



City of Dunedin Parks & Recreation Department
and the
Dunedin Youth Guild Presents...

2016 Holiday Parade

Saturday, December 10, 2016 - 4 PM

(No applications accepted after November 22, 2016)

PLEASE TYPE OR PRINT CLEARLY

Name of Organization/Business: _____

Name of Contact Person: _____

Mailing Address: _____

(Street)

(City)

(Zip)

Email Address (required): _____

Primary Phone: _____ Alternate Phone: _____

Please include a 2-3 sentence promotional summary for our parade emcee to read as you pass the reviewing booth (attach additional information if needed):

CHECK ONE:

- Non-Profit/Organization Unit (provide certificate) Band Unit
- Commercial Unit - \$25 entry fee. **Check** made payable to the City of Dunedin (to be included with application).

RETURN APPLICATION TO: 1920 PINEHURST RD DUNEDIN, FL 34698

PARADE UNIT: _____ walking _____ vehicle/float _____ walking & vehicle float

Required Information (please estimate the following):

_____ Total # of people walking _____ # of adults (over 18) _____ # of children ()
Age Range

_____ Total # of people riding _____ # of adults (over 18) _____ # of children ()
Age Range

_____ Total # of vehicles

Vehicle make/model/yr. _____

Length of Unit (include truck and trailer length):

COMBINATION WALKERS AND VEHICLES:

**Adults only may walk with unit./vehicles. No more than 6 adults walking with float/unit. Walkers are not allowed to jump on and off of float or unit.*

WALKERS:

*Each parade entry will be allowed a **maximum of 6 walkers** to distribute candy or promotional items. The following rules apply to units with walkers:*

- Walkers must be physically able to walk the entire parade route in a brisk manner without stopping.*
- Walkers must remain at same pace with parade unit to ensure proper timing and spacing.*
- Walkers must remain at the sides of the unit, close enough to audience to hand materials directly to the crowd.*
- Candy must **EXCLUDE** lollipops, any candy with a stick, and boxed candy with sharp points or edges. Candy must be underhand tossed or handed out.*
- Walkers are not allowed to jump on and off of float or unit.*

**All units are to have a representative pick up parade packet and sign Liability Waiver Release on 12/6 or 12/8, 6-8 PM at the Dunedin Community Center, 1920 Pinehurst Road.*

2016 Holiday Parade

PARADE PARTICIPATION INFORMATION

You are an important part of this event, and the City of Dunedin would like it to run as smoothly and safely as possible. Please review the following important information carefully. If you have questions, need more details or have ideas of how we can improve, please email the Parade Committee at: dunedinrecreation@dunedinfl.net

- 1. Parade registration deadline is November 22, 2016 or when unit capacity is reached, whichever occurs first. Limiting entries in the parade may be necessary to ensure proper flow and that the parade's running time is kept to approximately one hour.*
- 2. The parade is scheduled for Saturday, December 10, 2016. Line-up begins at 3:00 PM. Refer to parade packet for your assigned line up. Your entire unit must be properly in line before 3:30 PM or it will be eliminated from the parade.*
- 3. The parade route will be from Douglas Avenue/Beltrees north to Skinner Boulevard.*
- 4. All parade units are required to be safe, decorated and have entertainment value, incorporating the holiday theme. No Santa on/in parade, as Santa will be on the fire truck.*
- 5. All units are encouraged to include amplified or live holiday music in the parade.*
- 6. Each entry **MUST** keep pace with the unit that precedes it and must not permit gaps to occur between units. **All candy must EXCLUDE lollipops, candy with a stick, and boxed candy with sharp points or edges. All candy must be given out after the "Start" flags at Beltrees and Douglas Ave.***
- 7. For the safety of our parade, participants and spectators, any unit that is determined to be unsafe by Parade Officials will not be allowed to participate in the parade.*
- 8. All drivers/operators of any motorized vehicles must be at least twenty one (21) years of age and provide proof of a valid state-issued driver's license and proof of insurance including carrier name and policy number.*
- 9. Insurance — **Businesses with commercial auto policies** entering a float or operating a motor vehicle must provide City of Dunedin a certificate of insurance showing not less than \$1,000,000 liability coverage and naming the City of Dunedin as additional insured.*

