

Interim Manager's ^{Up}date

Administrative

July 18, 2016

This ^{Up}date will refer to the events since the date of the last ^{Up}date of June 16th, 2016.

DUNEDIN PUBLIC LIBRARY

- Presented 6 computer classes with an attendance of 36 people
- Notary Service at Library – 8 stamps
- Delivered 104 items to 23 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 209.5 hours of their time
- Adult Volunteers donated 165.25 hours of their time
- 353 patrons utilized the study rooms
- 241 seeds packets “checked out”
- E-books checked out – 1357
- E-audiobooks checked out - 412
- Webinars: Florida Library Records Confidentiality Law webinar
- Staff attended the following meetings: TAFFIE, Education Meeting with Chamber Foundation, Circulation Special Interest Group
- SIRSI meetings: Blue Cloud Analytics and continued training of online catalog
- Monthly meeting with Pinellas County Library Directors
- Director continued working on Library Budget for FY2017
- Staff continued working on Library Survey for Strategic Plan
- Newbery Honor Author, Victoria Jamieson visited, 72 in attendance
- Staff attended Library Makerfest
- Librarians attended American Library Association Meeting in Orlando
- Staff Meeting with wellness component –Taoist Tai Chi Society of the USA
- All staff completed quarterly BenteK Safety training, one did First Aid Class
- Blood drive held at Library by OneBlood
- Hosted Suncoast Information Specialists Group
- Held interviews for two library openings
- Intern started at Library through a program from Dunedin High School
- 92 people signed up for the Adult Summer Reading Program
- 4 exams proctored
- Held food drive for Dunedin Cares
- Outside book drop getting repaired & refurbished by Bill Coleman – sponsored by Library Foundation.
- Received 2 grants – (1) Dollar General Grant to host Sing, Spell, Read and Write Program and (2) – Rotary Club of Dunedin grant for youth books in English/Spanish

STATISTICS

Door Count	30,181
Total Transactions	71,844
Adult and Youth Programs	105
Program Attendance	3103
Internet Usage (Adult & Youth)	2538
Wireless Usage	2848
AWE Early Literacy Station Users	302
Items added to Collection	925

HUMAN RESOURCES

- Recruitment & Selection:
 - Positions posted during the month of June: Solid Waste/Driver Loader, Park Maintenance Worker III, Park Maintenance Worker II, Park Maintenance Worker I, Craftworker III (HVAC), District Chief, Fire Lieutenant, Water Distribution Technician, and Public Services Maintenance Worker III.
 - Firefighter/Paramedic, Librarian, & III, and Senior Library Assistant, Public Services Maintenance Worker I, Technical Support Assistant (Fleet Services), and Public Works Utilities Inspector are in the selection phase.
 - Recreation Leader & Lifeguard I & II remain open until filled; these are Variable/On Demand positions.
 - The City partnered with Dunedin High School's Academy of Business Arts & Technology to participate in the Academy's Student Summer Internship Program. Three students were interviewed, and selected to work at the City as follows:
 - Ryan Powers, Public Works & Utilities
 - Hannah Feingold, Library
 - Delaney Hanson, Human Resources & Risk Management.
 - Promotions during the month of June:
 - Keith Fogarty was promoted to Division Director, Public Services, on June 8, 2016.
 - Raymond Holtorf was promoted to Foreman, Solid Waste, on June 22, 2016.
 - Shannon McIntosh was promoted to Public Services Maintenance Worker III on June 22, 2016.
 - Employees hired during June:
 - ✓ Kyle Shader, Craftworker I, June 15, 2016
 - ✓ Danny Craig, Economic Development Specialist, June 15, 2016
 - ✓ Theophilos Alahouzos, Wastewater Service Worker, May 23, 2016.
- Employee Benefits:
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for June was \$241,678.50, which represents a 32% increase from the May claims total. The average weekly claims for June were \$60,419.63.
 - Director and Payroll/Benefits Coordinator met with Humana representatives to discuss the annual plan compass for the City's medical plans on June 9, 2016.
 - Director and Payroll/Benefits Coordinator met with Consultant representatives to begin preparations for 2016 Employee Benefits Open Enrollment.
 - Director and Payroll/Benefits Coordinator continue to have bi-weekly phone conferences with Cigna Onsite and the City of Clearwater to discuss pertinent issues at the Health Center.
 - Humana Vitality Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	46	15%
Gold	28	9%
Silver	57	19%
Bronze	64	21%
Blue	113	37%
Total Eligible Employees	308	100%

- DROP (Deferred Retirement Option Program):
 - Number of Employees in DROP: 11.
 - Employees who entered DROP during the month: 0.
- Performance Management:
 - Number of Coaching/Counseling or Other Disciplinary Actions: 1.
- Employment Separations (Regular Full- and/or Part-Time):
 - Number of Separations from employment: 1.
- Risk Management:
 - Director, Manager, & Specialist met with representatives from BayCare, the new provider for City Physician services and Administrator for the City's Workers' Compensation and Pre-Employment Testing programs on June 30, 2016.
 - A City-wide Ergonomic Analysis of clerical work stations was conducted by a Specialist from the Florida League of Cities on June 9-10. A final report was submitted to the City on June 20, 2016.
 - Facilities Inspections were completed by the Manager, Public Works personnel and the City's Safety Consultant on June 13-14.
 - Manager coordinated an employee contest to develop a new Safety & Health logo; two employees produced the winning slogan (Eric Stump, Water Division) and graphic (Laura Barron, Solid Waste) for the logo. The new logo was rolled out on June 30, 2016 (see below).



- Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 1.
 - ✓ Total current open workers' compensation claims: 3; one employee is on light duty.
 - ✓ Total loss of time in June= 3 days.
- Property/Liability Claims:
 - ✓ New Property/Liability Claims: 3; total open cases = 12.
 - ✓ New Moving Vehicle Accidents: 3; total open cases = 5.
- Family Medical Leave Act (FMLA):
 - Number of Employees with approved/pending FMLA: 12 - (Regular - 5, Intermittent - 7).
 - Number of new requests in June: 1.
- Other (Non-WC, Modified Duty)
 - Two employees are currently working on a modified schedule (some restrictions).
- Records Requests: Number of Records Requests processed: 6.
- Other:
 - HR coordinated a number of onsite employee activities to assist employees with earning Vitality points.

- HR Director, Payroll & Benefits Coordinator are in process of making revisions to the Employee Service System Rules (ESSR). Input was requested from supervisors last year.

CRA/ECONOMIC & HOUSING DEVELOPMENT DEPARTMENT

- Aqua Marketing & Communication, the City's public relations firm, arranged for Scott Fais with Bay News 9's "Florida on a Tankful" to film a segment on Doggie Dining that aired in June.
- An update on the progress of the Eco-Village townhome project was given at the June 16, 2016 Commission meeting.
- Downtown events in June included the Dunedin Downtown Market, 2nd Friday Night on the Town and the Arts & Crafts Festival.
- A presentation was made to Commission by Elaine Mann, Executive Director of TAFFIE (Technical Arts Facility for Innovation and Entrepreneurship). TAFFIE provides start-ups with the resources they need to turn their business ideas into successful companies.
- Enhancements to Broadway have been initiated featuring planters, palm trees and lighting.



Downtown Parking Update

- At the June 2, 2016 City Commission meeting, Walker Parking Consultants presented their Paid Parking Implementation Recommendations Report. A paid Parking Management Plan was presented featuring the following:
 - Recommended map showing paid and complimentary (free) parking areas.
 - Establish the following parking rates
 - \$1.50 on-street spaces
 - \$1.50 parking lots on Main Street in the high demand areas (Justice Plaza & Museum)
 - \$1.00 off-street parking areas
 - Offer residents discount
 - Eligible to park in lots designated as complimentary
 - Purchase refillable discount cards
 - \$25.00 of parking for \$20.00; or
 - \$50.00 of parking for \$40.00
 - Establish parking time limits
 - 3 hours for the \$1.50 spaces
 - 4 hours for the \$1.00 spaces
 - 8 hours for the complimentary lots (except First Baptist site after 5:00pm)
 - Paid parking to be enforced Monday to Sunday from 10:00 am to 10:00 pm
 - Payment Type: Pay by Plate
 - Methods of Payment: coins, credit/debit cards, smart cards or phone app
 - Fine for Overtime Parking: \$30.00
 - Parking Management
 - In-house vs. consulting company to be explored
 - Residential Neighborhood Parking Protection Permit: one per registered vehicle (two visitor passes per household).
- Parkeon, Inc. of Moorestown, NJ, was awarded a contract to furnish and install up to 45 parking pay stations and provide other related services for the City's parking system. Additionally, City staff were

granted the flexibility to contract with Parkeon for enforcement services based on information contained in the proposal.

