

City Manager's ^{Up}date

February 7, 2020

This ^{Up}date will refer to the events since the date of the last ^{Up}date of January 6, 2020.

CRA/ECONOMIC & HOUSING DEVELOPMENT

Patricia Corridor

- Staff continues its work with the Patricia Corridor Business Alliance (PCBA) on identifying areas of need as well as recruiting for membership. Staff is currently working on soliciting proposals for a new design for the entryway sign and landscaping for the corridor.

DEEP Project

- **Gateway** – Staff has been meeting to develop a unified site plan.
- **City Hall Downtown Parking** – staff has been working on a review and analysis of downtown parking needs and parking needs for the new City Hall property.

Affordable/Workforce Housing

- Staff organized and met with an Affordable Housing Task Force on January 9th at the Dunedin Golf Club. Attendees included; Developers, County staff, City Staff CRA Advisory Chair and a local resident. A summary with a recommended Action Plan to address incentivizing Affordable Housing is scheduled for March 17th Commission Workshop.
- Staff continues to work to assemble the resources and partners for an affordable/workforce housing project. We are currently reviewing the feasibility of a potential Senior Affordable housing project.

Skinner Blvd Road Project

- Staff submitted a Grant request to Forward Pinellas for a \$1,000,000 Complete Streets infrastructure Grant for Skinner Blvd. Results will be issued in early Spring 2020. A \$500,000 Safety Grant is also in the final review.
- Staff has completed the RFQ for a Complete Street Design Phase of Skinner Blvd. and submitted to Purchasing to go out for bid.

CRA/CRAAC/ Downtown Projects

- Staff reviewed the Stormwater Master Plan and will be working with the Consultant on the John R. Lawrence Pioneer Park project to implement a stormwater plan for Downtown.
- Staff continues to meet quarterly with the new County CRA Workgroup to go over reporting legislative requirements and County requirements. A new state reporting template has been recommended by the Florida Redevelopment Agency for use with the CRA Annual Reports, which provides the state with a summary of pertinent information.
- Staff continues working on enhancements for downtown including, benches, pavers, parking lot upgrades as well as renewal of parking lot leases. Staff is also working to update and refresh the brick entryway signs in several places this year with metal lettering.
- With Commission direction, Staff has moved to the design phase for the John R. Lawrence Pioneer Park enhancements.
- Staff has issued a request for a proposal to design brick pavers enhancements on the sidewalk in front of Casa Tina restaurant.

Douglas Avenue

- Staff has been working with all the parties who represent the Art Incubator to discuss renewal of the lease located on Douglas Avenue.
- Staff is moving forward with construction of the raised crosswalks. This project is a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage. Work is scheduled to begin in the early Summer of 2020.

Business Recruitment and Retention

- Staff continues to work with the Dunedin Downtown Merchants Association (DDMA) and attend their monthly meetings.
- Staff continues to work closely with Pinellas County Economic Development (PCED) and attend the monthly Economic Development Partners meetings with leadership from the surrounding municipalities.
- The Florida Business Incubator Inc., has hired a consultant to help with planning and operations. The FBII recently joined the Dunedin Chamber of Commerce and moved the “Spark Tank” meetings to the Chamber board room. Attendance has nearly doubled. Plans are to offer two intensive educational programs; *Business Growth Simplified*, for established businesses and *Co-Starters*, a well-known program for startups. They have also rejoined the memorandum of understanding with the Clearwater Business Spark. Staff has requested a brief presentation before Commission in March or April.
- Staff continues to respond and to assist businesses find available space in the business community

Wayfinding

- The new Wayfinding signs are in schedule to be installed in early March. Final approval by FDOT is needed before moving forward with the production of the rest of the signage. The Trademark process for the orange wayfinding signage is under way.

Special Event Parking

- Staff continues to work with the City Team on special event parking focusing on pickup/drop-off location/signage for Uber/Lyft/Jolley Trolley/Tiki Rides and others.

PLANNING & DEVELOPMENT DEPARTMENT

Code Enforcement Division

- Code enforcement staff performed 84 inspections, responded to 7 public records requests, opened 58 new cases and closed 27 existing cases in January.
- The January 7, 2020 Code Enforcement Board Meeting was cancelled.
- The Code Enforcement Board collected \$4,014.50 in unpaid fines and fees in January.

Zoning Division

- Zoning staff responded to the following requests for information in January:
 - Zoning & Land Use Inquiries: 243
 - Short-Term Vacation Rental / Transient Use Inquiries: 61
 - Zoning Verification Letters: 4
 - Address Changes: 0

Planning Division

January 8, 2020 Local Planning Agency Actions:

- Staff presented the following item to the Local Planning Agency (LPA) for comments, questions and direction:
 - Comprehensive Plan Update – Future Land Use Element
- Based on staff recommendation, the LPA postponed the annexation public hearing for the property located at 2033 Lynnwood Court to the February 12, 2020 LPA meeting.

January 14, 2020 City Commission Work Session Actions:

- No action taken. The property owners withdrew the Settlement Agreement for the property located at 1045 Martin Luther King, Jr. Avenue.

January 15, 2020 Board of Adjustment & Appeal Actions:

- The Board of Adjustment & Appeal approved a Conditional Use Permit to operate a Bed & Breakfast at 643 & 645 Dogwood Court.

January 16, 2020 City Commission Regular Meeting Actions:

- Approved First Reading of Ordinance 20-04 to rezone the property located at 1341 Bayshore Blvd. from Multi-family Residential 15 (MF-15) to Planned Residential Development (PRD).

Building Division

January 2020

PERMITS		
Total Permits Issued		410
Total Permit Fees Collected		\$187,280.00
Total Valuation of Construction		\$18,856,862.00
Permits by Group:		
	NUMBER	VALUATION
Building Permit	229	\$10,314,030.00
Electrical Permit	27	\$261,360.00
Fence Permit	28	\$83,118.00
Gas Permit	5	\$14,332.00
Mechanical Permit	69	\$455,756.00
Plumbing Permit	46	\$108,640.00
Sign Permit	4	\$14,400.00
Tent Permit	2	\$1,000.00
New Construction by Building Type:		
	NUMBER	VALUATION
New Single Family Residences	5	\$1,953,948.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	1	\$162,208.00
New Commercial Buildings	1	\$10,990,793.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:	NUMBER	
TOTAL	1,090	
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	TAXES
New Business Tax Receipts	20	\$1,194.00
Renewed Business Tax Receipts	106	\$1,034.38

PARKS & RECREATION

Parks & Recreation Administration:

- Conducted the annual Parks & Recreation Department Staff Retreat and Strategic Planning. Staff identified new goals and objectives for the department as well as areas we can contribute to the City's Epic! Goals and Business Plan.
- Began preparations for the Fiscal Year 2021 Budget including staff timelines, request forms, and attending the kick-off meeting.

- Staff presented the recommendations from the Marina Rate Study to the Marina Advisory Committee and the Board of Finance. Staff received a vote from the Marina Advisory Committee in support of the plan. The rate recommendations will be presented to the City Commission on March 5.
- Began installation of the replacement playground equipment at the Martin Luther King, Jr. Recreation Center.
- Attended the Friends of the Hammock annual meeting at the Hale Senior Activity Center with a presentation on nature/bird photography.
- Received and evaluated Request for Proposals for the Fern Trail Boardwalk and Hammock Picnic Pavilion replacement projects. The award of the picnic pavilions is on the February 4, 2020 Commission agenda. Additional information is needed for the Fern Trail boardwalk along with installation quotes.
- Held a follow-up staff discussion regarding the need to conduct a prescribed burn at Hammock Park per the Management Plan and discussions with the Florida Forest Service.
- The future use of Dunedin Stirling Links was presented and approved by the City Commission at the January 14, 2020 meeting to convert the property into a City park.
- Lanie Sheets and Nichole Allen have been selected to be a member of the Florida Recreation and Park Association Health Pillar Committee. They will be developing the LiveWell Dunedin program into a toolkit to be used as a state-wide program.
- Held an initial planning meeting with Engineering to design improvements to the Dunedin Community Center parking lot for improved surfacing and increased capacity.
- Held a pre-bid meeting for the Dunedin Marina dredge project.
- Finalizing the agreement for the Fish Market at the Dunedin Marina with Olde Bay Café.
- Obtaining quotes for the resurfacing of the Dunedin Community Center boundless playground.

Marketing:

- Finalized production of the Dunedin Summer Camps Magazine. Preparing for printing, distribution and promotion (print and online). Summer camp registration opens March 11; Camps begin June 1.
- Printed and distributed this month's Community Events Calendar. Populated new events on the city's website and promoted through e-news and at city/public facilities. Continued maintenance and upkeep of event calendars with new information and revisions throughout the month.
- Placed another LiveWell Dunedin shirt order to replenish our inventory as the public's positive response, purchasing and advocacy continues.
- Coordinated with staff and vendors for the design, bids and ordering of city dedication plaques.
- Participated in the annual Parks & Recreation Staff Retreat to review current goals, discuss budget, strategic planning, accomplishments, challenges and to develop goals and objectives for the following year.
- Designed various types of promotional materials (print and digital) for programs and special events including posters, postcards, flyers, forms, newspaper ads and press releases.
- Continued to oversee and maintenance of Department webpages which includes creating and publishing news stories, updating and reviewing content, digital photo editing, e-notifications, support help and troubleshooting.
- Continued social media promotions and monitoring for special announcements, events, programs and various projects.
- Met and collaborated with Dunedin TV/Community Relations Team for various marketing and communication plans and objectives, including cross department initiatives, campaigns, website and social media promotions.

