



# City of Dunedin Sign Permit Application

OFFICE USE ONLY				
Transaction Date	Application #	Permit #	Receipt #	Fee

Sign Address: \_\_\_\_\_ Parcel #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

OWNER

Name: \_\_\_\_\_ Zoning: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_

CONTRACTOR

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone #: \_\_\_\_\_  
 FCILB #: \_\_\_\_\_ COMP #: \_\_\_\_\_ Dunedin License #: \_\_\_\_\_

EXISTING SIGN(S) (freestanding, monument, wall mounted, directional, etc.)	Height	Single-face (SF) or Double-face (DF)	Location	Area (sq. ft.)	To Be Removed	
					Yes	No
1						
2						
3						
4						

REQUESTED SIGN(S) (freestanding, monument, wall mounted, directional, etc.)	Height	Single-face (SF) or Double-face (DF)	Dimensions	Area (sq. ft.)	Electric		Maximum Allowable Area (sq. ft.)	Maximum Allowable Height (ft.)
					Yes	No		
1								
2								
3								
4								

Submit the following:

- Two (2) copies of a drawing of the sign, showing the dimensions and the content, including detailed description of hardware being used and support member details.
- Two (2) copies of a plot plan or survey showing the sign location with the applicable property and/or building set-back information.
- In an electrical sign, all electrical information (i.e. size of circuit, size of wire, location of disconnect). \*\* Electric signs require a separate electrical permit.
- Free standing signs require sealed engineering drawings verifying the wind load capacity, and an approval letter from Duke Energy.
- Monument signs require sealed engineering drawings verifying the wind load capacity.
- If the sign is attached to the building, drawings shall include a detailed description of the attachment, including type of hardware being used.

IN CONSIDERATION OF GRANTING THIS REQUESTED PERMIT, I/WE DO HEREBY AGREE THAT I/WE WILL IN ALL RESPECTS CONSTRUCT THE WORK IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS SUBMITTED AND WITH THE INFORMATION CONTAINED IN THIS APPLICATION AS FILED IN THE OFFICE OF THE BUILDING OFFICIAL, AND IN COMPLIANCE WITH ALL APPLICABLE LAWS AND ORDINANCES OF THE CITY OF DUNEDIN.

(attach additional sheet, if necessary)

Building Official:	Date:	Director of Planning & Development:	Date:
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\_\_\_\_\_  
Signature of Owner/Contractor

\_\_\_\_\_  
Valuation of Sign(s)

\_\_\_\_\_  
Date