

Manager's ^{Up}date

Administrative

April 13, 2010

This Update will refer to the events since the date of the last Update March 8, 2010.

PUBLIC WORKS AND UTILITIES

UTILITIES

- **Lift Station 15 Force Main** - The Lift Station 15 replacement force main construction continues to progress slowly. The major work of directional drilling pipe is essentially completed. Remaining work comprises installing valves and connecting pipe sections and restoration. The contractor continues to foresee final project completion in early June.
- **Causeway Utilities Replacement** – City staff has requested the project consultant to re-address probable project costs and construction sequencing in response to the cost impact of the recent Causeway water main repair work. We expect to revise project drawings to request permitting for construction relying on more open cut methods of pipeline construction.
- **Milwaukee Avenue Water Main Replacement** – The project work is progressing with installation of the new pipeline on Milwaukee expected to be essentially completed by May. The proposed pipeline construction on Lyndhurst will soon begin with completion expected in June.

ROADS

- **FDOT - SR 580** – FDOT is making preparations for various improvements with emphasis on resurfacing of SR 580 (Main Street) from Pinehurst Road east to US 19 with mast arm signalization. FDOT has scheduled a project pre-construction meeting in late April. Field construction activities will likely begin in early June.
- **FDOT – Alt 19** – FDOT is also preparing to begin making various improvements including enhanced drainage and resurfacing on Alt 19 from Skinner Blvd north to Curlew Road. We understand that this project's field work is to get underway in mid-summer. City staff will report on the project as details become more available from FDOT and its contractor.
- **Pinehurst Road Reconstruction** – Field operations for project construction are proceeding with major curb, sidewalk and driveway work, in both Pinehurst Road and San Christopher, nearing completion. Asphalt resurfacing work will soon begin.

- **Street Resurfacing** – The street resurfacing microsurfacing work is nearing completion. Full depth reclamation reconstruction on Ruth, Gladys and Terrace is also nearing completion. All work has progressed with good cooperation among City residents and the contractor.
- **Main Street** – The reconstruction of Main Street between Milwaukee and Skinner (as part of the Gateway Project) is complete.

STORMWATER

- **Lake Suemar** - Project construction is nearing completion with planting of project vegetation scheduled during the week of April 19 and final completion soon thereafter. A change order is being processed for work associated with unsuitable soil materials.
- **Dunedin Isles Drainage Improvements** – Final design work is in final review. The project is being prepared for advertisement.
- **Wellfield** - Staff proposes to construct two new wells on the Guardian Angels School site by piggybacking onto an existing contract between the City of Oldsmar and the selected contractor. The plan will be presented for City Commission approval with construction expected to begin in mid-June.

WATER DIVISION

Water Production-

- **Production Numbers:**

Average Daily Potable Water Production-March:	3.45 Million Gallons
Monthly Potable Water Production-March:	106.94 Million Gallons
Annual Year to Date Potable Water Production:	339.39 Million Gallons
Annual Year to Date Rainfall:	9.48 Inches
Monthly Rainfall Total	3.96 Inches
- **Maintenance And Repair:**

SCADA Upgrade: The upgrade of HSQ WTP SCADA hardware/software is in progress.
 Concentrate Reduction and Backwash Water Recovery In-House Study is underway. Evaluating Greensand filter operations.
- **Compliance:**

Initial Distribution System Sampling (IDSE) completed. IDSE Standard Monitoring Report submitted to Environmental Protection Agency's (EPA) thru EPA's CDX.

The EPA Ground Water Rule went into effect December 1, 2009. In response, the City applied for and received approval from the Florida Department of Environmental Protection (FDEP) for a Representative Triggered Source Water sampling plan. Additionally the City has Received Four Log Inactivation of Virus certification approval from FDEP.

All Production staff reviewed the City of Dunedin's "Computer Control and Security" policy for the "Policy of the Month" program.

- **Other:**

Water and Energy Savings: Greensand filter backwash frequency has been reduced. Filter run times have been increased from 48 hours to 100+ hours. For the period January thru August 2009, average monthly backwash water usage was 7.3 million gallons with an average of 52.6 backwashes per month. March backwash water usage equaled 5.29 million gallons for a total of 35 backwashes for the month.