- The Downtown Parking web page continually updates with new information as it relates to downtown parking and the implementation of a hybrid parking management plan.
- The installation of the first phase of artistic parking signs for wayfinding has begun in the downtown.

PLANNING AND DEVELOPMENT DEPARTMENT

- During the month of June, 434 total permits were issued, valuation \$9,440,227; 4 new single family residences, valuation \$1,487,045; 10 new multi-family residences, valuation \$2,452,183; 37 additions and alterations, valuation \$1,094,128; 382 miscellaneous permits, valuation \$4,321,871.
- Inspections made during the month are as follows: 986 inspections (building, electrical, plumbing, mechanical, gas, and roofing). A total of 120 Business Tax Licenses were issued during June for an amount of \$1,985.80.
- The June Code Enforcement Board heard 8 Old Business cases, 9 New Business cases, and accepted 12 Affidavits of Compliance. Two Fine Reconsideration Requests were heard, an Order Quashed, and six foreclosure proceedings were requested by the City Attorney and approved. The Code Enforcement Department collected \$43,389.86 of unpaid fines and fees in June, raising the yearly total to \$210,942.62
- In June, the Local Planning Agency recommended approval of an annexation into Dunedin at 4 Birdie Lane, and Design Review of 12 townhomes at 2624 N. Paula Drive. This project is called Eco Village Honeymoon Island.
- An Amendment to Chapter 104 of the Land Development Code was approved at the 2nd Public Hearing.

COMMUNICATIONS

- Facebook/Twitter Updates (Facebook has grown over 13,221 followers) we are the most liked City in Pinellas County on Facebook!



- Managed Social and Digital Media (Facebook, Twitter, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 472 subscribers • 99,506 views
- Park Mobile App research
- Fenway Community Open House
- Working with CodeRed on new promotional material and outreach.
- Promotional material for DTV/DunedinGov.com/Social media outreach.
- Continue to work with Aqua Marketing on Public Relations Campaign.
- Planning/scheduling of DTV productions.
- Budget preparation and planning.
- Worked with Vision Internet to improved DunedinGov.com search function.
- Management, coordination and oversight of DTV control room upgrade.
- Developed Where Guest Room book ad.
- Parking team meetings.
- SeeClickFix response coordination.

- Social Media/Citizen Engagement tools research.
- Coordination of photography for City website and citywide requests.
- Staff Liaison for Public Relations Action Advisory Committee.
- Visit Dunedin City Liaison.
- Coordinated web updates.
- Assisted media outlets.
- Digital Library maintenance.



Dunedin Television continues to promote all events and services City-wide some highlights are:

- June Spotlight on Dunedin: Orlando United Gathering, Fenway Community Open House update, Orange Fest Promo.
- “A Look Inside the Dunedin Public Library” in Production.
- New DTV segment “Your City at Work” in Production.
- Produced all content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commission, Collective Agenda Review, Workshops and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems and edit suites
- Fulfilled DVD requests

City Webmaster continues to support all departments Citywide.

- Continues to assist all city departments with City website.
- Regular site updates
- Intranet development
- Website overview and analysis
- Training for web editors
- Search function assistance/Google analytics
- Homepage edit and design of Spotlight and Slides
- Flipbook uploads and management
- Digital photo editing
- E-notification distribution and management
- Assisted staff on web updates.



FINANCE

The Accounting Division:

- Staff attended the FGFOA Annual Conference for training that covered numerous accounting updates and financial process improvement discussions.
- Assisted the Payroll Division in producing payroll journals in an electronic format that allowed for a stream-lined payroll balancing process.
 - With these changes, the time it takes to reconcile a payroll journal to the general ledger has been reduced from 4 hours to 2 hours.
- The general ledger month-close process for the month of May was completed on June 6th. While this level of efficiency cannot be guaranteed every month, it should be celebrated.

The Budget Division:

- Prepared and presented CRA Budget Amendment Resolution 16-02 for adoption
- Processed 26 Budget Transfers
- Attended FGFOA Gulf Coast Chapter luncheon and annual meeting
- Attended Board of Finance Meetings on 6/15 and 6/23
- Delivered FY 2017 Proposed Budget to City Commission, Board of Finance, and staff

COPY OF PAYMENTS PROCESSED FY2016

<u>DATE</u> <u>PRINTED</u>	<u>CHECK</u> <u>COUNT</u>	<u>CHECK</u> <u>TOTAL</u>	<u>EFT</u> <u>COUNT</u>	<u>EFT</u> <u>TOTAL</u>	<u>EPAY</u> <u>COUNT</u>	<u>EPAY</u> <u>TOTAL</u>	<u>TOTAL</u>
6/2/2016	104	\$915,070	6	\$58,967	4	\$10,258	\$984,295
6/3/2016	2	\$575	1	\$990	0	\$0	\$1,565
6/9/2016	100	\$278,581	20	\$34,896	2	\$1,013	\$314,490
6/16/2016	65	\$160,468	5	\$129,861	2	\$7,286	\$297,615
6/23/2016	138	\$299,836	9	\$15,436	5	\$34,183	\$349,454
6/30/2016	115	\$276,021	5	\$26,967	2	\$7,580	\$310,568
TOTALS	524	\$1,930,550	46	\$267,118	15	\$60,320	\$2,257,988

PURCHASING

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- Bid 16-1062 titled "Lakewood Estates Drainage Improvements Project" was awarded at the June 16, 2016 City Commission meeting.
- RFP 16-1063 titled "Parking Pay Stations and a Parking Management Software System" was awarded at the June 16, 2016 City Commission meeting.

UNDER EVALUATION

- Bid 16-1065 is titled "Greensand Filter Media Removal & Replacement." Bids were opened on Thursday, June 9, 2016. Scheduled for City Commission discussion on June 14, 2016.
- Bid 16-1066 is titled "WWTP Influent Pump Station Redundant Discharge Pipe." Bids were opened on Tuesday, June 14, 2016. Scheduled for City Commission discussion on June 14, 2016.
- RFP 16-1068 is titled "Parking System Management Services." Proposals were received until 2:00 pm Tuesday, June 21, 2016. Scheduled for City Commission discussion on June 28, 2016.
- RFQ 16-1069 is titled "Hydrogeologic Services for the Preparation of the City's WUP Permit Renewal." Scheduled for City Commission discussion on June 28, 2016.

ACTIVE ON THE STREET

- RFP 16-1070 is titled “Retirement Plan Record Keeper and Service Provider for the City of Dunedin 457(b) Deferred Compensation and 401(a) Defined Contribution Plans.” Proposals are due at 2:00 pm on Tuesday, August 2, 2016.
- Bid 16-1071 is titled “Replacement of Gate Operators and Access Control System.” Bids are due at 2:00 pm, Thursday, August 11, 2016.

UNDER DEVELOPMENT

- Design/Build for Water/Wastewater Master Plan Improvements

PARKS & RECREATION

Parks & Recreation Administration:

- Continued review and revisions of the annual budget and Capital Improvement projects.
- Attended the Hammock Park Advisory Committee and Commission meetings.
- Attended the Causeway Bridge Ad-hoc Committee and Commission presentation meetings.
- Prepared a staff survey to explore ways to “Measuring Our Impacts”.
- Continued obtaining State and County permissions and utility locates for the installation of palms on Alternate 19.
- Continued work with the Department of Health and the Dunedin Kiwanis to provide outdoor fitness equipment at Weaver Park.
- Completed the development of a Department Employee Orientation Program for staff to review and implement.

