

Interim Manager's ^{Up}date

Administrative

June 6, 2016

This ^{Up}date will refer to the events since the date of the last ^{Up}date of May 19th, 2016.

FINANCE

The Accounting Division:

- Presented Comprehensive Annual Financial Report (CAFR) to Commission
- Submitted Annual Financial Report to the State
- Prepared and submitted Fire Control (Appendix C) Financial Report to the County
- Submitted EMS Financial Attestation Form to the County
- Reported and transferred unclaimed property to the State of Florida and other states as applicable
- Submitted the 2015 CAFR to the Government Finance Officer Association's Certificate of Achievement for Excellence in Financial Reporting

The Budget Division:

- Held meetings with Department Directors, Interim City Manager, and Finance Director to review FY17 Departmental Request budgets
- Attended Community Redevelopment Agency Advisory Committee meeting 5/4/16 for recommendation of approval of CRA Budget Amendment 16-02
- Attended Hurricane Kickoff meeting 5/13/16
- Met with Departments to prepare estimated revenue and expense projections for year-end FY 2016
- Distributed Monthly Budget to Actual Report through April 30, 2016
- Received GFOA Distinguished Budget Award for FY 2016 Adopted Budget

COPY OF PAYMENTS PROCESSED FY2016

<u>DATE</u>	<u>CHECK</u>	<u>CHECK</u>	<u>EFT</u>	<u>EFT</u>	<u>EPAY</u>	<u>EPAY</u>	<u>TOTAL</u>
<u>PRINTED</u>	<u>COUNT</u>	<u>TOTAL</u>	<u>COUNT</u>	<u>TOTAL</u>	<u>COUNT</u>	<u>TOTAL</u>	<u>TOTAL</u>
5/5/2016	99	\$148,192	6	\$84,666	2	\$3,608	\$236,466
5/11/2016	89	\$391,775	19	\$15,219	2	\$9,618	\$416,612
5/12/2016	9	\$10,191	0	\$0	0	\$0	\$10,191
5/19/2016	119	\$270,790	4	\$7,636	4	\$17,845	\$296,271
5/26/2016	70	\$151,241	6	\$7,225	2	\$4,727	\$163,193
TOTALS	386	\$972,189	35	\$114,746	10	\$35,798	\$1,122,733

PURCHASING

CURRENT BID & RFP STATUS LIST

RECENTLY AWARDED

- Bid 16-1061 titled “Monroe/Huntley Street Improvements Project” was awarded on May 5, 2016.
- RFQ 16-1060 titled “Consultant Services for the Implementation of a Pavement Management System” was awarded on May 19, 2016.
- Bid 16-1064 titled “Design/Build for a Steel Framed Parking Canopy” was awarded on May 19, 2016.

UNDER EVALUATION

- Bid 16-1062 titled “Lakewood Estates Drainage Improvements Project” due at 2:00 pm Tuesday, May 3, 2016. Scheduled for City Commission discussion on June 2, 2016.
- RFP 16-1063 titled “Parking Pay Stations and a Parking Management Software System” were accepted until 2:00 pm Tuesday, April 26, 2016. The evaluation process is underway. Scheduled for City Commission discussion on June 16, 2016.

ACTIVE ON THE STREET

- Bid 16-1065 titled “Greensand Filter Media Removal & Replacement” due at 2:00 pm Thursday, June 9, 2016.
- Bid 16-1066 titled “WWTP Influent Pump Station Redundant Discharge Pipe” due at 2:00 pm Tuesday, June 14, 2016.
- Bid 16-1067 titled “Reclaimed Water Ground Storage Tank & Pump Station” due at 2:00 pm Tuesday, July 12, 2016.
- RFP 16-1068 titled “Parking System Management Services” due at 2:00 pm Tuesday, June 21, 2016.
- RFQ 16-1069 titled “Hydrogeologic Services for the Preparation of the City’s WUP Permit Renewal” due at 2:00 pm Tuesday, June 14, 2016.

UNDER DEVELOPMENT

- None

DUNEDIN PUBLIC LIBRARY

- Presented 9 computer classes with an attendance of 60 people
- Notary Service at Library – 8 stamps
- Delivered 108 items to 22 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 139.5 hours of their time
- Adult Volunteers donated hours of their time
- 403 patrons utilized the study rooms
- 367 seeds packets “checked out”
- E-books checked out – 1599
- E-audiobooks checked out - 483
- Continued training and set-up of new countywide library online catalog, SIRSI-Dynix
- Webinars: SIRSI webinars
- SIRSI meetings: EDI, Analytics
- Monthly meeting with Pinellas County Library Directors
- Staff continued planning for Summer Reading Programs
- Director continued working on Library Budget for FY2017
- Staff visited local preschools and schools
- Attended Juvenile Welfare Board workgroup meeting
- Visited Tampa HIVE – makerspace area
- Attended school end of year events at Garrison Jones Elementary, San Jose Elementary and Dunedin Elementary
- Management team attended City EOC practice drill
- Meeting with Library Interiors on Library Shelving

- Attended ADA Committee meeting
- Director met with Library Foundation
- Staff continued working on Library Survey for Strategic Plan
- Youth Services staff presented Story time workshop for Tampa Bay Library Consortium
- School visits by Calvin Hunsinger and Dunedin Elementary
- School Volunteering/Mentoring Program for City Employees
- Proctored 2 exams

STATISTICS

Door Count	30,556
Total Transactions	62,005
Adult and Youth Programs	115
Program Attendance	2636
Internet Usage (Adult & Youth)	3702
Wireless Usage	2559
AWE Early Literacy Station Users	296
Items added to Collection	927

INFORMATION TECHNOLOGY

Service requests for the month of May.

Tickets Created	246
Resolved Tickets	246
Open Tickets	52
Malware Incidents	17

- Ongoing – Exchange Email Server upgrade project.
- Ongoing – Send monthly permit data to Pinellas County Appraiser Office.
- Started – Review and testing of ViewPoint cloud program for building permits and services.
- Started – Review of former RFP for the ERP (Enterprise Resource Program) and the planning process for an amended RFP and research of a new ERP system.
- Started – Physical Inventory of all IT-related equipment throughout the City.
- Started – NaviLine security certificate software upgrade project.
- Completed – The upgrade to the Dunedin Library’s Public PCs.

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **Production Well Rehab Program** – The Contractor, Southeast Drilling Services, Inc. has completed their work to rehabilitate potable water production Wells #5 and #85. Construction at Well #2 (at City Hall), Well 50 and Well 95 are complete and requests for clearance have been submitted to FDEP. Inspection by FDEP is scheduled for the week of June 6th.



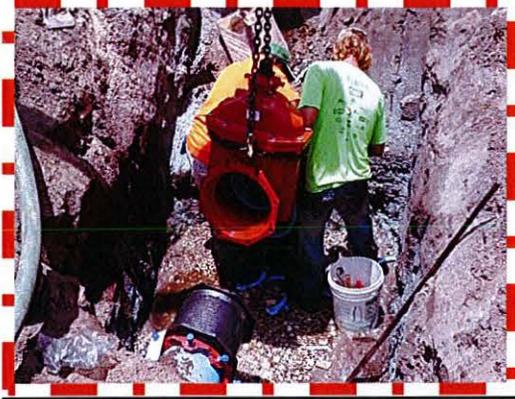
- **New Reclaimed Water Ground Storage Tank related projects –**
 - A temporary wireless link between the City’s Wastewater Treatment Plant and the Coca-Cola Plant is being installed to monitor reclaimed water delivery until a permanent monitoring station can be incorporated into the future reclaimed water tank and pump station project construction.
 - Tetra Tech, Inc. finalized construction plans and specifications for bidding the new 2M gallon RCW tank and booster pump station project. An application for exemption from stormwater permitting has been approved by FDEP, the agency with jurisdiction over the site acquired from Coca-Cola.
 - SWFWMD approved the City’s additional \$202,910 grant funding project request at its July meeting of their full Board. The City awaits SWFWMD’s Amendment to the existing Grant Agreement to add these funds. These amended grant funds are in addition to the \$880,000 previously awarded by SWFWMD; totaling a multi-year grant award of \$1,082,910.
 - The ground storage tank and pump station construction documents went out for bid on May 27th. A pre-bid meeting is scheduled for June 14th and bid opening is scheduled for July 12th.
- **Water Plant Greensand Filter Media Replacement –** This project went out for bid on May 6th. The Pre-bid meeting took place on May 17th. Bid opening is scheduled for June 9th.
- **Wastewater Plant Methanol Tank Replacement –** The “Notice to Proceed” (NTP) date was updated to June 1st. The project is expected to obtain substantial completion within 150 days from NTP, and final completion within 180 days from NTP.
- **Wastewater Plant Headworks Redundant Discharge Pipe –** The wastewater plant Master Plan identified a corrosion concern with the deeply buried 24-inch DIP raw wastewater pipe between the headworks and the anoxic / anaerobic basins. The construction plans and specifications have been advertised, and the bid opening for this project is scheduled for June 14th.
- **County Road 1 Valve Replacement –** This contract was awarded by the Commission on March 3rd to Rowland, Inc. in the amount of \$645,582.70. An NTP was issued on May 16th. Construction has commenced on the various improvements to the City’s existing 16-inch water main and associated valves located within the right-of-way of CR 1, north of Main Street. (see examples below):