Energy Savings: Water Production continues on a 16 hour Progress Energy (PE) Off-Peak Hour pricing schedule. During the remaining 8 hours of the day (PE's On Peak Hour pricing) the distribution system's demand is supplied from storage.

Water Distribution-

- **Maintenance And Repair** – The annual backflow testing program is 60% complete with approximately 6,846 backflows tested for FY09/10. The large meter program is 98% complete with 63 large meters tested for FY09/10. Additionally, for FY09/10, 2 large meters have been replaced, 100% of the yearly goal. For the year, the Hydrant Program has installed 1 new hydrant, repaired 41 and replaced 4. This month the Valve Program exercised 135 valves. For the year, the Valve Program has installed 3 new, replaced 1, repaired 1, and exercised 835 distribution valves.

WASTEWATER

Plant Summary

- Facility 16 reclaimed water pump number 3 has been refurbished and is back on site. The pump is being installed and should be back on-line this coming week.
- Wastewater plant maintenance staff is in the process of rebuilding the reclaimed water fill valve at the Belcher Road Reclaimed Water Storage Facility.
- Wastewater plant operators have routinely dewatered and cleaned the plant chlorine contact chambers. A few minor defects were noted in the Spectra Shield coating. The company is sending out a representative to inspect minor defects.
- The laboratory was inspected by Dept. of Health on March 24, 2010. Results of the inspection have not yet been received.

PUBLIC SERVICES DIVISION

Streets

- Continued right-of-way Tree Trimming City-Wide.
- Sidewalk Repair/Replacement in Country Woods subdivision is complete.
- Continue Traffic Sign & Post Maintenance.

- Traffic movement counts on Causeway Blvd. & Royal Stewart Arms are complete.
- Special Event Traffic Control for Flanagan's St. Patrick's Day event and Dunedin Highland Games are complete.
- Curb/ADA ramp work at Douglas Ave. & Hale Activity Center has started as part of the new Pinellas Trail connection.
- Replacement of curb/driveways on San Salvador w/Alt19 is complete.
- Replacement of curb/driveways on Frederica Lane as part of the water main replacement has started.
- Asphalt pavement restoration on Seaspray Lane as part of the wastewater main replacement has started.
- Installation of Causeway Entry Signs is complete.
- Traffic signage on Douglas Ave. & Union Street has been updated to reflect new merge lanes.
- Conducting employee meetings in regards to the FY2011 budget and soliciting input from employees on cost-saving ideas.

Stormwater

- Continue FDOT & Residential Sweeping. Residential sweeping pickup has increased by 40% due to heavy leaf debris.
- Continue dirt screening program.
- Assist TMDL Consultant on sampling at Lake Diane and Curlew Creek.
- Stormwater Public Education event scheduled for April in the Scottsdale Bluff's subdivision. Twenty-two catch-basins have been identified to be labeled *No Dumping Drains to the Bay*. Project to be performed by Dunedin High School students.
- Re-grading of swale on Dinnerbell Lane N. is complete.
- Completed catch-basin repair at Virginia Street and Franklin Way.
- Conducting employee meetings in regards to the FY2011 budget and soliciting input from employees on cost-saving ideas.

Facilities

- Remodel of engineering reception area is 95% complete.
- Installation of door access security system for Municipal and F.S. 60 gym is complete.
- Security camera installation at City Hall and Municipal Services is complete.
- LED retrofit lighting at City Hall is 50% complete. Solid Waste Administration is scheduled for June 2010. Both sites will be monitored for electrical cost-savings.
- Completed HVAC filter replacements City-Wide.
- HVAC replacement at Wastewater Administration is complete.
- Interior painting of the Nature Center is complete.
- Electrical service for the Dunedin Causeway Entry signs is 90% complete.
- Major underground electrical repairs at Fisher Field Little League are complete.
- Completing bid specifications for the purchase of LED lighting fixtures related to the Stimulus Grant funding.
- Completing bid specifications for upgrades to the restrooms located at Main Street & Pinellas Trail. Major component is ceramic tiling of floors and 50% of the wall surface.
- Conducting employee meetings in regards to the FY2011 budget and soliciting input from employees on cost-saving ideas.

