Municipal Services and Technical Services Buildings at 737 Loudon Avenue. The New City Hall will house a secondary Data Center for redundancy purposes and the fiber cabling project will include three points of entry for the City's fiber optics cabling as opposed to the single point of entry that now exists at the old Technical Services Building.
- IT Hardware Equipment Replacements – The City has adopted a five year cyclical replacement for its desktop computers, laptops and network devices. IT Services staff are currently working on the schedule for the computer equipment replacements for this fiscal year.



Future IT Projects:

- ERP Project Phases 5 and 6 – The City Commission has approved the purchase of the additional Tyler Technologies' ERP modules for work orders, assets and utility billing. The IT Services Department is working on the pre-planning stages for those two additional phases to start in spring of 2020. The ERP Phase 5 includes the *Enterprise Asset Management (EAM)* system and the ERP Phase 6 includes the *Utility Billing* module. The implementation and training of each ERP Phase requires the cooperation and collaboration of staff from every City department. These two phases are expected to take approximately one year to complete.
- MS Office 2019 – The City has purchased the Microsoft Office 2019 software licenses to replace the aging version 2010 that will no longer be supported after October 12, 2020. MS Office is used for the City's word processing, email, spreadsheets, and presentation materials. The IT Department will be searching for a vendor to provide hands-on training to employees on using the new version 2019.
- Cyber Security Training – The IT Department will be developing a curriculum to provide required hands-on training for all City employees to help them understand the issues with ransomware, cyberattacks, hacking and other computer-related threats. This training will provide instruction on how to recognize threats, how to handle them and how to avoid exposure to protect the City's information technology assets. To help prepare for the training sessions, the City IT staff have been attending bi-weekly cyber security training seminars being held by the Florida Local Government Information Systems Association (FLGISA). The City network team has also been attending an onsite cyber security training symposiums held locally and via webinars.
- Fiber Cable Audit – The City's has over 12 miles of its privately-owned fiber optics cabling that was installed at various stages over the past 20 years. The IT Department will be seeking vendor support to perform a physical inspection of the City's entire fiber infrastructure to help determine the condition and location of the fiber cabling for future projects.

- Security Camera System Upgrades – When successfully deployed, security camera systems enhance overall campus safety and security, deter crime, and otherwise support the protection of people and property. IT Services staff are in the planning stages to upgrade the existing security camera surveillance systems located in the Dunedin Library, the Fleet Services, Solid Waste and Sheriffs Garage Compound, as well as the Hale Senior Activity Center. New security camera systems have already been installed or upgraded at the City Clerk's Office, Planning & Development, Engineering, MLK Rec Center and the Dunedin Community Center. All camera systems will include motion-sensors, extreme high-definition video quality, night-vision, as well as alerting authorities during after-hours events.
- Fiber Cabling Project for Dunedin Stirling Links and Dunedin Golf Club – The IT Department is reviewing plans to install City-owned fiber optics cabling into the Stirling Links Golf Driving Range and to the Golf Club, both located on Palm Blvd. The fiber cabling will allow both facilities to be connected to the City's secure data and voice infrastructure.
- Data Backup & Disaster Recovery System – The IT Department is researching a new system for backing up computer data, storing it in a secure governmental cloud location and having the ability to recover and restore the network infrastructure and/or data from a secure encrypted site that is immune to ransomware. If approved, this project will be implemented in FY20.
- Telecommunications Services Review – The IT Department is currently reviewing all of the City's telecommunications invoices determine where reductions can be made to save on monthly costs for phone services. The goal is to save the City 50% in monthly telephone expenses.



