

City Manager's ^{Up}date

Administrative

March 5, 2018

This ^{Up}date will refer to the events since the date of the last ^{Up}date of February 12th, 2017.

CRA/ECONOMIC & HOUSING DEVELOPMENT



Budget

- Staff has been working on a comprehensive CIP Plan for 2019 which include:
 - Skinner Blvd Enhancements
 - Pioneer Park Resurfacing
 - Downtown Paver refurbishment
 - Trail Lighting
 - Patricia Avenue Corridor Enhancement
 - Wayfinding (Garage and City wide)
 - Box Car Improvements

Gateway

- Staff has been working on Staffing for the Gateway Project which included:
 - Meeting with stakeholders
 - Work with Architecture
 - Obtaining Appraisals
 - Meeting with property owners
 - Working with various City Departments
 - Preparing power point presentation

CRA

- Staff is working on the CRA Annual Report which will include:
 - New Development
 - New Businesses
 - Facade Grants
 - Financial Report
 - Will present report to CRAAC this month and then CRA

Monroe Garage

- Staff has been working to get the garage open, work included:
 - Signage and Banner
 - Scheduling a Ribbon Cutting
 - Wayfinding

Housing

- Staff has been working on Affordable Housing projects, including:
 - Meeting with and scheduling a City Commission Tour of the Eco-Village Housing project
 - Reviewing the USF Best Practices Affordable Housing Report
 - Working with Habitat for Humanity on Demolition project
 - Staff met with Dunedin Housing Authority and Bright Community Trust to discuss new opportunities for Workforce housing

Skinner Road Project

- Staff presented the Grant Application to the Forward Pinellas Complete Streets TCC and received positive assures of approval for the \$100,000 planning Grant.

Trail Town Designation

- Staff has been working with the Office of Greenways and Trails, part of the Florida Department of Environmental Protection (DEP) to arrange for the Award Designation which includes:
 - Three signs on the Trail
 - Banners for Main Street
 - Decals for Merchants
 - Invitation for the Governor to attend
 - Press Release
 - Scheduling the ceremony for April 19th

Jolley Trolley

- Staff has been working with Jolley Trolley & PSTA to coordinate a pick up at Gateway for Toronto Blue Jays ball games

New Businesses

- Staff met with Fenway Management group to welcome and provide assistance with the opening of the Fenway scheduled for October
- Natures Food Patch

Parking

- Staff made improvements to the Bushnell lot which included providing additional lighting
- Staff obtained a quote for fencing around the Wood Street parking lot
- Parking Garage signage installed and Park at Your Own Risk signage ordered

Special Events

- Staff continues to work with the Downtown Market each week to assist with the success of the Market
- Staff supported the Mardi Gras and Arts and Crafts Festivals

Florida Business Incubator

- FBI continues to meet and grow – staff regularly attends Spark Tank meetings & collaborative meetings and the Golf Center

Citizens Academy

- Staff produced a brochure and other materials for the academy

Downtown Projects

- Give Me Shelter Artistic Bus Shelter
 - Staff worked with Give Me Shelter Committee
 - Assisted with Ribbon Cutting arrangements

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **WWTP Chemical Feed System Conversion –**

- This project consists of the renovation of the current chlorine and sulfur dioxide chemical building, and installation of new sodium hypochlorite and sodium bisulfite storage tanks and dosing systems, replacement of a Return Activated Sludge (RAS) flow meter, and installation of two air valves to the aeration basins.
- The temporary chemical metering pumps and storage tanks were started up and operated without issue for the required duration. The Cl₂ and SiO₂ systems were decommissioned, the cylinders were removed, and partial demolition on the facility has begun to accommodate new installation.



- **Wastewater Collections – Lift Stations #8 and #15 -** Engineering has commenced with the investigation and preliminary design of emergency diesel pumps to be installed at Lift Stations #8 and #15. These diesel driven back-up pumps will automatically turn on in the event of a power outage, thus minimizing the need for wastewater staff to physically access the stations to respond to an emergency power outage. In addition, the back-up pumps will be designed to handle above normal flows to the stations during inclement weather, in an effort to minimize SSO's. Engineering has met with several diesel pump vendors and is continuing with the design of the new system.

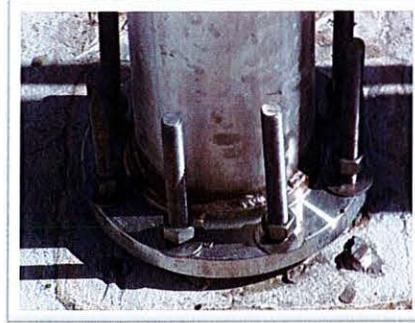
Example Installation



- **WWTP Flow Equalization Tank Repair & Rehabilitation –**

- This project consists of the removal and replacement of the tank walkway supports, as well as repair and coating of the tank interior walls and piping.

- Viktor Construction Corporation is expected to complete the concrete repair and coating work during the month of March.
- Four of the six failing aluminum supports have been removed and replaced with stainless steel (SS316) supports. The remaining two supports will be replaced in March.



- **WWTP Denitrification Filter Building Repair & Rehabilitation –**

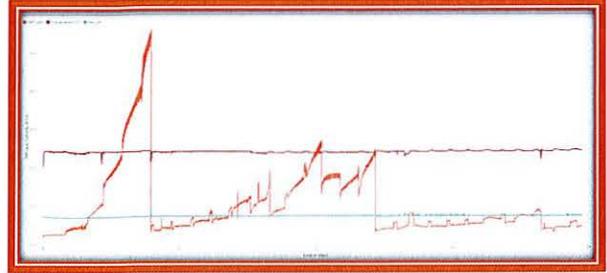
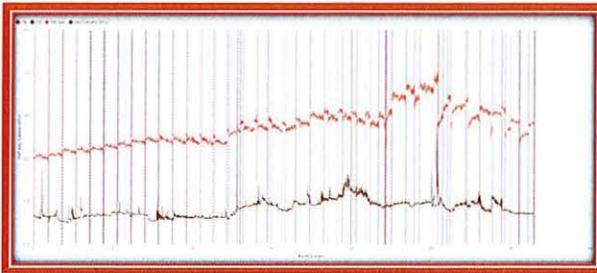
- This project consists of the removal and replacement of twenty (20) valves and actuators for the denitrification filters, removal and replacement of two pumps and 2 check valves, and repair of damaged concrete portions of the filter building. To perform the work, insertion, operation, and removal of eight line stops are required to isolate portions of existing piping and valves. In addition, all piping corresponding to replaced valves will be painted.
- A bid opening was held on February 27, with five bids received. The City is currently evaluating the bids and expects to make a recommendation for award in March / April.



- **Water Treatment Plant – Design Build**

- The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant to ensure ongoing production of high quality potable water to the City of Dunedin's residents and customers. The project will be accomplished via a progressive design build delivery method consisting of two phases. Phase I includes pilot testing and detailed design to 90% to establish a Guaranteed Maximum Price (GMP) for construction. Phase II includes completing detailed design, construction, commissioning and turnover to the City.
- Phase I is currently underway. All full scale pilot systems have been started up and are operational. Pilot systems include:
 - One (1) Dual Media Filter (DMF) Pilot (Sand-Anthracite)
 - One (1) Polymeric Ultrafiltration (UF) Pilot – Toray, flux of 100 LMH (liters/square meter/hour)
 - One (1) Ceramic UF Pilot – Nanostone, flux of 255 LMH
 - Two (2) Reverse Osmosis testing Pilots – Toray Membranes
 - One (1) Reverse Osmosis Membrane Screening Pilot – Various membranes
- The fouling issues observed with the UF membranes during membrane integrity testing was investigated and mitigated by reducing the PDT (pressure decay test) pressure. In addition, hypochlorite cleans were changed to citric acid cleans, and the pH was reduced to increase efficiency and effectiveness.

- The operation curves are shown in the images below (left – Toray / right – Nanostone).
- The next progress meeting will be held on March 7th and will begin the alternative design, and commence with preliminary design.



- **Reclaimed Water Ground Storage Tank project –**

- Construction of the new 2 million gallon ground storage tank and associated equipment has reached substantial completion at the Wastewater Treatment Plant. In the future, the City will also receive water from the adjacent Coca Cola facility to augment the reclaimed water system.
- The City has received reimbursement from SWFWMD in the amount of \$1,082,910 for their cooperative funding multi-year grant award.