Marketing:

- Completed a draft copy of the new Parks & Recreation Magazine (fall edition).
- Coordinated and gathered video footage of Department programs and events for National Park & Recreation Month and preparing a video montage presentation to City Commission.
- Attended a 2-day Florida Recreation & Parks Association Planning Retreat.
- Continued work on Marina marketing and promotions.
- Designed various print materials for programs and upcoming events, including posters, flyers and postcards.
- Continued upkeep and maintenance of Department webpages and posts to social media.

Special Events:

- The Rotary Triathlon had 635 registered participants.
- One wedding was held at Weaver Park this month.
- The Purple Heart Committee held their second meeting to continue planning for this year’s event on August 5th.

Recreation:

- **Community Center**
 - The Community Center had a total of 14 rentals that brought in over 900 guests. A Home Show was offered with 42 vendors.
 - Summer Camp is now in full swing. Nearly 500 enrolled in camps with five different types of camps offered for the month of June.
 - An additional day was added to the Pickleball schedule which, for the summer, is now offered on Tuesdays and Thursdays from 10-12pm. Both days average approximately 30 participants.
- **Fitness/Wellness**
 - Fitness Center visits totaled 3,270 and group fitness visits totaled 1,463 for a total of 4,733 visits.

- Total Fitness Program attendance was up an average of 8 visits per day for the month compared to June 2015. June had a total visit count of 4,481 visits. This is an increase of 252 visits for the month.
- Get Fit Dunedin – 5-2-1-0 Let’s Go! The 5-2-1-0 Let’s Go! Challenge continued in June. This enrollment can be cited for the increase in attendance for the month of June in the Fitness Center.
- **Athletics**
 - Men’s Softball had twelve (12) teams participating.
 - Six (6) teams participated in the 50 Years & Over Softball League.
 - Sixty (60) athletic rentals were held in June.
 - Summer Camp began in June. The Multi Sports Camp had a total of 75 participants during weeks 1-3 and Tennis Camp, offered in week 3, had 26 participants.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - June 1-June 9- Staff continued final Summer Camp training and preparation including lesson planning, safety and background screening, and Teen Leader Program, as well as site orientation.
 - June 7- Last day of school for 2015-2016 Before and After School Programming for 150 pre-kindergarten and school-age children.
 - June 10- The Youth Advisory Committee and Staff hosted Midnite Madness, a special event for 180 teens and tweens. The event was a night of fun and excitement challenged by a rock wall, glow-in-the-dark mini-golf, two extreme inflatables, game raids, mini skate park jams with snack food buffets, music and raffle prizes.
 - June 13- Summer Camp programming began with Teen Camp and Skate Camp providing 55 youth each week with a fun, safe summertime experience.
 - June 27 –Specialty Camps including Babysitting and Cooking Camps were held for 30 children.
 - Private basketball and classroom rentals continue throughout summer.
- **Hale Activity Center:**
 - Fifty one (51) adult classes and programs were held this month with a total participation of 2,308.
 - Puttin’ on the Ritz Luncheon had a participation of 52 and was sponsored by Nurses Helping Hands.
 - The Center hosted four outside group meetings with an attendance of 36.
 - Hosted three rentals with an attendance of 550.
 - The Committee on Aging Chair resigned and Carla Lindeen is Acting Chair. They will vote in the next couple of months on their new officers.
 - Total center attendance for the month of June was 3,018.
- **Highlander Pool:**
 - Current monthly pool attendance was 2,296.
 - The Sprayground was closed for emergency repairs from 6/13-6/17 for a crack in the marcite.
 - First session of Sailing Camp was held at full capacity and was on the water the entire week. The camp got to visit a local island in St. Joseph’s Sound.
 - Trident Swim Team had 16 participants enrolled.
 - Water Wellness has grown from 4 to 8 participants.
 - Group lessons have 24 participants.
 - Private lessons have 13 registered so far.
- **Parks:**
 - Performed athletic field maintenance including lip removal and re-sodding at Little League fields 3 and 7.
 - Removed dead trees at Edgewater Park, John Hubbard Park and Hale Center.
 - Worked on drainage at Jones Building.
 - Installed new landscape plants around the Dunedin Community Center.

- Prepped and picked up debris from tropical storm.
- Put in new split rail fence at the Nature Center.
- Cleaned up fallen tree at Amberlea Park.
- Picked up new enclosed event trailer and barricade trailers.
- Repaired the space net at MLK playground.
- Top dressed the Jerry Lake soccer fields.
- Prepared Pioneer Park for replacement sod including grading work.
- Provided logistical support for a variety of events including Sunset Music Series, Commission Meeting, Pancake Breakfast, and Triathlon at Honeymoon Island.
- **Marina:**
 - Ongoing maintenance of fishing pier, Marina staff continues to remove any potential hazards from the pier to avoid closure.
 - Since the completion of the west seawall project, vacant slips have been filled and continue to receive new comers.
 - June's ramp use and visiting boaters:
 - Daily resident ramp users – 135
 - Non- resident ramp users – 23
 - Annual ramp decals – 7
 - Transient visitor - 27

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **Production Well Rehab Program** – Construction at Well #2 (at City Hall) is complete and passed testing requirements. Well 50 and Well 95 have been cleared by FDEP.
- **New Reclaimed Water Ground Storage Tank related projects** –
 - A temporary wireless link for monitoring reclaimed water delivery between the City's Wastewater Treatment Plant and the Coca-Cola Plant is complete and will be replaced when the permanent monitoring station can be constructed by the tank and pump station contractor.
 - Construction of the ground storage tank and pump station went for bid on May 27th. A pre-bid meeting took place on June 14th and the bid opening is scheduled for July 26th. A "Notice to Proceed (NTP) is expected in September, with project completion in approximately 270 days.
- **Water Plant Greensand Filter Media Replacement** –
 - A bid opening occurred on June 9th. Bids ranged from \$882,010 to \$1,309,500. A recommendation for award of bid to Vogel Bros. (\$882,010) was made and approved by the Commission at their meeting of July 14th.
- **Wastewater Plant Methanol Tank Replacement** –
 - Construction is underway.
 - Infrastructure relocation has commenced.
 - Temporary methanol pumps have been installed.
- **Wastewater Plant Inspection**
 - FDEP inspected the wastewater plant for conformance to regulations on June 20th. The wastewater plant was found to be compliant with all required regulations.
- **Wastewater Plant Headworks Redundant Discharge Pipe** –
 - A bid opening occurred on June 14th. Bids ranged from \$297,010 to \$400,778. A recommendation for award of bid to Florida Design Contractors. (\$297,010) was made and approved by the Commission at their meeting of July 14th.

- **County Road 1 Valve Replacement** – This contract was awarded by the Commission on March 3rd to Rowland, Inc. in the amount of \$645,582.70. Multiple valves on the City’s existing 16-inch water main and associated valves located within the right-of-way of CR 1, north of Main Street have been replaced. Replacement and repair of the manhole on CR-1 at Falcon is scheduled to begin on July 18th, and is expected to be completed within two (2) weeks.
- **SR-580 Water Main** – Construction plans have been prepared for a new 8-inch PVC water main along the east side of Heather Ridge Blvd., between Main Street (S.R. 580) and Evans Road. This water main will allow three fire hydrants to be placed along Heather Ridge Blvd., and for connection to the existing 24-inch water line within Main Street. The FDEP permit has been received. Construction has been tabled due to repair of leaks identified in the water main. Plans for an interconnect at Belcher and SR-580 have been completed and the City has requested easements to complete the work.