Development Project Update 4-6-20

Current Projects - City Commission Review				LPA	CC 1st	CC 2nd	under const	% comp
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdi	√	√	√	Yes	89%	
Arcadia	265 Causeway Blvd	16 4-story condos	on hold - infrastructure expired	√	√	Yes	5%	
Beyond the Wall B&B	520 Skinner Blvd	adding 3 add units	√	√	√	No	0%	
Courtyard on Main- <i>amende</i>	Main/Douglas/Monroe	18 condos; retail; parking gar	infra. cond. app.; 1 permit approved	√	√	Yes	5%	
Dunedin Causeway Hotel	491 Causeway	51-room hotel	TBD	TBD	TBD			
Dunedin Cove	93 Lexington Ave	20 single-family homes	√	√	√	Yes	87%	
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	new developer & contractor	√	√	Yes	25%	
Grant St B&B	418 Grant St	22-unit vacation rentals	√	will be submitting soon	√	No	0%	
Highland Crossing THs	968 Highland Ave	15 2-story townhomes	3/11/20	5/7/20	5/21/20			
Mira Vista	1413 Bayshore Blvd	7 townhomes replacing bldg	infrastructure under review; demo cond.	√	√	Yes	80%	
Mira Vista - PH II	1405 Bayshore Blvd	8 townhomes replacing apts	TBD	TBD	TBD			
Oak Bend Townhomes	801 Main St	32 townhomes	√	√	√	Yes	5%	
Sea Palms - <i>amended</i>	2624 Paula Dr N	9 townhomes	√	√	√	Yes	60%	

Current Projects - Staff Review Only				Comments	under const	% comp
630-643 Athens St	630-643 Athens St	4 single-family homes with shared drive	under construction	Yes	45%	
1523 Bayshore Blvd	1523 Bayshore Blvd	add 4 tiny homes for vacation rentals - TP	infrastructure under review	No	3%	
Beach Brewery	2058 Bayshore Blvd	Nano-brewery in existing bldg	permit under review	Yes	5%	
Blue Jays player complex & training facility		rennovations, etc	infrastructure approved	Yes	70%	
Carriage House	1040 Broadway	convert to event venue	new permit under review	No	80%	
Crown and Bull	319 Main St	outdoor dining	BAA 3/11/20-denied	No	0%	
EOC	Belcher	EOC and future training	infrastructure & permit cond. approved	Yes	5%	
526 Frances St	526 Frances St	demo existing home; build 4 THs	permit approved	No	0%	
Government Center	737 Louden Ave	holding meetings w/committees & public	Bldg demo'ed	No	1%	
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex		Yes	90%	
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	permit app'd; not issued	No	0%	
1385 Lady Marion Ln	1385 Lady Marion Ln	Warehouse/shop	infrastructure under review	No	0%	
Retail strip center	1440 Main St	demo bldg, replace w/retail bldg (pizza & urgent care)	permit issued	Yes	5%	
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	Site work begun	No	15%	
TüKrō Coffee	472 Wood St	previous tatoo parlor to be converted to coffee shop	permit approved	No	0%	
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.	100%	

Potential Future Projects - City Commission Review			Comments
1040/1046 Bass Blvd	1040/1046 Bass Blvd	10 condos	
Douglas & Lyndhurst	Douglas & Lyndhurst	4 Airbnb units over 4 commercial units	
521 Howell St	521 Howell St	5 condos	
424 James St	424 James St	3 townhomes: rezone to PRD, design review	

Potential Future Projects - Staff Review Only			Comments
929 Broadway	929 Broadway	current HOB - condos; 4-story mixed use residential over commercial	
Causeway at Woodette	Causeway at Woodette	4 townhomes	
Ceilliah	990 Broadway	indoor market (see Armature Works)	
The Foundry	351 Albert St	6 short-term (container) rental units	
Funtastic Creamery	2602 Bayshore Blvd	ice cream kiosk in Causeway Plaza, west of Sandbar Grill	
971 Howard	971 Howard	4 residential units	
Meranova	458 Virginia Lane	construct outdoor dining and HC restroom	
504 Skinner Blvd	504 Skinner Blvd	demo Hair Factor, build commercial with 3 Airbnb units above	


Home of Honeymoon Island
Fire Department Administration
MEMORANDUM

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: April 6, 2020
Re: Monthly Report for March 2020

Fire Prevention Division:

As the COVID-19 became more prevalent during the month of March, fire inspectors began to transition the type of inspections being conducted. Fire inspectors stopped all contact with ALFs, nursing homes and group homes. Fire prevention personnel have focused on inspections of triplex and multifamily dwellings where the inspections can be conducted without entering the structure. Personnel are also conducting a complete survey of the district and looking for any commercial properties that may not be in our database. All public education programs and station tours have been suspended.

Fire inspections at construction projects and fire inspections to open new businesses continue to occur when fire inspectors are able to utilize social distancing.