Stormwater Section

- **Lakewood Estates Drainage Improvements Project –** Construction of this \$4.6M cooperatively funded Stormwater Improvement project has reached Substantial Completion. The project addresses historic flooding issues in this neighborhood. The City has received reimbursement from SWFWMD in the amount of \$968,000 for their cooperative funding grant award.

Roadway Section

- **Pavement Preservation - Application of Microsurface and Crackseal on Various Street Locations**
This Pavement Preservation Program contract, for Crack sealing and Micro-surfacing includes sealing pavement cracks, and applying a surface layer to protect the asphalt from water damage and surface cracking. This contract was awarded to Asphalt Paving Systems, Inc., in December and construction began in late January. Completion is anticipated in April 2018.
- **Pavement Preservation - Asphalt Resurfacing at Various Street Locations –** This Pavement Preservation Program contract consists of asphalt milling and resurfacing throughout various locations in the City. Different millings depths and asphalt overlays will be performed depending upon the roadway conditions. This contract was awarded to The Lane Construction Corp, in December and construction began on February 26th, with completion anticipated by April 2018.
- **Community Center Parking Lot –** Permitting has been approved by SWFWMD to convert the gravel and unpaved portions of the parking area to pervious concrete. Anticipated contract bid is March 2018.
- **Traffic Committee -** The traffic committee discussed 8 resident requests and 1 internal traffic related issue during their most recent meeting.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (3)
Site / Infrastructure plan sets reviewed – (3)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (1640 SF).
- Continued pothole and asphalt repairs (31.6 tons installed).
- Staff continues right-of-way tree trimming Citywide:
 - Trimmed and hauled tree canopies for roadway clearance Citywide;
 - Trimmed 121 hardwood trees and palms (22 tons).

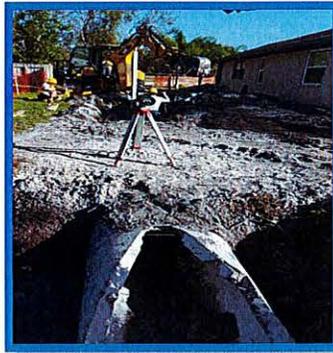
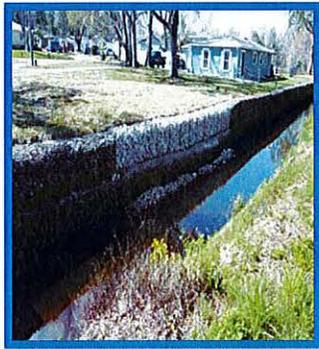
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (38) new signs, and replaced (37).
- Repaired utility cuts for the Water and Wastewater Divisions (11 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (83.7 tons hauled).
- Provided Special Event support –
 - Arts & Crafts
 - Mardi Gras
 - Honu Anniversary
 - Achieva Shredding Event
 - Library Book Sale
- Completed tree trimming in Ranchwood and Scotsdale subdivisions.
- Installed Military Banner
- Assisted the Wastewater Division with their above ground storage tank
- Completed widening James Street, between Highland and Louden.



- Sending 2 Employees to Arborist Certification training.

Stormwater Section

- Continue installation of drainage culvert at 1165 Curlew Rd
- Performed Channel A Gabion Repairs



- Completed an emergency repair to 18” CMP on Solon
- Installed new 80 LF of 6’ privacy fence at Hales Hollow / Falcon
- Installed 70 LF of 6’ privacy fence at Fire Station #62
- Continued Arm Ditch mowing
- Continued ROW mowing
- Continued residential street sweeping activities:
 - Hauled 40.4 tons / 75 cubic yards of sweeping debris to the County landfill.
 - Hauled 3.5 tons / 3 cubic yards of catch basin debris to the County landfill.
- Continued catch basin repairs Citywide (4).
- Continued ditch maintenance Citywide.
- Continued stormwater pipe maintenance and repairs Citywide.

Stormwater Program Coordinator

- Pinellas County and the City of Dunedin received the Pinellas County MS4 FLS000005-004 Draft Permit Package from the Florida Department of Environmental Protection. Comments were provided to FDEP from the County and the co-permittees, and the Draft Permit Package is now under revision based on the comments FDEP received.
- Four professors at USF are applying for a National Science Foundation Smart and Connected Communities grant to further the Rise Up game that was drafted in the USF CSPP course on Sea Level Rise. The intent is to create a scenario planning software to simulate the dynamics and uncertainty of responses to sea level rise.
- Attended the Florida Stormwater Association Board of Directors quarterly meeting.
- Provided City of Dunedin specific data for the Florida Stormwater Association biennial Survey of Stormwater Utilities. The data aids managers and policy-makers throughout the State of Florida with stormwater related decisions.
- Mangrove trimming at all City of Dunedin contracted locations began on March 1st.
- The Stormwater equipment trailer wrap design has been approved and will feature graphics with the message “Let Only Rain Down the Drain”. The wrap installation is slated to begin in April.
- Met with Applied Sciences Consulting, Inc., the firm performing ongoing Water Quality and BMP Sediment Monitoring and Analyses for the City. The meeting was held to discuss the task of Pollutant Loading, and Long Term Trend Analyses.
- A “Stop Work Order” was issued to the Edgewater Arms construction project due to an illicit discharge of sediment entering the City’s Marina. A subsequent \$1500 fine has been issued to the contractor in association with the “Notice of Violation” and “Stop Work Order”.
- The team reviewing the RFQ for Engineering, Architectural, & Miscellaneous Consulting Services RFQ submittals for Division 4 – Hydrogeological and Environmental Services selected 6 companies to fulfill the shortlist for Division 4.
- Reviewed two projects for DRC concerning stormwater permitting through FDEP and SWFWMD, and advised developers regarding requirement for BMP’s to be installed and maintained during construction.
- Reviewed one project for Infrastructure Review and advised the developer of potential site contamination, permit requirements through FDEP and/or SWFWMD, and the need for required BMP’s.
- Attended the Pre-Construction kick-off meeting for the Hampton Inn project. The contractor was reminded of the requirement for installation and maintenance of proper BMP’s during construction.
- Looking forward:
 - Plan to attend the Tampa Bay Regional Planning Council Stormwater Management Public Education and Training Committee quarterly meeting.
 - Plan to attend the Florida Stormwater Association 2018 Legislative Session webinar.
 - Plan to attend the National Water Quality Monitoring Council webinar on Voluntary Bacteria Monitoring Programs.

Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters, on a monthly cycle, Citywide throughout all buildings.
- Delivered scissor lift and bucket truck for preventative maintenance
- Replaced Art Center classroom “N” A/C unit air handler motor
- Performed fire extinguisher inspections Citywide
- Repaired Boxcar public restroom doors
- Replaced Library restroom exhaust fan motor
- Replaced receptacles in MLK Computer Classroom

- Repaired Fisher Little League scoreboards
- Installed new grandstand lighting at Stadium



- Relocated data lines at Senior Center to reception area from conference room
- Repaired kitchen exhaust and replaced handicap door operator buttons at the Community Center
- Repaired ADA handrail at MLK Center
- Replaced Parts Room lighting at Fleet
- Repaired A/C unit for Golf Club restroom area
- Performed setup and breakdown for the Mardi Gras event
- Ran new data lines for computers in the Payroll Room at MSB
- Remove graffiti in Scottsdale restroom
- Repaired bay door for Fleet
- Inspected all Emergency / Exit lighting Citywide
- Replaced Fire Administration Building hose bib
- Repaired leaking toilets in the Marina Park restrooms
- Painted office for City's new PIO employee at City Hall
- Repaired electric to Englebert Field maintenance facility
- Repaired electric to Hammock Park shelters
- Repaired lighting in Wastewater Administration facility
- Responded to maintenance requests Citywide, as needed.