CR-1 @ Wastewater Treatment Plant



Stormwater Section

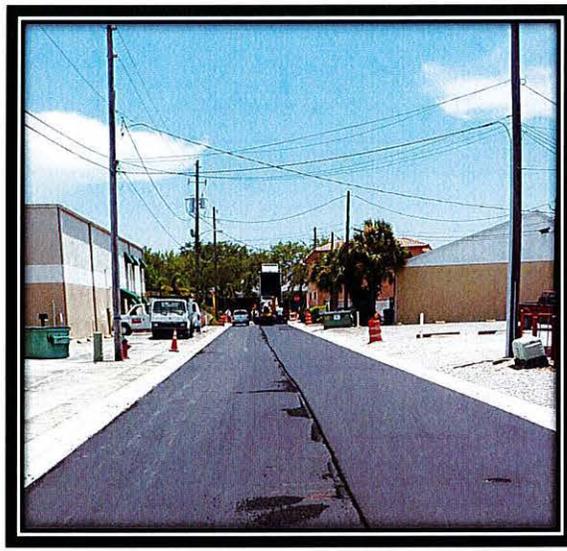
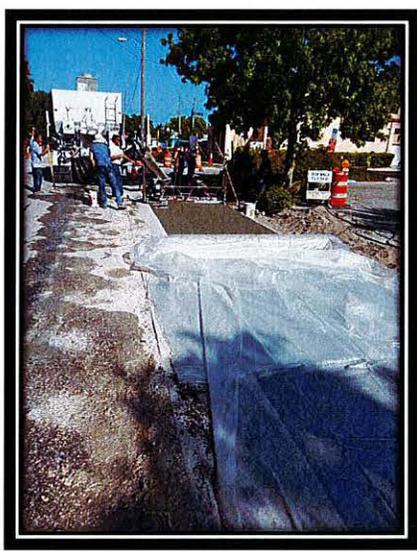
- **Lakewood Estates Drainage Improvements Project** – Bids for this project were opened on May 3rd. This project was awarded at the June 16th Commission meeting to Keystone Excavators for \$4.6M. While the contract is being executed, engineering staff is reviewing the stormwater model for potential cost savings and construction impact reductions to local residents. An NTP is expected to be issued during the month of July. The project duration is 18 months.

Roadway Section

- **Michigan - East of Pinehurst Road** – Final design is under review for the eastern portion of Michigan Boulevard. As a result of the success of the Michigan –West project, staff will recommend the Commission authorize the completion of the East End project via a Change Order to the contract with APS, at the Commission meeting of August 25, 2016.
- **Pavement Management Program** – The City Commission awarded a contract to Kercher Engineering, Inc. on May 19th. Kercher will perform a roadway and pavement inventory of all City roadways and select City owned parking lots. The assessment will include the assignment of a Pavement Condition Index (PCI) number, so that an objective analysis can be performed on each section of roadway. A corresponding asphalt treatment can then be programmed for each roadway segment, as warranted. The consultant will make recommendations as to the type of treatments to use, and where to use them. The PCI for each location is based upon a degradation curve, where a new road is assigned a value of 100, and a failing roadway is given a lower number based upon standardized assessment criteria. All this

valuable data will then be uploaded through GIS Applications to a web hosted asset management system, so that staff can utilize predictive models for funding and quality analysis. Once the project is complete, staff will return to the Commission to report findings, and receive direction as to implementation based upon funding needs. The field work will begin during the month of July.

- **Monroe / Huntley Street Improvements** – The Engineering Division has been overseeing the planning and design of this project on behalf of Economic & Housing Development / CRA for the past few years. Construction has commenced on the roadway, drainage, and pedestrian improvement aspect of this project following the recent award to Kloote Contracting. Last year, the water and sewer improvements were constructed by in-house staff. The first phase along Huntley Avenue and Washington Street is 95% complete, and the work along Monroe Street is 40% complete. The overall project is now 70% complete.



Miscellaneous

- **Solid Waste Storage Building Replacement** – The Engineering Divisions has been assisting the Solid Waste Division with the proposed installation of a covered storage area, to provide secure storage and shelter for their equipment and materials, such as new cart inventory. The new building will have a structural capacity capable of withstanding severe wind storm conditions of up to 146 mph. Stamper Construction Company was awarded the design build turnkey contract by the Commission on May 19th. The plans have been reviewed and approved for permitting. Demolition activities have commenced.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (3)
Site / Infrastructure plan sets reviewed – (3)
Reviews performed within the recommended time frame – (2)

Public Services Division:

Streets Section

- Continued repair of concrete sidewalks (1105 SF).
- Continued pothole and asphalt repairs (18 tons installed).
- Sail Honeymoon entrance closure completed.
- Staff continues right-of-way tree trimming Citywide. Trimmed and hauled tree canopies for roadway clearance Citywide, and Brae Moor and Sherwood Forest subdivisions (34 tons).



- Continued Traffic Sign & Post maintenance Citywide, as needed. Manufactured 62 new signs.
- Repaired utility cuts for Water and Wastewater (12 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (149 tons hauled).
- Supported Special events: Dunedin Rotary Club Triathlon, Arts and Crafts Festival, Hometown USA, Kiwanis Midnight Run, 2nd Friday and Dunedin Orange Festival.
- CPR and First Aid Training.
- Justice Parking Lot (228 Main St) Construction.



Stormwater Section

- Arm ditch mowing (approximately 19,000 linear feet).
- Continued residential street sweeping activities. Hauled 27.16 tons / 33 cyds of sweeping debris to County landfill.
- Ditch maintenance Citywide.
- Catch basin repairs Citywide.
- Conducted permit required sampling of street sweeping and stormwater sediment materials.
- Cleaned CDS units.
- Continued storm drain cleaning activities with Vac-Truck in Area II.
- CPR and First Aid Training.

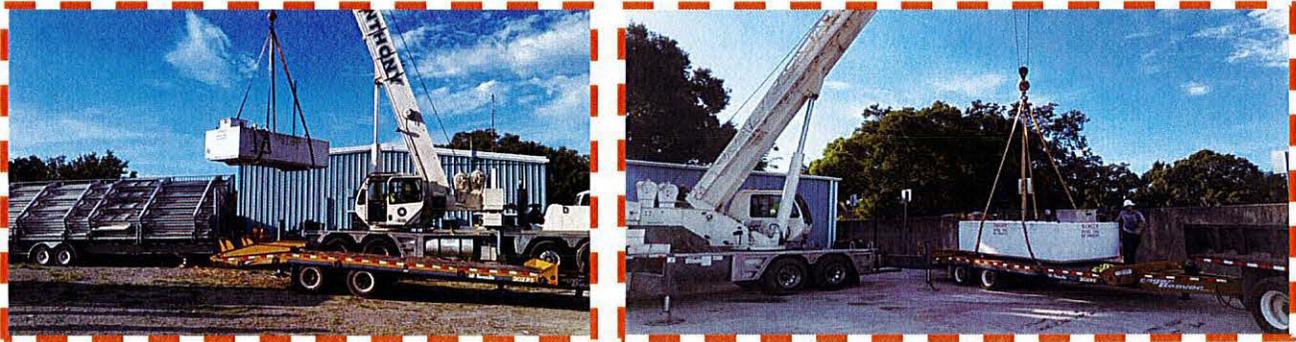
Stormwater Program Coordinator

- The City of Dunedin MS4 Annual Report was completed and submitted to FDEP on June 28th. The MS4 Annual Report summarizes all stormwater activities within the City for calendar year 2015.
- Met with King Engineering on the Cedar Creek Channel A & C Alternatives Analysis project. Multiple alternatives were presented to staff with the goal of narrowing the list down to a top three. A draft report is anticipated in August of 2016 contingent upon regulatory agency meeting schedules.
- Attended the Florida Stormwater Association Annual Conference. Lessons learned will be incorporated into TMDL management, water quality public education, and stormwater system management.
- Appointed to the Florida Stormwater Association Conference Committee.
- Served as staff liaison to the Stormwater Advisory Committee at their quarterly meeting on July 12th.

- Reviewed 6 projects in DRC concerning stormwater permitting through FDEP and the SWFWMD.
- Reviewed 3 projects for Infrastructure Review to notify the developer of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMPs.
- Attended 3 Pre-Con meetings held by Engineering. Developers provided FDEP / SWFWMD permits.
- Looking forward:
 - Provide assistance during the upcoming Budget Workshops for FY17.
 - Present stormwater program update to the CEQ at their July 26th meeting.
 - Plan to aid the Planning and Development Department in the update to the City of Dunedin Comprehensive Plan.

