

Manager's Update

Administrative

July 7, 2010

This Update will refer to the events since the date of the last Update June 7, 2010.

PUBLIC WORKS AND UTILITIES

UTILITIES

- **Lift Station 15 Force Main** - The Lift Station 15 replacement force main construction remains incomplete although the major work of directional drilling pipe is nearing completed. Remaining work primarily comprises site restoration. The Contractor appears to be addressing “punchlist” work for project completion. The City advised the contractor that its work must be completed by July 9 or the City will complete the project and back charge the contractor.
- **Causeway Utilities Replacement** – The consultant is nearing completion of revised design drawings for submittal to permitting agencies to allow open cut methods of pipe construction in addition to directional drilling methods.
- **Milwaukee Avenue Water Main Replacement** – Project work is nearing completion.

ROADS

- **FDOT - SR 580** – On July 12, 2010, FDOT will begin mast arm construction to be followed by resurfacing of SR 580 (Main Street) from Pinehurst Road east to US 19. Night work is expected to begin in September with milling and resurfacing.
- **FDOT – Alt 19** – On July 26, 2010, FDOT expects to begin various improvements including enhanced drainage and resurfacing on Alt 19 from Skinner Blvd north to Curlew Road.
- **Pinehurst Road Reconstruction** – Project construction at Pinehurst Road and San Christopher is nearing completion. Reconstruction of the intersection of Michigan Blvd at Pinehurst Road is underway.
- **St. Andrew’s Links Bridge** – Construction of the replacement bridge is underway.

STORMWATER

- **Lake Suemar** - Project construction is complete. The City is soliciting bids for control of nuisance and invasive plant species.

- **Dunedin Isles Drainage Improvements** – The project is advertised for construction bids. There is substantial interest in the project. A pre-bid meeting was held on June 28 and bids will be opened on July 13th.

WATER DIVISION

Water Production-

- **Production Numbers:**

| | |
|---|------------------------|
| Average Daily Potable Water Production-June: | 3.70 Million Gallons |
| Monthly Potable Water Production-June: | 110.21 Million Gallons |
| Annual Year to Date Potable Water Production: | 670.57 Million Gallons |
| Annual Year to Date Rainfall: | 27.17 Inches |
| Monthly Rainfall Total | 8.19 Inches |

- **Maintenance And Repair:**

SCADA Upgrade: The upgrade of HSQ WTP SCADA hardware/software is in progress.
 Concentrate Reduction and Backwash Water Recovery In-House Study is underway. Evaluating Greensand filter operations.

Compliance:

Initial Distribution System Sampling (IDSE) completed. IDSE Standard Monitoring Report submitted to Environmental Protection Agency's (EPA) thru EPA's CDX.

All Production staff reviewed the Personal Hurricane Preparedness information and reviewed the Operating Protocol to maintain EPA/FDEP Four-log Virus Inactivation Compliance.

- **Other:**

Energy Savings: Water Production continues on a 15 hour Progress Energy (PE) Off-Peak Hour pricing schedule. During the remaining 9 hours of the day (PE's On Peak Hour pricing) the distribution system's demand is supplied from storage.

The 2009 Consumer Confidence Report (CCR) was distributed as an insert in City of Dunedin June 2010 utility bills in compliance with the yearly July 1st EPA deadline.

Water Distribution-

- **Maintenance And Repair** – The annual backflow testing program is 85% complete with approximately 9,810 backflows tested for FY09/10. The large meter program is 100% complete with 67 large meters tested for FY09/10. Additionally, for FY09/10, 2 large meters have been replaced, 100% of the yearly goal. For the year, the Hydrant Program has installed 4 new hydrants, repaired 44 and replaced 4. This month the Valve Program exercised 89 valves. For the year, the Valve Program has installed 8 new, replaced 2, repaired 3, and exercised 1,225 distribution valves.

Wellfield-

- City Commission approved a change order for the construction of an additional new well on the Guardian Angels School site. The original well was approved by the commission in May by piggybacking onto an existing contract between the City of Oldsmar and the selected contractor. Within the same contract four production wells will be rehabilitated to maximize water production. Construction is expected to begin in mid-July.