CR-1 @ San Christopher work

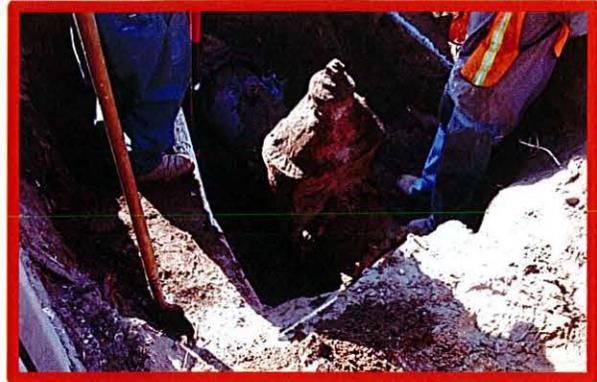


- **Heather Ridge Blvd. Water Main** – Construction plans have been prepared for a new 8-inch PVC water main along the east side of Heather Ridge Blvd., between Main Street (S.R. 580) and Evans Road. This water main will allow three fire hydrants to be placed along Heather Ridge Blvd., and for connection to the existing 24-inch water line within Main Street. The FDEP permit has been received. Construction has been tabled due to repair of leaks identified in the water main.
- **Water Main Leaks** – A leak in the water main was investigated on SR580 at Jerry Branch. During investigation, a valve was added to the water main to improve future access to the water main and prevent loss of water supply to customers along the water main. The leak was identified at SR-580 and King Arthur. Replacement of the valve and repair of the leak is underway. (see examples below):

Installation of valve at Jerry Branch



Repair of valve and leak at King Arthur



Stormwater Section

- **Lakewood Estates Drainage Improvements Project** – Bids for this project were opened on May 3rd. The apparent low bidder is Keystone Excavators. This project was expected to be recommended for award at the June 2nd Commission meeting, however, it was deferred until the June 16, 2016 meeting. On April 11th, a Public Meeting was held at the Library which was attended by approximately 45 neighborhood residents and interested persons. On May 4th, a storm event generated significant rainfall, highlighting the need for this project to address neighborhood stormwater concerns. The resulting depth of water depicted in the photo herein was approximately 20". All permits and easements are in-hand. The previously approved SWFWMD grant agreement and funding commitment of \$968,000 towards construction related expenses remains in effect. Project Award will be for \$4.6M, inclusive of roadway, stormwater, water, and sewer system upgrades.



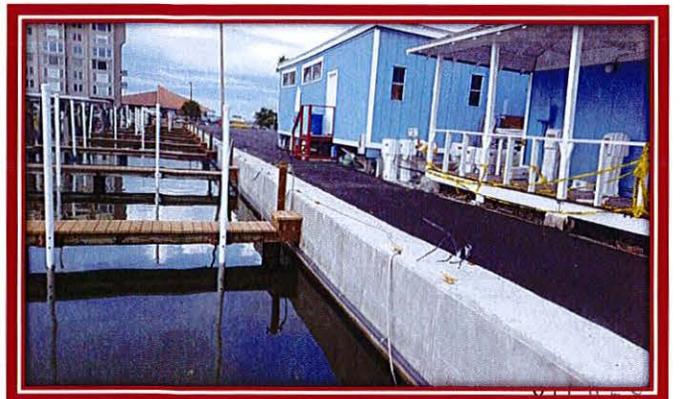
Roadway Section

- **Michigan - West of Pinehurst Road** – the construction of the roadway improvements to Michigan Boulevard, from east of Bayshore Boulevard to west of Pinehurst Road, are 100% complete. Staff is finalizing the final payment application. The successful completion of this Full Depth Reclamation (FDR) project can be attributed to an excellent relationship between the contractor, APS, and City staff. Scheduling, a heavily traveled roadway, construction during a high visitor season, and a quality end result were all considered while delivering this project on time, and within budget.
- **Michigan - East of Pinehurst Road** – Final design is under review for the eastern portion of Michigan Boulevard. Additional disciplines such as drainage and ADA concerns are presently under review, as residents have raised concerns about “wet conditions” near some of the cross streets. Due to the success of the Michigan –West project, staff will recommend the Commission authorize the completion of the East End project via a Change Order to the contract with APS, prior to the start of the fall school year.
- **Pavement Management Program** – The City Commission awarded a contract to Kercher Engineering, Inc. on May 19th. Kercher will perform a roadway and pavement inventory of all City roadways and select City owned parking lots. The assessment will include the assignment of a Pavement Condition Index (PCI) number, so that an objective analysis can be performed on each section of roadway. A corresponding asphalt treatment can then be programmed for each roadway segment, as warranted. The consultant will make recommendations as to the type of treatments to use, and where to use them. The PCI for each location is based upon a degradation curve, where a new road is assigned a value of 100, and a failing roadway is given a lower number based upon standardized assessment criteria. All this valuable data will then be uploaded through GIS Applications to an intelligent asset management system, so that staff can utilize predictive models for funding and quality analysis. Once the project is complete, staff will return to the Commission to report findings, and receive direction as to implementation based upon funding needs.



Miscellaneous

- **West Wall Construction** – The Engineering Division has been overseeing the Contractor, George Solar, during the reconstruction of the Marina West Wall. The contractor is approximately 98% complete, with some miscellaneous punch list items to resolve prior to final completion. The City now has beneficial use of the area, just in time for the summer sailing program.



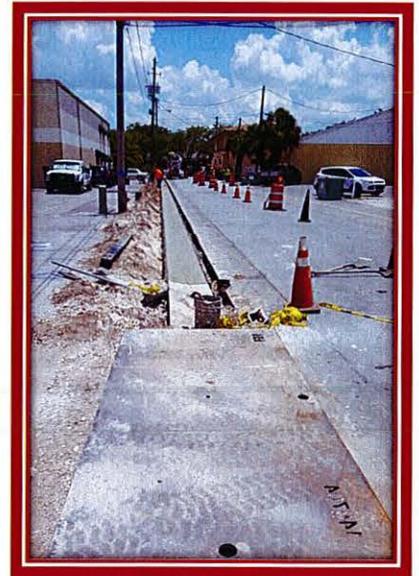
- **Solid Waste Storage Building Replacement –**

The Engineering Divisions has been assisting the Solid Waste Division with the proposed installation of a covered storage area, to provide secure storage and shelter for their equipment and materials, such as new cart inventory. The new building will have a structural capacity capable of withstanding severe wind storm conditions of up to 146 mph. The existing Solid Waste storage structure was constructed in 1977, originally serving as the division’s main office until construction of their current office in 1999. The existing storage building has outlived its useful



life. Stamper Construction Company was awarded the design build turnkey contract by the Commission on May 19th. Presently, Engineering is preparing for the pre-construction meeting and subsequent issuance of an NTP.

- **Monroe / Huntley Street Improvements –** The Engineering Division has been overseeing the planning and design of this project on behalf of Economic & Housing Development / CRA for the past few years. Construction has commenced on the roadway, drainage, and pedestrian improvements aspect of this project following the recent award to Kloote Contracting. Last year, the water and sewer improvements were constructed by in-house staff. Kloote Contracting is expected to be complete, sometime in the fall. The first phase along Huntley Avenue and Washington Street will be completed first, and then work along Monroe Street will commence.