Facilities Section

- Installed 220v electric service to the Artisan Incubator facility equipment.
- Performed preventative maintenance on generators Citywide.
- Performed FDEP “Aboveground Storage Tank” (AST) diesel tank inspections Citywide.
- Repaired 5 reheat coil units for humidity control on first floor of the 737 Louden facility.
- Set up and worked the Orange Fest event.
- Set up and worked the First Friday event.
- Continued addressing Code / Safety Inspections Citywide.
- Inspected and made necessary repairs to all exhaust hood fire suppression systems Citywide.
- Completed upper roof section replacement at Art Center facility.
- Replaced 5 ton split system A/C unit at Fire Station #60.
- Approximately 400 HVAC filter replacements performed Citywide (31 buildings) on a monthly cycle.
- Replaced 3 ton RTU A/C unit at Fire Station #60.
- Began repair of structural steel beams at Fleet Services.
- Replaced ice machine at City Hall.
- Repaired sally port rollup door at NDS.
- Relocated 1000 gallon diesel AST from Ed Eckert Drive location to Public Services.



- Repaired system 2 valve assembly for Chiller Unit #1 at the Community Center.
- Staff attended First Aid / CPR/ AED recertification training.
- Secured Wilkie Street property after City took ownership.
- Responded to maintenance requests Citywide as needed.
- Secured roof and fence on property adjacent to Amberlea Park after tree failure.



Solid Waste & Recycling Division:

- As part of the City's ongoing green initiative we hosted a Florida Friendly Landscaping workshop on Tuesday June 12th at the Community Center. The workshop was titled "Small Space Gardening" and participants learned about vermicomposting, vertical gardening, and container gardening. A total of 20 residents were in attendance. The workshop was held in conjunction with the City's Florida Green Building Coalition (FGBC) Platinum certification level.
- Solid Waste is utilizing the "Notes" section on the front page of the monthly utility bill to better connect with residents informing them about the Summer Holiday Solid Waste collection schedule. Throughout the month staff also placed outreach posters inside "A" frame sandwich boards with the Pinellas County Hazardous collection schedule at the following facilities: Library, Community Center, and Utility Billing
- Staff published some ongoing advertisements in the Dunedin Beacon newspaper informing customers about the Summer Holiday Solid Waste collection schedule and helpful suggestions on cart cleanliness "Best Practices", especially during the hot summer months.
- The City's Sustainability Coordinator attended a workshop titled "Sea Level Rise: What's your Role?" hosted by St Petersburg College and the Tampa Bay Regional Planning Council. Participants learned how sea level rise affects the environment: people (community), planet (environment), and profit (economic.)



- National Garbage Man Day occurred during the week of June 17th. On that Friday, management celebrated by hosting a pot luck lunch for the Solid Waste employees. A message was also placed on the City's Facebook page, where residents posted kind words thanking those who work daily to keep our neighborhoods and streets safe and clean!



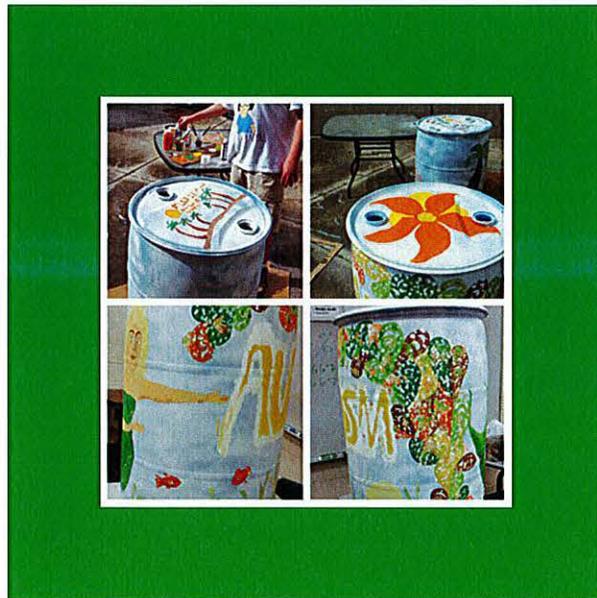
DUNEDIN
CELEBRATES
Garbage Man Week!



- By trying to expand the City’s recycling program and grow its commercial recycling platform, staff toured Bay Mulch in Plant City. The purpose of the visit was to become familiar with the Bay Mulch facility and learn about their processing methods used to recycle food waste. Over the next year staff will be working with those Dunedin businesses interested in diverting food waste into a valuable reusable resource.



- The City recognized the Autism Program at Palm Harbor University High School for their artistic talents shown by decorating some of their school’s rain barrels. The students invested valuable time showing off their artistic talents by immersing their artwork in nature. The Sustainability Coordinator presented PHUHS with a proclamation Celebrating Art & Conservation, on the City’s behalf.



- During the end of the school year the city worked with some of the local schools by providing recycling carts during their annual locker cleanout day. During this end-of-year purge students and teachers were busy cleaning out their desks and lockers which diverting 2,860 pounds of recyclable material (cardboard, loose paper, work books, etc.) from the trash waste stream. Way to go Kids!

The schools that participated in this year’s clean out are:

- Dunedin Elementary
- Academie Da Vinci
- Garrison Jones
- Curtis Fundamental

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.356 Million Gallons
 - Influent Monthly Total Flow: 130.667 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.378 Million Gallons
 - Reclaimed Water Monthly Total Flow: 101.340 Million Gallons
- **Maintenance and Repairs:**
 - Maintenance completed yearly oil, belt, and filter changes on all plant equipment.
 - Outside contractor, TLC Diversified, Inc., completed rehab of two lift stations; Fac#7 scum pit and Fac#15 plant lift station.
 - Outside contractor, Ring Power, completed oil change and inspection of Wastewater plant emergency generator; [No Issues].
 - Maintenance installed a repaired submersible Flygt pump; Mixed Liquor Recycling Pump (MLRP) #3 at Fac#6
 - Outside contractor, ACS relocated the air conditioning unit at Fac#14 in preparation for the Methanol tank replacement project.
 - Maintenance drained and cleaned both east/west chlorine contact chambers.
- **Compliance:**
 - May 2016 Monthly Discharge Monitoring report sent to the Department of Environmental Protection (FDEP); [No Issues].
 - FDEP completed the triannual Wastewater Treatment Plant inspection; [No Issues].
 - “Discharge Monitoring Report-Quality Assurance” (DMRQA) Study #36 is underway through EPA for outside contracted Laboratories (Advanced Environmental Laboratories (AEL) and Marinco). This is an EPA requirement / study that evaluates the analytical ability of the labs that we use to perform our environmental analyses, per our NPDES permit.

Collections Summary

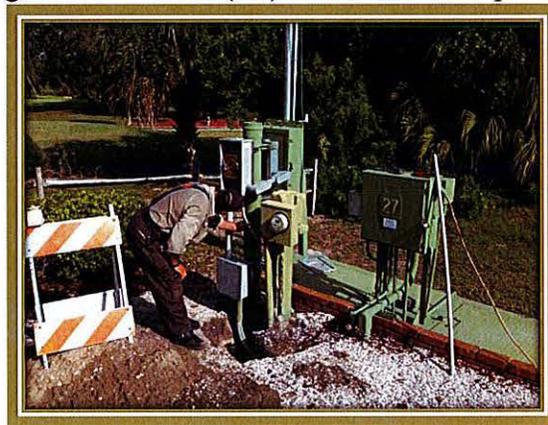
- Scheduled repairs:
 - Lining demo with Permaliner at Edgewater / Lyndhurst, reinstate laterals with Picote cutter.



- Install lateral liners (5) – Santa Anna, Douglas, Amberglen, Beltrees, and Acropolis.
- R/W clean-outs installed (11) – Sarazen Dr.
- Lateral repairs (replacement) on Douglas and Indigo Dr.
- Repaired manhole behind Belcher Rd. Fire Station #62.
- Lower 2 manholes on Huntley / Washington St. for the streetscape project.
- New lateral installs for new homes on Locklie and Pinehurst.



