

City of Dunedin Parks & Recreation Department
presents...

Computer Courses



► **DROP-IN COMPUTER LAB - Open during business hours** (closed during computer classes)

Log on to a fun time at the Hale Activity Center's state-of-the-art Computer Lab. The Lab consists of 12 computers installed with Microsoft programs and the Internet. **Fee:** \$FREE/ID Card, \$1/No Card

► **COMPUTERS - BEGINNER - Tuesdays & Thursdays, 9am-12pm (Jan. Feb & March)**

This is a beginner course specifically tailored for those who want a basic understanding of computers and how to operate them. Through an easy to understand approach, examples and hands-on exercises, it teaches the ABC's of computers, how computers work and the essentials of Windows. This class is a must to build the required base for further learning. **Monthly Fee:** \$40/ID Card, \$60/No Card (Manual included)

► **COMPUTERS -INTERMEDIATE- Mondays & Wednesdays, 9am-12pm (Jan, Feb and March)**

Pre-requisites for this course are lessons taught in the Computers-Beginners course. In the Intermediate course, you will learn how to use software and programs, disks and information storage, files and folders management, word processing, printing, the internet, email and how to stay secure using the Internet. **Monthly Fee:** \$40/ID Card, \$60/No Card (Manual included)

► **DIGITAL PHOTOGRAPHY FOR BEGINNERS - Monday, 1-3:00pm (see dates below)**

Learn to use Picasa 3 software and how to download your photos. We'll also take a look at the best camera settings and how to use memory cards. Basic computer knowledge is required.

Dates: Sessions 1/23 & 1/30; 2/13 & 2/20; 3/12 & 3/19----7-9pm; 4/9 & 4/16

Fee: \$20/ID Card; \$30/No Card.



► **DIGITAL PHOTOGRAPHY FOR BEGINNERS** –prerequisites for this course are: fundamentals of windows, desktop, icons, basic computer operation, mouse and keyboard, basic text writing and editing, how to use software and programs, disks and information storage, files and folders management, word processing, printing, the internet, email and how to stay secure using the internet. You will learn: how to customize windows, optimizing and maintaining your computer, Microsoft word, intro to spread sheets, digital photo managing and editing, working with multimedia and CD recording (burning). Manual included. Sessions: 2/2-2/24; & 4/5-4/26

Fee: \$40/ID Card; \$60/No Card.

► **DIGITAL SCRAPBOOKING - (see dates & times below)**

Learn how to use Picasa 3 to make colorful, creative scrapbook and album pages.

Dates: Monday, 2/27; 4/23 from 1-3:00pm

Fee: \$15/ID Card, \$22/No Card.



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If you have a disability that requires accommodation, please call (727) 298-3199 forty-eight (48) hours prior to the scheduled event, and reasonable accommodation will be made.