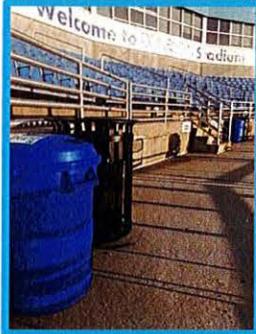


Solid Waste & Recycling Division:

- Solid Waste's post-Irma activities:
 - Staff continues to work with Tetra-Tech representatives to coordinate accurate record keeping guidelines and submission of documents to insure the maximum reimbursement possible.
- On Saturday morning, February 10th, the City partnered with the Achieva Credit Union for a free Shredding Event, held at 1659 Virginia St, Achieva Center Court. This year's event was the most successful thus far. A total of 1,130 vehicles (765, in 2017) were received, recycling 37,628 pounds (33,723, in 2017) of paper, 1,380 pounds (1,200, in 2017) of cardboard, and donating \$1,639.46 (\$890.45 in 2017) to the Achieva foundation which provides funding to local schools.
- Staff is promoting a message to reduce recycling contamination through print campaigns in "The Dunedin Beacon", utility billing inserts and social media. Targeting the contaminants that are the biggest problems, such as: plastic bags, yard debris and tangles (cords/hoses). This particular push focuses on "Getting Back to the Basics" of recycling.
- Christina Perez, Sustainability Program Coordinator, is working with Planning & Development to develop a Solar Incentive Ordinance that would encourage residents to purchase solar panels for their homes, and receive a monetary rebate from the City. This incentive would assist the City with their commitment to 100% renewable energy with the Sierra Clubs "Ready for 100" pledge.
- Continue to serve as staff liaison to the Committee on Environmental Quality (CEQ).
- Working with the USF Community Sustainability Partnership Program (CSPP) for the current Spring Semester on projects that would benefit the City (such as: Green House Gas Inventory and Solar Energy

Leadership within Dunedin). In addition to being incorporated into a future update of the Comprehensive Plan, these projects will assist the City with their commitment to 100% renewable energy with the Sierra Clubs “Ready for 100” pledge.

- Staff has established a partnership with the Dunedin Blue Jays and WastePro to increase the recycling efforts at the ‘Dunedin Stadium’ year-round. The partnership will include collaboration on announcements and printed promotional material.



- The Sustainability Program Coordinator conducted a Florida Friendly Workshop on Saturday morning, February 17th at the Community Garden. This workshop focused on rain barrels in order to assist residents in achieving a Florida Friendly Landscape for their homes, and was held in conjunction with maintaining the City’s FGBC certification. A total of 30 people attended with over 20 attendees bringing home a rain barrel.
- A Solar Workshop will be held on Saturday March 10th, from 10:00am - 11:30 am, at the Dunedin Public Library. This workshop is an educational opportunity for patrons to learn about solar panels and why now is the best time to consider installation.

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.802 Million Gallons
 - Influent Monthly Total Flow: 134.463 Million Gallons
 - Reclaimed Water Average Daily Flow: 2.897 Million Gallons
 - Reclaimed Water Monthly Total Flow: 81.106 Million Gallons
 - Final Effluent Average Daily Flow: 1.726 Million Gallons
 - Final Effluent Monthly Total Flow: 48.336 Million Gallons
- **Maintenance and Repairs:**
 - Working on replacing all Motor Control Center (MCC) light fixtures with LED bulbs.
 - Outside Contractor, P & R Renovations & Pro Coatings, Inc., is onsite painting six buildings and tanks at the WWTP.
 - Completed one installation of three new chlorine analyzers in Fac#16, Master Reuse Station.
 - TLC Diversified, an outside contractor, is onsite performing FET tank support bridge leg replacement and link seal replacement at Fac#3.
 - Outside contractor, Odyssey Manufacturing, is onsite installing temporary sodium hypochlorite (bleach) and sodium bisulfite liquid feed systems. All cylinders of chlorine and sulfur dioxide gas have been removed from the WWTP. Contractor commenced demolition of Fac#14b Chemical Bay storage, prepping for the new bleach / bisulfite feed systems.
- **Compliance:**
 - The January 2018 Monthly Discharge Monitoring report was submitted to FDEP utilizing the new EZDMR format; [No Issues].
 - Quarterly sludge Biosolids sampling completed for first quarter, sampling results reported to FDEP utilizing the new EZDMR format; [No Issues].

- Tier II E-Plan report for 2017 completed and submitted on line to Florida Division of Emergency Management.
- Annual Biosolids reports submitted to FDEP/EPA agencies; [No Issues].

Collections Summary

• **Scheduled repairs:**

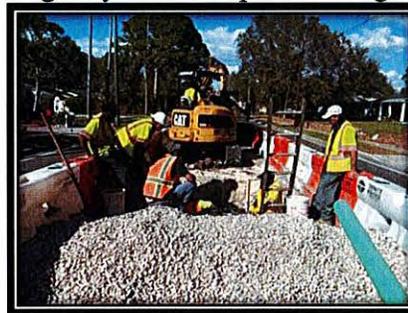
- Sturbridge Drive – Emergency main line repair



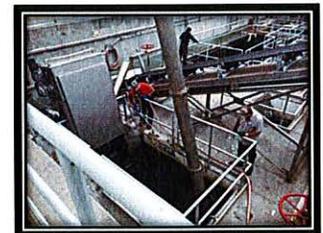
- Completed first 50 LF of main line replacement on Howard Ave. – (will continue with main line replacement once adjacent development contractor is closer to mobilizing their work on Howard)



- Installed lateral liners (3) – Palm Blvd., Overcash Drive, and Keene Road.
- R/W cleanout installs / Mini scout inspection (3) – Chesterfield Drive, Sourwood, Sturbridge.
- Lateral repair performed on Broadway.
- Contractor completed Emergency lateral repair on Edgewater Drive (Alt # 19)



- Responded to citizen blockage calls (29); and daily utility field locates of sewer / fiber optics.
- Vac / Cleaner Truck:
 - Monthly cleaning out of backwash basin at the Water Plant.
 - Cleaned out 4 wet wells (#10, 15, 25, and 31)
 - Cleaned out heavy sand build up at the WWTP – Headworks.
 - Cleaned out drying bed and hauled material to the landfill.
 - Cleaning mains in Greenbriar Subdivision
 - Total Clean: 9,076 LF of main lines.



- TV Truck:

- Televised 15” Storm water lines along Alamo / Santa Anna, and 12” lines along east side of Aberdeen Oaks.
- Installed sectional liners (3) – Sturbridge, Woodette Drive, and Allard Drive.



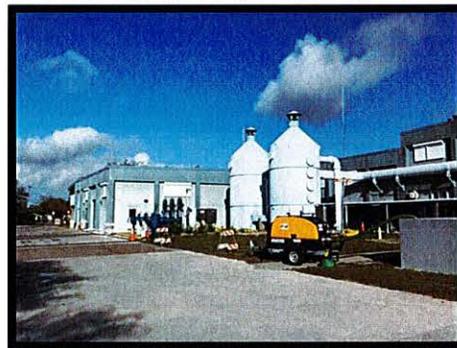
- Manhole repairs Serenity Ln. – heavy Inflow / Infiltration sources.
- Lateral repaired at Manor Drive South (removed heavy roots)



- Total televised: 5,560 LF with 22 set ups (Sewer), and 1,284 LF with 3 set ups (Storm).

- Lift Stations:

- LS # 8 – repaired exhaust system on dry side wet well.
- LS # 2 – pulled both pumps, and rebuilt wet ends (new N type impellers, and shear plates)
- LS #10 and LS # 16 – replaced transducer (level indicator) and reprogram PLC’s
- Assisted Water Division with setting up by-pass pumping during their skid cleaning.



- LS # 23 and #24 – repaired and tested emergency back-up generator receptacles.
- LS # 15 – pulled old 47HP pump and replaced with new 34HP pump, (one remaining).
- LS # 19 and # 16 – troubleshoot / repaired communication problems, worked with Data Flow Systems to troubleshoot SCADA system (all communications down - found bad module).
- Replaced back up batteries in all RTU’s.
- Responded to SCADA alarms, with after-hour call outs.
- Continued preventative maintenance:
 - Exercising valves
 - Clean out check valves
 - Cleaned wet wells
 - Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**
 - Average Daily Potable Water Production: 3.84 Million Gallons
 - Monthly Potable Water Production: 107.69 Million Gallons
 - Annual YTD Potable Water Production: 218.84 Million Gallons
 - Annual YTD Rainfall: 6.44 Inches
 - Monthly Rainfall Total: 1.70 Inches
- **Maintenance:**
 - Operators continue normal PM program on plant equipment.
- **Noteworthy Events:**
 - B & V / Hazen & Sawyer continue pilot operations. Operators assist with data collection.
 - Conducted interviews for two Water Plant Operator positions.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 17% complete, with approximately 1,379 backflows tested for the calendar year. The large meter program is 84% complete, with 61 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 0 new hydrants, repaired 4, replaced 0, painted 113, and flowed 35. During this time period, the Valve Program exercised 122 valves. For the year, the Valve Program has installed 0 new, replaced 1, repaired 2, and exercised 251 potable and reclaimed distribution valves.