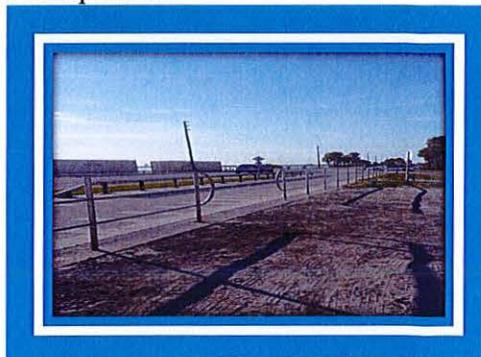


- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (7)
Site / Infrastructure plan sets reviewed – (2)
Reviews performed within the recommended time frame – (1)

Public Services Division:

Streets Section

- Continued repair of concrete sidewalks (530 SF).
- Continued pothole and asphalt repairs (7 tons installed).
- Sail Honeymoon entrance closure completed.



- Staff continues right-of-way tree trimming Citywide. Trimmed and hauled tree canopies for roadway clearance Citywide, and Countrywoods subdivision (57.75 tons).

- Continued Traffic Sign & Post maintenance Citywide, as needed. Manufactured 32 new signs.
- Repaired utility cuts for Water and Wastewater (12 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (67 tons hauled).
- Supported Special events: Cinco de Mayo, Sunset Music Series, and Hog Hustle.
- Conducted Hurricane Preparation Drill on May 19th.

Stormwater Section

- Arm ditch mowing (approximately 2000 linear feet).
- Continued residential street sweeping activities. Hauled 12.75 tons / 26 cyds of sweeping debris to County landfill.
- San Jose Drive Pipe replacement.
- Ditch maintenance Citywide
- Catch basin repairs Citywide.
- Conducted permit required sampling of street sweeping and stormwater sediment materials.
- Continued storm drain cleaning activities with Vac-Truck in Area II.
- Conducted Hurricane Preparation Drill on May 19th.

Stormwater Program Coordinator

- The Cooperative Agreement with Pinellas County and the Cities of Clearwater and Dunedin for the Development of the Comprehensive Watershed Management Plan for Curlew Creek and Smith Bayou was fully executed on May 26th. County administered project work may now begin.
- King Engineering continues the Cedar Creek Channel A & C Alternatives Analysis project. A draft report is anticipated in June of 2016, contingent upon agency availability for scheduling meetings.
- Met with various City of Dunedin departments about the MS4 Annual Report. Data was requested from each department to accurately report stormwater activities of calendar year 2015 to the FDEP.
- Aided Lori Lehr of J.R. Evans Engineering with CRS stormwater data requests for the City of Dunedin's 5-year audit.
- Reviewed seven projects in the DRC platform concerning stormwater permitting through FDEP and the SWFWMD. Also provided input to developers in the need for proper BMP's during construction.
- Reviewed two projects for Infrastructure Review to notify the developer of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP's (Best Management Practices).
- Looking forward:
 - Program Coordinator plans to attend the FDEP hosted quarterly teleconference on June 8th.
 - Program Coordinator plans to attend the Florida Stormwater Association Annual Conference on June 15th through 17th.
 - Program Coordinator plans to attend the Stormwater Education and Outreach Committee Meeting hosted by the Tampa Bay Regional Planning Council on June 21st.
 - The MS4 Annual Report will be submitted to FDEP by June 30th.

Facilities Section

- Coordinating with Dunedin H.S. Architecture Program on construction of Artisan Incubator facility.
- Performed preventative maintenance on generators Citywide.
- Performed FDEP AST diesel tank inspections City-wide.
- Completed carpet replacement on first floor of 737 Loudon facility.
- Set up and work the Sunset Music series events.
- Continued addressing Code / Safety Inspections Citywide.

- Inspected and made necessary repairs to all exit and emergency lighting Citywide.
- Began upper roof section replacement at Art Center facility.
- Installed 5 repaired re-heat units at 737 Louden Ave facility.
- Removed remaining re-heat strips at 737 Louden Ave facility.
- Approx. 400 HVAC filter replacements continue throughout 31 buildings Citywide, on a monthly cycle.

Solid Waste & Recycling Division:

- Represented Dunedin at the Pinellas County Technical Management Committee (TMC) and Pinellas Partners in Recycling (PPR) subcommittee.
- Served as staff liaison for the Committee on Environmental Quality.
- Staff placed posters on sandwich boards, providing Pinellas County Hazardous collection schedule at the following City facilities: Library, Community Center, and Utility Billing.
- Sustainability Coordinator attended a workshop by the Florida Section of the American Water Works Association on Friday May 20th. Topics ranged from Florida Springs to Climate Change. This was an important opportunity to interact with others on various water topics and ways the industry is moving forward and progressing with technology and environmental issues.
- Staff conducted a waste audit for South Paula Pointe Condominiums on Wednesday May 25th. The complex has two 4 cubic yard dumpsters that are serviced twice a week. With initial observation, staff noticed furniture and propane tanks placed within one of the two dumpsters. Closer examination indicated materials such as carpeting and yard debris were mixed amongst typical household waste (food, plastic bags, kitty litter, and acceptable recyclables). Staff was able to separate the household waste and recyclable materials between a 4 cubic yard dumpsters, and 90 gallon recycling containers. Based on what was found, up to 50% of recyclable material could be diverted from the waste stream. Recommendations will be made to the HOA incorporate recycling at their facility, which will reduce their dumpster fees. Additionally, reduced service frequency is expected during the summer (due to seasonal resident occupancy).



- Christina Perez, Sustainability Coordinator, passed her Green Globes exam and is now a Green Globes Professional. Similar to LEED, Green Globes is a certification process for commercial buildings, healthcare facilities, and schools.
- Ms. Perez attended the Florida Water Star Recertification on May 24th. Florida Water StarSM is a water conservation certification program for residential, commercial and community developments. Standards and guidelines for water efficiency are included for indoor fixtures and appliances, landscape design, and irrigation systems. An independent certifier inspects each project prior to certification.
- The UF Extension office and the City's Sustainability Coordinator hosted a Florida Friendly Landscaping workshop on Tuesday May 10th, from 9:30am - 8pm at the Community Center. This workshop pertained to installing / maintaining irrigation systems that will assist patrons in achieving a

Florida Friendly Landscape for their home. A total of 10 participants were in attendance. This workshop was held in conjunction with maintaining our FGBC certification.

- Andrew Shaffer, Lead Water Plant Operator, and Christina Perez, Sustainability Coordinator, attended the Public Utility Career Expo at the SPC Seminole Campus on Tuesday May 17th. While in attendance, they spoke with students interested in pursuing opportunities within the following careers: Water/Wastewater Plant Operator, Environmental Laboratory Technician, Administrative Assistant, etc. A total of 50 people were in attendance.



- On May 25th Staff attended the *Duke Energy - 2016 Storm Response and Live Line Demonstration*. Topics covered included overall safety, storm preparation and response, followed by a live line demonstration emphasizing what to avoid with respect to downed power lines.

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.070 Million Gallons
 - Influent Monthly Total Flow: 126.171 Million Gallons
 - Reclaimed Water Average Daily Flow: 3.491 Million Gallons
 - Reclaimed Water Monthly Total Flow: 108.226 Million Gallons
- **Maintenance and Repairs:**
 - Maintenance completed installation of two new VFD'S (Variable Frequency Drives) and new fill valve at the Curlew elevated tank.
 - Maintenance replaced a roof exhaust fan motor at Fac#7; Sludge Building.
 - Maintenance performed yearly oil, belt, and filter changes throughout the plant.
 - Maintenance cleaned the mudwell at Fac#8; De-nite filter building.
 - Outside contractor, National Electrical Maintenance, performed infrared testing on all Motor Control Centers (MCC) at the plant and the satellite reuse stations.
 - Outside contractor; Himes Electric, Inc. installed three additional osprey nest platforms on light towers located within the Wastewater Plant.
 - Outside contractor, Turning Water Industries, delivered new aluminum walkways and stainless steel baffles/weirs in advance of the Clarifier (Fac #7) rehabilitation project.
 - Maintenance installed new idler and return rollers, new upper and lower drums, new conveyor belt, and new drive gearbox/motor on both the course and fine bar screens.
- **Compliance:**
 - March 2016 Monthly Discharge Monitoring report sent to the Department of Environmental Protection (FDEP); [No Issues].