SOLID WASTE

Sustainability

- Staff continues to track daily residential debris and recycling volumes to identify and improve efficiencies with current services offered.
- Tons Recycled Curbside (residential and commercial) – February 34.33 tons.
- Provided a presentation to 36 preschool children at Little Ones preschool.
- The rain barrel workshop as part of the Sustainability Seminar Series on March 6th had attendance of 48 people. A follow-up survey indicated that 100% of attendees were satisfied with the seminar content, speaker, and the barrel they received.
- Another seminar for our Sustainability Seminar Series entitled *Landscaping and Gardening with Native Plants* was held on March 13th with attendance of 43 people. A follow-up seminar is planned to gauge effectiveness of this seminar.
- Worked with Communications to film a PSA on cooking oil recycling and the free recycled mulch site that has been moved to the Lake Haven Recycling site. The mulch has been very popular at its new location and the onset of warm weather.
- Toured Polk County Solid Waste Facility including their material recovery facility (MRF) which sorts single stream recyclables.
- Serve on Tampa Bay Living Green Expo's Steering Committee and am coordinating a collaborative outreach effort with Pinellas Partners in Recycling as we near the summer 2010 event in St. Petersburg.
- In conjunction with the Stormwater Division and SAC, planning a work day with the Marine Science Club at Dunedin High School to affix approximately 20 educational storm drain placards to inlets in the Scottsdale Bluffs subdivision.
- In conjunction with the Pinellas County Recycling Subcommittee (Pinellas Partners in Recycling) and the legislation workgroup, we have provided recommendations to the Florida legislature regarding the proposed lifting of the ban of yard waste in landfills.
- Compiled annual recycling and waste reduction data as required by Pinellas County and the EPA program Waste Wise.
- The Committee on Environmental Quality chose the 2010 winners of the Environmental Advocate Award which will be presented at the April 22nd City Commission meeting. Website content was created and will be published on the website shortly.
- Continue to serve as staff liaison for the Committee on Environmental Quality.

PLANNING & DEVELOPMENT

Development Service

- Permits were issued for the month of March as follows: 450 total permits issued; 1 new single family residence, valuation \$300,000; 2 new multi-family residences, valuation \$245,000; 0 new commercial structures, valuation \$0; 37 additions and remodeling valuation \$978,166; 410 miscellaneous permits, valuation \$2,028,827
- Inspections made during the month are as follows: Code Enforcement Inspections 934; Special Codes (signs/licenses) 117; Special Codes Inspections (housing/misc. codes) 285

PARKS & RECREATION

Parks & Recreation Department:

- Staff compiled and submitted agenda item information for the upcoming Cinco de Mayo and Chili Cook-off events. Information was also compiled for Commission approval to apply for a Florida Communities Trust Grant for the purchase of the Bleakley property.
- Staff continued to work on the agreements with Sail Honeymoon and Dunedin Fish Market.
- The Department's Summer Camp Guide was completed this month, and it was the first time that the publication was completed in-house.
- Preparations were made for the transfer of operations of St. Andrews Links to the Billy Casper Golf Management Team.
- March was a busy month for special events in the City, and staff prepared posters, programs and publicity releases for promotion of the events.
- Staff continued to work on the mid-year budget process.

Volunteer/Special Events:

- March brought the return of Noon Tunes to Pioneer Park every Wednesday. In spite of some weather challenges, the series continues to be a success.
- The Spring Antiques Fair was held on March 6, and this year included an appraisal tent, and a classic car show. It was well attended and included approximately 50 vendors.
- The St. Patrick's Day event was held on March 17 and brought thousands to Main Street. The event went well. Some tweaks to the event seem to have helped with the event congestion and concern of Main Street and Virginia Lane businesses.
- The 44th Annual Dunedin Highland Games & Festival on March 27 concluded a week of Scottish events which began with the Dunedin Military Tattoo on March 20. The featured band at the Tattoo was the United States Marine Band from Albany, Georgia. The Highland Games & Festival took place in Highlander Park over three days, with the individual piping competitions and annual Clan Reception and Sponsor Dinner at the Dunedin Community Center on Friday, the Games themselves on Saturday, and Piping Workshops at the Community Center on Sunday. A record number of over 40 Clans participated this year. Special guests for the week were Chief of the Day, Provost Fergus Wood, and Council Officer Michael Lyon from Stirling, Scotland.
- In addition to the events, 35 volunteers helped on Dunedin Causeway during Keep Pinellas Beautiful's Florida Coastal Clean-Up.