Special Events:

- Dunedin International Films Festival showed a series of films in Pioneer Park; highlighting the award-nominated film: Patagonia Park, A Journey in the Wild. Also, Fred & Nico, two French artists, performed their Movie Mix DJ set.
- Dunedin Trad Live event was held in Pioneer Park featuring Brendan Nolan, Tampa Bay Highland Dancers, Dunedin High School Pipe Band, The Ashley Davis Band and Skerryvore. The park was packed!
- The United Faiths Walk of Peace had an estimated 450-500 people attend. They started at The Masjid Al-Salaam Mosque in Dunedin with a service project; participants put together 600 hygiene kits (dental items, shampoo, soap, granola bars, combs, water bottles) in 30 minutes! Supplies were donated by involved faith communities and the Walmart Neighborhood Store and were distributed between Dunedin Cares Food Pantry, Homeless Empowerment Program, Ready for Life and RCS' The Haven. After the service project and tours of the Mosque, people walked along Skinner Blvd and Alt. 19 to Weaver Park to participate in a drumming circle conducted by Steven Turner's Giving Tree Music and Arthur Hall.
- Salty Soul conducted a Dunedin Causeway cleanup.

Recreation:

• **Community Center:**

- The Community Center had a total of 10 rentals. Rentals included one birthday party, one Baby Shower, two Celebrations of Life, three Homeowner's Association meetings, and City and Community meetings, bringing in a total of 575 people.
- Our Fencing program began their beginner's class on Tuesdays. Now unexperienced Fencers can get better training and practice with a one-on-one instructor. 2 people have signed up.
- The Greater Dunedin Little League held their registration here at the Community Center. In three days, they registered 120-150 kids.
- Tax Aide held their trainings here at the Community Center to get ready for the tax season. Trainers were here for 3 weeks with 30 people getting trained to prepare taxes for free to the public.
- The Dunedin Showcase Kids Theater has been rehearsing for their upcoming two shows. 30 kids will be performing in the February show.
- The "Creative Artists Guild Workshops" have been on-going one time per month. Participants can register for 1 class each month and do anything from painting, carving, papier-mâché, and ornament making. Around 15 people have signed up.
- The Dunedin Junior Falcons continue to host their study hall every other week to review plays with all the players. Around 15 kids and their families attend.
- The Toastmasters meetings continue to thrive each Monday evening. Around 15 participants partake in this class to help prepare them for public speaking.
- After the New Year, everyone's resolutions have come out! The Center has seen a 30% increase of guests signing up for gym and fitness class memberships. We receive many phone calls and walk-in patrons, daily, inquiring about our programs and activities.
- Pickleball still continues to thrive as a morning activity. There have been over 30 participants each day that come play the fun game.
- Staff has been busy planning all upcoming events that will take place in the next few months.

• **Fitness Center:**

- Fitness Center visits and group exercise attendance totaled 4,371 for the month of January.
- Fitness/GEX class drop-in attendance: 119

- **Athletics:**
 - Tennis had 62 people signed up.
 - Flag Football had 50 players
 - North City Track had 50 runners
 - Added a Kid's Pickleball Class on Saturday mornings
 - Beginning to order driving range equipment for the new Stirling Park (mats, tees, mowers, and ball washer & retriever)
 - 25 athletic rentals were held in January.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - Staff hosted the second week of Jack Frost Camp for school-age children during winter vacation. 60 children enjoyed winter and holiday themed crafts, games, and sports activities.
 - Staff is working on coordinating enrichment overlays with the Dunedin Elementary site facilitator for Promise Time.
 - Held the Diversity Breakfast and March, 200 participants enjoyed breakfast with Pastor Clem Bell and keynote speaker, Pastor Konrad McCree, hallmarking the work of Dr. Martin Luther King, Jr. and the importance of inclusion and acceptance. Five essay contest winners from local schools read essays on the quote, "Life's most persistent and urgent question is, 'What are you doing for others?'". The event culminated with a march to Pioneer Park and entertainment from local church choirs including Shiloh Baptist Church.
 - Supervisory staff attended the Director Summit for recreation professionals overseeing summer camp programs. It included a guest speaker, round-table discussions and opportunities to network with other camp directors. Topics included planning pointers, field trip tips, communication clues, CIT successes and team building.
 - Staff is working on updating Summer Camp 2020 names and shirts as well as programming ideas and training for Teen Leadership Program.
 - Staff is working on FRPA Summer Games Training to be held at Seminole Recreation Center on May 16th.
 - Staff is working on future projects including Spring Training Parking, Summer Camp planning, High School Basketball League, Midnite Madness, Flashlight Easter Egg Hunt, Spring Fling Camp and TGFH Days.
- **Hale Activity Center:**
 - The "Highland" luncheon was sponsored by Grand Villa of Dunedin and had an attendance of 72.
 - Held 53 adult classes & programs, with a grand total of 3,237 participants.
 - Hosted 3 meetings with an attendance of 25
 - The 3 o'clock Band held a concert with 82 in attendance
 - Senior Awareness Fair had a participation of 485 with over 62 vendors and was sponsored by Papa John's, Mease Manor Retirement Living, AMA Medical Group and Humana.
 - Held a trip to Fletcher's Dinner Theatre with 32 in attendance.
 - Hale Center staff has been working on the Senior Awareness Fair and other events as well as promotion of all new programs in current bulletin.
 - Total attendance for the month of January was 4,428 visitors.
- **Highlander Pool**
 - Stephanie taught CPR to employees thus becoming or renewing certification
 - Alicia and Stephanie attended the Commission meeting to award the winners of the Holiday Parade
 - Staff made repairs to cracks and sealed areas to be painted on deck

- Repairs were made to the Sprayground shades as well as painting. The mushroom and dump buckets were also painted
- Staff toured local pools at Carlouel Yacht Club, Morningside Recreation Center, and Highland Complex to create a wish list for a new facility
- Staff removed all of the holiday decorations and confirmed contracts were completed

Parks:

- Hosted the Eintracht Frankfurt Professional soccer team rental at Jerry Lake.
- Repaired bench at Highlander Pool
- Hung new basketball nets at Elizabeth Skinner Jackson Park
- Took down Christmas tree in Edgewater Park
- Prepared MLK Center for installation of new playground equipment, including removing concrete, mulching, and relocation of existing features
- Continued repairs/site improvements after installation of new playground at Elizabeth Skinner Jackson Park, including new sod, raising trees, and installing sidewalks
- Assembled benches and picnic tables for inventory
- Prepared Hammock Park for bridge replacement
- Installed Peace Pole at Weaver Park
- Removed batting mat frames from Fisher
- Re-did landscaping in Dunedin Community Center parking lot medians
- Pressure-washed all park pavilions
- Replenished engineered playground mulch at all City playgrounds
- City Arborist and Parks and Recreation personnel have been collaboratively meeting with other City of Dunedin environmental personnel to strategize Dunedin's Resilient Environmental Action Master Plan (DREAM)
- City Arborist continues to meet with Pinellas County and other surrounding agencies to develop Best Management Practices for Integrated Vegetative Management.
- Provided logistical support for a variety of events and rentals, including Unity Breakfast & MLK March, Arts & Crafts Festival, Senior Awareness Fair, Dunedin Trad Live, United Faiths Walk of Peace, Hammock Park Exotic Invasive Removal Day, and the Downtown Market.
- Completed monthly safety checks of parks, playgrounds, and parking lots.

Marina:

- Marina's boat ramp users for January:
 - Resident Daily Ramp Users: 10
 - Daily Non-Resident Ramp Users: 14
 - Annual Resident Decals: 47
 - Non-Resident Decals: 6
 - Transient "visiting" Boaters: 9
 - Annual Parking Passes: 172
- Multiple life rings have been installed throughout the Marina.
- The purchase requisition request has been submitted for 6 safety ladders that will be installed throughout the Marina.
- Quotes for the fabrication and installation of a handrail along the commercial wall have been obtained and are being reviewed. A purchase requisition will be submitted during the first week of February.
- The dredging project package is now available on DemandStar for contractors to review for submitting their proposals.

FINANCE

- Hired an extremely well qualified candidate to fill the accounting position that was vacated when Ashley Kimpton was promoted to Budget Manager.
- Produced and mailed 1099s for tax year 2019 using the new Munis software. Also generated and transmitted the required 1099 data to the IRS via the electronic information returns produced by the new software. Even with the learning curve and late patches that had to be installed by Tyler, the overall 1099 process is much simpler, quicker and intuitive to use than the outgoing Naviline software. Also with the new software, entire process can be done by the user from a desktop computer. The old software required Network Services personnel to participate in many of the steps needed to complete the 1099 process.
- Compiled the supporting documentation, prepared the invoice and submitted it to Pinellas County for reimbursement of costs totaling \$1.4 million relating to the Stadium/Spring Training Facility project.
- Created a Munis import template for credit card merchant fees that simplifies and speeds the journalizing of bank debits for these fees.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

N/A

SCHEDULED FOR CITY COMMISSION DISCUSSION

- RFP # 20-1147 is titled "Furnish & Install Two Picnic Pavilions at Hammock Park." It is scheduled for discussion at the February 4, 2020 City Commission meeting.
- Bid # 20-1148 is titled "Sodium Hypochlorite (Bleach)." It is scheduled for discussion at the February 4, 2020 City Commission meeting.