- Giardia and Cryptosporidium testing completed by the City of Tampa Lab; [No Issues].
- “Discharge Monitoring Report-Quality Assurance” (DMRQA) Study #36 is underway through EPA for outside contracted Laboratories (Advanced Environmental Laboratories (AEL) and Marinco). This is an EPA requirement / study that evaluates the analytical ability of the labs that we use to perform our environmental analyses, per our NPDES permit.

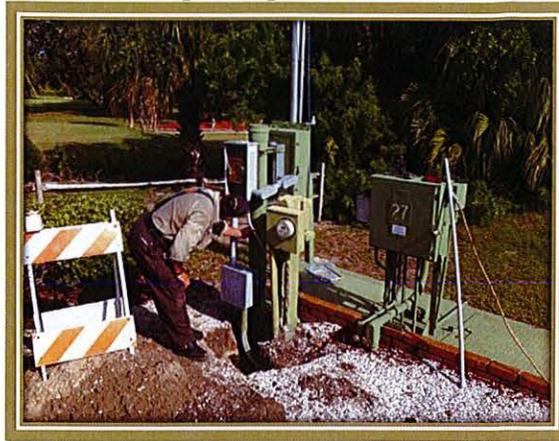
Collections Summary

- Scheduled repairs:
 - Install new E-ONE pump station at Dunedin Marina/Boat Club and make repairs to force main.



- Reroute lateral on Oakwood Drive (related to upcoming Lakewood Estates Drainage Project).
- Install lateral liners (3) – Mangrum Dr., Crosley Dr., and Pershing St.
- R/W clean-outs installed (15) – Mangrum Dr., Sarazen Dr., and Fairway Dr.
- Lateral repairs (replacement) on Bass Blvd. and Sarazen Dr.
- Repaired manhole behind Belcher Rd. Fire Station #62.
- Clean up lateral liners (2) with *Picote Cutter* on Dumont Dr. and New York Ave.
- Finished force main (140’) installation and restoration around City lift station (Causeway Restrooms) for Sail Honeymoon pump station.
- New lateral install for 968 Douglas Ave. (*Art Incubator*)
- Installed lateral liners (3) – Dumont Dr., Greenwood Dr., and Vine Ave.
- R/W clean-outs installed (13) – Hagen Ave., Royal Oak Dr. S., Harrison Dr., Mangrum Dr., and Fairway Dr.
- Installed sectional liner repair (lateral) on Harrison Dr.
- Hauled 2 loads from drying bed to land fill.
- Unscheduled repairs / blockages:
 - Continued to respond to citizen blockage calls (20); and daily utility field locates of sewer / fiber optics.
- TV Truck:
 - Cleaned wet wells at LS #s 19, 42, and 12
 - Monthly clean out of the backwash basin at the Water Plant.
 - Cleaned 11,085 LF of sewer main lines.
 - Televised inspection of sewer mains (700’)
 - Televised stormwater mains on Lagoon Dr., and Beltrees St. / Citrus Ave. (144 LF).
 - Worked with Plant Staff to clean out backwash basin / filter building.
 - Update time dated trouble spot cleaning list.
- Lift Station:

- Working on LS# 27 meter can / post replacement.



- Point testing PLC (Programmable Logic Controller) upgrades.
- LS # 3 installed new receptacle and sump pump.
- Pulled pumps at LS # 21 and LS #30 to de-rag. De-rag = the removal of rags and “flushable wipes” from Lift Station pump impellers).
- Repaired LS # 35 communication problems.
- Disconnect old E-One station and hook up new E-One station at Marina.
- Responded to SCADA alarms, with after-hour call outs.
- Continued preventative maintenance:
 - Exercising valves,
 - Clean out check valves,
 - Cleaned wet wells,
 - Pulled/de-ragged pumps,
 - Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**

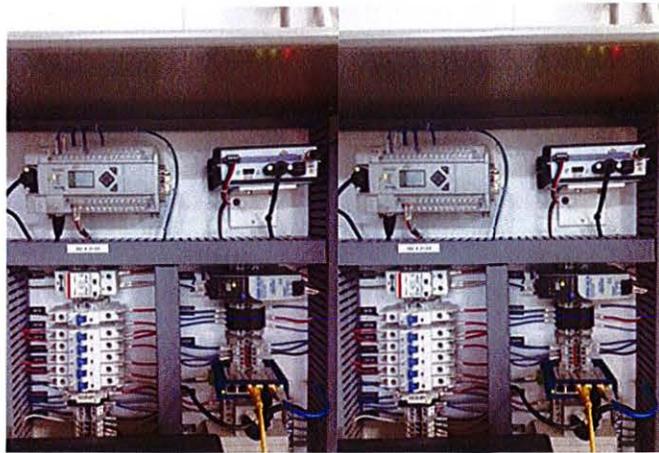
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| ○ Average Daily Potable Water Production: | 3.87 Million Gallons |
| ○ Monthly Potable Water Production: | 119.82 Million Gallons |
| ○ Annual YTD Potable Water Production: | 576.03 Million Gallons |
| ○ Annual YTD Rainfall: | 14.84 Inches |
| ○ Monthly Rainfall Total: | 3.10 Inches |

- **Noteworthy Events:**

- The 2015 Consumer Confidence Report (CCR) or Annual Water Quality Report is now available on the City website.

- **Maintenance:**

- Reviewing results of element cleaning study.
- Operators continue normal PM program on plant equipment.
- Outside contractor, Rocha Controls is in the process of installing new telemetry controls at all of the wells.
- The Water Plant Mechanic is working with Rocha Controls on the well sites upgrades.



Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 41% complete, with approximately 4,761 backflows tested for the calendar year. The large meter program is 100% complete, with 72 large meters tested for the fiscal year. Thus far this year, the Hydrant Program has installed 0 new hydrants, repaired 1, replaced 1 and flow tested 239. During this time period, the Valve Program exercised 145 valves. For the year, the Valve Program has installed 0 new, replaced 2, repaired 0, and exercised 2,304 potable and reclaimed distribution valves.

Wellfield

- Construction by Southeast Drilling Services at Well #2 (at City Hall) is nearing completion. The pump/motor, all above and below ground piping has been installed. Electrical components are 95% completed. Construction at Well #50 and Well #95 has been completed. Well disinfection, clearance sampling and as-built drawings for Well #50 and Well #95 has been completed and will be submitted to the FDEP for approval.
- Remote telemetry equipment has been installed and is in operation at 95% of 25 well sites. A time extension has been granted for the installation of additional equipment for all the wells through July 2016.
- A RFQ was sent to short-listed, pre-qualified hydro-geologic consultants to provide professional services to renew the City’s Water Use Permit (WUP).
- A new meter was installed at Well #33.

COMMUNICATIONS

- Facebook/Twitter Updates (Facebook has grown over 12,620 followers) we are the most liked City in Pinellas County on Facebook!



- Managed Social and Digital Media (Facebook, Twitter, YouTube, Dunedin TV and DunedinGov.com) and launched a new hashtag #ilovedunedinfl
- YouTube - 429 subscribers • 95,843 views

- Visited Technical Arts Facility For Innovation & Entrepreneurship TAFFIE with Economic Development Department.
- Attended Florida League of Cities Social Media Uses & Abuses workshop organized by Kenneth City.
- Emergency Operations Center training drill 6/19/16 with Dunedin EOC staff.
- Working with CodeRed on new promotional material and outreach.
- Continue to work with Aqua Marketing on Public Relations Campaign.
- Planning/scheduling of DTV productions.
- Budget preparation and planning.
- Coordination of DTV control room upgrade.
- Parking team meetings.
- Social Media/Citizen Engagement tools research.
- Coordination and set-up of Dunedin Downtown Market City public outreach table with PR Committee.
- Coordination of photography for City website and citywide requests.
- Staff Liaison for Public Relations Action Advisory Committee.
- Visit Dunedin City Liaison.
- Coordinated web updates.
- Assisted media outlets.
- Digital Library maintenance.

Dunedin Television continues to promote all events and services City-wide some highlights are:



- May Spotlight on Dunedin: Senior Hall of Fame Awards, Firefighters Pancake Breakfast Fundraiser, Honeymoon Island update, Highlander Pool update, and Florida Fruit Trees talk at Dunedin Public Library.
- “A Look Inside the Dunedin Public Library” in Production.
- New DTV segment “Your City at Work” in Production.
- DTV attended Fire Ops training and filmed fire training footage for future Fire Department feature.
- Produced all content for Dunedin TV, City website, Facebook and YouTube.
- Upload and maintenance of Granicus (video on demand)
- Coverage of the City Commission, Collective Agenda Review, Workshops and LPA meetings.
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained DTV Broadcast systems and edit suites.
- Fulfilled DVD requests

City Webmaster continues to support all departments Citywide.