Recreation:

- **Martin Luther King, Jr. Recreation Center**-The Teen Dance held on March 19th had an attendance of 85, and the Youth Basketball League completed their championship game for youth ages 11-15. Center staff hosted the Brown Bag Bunny Brunch on March 20th with 25 children enjoying lunch with the Easter Bunny, games, crafts, live bunnies and a scavenger hunt. Staff formulated an outline for recruiting members for the Youth Advisory Committee to begin in the fall, and the Ian Tilmann Skate for Safety event was rained out on March 28th. The Center hosted the ongoing rental for the AAU basketball team, and Youth Services Staff continued to supervise the Before/After School programs at Dunedin Elementary, San Jose and Garrison Jones Elementary Schools.

- **Nature Center**-The Nature Center was busy in March with on-site and off-site group programs, including presenting activities to the Recreation After School Programs. Staff also participated in the spring break camp “Sports and Adventure Camp.” Nature Center Staff was in charge of the “Adventure” portion with canoeing, fishing, planting saw palmettos, picking sour oranges and making wild orange aide, and picking up air potatoes. The inside of the Nature Center was painted and program preparations continued for the upcoming summer camps.
- **Community Center**-The Dunedin Community Center has been very busy with several special events this spring! The month of March was kicked off with our Concert Band performance, which had a record attendance of well over 800! With such popular demand, the band will be having an encore performance on the outdoor Sindoon Stage on April 9 at 8 PM. The Dunedin Showcase Theater performed their spring production of “My Three Angels,” which had an attendance of no less than 75 for each show. They are now working hard towards the DST Kids Division performances this summer. Our popular “Tunes at Two” concert series, featuring the Frank Parsons Big Band, had over 200 people this past month. This series will have one more concert in April and then will return again in the fall, as many of the musicians are seasonal. Spring Saleabration celebrated its 2nd year with over 65 vendors in Highlander Park. We had a beautiful day with plenty of Florida sunshine to make it the perfect community garage sale event. Vendors came from all over Central Florida to take part in this event. Staff provided a tour of the Center to Provost Fergus Wood and Council Officer Michael Lyon from Stirling, Scotland during the Highland Games Week. **Athletics**-The Youth Flag Football program and basketball leagues had their season finales and playoffs, and Dunedin Youth Flag Football teams took the championship title home in two of the three divisions. Both leagues were a tremendous success. Dunedin Youth Basketball had 7 teams split up into two age brackets this season, 17 teams participated in Men’s Softball on Tuesday and Thursday evenings, and we also had a strong Coed League on Friday evenings. This season we have 7 senior teams participating in the 50 Years and Over Softball Leagues, and we also have 43 children enrolled in our track program. The May 15th Hog Hustle entry forms continue to come in, and we are hoping to have about 400 runners participate this year. A \$1,000 sponsorship has been received for the event, and the department’s goal is to solicit \$2,500 in sponsorship donations to cover the cost of t-shirts and awards. **Fitness**-The Community Center held their first Zumba Master Class in March. A master class is an advanced Zumba class that is held primarily for current Zumba instructors. Approximately 50 participants attended the class. We also hosted a Zumba Level 1 Certification Workshop the same weekend. Prospective new instructors from across the State attended the workshop to become certified Zumba Instructors. It was great exposure for our facility. We are already looking to offer additional workshops in the future. Total Fitness Center participants for the month of March were 4,289 (average of 140 visits/day in the gym). Group exercise participants totaled 1,033, which made for a grand total of 5,322 participant visits for Fitness during the month of March.
- **Hale Activity Center**-The Hale Center held 45 adult classes and programs for the month of March with a participation of 3,537. The St. Patrick’s Day Luncheon had a participation of 102, and 3 meetings and 2 rentals were held at the center in March. Total attendance for the month of March was 3,741.
- **Highlander Pool**-The annual Lifeguard Training was held this month, and staff prepared for the Every Child A Swimmer program which begins in April. Staff has also been doing some maintenance work at the pool in preparation for summer and also working on summer schedules, programming and hiring additional summer staff.