UNDER EVALUATION

- RFP #19-1131 is titled "Dunedin Marina Retail Space Lease." Submittals were accepted until 2:00 pm Wednesday, July 10, 2019. The City is negotiating with the selected company.
- RFP 19-1140 is titled "City Attorney Services." Submittals are due at 2:00 pm Thursday, August 29, 2019.
- Bid #20-1144 is titled "Laboratory Testing Services." Bids were accepted until 2:00 pm Tuesday, November 26, 2019.
- RFP # 20-1146 is titled "Hammock Park Pre-Fabricated Modular Framed Boardwalk." Submittals were due at 2:00 pm Tuesday, January 7, 2020.

ACTIVE ON THE STREET

- Bid #20-1149 is titled "Dunedin Marina Maintenance Dredging Project." Bids are due at 2:00 pm Tuesday, February 18, 2020.

UNDER DEVELOPMENT

Construction Cost Estimating Services

BUDGET

- Attended the FY21 Strategic Planning Session with City Commission and Department Heads
- Held the FY21 Budget Kickoff meeting
- Updated the Department Request Forms for the FY21 budget
- Updated General Fund financial forecast
- Scheduled FY21 City Commission budget workshops
- Updated the FY20 Project Ledger in Munis
- Hurricane Irma update:
 - Reimbursements received in January 2020: \$7,272.
 - Total reimbursements received: \$1,557,170.

January 2020 CRF:

Early CRF payoffs: 2 totaling \$1,797.97

New CRF loans: None

CRF Paid at install: None

LIBRARY

- 505 people visiting the Branch Library at the Community Center
- Notary Service at Library –26 stamps
- Delivered 116 items to 16 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 198.25 hours of their time
- Adult Volunteers donated 152 hours of their time
- 345 patrons utilized the study rooms
- 212 seeds packets “checked out”
- E-books checked out – 2347
- E-audiobooks checked out – 1199
- Interlibrary loan books obtained for Dunedin Patrons – 58 books
- Proctored 1 exam
- Responded to 21 prison reference letters
- 204 DVDs/CDs cleaned and put back into circulation
- Webinars: Domestic Violence, service animals in the library, google products 2, cataloging for non-catalogers, cataloging AV Materials, personnel skills, moving beyond storytime, rethinking outreach, emerging technologies, family literacy, Florida Library Association, blue cloud, niche academy,
- Staff attended the following meetings: Commission Meeting, Weekly City Department Head Meeting, weekly Library Management Team meetings, Library Advisory Committee, Friends of the Library, travel form instruction, budget kickoff, program planning, vision website and library day.
- Completed cataloging Dunedin Fine Art Center library materials
- Hosted All Staff Meeting with
- Staff attended Curtis Fundamental and Garrison Jones Elementary SAC meetings
- Staff delivered donations to Dunedin Cares
- Food Drive for Dunedin Cares
- Visited Dunedin Elementary for Literacy Week
- Friends of the Library Annual Book Sale

STATISTICS

Door Count	23,879
Total Transactions	79,197
Average Circulation Per Hour	157.76
Adult and Youth Programs	92
Program Attendance	2307
Internet Usage (Adult & Youth)	3000
Wireless Usage	5567

INFORMATION TECHNOLOGY SERVICES DEPARTMENT:

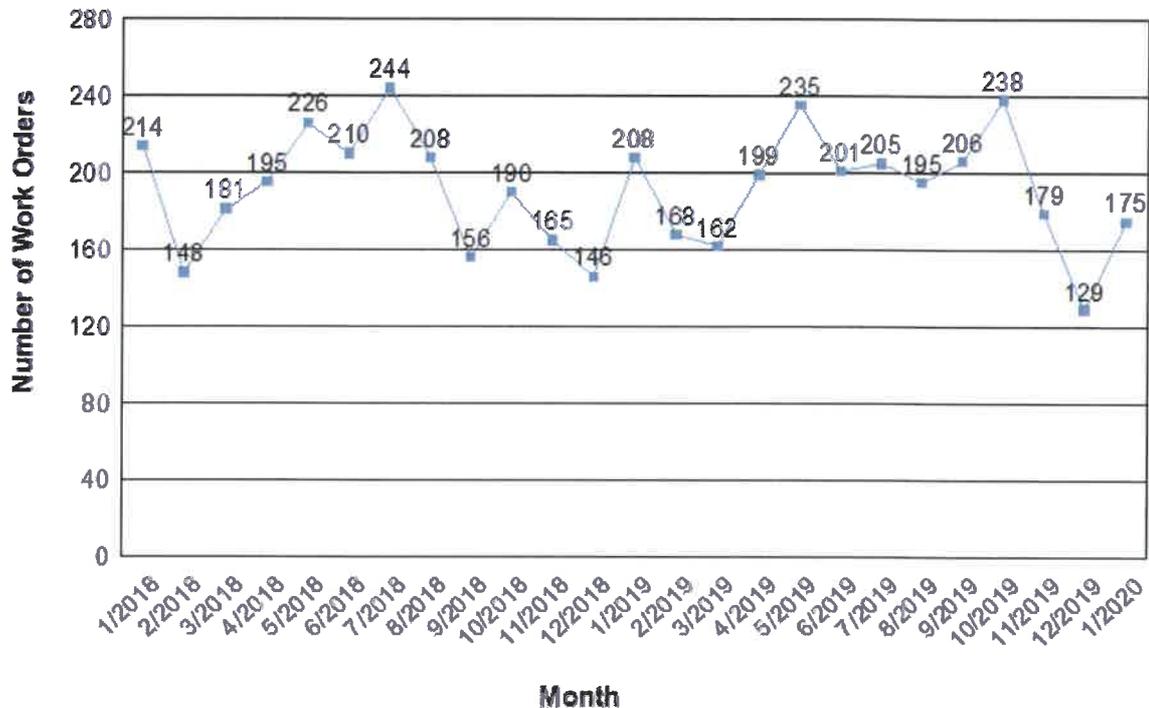
- The Information Technology Services Department (*a.k.a. "IT"*) assists all City departments (*our customers*) in responding to the needs of the citizens by enabling City employees to quickly access vital information through the use of technology and technical devices such as computers and mobile tablets. The IT Services Department is dedicated to providing the highest quality of service using the latest technology to create business partnerships, and in the development of team and individual strengths.
- During the month of January 2020, the IT Services Department received 175 new on-line help desk support tickets from their internal customers and the department resolved 180 tickets. IT Services is averaging approximately 190 system generated help desk tickets per month and the department receives an additional 200 or more phone calls and emails each month for IT-support.

IT Services Help Desk Requests for the Month of January, 2020:

Monthly Ticket Counts	
Tickets Created	175
Resolved Tickets	180
Open Tickets	130
Malware Tickets	0

Tickets by Priority	
Critical Tickets	1
High Priority Tickets	31
Low Priority Tickets	143
Project Tickets	0

IT Services Help Desk Requests YTD for 2018-2020:



During calendar year 2019, the IT Department received 2,325 on-line help desks requests and more than 2,400 phone calls and emails for IT support. The IT Department closed 2,245 tickets in 2019.

Monthly Ticket Counts 2019 TOTALS	
Tickets Created	2325
Resolved Tickets	2245
Open Tickets	145
Malware Tickets	0

Tickets by Priority 2019 TOTALS	
Critical Tickets	30
High Priority Tickets	379
Low Priority Tickets	1914
Project Tickets	2

On-Going IT Projects:

- **ERP (Enterprise Resource Program)** – This capital improvement project is replacing the City’s current Financial, HR, Payroll, Recruiting, Timekeeping, Permitting and Code Enforcement systems. Eventually it will also include modules to replace Utility Billing and Work Order systems.
 - In July of 2017 the City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. The proposed time line for all phases of this thirty-six month project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	November , 2017	April, 2019
Phase 2 - ExecuTime Time & Attendance	November, 2017	August, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	June, 2018	February, 2020
Phase 4 - MUNIS Payroll/HR (Migrate from HTE/NavLine)	January, 2019	April, 2020
Phase 5 - MUNIS Enterprise Resource Management (EAM)	April 1, 2020	January, 2021
Phase 6 - MUNIS Utility Billing	May 1, 2020	January, 2021
Estimated ERP Project Completion Date	January, 2021	

- **Phase 1** of the ERP solution started in November of 2017 that included all of the City’s Financials, Purchasing and Inventory processes. Although the City has been live on this phase of the project as of April 2019, the Finance and Purchasing Departments are continuing to review data and documents from the legacy system that they may wish to convert into the new Munis ERP solution before that legacy system is sunsetted.
- **Phase 2** of the ERP solution started in November of 2017 that included the ExecuTime Time & Attendance module for employees to clock in and out. Although the City has been live on this phase of the project as of August 2018, the Human Resources Department is continuing to review data and documents from the legacy system that they may wish to convert into the new Munis ERP solution before that legacy system is sunsetted.
- **Phase 3** of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This phase is currently being implemented and will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. Phase 3 is planned for an 18 month implementation and is expected to go-live in late February of 2020. The EnerGov module will utilize mobile devices such as iPads for remote field work. Staff can access and update the City’s live data while working in the field.
- **Phase 4** of the ERP solution includes the Human Resources, Payroll and Applicant Recruiting/Tracking modules. The official kick-off of this event was held on January 22, 2019. This module will incorporate an Employee Self-Service aspect that allows City staff to remotely access their personnel records, make changes to deductions, and update their personal information, as well as accessing and printing all pay statements and forms via the online portal. The Applicant Recruiting/Tracking module will allow candidates to apply online for City jobs and track their progress. The go live date for Phase 4 is scheduled for April of 2020.

- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.