Replacement of 4” meter at Water Plant



New Reclaimed line and valves for Aberdeen Oaks; Common Area Irrigation



Wellfield

- The City is seeking bids to abandon Well #96. The abandonment of Well #96 is a condition in our recently renewed Water Use Permit (WUP).
- Collected Bi-Annual samples for all production wells.

HUMAN RESOURCES

- **Recruitment & Selection:**
 - Positions posted during the month of February: Human Resources & Risk Manager.
 - The Code Enforcement Inspector, Library Assistant, Project Engineer, and Water Plant Operator and Human Resources Specialist positions are in the selection phase.

- Planner II (Planning & Development) and Sr. Engineer (Engineering) positions remain open until filled.
- Total Number of Applications received: 208
- Employees hired during February:
 - ✓ Ernesto Rodriguez, Solid Waste Driver/Loader, February 12
 - ✓ Chris Hawley, Craftworker I, February 21
 - ✓ Asha Gupta, Public Information Coordinator, February 28
- **Employee Benefits:**
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for February was \$185,602.61, which was a 52% decrease over January's totals. The average weekly claims for February were \$46,400.65.
*Correction to January's totals: Total claims amount was \$387,383.75; the average weekly claims amount was \$96,845.94 due in part to a one-time large claim; January's claims were 13% higher than December's.
 - Humana Vitality Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	20	33%
Gold	45	7%
Silver	55	11%
Bronze	74	19%
Blue	96	30%
Total Eligible Employees	290	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 15- (Regular - 2, Intermittent – 12, Pending 1).
 - Number of new requests in February: 1.
- **Other (Non-WC, Modified Duty)**
 - Number of employees currently working on a modified schedule (some restrictions) - 1
- **Records Requests:** Number of Records Requests processed: 2.
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 10.
 - Employees who entered DROP during February: 1
- **Performance Management:**
 - Number of Disciplinary Actions: 2.
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from employment: 1
 - John Nuss, Public Services, retired February 27 after 12 years of service.
- **Risk Management:**
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 3
 - ✓ Total current open workers' compensation claims: 6; 3 employees on light duty
 - ✓ Employees out of work: 0.
 - Property/Liability/Motor Vehicle Claims:

- ✓ New Property/Liability Claims: 0; total open cases = 14.
- ✓ New Moving Vehicle Accidents: 3; total open cases = 8.
- Cases Closed During the Month:
 - ✓ Worker's Compensation: 4
 - ✓ Property Liability: 1
 - ✓ Motor Vehicle: 1
- **Safety:**
 - Security Meeting Highland and Main Street Events, February 6
 - Safety Walk Through, Mardi Gras, February 13
- **Other:**
 - HR/Risk Department coordinated:
 - Annual Insurance Meeting with Gehring Group February 5
 - Back Injury Prevention training on February 15 & 22
 - Retirement Plan Review February 26

PLANNING & DEVELOPMENT

Building Department

MONTH: JANUARY 2018

PERMITS		
Total Permits Issued		491
Total Permit Fees Collected		\$139,587.00
Total Valuation of Construction		\$8,191,258.00
Permits by Group:		
	NUMBER	VALUATION
Building Permit	269	\$7,143,199.00
Electrical Permit	23	\$98,676.00
Fence Permit	41	\$53,566.00
Gas Permit	6	\$7,799.00
Mechanical Permit	89	\$649,131.00
Plumbing Permit	57	\$105,560.00
Sign Permit	4	\$10,430.00
Tent Permit	2	\$200.00
New Construction by Building Type:		
	NUMBER	VALUATION
New Single Family Residences	21	\$3,825,881.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	0	\$0.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
New Accessory Buildings	3	\$47,347.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:		NUMBER
TOTAL		1,224
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	FEEES
Business Taxes	154	\$3,132.65

Planning Department

The City Commission approval was granted at final public hearings in January for the following:

- Second Reading of Ordinance 17-33 for Application LUP 17-56.00: Request for change of existing land use from Institutional "I" (Pinellas County) land use designation to Commercial General "CG" for business operation of new owner. The property is located at 1251 San Christopher Drive (former Knights of Columbus facility).

Local Planning Agency

- Application ZO 17-64: Request for zoning designation change from Downtown Residential (DR) to Downtown Core (DC) for the purpose of expansion of a family business adjacent to this property and utilize for an administrative office and storage facility. Property located at 1018 Bass Boulevard. Application was denied.

Code Enforcement

- The January Code Enforcement Board heard 5 Old Business and 15 New Business cases, and accepted 11 Affidavits of Compliance. The board heard three fine reconsideration requests, and gave approval to the City Attorney to initiate foreclosure proceedings on one property.
- The Code Enforcement Board collected \$86,170.70 in unpaid fines and fees in January.
- City Commission authorized the acceptance of a \$50,000.00 settlement offer received from Federal National Mortgage for fines owed in connection with Code Enforcement Lien at 1658 Summit Way.

PARKS & RECREATION

Parks & Recreation Administration:

- Completed development of the Fiscal Year 2019 budget including capital items and operating expenses and projected revenues for 15 cost centers under the Parks & Recreation Department.
- Conducted the annual Parks & Recreation Department Strategic Planning Retreat to analyze current strengths and weaknesses, identify trends, and develop annual goals.
- Discussed potential changes or revisions to the Landscape Code with the Planning & Development staff.
- Conducted the first monthly project review meeting to discuss progress of the Capital Improvement Projects with staff from Engineering as well as the Deputy City Manager.
- Began discussions with the Finance Department to study the marina budget, projected projects, and fund balances to determine the necessary rates for sustainability.
- Continued research and analysis of options for a replacement dog park.
- Had an initial meeting with Planning & Development to discuss elements of the Comp Plan and updates.
- Continued to obtaining quotes for improvements to the floating docks at the Marina to increase safety, especially in preparation for the use of the area by the Clearwater Ferry. Kick plates to the sides of the ramp to avoid wheels from rolling off the sides have been completed.
- Researching legal options and resolutions to address issues with derelict boats and anchoring in the Sound.
- Began discussions with the Windlasses to discuss replacement options for the concrete ramp at the Marina Beach, as the current ramp has significant erosion and has cracked, making the current ramp unusable and a safety issue.
- Explored the upper wetland area of Vanech Park to determine feasibility for future public access and use.
- Served on the evaluation and review committee for new Consulting Services contracts.
- Approved the new mowing contract for the various departments throughout the City.
- Nearing completion of the installation of the new playground equipment at Scotsdale Park.

Marketing:

- Completed the Summer Camp Magazine and distributed throughout the community. Promoted camps and open registration to the public through website, social media and email.
- Prepared the first draft of the Parks & Recreation Magazine - summer edition, May-August.
- Met with staff to review and enhance the process and procedures for magazine development, program proposal forms and registration maintenance.
- Printed and distributed monthly event calendars (printable and online).
- Attended the annual Parks & Recreation Staff Retreat to review current goals, develop new goals, accomplishments and challenges, master plans and projects, budget items, as well as recreational and marketing trends and programs.
- Coordinated with staff and designed banners for the Spring Training season and awards for the Mayor's Cup Challenge.
- Continued updates and content management of the Parks & Recreation webpages, as well as continued research and training on WCAG (Web Accessibility).
- Designed numerous flyers, postcards, posters and social media announcements for new or upcoming Department programs and events.

Special Events:

- **World Ukulele Day** – The event received a huge response from the public with folks wanting to learn ukulele, jam to Beatles songs, and listen to the featured bands. Approximately 300 people attended the event throughout the evening.
- **Honu Anniversary Party** – The Anniversary Luau was well attended (93 people), and the street closure afforded space to create a very large but intimate setting for the party. Overall, it was a huge success and their staff did a tremendous job.
- **Mardi Gras Parade & Festival** – Once again, the community enjoyed another successful Mardi Gras event and beautiful weather. Over 40 units were entered in the parade.