- **Unscheduled repairs / blockages:**
 - Continued to respond to citizen blockage calls (20); and daily utility field locates of sewer / fiber optics.
 - EMERGENCY force main repair due to damage by contractor at 1955 Virginia Ave.
- **TV Truck:**
 - Worked with the Water Division to televise the old 12” watermain on SR 580.
 - Monthly clean out of the backwash basin at the Water Plant.
 - Cleaned 9,339 LF of sewer main lines.
 - Televised inspection of sewer mains (3,621’)
 - Install sectional liner repair - rear easement of Vine Ave.
 - Prep work for Permaliner demos.
- **Lift Station:**
 - Continued working on Lift Station (LS)# 27 meter can / post replacement.



- Working on LS #10 on site emergency generator – not starting in auto
- LS #3 installed new receptacle and sump pump.
- Pulled pumps at LS #7, LS #9, and LS #30 to de-rag. De-rag = the removal of rags and “flushable wipes” from Lift Station pump impellers).
- Repaired LS # 38 communication problems.
- Responded to SCADA alarms, with after-hour call outs.
- Continued preventative maintenance:
 - Exercising valves,
 - Clean out check valves,

- Cleaned wet wells,
- Pulled/de-ragged pumps,
- Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**
 - Average Daily Potable Water Production: 3.79 Million Gallons
 - Monthly Potable Water Production: 113.77 Million Gallons
 - Annual YTD Potable Water Production: 689.80 Million Gallons
 - Annual YTD Rainfall: 21.70 Inches
 - Monthly Rainfall Total: 6.86 Inches
- **Noteworthy Events:**
 - The 2015 Consumer Confidence Report (CCR) or Annual Water Quality Report is now available on the City website.
 - Mike Costa passed the exam for the “A” Drinking Water license.
- **Maintenance:**
 - Reviewing results of element cleaning study.
 - Operators continue normal PM program on plant equipment.
 - Outside contractor, Rocha Controls is finalizing the installation of new telemetry controls at all of the production wells.

Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 45% complete, with approximately 5,185 backflows tested for the calendar year. The large meter program is 100% complete, with 72 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 1 new hydrant, repaired 5, replaced 1, and flow tested 248. During this time period, the Valve Program exercised 79 valves. For the year, the Valve Program has installed 0 new, replaced 2, repaired 0, and exercised 2,883 potable and reclaimed distribution valves.

Wellfield

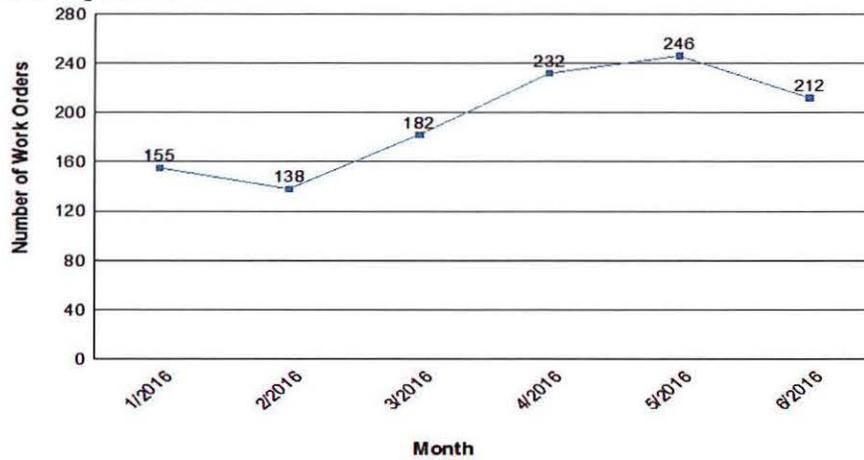
- Construction by Southeast Drilling Services at Well #2 (City Hall) is nearing completion. Well disinfection and clearance sampling are on-gong. Well #50 and Well #95 are now in operation.
- Remote telemetry equipment has been installed and is in operation at 95% of the 25 well sites. A time extension has been granted for the installation of additional equipment for all the wells through July.
- Leggette, Brashears & Graham, Inc. was selected from a short-list of pre-qualified hydro-geologic consultants to provide professional services to renew the City’s Water Use Permit (WUP). Staff will recommend award of a contract to this firm at the July 28th Commission meeting.
- A new flow meter has been ordered for Well #3.
- Acoma Roofing has been selected to install a new roof at Well #11.

Information Technology:

IT Service requests for the month of June:

Tickets Created	212
Resolved Tickets	207
Open Tickets	53
Malware Incidents	7

IT Service requests YTD:



New IT Projects:

Due to special discounted pricing from Dell, the City was able to invest in new technologies and purchase computer equipment that was scheduled for replacement in both 2016 and 2017.

Included in the recent purchasing package were the following items:

- **Computer and Laptop Replacements for 2016 & 2017 -**

As part of our standardization program with some computer equipment, the City purchased Dell OptiPlex 7440 All-in-one desktop computers. The computer is referred to as an all-in-one as the actual computer is built into the back of the 23" wide-screen LCD monitor.

These all-in-one computers will be the new standard for the typical desktops eliminating the need for the larger tower computer boxes that take up floor space or desk space. Each setup will also receive a wireless keyboard and mouse, further eliminating the need for wires on the desk.

This will provide for a much more safer and ergonomic environment. Each user that currently has only one monitor will have the ability to keep their existing monitor to be used as secondary display with the new Dell 7440 All-in-ones!



- **Server and Network Switches -**

The City purchased two new servers. One server will house the upcoming City "Intranet" project and the other server is needed for added capacity on the City's wireless infrastructure. Several network switches were also purchased to improve security, increase connectivity and network speed. Included were two new "Core" network switches, each with 10 gigabyte throughput. One core switch is located in the Main Server Room at 1405 County Road 1 and the other core switch located at 737 Loudon Ave. The new core switches would increase the network connectivity and speed from 1 billion bits per second to 10 billion bits per second. However, until all network switches throughout the city are upgraded to, some users will not notice any performance increase. The City budgeted original budgeted \$52,000 for switch replacements in 2016 and with the special Dell discounted pricing; these items cost just \$17,911.

- **Recordex Interactive Touchscreen Electronic Whiteboards -**

The City purchased seven of Edco Educational’s “Recordex” whiteboards for use in various conference rooms throughout the city. These new interactive electronic touchscreen monitors combine the features of a marker board with the internet, allowing presentations and training to be created, viewed, saved and recorded. Included with each whiteboard is a Dell 3040 Micro PC, wireless keyboard and mouse and a NovoPro device that will allow up to 64 Apple and Android devices to be connected to the whiteboard for presentations and training.



- **Windows 10 Desktop Image Replacements -**



IT Services is developing new standardized desktop computer and laptop image using the Microsoft Windows 10 operating system. The new computer image will include improved reliability and structure. Each process of the installation will be documented for future enhancements and upgrades. As a cross-training initiative, this new procedure will permit all IT staff the ability to support the new image in any department. With this new standard computer image, users will see the City logo incorporated into the windows startup process.

On-Going IT Projects:

- Exchange Email Server upgrade project.
- Sending monthly permit data to Pinellas County Appraiser Office.
- ViewPoint cloud program for building permits and services.
- ERP (Enterprise Resource Program) - replacement for the current HTE/NaviLine system and the existing HR programs.
- Physical Inventory of all IT-related equipment throughout the City.