- **Intranet Website**– In collaboration with various other departments, the IT Department is working on a secure Intranet website for employees to access outside of the City’s network. An intranet is a private network accessible only to City staff. Generally a wide range of information and services from the City's internal IT systems are available that would not be available to the public from the Internet. This Intranet site will allow City staff to access employment-related information from any internet browser that is traditionally only available while logged into a City computer. There are 5 essential purposes of a City Intranet:

- *Deliver employee content*
- *Be a key communication tool*
- *Enable collaboration amongst City staff and departments*
- *Support the culture of the City*
- *Create efficiencies through supporting business activities*

- **Font/Size and Signatures in City Email Accounts** – The IT Department will be implementing a group policy where all City email accounts use the official character font of Arial and the font size of 12 in all email correspondence. In addition, all staff will be provided with instructions on how to create signature lines in their email accounts that follow a standard business practice. The IT section of this City Manager Update document is using the “Arial 12” font and size.

- **IT Policies and Procedures** – The IT Department is currently updating all of the computer usage policies and procedures to coincide with the current software versions and changes in technology. Items such as internet usage, computer file storage, email usage and USB device connectivity will be included in the updated documents. Employees will be required to sign a document that they have read and understand the policies.



- **Fiber Cabling Project for EOC Building** – The IT Department working in conjunction with the Fire Administration and Public Works Department on the installation of new fiber optics cabling from the City’s current Data Center to the location of the new Emergency Operations Center (EOC) Building that will be constructed next to the Fire Station #62 on Belcher Road. This fiber cable project will include connectivity to several other City sites that include: the future Parks & Recreation Maintenance Building to be located in the Englebert Sports Complex site located off Solon Avenue, the Water Tanks on Belcher Road and connection to Fire Station #62 on Belcher Road. This cabling project will also allow for future fiber cable installations that will allow for redundant network connectivity to the existing City facilities around the Dunedin Community Center on Pinehurst Road and Fire Station #61 on Michigan Blvd. This project will also allow for a redundant network connectivity for all of the City facilities located on Virginia Street that include the Water Tanks at Jerry Lake, the Fleet and Solid Waste Buildings as well as Fire Station #60 and the Fire Admin Building.



- **Fiber Cabling Project for New City Hall Building** – The IT Department is working on various scenarios for the installation and relocation of the City’s fiber optics cabling for the upcoming construction of the new Dunedin City Hall Building. This new building will be located on the

existing site of the City's Municipal Services and Technical Services Buildings at 737 Loudon Avenue. The New City Hall will house a secondary Data Center for redundancy purposes and the fiber cabling project will include three points of entry for the City's fiber optics cabling as opposed to the single point of entry that now exists at the old Technical Services Building.

- **IT Hardware Equipment Replacements** – The City has adopted a five year cyclical replacement for its desktop computers, laptops and network devices. IT Services staff are currently working on the schedule for the computer equipment replacements for this fiscal year.

Completed IT Projects:

- **Removal of old Phone Circuits and Cable Lines** – The IT Department worked with various vendors on the disconnection and removal of old phone circuits and cable lines from the soon to be demolished Municipal Services and Technical Services Buildings. During this process, IT Services discovered four unnecessary phone circuits that were no longer needed due to the recent relocation of the City phone system. Those old phone circuits were disconnected and will result in a cost savings to the City in FY20 budget in the amount of over \$7,800. In FY21 and thereafter, the City will not need to budget the \$10,486 to cover the costs for those old phone circuits.
- In addition, IT Services worked with the various telco providers to remove the cable wires that ran from the utility poles and were physically connected to the two buildings that are to be demolished. The result being that the City's IT Services Department no longer has any technology connections to those buildings and their demolition will not affect any City data or telco services.

Future IT Projects:

- **ERP Project Phases 5 and 6** – The City Commission has approved the purchase of the additional Tyler Technologies' ERP modules for work orders, assets and utility billing. The IT Services Department is working on the pre-planning stages for those two additional phases to start in spring of 2020. The ERP Phase 5 includes the *Enterprise Asset Management (EAM)* system and the ERP Phase 6 includes the *Utility Billing* module. The implementation and training of each ERP Phase requires the cooperation and collaboration of staff from every City department. These two phases are expected to take approximately one year to complete.
- **MS Office 2019** – The City has purchased the Microsoft Office 2019 software licenses to replace the aging version 2010 that will no longer be supported after October 12, 2020. MS Office is used for the City's word processing, email, spreadsheets, and presentation materials. The IT Department will be searching for a vendor to provide hands-on training to employees on using the new version 2019.
- **Cyber Security Training** – The IT Department will be developing a curriculum to provide required hands-on training for all City employees to help them understand the issues with ransomware, cyberattacks, hacking and other computer-related threats. This training will provide instruction on how to recognize threats, how to handle them and how to avoid exposure to protect the City's information technology assets. To help prepare for the training sessions, the City IT staff have been attending bi-weekly cyber security training seminars being held by the Florida Local Government Information Systems Association (FLGISA). The City network team has also been attending an onsite cyber security training symposiums held locally and via webinars.



- **Fiber Cable Audit** – The City’s has over 12 miles of its privately-owned fiber optics cabling that was installed at various stages over the past 20 years. The IT Department will be seeking vendor support to perform a physical inspection of the City’s entire fiber infrastructure to help determine the condition and location of the fiber cabling for future projects.
- **Security Camera System Upgrades** – When successfully deployed, security camera systems enhance overall campus safety and security, deter crime, and otherwise support the protection of people and property. IT Services staff are in the planning stages to upgrade the existing security camera surveillance systems located in the Dunedin Library, the Fleet Services Facility and in the City Clerk’s Office for this fiscal year. Those sites currently have such systems however they are scheduled for camera upgrades that include motion-sensors and extreme high-definition video quality as well as alerting authorities during after-hours events. Additional City facilities will also receive upgrades to their surveillance systems.



PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **Water Treatment Plant – Design Build –**
 - The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high-quality potable water to the City of Dunedin’s residents and customers.
 - In January, 2020, construction continued on the water treatment plant.
 - Cable and wire were pulled in the cable trays to connect new equipment to power and controls.
 - The foundation for the GAC filters was formed and installed in preparation for installation of the new filters.
 - The pad and containment for the new bleach system was constructed.
 - Installation of two of the new RO systems was completed and awaiting interconnecting piping, power and data.
 - Installation of the foundation for the new sludge tank was completed.
 - High pressure washing completed on the west tank.



- **Lift Station #20 & #32 Rebuild Project**
 - Both lift stations are undersized, prone to overflow during heavy rain events, and are adjacent to a waterway. The rebuild of these lift stations will be appropriately sized, have emergency backup pumping, and will reduce the potential impact on public waterways.
 - The 30% design deliverables was submitted in January 2020 and are under review.
- **Wastewater Treatment Plant SCADA System Upgrades –**
 - This project consists of upgrades to the City’s existing PLC’s and ‘InTouch’ application in the Advanced Wastewater Treatment Facility (AWWTF) and Collections system. The work includes: materials, installation, testing, and commissioning of existing Local and Remote Telemetry Units, PLC’s, network equipment, power supplies, terminal blocks, wire, wire ways, surge suppression, cellular communication modems, mounting hardware, and computers.
 - Final design and completion of panel construction drawings and specification compilation was awarded to McKim & Creed. The design portion began in January and is 100% complete. The project is currently on hold for potential planning of a State Revolving Loan to fund the project.
- **Wastewater Lift Station #3 Force Main Replacement –**
 - This project replaced an aged force main from Lift Station #3, located in Weaver Park, including some modifications to the Lift Station wet well. The existing force main was cast iron and was originally installed in the 1960’s. Failure of that aged pipeline (either by pipe break or leak) would have resulted in an unauthorized raw sewage discharge and presented a public health hazard. The replacement force main consists of HDPE and PVC pipe.
 - The new force main has been installed and has been placed into service. Construction of the gravity main and lift station wet well modifications are complete.
 - Final restoration is underway; the project is expected to be completed by mid-February.



- **Wastewater Lift Station #20 Force Main Replacement**
 - This project will replace the aged force main from Lift Station #20, which is constructed from a thin-walled PVC pipe that is prone to breakage. In addition, a portion of the forcemain is located under CR-1, which will be resurfaced by the County in the near future. Thus, replacement of the forcemain is required prior to resurfacing. Parallel to the forcemain replacement, the City will install a new fiber optic line to the new Emergency Operations Center, which will reutilize portions of the existing forcemain to reduce costs.
 - The 30% design deliverable was submitted in January 2020 and is under review.
- **Wastewater Treatment Plant (WWTP) – Electrical System Upgrades**
 - The City intends to replace the Motor Control Centers (MCC’s), switchgears, breakers, add localized generators and related electrical equipment at its WWTP, and the electrical equipment, starters, etc., at the City’s 44 Lift Stations. The electrical equipment at the WWTP and lift stations have reached the end of their useful life and

maintenance has become difficult to perform, with parts a challenge to acquire. Installation of this new equipment increases safety measures for operational and maintenance staff.

- The 60% design deliverable was submitted in January 2020 and is under review.
- Design is scheduled to be completed by April 2020.

- **Wastewater Treatment Plant – Aeration Basin Rehabilitation**

- The City is replacing the fine bubble diffusion system, all related piping, gaskets, valves, instruments, etc., required for the proper operation of the aeration basins at the City's WWTP. The fine bubble aeration systems at the WWTP have reached the end of useful life and require replacement. Installation of this new equipment increases reliability and operability of the system.
- Construction has commenced. Basin #3 has been drained and demolition of the old aerators was completed.
- Removal of grit and debris is underway. Once completed, interior basin walls will be coated.