Permit preparation is underway to bring Well 31 back into operation. Permit submittal and approval is expected in July.

WASTEWATER

Plant Summary

- Contractor is prepping and patching exposed reinforcement steel at number 2 and 4 anaerobic basins concrete bridges. Our wastewater maintenance staff is following up with several coats of special sealants protecting the structures from further damage. By having our in-house staff assist the contractor we are saving several thousand dollars in cost.
- Aeration diversion pipe project is underway. Materials are on order. Installation will commence upon arrival of material.
- All plant maintenance and operations staff members are assisting with the updating of existing and creating of new wastewater plant standard operational procedures.
- The mixed liquor recycle pump has returned from Barney's Pumps. All warranty work appears complete. The pump has been reinstalled and is on line at this time.

Collections Summary

- Scheduled repairs: Lateral repairs on Bass Blvd., Highland Ave., Valencia Dr., Forest Dr., St. Andrews Dr., and Pine Ridge Dr (6). Lateral liner installation on Black Oak Lane. Continue PM clean out installs (15) and confirm/correct with lateral inspections/mini-scout follow ups.
- Unscheduled repairs/blockages: Continue to respond to citizen blockage calls (15) and continue daily utility field locates of sewer/fiber optics.
- Cleaner crew: Cleaning mains and lift station wet well in Concord Groves (total: 11,694'). Assist on cleaning storm water lines that recently experienced some local flooding - Heidelberg. Work on PM clean out installs - Bramblewood Dr. during repairs on truck.
- TV Truck: Continue inspecting sanitary sewer main lines – 9,558' with 41 set ups. Work with Cleaner Truck on Alt #19 assisting with traffic control. Continue manhole inspections.
- Lift Station: Continue working on new control panel installation for lift station # 7 (Baywood Shores). Working on Priority One stations for SCADA notifications for power outages/and generator running at lift stations. Pull and de-rag pumps. Respond to SCADA alarms and continue preventative maintenance - exercise valves, clean out check valves, clean wet wells, grounds keeping, etc.

PUBLIC SERVICES DIVISION

Streets

- Continued right-of-way Tree Trimming City-Wide.
- Continue Traffic Sign & Post Maintenance City-Wide.

- City-wide annual traffic counts have started.
- Install Pedestrian crossing buttons at Skinner Blvd. & Pinellas Trail.
- Installing new school crossing signals at 13 different locations.
- Started paving for the Citrus Ave. Water Line Replacement.
- Crews responded and removed 30 ft. oak in Weathersfield Subdivision (storm damage)
- Crews responded to numerous reports of street flooding on June 29 & 30.
- Special Event Traffic Control for Arts & Crafts Festival is complete.
- Pedestrian trail at Weaver Park is underway.
- Brick street/curb repairs are underway on Santa Barbara Drive.

Stormwater

- Continue FDOT & Residential Sweeping.
- Crews responded to 23 reports of street flooding on June 29 & 30.
- Crews responded to 6 reports of drainage pipes collapsed.
- Crews responded to collapsed gabion structure on Royal Oak Ditch caused by storms. (east of Pinehurst)
- Continue right-of-way and drainage ditch mowing city-wide.
- City-Wide pond maintenance is complete.
- Compiling city-wide Stormwater data for the Annual FDEP MS4 Report.
- Completed install of 30 ft. of 30" storm drain for contractor access to St. Andrews bridge replacement.
- Conducting utility locates for temporary storm drain to relieve flooding on Heidelberg Dr.

Facilities

- Reviewing bid proposals for the purchase of LED lighting fixtures related to the Stimulus Grant funding.
- Schedule emergency replacement of HVAC at the Water Plant Administration building.
- The remodel of the Bungalow located at Weaver Park is continuing and should be completed in early September.
- Retrofit of Causeway Pedestrian Pole fixtures is complete.
- Crews responded to roofs leaks at North District Station, Municipal Services, Wastewater Administration and Dunedin Community Center.
- Continue to work with Simplex-Grinnell on resolving Fire Alarm tone at City Hall.
- Crews are 25% complete on assembly of 26 school crossing poles/devices.
- Crews responded to Jerry Lake Soccer Complex to resolve electrical damage from June 29 storm.