Projects completed:

- No major projects completed

Current projects:

- Dunedin Commons Apt. – 375 Patricia – Commercial Units
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Blue Jays Player Development Center – Solon Ave – New Construction
- Crown & Bull – Outdoor Renovation – 319 Main St.
- Dunedin EOC – New Construction – Belcher Rd
- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd
- City Municipal Building – New Construction – 737 Loudon Ave.
- Pheifer Warehouse – New Construction - 1385 Lady Marion Ln
- Vacation Villas – New Constuction – 1523 Bayshore Blvd
- Spalding Warehouse – New Construction – 1375 Spalding

- Pizza Restaurant – Renovation – Broadway
- Hotel – New Construction – 491 Causeway Blvd
- Townhomes – New Construction – 1405 Bayshore Blvd
- The Blur – Interior Renovation – 325 Main St

Fire Prevention Staff Activities:

Inspections – 55	Fire Investigations – 2
Re-inspections - 1	Event Inspections – 7
Fire extinguisher training – 0	Fire Safety presentations – 1
Plans Reviewed – 18	Station Tours – 0
Construction Inspections – 7	Pub. Ed Contacts (Total) – 0
Final Inspections/BTR - 6	Hurricane Awareness presentation - 0
Meetings / Consultations – 25	Home Safety Checks/Smoke Alarm Install - 1
Referrals / Complaints - 3	

Training and Safety Division:

- Monthly station inspection forms completed in Check It
- Attended NCT group meeting to plan NCT Live Fire drills (postponed due to Pandemic)
- Attended Pinellas County Training Chiefs meeting
- Updated Target Solutions Bulletin board and continue updating with information regularly
- Completed monthly EMS on Target Solutions
- Worked on COVID 19 PPE Purchases
- Research and Continual updating, training and information gathering for COVID 19 Pandemic
- Working on Disinfection techniques and procedures for Coronavirus outbreak
- FIT testing of MSA full face masks
- Completed training reports for all shifts for the month of March 2020

A Shift completed 420 Hours

B Shift completed 616 Hours

C Shift completed 371 Hours

Department total of 1407 hours (March, 2020)

Operations:

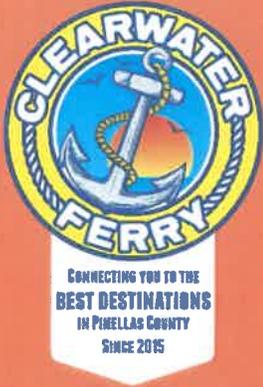
- Construction of the EOC/Fire Training Center continues. The floor was poured earlier this week. The walls are being prepared to have the cement added. An issue has occurred with the drainage pond in the rear regarding the installation of the side walls.

- The new fire apparatus to replace engine 60 is still in the process but the plant is suffering many sick out calls due to the COVID-19.

- The Fire Department is working with Pinellas County EMS regarding the COVID-19 virus response.
 - The Department operated in City COVID-19 Pandemic Condition “Yellow” starting on March 13th in conjunction with the City declaring a Local State of Emergency.
 - The Department responded to 53 Respiratory Isolation Calls during the month and 49 of those calls were handled from 3/16/20 – 4/1/20.
 - All crews have been trained and are operating in personal protective equipment (PPE) as required.