- **Wastewater – Beltnes Street & Eagle Lane Sanitary Sewer Extension**

- The City is extending sanitary sewer service on Beltnes Street, between 2nd Avenue and 3rd Avenue, and on Eagle Lane, between Birdie Lane and Curlew Road. These extensions will add customers and allow for abandonment of existing septic systems.
- The pre-construction meeting was held in January 2020, with NTP set for February.

Roadway Section

- **Milling & Overlay** – The 2019 annual paving contract bids were opened on September 24th, and a contract was awarded by the Commission to Gator Grading & Paving LLC, on October 15th, for \$823,217. A Pre-Construction meeting was held, and a Notice to Proceed was issued on January 13, 2020. Work has commenced and is anticipated to be completed by May.
- **FY20 Pavement Management Program** – Staff is in the planning stages for fiscal year 2020 brick, milling & paving, crack seal, micro surface and FDR plan and contract preparation.
 - **Brick Streets:** The section of Santa Barbara, south of the intersection with San Salvador, has been prioritized for brick street restoration. This segment of brick street was ranked the highest priority by the Agile Assets pavement management program. Geotechnical testing was completed in October and January and indicated underlying clay soils and a degraded lime rock base. The clay and degraded base is causing pot holes and depressions. Survey to provide elevations and utility locations for gutter replacement and driveways is complete. Staff is reaching out to entities with brick street restoration experience for cost estimating. An alternative to full removal of unsuitable soils is being considered. Plan drawings are expected to begin once the alternative design is addressed. A preliminary design and cost estimate is expected by mid-March.

- **San Salvador:** San Salvador, between Patricia Ave and Bass Blvd, has been identified for milling and paving, and full depth reclamation (FDR). Inspection of gutters and inlets is complete. Public Services has requested replacement of cross pipes as part of the street restoration and will be part of the design, which is underway. Surveying is currently underway, and geotechnical testing is being procured. Once received, design is anticipated to begin in March.
- **St. Catherine Dr.:** Portions of St. Catherine Drive are failing due to subsidence and cracking. Measures to repair the street were previously made, however the street failure continues. Geotechnical testing has revealed significant clays and peat underlying portions of the street. Staff is exploring options for full or partial removal of unsuitable soils, or an alternative method of partial removal with membrane stabilization. Additional geotechnical testing is underway; design to commence following receipt of that data.
- **Rejuvenation:** The FY20 contract for rejuvenation of streets paved in FY19 has been approved and the work was completed in November 2019.
- **Milling & Paving:** FY20 Milling & Paving street selection is underway using the Agile Assets software to prioritize streets. The target release of the bid is in May, after costs for Santa Barbara and San Salvador are determined.
- **Crack Seal & Micro Paving:** FY20 street selection for crack seal and micro paving is underway using the Agile Assets software to prioritize streets. The target release of the bid is in May.

Drainage / Interdepartmental Support

- **Marina Sediment Removal Project** – Phases 1 and 2 (regulatory approvals) are complete. The City approved the award of consultant services with Wood Environmental for preparation of plans, bid docs, and construction administration assistance. Bids were released in January, with a bid opening set for February 18, 2020. A recommendation for award of bid is anticipated to come before the Commission for approval in March.
- **Hammock Park Bridge Replacement** - This project will replace two existing wooden bridges over the east / west drainage ditch (Channel A) with aluminum bridges. These wooden bridges are in need of replacement. At the October 15th Commission meeting the award to the contractor was approved and the Pre-Con meeting has been held. Work has commenced and is anticipated to be completed by the end of March.
- **Brady Drive:** The City assigned DRMP, Inc., (one of the City's GEC firms) a task to provide a Preliminary Engineering Report (PER) to investigate elevating Brady Drive and conveyance alternatives where Jerry Branch passes under the road. DRMP will provide at least three alternative designs along with cost estimates. The PER will provide a cost/benefit which will allow staff to evaluate to merit of moving forward with the project. The PER is scheduled to be final by March 2020.
- **Community Center Parking Lot:** Engineering has been requested by Parks to look at expanding the number of parking spaces at the Community Center, and address the paving of the existing gravel parking areas. A scope of work is being developed with GFY, Inc (one of the City's GEC firms) to provide options, design, and permitting services.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (1)
Site / Infrastructure plan sets reviewed – (2)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (2988 SF).
- Completed sidewalk grinding in the Trails West Subdivision.
- Removed/replaced military and event banners.
- Staff completed right-of-way tree trimming in Fairway Estates subdivision, and continues in the Weybridge Woods subdivision.
 - Trimmed and hauled tree canopies for roadway clearance Citywide
 - Trimmed hardwood trees and palms (37.5 tons hauled).
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (61) new signs, and replaced (37).
- Completed MSB/NDS parking lot restoration.



- Repaired utility cuts for the Water and Wastewater Divisions (11 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (132 tons hauled).
- Continued hauling road base material into Streets Yard (57.1 tons)
- Sent 3 employees to Arborist CEU's classes.
- Set up a Road Closure on Richmond Street, for the Wastewater Division.
- Provided Special Events support – Arts and Crafts.

Stormwater Section

- Continued slope ditch mowing
- Continued R-O-W mowing
- Continued residential street sweeping activities
- Continued catch basin repairs Citywide (4)
- Clean catch basins during rain events
- Continued residential street sweeping activities:
 - Hauled 34.0 tons / 36 cubic yards of street sweeping debris to the County landfill.
 - Hauled 1.7 tons / 2.5 cubic yards of catch basin debris to the County landfill.
 - Hauled 3.9 tons / 6 cubic yards of CDS debris to County landfill
- Continued ditch maintenance Citywide
- Mira Vista Park installed junction box lids for storm pipe lining
- 603 Baywood Drive S storm pipe repair for pipe lining
- Continued stormwater pipe maintenance and repairs Citywide.

Stormwater Program Coordinator

- Submitted the MS4 2018-19 Annual Report to the FDEP.
- Coordinated and held the Stormwater Master Plan Citizen Input Meeting at the Hale Activity Center on February 4th. The meeting detailed the 100-year floodplain in relation to our community.
- Coordinated and held the kick-off meeting of the Downtown Regional portion of the City of Dunedin Stormwater Master Plan Update.
- Coordinated and held the Stormwater Master Plan 'draft' BMP meeting to discuss various options / locations available within the City.
- Presented to the Amberlea HOA on the importance of "only rain down the drain" / stormwater.
- Participated in Pioneer Park planning meeting with Cardno to discuss water quality treatment options as passive stormwater treatment under Pioneer Park.
- Participated in the third DREAM (*Dunedin Resilient Environmental Action Master*) Plan meeting to map out the format to create the plan.
- The San Mateo / Douglas Ave Pond project is moving forward:
 - JEA has been tasked with surveying and calculation of material to be removed;
 - Their surveyor is scheduled to start the week of February 17th, with receipt of calculations in draft memo format to the City by March 9th;
 - Dependent on the amount of material calculated to be removed, the work will either be performed in-house or contacted out for the removal process.
- Reviewed one project for DRC concerning stormwater permitting through FDEP and the SWFWMD. Provided developers with requirements for proper BMP's during construction.
- Reviewed two projects for Infrastructure Review to notify the developers of potential site contamination, permit requirements through FDEP, and/or the SWFWMD, and proper BMP's.

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters Citywide in City facilities on a monthly cycle.
- Repaired clogged kitchen drain at golf club
- Installed 2 time lapse cameras to record demolition at the 737 Loudon Ave site



- Setup for the MLK Unity Breakfast Special Event
- Repaired exterior lighting on Hammock Park shelters

- Performed DEP inspection on diesel fuel tank at the Community Center and permanently closed out tank located at 737 Louden Ave
- Replaced electronic locks on Highlander Park restroom doors
- Performed plumbing fixture repairs at MLK Center, Public Services, and Fire Station #60
- Assisted Wastewater with lift station repairs at Edgewater Park and Causeway restrooms
- Repaired MCC room A/C units at the Water Plant
- Repaired pole lighting for 737 Louden Ave demolition site
- Repaired engine bay lighting at Fire Station #60
- Painted Causeway restroom interior
- Repaired gas heater for the repair bay at Fleet Services
- Replaced ceiling in the pantry area at the Golf Club kitchen



- Repaired the Community Center fire alarm panel
- Installed electric for new I.T. equipment at the Harbormaster office
- Repaired overhead door at the Ed Eckert storage facility
- Installed fire hose connection at 737 Louden Ave demolition site
- Replaced compressor in Wastewater conference room A/C unit
- Setup for the Scottish-American Trad event
- Repaired the air handler motor for Hale Center Sunshine Room A/C unit



- Repaired exterior building lights at Fire Station #61
- Installed new HVAC ductwork in the City Clerk's office
- Repaired the Community Center fountain
- Performed exit / emergency lighting inspections Citywide

- Rerouted plumbing pipes in the kitchen and cleaned the grease trap at the Golf Club
- Disconnected overhead communication lines to 737 Louden site for demolition
- Continue HVAC apprenticeship and internship programs with Pinellas Technical College
- Responded to maintenance requests Citywide, as needed.

Solid Waste & Recycling Division:

- Commercial & Multi-Family recycling:
 - Staff continues to assist multi-family and commercial customers who are contracted with Private Haulers to resolve service concerns, and assist in program implementation.
 - Staff conducted site visits at Cedar Creek and Victoria Shores to discuss recycling options, diversion strategies, and recycling education opportunities.
 - Staff continues to assist unincorporated residents with private market vendor information.
- Staff provided an educational Rain Barrel & Bee Bath presentation at the Dunedin Community Garden. Attendees learned how to install a rain barrel and bee bath for their home, and had the opportunity to obtain rain barrels after the event. 16 rain barrels were given out during the event. For the next rain barrel event, visit the [City's Environmental Calendar](#).