Completed IT Projects:

- NaviLine security certificate software upgrade project.
- The upgrade to the Dunedin Library’s Public PC

Government Calendar



June 2016 - Government Calendar Second Revision

Last edit 6/07/2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29 Dunedin Library is closed today.	30 All City facilities and the Dunedin Library are closed today in recognition of Memorial Day.	31 7:30 AM Committee on Environmental Quality @ Water Plant 10:00 AM Agenda Review Session @ City Hall	1	2 5:00 PM Community Redevelopment Agency @ City Hall 6:30 PM Commission Meeting @ City Hall	3 8:00 AM Arts & Culture Advisory Committee @ Planning Conf. Room	4
5	6	7 2:00 PM Code Enforcement Board @ City Hall	8 6:30 PM Local Planning Agency @ City Hall	9 7:30 AM Public Relations Advisory Action Committee @ City Hall	10	11
12	13 6:30 PM Hammock Advisory Committee @ Community Center 6:30 PM Pinellas County & Dunedin Causeway Bridge ad hoc Committee @ Community Center	14 8:00 AM Causeway Committee @ Sail Honeymoon Concession Trailer on the Causeway (at Dunedin Community Center if inclement weather) 10:00 AM Agenda Review Session @ City Hall 3:30 PM Stadium Advisory Committee @ Dunedin Stadium	15 3:00 PM Board of Finance Budget Sub-Committee @ Water Plant 4:00 PM Board of Finance @ Water Plant 4:00 PM Parks & Rec Advisory @ Community Center	16 10:00 AM Public Safety Comm. @ Fire Admin. Planning Conf. Room 6:30 PM Commission Meeting @ City Hall	17	18
19	20 5:15 PM Marina Advisory Committee @ Harbormaster's Office	21 5:30 PM Social Services Committee @ MLK, Jr. Rec. Center	22	23 3:00 PM Board of Finance @ Water Plant 4:00 PM Board of Finance Policy & Investment Sub-Committee @ Water Plant	24 8:00 AM Arts & Culture Advisory Committee @ Planning & Development Conf. Room 11:00 AM Disability Advisory @ Hale Center	25
26	27 9:00 AM Committee on Aging @ Hale Center	28 7:30 AM Committee on Environmental Quality @ Water Plant	29	30	1	2

No meeting for CRA Advisory, Edgewater Drive, Fire Pension, Library, Stormwater or Youth.

Development Project Update 7-18-16

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	Appvd	under const.
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivision	√	√	√	√	No
Arcadia	265 Causeway Blvd	16 4-story condos	√	<i>infrastructure under review</i>		√	No
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking garage	√	√	√	√	No
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing complex)	√	√	√	√	No
Douglas Place	523 Douglas Ave	8 townhome unit development	√	<i>infrastructure approved</i>		√	No
Dunedin B&B	520/530 Skinner Blvd	11-room B&B, plus owner's unit	√	<i>infrastructure approved</i>		√	No
Dunedin Causeway Hotel	2621/2641 Michael Pl	90-room hotel with restaurant	√	√	√	√	No
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D.A.	√	<i>infrastructure under review</i>		√	No
Eco Village - Honeymoon	2624 Paula Dr N	12 Townhomes with docks	06/08/16	07/28/16	08/18/16		
Gateway	Gateway Tract	mixed-use; amended Dev. Agrmt	√	<i>default letter sent</i>	√	√	No
Gramercy Court	Highland/Howard	48 Townhomes	√	<i>infrastructure approved</i>		√	Yes
Gramercy Ct Ph II	Howard Ave	18 Townhomes - phase II	07/13/16	TBD	TBD		
Highland Townhomes	949 Highland	13 Townhomes	√	<i>infrastructure under review</i>		√	No
Leuken's Liquors - <i>amended</i>	1410 Main St	2-story liquor store- <i>revised; annex.</i>	07/13/16	TBD	TBD		
Pura Vida	1413 Bayshore Blvd	7 Townhomes replacing bungalows	TBD	TBD	TBD		

Current Projects - Staff Only Review Only			Comments	under const.
BlackHägen Design	333 Scotland	2-story office building for up to 18 staff	<i>infrastructure app'd - in permitting</i>	Yes
Cueni Brewery	945 Huntley	convert former Tabor cleaners to micro brewery		
Escape Root Juicery	769 Main St	organic juicery		
Hackett Causeway Café	901 Curlew	convert to café - easement agreement at 6/16 Commission		Yes
Dunedin Fine Arts	DFAC	building out 2nd story shell		Yes
Caledonia Brewery	587 Main Street	convert Dunedin Printing into craft brewery - ROW use agrmt app'd		Yes
ManaMana	470 Main St	Falafel/Mediterranean restaurant in current SF home (moving from CW)		Yes
Mike's Auto Repair	715 Main St	add 4 auto bays in rear, and façade impv'ts	<i>infrastructure under review</i>	No
1001 New York Ave	1001 New York Ave	4 townhomes		
1046 Oak St	1046 Oak St	4 single-family 2-story homes; 1 home in permitting		Yes
Rally's	2198 Main/580	convert existing Shell gas to Rally's, new buildings/pumps	<i>infrastructure approved</i>	No
Retail strip center	1440 Main St	demo existing bldg, replace w/4-unit retail bldg	<i>infrastructure approved</i>	No
Sail Honeymoon	61 Causeway	removing existing structures, replacing with larger structure w/deck		Yes
Salty Dawg	941 Huntley	cover seating area, improve landscaping, etc.		Yes
Wells Fargo	2494 Bayshore Blvd	demo existing WF, construct new bldg on S. portion	<i>infrastructure approved</i>	Yes

Potential Future Projects - City Commission Review			Comments
1341 Bayshore Blvd	1341 Bayshore Blvd	15 Townhomes	
Carnation Drive - behind	Family Dollar	50 - 70 affordable apartments	
&D Lofts	Main/Douglas	18 Townhomes over 20,000 sf retail and underground parking	
1540 Pasadena	1540 Pasadena	12-18 Townhomes	
750 San Salvador	OLL property	8.7 acres - proposing 60 townhomes	
601 Scotland	601 Scotland	SF property to 3 (Glencairn-style) cottages	
Stirling Glen Townhomes	1680 Union St	33 Townhome development or affordable apts/TH mix	

Potential Future Projects - Staff Only Review Only			Comments
Backdraft Brewery	324 Scotland	convert photography studio to productive craft brewery w/small tasting bar	
Dunkin Donuts	1461 Main St	internal renovations	
971 Howard Ave	971 Howard Ave	4 Townhomes, abutting Gramercy Court	
Jensen's Seafood	907 Douglas	converting adjacent home to retail shop for seafood business	
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	
Soggy Bottom Brewery	662 Main St	converting Richard's to craft brewery	
1095 Virginia St	1095 Virginia St	annex, subdivide into 3 parcels, construct & hook-up to city utilities	

Fire Department Administration
MEMORANDUM

To: Douglas Hutchens, Interim City Manager
From: Jeffrey Parks, Fire Chief *J*
Date: July 5, 2016
Re: Monthly Report for June 2016

Fire Prevention Division:

During the Month of June, Fire Inspector Corey Lyons completed the required courses to become certified as a Fire and Lifesafety educator. To receive the Fire and Lifesafety Educator Certificate of Competency, the inspectors must successfully complete 64 hours of class, and pass a state written examination. The next step in the process is for Inspector Lyons to pass the written examination.

Fire Prevention personnel completed the special needs evacuation registration process. Over 300 individuals were contacted to determine their needs in the event of an evacuation. Individuals were screened as to determine the level of assistance needed and if they would need to go to a special needs shelter that offers assistance to those with medical issues. After a through screening process, it was determined that there are 133 individuals who will require assistance in the event of an evacuation or major storm. There are 20 individuals who will require a wheelchair access vehicle and 6 who will have to be evacuated by an ambulance.

New construction projects completed:

- Liv @ Dunedin Apartments, 1763 Main St- façade, interior unit renovation
- New restroom, 1046 MLK
- Jimmy John's 1761 Main St.