Recreation:

- **Community Center:**
 - The Community Center had a total of 13 rentals in February that brought in approximately 400 patrons. These rentals included City and community meetings, Achieva Bank meetings and a birthday party.
 - AARP began offering their free tax aide service to the public on Thursdays and Fridays. Each day was filled with the maximum of 20 participants. The volume of phone calls and walk-ins with inquiries about the free tax aide has also increased by 30%.
 - The Dunedin Showcase Kids Theater put on two shows of "The Enchanted Bookshop," a fun, crime-solving production. Ninety tickets were sold for each performance.
 - The American Cancer Society "Relay for Life" performed "On Broadway". This popular show included singing and dancing to popular Broadway hits. A total of 400 patrons were in attendance.
 - The Homeschoolers of Pinellas children were back for the spring and will be at the center each Wednesday until summer. This program has seen an increase of 35 additional families, making their maximum capacity of 85 families attending.
 - The Community Chorus Concert production of "Hidden Talents" showcased the hidden talents of the chorus members. This concert brought in a sold-out crowd of approximately 350 in attendance.
 - Achieva Bank hosted their scrapbooking event. Guests that registered could bring in photos, have them printed and create a fun scrapbook. Achieva provided supplies and also had amazing raffle prizes, including gift cards and a TV! This event brought in over 200 people.
 - Bubble Ball Soccer!!! The Community Center's new program began on Wednesday, February 28—the first location to offer it within the Tampa Bay area. Participants strapped themselves into a giant bubble and tried to score a goal while knocking down their opponents. This new program had its

debut on Wednesday, February 28 and will take place on Wednesday evenings, with the first one airing live on Channel 10 News on February 28. A large turnout is expected to play this fun game!

- Summer Camp registration has begun! Sixty children were registered in less than a week after registration opened on February 21.
- With the onset of the spring training season, the Hale Center's Dulcimer group was relocated to the Community Center this month. Approximately 25 participants rehearsed and performed their music together.
- The Community Center continued to see an increased volume of patrons signing up for Recreation ID cards and participating in fitness programs and activities that are offered. Total participants totaled 2,435 for the month of January compared with 3,062 for the month of February.
- **Fitness Center:**
 - Fitness Center visits and group exercise attendance totaled 5,153 for the month of February. (Fitness/GEX class drop-in: 306; GEX/Fitness Room: 4,847).
 - Added new classes to GEX Combo—Power Yoga and Strong by Zumba.
- **Athletics:**
 - Men's Softball had 11 teams participating.
 - 50 Years & Over Softball League had 5 teams participating.
 - Over 70 participants in Tennis for the month of February.
 - Over 55 children participated in Track in February. Had first track meet on February 7; next meet is March 7.
 - Over 60 children participated in Youth Flag Football.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - February 19 – TGFH Day – School-age children spent their day off of school with us enjoying a trip to MOSI where they explored and learned through science exhibits, including A Journey Through the Skies, Connectus, Idea Zone, Saunders Planetarium, I Wonder and A Look Inside.
 - February 23 – Staff began parking for Blue Jays Spring Training games.
 - February 23 – The Youth Advisory Committee and staff hosted Midnite Madness, a special event for 200 teens and tweens. The event provided a night of fun and excitement battling through two extreme inflatables: toxic jump and a black ops obstacle course. Other event activities included laser tag, game raids, mini skate park jams with snack food buffets, music and raffle prizes.
 - Weekly basketball rentals remain steady as AAU basketball season continues.
 - Staff worked on planning and preparing for boys high school basketball leagues to begin in March.
 - Staff worked on future projects, including Summer Camp planning, marketing, Flashlight Easter Egg Hunt, and Spring Fling Camp, FRPA Summer Games Workshop, Chefs on the Go and Dinner in the Park.
 - Staff reviewed/updated Summer Manual and Staff In-Service Training to stay abreast of child care trends and best practices.
 - Staff worked with Promise Time facilitators to schedule overlay enrichment programs at Dunedin and San Jose Elementary Schools.
- **Hale Activity Center:**
 - Held 55 adult classes and programs with a participation of 3,390.
 - President's Banquet, sponsored by Stratford Court of Palm Harbor Senior Living, had a participation of 80.
 - Held 2 meetings with an attendance of 25.
 - Held trips to Fletcher's Dinner Theatre with an attendance of 26, the Vinoy with an attendance of 54 and to the Ringling Museum of Art, with an attendance of 54.
 - Project 18 Big Band Dance and Concert had an attendance of 79.
 - Held 2 rentals with an attendance of 140.

- Total Center attendance for the month of February was 3,848.
- Hale Center Staff and volunteers gave several tours of the facility this month explaining all of the Center's program offerings. They also worked on effectively communicating to all program participants of the changes/cancellations to the Center's programs for the month of March because of the spring training season. Staff also prepared for Blue Jays parking for the end of this month, as well as for March.
- **Highlander Pool:**
 - Certified 3 Recreation staff in CPR/AED/First Aid on February 3.
 - Certified 3 Recreation staff as instructors in CPR/AED/First Aid.
 - Compiled information for submittal of purchase requisition for pool delamination repair; waiting on approval from Engineering on dewatering quotes.
 - Obtained/compiled quotes for pool deck repairs.

Parks:

- Fisher Field 7 - Widened the batting cage, built a new portable batting cage, put in new outdoor carpet and hung a new net inside the batting cage and replaced 19 garbage can holders.
- Prepped for Little League Opening Day.
- 2018 Spring Training season started; performed prep work--painted the concourse at the stadium, painted the hand railing, row numbers, accessible seat numbers and painted yellow lines on the floors.
- Hung 72 street banners for the Blue Jays and put out 200 to 300 No Parking Signs for the spring training season.
- Provided logistical support for a variety of events, including Mardi Gras and Parade, I Love Hammock Park, Arts & Crafts Festival and History Comes Alive.

Marina:

- February's boat ramp users:
 - Resident Ramp: 59
 - Non-Resident: 12
 - Annual Ramp Decals: 51 and 1 Non-Resident
 - Transient "visiting" Boaters: 9
- Seized 2 vessels for delinquent payment.
- Foot traffic was heavy with Charter Boat use (ParrotDise Express dolphin sightseeing tours)

DUNEDIN PUBLIC LIBRARY

- Presented 9 tech classes with an attendance of 47 people
- Notary Service at Library –20 stamps
- Delivered 70 items to 14 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 131 hours of their time
- Adult Volunteers donated 215.75 hours of their time
- 347 patrons utilized the study rooms
- 322 seeds packets "checked out"
- E-books checked out – 1382
- E-audiobooks checked out – 533
- 251 DVDs/CDs cleaned and put back into collection
- 2 exams proctored
- Hosted Great Decisions series from the Foreign Policy Association
- Webinars: Leading Productive Meetings, Notes Taking for Business Professionals, Envisionware LDS planning, Coaching, Not Managing and Library Aware

- Staff attended the following meetings: Commission Meetings, Chamber Education Committee, DCO monthly meeting, weekly City Department Head Meeting and weekly Library Management Team meetings, SAC at Curtis Fundamental Elementary, WCAG 2.0 Training for City webpage, Adult Special Interest Group, Catalogers SIG, ILS SIG
- Author Garth Stein visited Dunedin Library – over 100 in attendance
- Friends of the Library hosted their annual Book Sale
- Fieldwork Student from University of South Florida at the Library for the spring semester
- Library Director finished one-on-one meetings with all library staff
- Youth Services staff accepted and read through applicants of City of Dunedin School Awards
- Director presented at Chamber Teacher Appreciation Breakfast
- Staff Training Day – February 19, 2018 – Fire Safety, Baycare presenter – Mental Health 101 and breakout training sessions.
- 703 people visited the Branch Library for the month.
- 1st bay of parking lot utilized for Blue Jays Spring Training games.
- Continued working on Library Budget for 2019
- Friends of the Library planning their annual meeting in April

STATISTICS

Door Count	27,121
Total Transactions	84,828
Average Circulation Per Hour	157.19
Adult and Youth Programs	88
Program Attendance	2039
Internet Usage (Adult & Youth)	3152
Wireless Usage	3382
AWE Early Literacy Station Users	372
Ipad Usage	126
Items Added to Collection	792

FINANCE

- Completed FY2017 Financial Statements portion of CAFR.
- Worked on finalizing required statistical reporting, demographic data, transmittal letter, and detailed notes for the City’s Annual Financial report.
- Began work on composing the ‘Management’s Discussion and Analysis’ of the City’s major financial transactions and corresponding impact on the financial statements.
- Worked on conversion to and training for the ERP software system
- Completed and sent year 2018 Due Diligence letters as required by Florida Unclaimed Property rules.