- Staff continues to educate residents about correct recycling. The City's [recycling page](#) has just been updated with information about contamination. This educational information will be shared on the City's social media outlets.



- Outreach events:
 - [SHREDFEST](#)
 - Saturday, February 29th, 2020 from 8:00 AM – 12:00 PM at Achieva Credit Union Headquarters (1659 Achieva Way, Dunedin, FL)



Sustainability Program Coordinator:



- Join the City for its 2020 Sustainability Speaker Series! It will be a year filled with sustainability-themed presentations and workshops including rain barrels, garden to table, solar power, electric vehicles, stormwater, composting, landscaping, and more! For a detailed calendar and more information visit www.DunedinGov.Com/GreenScene or call 727-298-3215 x1324.
- Dunedin's Resilient Environmental Action Master Plan (DREAM) will be a detailed plan to serve as a guideline for sustainable initiatives and goals. The plan will bring cohesiveness to the various sustainable initiatives, and be used as a roadmap to help the City reach its environmental goals. This initiative will incorporate discussions and plans for the City's 'Ready for 100' commitment. Keep an eye on the City's [Environmental Calendar](#) to view details about the next public meeting.
- Know of a business, community member, student, or friend who goes above and beyond for the environment? Nominate them for the Environmental Advocate Award! The City of Dunedin would like to recognize businesses and community members for being green. Deadlines for submissions are March 20th. For more information and to submit, visit the [Green Business](#) page on the City's website.
- The The Committee on Environmental Quality (CEQ) and City have partnered together to create the 1st Annual Dunedin Green Scene School Challenge. All Dunedin public students are eligible to participate in the challenge of reducing waste in their community. For more information visit [Dunedin Green Scene](#) or contact Natalie Henley at nhenley@dunedinfl.net or by phone at 727-298-3215 x1324.
- The City has partnered with Blue-Green Connections, a local non-profit that works to educate and responsibly protect the land and water. The [Florida Gulf Coast waters have recently been declared a "Hope Spot"](#) and the City of Dunedin is the "Home City!" A Hope Spot is a special place that is critical to the health of the oceans, and the oceans are critical to the health of the planet. The Florida Gulf Coast Hope Spot is a place that deserves our attention. Through the Hope Spot designation, Blue-Green Connections is encouraging students to think about the importance of our waters and how to keep them healthy. Hope for the Future applications are now available! Visit the [Sustainable Schools](#) page on the City's website.
- Staff continues to educate the community on environmental programs. Staff recently presented the above programs at the Chamber of Commerce Social, the Senior Awareness Fair, the League of Women Voter's North Pinellas Environmental Event, and the Dunedin Principal's meeting.
- Outreach events:
 - [Residential Rooftop Solar](#)
 - Wednesday, February 19th, 2020 from 6:00 PM – 8:00 PM at the Dunedin Community Center (1920 Pinehurst Rd, Dunedin, FL)
 - [Dunedin Stormwater: Water Quality & You](#)
 - Monday, March 16th, 2020 beginning at 6:00 PM at the Dunedin Public Library (Room A) (223 Douglas Ave, Dunedin, FL)
 - [Landscaping for Wildlife](#)



- Monday, March 30th, 2020 beginning at 6:00 PM at the Dunedin Public Library (Room A) (223 Douglas Ave, Dunedin, FL)
- [Garden to Table](#)
 - Monday, April 20th, 2020 from 6:00 PM – 8:00 PM at the Dunedin Public Library (Room A) (223 Douglas Ave, Dunedin, FL)

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.419 Million Gallons
 - Influent Monthly Total Flow: 136.983 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.055 Million Gallons
 - Reclaimed Water Monthly Total Flow: 94.719 Million Gallons
 - Final Effluent Average Daily Flow: 1.459 Million Gallons
 - Final Effluent Monthly Total Flow: 45.238 Million Gallons
- **Maintenance and Repairs:**
 - Plant operators are conducting annual painting of all above ground piping at the Wastewater Treatment Plant (WTP).
 - Maintenance drained, hosed off, and pressure washed the South Clarifier for semi-annual preventative maintenance. Seals are being replaced and metal inspected for corrosion issues. Sand blasting and recoating of all metal surfaces is recommended. Outside Contractor – Razorback, LLC will be on site February 10, 2020 to complete sandblasting and recoating of the secondary clarifiers.
 - Contractor – WPC (Water Processing Contractors) is dewatering Aeration Tank #3 for rehabilitation. WPC has removed all existing piping and air diffusers.
 - Contractor – Insituform is preparing a quote and a plan to inspect, clean, and line the final outfall pipe to Clearwater North Harbor (St. Joseph Sound).
- **Compliance:**
 - December 2019 Discharge Monitoring report submitted to FDEP via EZDMR; [No Issues].
 - Wastewater / Engineering are working with Ardurra on our permit renewal.

Collections Summary

- **Scheduled repairs:**
 - Cleanout installs: (10) – 2674 Colony Drive, 1319 Overcash Drive, 1327 Overcash Drive, 1318 Overcash Drive, 1310 Overcash Drive, 1262 Overcash Drive, 1270 Overcash Drive, 1295 Overcash Drive, 1773 Santa Barbara Drive, and 1239 Overcash Drive.
 - Lateral liners installed: (5) – 2001 Harvard Avenue, 804 Michigan Boulevard, 664 Richmond Street, 1701 San Mateo Drive, and 672 Richmond Street.
 - Manhole repairs: (3) – lowered and installed new ring and cover at 636 Lyndhurst Street, M/H #53 repaired at 212 President Street, and M/H #63 repaired at 1229 Little John Lane.
 - Liners installed (3) – 1348 San Christopher Drive, 105 Palm Boulevard, and 1605 Seaspray Lane.
 - Continue working on the Mini-Scout List.
 - Responded to citizen blockage calls (19) and continued with PM inspections.
 - Sunshine 811 locate tickets (314).
 - Continue to perform routine maintenance Citywide.



- **Vac / Cleaner Truck:**

- Cleaned Grids NW 34, SW 34, SW 27, SE 24, and NE 27.
- Helped T.V. Truck Crew install liners.
- Followed up applying Root X (Root Killer) in mains that were televised and found to have root blockages.
- Cleaned wet wells at LS (lift stations) #'s 22, 15, 19, and 12A.
- Total cleaned: 2,791 linear feet (LF) and applied ROOTX in 799 LF of sewer mains.
- Helped contractor at LS # 3 to mud and coat the wet well.
- Continue to perform routine maintenance Citywide.



- **TV Truck:**

- Continued to follow up on TV inspections of main line root control list and working on generating follow up ROOTX work orders.
- Televised main lines in SE 24 Dinnerbell Lane, NW 35 & NW 34 Edgewater Drive LS #32 area, NE 36 Indigo Terrace LS #20 area, SE 24 Redwood Avenue, Cherrywood Lane, and Cottonwood Terrace.
- Main liner installed: Solon Avenue, Sandalwood Drive, Edgewater Drive, President Street and Aristotle Street between M/H #69 and # 63.
- Total televised: 8,160 LF, with 31 set ups.
- Continue to perform routine maintenance Citywide.



- **Lift Stations:**

- E-One Stations completely upgraded pumps and control panels at Causeway Bathrooms, Marina Bath House, Marina Boat Club and Dunedin Stirling Links.
- Set up bypass for LS #3, working with the contractor.
- Installed 6 new ARVs (Air Release Valves) on force main from LS #15 to end of Harvard Avenue.
- Cleaned wet wells at LS's #43 and #5.
- Continued checking telemetry on computer and printed reports daily.
- Continued preventative maintenance Citywide:



Water Division:

Water Production

- **Production Numbers:**

- Average Daily Potable Water Production: 3.57 Million Gallons
- Monthly Potable Water Production: 110.67 Million Gallons
- Annual YTD Potable Water Production: 110.67 Million Gallons
- Annual YTD Rainfall: 0.96 Inches
- Monthly Rainfall Total: 0.96 Inches

- **Maintenance:**

- Operators continued normal PM program on plant equipment.

- **Noteworthy Events:**

- Black & Veatch / CROM completed the 5 year compliance inspection and cleaning of all potable water storage tanks.

- Overland Contracting, Inc. / Wharton-Smith continued construction activities at the Water Treatment Plant.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 8% complete, with approximately 653 backflows tested for the calendar year. The large meter program is 30% complete, with 21 large meters tested for the calendar year. This year, the Hydrant Program has installed 0 new hydrants, repaired 2, replaced 0, painted 29, and flow tested 2. During this time period, the Valve Program exercised 143 valves. For the year; the Valve Program has installed 0 new, replaced 0, repaired 0, and exercised 143 potable and 0 reclaimed distribution valves.

Wellfield

- Ardurra (*formerly King Engineering*) is currently developing the engineering drawings for the design and renovation of Well #1, to include a new pump/motor, piping, and electrical features.
- A new flowmeter was installed at Well #16.
- Expanded parameter sampling will take place in February 2020 for all of the production wells.