SOLID WASTE

Sustainability

- Tons Recycled Curbside (residential and commercial) – May 28.33
- Toured Waste Services Incorporated Construction and Demolition Debris MRF May 6th.
- Provided a recycling presentation to over 60 residents at Mease Manor and shared possible recycling opportunities with operations staff.
- Coordinated preparations for a collaborative outreach effort with Pinellas Partners in Recycling at the 2010 Tampa Bay Living Green Expo in St. Petersburg.
- Have begun assembling a steering committee for the Tampa Bay Living Green Event that is coming to Dunedin in October 2010.

- Provided an overview of Dunedin’s recycling operations including demonstrations of the city’s multi-family truck to the City of Oldsmar as they work to develop and launch a new program.
- Modified the Sustainable Buildings section of the proposed development code overhaul to incorporate incentives that were identified by developers and builders at the last task force meeting.
- Provided staff support to assist in coordinating a Community Garden meet and greet at the proposed garden site.
- Working with Keep Pinellas Beautiful to establish clean up sites along Dunedin’s shoreline to pick up litter if oil is expected to reach our coast. Sites would be cleaned between 72 and 24 hours before oil reached the shore. The Coast Guard has requested litter free shorelines to ease the cleanup process.
- Continue to serve as staff liaison for the Committee on Environmental Quality.

PLANNING & DEVELOPMENT

Development Service

- Permits were issued for the month of June as follows: 434 total permits issued; 0 new single family residence, valuation \$0; 0 new multi-family residences, valuation \$0; 0 new commercial structures, valuation \$0; 11 additions and remodeling valuation \$248,150; 423 miscellaneous permits, valuation \$1,791,265
- Inspections made during the month are as follows: Code Enforcement Inspections 601; Special Codes (signs/licenses) 80; Special Codes Inspections (housing/misc. codes) 369

PARKS & RECREATION

Parks & Recreation Department:

- The Parks & Recreation Department applied for the Media Excellence Award, Catalogue category, through the Florida Recreation and Park Association (FRPA). The Florida Recreation and Park Association's Media Excellence Award is presented annually to the individual or agency who has significantly contributed to the public's increased awareness and recognition of public parks, recreation and leisure services programs. The media piece being recognized must have: created or heightened public awareness, consciousness and concern; unveiled information of a pivotal and lasting nature; highlighted a trend; created new concepts and viewpoints regarding parks, recreation or conservation; and work received broad circulation among the target group of the media piece.
- Staff has been working diligently to prepare Weaver Park for public access. This has included awarding the contract to install handrails and safety screening along the pier, preparing the site to install a multi-purpose trail from the Pinellas Trail to the pier, and making safety improvements to the shoreline and seawall areas.
- Staff submitted information to the Finance Department on the approved Marina slip rate increase and Late Fee Policy for upcoming notification to slip renters.
- Staff continued to work on the proposed License Agreement with Sail Honeymoon, Inc.

- Preparations continue to be made for the upcoming Purple Heart Recognition Day on August 6 at Purple Heart Park.
- Staff continued to work on the budget and database for Parks & Recreation CIP projects.

Volunteer/Special Events:

- Approximately 600 athletes participated in the annual Dunedin Beach Sprint Triathlon on Honeymoon Island and the Dunedin Causeway on June 6.
- The first ever North Pinellas Pride event was held the weekend of June 18-20. The Community Center hosted the opening night film, “Wigstock-The Movie” and also the Pride Family Picnic on Sunday, June 20th.
- Volunteers participated in the monthly Causeway Clean-up on June 19.
- Staff continued to finalize plans for the July 3rd Baseball Game, Concert and Fireworks at Dunedin Stadium.

