

Permit Application #: _____

To qualify for the Owner-Builder exemption under the law, an owner must personally appear and sign the building permit application and must satisfy local permitting agency requirements, if any, proving that the owner has a complete understanding of the owner's obligations under the law as specified in this disclosure statement.

BY SIGNING THIS DISCLOSURE STATEMENT, I ATTEST THAT: (Please initial to the left of EACH statement)

_____ I understand that state law requires construction to be done by a licensed contractor and have applied for an owner-builder permit under an exemption from the law. The exemption specifies that I, as the owner of the property listed, may act as my own contractor with certain restrictions even though I do not have a license.

_____ I understand that building permits are not required to be signed by a property owner unless he or she is responsible for the construction and is not hiring a licensed contractor to assume responsibility.

_____ I understand that, as an owner-builder, I am the responsible party of record on a permit. I understand that I may protect myself from potential financial risk by hiring a licensed contractor and having the permit filed in his or her name instead of my own name. I also understand that a contractor is required by law to be licensed in Florida and to list his or her license numbers on all permit and contracts.

_____ I understand that I may build or improve a one-family or two-family residence. The building or residence must be for my own use or occupancy. It may not be built or substantially improved for sale or lease. If a building or residence that I have built or substantially improved myself is sold or leased within in 1 year after the construction is complete, the law will presume that I built or substantially improved it for sale or lease, which violates this exemption.

_____ I understand that, as the owner-builder, I must provide direct, onsite supervision of the construction.

_____ I understand that I may not hire an unlicensed individual person to act as my contractor or to supervise persons working on my building or residence. It is my responsibility to ensure that the persons whom I employ have the licenses required by law and by county ordinance.

_____ I understand that it is a frequent practice of unlicensed persons to have the property owner obtain an owner-builder permit that erroneously implies that the property owner is providing his or her own labor and materials. I, as an owner-builder, may be held liable and subjected to serious financial risk for any injuries sustained by an unlicensed person or his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an owner-builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

_____ I understand that I may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Any person working on my building who is not licensed must work under my direct supervision and must be employed by me, which means that I must comply with laws requiring the withholding of federal income tax and social security contributions under the Federal Insurance Contributions Act (FICA) and must provide workers' compensation for the employee. I understand that my failure to follow these laws may subject me to serious financial risk.

_____ I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern owner-builders as well as employers. I also understand that the construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

_____ I am aware of construction practices and I have access to the Florida Building Code(s).

_____ I understand that I may obtain more information regarding my obligations as an employer from the Internal Revenue Service, the United States Small Business Administration, the Florida Department of Financial Services, and the Florida Department of Revenue. I also understand that I may contact the Florida Construction Industry Licensing Board at 1-850-487-1395 or visit the internet at www.myflorida.com/dbpr/pro/cilb/ for more information about licensed contractors.

_____ I am aware of, and consent to, an owner-builder building permit applied for in my name and understand that I am the party legally and financially responsible for the proposed construction activity at **the address listed below**.

_____ I agree to notify the City of Dunedin Building Division immediately of any additions, deletions, or changes to any of the information that I have provided on this disclosure or in the permit application package.

_____ I understand that a violation of this exemption is a misdemeanor of the first degree punishable by a term of imprisonment not exceeding 1 year and a \$1,000.00 fine in addition to any civil penalties. In addition, the local permitting jurisdiction shall withhold final approval, revoke the permit, or pursue any action or remedy for unlicensed activity against the owner and any person performing work that requires licensure under the permit issued.

Licensed contractors are regulated by laws designed to protect the public. If you contract with a person who does not have a license, the State of Florida Department of Professional Regulations/Construction Industry Licensing Board and the building department may be unable to assist you with any financial loss that you sustain as a result of a complaint. Your only remedy against an unlicensed contractor may be in civil court. It is also important for you to understand that, if an unlicensed contractor or employee of an individual or firm is injured while working on your property, you may be held liable for damages. If you obtain an Owner- Builder permit and wish to hire a licensed contractor, you will be responsible for verifying whether the contractor is property licensed and the status of the contractor's workers' compensation coverage.

***** OWNER-BUILDER MUST PERSONALLY APPEAR TO SIGN/SUBMIT THIS DOCUMENT *****

Before a building permit can be issued, this Disclosure Statement must be fully completed and executed by the property owner. The property owner's photo identification must be produced at the time of execution and submittal.

Property Address: _____

AFFIRMATION

I, _____, do hereby state that I understand all the critical information contained herein and hereby certify that I am qualified and capable of performing the construction activities required and specified above for the permit application dated _____.

Owner-Builder Signature

Owner-Builder Printed Name

Date

STATE OF FLORIDA
COUNTY OF _____

Signed and sealed before me this _____ day of _____, 20____, personally appeared _____, who having been first duly sworn, deposes and says that he/she fully understands the contents of the Owner-Builder Affidavit provide above.

Notary Public: _____ **My Commission Expires:** _____