HUMAN RESOURCES & RISK MANAGEMENT

- **Recruitment & Selection:**
 - Total applications received: 699
 - Ongoing Positions Posted:
 - ✓ Lifeguard I & II positions are seasonal and open until filled.
 - ✓ Recreation positions are seasonal and open until filled.
 - Re-Posted Positions
 - ✓ Parks Maintenance Worker I
 - ✓ Recreation Leader II
 - ✓ Code Enforcement Inspector
 - New Positions Posted:
 - ✓ Lead Wastewater Plant Operator
 - ✓ Utility Billing Technician
 - ✓ Mail Clerk
 - Positions in the Selection Phase:
 - ✓ Recreation Leader II
 - ✓ Fire Inspector
 - ✓ Library Aide
 - ✓ Mechanic
 - ✓ Code Enforcement Inspector
 - ✓ Lifeguard I
 - ✓ Solid Waste Driver/Loader
 - ✓ Transportation & Traffic Engineer
 - ✓ Sr. Public Works Designer
 - ✓ Head Lifeguard
 - ✓ Technical Support Assistant
 - Employees hired during January:
 - ✓ Mick Hoover (Contractor)- City Hall 1/16/2020
 - ✓ Amy Lockhart- Finance 1/21/2020
 - ✓ Joyce Ciccarello- Planning & Development 1/21/2020

- Employee Promotions during December:
 - ✓ Jeremy Shaw- Engineering 1/1/200
 - ✓ Jeffrey Maynard- Fleet 1/1/2020
 - ✓ Harold Kemmel- Marina 1/9/2020
 - ✓ Annamarie Vanlier- Library 1/29/2020
- **Employee Benefits:**
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for January was \$165,938.84, which is 53.10% lower than December's totals. The average weekly claims for January were \$ 41,484.71.
 - Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

Humana Vitality Status as of 11/31/19

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	24	8%
Gold	36	12%
Silver	70	23%
Bronze	87	29%
Blue	84	28%
Total Eligible Employees	301	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 21 - (Regular - 5, Intermittent – 16, Pending - 0). Number of new requests in January: 1
- **Other (Non-WC, Modified Duty)**
 - Number of employees currently working on a modified schedule (some restrictions) – 2
- **Records Requests:** Number of Records Requests processed: 2
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 18
 - Employees who entered DROP during January: 0
- **Performance Management:**
 - Number of Disciplinary Actions: 0
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from Employment: 4
 - ✓ Mark Rozzi, Lead Mechanic retired after 39 years with the City. We thank Mark for his service!
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 2
 - ✓ Total current open workers' compensation claims (2020): 1
 - ✓ Employees on light duty: 0
 - ✓ Employees out of work: 1
 - Property/Liability/Motor Vehicle Claims:
 - ✓ New Property/Liability Claims: 2; total open cases = 5
 - ✓ New Moving Vehicle Accidents: 0; total open cases = 0
 - Cases Closed During the Month:
 - ✓ Worker's Compensation Claims: 2
 - ✓ Property/Liability Claims: 0
 - ✓ Moving Vehicle Accidents: 0

- Subrogation Recovery by The City: (the process by which the City collects money from the party at fault (or their insurance company) in order to **recover** funds that have already been paid) = \$ 3.846.36.
- **Safety:**
 - 102 Online safety training courses were completed by 85 employees during the month of January.

HUMAN RESOURCES & RISK MANAGEMENT

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- City of Dunedin Facebook page grew to 24,630 followers (+190) in Jan. 2020.
- Managed Social and Digital Media (Facebook, Twitter, Instagram, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 1,203 subscribers (+20) • 273,374 views (+3,401)
- Grew Instagram followers to 3,267 (+188) and following 63 local accounts to booster community partnerships
- Coordination of photography for City website and citywide requests.
- Staff Liaison for Public Relations Action Advisory Committee
- Community relations assistance with visitors to City Hall
- Social Media Archiving management.
- City website follow-up and troubleshooting
- Welcomed new Social Media Contractor - Mick Hoover
 - Introduced him DunedinTV operations



Dunedin Television continues to promote all events and services City-wide some highlights are:

- January Spotlight on Dunedin: MLK Day Celebration Feature, Peace Walk Feature, Dunedin International Film Festival Promo, Dunedin International Film Festival Feature.
- Produced/Filmed/Edit and Posted Coffee with Commission – Moe Freaney
- Produced video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand).
- Coverage of City Commission meetings, Collective Agenda Reviews, Workshops and LPA meetings.
- Dunedin TV Scheduling and Bulletin Board Maintenance.
- Maintained DTV Broadcast systems/Chamber and edit suites.
- Participated and assisted with Citizens
- Assisted with BAA meeting audio broadcast



City Webmaster continues to support all departments Citywide:

- Assisted web editors with City website.
- YC@W January
- Updated Hot Topics
- Added Legislative priorities to Commission page
- Facebook posts
 - Facebook responses to questions

- Hero homepage images updated.
- Created new images and graphics for web homepage.
- Website overview and analysis.
- Digital photo editing.
- E-notification distribution and management.
- Email link to unsubscribe broken in e-notify, working with Granicus
- YC@W mailed, posted to FB, Instagram
- Created archive page for YC@W on-site
- Monitor and respond to Connect inbox, FB inbox and “feedback” from the website
- Coffee with the Commission to website
- Posted special event rideshare map to event calendar and “Getting Around”
- Created archive pages for Committees agendas/minutes and DRC Review
- Participated in Granicus review of functionality/navigation for website
- Updated News & Calendars with video

Social Media Contractor has worked to manage the City’s image on Social Media

- Social Media – Daily Posting for Facebook, Instagram, Twitter
- Social Media – Replying to Inbox
- Social Media – Replying to Comments
- Social Media – Inviting people to like city page
- Social Media - Wrote and implemented “Your Story” for Facebook page
- Social Media - Researched & Developed Social Media Strategy
- Social Media - Mocked up social media post branding options/ideas
- Social Media - Branded all usernames for all social media platforms (City of Dunedin)
- Social Media - Branded #CityofDunedin on all social networks and posts
- Social Media - Went to Marina and created videos for social media
- Social Media - Created video for city going green initiative
- Social Media - Researched and provided options for automated posting to social media
- Social Media - Helping to develop onboarding process for social media role(s)
- Social Media - Putting together folder to organize all passwords for social media onboarding
- Social Media - Process of helping to hire social media intern
- Social Media - Recorded behind the scenes video of Dunedin TV at commission meeting
- Social Media – Developed AI Chat Bot for City Messenger
- Digital Marketing - Meeting with PR committee to review branding, new content, ideas, etc.
- Digital Marketing - Met with communication dept’s including DunedinTV, Parks & Rec, Web, library & HR
- Digital Marketing - Designed email for City meeting April 1st
- Print - Designed poster for Did You Know? To hang at city buildings
- Communications - Reviewed and consolidated/cleaned up 2020 Media List
- Meeting - Attended prescribed burn meeting for Hammock Park
- Meeting - Attended strategic review of Dunedin’s Gov Access Website
- Meeting - Met with Danny to go over Florida Business Incubator and City Efforts
- Meeting - Met with Dunedin Beacon for city communications through local newspaper
- Meeting – Met with Blue Jays and Greg Brady to assist with North Pinellas Pride Parade

- Meeting – Met with Doug Hutchens for Toronto Blue Jays Social Media Update and 30 second city video for Blue Jays
- Meeting - With Danny and an SPC student, Gabriel, to discuss city's effort for co-working space for younger tech students
- Learning – In process reading Citizen's Academy book
- General – Access to Ms. King's email address to respond and keep up with current events she was involved with

Development Project Update 2-7-20

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	under const	% comp
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdiv	√	√	√	Yes	85%
Arcadia	265 Causeway Blvd	16 4-story condos	<i>on hold - infrastructure expired</i>			Yes	5%
Beyond the Wall B&B	520 Skinner Blvd	adding 3 add units	√	√	√	No	0%
Courtyard on Main- <i>amended</i>	Main/Douglas/Monroe	18 condos; retail; parking gar	<i>infra. cond. app.; 1 permit approved</i>			No	0%
Dunedin Cove	93 Lexington Ave	20 single-family homes	√	√	√	Yes	85%
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	<i>new developer & contractor</i>			Yes	20%
Grant St B&B	418 Grant St	22-unit vacation rentals	√	<i>owner selling dev. rights</i>		No	0%
Highland Crossing THs	968 Highland Ave	15 2-story townhomes	TBD	TBD	TBD		
Oak Bend Townhomes	801 Main St	32 townhomes	<i>infrastructure under review; demo comp.</i>			Yes	5%
Pura Vida (now Mira Vista)	1413 Bayshore Blvd	7 townhomes replacing bung	√	√	√	Yes	65%
Sea Palms - <i>amended</i>	2624 Paula Dr N	9 townhomes <i>ARC on 11/5/19</i>	√	√	√	Yes	55%

Current Projects - Staff Review Only			Comments	under const	% comp
630-643 Athens St	630-643 Athens St	4 single-family homes with shared drive	<i>under construction</i>	Yes	30%
1523 Bayshore Blvd	1523 Bayshore Blvd	add 4 tiny homes for vacation rentals - TP	<i>infrastructure under review</i>	No	3%
Beach Brewery	2058 Bayshore Blvd	Nano-brewery in existing bldg	<i>permit under review</i>	Yes	5%
Blue Jays player complex & training facility		rennovations, etc	<i>infrastructure approved</i>	Yes	60%
Carriage House	1040 Broadway	convert to event venue	<i>new permit under review</i>	No	80%
Crown and Bull	319 Main St	outdoor dining	<i>BAA 2/19/20</i>	No	0%
EOC	Belcher	EOC and future training	<i>infrastructure & permit cond. approved</i>	No	5%
526 Frances St	526 Frances St	demo existing home; build 4 THs	<i>permit approved</i>	No	0%
Government Center	737 Louden Ave	holding meetings w/committees & public	<i>Bldg demo'ed</i>	No	1%
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex		Yes	90%
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	<i>permit app'd; not issued</i>	No	0%
1385 Lady Marion Ln	1385 Lady Marion Ln	Warehouse/shop	<i>infrastructure under review</i>	No	0%
Retail strip center	1440 Main St	demo bldg, replace w/retail bldg (pizza & urgent care)	<i>permit issued</i>	Yes	5%
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	<i>Site work begun</i>	No	3%
TüKrō Coffee	472 Wood St	previous tadoo parlor to be converted to coffee shop	<i>permit under review</i>	No	0%
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.	100%