New projects:

- Victoria Place, 200 Main St-new construction
- Fenway, 453 Edgewater-interior remodel
- Mease Manor Memory Care, 603 Virginia St- new construction
- Florida Auto Exchange-Clubhouse- new office addition
- Bob's Barracuda Bait Shoppe, 240 Causeway-interior remodel
- Interior remodel- 501 Causeway (60-90 day completion expectation)
- Mease Dunedin- ER remodel; Kitchen/Cafeteria remodel;3rd floor intake area
- 2340 Main St- façade renovation
- 7-11, 801 CR 1- interior remodel (Not Started)
- Lokey Nissan, 27758 US 19-new sales and showroom building
- Mana Mana Restaurant, 470 Main St, Single family conversion to restaurant
- House of Beer/Marley's Monster Grill, 324 B Monroe St - interior remodel

Operations:

<u>Type of Incident</u>	<u>Month of Apr</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	485	3211	<u>EMS</u>		
Rescue Incident Response	68	353	<u>Station 60's Area</u>		
Fire Alarm	25	235	E60	162	4:22
Fire Incident Response	26	102	E62	12	5:07
Structure Fire Response	9	121	E61	8	6:00
Special	4	43	E50 (CFD)	2	0:30
Water Rescue Response	11	51	R48 (CFD)	1	6:02
Major Incident Response	1	15	<u>Station 61's Area</u>		
Support incident (Fire)	5	21	E61	74	5:39
Unconfirmed Structure Fire	2	17	E60	7	5:22
Fire Incident Response Special	4	41	E62	3	7:22
Air Transport Incident	2	15	SR61	1	0:21
Trauma Alert	5	25	E68 (PHFD)	1	9:45
Support Incident (DC)	2	11	<u>Station 62's Area</u>		
Medical Incident Special	4	10	E62	92	4:44
Support Incident (Medical)	0	15	E60	5	5:55
Wires Down	0	0	E50 (CFD)	4	5:25
HazMat Invest	2	2	T67 (PHFD)	1	4:57
Moveup - Coverage	6	16	E66 (PHFD)	1	7:14
Hospital Landing Zone	0	1	E61	1	3:58
Rescue Incident Special	1	2	S65 (PHFD)	1	6:14
Special Event	0	0	<u>FIRE</u>		
MVC Possible Extrication	3	15	<u>Station 60's Area</u>		
Medical	0	1	E60	8	5:17
Brush Fire Incident Response	0	2	U60	5	5:10
Mass Casualty 5-10 Patients	0	0	E62	1	6:06
Non-Emergency Evacuation	0	0	E61	1	9:20
Rescue (High Angle/Below)	0	0	<u>Station 61's Area</u>		
Technical Rescue	0	0	E61	10	5:47
Water Extrication Upgrade	0	0	E60	2	8:40
Hazardous Materials	0	0	<u>Station 62's Area</u>		
Extrication	5	8	E62	8	5:53
Totals	670	4333			

13 of the above calls were handled by units other than DFD.



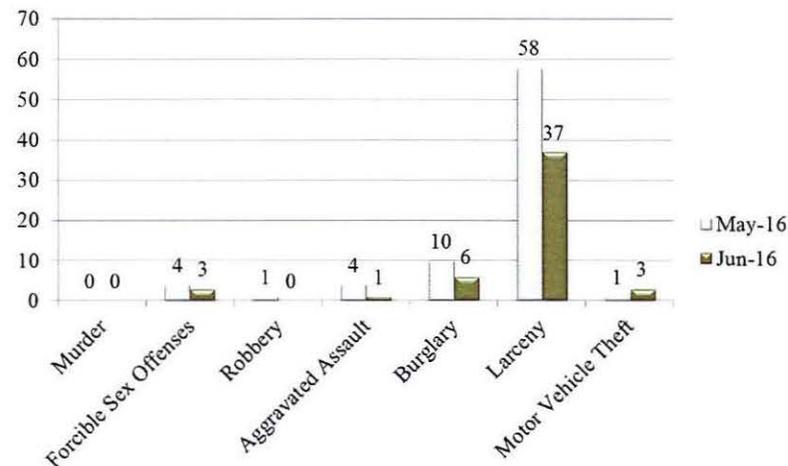
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

June 2016

UCR Part I Crime Category	May 2016	June 2016	June 2015 YTD	June 2016 YTD
Murder	0	0	0	0
Forcible Sex Offenses	4	3	5	11
Robbery	1	0	9	3
Aggravated Assault	4	1	27	17
Burglary	10	6	60	41
Larceny	58	37	281	263
Motor Vehicle Theft	1	3	15	20
GRAND TOTAL	78	50	397	355



Arrests

June 2016

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	30
Battery - Domestic Related	1
Burglary - Residential (Curtilage)	1
Burglary-Conveyance	1
Burglary-Residential	2
Dealing In Stolen Prop	5
Driver's License Suspended/Revoked	1
Driving Under The Influence	1
False Verification Of Ownership	2
Felony Theft - Prior Convictions	1
Fleeing/Attempt To Elude LEO	1
Grand Theft - Other	2
Grand Theft - Shoplifting	1
Habitual Traffic Offender	3
Introduce Contraband Into County Jail	1
Leave Scene(W/ Death/Injury)	1
Petit Theft - Shoplifting	1
Possession Of Certain Drugs W/O Prescription Unlawful	1
Possession Of Controlled Substance	1
Sexual Offender Registration	1
Utter Forged/Counterfeit Bill Checks, Drafts, Or Notes	1
Worthless Check-Make/Utter/Issue	1
Misdemeanor	44
Assault	1
Battery	2
Battery - Domestic Related	7
Criminal Mischief-Misdemeanor	1
Disorderly Conduct In Establishment	1
Driver's License Suspended/Revoked	4
Driving Under The Influence	5
DUI-Damage To Person/Property	1
Loitering/Prowling	1
No Valid Driver's License	6
Petit Theft - Shoplifting	1

ARREST TYPE AND DESCRIPTION	TOTAL
Possession Of Controlled Substance	7
Possession Of Drug Paraphernalia	2
Resist/Obstruct LEO W/O Violence	1
Sexual Cyber Harassment	1
Spouse Battery	2
Trespass After Warning	1
Ordinance	1
Animals Found In Distress	1
Warrant	11
Fail To Appear	3
Violation Of Probation/Community Control-Adult	4
Warrant Arrest	4
Grand Total	86

Deputy Activity

There were a total of **4,173** events in the City of Dunedin during the month of June resulting in **6,904** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of June.

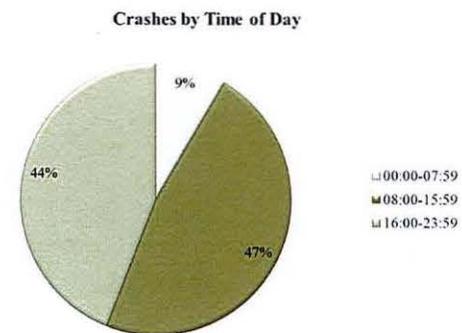
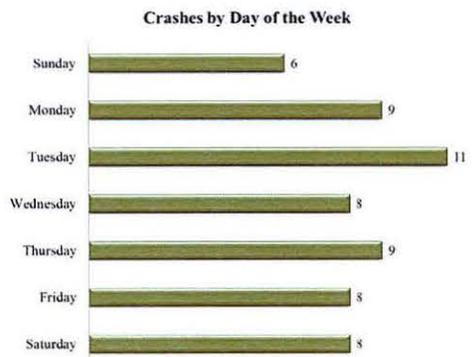
June 2016

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1106
House Check	553
Area Check	370
Directed Patrol	356
Assist Citizen	179
Suspicious Person	130
Building Check Business	97
Information / Other	97
Alarm	71
Special Detail	65
Accident	60
Suspicious Vehicle	57
Supplement	56
Transport Prisoner	55
Contact	52
Vehicle Abandoned / Illegally Park	49
Warrant Service / Attempt	43
Fraud/Forgery - Not In Progress	39
Traffic Violation	35
911 Hang-up Or Open Line	32
Operation Medicine Cabinet	31
Trespass	31
Theft - Not In Progress	28
Lost/Found/Abandoned Property	27
Injunction Service / Violation	27

Crash & Citation Analysis

There were a total of **59** crashes in the City of Dunedin during June 2016.

TOP 10 CRASH LOCATIONS	TOTAL
Main St / Belcher Rd	5
Curlew Rd / Belcher Rd	3
Curlew Rd / Cr 1	2
62 Causeway Blvd	2
755 San Christopher Drive	2
Alt 19 / Curlew Rd	2
Main St / Keene Rd	2
Broadway / Monroe St	1
Park Drive / Main St	1
1430 Duncan Loop N	1



There were a total of **1,020** citations and warnings issued in the City of Dunedin during June 2016.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Cr 1 & Main St	26
Virginia St & Main St	9
Belcher Rd & Main St	5
Curlew Rd & Bayshore Blvd	5
62 Causeway Blvd	4
Pinehurst Rd & San Christopher Drive	4
Main St & Patricia Ave	3
Main St & New York Ave	3
Main St & Pinehurst Rd	3
Lyndhurst St & Patricia Ave	3

