

## Before and After School Program Payment Schedule 2016/2017 School Year

The Before & After School Program (BASP) is a school year long program (180 days). The program fee is divided into 10 payments with the due date being the 8th of each month and should be paid using our Online Registration system. After the first of each month, the monthly balance due on your account will be available for payment. The \$25 Registration Fee and first payment are due at time of enrollment. The initial payment will be pro-rated based on the date the child starts in the program. By enrolling, you are responsible for all subsequent payments, regardless of attendance. **There is a \$10 Late Payment Fee, per enrollment, added to payments made after the 8th of the month. If payments are not received by the 10th, the child cannot attend.**

	Payment Due Date	Pays for these school days...
1	Initial B/ASP Payment	Aug. 10 through Sept. 9
2	Sept. 8, 2016 Payment	Sept. 10 through Oct. 9
3	Oct. 8, 2016 Payment	Oct. 10 through Nov. 9
4	Nov. 8, 2016 Payment	Nov. 10 through Dec. 9
5	<b>*** Dec. 8, 2016 Payment ***</b>	Dec. 10 through Jan. 9
6	Jan. 8, 2016 Payment	Jan. 10 through Feb. 9
7	Feb. 8, 2016 Payment	Feb. 10 through Mar. 9
8	March 8, 2016 Payment	Mar. 10 through Apr. 9
9	April 8, 2016 Payment	Apr. 10 through May 9
10	May 8, 2015 Payment	May 9 through May 25

**See Page 2 for instructions on making Online payments.**

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### **Online Payment:**

Monthly payments may be made online using a VISA or MasterCard. After the first of each month, there will be a balance due on your account for the Before & After School Program. Follow the instructions below to make your payment online.

1. Go to [www.DunedinGov.com/payonline](http://www.DunedinGov.com/payonline).
2. Look for “Member Log In” section. Then, enter your Username (i.e. which is your Household ID number), your Password (which is your Household last name (case sensitive)) and click the [LogIn] button.
3. On the left side of the screen, click on “My Account”, then on “Pay Old Balances”.
4. A screen will appear showing any outstanding balances on your account. There will be a “Selection” toggle to the left of each balance due. Click on the appropriate toggle and then click the [Add to Cart] button at the bottom of the screen to confirm. (Be careful and be sure you click on the camp week(s) for which you intend to pay.)
5. Your shopping cart will now appear on screen. You may then choose to continue shopping or proceed to checkout.
6. Follow subsequent screen prompts to complete your online payment.
7. When you are through paying and totally done using Online Registration, be sure to click on “Logout” to properly exit and avoid “locking up” your account.