<u>Type of Incident</u>	<u>Month of Mar</u>	<u>Year to Date</u>	<u>Emer Resp by Uni</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	559	1658	EMS		
Rescue Incident Response	41	142	<u>Station 60's Area</u>		
Fire Alarm	31	109	E60	171	4:35
Fire Incident Response	19	54	E62	18	5:35
Structure Fire Response	15	51	E61	14	6:59
Special	11	22	E51 (CFD)	11	5:48
Cardiac Arrest Response	10	27	SR60	5	0:26
Water Rescue Response	6	27	SR61	2	0:13
Major Incident Response	4	18	R48 (CFD)	2	9:24
Support incident (Fire)	3	8	E66 (PHFD)	1	8:48
Unconfirmed Structure Fire	0	6	E50 (CFD)	1	7:28
Fire Incident Response Special	7	20	<u>Station 61's Area</u>		
Air Transport Incident	1	2	E61	71	5:37
Trauma Alert	9	21	E66 (PHFD)	7	7:01
Support Incident (DC)	0	3	E60	7	5:44
Medical Incident Special	1	4	E62	2	5:54
Support Incident (Medical)	2	13	<u>Station 62's Area</u>		
HazMat Invest	0	0	E62	74	5:11
Moveup - Coverage	1	4	E60	7	5:49
Special Event	0	0	E50 (CFD)	6	5:29
Hospital Landing Zone	1	4	E65 (PHFD)	5	6:01
MVC Possible Extrication	1	4	S65 (PHFD)	1	7:04
Brush Fire Incident Response	0	0	E61	1	4:50
Extrication	0	0	ME65 (PHFD)	1	5:07
Rescue Incident Special	0	0	FIRE		
Rescue (Technical/Confined)	0	0	<u>Station 60's Area</u>		
Support Incident (Truck)	0	0	T60	14	6:16
Rescue (High Angle/Below)	0	0	E60	5	5:54
Auto Crash	0	0	E48 (CFD)	1	7:45
Extrication (Vehicle)	0	0	U60	1	8:55
Code H	0	0	<u>Station 61's Area</u>		
Totals	722	2197	E61	8	5:37
			T60	2	8:51
			E66 (PHFD)	1	6:13
			<u>Station 62's Area</u>		
			E62	5	4:50
			T60	1	6:09
			E61	1	5:58
			E65 (PHFD)	1	8:25

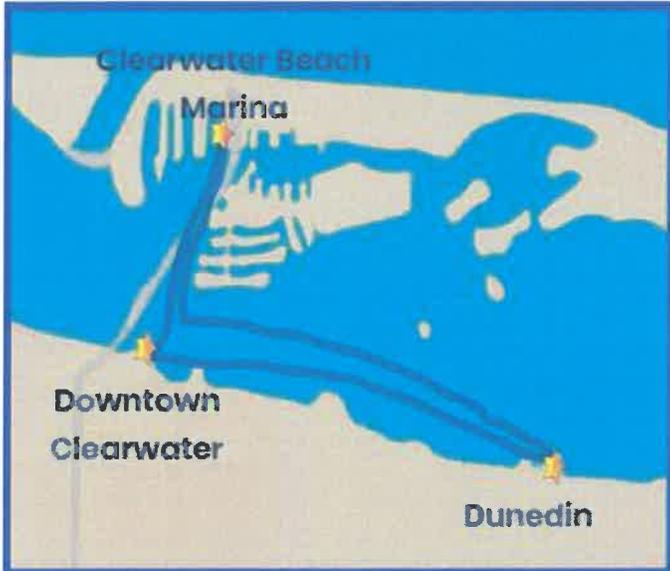
48 (6.6%) of the 583 calls within the DFD District were handled by units other than DFD.



Monthly Ridership Report

Prepared by Clearwater Ferry Services for the City of Dunedin.

For any questions or to request a copy of this report, please email Camille@ClearwaterFerry.com



Approved by the City of Dunedin Commission to start on July 6th, 2018, Clearwater Ferry services Dunedin every Thursday, Friday, Saturday and Sunday on its Blue Line. Trips depart from the Dunedin Marina at the below times and go to Clearwater Beach Marina, then to Downtown Clearwater, then back to Dunedin.

BEACH MARINA	DOWNTOWN	DUNEDIN
11:00 AM	11:15 AM	11:50 AM
12:25 PM	12:40 PM	1:15 PM
1:50 PM	2:05 PM	2:40 PM
3:15 PM	3:30 PM	4:05 PM
4:40 PM	4:55 PM	5:30 PM
6:05 PM	6:20 PM	6:55 PM
7:30 PM	7:45 PM	8:20 PM
8:55 PM	9:10 PM	9:45 PM

FEBRUARY 2020

- Number of Days of Operation of Blue Line with service to Dunedin: **13 days**
- Total Ridership on Blue Line with service to Dunedin: **1,207 passengers**
- Average daily Ridership on Blue Line with service to Dunedin: **93 guests**
- Passengers originating in Dunedin = 46.9% // Passengers originating in Clearwater = 53.1%

PILOT PROGRAM TO DATE (7/6/18-present)

251 Days

19,662
Passengers

78 Guests
Daily Average

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