Potential Future Projects - City Commission Review			Comments
1040/1046 Bass Blvd	1040/1046 Bass Blvd	10 condos	
521 Howell St	521 Howell St	5 condos	
424 James St	424 James St	3 townhomes: rezone to PRD, design review	

Potential Future Projects - Staff Review Only			Comments
929 Broadway	929 Broadway	current HOB - condos; 4-story mixed use residential over commercial	
Ceiliah	990 Broadway	indoor market (see Armature Works)	
The Foundry	351 Albert St	6 short-term (container) rental units	
Funtastic Creamery	2602 Bayshore Blvd	ice cream kiosk in Causeway Plaza, west of Sandbar Grill	
971 Howard	971 Howard	4 residential units	
Meranova	458 Virginia Lane	construct outdoor dining and HC restroom	



Fire Department Administration
MEMORANDUM

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: February 3, 2020
Re: Monthly Report for January 2020

Fire Prevention Division:

Dunedin Fire Prevention participated in the annual Senior Fair at the Hale Center. Hundreds of seniors came through and had contact with Fire Inspector Danny Castillo who is also a state certified life safety educator. Inspector Castillo educated the people who attended on matters of home safety, fire prevention and issues such as fall prevention. The information was well received and a success.

Portions of the new sports complexes have been inspected and have started to be used by the Jays staff. Final certificate of occupancy for the sites will occur upon total completion. Inspections have been occurring on a daily basis and fire prevention staff has been very involved in insuring life safety is the highest priority at both sites.

Fire inspector interviews were completed and an offer was extended to one candidate. The candidate is completing all the pre-hire requirements and will start as soon as possible.

Projects completed:

- Mease Hospital Generator Facility

Current projects:

- Dunedin Commons Apt. – 375 Patricia – Commercial Units
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Dunedin Stadium – Douglas – Renovation
- Blue Jays Player Development Center – Solon Ave – New Construction
- Kelly's Chic-A-Boom – Outdoor Renovation – 319 Main St.
- Dunedin EOC/Fire Training Center – New Construction

- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd
- City Municipal Building – New Construction – 737 Loudon Ave.
- Pfeifer Warehouse – New Construction - 1385 Lady Marion Ln
- Vacation Villas – New Construction – 1523 Bayshore Blvd
- Spalding Warehouse – New Construction – 1375 Spalding
- Pizza Restaurant – Renovation – Broadway

Fire Prevention Staff Activities:

Inspections – 40	Fire Investigations – 1
Re-inspections - 3	Event Inspections – 5
Fire extinguisher training – 0	Fire Safety presentations – 1
Plans Reviewed – 25	Station Tours – 1
Construction Inspections – 23	Pub. Ed Contacts (Total) – 300
Final Inspections/BTR - 7	Hurricane Awareness presentation - 0
Meetings / Consultations – 30	Home Safety Checks/Smoke Alarm Install - 2
Referrals / Complaints - 1	

Training and Safety Division:

- Monthly station inspection forms completed in Check It
- Attended NCT group meeting to plan NCT drills
- Attended Pinellas County Training Chiefs meeting
- Updated Target Solutions Bulletin board
- Completed monthly EMS on Target Solutions
- Conducted SCBA FIT test for crews
- Fire Department Safety Committee meeting held
- Attended all NCT sessions for Breathe Down training
- Assisted St. Petersburg Fire Department as an accessor for promotional process
- Administered Deckhand test for personnel
- Completed training reports for all shifts for the month of January 2020

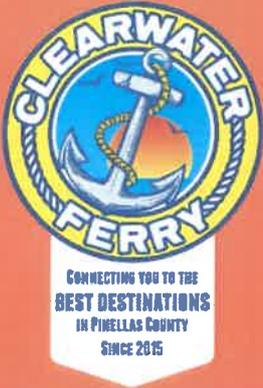
A Shift completed 466 Hours
 B Shift completed 532 Hours
 C Shift completed 440 Hours

Department total of 1438 hours

Operations:

<u>Type of Incident</u>	<u>Month of Jan</u>	<u>Year to Date</u>	<u>Emer Resp by Uni</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	552	552	<u>EMS</u>		
Rescue Incident Response	51	51	<u>Station 60's Area</u>		
Fire Alarm	44	44	E60	185	4:09
Fire Incident Response	19	19	E62	24	5:05
Structure Fire Response	22	22	E61	16	6:26
Special	1	1	E51 (CFD)	4	7:17
Cardiac Arrest Response	12	12	E47 (CFD)	1	5:46
Water Rescue Response	11	11	E50 (CFD)	1	7:27
Major Incident Response	9	9	<u>Station 61's Area</u>		
Support incident (Fire)	2	2	E61	72	5:18
Unconfirmed Structure Fire	5	5	E66 (PHFD)	12	6:02
Fire Incident Response Special	5	5	E60	8	6:34
Air Transport Incident	1	1	E62	2	7:11
Trauma Alert	7	7	ME65 (PHFD)	1	8:04
Support Incident (DC)	1	1	<u>Station 62's Area</u>		
Medical Incident Special	3	3	E62	92	5:01
Support Incident (Medical)	5	5	E50 (CFD)	8	5:41
HazMat Invest	0	0	E65 (PHFD)	5	5:47
Moveup - Coverage	3	3	E61	4	7:30
Special Event	0	0	E60	3	6:12
Hospital Landing Zone	1	1	ME65 (PHFD)	1	2:32
MVC Possible Extrication	2	2	S65 (PHFD)	1	8:33
Brush Fire Incident Response	0	0	<u>FIRE</u>		
Extrication	0	0	<u>Station 60's Area</u>		
Rescue Incident Special	0	0	T60	15	6:17
Rescue (Technical/Confined)	0	0	E60	9	6:06
Support Incident (Truck)	0	0	E62	2	5:53
Rescue (High Angle/Below)	0	0	<u>Station 61's Area</u>		
Auto Crash	0	0	E61	12	6:09
Extrication (Vehicle)	0	0	T60	2	4:24
Code H	0	0	E66 (PHFD)	1	9:11
Totals	756	756	<u>Station 62's Area</u>		
			E62	5	5:06
			E65 (PHFD)	1	6:16
			E61	1	9:48

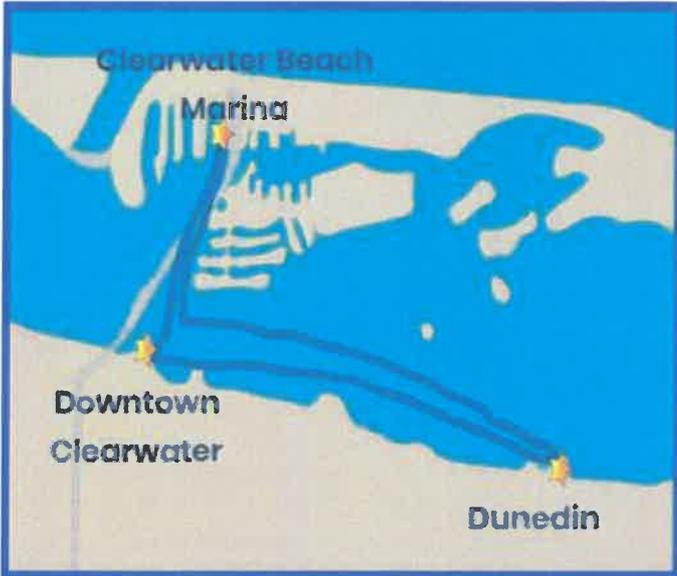
47 (7.29%) of the 645 calls within the DFD District were handled by units other than DFD.



Monthly Ridership Report

Prepared by Clearwater Ferry Services for the City of Dunedin.

For any questions or to request a copy of this report, please email Camille@ClearwaterFerry.com



Approved by the City of Dunedin Commission to start on July 6th, 2018, Clearwater Ferry services Dunedin every Friday, Saturday and Sunday on its Blue Line. Trips depart from the Dunedin Marina at the below times and go to Clearwater Beach Marina, then to Downtown Clearwater, then back to Dunedin.

BEACH MARINA	DOWNTOWN	DUNEDIN
11:00 AM	11:15 AM	11:50 AM
12:25 PM	12:40 PM	1:15 PM
1:50 PM	2:05 PM	2:40 PM
3:15 PM	3:30 PM	4:05 PM
4:40 PM	4:55 PM	5:30 PM
6:05 PM	6:20 PM	6:55 PM
7:30 PM	7:45 PM	8:20 PM
8:55 PM	9:10 PM	9:45 PM

DECEMBER 2019

- Number of Days of Operation of Blue Line with service to Dunedin: **10 days**
- Total Ridership on Blue Line with service to Dunedin: **661 passengers**
- Average daily Ridership on Blue Line with service to Dunedin: **66 guests**
- Passengers originating in Dunedin = 54% // Passengers originating in Clearwater = 46%

PILOT PROGRAM TO DATE (7/6/18-present)

<h1>225 Days</h1>	<h1>17,680 Passengers</h1>	<h1>79 Guests Daily Average</h1>
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