- Continues to assist all city departments with City website.
- Regular site updates.
- Website overview and analysis.
- Training for web editors.
- Homepage edit and design of Spotlight and Slides.
- Flipbook uploads and management.
- Digital photo editing.
- E-notification distribution and management.

- Assisted staff on web updates.



PARKS & RECREATION

Parks & Recreation Administration:

- Continued review and revisions of the annual budget requests for operating and capital projects.
- Attended the Developmental Review Committee and met with OLL Church officials regarding the property adjacent to Hammock Park.
- Attended a workshop on “Measuring Our Impacts” and had follow-up discussions with staff.
- Continued work with the Department of Health and the Dunedin Kiwanis to provide outdoor fitness equipment at Weaver Park.
- Had staff discussions regarding preventative measures to the Zika virus.
- Attended the annual Hurricane Preparation meeting and updated the Disaster Plan.
- Continued work in the development of a Department Employee Orientation Program to finalize details by end of the month.
- Completed the Department Employee Guide which will be included in the Employee Orientation Program.
- Received the Notice to Proceed for a DOT Landscape Grant with work to commence in June.

Marketing:

- Held Marketing Committee meeting with department staff to discuss status of various marketing projects and new plans of communicating information and services to the public.
- Met with staff to discuss progress of the Gift Program Brochure and updated a draft copy.
- Met with staff to discuss Marina operations and promotions. Updated the Parks & Recreation Magazine and City website with marina information, posted on social media, and working to ensure free online marina directories include Dunedin and/or have accurate information.
- Designed various print materials for programs and upcoming events, including posters, banners, flyers and postcards.

Special Events:

- Cinco de Mayo was another successful event, having approximately 2,000 people enjoy the festivities and parade of puppets.
- The Purple Heart Committee held their first meeting to begin planning for this year’s event on August 5th.

Recreation:

- **Community Center**

- The Community Center had a total of 10 rentals with 350 guests, which included City and Community meetings, a baby shower, birthday parties and a graduation party. Center attendance for this month totaled 1,209 for various meetings and classes.
- Summer Camp registration ongoing. Some weeks of Specialty Camps are now full. Over 500 children have been signed up so far.
- Dunedin High School used the Community Center for two weeks to host their student AP testing; 50-80 students attended each day.
- The Kiwanis Club of Dunedin held a children's talent show that brought in 125 guests. The children performed acts with song, dance and theater.
- The Center was host to a wellness fair for all City employees. Many local vendors participated offering their services to employees.
- Discovery Academy of Science held their spring play with over 200 guests in attendance. Thirty to forty children performed a theater show that included singing and dancing.
- Fencing kicked off their second beginner's class of the year, a 10-week course allowing participants to get one-on-one training with the instructors. Five participants have signed up for the course.
- The Homeschoolers of Pinellas children ended their season for the summer. This program had a increase of 35 more families making their maximum capacity of 85 families attending. The use of these programs continues to see the increase of rented space by two. They will return in the fall.
- Summer Camp trainings have been ongoing this month for the Leaders and Counselors-in-Training. Leaders are preparing for summer camp and reviewing the policies and procedures, while Counselors-in-Training are learning how to be great volunteers when working with children.
- The Parks & Recreation Department and Coca Cola Refreshments hosted the Sunset Concert Series at Weaver Park on Friday evenings in May. The Series hosted The De Lei'ed Parrots, 6 Volt Rodeo, The Soul Bender Band, and Wendy Barmore Band. Weekly attendance averaged 600 participants per concert. The Parks & Recreation Department also launched the Pedal & Park Bicycle Valet program. Pedal & Park allowed attendees to bring their bicycles and staff would valet park them and keep them safe during the concert. Pedal & Park is designed to encourage physical activity and help conserve the limited parking spots at Weaver Park. During the series, 80 bicycles were valet parked and \$215 in donations were collected towards the Dunedin for Youth Scholarship Fund.
- **Fitness/Wellness**
 - Fitness Center visits totaled 3,209 and group fitness visits totaled 1,404 for a total of 4,613 visits.
 - Total Fitness Program attendance was up an average of 11 visits/day for the month compared to May 2015. That month had a total visit count of 2,851 visits. This is an increase of 358 visits for the month.
 - Get Fit Dunedin – 5-2-1-0 Let's Go! The 5-2-1-0 Let's Go! Challenge began on 5/8/16. A total of 182 participants signed up for the program. This enrollment can be cited for the increase in attendance for the month of May in the Fitness Center.
- **Athletics**
 - Men's Softball had twelve (12) teams participating.
 - Six (6) teams participated in the 50 Years & Over Softball League.
 - Sixty (60) athletic rentals were held in May.
 - Forty (40) participants registered for tennis classes in May.
 - Preparations are being made for Summer Camp, and all Multi-Sports Camps are full.
 - Hog Hustle was held on May 7; close to 350 runners participated and numerous business sponsors were obtained.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - May 5th, May 11th, May 19th -Supervisory Staff conducted Summer In-Service Trainings for leaders on topics including team building, manual policy review, behavior, supervision and discipline, safety and work ethic.

- May 19th-Annual EOC drill conducted at MLK Center in preparation for hurricane season.
- May 18th and 26th –Staff attended Teen Leadership Program training.
- Pinellas County Child Care License Board conducted licensing inspections at San Jose and Dunedin Elementary Schools; each school receiving 100% compliance.
- Promise Time program wrapped up for the school year at Dunedin and San Jose Elementary Schools; incentive parties were held and enrichment programs concluded.
- Staff finalized summer camp preparation, including training, trip planning, background screening, and lesson plans.
- Dunedin For Youth Scholarship Fund actively awarded to Summer Camp participants.
- Boys High School Basketball League completed championship games on May 26th.
- **Hale Activity Center:**
 - Fifty one (51) adult classes and programs were held this month with a total participation of 2,308.
 - Luau Luncheon had a participation of 45 and was sponsored by Easy Living Home Care.
 - The Center hosted three outside group meetings with an attendance of 17.
 - Hosted two rentals with an attendance of 370.
 - Senior Hall of Fame Luncheon had a participation of 115 and was sponsored by Mease Manor.
 - The Committee On Aging presented awards to Bob & Dottie Bellavance and Dave and Layle Kremske at the Senior Hall of Fame luncheon.
 - Total center attendance for the month of May was 3,270.
- **Highlander Pool:**
 - Pool attendance picked up on the weekdays and weekends.
 - Several Big Wet Birthday Bashes (BWBB) and some “After Hours” parties have been scheduled for the summer.
 - Splash Bash held on May 7 brought in an attendance of 320 patrons; weather was beautiful.
 - Preparations were made for the pool’s upcoming “Christmas in July” event.
 - Two Head Lifeguards attended a Pool School training class.
 - Additional lifeguards were hired for the summer season.
 - Completed a first Outreach Swimming Youth Program with the Florida Sheriff’s Youth Ranch.

Parks:

- Started the annual invasive plant removal at Scotsdale and Hammock Parks.
- Reorganized Parks crews to provide cross training and new dedicated staff to Hammock Park and the Cemetery.
- Finished refurbishment of the parks picnic tables.
- Planted 14 new palms at the pool.
- Fell 6 hazardous trees at Scottsdale.
- Picked-up and deliver sunfish and prams to Marina.
- Finished up renovations at Curlew Creek Park.
- Removed tree stumps at Community Center.
- Cleaned up storage behind the old fire station at Fisher Fields.
- Removed old Hawthorne landscaping and prepped for new trees on Broadway.
- Installed a runway on fields 5 & 7 for Little League.
- Started the extension of the clay bin at Little League.
- Cut out lip on Field 1 at Vanech ballfield.
- Provided logistical support for variety of events including Cinco de Mayo, Sunset Series, and Splash Bash.

Marina:

- The west seawall has come to a final completion and slip renters are returning to their permanent slips.