PARADE PARTICIPATION INSTRUCTIONS

STAGING AREA:

- Stadium restrooms available prior to parade start.
- Staging area for parade will be from Beltrees Street to Union Street.
- Staging area for VIP vehicles is located in the Hale Senior Activity Center.
- Staging area for fire truck and old fashioned fire trucks along Beltrees Street west side. Approach from Alt. 19/ Bayshore Boulevard.
- Staging area for walking bands is in Florida Auto Exchange Stadium parking lot. Enter off Milwaukee on to Beltrees Street; turn left into Blue Jay parking lot for drop off only (no parking allowed). Exit will be on to Beltrees Street from Blue Jays parking lot.
- All units should approach Douglas Avenue from the south via Union Street.
- All units will find their parade number position plainly marked by numbered signs along Douglas Avenue.
- Even-numbered units—east side of Douglas.
- Odd-numbered units—west side of Douglas.

WALKING UNITS:

All walking unit participants may be dropped off in the Dunedin Library parking lot.. Take Milwaukee Avenue to Plaza Drive; turn on to Plaza Drive; follow signs to drop-off area. Then follow exit signs back out to Milwaukee (Library parking lot for drop off only).

Once units are in place and ready for the parade to begin, for your safety, please:

1. Parade **MUST BE** moving at all times.
2. Do not stop to perform.
3. Once the parade is moving, maintain a distance of 10 feet behind the unit immediately ahead of you, unless otherwise instructed by the starter or parade guide (orange vests).
4. Understand that if you have driving and walking units together in the parade, all walkers **MUST** be adults and no more than 6 walkers. This is for the safety of our children.
5. Spectator and participant safety are of paramount importance to the City of Dunedin. Therefore, due to the risk involved, and in an effort to prevent any injuries, we recommend the use of parade walkers to disburse candy/favors, rather than throwing them from moving vehicles. If you choose to throw candy/favors from your vehicle or float, please use extreme caution and consideration for spectator safety. **Do not throw items with sharp edges, a stick or lollipops.**
6. Drivers should be dressed in appropriate fashion to complement their entry.
7. **This is a drug/alcohol/smoke free event.** Please do not permit other participants/drivers to smoke or drink.

DISBAND OF PARADE UNITS:

Walkers will continue to the left of the "Parade End" sign and proceed north to Skinner Blvd. and turn left on the sidewalk to the Pinellas Trail. Continue down Pinellas Trail back towards downtown.

Vehicles will continue to the right of the "Parade End" sign; those that need to unload or fasten down their floats once past the sign should merge left between the cones. Once unloaded, vehicles will continue north merging back to the right lane on Douglas to Skinner and exit to the right on Skinner.

All other vehicles (not needing to stop) continue to the right of the "Parade End" sign and stay right and continue north on Douglas to Skinner and exit right.

I have read and understand the parade guidelines.

Signature: _____

Date: _____

Holiday Parade

VEHICLE OWNER AND DRIVER FORM

Name: _____

Name of Business/Organization: _____

Mailing Address: _____
(Street) (City) (Zip)

Email Address (required): _____

Primary Phone: _____ Alternate Phone: _____

HOLD HARMLESS AGREEMENT: *I agree to insure my vehicle(s) and property against loss, damage and liability, and to provide proof of such insurance to City of Dunedin. I agree to assume the risk of any and all damages or injury and to indemnify and hold harmless City of Dunedin, its sponsors, officers, directors, agents and employees for any acts or omissions which may result in the theft, damage or destruction of my property or injury to me or others occurring during or as a consequence of the parade.*

Signature: _____ Date: _____

Car Model & Type: _____ Year: _____ Color: _____

Vehicle is insured with: _____

Policy Number: _____

I have read and understand the parade guidelines.

Signature: _____

Date: _____

Below to be turned in with application:

Copy of Driver's License

Copy of Insurance Card