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- Bid # 18-1095 titled “Grounds Maintenance Services” awarded February 20, 2018.
- Bid 18-1098 titled “Sodium Hypochlorite & Sodium Bisulfite” awarded February 20, 2018.
- Bid 18-1099 titled “Dunedin WWTP Flow Equalization Tank Repair & Rehabilitation” awarded February 6, 2018.

SCHEDULED FOR CITY COMMISSION DISCUSSION

- RFQ 18-1096 titled “Engineering, Architectural & Miscellaneous Consultant Services” scheduled for March 13, 2018.
- RFP 18-1101 titled “Financial Advisor Services” scheduled for March 13, 2018.

UNDER EVALUATION

- Submittals for Bid 18-1097 titled “Dunedin Water Treatment Plant Reroof Project” are due at 2:00 pm Tuesday, February 6, 2018.
- Submittals for Bid 18-1100 titled “Denite Filter Rehabilitation Project” are due at 2:00 pm Tuesday, February 20, 2018.

ACTIVE ON THE STREET

- RFQ 18-1102 is titled “Architectural Services for an EOC/fire Training Center Design Criteria Package.” Submittals are due at 2:00 pm Friday, March 9, 2018.

UNDER DEVELOPMENT

- RFQ for architectural services required for improvements to the Toronto Blue Jays spring training facilities.
- RFP for parking pay stations

CONTRACT AWARD EXCEEDING AWARD AMOUNT BY 10% OR MORE

- Kessler Consulting was awarded a contract for solid waste related consulting services at a cost of \$57,520 in January 2017. A change order was processed to add \$10,000 to the purchase order for additional rate study services.

BUDGET

- 2 CRF Payoffs totaling \$1,227
- 1 New CRF Accounts \$1,830 in new revenue
- Completed and distributed monthly Investment Report for month end December 2017
- Completed monthly CRF reconciliation
- Attended FGFOA Winter Institute (8 hours CEU)
- Met with Parks & Recreation staff regarding Marina Part B revenues
- Assisted with development of long-range fund projection of Stadium Fund with projected debt costs
- Met with Kessler Consulting to finalize recommendation for Solid Waste Operational Analysis and Rate Review
- Attended Tyler Conversion Analysis training

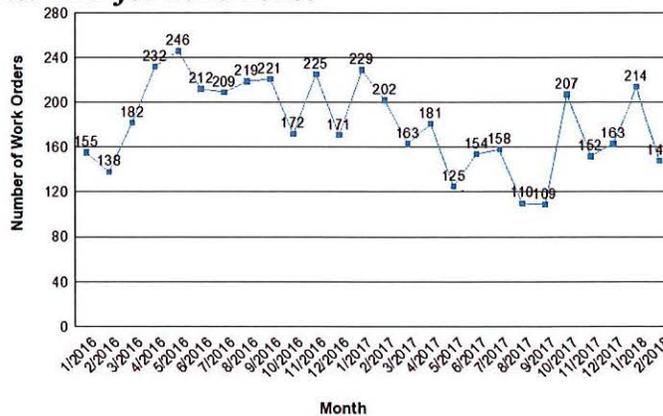
INFORMATION TECHNOLOGY:

IT Services Help Desk Requests for the Month of February, 2018:

Monthly Ticket Counts	
Tickets Created	148
Resolved Tickets	165
Open Tickets	86
Malware Tickets	1

Tickets by Priority	
Critical Tickets	3
High Priority Tickets	21
Low Priority Tickets	124
Project Tickets	0

IT Services Help Desk Requests YTD for 2016-2018:



- During the month of February 2018, IT Services received 148 new on-line help desk support tickets. IT Services averages approximately 181 recorded help desk tickets per month.

On-Going IT Projects:

- **ERP (Enterprise Resource Program)** – This capital improvement project will replace the current financial system and the existing HR payroll and time-keeping programs. The City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashiering and a citizen self-service portal. Phase 1 of the ERP solution started in October 2017 and is anticipated to go live in October 2018. The City’s Finance Department has completed the analysis design and setup and will start Power User training in March. Phase 2 of the ERP solution started in November of 2017 and is anticipated to go live in May of 2018. The proposed time line for all phases of this two+ year project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	October, 2017	July, 2018
Phase 2 - ExecuTime Time & Attendance	November, 2017	May, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	May, 2018	May, 2019
Phase 4 - MUNIS Payroll/HR (Migrate from Sungard)	July, 2018	April, 2019
Phase 5 - MUNIS Work orders, Fleet & Facilities Management	April, 2019	January, 2020
Phase 6 - MUNIS Utility Billing	April, 2019	January, 2020
Estimated ERP Project Completion Date	January, 2020	

- **ESRI SEGLA** – IT Services is assisting the Engineering Department with an implementation of a geographic information system (GIS) called ESRI that will allow the City to visualize, question, analyze, and interpret data to understand relationships, patterns, and trends throughout the City. The City installed new server equipment and is in the process of migrating the existing ESRI data from the old platform onto the new system.
- **Auditing of City Phone Lines** – IT Services is continuing to audit all City phone lines to determine their purpose and costs. The City currently has over 380 various phone lines in its inventory throughout the City.
- **Permit Data Transmittal to Pinellas County Appraiser Office** –This on-going monthly project includes a transmittal of updated City permit data to the County’s database.
- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.

Delayed Projects:

- **Fire Suppression System for Data Center** – Due to funding needs, this project is delayed until FY18. This project will include the installation of an automated suppression system to stop a fire from growing inside the Data Center. IT Services would be collaborating with the City’s Fire Inspector and Facilities Services on this project.
- **A/C Replacement for Data for Data Center** – Due to funding needs, this project is delayed until FY18. This project will include the purchase and replacement of a new air conditioning system for the City’s Data Center. The current system has failed numerous times. IT Services would be collaborating with Facilities Services on this project.
- **Security Cameras** – Due to funding needs, this project is delayed until FY19. If approved by the City Commission, the project will include the installation of security cameras in various City locations. A four member steering committee has been established to help create policy, acceptable use, planning and budgetary concerns. The committee will open up invitations to prospective vendors to demonstrate the latest in video surveillance technologies available to the City.

COMMUNITY RELATIONS

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- Facebook/Twitter Updates (Facebook has grown over 18,915 followers)
- Managed Social and Digital Media (Facebook, Twitter, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 715 subscribers • 172,637 views
- Hired new Public Information Coordinator, Asha Gupta.
- Granicus PEAK agenda management on-site meeting.
- Community Relations Director, Courtney King was interviewed by Municipal Magazine for a story highlighting the City's streaming and innovative use of Facebook Live for a local government.
- Worked with FDEP on PR and media release for Trail Town designation.
- Coordinated interview with Fox 13 and Bob Ironsmith for Trail Town designation story.
- Florida League of Cities Trail Town designation story and interview coordination.
- Fire Department Trainer of the Year PR
- State of the City presentation assistance with City Manager.
- A/V for Chamber of Commerce Power Luncheon at Country Club for State of the City presentation.
- Production coordination for Facebook Live Mardi Gras Parade.
- eComment promotion via newspaper, email and social media.
- Downtown parking PR and new parking garage outreach.
- Hosted web editor training session at MLK Center.
- Give Me Shelter PR and Filming of Ribbon Cutting.
- Hosted Community Relations table with PRAAC at the Downtown Market.
- Citizens Academy preparation.
- New Monroe Street Parking Garage outreach to social media, newspapers and website.
- Community relations and assistance with visitors to City Hall
- SeeClickFix response coordination.
- Continue to work with Tampa Bay Markets for social media outreach & promotion of the Downtown Market.
- Coordination of photography for City website and citywide requests
- Staff Liaison for Public Relations Action Advisory Committee and Visit Dunedin.
- Social Media Archiving management.
- City website follow-up and troubleshooting
- Coordinated web updates
- Assisted media outlets



Dunedin Television continues to promote all events and services City-wide some highlights are:

- February Spotlight on Dunedin: Spring Training promo, Give Me Shelter Ribbon Cutting, Dunedin Firefighter North County training, History Museum update and Spring Training opening day.
- Granicus update and troubleshooting.
- Mardi Gras Facebook Live.
- State of the City presentation at Chamber luncheon.
- Produced all video content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commissions, Collective Agenda Reviews, Workshops and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems/Chamber and edit suites



City Webmaster continues to support all departments Citywide:

- Assisted web editors with City website.
- Web editor open training session.
- New digital magazine software research.
- Library new homepage changes and design widget.
- WGAG 2.0 updates.
- Created new images and graphics for web homepage.
Troubleshooting of new Content Management System.
- Website overview and analysis
- Digital photo editing
- E-notification distribution and management

Development Project Update 3-2-18

Current Projects - City Commission Review				LPA	CC 1st	CC 2nd	Apvd	under const.
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivis	√	√	√	√	Yes	
Americourt	418 Grant St	12 townhomes	12/13/17	3/15/18	4/5/18			
Arcadia	265 Causeway Blvd	16 4-story condos	√	<i>infrastructure under review</i>		√	No	
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking g	√	√	√	√	Yes	
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing compl	√	√	√	√	Yes	
Courtyard on Main	Main and Douglas	18 condos above retail	√	<i>infrastructure under review</i>		√	No	
Douglas Place	523 Douglas Ave	8 townhome unit developmen	√	√	√	√	Yes	
Dunedin Causeway Hotel	2621/2641 Michael Pl	90-room hotel with restaurant	√	<i>infrastructure approved</i>		√	No	
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D	√	√	√	√	Yes	
Gramercy Court	Highland/Howard	48 townhomes	√	√	√	√	Yes	
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	√	√	√	√	Yes	
Highland Ridge TH	949 Highland	13 townhomes	√	√	√	√	Yes	
Leuken's Liquors - <i>amended</i>	1410 Main St	1-story liquor store- <i>revised; anne</i>	√	√	√	√	Yes	
Lexinton Estates	93 Lexington Ave	20 single-family homes	√	<i>infrastructure under review</i>		√	No	
Oak Bend Townhomes	801 Main St	32 townhomes	2/7/18	3/1/18	6/7/18			
Pura Vida	1413 Bayshore Blvd	7 townhomes replacing bungal	√	√	√	√	No	
Sailing Center	Causeway at Woodette	sailing ctr (land use/rezone)	12/13/17	TBD	TBD			
San Christopher Villas	1501 San Christopher Dr	12 villas	√	<i>infrastructure under review</i>		√	No	
Sea Palms	2624 Paula Dr N	8 townhomes	√	<i>infrastructure under review</i>		√	No	

Current Projects - Staff Only Review Only			Comments	under const
536 Bay St	536 Bay St	2 SF homes		Yes
Faith United Church	1650 Pinehurst	1100 sf addition		Yes
911 Highland Ave	911 Highland Ave	renovate home, convert to gift shop (stone house behind city hall)		Yes
Historical Museum	Historical Museum	expansion towards the trail		Yes
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages		Yes
Jensen's Seafood	907 Douglas	converting adjacent home to retail shop for seafood business		Yes
Marker One Marina	343 Causeway Blvd	complete Phase II	<i>infrastructure approved</i>	Yes
Mike's Auto Repair	715 Main St	add 4 auto bays in rear, and façade impv'ts		Yes
1041 Martin Luther King	1041 MLK	3 SF homes		Yes
Pearly's Beach Eats	903 Douglas Ave	convert SF home to restaurant		Yes
Retail strip center	1440 Main St	demo bldg, replace w/4-unit retail bldg (waiting for lease to exp.)		No
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	<i>permit under review</i>	No
Sheriff admin building	2496 Bayshore Blvd	renovating former WF admin building		Yes
Whiskey Cartel	1600 Main St.	fully C.O.'ed, but not open.		Comp.

Potential Future Projects - City Commission Review			Comments
The Broadway	990 Broadway	mixed use; 9 condo units above commercial	
Carnation Drive - behind Family Dollar		50 - 70 affordable apartments	
521 Howell St	521 Howell St	5 condos	
Stirling Glen Townhomes	1680 Union St	33 townhome development or affordable apts/TH mix	

Potential Future Projects - Staff Only Review Only			Comments
Carriage House	1040 Broadway	convert to event venue	
Dunedin Organics (Daryal)	818 Highland (vacant)	create art/community gathering spot; food truck - Cond. Use @ BAA	
Floridays	971 Howard	3 vacation cottages	
438 Grant St	438 Grant St	4 townhomes	
McDonalds	2618 Bayshore Blvd	renovation, add extra drive-thru lane	

DUNEDIN
Home of Honeymoon Island
Fire Department Administration
MEMORANDUM

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: March 8, 2018
Re: Monthly Report for February 2018

Fire Prevention Division:

Inspectors from Dunedin Fire Prevention and staff from the Blue Jays conducted a thorough life safety inspection of the Dunedin Stadium in preparation of the 2018 baseball season.

Fire inspectors attended 4 hours of fire investigation training covering topics of evidence identification / protection and the fundamentals of arson. This training goes towards the 40 hours of annual training that investigators are required to obtain the maximum credit for the ISO (Insurance Services Office) Community Risk Reduction portion of the fire department evaluation.

New projects completed:

- No major projects completed in February.

Current projects:

- Fenway, 453 Edgewater - remodel
- Bob's Barracuda Bait Shoppe, 240 Causeway-interior remodel
- House of Beer/Marley's Monster Grill, 324 B Monroe St - interior remodel
- Lukens Liquor – 1410 Main St
- Dunedin Commons Apt. – 375 Patricia
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- Townhomes at Highland Ridge – Highland Ave.
- Artisan Lofts – 638 Douglas Ave
- James St. Cottages – 603 Douglas Ave
- Jensen Brothers Seafood expansion – 907 Douglas Ave
- Chesapeake Apartments – 2307 Cumberland Cir.
- Edgewater Arms – Site & Infrastructure Improvements – 632 / 634 Edgewater
- LA Fitness – 1681 Main St. – New Build Out
- Pearly's Beach Eats – 903 Douglas Ave – New Restaurant
- Marker 1 – 343 Causeway Blvd – Expansion Project
- Dunedin Historical Museum – 349 Main St. – Addition to building
- Hampton Inn – 2641 Michael Place – New Hotel

- The Rusty Lion – 925 Broadway
- The Courtyard on Main – Main St – New mixed use project

Fire Prevention Staff Activities:

Inspections – 108	Fire Investigations – 3
Re-inspections - 0	Event Inspections - 12
Fire extinguisher training – 0	Fire Safety presentations – 0
Plans Reviewed – 34	Public Education Contacts – 0
Construction Inspections – 27	Station Tours – 0
Final Inspections/BTR – 15	Hurricane Awareness presentation – 0
Meetings / Consultations – 10	Home Safety Checks/Smoke Alarm Install – 1
Referrals / Complaints - 5	

Training and Safety Division:

- Prepared Training Reports for the month of January.
- Continued SCBA and N95 mask fit testing.
- Attended Commission Meeting 2/6/18
- Participated in Mardi Gras Command as Safety Officer
- Continued equipment purchase and replacement program.
- Attended County Commissioner Morroni Awards Ceremony.
- Instructed at 10 Live Fire (multi-agency) training drills at SPC.
- Provided Fire Extinguisher training to various city employees at the Library.