- A final walk through was conducted with City Engineering and the engineer of record along with the general contractor and Harbormaster.
- A new navigation light (green) has been installed on the southwest corner of the fishing pier.
- May's ramp use and visiting boaters:
 - Daily resident ramp users – 174; usage was up 36%
 - Non-resident ramp users – 35; usage was up 90%
 - Annual ramp decals – 23
 - Transient (visiting boaters) – 45; up 65%

CRA/ECONOMIC & HOUSING DEVELOPMENT DEPARTMENT

- Aqua Marketing & Communication, the City's public relations firm, pitched National Pet Month (June), highlighting dog-friendly Dunedin with its murals, dog parks and doggy dining restaurants. Their long lead pitch (for November publications) focused on military appreciation.
- Commission approved the execution of a Temporary Parking Lot Sub-Lease Agreement between the City of Dunedin and PJ Callaghan Company Inc. to assist the proposed BlackHagen Design, Inc. project at 333 Scotland Street.
- Downtown events in May included the City of Dunedin Pipe Band Concert in the Park, Cinco de Mayo, the Dunedin Downtown Market, Sunset Stroll on Victoria Drive, 2nd Friday Night on the Town and the Dunedin Concert Band presented "Parade Your Patriotism".
- *Monroe Street/Huntley Avenue Improvements*: Kloote Contracting, Inc. was awarded the contract to reconstruct Monroe Street, from Broadway to Douglas Avenue, Huntley Avenue, and Washington Street. The project work includes streetscaping of Monroe Street with the addition of 11 parallel parking spaces and new asphalt and curbing on Huntley Avenue and Washington Street.
- Enhancements to Broadway have been initiated, featuring planters, palm trees and lighting.
- *Broadway Arch*: A decorative signature Arch honoring those that defend freedom was installed on Broadway.



Downtown Parking Update

- The backup contract offer for the property located at 380 Main Street (corner of Main Street and Douglas Avenue) fell through as the initial contract closed. This .73 acre property was used by the City for downtown parking and staging of special events since 2008. This setback highlights the importance of the Parking Management Plan.
- The Downtown Parking web page continually updates with new information as it relates to downtown parking and the implementation of a hybrid parking management plan.

- The installation of the first phase of artistic parking signs for wayfinding has begun in the downtown.



PLANNING AND DEVELOPMENT DEPARTMENT

- During the month of May, 403 total permits were issued, valuation \$7,346,190; 2 new single family residences, valuation \$521,336; 3 new multi-family residences, valuation \$804,772; 50 additions and alterations, valuation \$2,912,929; 347 miscellaneous permits, valuation \$3,104,753.
- Inspections made during the month are as follows: 1003 inspections (building, electrical, plumbing, mechanical, gas, and roofing). A total of 117 Business Tax Licenses were issued during May for an amount of \$1,727.10.
- The May Code Enforcement Board heard 12 Old Business cases, 16 New Business cases, and accepted 13 Affidavits of Compliance. Two Fine Reconsideration Requests were approved. The Code Enforcement Department collected \$49,529.69 of unpaid fines and fees in May, raising the yearly total to \$167,552.76.
- City Commission approved Resolutions accepting the EcoVillage Dunedin and Bay Oaks Subdivision plats.
- Two Annexations into the City were approved after two May public hearings.
- A minor change to the Land Development Code, Chapter 104, was approved.

HUMAN RESOURCES

- Recruitment & Selection:
 - Positions posted during the month of May: Foreman (Solid Waste), Craftworker I, Librarian, Public Services Maintenance Worker I & III, and Senior Library Assistant. Economic Development Specialist, Technical Support Assistant (Fleet Services), Craftworker I and Firefighter/Paramedic are in the selection phase.
 - Recreation Leader & Lifeguard I & II remain open until filled.
 - Employees hired during May:
 - ✓ Kathleen Suhoza, Utility Billing Technician, May 4, 2016
 - ✓ Monika Miller, Lifeguard I, May 9, 2016
 - ✓ Theophilos Alahouzos, Wastewater Service Worker, May 23, 2016.
- Employee Benefits:
 - Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for May was \$183,237.90, which represents a 16% decrease from the April claims total. The average weekly claims for May were \$45,809.48.
 - Director and Payroll/Benefits Coordinator continue to have bi-weekly phone conferences with Cigna Onsite to discuss the participation of City employees at the Health Center.
 - Humana Vitality Wellness Program: % Status of Participants, with Blue as Starter level and Platinum as Highest level:
 - 10% Platinum Status
 - 11% Gold Status
 - 19% Silver Status

- 21% Bronze Status
 - 39% Blue Status
- DROP (Deferred Retirement Option Program):
 - Number of Employees in DROP: 11
 - Employees who entered DROP during the month: 0
- Performance Management:
 - Number of Coaching/Counseling or Other Disciplinary Actions: 1
- Employment Separations (Regular Full- and/or Part-Time):
 - Number of Separations from employment: 1
 - Sr. Water Distribution Technician Steven Williamson retired on May 24, 2016 after 34 years of service.
- Risk Management:
 - Director, Manager & Specialist and Purchasing conducted finalist interviews for a new City Physician and Administrator for the City's Workers' Compensation and Pre-Employment Testing programs
 - Workers' Compensation:
 - ✓ Number of new workers' compensation claims: 1
 - ✓ Total current open workers' compensation claims: 5; two employees are on light duty; 1 is out of work.
 - ✓ Total loss of time in May = 0 days.
 - Property/Liability Claims:
 - ✓ New Property/Liability Claims: 2; total open cases = 11
 - ✓ New Moving Vehicle Accidents: 0; total open cases = 2
- Family Medical Leave Act (FMLA):
 - Number of Employees with approved/pending FMLA: 11 - (Regular - 5, Intermittent - 6)
 - Number of new requests in May: 5
- Other (Non-WC, Modified Duty)
 - Two employees are currently working on a modified schedule (some restrictions).
- Records Requests: Number of Records Requests processed: 4
- Other:
 - The annual Employee Wellness Fair was held on May 5, 2016.
 - HR coordinated a number of onsite employee activities to assist employees with earning Vitality points.
 - HR Director, Payroll & Benefits Coordinator are in process of making revisions to the Employee Service System Rules (ESSR). Input was requested from supervisors last year.

Government Calendar



June 2016 - Government Calendar Second Revision

Last edit 6/07/2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29 Dunedin Library is closed today.	30 All City facilities and the Dunedin Library are closed today in recognition of Memorial Day.	31 7:30 AM Committee on Environmental Quality @ Water Plant 10:00 AM Agenda Review Session @ City Hall	1	2 5:00 PM Community Redevelopment Agency @ City Hall 6:30 PM Commission Meeting @ City Hall	3 8:00 AM Arts & Culture Advisory Committee @ Planning Conf. Room	4
5	6	7 2:00 PM Code Enforcement Board @ City Hall	8 6:30 PM Local Planning Agency @ City Hall	9 7:30 AM Public Relations Advisory Action Committee @ City Hall	10	11
12	13 6:30 PM Hammock Advisory Committee @ Community Center 6:30 PM Pinellas County & Dunedin Causeway Bridge ad hoc Committee @ Community Center	14 8:00 AM Causeway Committee @ Sail Honeymoon Concession Trailer on the Causeway (at Dunedin Community Center if inclement weather) 10:00 AM Agenda Review Session @ City Hall 3:30 PM Stadium Advisory Committee @ Dunedin Stadium	15 3:00 PM Board of Finance Budget Sub-Committee @ Water Plant 4:00 PM Board of Finance @ Water Plant 4:00 PM Parks & Rec Advisory @ Community Center	16 10:00 AM Public Safety Comm. @ Fire Admin. Planning Conf. Room 6:30 PM Commission Meeting @ City Hall	17	18
19	20 5:15 PM Marina Advisory Committee @ Harbormaster's Office	21 5:30 PM Social Services Committee @ MLK, Jr. Rec. Center	22	23 3:00 PM Board of Finance @ Water Plant 4:00 PM Board of Finance Policy & Investment Sub-Committee @ Water Plant	24 8:00 AM Arts & Culture Advisory Committee @ Planning & Development Conf. Room 11:00 AM Disability Advisory @ Hale Center	25
26	27 9:00 AM Committee on Aging @ Hale Center	28 7:30 AM Committee on Environmental Quality @ Water Plant	29	30	1	2

No meeting for CRA Advisory, Edgewater Drive, Fire Pension, Library, Stormwater or Youth.