Parks:

- Wilson Street Mini Park was opened to the public.
- The Little League fields are in full use. Bollards were installed around the common areas to keep cars out that were tearing up the areas.
- The Causeway Beautification Project is on track. Public Works has completed work on the entry signs. Valleycrest Landscaping is finished with the site preparation, and the irrigation system is being installed.
- The small park at the south point of the Dunedin Marina is being renovated.
- Parks staff provided all the setup and breakdown for another highly-successful Highland Games event.
- Parks staff continued the cleaning of Dunedin Stadium after each spring training game.

Marina:

- The first phase of paving the south access road at the Marina has been completed, but it still needs a second coating to bring the roadway surface up, in order to drain off the standing water.
- Staff is continuing to repaint fencing along the east wall of the Marina.
- Transient boaters are visiting the Marina at a rate of 2-3 per night.

Golf Course:

- The remainder of the millings were put on the cart paths.
- Range netting holes were patched
- The golf course road sign was replaced.
- Construction in front of the 11th tee box was completed.
- The maintenance barn was cleaned out.
- Staff met with personnel from Billy Casper Golf on March 31st regarding the management transition on April 1st.
- Total golf rounds for the month of March were 1,984.

INFORMATION SERVICES

Information Technology continues to support all Departments technology needs with our usual helpdesk and technical service offering. This month we also completed a critical upgrade to the Parks and Recreation Departments Webtrac online registration system and assisted in the installation and configuration of the new CCTV system at the Dunedin Library. The CodeRed emergency notification systems implementation is also complete. The CodeRED system provides City of Dunedin officials the ability to quickly deliver messages to targeted areas or to the entire city. In the advent of an evacuation, contaminated water, hazardous chemical spill, or any other event deemed critical, CodeRED delivers a pre-recorded message describing the situation to a resident or business, or by leaving a message on an answering machine in the affected area. These notifications could possibly include instructions requiring immediate action on the part of the recipient.

COMMUNICATIONS DIVISION

The Communications Division supports all City of Dunedin Departments and completed the following projects during the past month: Updated the City's Facebook and Twitter pages, Facebook over 1,400 fans; Marketed the 2010 Census; Designed the Community Policing brochure; Designed and coordinated the Highland Games Advertisement for the Highland Games 2010 Book; Produced and aired a Spotlight Segment of the Sister Cities visit from Stirling Scotland; Submitted a Communications award application for ICMA and the Florida League of Cities; Produced Spotlight segments on Honeymoon Island; Brownfield/CRA; Antique Fair; and publicized the CodeRed emergency notification system.

LIBRARY

We thought we were busy before but that was nothing compared to the 34,914 visitors that we had in March!! The Library continues to be a huge draw for citizens and visitors alike. We are now approaching one of the big events of the Library year-Summer Reading. A couple thousand kids descend on us for all kinds of fun. With our theme this year centered around water we are the perfect site to host this. We take Summer reading very seriously knowing that many of the children may never pick up a book over the Summer.

A well known Florida author will be here April 29 at 7pm. Tim Dorsey author of such books as "Cadillac Beach, Atomic Lobster and Gator a-go-go will be here to entertain us. There will be a book signing after the program.

Library Statistics

Visitors	34,914
Total Transactions	103,202
Fines & Fees	\$5,838.71
New Materials added	887
Adult & Youth Internet Use	7,192 (WOW)
Wireless Users	670
Adult & Youth Programs	88
Program Attendance	2,599
Reference Questions-Busiest day is Fridays with 33.7 questions per hour!!	

UPCOMING EVENTS

Thursday, April 22	City Commission Meeting City Hall Chambers 542 Main Street Dunedin	6:30 p.m.
Wednesday, April 28	Pinellas Suncoast Transit Authority Meeting 3201 Scherer Drive St. Petersburg	9:00 a.m.
Wednesday, April 28	Board of Adjustment & Appeals Meeting City Hall Chambers	3:00 p.m.

	542 Main Street Dunedin	
Wednesday, April 28	The Dunedin Schools Visual Arts Showcase <i>(Showcase will run through May 2nd)</i> Dunedin Community Center 1920 Pinehurst Road Dunedin	6:00 – 8:00pm
Thursday, April 29	Budget Workshop City Hall Chambers 542 Main Street Dunedin	9:00 a.m. – 12:00 Noon