Recreation:

- **Martin Luther King, Jr. Recreation Center**-The Center hosted Dunedin High School Grad Night on June 10, where 250 high school seniors celebrated graduation with activities including raffles, bounce houses, DJ, hypnotist, music and food. Summer Camps began on June 14 with campers attending Camp TNT (Teens and Tweens), Skate, Cheerleading, Gymnastics and Wrestling. Cooking Camp with Chef John Lewis was also held at the Center, and the Teen Dance was held on June 18. The National Go Skate Day was celebrated at Stirling Skate Park this month honoring the sport and culture of skateboarding with food, raffles and contests. On June 26, Hollywood Summit hosted 2010 Pool Gig, a camera event including contests, prizes, food, music and autograph signing with pro skaters!
- **Nature Center**-The Nature Center was very involved in summer camps this month. Nature Camps are full for all 10 weeks of camp, and Hammock Day Camp has openings for Session II and III. All camps continue to go well.
- **Community Center**-The Dunedin Community Center started off a busy summer camp season this month with over 150 children in our popular Rec Ranch Camp. The kids enjoy a variety of special programs, guest speakers, arts and crafts, trips and much more throughout the summer! The Community Center also began a great new partnership with the “Voices of Jazz” (VOJ) Band, a local volunteer group formerly housed in Clearwater. The Voj Band will be working with the Parks & Recreation Department on upcoming events and our “Jazz in the Park” series each year. **Athletics**-Dunedin Athletics offers a variety of different sports camps over the course of the summer. Department staff is also busy getting fields ready for play for next season. Both Greater Dunedin Little League fields and the Stirling Soccer Complex will be getting a much-needed face lift for the up-coming year. As part of our continuing drive to improve our facilities, a brand new ADA-acceptable ramp system is being constructed at the Jerry Lake Soccer Complex. Athletic rentals are averaging two rentals a month for softball tournaments. We hope to continue our relations with Freedom Softball in the future. We also have an on-going rental with a basketball group who is now renting the Community Center for a Men’s Basketball League on Monday evenings. Our first three weeks of sports camps ran very smoothly. We offered a Tennis Camp, Soccer, Softball & Football and a Multi-Sport Camp. The City is gearing up for the return of Adult Flag Football. We will be offering a new league in September. The Department will also be holding a Men’s Flag Football Tourney on September 11th & 12th. **Fitness**-The Fitness Programs continue to be popular at the Community

Center with 879 participants in the group exercise programs and 3,473 visits in the Fitness Center, making a daily average of 115 visits. Total participant visits for Fitness during the month of June was 4,352.

- **Hale Activity Center-** The Center held 41 adult classes & programs for the month of June with a participation of 2,484. The Luau Luncheon had a participation of 51 and was sponsored by The Oaks of Clearwater. Six meetings and two rentals were held with an attendance of 102 and 206, respectively. Total attendance for the month of June was 2,843.
- **Highlander Pool-**Pool staff has been preparing and participating in in-service trainings for the last few weeks before summer started, and four new lifeguards were hired for the summer season. Lifeguards will also begin overseeing Kiwanis Sprayground in order to maintain a family friendly and fun atmosphere and enforcing sprayground rules to keep patrons safe.

Parks:

- Some of the shoreline at Weaver Park was restored to its natural state.
- The City entrance sign on Edgewater Drive was landscaped with flowering plants.
- A fence was removed at Dunedin Stadium in order to give access to the showmobile onto the field area for the upcoming July 3rd event.
- Parks staff repaired the bathroom deck at the Middle School.
- Exotic invasive plants were removed at Hammock Park
- Hammock Day Camp participants planted pine trees and native grasses at Hammock Park.
- Playground surfaces were refurbished at the Hammock playground and the VFW playground

Marina:

- Marina staff modified the existing finger pier, so that it would be safer for ramp users during the permitting process.
- The floating docks are in place and are being enjoyed by all users of the boat ramp.
- The contractor is still on location to install the boat lift from Weaver Park commencing July 1 and finishing July 3.
- Slips in the 22' or less size are available at the Marina.