Development Project Update 6-3-16

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	Appvd	under const.
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivision	√	√	√	√	No
Arcadia	265 Causeway Blvd	16 4-story condos	√	infrastructure under review	√	√	No
Artisan Apartments	940-966 Douglas Ave	Retail, apartments & parking garage	√	√	√	√	No
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing complex)	√	√	√	√	No
Douglas Place	523 Douglas Ave	8 townhome unit development	√	infrastructure approved	√	√	No
Dunedin B&B	520/530 Skinner Blvd	11-room B&B, plus owner's unit	√	infrastructure approved	√	√	No
Dunedin Causeway Hotel	2621/2641 Michael Pl	90-room hotel with restaurant	√	√	√	√	No
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D.A.	√	infrastructure under review	√	√	No
Eco Village - Honeymoon	2624 Paula Dr N	12 Townhomes with docks	06/08/16	07/28/16	08/18/16		
Gateway	Gateway Tract	mixed-use; amended Dev. Agrmt	√	infrastructure approved	√	√	No
Gramercy Court	Highland/Howard	48 Townhomes	√	infrastructure approved	√	√	Yes
Gramercy Ct Ph II	Howard Ave	18 Townhomes - phase II	07/13/16	TBD	TBD		
Highland Townhomes	949 Highland	13 Townhomes	√	√	√	√	No
Leuken's Liquors	1410 Main St	2-story liquor store-revised; annex.	07/13/16	TBD	TBD		
Pura Vida	1413 Bayshore Blvd	7 Townhomes replacing bungalows	07/13/16	TBD	TBD		

Current Projects - Staff Only Review Only			Comments	under const.
BlackHägen Design	333 Scotland	2-story office building for up to 18 staff	infrastructure app'd - in permitting	Yes
Hackett Causeway Café	901 Curlew	convert to café - easement agreement at 6/16 Commission		Yes
Dunedin Fine Arts	DFAC	building out 2nd story shell		Yes
Caledonia Brewery	587 Main Street	convert Dunedin Printing into craft brewery - ROW use agrmt app'd		Yes
ManaMana	470 Main St	Falafel/Mediterranean restaurant in current SF home (moving from CW)		Yes
Mike's Auto Repair	715 Main St	add 4 auto bays in rear, and façade impv'ts	infrastructure under review	No
1046 Oak St	1046 Oak St	4 single-family 2-story homes; 1 home in permitting		Yes
Rally's	2198 Main/580	convert existing Shell gas to Rally's, new buildings/pumps	infrastructure under review	No
Retail strip center	1440 Main St	demo existing bldg, replace w/4-unit retail bldg	infrastructure under review	No
Sail Honeymoon	61 Causeway	removing existing structures, replacing with larger structure w/deck		Yes
Salty Dawg	941 Huntley	cover seating area, improve landscaping, etc.		Yes
Wells Fargo	2494 Bayshore Blvd	demo existing WF, construct new bldg on S. portion	infrastructure approved	Yes

Potential Future Projects - City Commission Review			Comments
1341 Bayshore Blvd	1341 Bayshore Blvd	15 Townhomes	
Carnation Drive - behind	Family Dollar	50 - 70 affordable apartments	
1540 Pasadena	1540 Pasadena	12-18 Townhomes	
750 San Salvador	OLL property	8.7 acres - proposing 60 townhomes	
601 Scotland	601 Scotland	SF property to 3 (Glencairn-style) cottages - rezone to PRD requires Des. Rev.	
Stirling Glen Townhomes	1680 Union St	33 Townhome development or affordable apts/TH mix	

Potential Future Projects - Staff Only Review Only			Comments
Cueni Brewery	945 Huntley	convert former Tabor cleaners to micro brewery	
Escape Root Juicery	769 Main St	organic juicery	
Jensen's Seafood	907 Douglas	converting adjacent home to retail shop for seafood business	
1001 New York Ave	1001 New York Ave	4 townhomes	
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	
Soggy Bottom Brewery	662 Main St	converting Richard's to craft brewery	
1095 Virginia St	1095 Virginia St	annex, subdivide into 3 parcels, construct & hook-up to city utilities	

Fire Department Administration
MEMORANDUM

To: Douglas Hutchens, Interim City Manager
From: Jeffrey Parks, Fire Chief 
Date: June 1, 2016
Re: Monthly Report for May 2016

Fire Prevention Division:

During the Month of May, Fire Inspector Wright completed the required courses to become certified as Fire and Lifesafety educator. To receive the Fire and Lifesafety Educator Certificate of Competency, the inspectors must successfully complete 64 hours of class, and pass a state written examination. The next step in the process is for Inspector Wright to pass the written examination. This month both inspectors successfully passed the examination to become Fire Investigators. Four 40-hour courses (Fire Chemistry, Fire Origin and Cause, Fire Protection Systems 1 and Building Construction) are required for certification.

During the month of May, Fire Prevention personnel began to make contact with each person that is on the special needs and evacuation list. This list is updated annually and contact is made with each person registered to ensure that contact information and addresses are up to date. This is an ongoing process that should be completed during the month of June.

Fire Prevention met with the management of Whispering Hills Apartment after a recent apartment fire. Fire safety information fliers were provided to the management to provide each of the residents when they conduct the quarterly inspections of the smoke alarms inside the individual apartment units.

New construction projects completed:

- Starbucks, 1785 Main St
- Jersey Mikes, 1785 Main St
- Dunedin Fine Arts Center – 2nd floor project, 1143 Michigan Blvd
- Bon Appetit Dock Project, 148 Marina Plz

New projects under construction:

- Victoria Place, 200 Main St-new construction
- Fenway, 453 Edgewater-interior remodel
- Mease Manor Memory Care, 603 Virginia St- new construction
- Liv @ Dunedin Apartments, 1763 Main St- façade, interior unit renovation
- New Beer Brewery, 985 Douglas
- Florida Auto Exchange-Clubhouse- new office addition
- Bob's Barracuda Bait Shoppe, 240 Causeway-interior remodel
- Interior remodel- 501 Causeway

- Mease Dunedin- ER remodel; Kitchen/Cafeteria remodel;3rd floor intake area
- 2340 Main St- façade renovation
- 7-11, 801 CR 1- interior remodel
- Lokey Nissan, 27758 US 19-new sales and showroom building
- New restroom, 1046 MLK
- Mana Mana Restaurant, 470 Main St, Single family conversion to restaurant
- House of Beer/Marley's Monster Grill, 324 B Monroe St-interior remodel
- Bay Neds Pharmacy, 2640 Bayshore Blvd-interior remodel
- 520 Skinner -- Bed and Breakfast
- Lukens Liquor – 1410 Main St
- Blackhagen Laboratory – 333 Scotland
- Dunedin Commons Apt. – 375 Patricia
- Arcadia Luxury Condo – 265 Causeway Blvd
- Spine Pain and Orthopedic Injury Center – 28050 US 19N #100 – Room Remodel
- Rally Gas Station – 2198 Main St.
- Sun Country Cleaners – 1785 Main St. #101
- Dunedin Bed & Breakfast – 520 Skinner Blvd - New Project

Fire Prevention Staff Activities

Inspections – 74

Re-inspections - 23

Plans Reviewed - 42

Final Inspections - 5

Meetings - 23

Phone Consultations - 47

Fire Investigations - 0

Event Inspections - 2

Hurricane Awareness presentation - 0

Fire extinguisher training - 0

Fire Safety presentations/event - 0

Station Tours - 2

Contacts – 110

Smoke Alarm Installations – 0

Smoke Alarm checks – 0

Training and Safety Division:

- Prepared Training Reports for month of April.
 - Attended Pinellas County Training Officers Group meeting.
 - Participated in Disaster/EOC training drill.
 - Instructed at monthly North County Training drills over 6 days.
 - Prepared training material for June's CPR and First Aid classes.
 - Continued equipment ordering, replacement, and repair.
- Total department training hours: 1287
- Congratulations to Chief Thiemann on completing his Bachelors of Applied Science Degree in Public Safety Administration focusing on Emergency Management and Homeland Security from St. Petersburg College. Chief Thiemann also received his State of Florida, Bureau of Fire Standards Certification as an Instructor III.