Total non-EMS related training hours: 1499

Operations:

<u>Type of Incident</u>	<u>Month of Feb</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	452	1003	<u>EMS</u>		
Rescue Incident Response	53	104	<u>Station 60's Area</u>		
Fire Alarm	38	70	E60	142	4:28
Fire Incident Response	11	28	E61	16	6:26
Structure Fire Response	18	37	E62	10	5:15
Special	7	9	SR60	7	0:17
Water Rescue Response	2	5	SR61	5	0:22
Major Incident Response	3	3	E51 (CFD)	2	7:24
Support incident (Fire)	2	7	T60	1	0:26
Unconfirmed Structure Fire	5	11	PM45 (CFD)	1	5:11
Fire Incident Response Special	8	13	R48 (CFD)	1	5:07
Air Transport Incident	2	4	<u>Station 61's Area</u>		
Trauma Alert	11	14	E61	58	5:08
Cardiac Arrest Response	9	14	E60	2	5:47
Support Incident (DC)	1	4	<u>Station 62's Area</u>		
Medical Incident Special	0	3	E62	87	4:58
Support Incident (Medical)	4	6	E50 (CFD)	8	6:18
HazMat Invest	1	1	E60	6	6:26
Moveup - Coverage	1	2	E65 (PHFD)	2	7:06
MVC Possible Extrication	2	4	E48 (CFD)	1	6:02
Brush Fire Incident Response	1	1	R48 (CFD)	1	6:11
Special Event	1	1	<u>FIRE</u>		
Code H	1	1	<u>Station 60's Area</u>		
Extrication	0	1	T60	7	5:46
Extrication (Vehicle)	0	1	E60	5	5:09
Totals	633	1347	<u>Station 61's Area</u>		
			E61	7	5:23
			E66 (PHFD)	2	5:55
			E62	1	8:30
			<u>Station 62's Area</u>		
			E62	4	6:05
			T60	1	7:23

19 of the above calls were handled by units other than DFD.



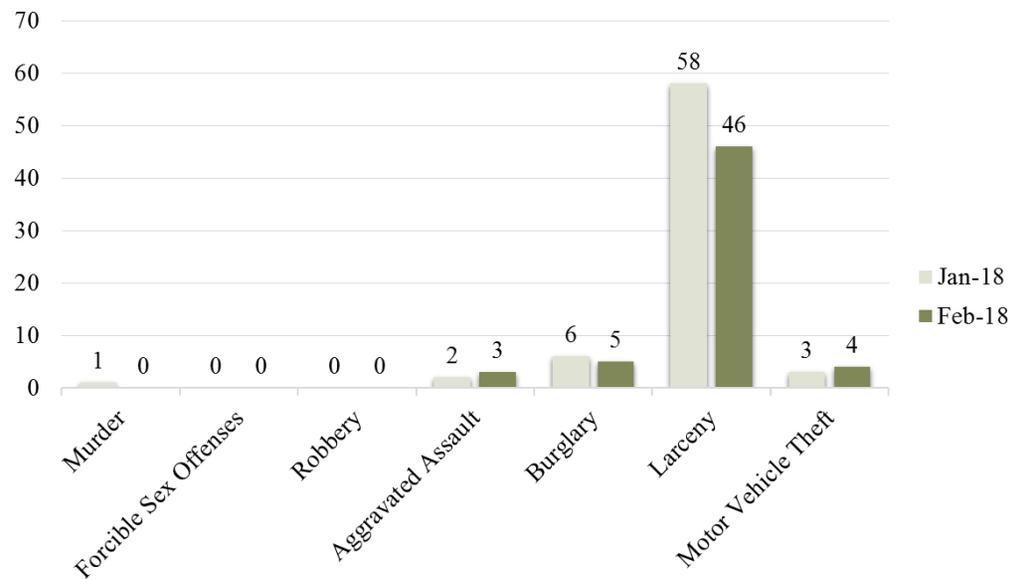
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

February 2018

UCR Part I Crime Category	January 2018	February 2018	February 2017 YTD	February 2018 YTD
Murder	1	0	0	1
Forcible Sex Offenses	0	0	0	0
Robbery	0	0	3	0
Aggravated Assault	2	3	6	5
Burglarylary	6	5	18	11
Larceny	58	46	107	104
Motor Vehicle Theft	3	4	4	7
GRAND TOTAL	70	58	138	128



Arrests

February 2018

There were a total of **82** people arrested in the City of Dunedin during the month of February resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
City Ordinance	1
City Ordinance Violation	1
Felony	28
Aggravated Assault	1
Battery - Domestic Related	1
Battery On LEO	1
Burglary - Battery (With Intent)	1
Burglary-Conveyance	2
Burglary-Structure	1
Domestic Battery By Strangulation	1
Grand Theft - Auto	1
Grand Theft - Shoplifting	1
Introduction Of Contraband County Jail	1
Possession Of Controlled Substance	6
Possession/Sale Of Controlled Substance	1
Resist LEO With Violence	2
Tamper/Harass Witness-Victim	1
Unlawful Compensation / Reward	3
Violation Of Probation/Community Control-Adult	2
Violation Of Probation With/Without Warrant	2
Misdemeanor	55
Assault	1
Assault - Domestic Related	1
Battery - Domestic Related	6
Contractor License Violation	24
Criminal Mischief	1
Disorderly Conduct/Breach Peace	2
Disorderly Intoxication	2
Disrupt School/Educational Instructor	1
Exposure Of Sex Organs - Adult	1
Loitering/Prowling	1
Petit Theft - Other Larceny	2
Possession Of Controlled Substance	1

ARREST TYPE AND DESCRIPTION	TOTAL
Possession Of Drug Paraphernalia	3
Resist/Obstruct LEO Without Violence	4
Spouse Battery	1
Trespass After Warning	1
Violation Of Probation-Juvenile	1
Violation Of Pretrial Release	1
Violation Of Probation/Community Control-Adult	1
Warrant	7
Failure To Appear	1
Warrant Arrest	6
Traffic Felony	1
Driving Under The Influence	1
Traffic Misdemeanor	15
Driver's License Suspended/Revoked	7
Driving Under The Influence	4
Leave Scene (With Damage)	1
No Valid Driver's License	3
Grand Total	107

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of **2,947** events in the City of Dunedin during the month of February resulting in **5,041** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of February. *CAD data is filtered by problem type.

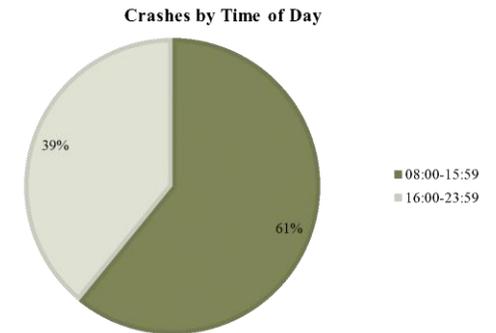
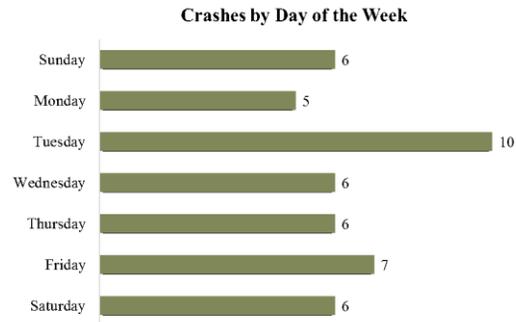
February 2018

DEPUTY ACTIVITY	TOTAL
Traffic Stop	883
Suspicious Person	137
Information / Other	131
Directed Patrol	130
Special Detail	122
Assist Citizen	94
Suspicious Vehicle	80
Accident	67
House Check	67
Transport Prisoner	65
Traffic Violation	64
Building Check Business	54
Contact	52
Ordinance Violation	50
Alarm	49
Supplement	46
Operation Medicine Cabinet	42
Fraud/Forgery - Not In Progress	41
Domestic - In Progress	40
Vehicle Abandoned / Illegally Parked	40
Surveillance	38
Lost/Found/Abandoned Property	35
Assist Motorist	32
Theft - Not In Progress	32
Noise	32

Crash & Citation Analysis

There were a total of **46** crashes in the City of Dunedin during February 2018. *Crash data is filtered by disposition type and may include “accident and hit and run” problem types.

TOP 10 CRASH LOCATIONS	TOTAL
62 Causeway Blvd	4
Main St / Belcher Rd	2
Overcash Drive / Main St	1
Cordoba Ct / Curlew Rd	1
Belcher Rd / Curlew Rd	1
1750 Main St	1
1627 St Catherine Drive E	1
1761 Main St	1
Skinner Blvd / Pinellas Trail	1
1808 Main St	1



There were a total of **891** citations and warnings issued in the City of Dunedin during February 2018.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
US Highway 19 N & Republic Drive	11
Bayshore Blvd & Curlew Rd	8
62 Causeway Blvd	8
Belcher Rd & Main St	6
Keene Rd & Main St	5
Belcher Rd & Curlew Rd	4
Overcash Drive & Main St	3
Douglas Ave & Scotland St	2
Bayshore Blvd & Baywood Drive N	2
Keene Rd & Virginia St	2