INFORMATION SERVICES

Information Technology continues to support all Departments technology needs with our usual helpdesk and technical service offering. This month we begin the implementation of our new password security policy. The CodeRed emergency notification systems continue to grow. The CodeRED system provides City of Dunedin officials the ability to quickly deliver messages to targeted areas or to the entire city. In the advent of an evacuation, contaminated water, hazardous chemical spill, or any other event deemed critical, CodeRED delivers a pre-recorded message describing the situation to a resident or business.

COMMUNICATIONS DIVISION

Communications Division continues to work with all City Departments in an effort to keep citizens engaged and informed:

- Facebook/Twitter Updates (Facebook has grown to over 1,550 fans)
- Participated on the Chamber Tourism Marketing Committee
- Attended Advanced Public Information Officer Training
- Supported North Pinellas Pride Committee, press releases, social media, video and photo of event.
- Interviewed and hired WorkNet Pinellas employee.
- Worked with Facilities on new office layouts.
- Worked with media outlets as Public Information Officer.
- Wrote and distributed press releases
- Coordinated information for City website

Dunedin Television continues to promote all events and services City-wide some highlights are:

- Upgraded City Clerk Recording device and trained several employees on usage.
- New June "Spotlight" show, including Lake Suemar, Hurricane Prep, North Pinellas Pride and July 3rd events.
- Hurricane Prep PSA
- Upload and maintenance of Granicus (video on demand).
- Coverage of the City Commission and LPA meetings
- Dunedin TV Scheduling and Bulletin Board Maintenance
- Maintained and Upgraded DTV edit systems.
- Maintained Digital Photo library.
- Fulfilled DVD requests

LIBRARY

We are in the midst of Summer Reading and everyone in Dunedin seems to be reading this Summer. We believe that as a result of the economy our residents are not traveling but rather having “staycations” and they seem to be here at the Library. Many people are reporting that they are looking for free, safe fun for their kids and we are just the spot for that. In late July and early August the programs will wrap up but there are still lots of fun things to find to do at your Library!

The Library will be closing for two days in mid-August (18,19th) while we organize our book collection in a more efficient order. We believe that materials will be much easier to find when this project is completed. The Library book returns will be open and our Library Branch will be open on Wednesday the 18 from 3-7p.m.

Library Statistics

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|--|------------|
| Visitors | 28,382 |
| Total Transactions | 97,481 |
| Fines & Fees | \$5,845.69 |
| New Materials Added | 1,205 |
| Adult & Youth Internet Access | 5,574 |
| Program Attendance | 2,314 |
| Adult & Youth Programs | 76 |
| Our average circulation per hour open is 203.62 Items!!! | |

UPCOMING EVENTS

| | | |
|--------------------|--|-----------------------------|
| Monday, July 12 | Budget Workshop City Hall Chambers 542 Main Street Dunedin | 9:00 a.m. – 12 Noon |
| Wednesday, July 14 | Local Planning Agency Meeting City Hall Chambers 542 Main Street Dunedin | 6:30 p.m. |
| Thursday, July 15 | Commission Workshop City Hall Chambers 542 Main Street Dunedin | 4:30 p.m. – 6:00 p.m. |
| Thursday, July 15 | City Commission Meeting City Hall Chambers 542 Main Street Dunedin | 6:30 p.m. |
| Wednesday, July 21 | Public Safety Committee Meeting City Hall Conference Room 542 Main Street Dunedin | 10:00 a.m. |
| Tuesday, July 27 | Social Services Committee Meeting City Hall Conference Room 542 Main Street Dunedin | 5:00 p.m. |
| Wednesday, July 28 | Pinellas Suncoast Transit Authority Meeting 3201 Scherer Drive St. Petersburg | 9:00 a.m. |
| Wednesday, July 28 | Board of Adjustment & Appeals Meeting City Hall Chambers 542 Main Street Dunedin | 3:00 p.m. |