Operations:

<u>Type of Incident</u>	<u>Month of Apr</u>	<u>Year to Date</u>	<u>Emer Resp by Unit</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	503	2726	<u>EMS</u>		
Rescue Incident Response	52	285	<u>Station 60's Area</u>		
Fire Alarm	37	210	E60	139	4:23
Fire Incident Response	17	76	E62	14	4:49
Structure Fire Response	20	112	E61	9	6:32
Special	2	39	E51 (CFD)	6	6:00
Water Rescue Response	13	40	R48 (CFD)	1	4:39
Major Incident Response	3	14	<u>Station 61's Area</u>		
Support incident (Fire)	5	16	E61	69	5:22
Unconfirmed Structure Fire	4	15	E60	5	6:52
Fire Incident Response Special	11	37	E62	3	7:30
Air Transport Incident	4	13	E66 (PHFD)	2	2:43
Trauma Alert	4	20	<u>Station 62's Area</u>		
Support Incident (DC)	2	9	E62	87	5:02
Medical Incident Special	3	6	E50 (CFD)	8	5:43
Support Incident (Medical)	0	15	E61	6	5:24
Wires Down	0	0	E60	5	6:02
HazMat Invest	0	0	S65 (PHFD)	2	6:26
Moveup - Coverage	3	10	E65 (PHFD)	1	4:37
Hospital Landing Zone	0	1	T53 (SHFD)	1	9:03
Rescue Incident Special	0	1	<u>FIRE</u>		
Special Event	0	0	<u>Station 60's Area</u>		
MVC Possible Extrication	5	12	T60	14	6:23
Medical	0	1	E60	4	6:07
Brush Fire Incident Response	1	2	E51 (CFD)	1	6:20
Mass Casualty 5-10 Patients	0	0	<u>Station 61's Area</u>		
Non-Emergency Evacuation	0	0	E61	6	5:56
Rescue (High Angle/Below)	0	0	T60	1	7:42
Technical Rescue	0	0	E62	1	5:56
Water Extrication Upgrade	0	0	E66 (PHFD)	1	7:54
Hazardous Materials	0	0	<u>Station 62's Area</u>		
Extrication	2	3	E62	10	5:06
Totals	691	3663	E50 (CFD)	1	4:30

21 of the above calls were handled by units other than DFD.



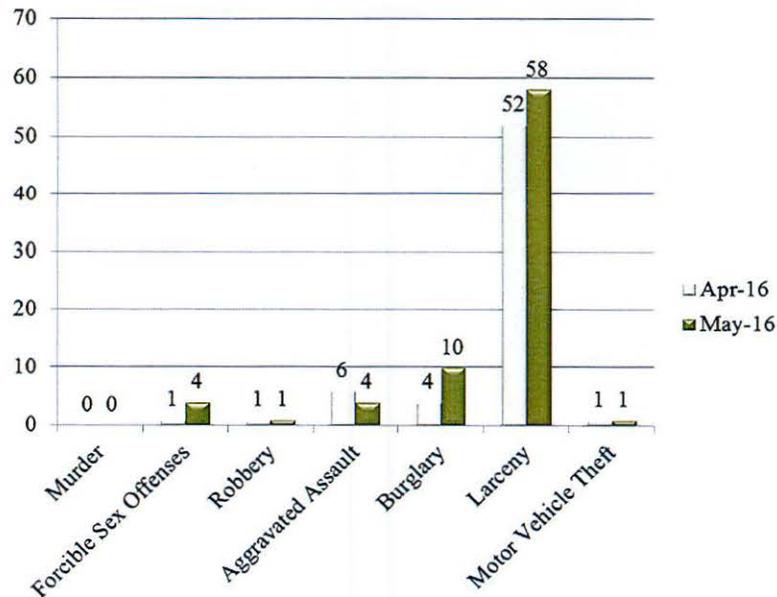
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

May 2016

UCR Part I Crime Category	April 2016	May 2016	May 2015 YTD	May 2016 YTD
Murder	0	0	0	0
Forcible Sex Offenses	1	4	5	8
Robbery	1	1	8	3
Aggravated Assault	6	4	19	16
Burglary	4	10	43	35
Larceny	52	58	231	226
Motor Vehicle Theft	1	1	9	17
GRAND TOTAL	65	78	3150	305



Arrests

May 2016

ARREST TYPE AND DESCRIPTION	TOTAL
Felony	21
Battery - Domestic Related	4
Burglary-Residential	2
Burglary-Structure	2
Criminal Mischief	1
Dealing In Stolen Property	1
Domestic Battery By Strangulation	1
Driver's License Suspended/Revoked	1
False Verification Of Ownership	1
Felony Theft - Prior Convictions	1
Fleeing/Attempt to Elude LEO	1
Grand Theft - Auto	1
Grand Theft - Other	3
Possession of Controlled Substance	2
Misdemeanor	57
Attach Tag Not Assigned	1
Battery	2
Battery - Domestic Related	8
Disorderly Conduct/Breach Peace	1
Disorderly Intoxication	4
Driver's License Suspended/Revoked	4
Driving Under The Influence	7
DUI-Damage To Person/Property	2
False Name Or Id By Per Arrest	1
Leave Scene (W/ Damage)	1
Loitering/Prowling	3
No Valid Driver's License	4
Possession Of Alcohol Beverage Under 21	1
Possession Of Controlled Substance	6
Racing On Highways	1
Resist/Obstruct LEO W/O Violence	4

ARREST TYPE AND DESCRIPTION	TOTAL
Spouse Battery	2
Trespass After Warning	3
Trespass Warning	1
Violation Of Concealed Weapons License	1
Ordinance	1
Open Container Within 500' Of Package Store	1
Warrant	16
Failure To Appear	2
Violation Of Probation/Community Control-Adult	1
Warrant Arrest	13
Grand Total	95

Deputy Activity

There were a total of **4,450** events in the City of Dunedin during the month of May resulting in **6,902** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of May.

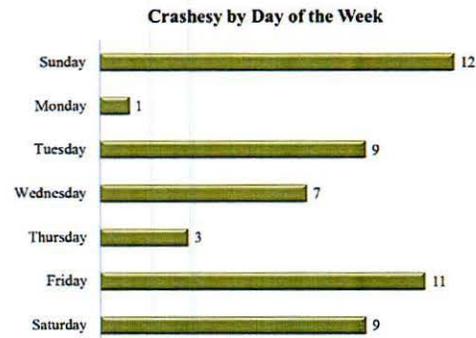
May 2016

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1091
House Check	580
Area Check	524
Directed Patrol	449
Assist Citizen	162
Building Check Business	116
Suspicious Person	107
Alarm	77
Supplement	77
Information / Other	77
Vehicle Abandoned / Illegally Park	54
Accident	52
Transport Prisoner	52
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Traffic Violation	43
Contact	43
Theft - Not In Progress	42
Special Detail	42
Suspicious Vehicle	40
911 Hang-up Or Open Line	39
Trespass	36
Warrant Service / Attempt	36
Noise	36
Assist Motorist	36
Assist Other Agency	32

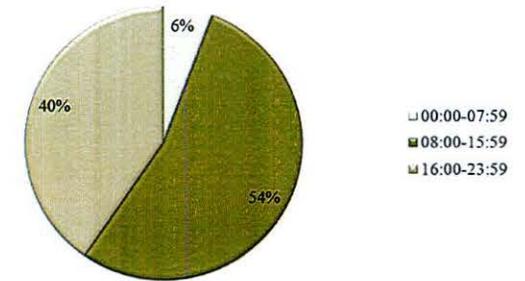
Crash & Citation Analysis

There were a total of **52** crashes in the City of Dunedin during May 2016.

TOP 10 CRASH LOCATIONS	TOTAL
Main St / Overcash Dr	4
Curlew Rd / CR1	2
902 Curlew Rd	2
Main St / Keene Rd	2
CR 1 / Solon Ave	1
San Christopher Dr / Pinehurst Rd	1
1550 Main St	1
1750 Main St	1
Paloma Ln / San Christopher Dr	1
221 Main St	1



Crashes by Time of Day



There were a total of **1,034** citations and warnings issued in the City of Dunedin during May 2016.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Main St & Pinehurst Rd	13
Main St & Overcash Drive	8
Belcher Rd & Main St	8
Main St & Sunlight Drive	6
Bayshore Blvd & Causeway Blvd	4
Main St & Patricia Ave	4
Patricia Ave & Virginia St	4
Milwaukee Ave & Main St	4
1550 Main St, Dunedin	3
Main St & Park Drive	3

